



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Montana Houston</i>		
Board/Commission Name: <i>Seattle Renters' Commission</i>		Position Title: <i>Get Engaged Member</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:	Term of Position: * 9/1/2024 to 8/31/2025 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: <i>Northgate</i>	Zip Code: 98125	Contact Phone No.: [REDACTED]
Background: <i>Born and raised in Seattle, Montana is excited to contribute to the community as a Get Engaged Commissioner on the Seattle Renters' Commission. Growing up, Montana experienced her family being priced out of the city, forcing them to move further away from their apartment in the Central District. Later as an adult, she frequently faced expensive move-out charges and housing code violations that motivated her to learn her rights as a tenant. Montana aims to expand protections as individuals of all backgrounds and socioeconomic statuses navigate Seattle's renting landscape and empower tenants toward achieving and maintaining housing stability. Montana graduated with a bachelor's degree in Pre-Law from the University of Southern California, lives in Northgate, and works in a paralegal function at Dropbox.</i>		
Authorizing Signature (original signature):  Date Signed (appointed): 08/09/2024	Appointing Signatory: <i>Bruce A. Harrell</i> <i>Mayor of Seattle</i>	

*Term begin and end date is fixed and tied to the position and not the appointment date.

MONTANA HOUSTON

EDUCATION

Aug. 2016 – May 2020 **University of Southern California (USC)**, Los Angeles, CA GPA: 3.83 / 4.00
Bachelor of Arts, Non-Governmental Organizations and Social Change (Pre-Law) Magna Cum Laude
Minor in East Asian Languages and Cultures (Japanese)

PROFESSIONAL EXPERIENCE

July 2022 – Present **Dropbox**, San Francisco, CA *Senior Commercial Legal Analyst*

Aug. 2020 – July 2022 *Commercial Legal Analyst*

- Negotiates and drafts contracts, including NDAs, SOWs, and SaaS Agreements; to date, have executed 547 deals with total value of \$105,099,687.00
- Co-leads Legal Diversity Initiative for 2nd consecutive year, developed survey and discussion analysis of 16 law firms and supported 1L internship program for 4 students to increase diversity in legal field

May 2019 – Aug. 2019 **Discover Financial Services**, Riverwoods, IL *Legal Department Intern*

- Conducted cross-merchandising analysis on 6 competitors' travel rewards cards by consolidating trigger disclosures against Miles Card via Excel Document and presented information to stakeholders
- Analyzed loss payee terms to discern corporate claim to abandoned property and compiled findings into 50 state survey in Excel sheet, yielding a widely used department resource

May 2017 – Aug. 2017 **Goodwill Job Training & Education Center**, Seattle, WA *Financial Literacy Consulting Intern*

- Initiated a schedule of 10+ financial programs across 3 Goodwill Job Training & Education centers to streamline service offerings to a low income, ESL community of over 17,000 people
- Assisted Senior Financial Consultant in teaching personal financial concepts to 5 classes of 40 students

LEADERSHIP EXPERIENCE

Feb. 2018 – Mar. 2020 **USC Undergraduate Student Government**, Los Angeles, CA *Senior Director of Programming*

- Directed 16 programming organizations with total membership of 1,200 leaders, guided execution of events for 20,000 undergraduates, and led 40+ interpersonal branch communications and activities
- Delegated \$2.4 million budget throughout student government as budget committee member to over 35 shareholders

Apr. 2018 – May 2020 **USC Warren Bennis Scholars**, Los Angeles, CA *Cohort 3 Scholar*

- Chosen as 1 of 20 scholars in program's third cohort based upon demonstrated social impact-oriented leadership experience from 130+ university-wide applicant pool
- Trained in leadership development from 10+ esteemed professionals and peers via mentorship, honors colloquium, and externship opportunities

Apr. 2018 – May 2019 **USC Academic Culture Assembly**, Los Angeles, CA *Executive Director*

- Managed budget of \$69,000 and delivered creative programming for nearly 20,000 undergraduate students, resulted in 66.87% increase in student membership over the academic year
- Elected to enrich extracurricular academic experiences by leading 30 meetings for 21+ member organizations with executive team of 17

ACHIEVEMENTS & INTERESTS

Achievements University of Washington's Foster School of Business Youth Executives of Color (YEOC) Keynote Speaker for 2016 program; two-time YEOC Case Competition winner against 30 teams of 5.

Interests Managing [my book blog](#); studying Japanese (adv. proficiency); crocheting blankets; practicing servant leadership; doing aerial yoga; and running campaigns ([elected Student Body President by 1300 peers](#)).

Seattle Renters' Commission

15 Members: Pursuant to Ordinance 125280, all members subject to City Council confirmation, 2-year terms:

Appointing Authority for SRC Member Positions

- 6 City Council-appointed (Positions 1 through 6)
- 6 Mayor-appointed (Positions 7 through 12)
- 2 Commission-appointed (Positions 13 and 14)
- 1 Other Appointing Authority-appointed (specify): Get Engaged Program (Position 15)

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
	M	7	1.	Member	Atif Osmani	3/1/24	2/28/26	2	Council
3	F	3	2.	Member	Julissa Sanchez	3/1/23	2/28/25	1	Council
6	M	7	3.	Member	Dan Godfrey	3/1/24	2/28/26	2	Council
6	F	2	4.	Co-Chair	Kate Rubin	3/1/23	2/28/25	1	Council
			5.	Member		3/1/24	2/28/26		Council
			6.	Member		3/1/23	2/28/25		Council
6	O	6	7.	Member		3/1/24	2/28/26		Mayor
			8.	Co-Chair	Lydia Felty	3/1/23	2/28/25	1	Mayor
6	F	3	9.	Member		3/1/24	2/28/26		Mayor
			10.	Member		3/1/23	2/28/25		Mayor
			11.	Member		3/1/24	2/28/26		Mayor
			12.	Member		3/1/23	2/28/25		Mayor
3	T	4	13.	Member		3/1/24	2/28/26		Commission
			14.	Member		3/1/23	2/28/25		Commission
2	F	5	15.	Get Engaged Member	Montana Houston	9/1/24	8/31/25	1	Mayor

SELF-IDENTIFIED DIVERSITY CHART

	SELF-IDENTIFIED DIVERSITY CHART												
					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender /Non-Binary	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor		2		1		1				2			
Council	2	2					1			2			
Other			1				1						
Total	2	4	1	1		1	2			4			

Key:

- *D List the corresponding Diversity Chart number (1 through 9)
- **G List gender, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown