

Amendment #1 to CB 119054

Sponsor: CM Burgess

Affordable Housing, Neighborhoods and Finance Committee

September 15, 2017

Technical Amendments: Amending Section 1 to reflect technical changes recommended by the City Clerk and Finance and Administrative Services.

Section 1. Whenever City Council approval is required for a new contract or for an amendment to an existing contract for services or consultants, within 30 days following a City Department's determination to procure or amend such contract, the department Director or the Director's designee shall transmit to the Council President, the Chair of the appropriate Council committee, and file with the City Clerk written notification of the contracting department's determination to procure or amend such contract. The written notification shall contain the following information:

A. A short narrative summarizing the department's proposed new or amended scope of work, the duration of the contract or amendment, and the terms of the contract or amendment;

and

B. The estimated cost of the contract or amendment; and

C. The department's rationale and justification to seek a new contract or amend an existing contract; and

D. The month and year the department proposes transmitting legislation to the City Council for a new contract or amending an existing contract; and

E. The name, address, and telephone number of the existing contract holder, or, if known, the proposed new contractor.