



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Tavo Moline</i>		
Board/Commission Name: <i>Seattle Renters' Commission</i>		Position Title: <i>Get Engaged Member</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:	Term of Position: * 9/1/2023 to 8/31/2024 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: <i>Maple Leaf</i>	Zip Code: 98115	Contact Phone No.: [REDACTED]
Background: <i>Tavo recently received their bachelor's degree from the University of Puget Sound, where they studied the intersection between urban political systems and social outcomes. Tavo is enthusiastic about serving his immediate community. During covid lockdown, he worked to grow resilient urban food systems in Tacoma. He will focus on amplifying the voices of underrepresented renters throughout Seattle, advocating for needed and practical housing solutions.</i>		
Authorizing Signature (original signature): <i>Bruce A. Harrell</i> Date Signed (appointed): 8/14/2023	Appointing Signatory: <i>Bruce A. Harrell</i> Mayor of Seattle	

*Term begin and end date is fixed and tied to the position and not the appointment date.

Tavo Moline



RELEVANT EXPERIENCE

Meridian Manor // Transforming Age LLC

Wayzata, MN

Server, Caregiver's Assistant

2017 – 2018

- Ensured a positive living experience for the residents by listening intently and advocating for their needs
- Built relationships with the residents and learned to provide for their specific needs
- Provided consistently excellent meal service to residents within the dining room and/or their apartments
- Reported safety concerns, health problems or instances of abuse
- Assisted memory care nurses in meeting resident-specific nutritional and environmental demands
- Prepared food and maintained cleanly kitchen environment
- Organized activities for residents and aided in event setup
- Provided emergency care and maintained emergency care certification

University of Puget Sound

Tacoma, WA

Politics and Government – Administrative Assistant

August 2018- December 2021

- Edited and distributed documents using Adobe, Microsoft, Google, Photoshop, and more. Using office hardware and OCR software, converted all physical documents for over 20 curricula into searchable text files meant to increase learning accessibility
- Collected, Cataloged, and redistributed information of current students and alumni such as GPA, credit allocation, contact information, and graded material.
- Assisted faculty with organization and kept them up to speed on technology critical to pandemic-based pedagogy (Canvas, Outlook, Zoom, and internal library systems)
- Processed on a daily basis the following: department mail, petty cash, expense receipts, office materials, and various event-specific electronic hardware
- Acted as general tech support, maintenance
- Acted as a library proxy for faculty, assisted them with research projects
- Acted as primary administrator and sole student representative of the department's Facebook, Blogger, and Outlook accounts. Sent recurring emails to department majors and minors and retained high student engagement.
- Designed and maintained all department posters throughout campus
- Streamed and recorded department events to improve accessibility and expand the department's online presence
- Organized meetings with faculty, recorded and tracked key department objectives
- Researched the websites of other universities and their departments, presented findings to 3rd party web designers, and aided in revamp of the department's website (2020)

University of Puget Sound

Tacoma, WA

*Community Garden Coordinator - Civic Scholarship Initiative
for Community Projects Fellowship Award*

Summer 2020

- Planned and managed a 1 acre garden between May and August 2020: the 4th hottest summer in history. employed a variety of heat resistant and water efficient techniques
- Planted, maintained, and harvested hundreds of pounds of vegetables, herbs, fruits, etc
- Built and maintained hoopouses and fencing
- Raised community awareness and distributed free food to local community
- Increased student participation in the campus garden through covid-safe garden parties
- Managed expense account and budget for garden according to instruction, purchased necessary supplies

Farelli's Pizza (Invisible Wires LLC)

Tacoma, WA

Kitchen Lead, Prep Cook, Dishwasher, Host, Server

July 2020-September 2022

- Opened and closed restaurant, was trusted key holder
- Worked as server and host, engaging with the customers in a meaningful way
- Trusted by management, I worked every position possible/necessary, primarily serving as the kitchen lead where I oversaw up to 6 other staff
- Operated 600 degree wood fire oven
- maintained safe and positive atmosphere for coworkers and customers
- We had many unhoused community members come into the restaurant, as we were located on 6th Avenue, a busy street. I was deferred to by managers in these situations, and I took pride in meeting whatever needs I could and treating them respectfully and compassionately
- Maintained inventory, tracked sales, and requested food orders

COMPLETED EDUCATION

University Of Puget Sound

Tacoma, WA

Undergraduate Degree - Politics and Government

2018-2021

ADDITIONAL SKILLS

- Recipient of *Civic Scholarship Initiative for Community Projects Fellowship, 2020*
- Proficient in Mandarin
- Confident public speaker
- Community advocacy experience
- deep knowledge of urban systems
- leadership experience
- well versed in urban climate sociology
- extensive plant care experience

REFERENCES

Rachel DeMotts

Professor, Environmental Policy and Decision Making, University of Puget Sound

Chris Kendall

Associate Professor and Chair, Politics and Government, University of Puget Sound

Dylan Loney

Manager, Farelli's Pizza

Seattle Renters' Commission

15 Members: Pursuant to *Ordinance 125280*, all members subject to City Council confirmation, 2-year terms:

Appointing Authority for SRC Member Positions

- 6 City Council-appointed (Positions 1 through 6)
- 6 Mayor-appointed (Positions 7 through 12)
- 2 Commission-appointed (Positions 13 and 14)
- 1 Other Appointing Authority-appointed (specify): Get Engaged Program (Position 15)

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
	M	7	1.	Member	Atif Osmani	3/1/22	2/28/24	1	Council
3	F	3	2.	Member	Julissa Sanchez	3/1/23	2/28/25	1	Council
6	M	7	3.	Co-Chair	Dan Godfrey	3/1/22	2/28/24	1	Council
6	F	2	4.	Member	Kate Rubin	3/1/23	2/28/25	1	Council
			5.	Member		3/1/22	2/28/24		Council
			6.	Member		3/1/23	2/28/25		Council
6	O	6	7.	Member	Char Smith	3/1/22	2/28/24	1	Mayor
			8.	Member		3/1/23	2/28/25		Mayor
6	F	3	9.	Co-Chair	Kim McGillivray	3/1/22	2/28/24	1	Mayor
			10.	Member		3/1/23	2/28/25		Mayor
			11.	Member	Sendia (Schnidine) Registin	3/1/22	2/28/24	1	Mayor
			12.	Member		3/1/23	2/28/25		Mayor
3	T	4	13.	Member		3/1/22	2/28/24		Commission
			14.	Member		3/1/23	2/28/25		Commission
6	M	5	15.	Get Engaged Member	Tavo Moline	9/1/23	8/31/24	1	Mayor

SELF-IDENTIFIED DIVERSITY CHART

			(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)		
	Male	Female	Transgender /Non-Binary	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	1	1		1						3			
Council	2	2					1			2			
Other			1				1						
Total	3	3	1	1			2			5			

Key:

*D List the corresponding *Diversity Chart* number (1 through 9)

**G List gender, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown

RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.