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Prior to issuing a request for proposals and issuing contracts, HSD should work with the Seattle Department of Construction and Inspections' (SDCI) Tenant Landlord Resource Center staff to convene community partners to discuss how the funding should be allocated between outreach and other services.

Contracts for tenant services would be directed to community organizations, such as the Tenant's Union of Washington State, that provide the following types of services: a tenant phone line, in person consultations, and legal assistance for tenants. Contracts for tenant outreach would focus on community organization with extensive experience in direct door-to-door outreach and engagement in neighborhoods with low-income renters and communities-of-color, such as the Tenant's Union and Washington Community Action Network.

HSD currently has contracts with three community organizations to provide services to tenants. HSD provided approximately \$715,000 in 2017 to the Legal Action Center, Tenants Union, and Solid Ground for tenant services. This budget action would provide additional resources for tenant services and more proactive outreach and engagement. The Council requests that HSD and SDCI report to the Chair of the Planning, Land Use and Zoning Committee by June 2018, on the services contracted for in 2018 and the performance measures included in those contracts. In addition, the report should include recommendations for the management and allocation of funding for these services in 2019.

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Budget Action Transactions

Budget Action Title: Add \$200,000 GSF to HSD for tenant outreach and support services

#	Transaction Description	Position Title	Number of Positions	FTE	Dept	BCL or Revenue Source	Summit Code	Fund	Year	Revenue Amount	Expenditure Amount
1	Increase GSF for tenant services				FG	Human Services Operating Fund	Q5971620	00100	2018		\$200,000
2	Increase revenue from GSF for tenant services				HSD	General Subfund Support	587001	16200	2018	\$200,000	
3	Increase appropriation for tenant outreach				HSD	Division of Homeless Strategy and Investment	H30ET	16200	2018		\$200,000