



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Mark Mendez</i>		
Board/Commission Name: <i>Community Involvement Commission</i>		Position Title: <i>District 5 Member</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input checked="" type="checkbox"/> Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Specify appointing authority</i>		Term of Office: <i>6/1/2017-5/31/2018</i>
Residential Neighborhood: <i>Lake City</i>	Zip Code: <i>98125</i>	Contact Phone No.:
Legislated Authority: <i>Ordinance 125192</i>		
Background: <p>Mark Mendez was born and raised in Seattle, WA; and grew up in the Lake City neighborhood in NE Seattle. Mark's father is from the US territory of Puerto Rico and his mother grew up in Lake City. Mark graduated from the University of Washington with a BA in Political Science and graduated from Seattle University with a Master's in Public Administration. Mark has worked for the YMCA, Seattle Goodwill, South Seattle College, and now for Seattle Parks and Recreation. Mark has extensive volunteer experience, has traveled to 12 countries, and knows how to say 'thank you' in over 12 languages. Mark was the Co-Chair for the North District Council for two years and Mark is currently on the board of Lake City Neighborhood Alliance. Mark wants to help ensure North Seattle receives equity in terms of City programming and funding. For example, the Lake City neighborhood is one of the most diverse neighborhoods in Seattle; however, since Lake City is located in North Seattle there's a perception that Lake City lacks diversity and is not underserved. However; Lake City is one of the most diverse and underserved neighborhoods in Seattle. In addition, Lake City has one of the highest poverty census tracts in Seattle, and is experiencing tremendous growth in numbers of children who are low-income, immigrants, have special needs, who are currently or formerly homeless, and seniors who are low-income.</p>		
Date of Appointment: <i>6/1/2017</i>	Authorizing Signature (original signature): 	Appointing Signatory: <i>Council Member Tim Burgess</i>

Summary of Skills

- Workforce development professional with experience in project management, team building, talent development, and process development and improvement.
- Over ten years of experience working with academia and partnering with a variety of industries and non-profit organizations.
- High level of cultural competency with experience living in Africa, Asia, and Latin America.
- Strong research, listening, written, and oral communication skills.
- Strong commitment to race and social equity in the civic engagement and policy making processes

Education

Master of Public Administration 2010
Seattle University; Seattle, WA

Bachelor of Arts in Political Science 2007
University of Washington; Seattle, WA

Work Experience

Recreation Leader (March 2016- Present)
City of Seattle; Seattle, WA

- Manager of the City of Seattle's youth career training programs in North Seattle. Students participate in service learning, civic participation, team building, college and career readiness, and industry tours.
- Manager of key community partnerships with nonprofits, the public sector, and the private sector that supports student internships and employment.
- Partnered with Mayor Ed Murray's Youth Employment Initiative to build career pathways for students and create a recruitment pipeline for local businesses seeking skilled workers.
- Worked with cross-departmental teams to design and implement solutions to connect employers with students seeking internships and employment.
- In conjunction with marketing, developed appropriate materials to advertise City programs.
- Monitored program progress, assessed the effectiveness of the program, and recommended improvements.
- Built and maintained effective working relationships with university, industry, and community partners.

- Led a project that won a 2016 Seattle Parks and Recreation Denny Award for Youth Leadership Mural.

Career Embedded Specialist

(December 2015- May 2016)

South Seattle College; Seattle, WA

- Built relationships with faculty to create and manage industry specific employer relationships and obtain referrals to meet employers' recruiting needs.
- Partnered with industry employers to create a recruiting pipeline and maintain deep relationships with companies through Technical Advisory Committee meetings.
- Met with students one on one and in classroom setting to co-create career goals and facilitate career pathways that met students' professional goals.
- Provided information and advising to students regarding internships and prior work experience, as well as corresponding registration deadlines and funding policies.
- Coordinated with students, faculty, administrators, engineers and managers, and other stakeholders; to facilitate university partnerships, industry tours, guest speakers, internship opportunities, and in-class recruitment opportunities.
- Taught quarterly workshops that were targeted to industry about a variety of topics not limited to job search, company research, resume writing, interviewing, networking, and LinkedIn.
- Updated workshop curriculum that implements employers' feedback and meets industry trends and demands.
- Utilized Student Management System, LinkedIn, Facebook, and additional social media to assist and engage students and employers.

Aerospace Program Supervisor

(May 2013- June 2015)

Seattle Goodwill; Seattle, WA

- Led a team of workforce professionals in the development and implementation of an aerospace career-training program that prepared students enrolled in aerospace career-training programs for entry into the workforce through hands-on skill development, soft skill development, and direct placement opportunities.
- Led a group of workforce professionals from Seattle Goodwill to Washington D.C to meet with Senator Maria Cantwell, and other Washington State Legislators to increase program presence.
- Initiated, cultivated, and maintained relationships with university contacts and increased program presence by communicating our mission and vision through campus visits, interviews, and other communications.
- Coordinated with students, faculty, administrators, aerospace engineers and managers, and other stakeholders; to facilitate university partnerships, industry tours, guest speakers, internship opportunities, in-class recruitment opportunities, and career events.

