



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Deborah Barnard</i>		
Board/Commission Name: <i>Seattle Transit Advisory Board</i>		Position Title: <i>Member</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other		Term of Position: * 8/3/2024 to 8/2/2026 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: <i>Maple Leaf</i>	Zip Code: <i>98115</i>	Contact Phone No.: [REDACTED]
Background: <i>Deborah is an experienced Administrative Specialist with a background in working in civic and nonprofit industries, including writing for the web, writing copy for translation, basic graphic design, updating websites, community and staff outreach, and public speaking.</i>		
Authorizing Signature (original signature):  Date Signed (appointed): 7/25/24		Appointing Signatory: <i>Rob Saka</i> <i>Councilmember</i>

*Term begin and end date is fixed and tied to the position and not the appointment date.

Deborah Barnard

Event producer and content writer

Greater Seattle Area

Contact

Top Skills

Event Production
Editing
Web development
Writing for the web

Certifications

- Applied Suicide Intervention Skills Training (ASIST)
- Microsoft Office Specialist (MOS) Outlook 2013
- MOS Word 2013
- MOS PowerPoint 2013
- Adobe Photoshop & InDesign workshop (outsourced Library training)

Volunteering

Orchid Counseling Services (OCS)

Board Member & Secretary
May 2018 - 2019

- Attended monthly meetings, took notes, planned events, raised funds, and managed the OCS website

Scarecrow Video

- Feb. 2017-July 2018 organized and shelved films
- headed a 10-month VHS restoration project

Summary

Hi! I'm an experienced Administrative Specialist with a passion for working in civic and nonprofit industries. I love organizing data and making Library services easier to access -- communication has been my profession for 19 years.

My skills include working with the public and nonprofit organizations, writing for the web, writing copy for translation, basic graphic design, updating websites, community and staff outreach, and public speaking.

Experience

The Rendezvous

House manager, Jewelbox Theater
Nov. 2022 - Present

- sets up house and runs light and sound for a 65-seat theater in a historic building

The Seattle Public Library

Communications Assistant
February 2006 - Present

- Serves on the Employee Engagement Committee and Staff Support Team
- Sends information to and schedules interviews with media & program partners
- Co-plans events for my department
- Creates website content using Ingeniux CMS
- Creates intranet content using Sharepoint
- Collates media reports for Library board
- Guides media groups at the Central Library
- Assists Chief Librarian
- Wrote a City of Seattle proclamation declaring Jan. 26, 2019 to be "Take Action for Libraries Day." It was signed by the mayor, and presented by the chief librarian at a rally featuring the American

More web dev experience

- Webmaster for North Seattle Church (2000-2001)
- CMS updates for UW Continuing Dental Education (2004-5)

Education

University of Washington

Bachelor of Arts (2005)
English Language and Literature

- Dean's list & graduated cum laude

Honors

- Unsung Hero Award (2020)
- Working Smart Team Award (2012)

Library Association president.

Marketing & Online Services

- Researched and rewrote pages for website redesign in 2024 and 2017

In previous departments: Web Office

- Public calendar editor posting over a hundred monthly events, in six languages, while working with staff in 27 locations
- Hand-coded HTML formatting for each calendar entry before the Library's upgrade to Trumba
- Web feature writer for audience, location and language pages
- Made web graphics with Photoshop and shelf signs with InDesign
- Created training manuals and conducted training sessions for calendar entry

Library Services, Programs & Events

- Scheduled appointments and interviews for directors and managers
- Scheduled discussions for 500+ book groups using MS Access
- Served on technology, workplace environment and management/union committees
- Moderated first internal Library blog
- Volunteered for everything from front desk services to chauffeuring directorial candidates
- Marched with the Library's book cart drill team in parades

Women Business Owners

Actor

October 2017 - Seattle, WA

I wrote and performed an original monologue as Nellie Cashman, 19th-century businesswoman and prospector, for the Nellie Cashman Woman Business Owner of the Year Award Gala.

Seattle Transit Advisory Board

12 Members: Pursuant to Resolution 31572, all members subject to City Council confirmation, 2-year terms:

- 7 Mayor- appointed
- 5 City Council- appointed

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
3	M	3	1.	Member	Sandro R. Pani	8/3/24	8/2/26	3	City Council
1	F	4	2.	Member	Shirley Chu	8/3/24	8/2/26	1	City Council
6	T/NB	4	3.	Member	Deborah Barnard	8/3/24	8/2/26	1	City Council
4	M	2	4.	Member	Dexter Jenkins	8/3/23	8/2/25	1	City Council
1	F	7	5.	Member	Priyadharshini Balan	8/3/23	8/2/25	1	City Council
6	NB	6	6.	Member	Katie Freeman	8/3/24	8/2/26	1	Mayor
1	M	3	7.	Member	Ashwin Bhumbala	8/3/24	8/2/26	2	Mayor
1	M	1	8.	Member	Arthur Kuniyuki	8/3/24	8/2/26	3	Mayor
6	F	5	9.	Member	Carolyn Tillinger	8/3/23	8/2/25	1	Mayor
6	M/T/ NB	4	10.	Member	Dana Coppernoll-Houston	8/3/23	8/2/25	1	Mayor
6	M	7	11.	Member	Zachary Burton	8/3/23	8/2/25	1	Mayor
2	M	2	12.	Get Engaged Member	Braxton Williams	9/1/23	8/31/24	1	Mayor

SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	5	1	1	2	2	1				4			
Council	2	2	1	1	2	1	1			1			
Other													
Total	7	3	2	3	4	2	1			5			

Key:

*D List the corresponding *Diversity Chart* number (1 through 9)

**G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary, O= Other, U= Unknown

RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.