- Monitored program progress, assessed the effectiveness of the program, and recommended improvements.
- Evaluated application materials and participated in candidate selection
- Successfully applied for \$120,000 grant from the Boeing Company and Key Bank for expansion of the aerospace career-training program.
- Established and maintained relationships with Washington State legislators.
- Served on Washington STEM Advisory Council.

Program Manager

(September 2000 – May 2013)

Northshore YMCA; Bothell, WA

- Responsible for daily supervision of program instructors, assistants, interns, and volunteers.
- Taught and created individual lesson plans for students from diverse backgrounds, skill levels, and learning styles.
- Monitored student progress, analyzed progress reports from instructors, and maintained good communication with students.
- Identified current and potential problem areas to recommend program improvements.
- Developed and maintained effective relationships with educational institutions, industry partners, CBOs, and other groups.
- In partnership with marketing, developed promotional materials and coordinated marketing efforts.
- Fundraised for the YMCA Partners in Youth Campaign, which provides tuition support for low-income families.

Volunteer Experience

Co-Chair

(April 2015-April 2017)

North District Council; Seattle, WA

- Co-Chair of the North District Council, one of 13 neighborhood districts formed in 1988 to promote, support, and involve citizen participation at the neighborhood level.
- Maintained positive relationships with representatives from community councils, nonprofit organizations, and business groups.
- Built and maintained community partnerships and relationships with diverse populations to recommend and create solutions for neighborhood challenges.
- Provided a safe forum to discuss concerns and opportunities, as well as share ideas for neighborhood projects.
- Collaborated with other board officers to develop agendas for general meetings.

Board Member

(October 2014-Present)

Lake City Neighborhood Alliance; Seattle, WA

- Serving as a board member for the Lake City Neighborhood Alliance, an alliance of 23 neighborhood and neighborhood-related organizations that aid one another in their mission to protect and enhance the quality of life in the Lake City neighborhood in North Seattle.
- Built and maintained partnerships and relationships with community partners and diverse populations to build community and help create solutions for neighborhood challenges.
- Developed and maintained an effective board culture.

Community Involvement Commission

Sixteen Members: Pursuant to Ordinance 125192, all members subject to City Council confirmation, one- and two-year terms for the initial round of appointments, two-year terms thereafter:

- 7 City Council-appointed
- 7 Mayor-appointed
- 2 Commission-appointed

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
3	F	1	1.	District 1 Member	Jeniffer Calleja	6/1/2017	5/31/2018	1	Council
2	F	2	2.	District 2 Member	Thais Marbles	6/1/2017	5/31/2019	1	Council
2	F	3	3.	District 3 Member	Natalie Curtis	6/1/2017	5/31/2018	1	Council
9	F	4	4.	District 4 Member	Alison Turner	6/1/2017	5/31/2019	1	Council
9	M	5	5.	District 5 Member	Mark Mendez	6/1/2017	5/31/2018	1	Council
6	M	6	6.	District 6 Member	Ben Mitchell	6/1/2017	5/31/2019	1	Council
9	F	7	7.	District 7 Member	Patricia Akiyama	6/1/2017	5/31/2018	1	Council
1	F	2	8.	At-Large Member	Hoai (Julie) Pham	6/1/2017	5/31/2019	1	Mayor
6	F	3	9.	At-Large Member	Alex C. Hudson	6/1/2017	5/31/2018	1	Mayor
9	F	1	10.	At-Large Member	Jenna Franklin	6/1/2017	5/31/2019	1	Mayor
2	M	7	11.	At-Large Member	Bereket Kiros	6/1/2017	5/31/2018	1	Mayor
1	F	7	12.	At-Large Member	Emily Kim	6/1/2017	5/31/2019	1	Mayor
5	O	2	13.	At-Large Member	Sonja Basha	6/1/2017	5/31/2018	1	Mayor
			14.	Get Engaged Member	Vacant	9/1/17	8/31/18		Mayor
			15.	At-Large Member	Vacant				Commission
			16.	At-Large Member	Vacant				Commission

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Men	Women	Transgender	Other	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	1	4		1	2	1			1	1			1
Council	2	5				2	1			1			3
Other													
Total	3	9		1	2	3	1		1	2			4

Key:

- *D List the corresponding *Diversity Chart* number (1 through 9)
 - **G List *gender*, M = Male, F= Female, T= Transgender, U= Unknown, O= Other
 - RD Residential Council District number 1 through 7 or N/A
- Diversity information is self-identified and is voluntary.*