



CITY OF SEATTLE

City Council

Agenda

Tuesday, December 5, 2023

2:00 PM

Council Chamber, City Hall
600 4th Avenue
Seattle, WA 98104

Debora Juarez, Council President
Lisa Herbold, Member
Andrew J. Lewis, Member
Tammy J. Morales, Member
Teresa Mosqueda, Member
Sara Nelson, Member
Alex Pedersen, Member
Kshama Sawant, Member
Dan Strauss, Member

Chair Info: 206-684-8805; Debora.Juarez@seattle.gov

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CITY OF SEATTLE

City Council Agenda

December 5, 2023 - 2:00 PM

Meeting Location:

Council Chamber, City Hall, 600 4th Avenue, Seattle, WA 98104

Committee Website:

<http://www.seattle.gov/council>

Members of the public may register for remote or in-person Public Comment to address the Council. Details on how to provide Public Comment are listed below:

Remote Public Comment - Register online to speak during the Public Comment period at

<http://www.seattle.gov/council/committees/public-comment>

Online registration to speak will begin two hours before the meeting start time, and registration will end at the conclusion of the Public Comment period during the meeting. Speakers must be registered in order to be recognized by the Chair.

In-Person Public Comment - Register to speak on the Public Comment sign-up sheet located inside Council Chambers at least 15 minutes prior to the meeting start time. Registration will end at the conclusion of the Public Comment period during the meeting. Speakers must be registered in order to be recognized by the Chair.

Submit written comments to all Councilmembers at Council@seattle.gov

A. CALL TO ORDER

B. ROLL CALL

C. PRESENTATIONS

D. PUBLIC COMMENT

Members of the public may sign up to address the Council for up to 2 minutes on matters on this agenda; total time allotted to public comment at this meeting is 20 minutes.

E. ADOPTION OF INTRODUCTION AND REFERRAL CALENDAR:

Introduction and referral to Council committees of Council Bills (CB), Resolutions (Res), Appointments (Appt), and Clerk Files (CF) for committee recommendation.

[IRC 415](#)

December 5, 2023

Attachments: [Introduction and Referral Calendar](#)

F. APPROVAL OF THE AGENDA**G. APPROVAL OF CONSENT CALENDAR**

The Consent Calendar consists of routine items. A Councilmember may request that an item be removed from the Consent Calendar and placed on the regular agenda.

Journal:

1. [Min 449](#) November 21, 2023

Attachments: [Minutes](#)

Bills:

2. [CB 120727](#) AN ORDINANCE appropriating money to pay certain claims for the week of November 13, 2023 through November 17, 2023 and ordering the payment thereof; and ratifying and confirming certain prior acts.
3. [CB 120728](#) AN ORDINANCE appropriating money to pay certain claims for the week of November 20, 2023 through November 24, 2023 and ordering the payment thereof; and ratifying and confirming certain prior acts.

Appointments:**CITY COUNCIL:**

4. [Appt 02692](#) Reappointment of Lydia Felty as member, Seattle Renters' Commission, for a term to February 28, 2025.

Attachments: [Appointment Packet](#)

H. COMMITTEE REPORTS

Discussion and vote on Council Bills (CB), Resolutions (Res),
Appointments (Appt), and Clerk Files (CF).

PUBLIC SAFETY AND HUMAN SERVICES COMMITTEE:

1. [Appt 02655](#) Appointment of Cali Mortenson Ellis, as Executive Director of the Seattle Community Police Commission.

The Committee recommends that City Council confirm the Appointment (Appt).

In Favor: 4 - Herbold, Lewis, Nelson, Pedersen

Opposed: None

Attachments: [Appointment Packet](#)
[City Council Questions and Responses](#)

2. [CB 120714](#) AN ORDINANCE relating to the transfer of City real property for housing development; amending Ordinance 124917 to transfer jurisdiction of the former Dumar Substation, 1605 SW Holden Street, to the Office of Housing for the purpose of developing permanently affordable homeownership; authorizing the Director of the Office of Housing or the Director's designee ("Director") to issue a request for proposals and to select a developer and thereafter to execute and deliver a contract for transfer of land, deed, and related documents; and ratifying and confirming certain prior acts.

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 4 - Herbold, Lewis, Nelson, Pedersen

Opposed: None

Attachments: [Att A - Term Sheet for Dumar Property Transfer](#)

Supporting Documents: [Summary and Fiscal Note](#)
[Summary Att 1 - Dumar Property Maps](#)

CITY COUNCIL:

3. [CB 120709](#) AN ORDINANCE relating to City employment, commonly referred to as the Fourth Quarter 2023 Employment Ordinance; returning positions to the Civil Service system; exempting a position from the Civil Service system; retitling existing titles; establishing new titles; and abrogating positions; all by a 2/3 vote of the City Council.

Supporting

Documents: [Summary and Fiscal Note](#)
[Central Staff Memo](#)

4. [CB 120720](#) AN ORDINANCE relating to City employment; authorizing the execution of a Memorandum of Understanding between The City of Seattle and the Seattle Police Officers' Guild; establishing a premium pay for staffing special events and allowing additional flexibility in the City's use of non-commissioned employees to staff special events; commencing a Dual Dispatch Alternative Response Pilot Project; removing the geographical limitation of park rangers to Downtown parks; and ratifying and confirming certain prior acts.

Attachments: [Att 1 - MOU with the Seattle Police Officers Guild](#)

Supporting

Documents: [Summary and Fiscal Note](#)
[Central Staff Memo](#)

5. [Res 32117](#) A RESOLUTION relating to the 2023 Housing Levy Oversight Committee; setting the terms of office of the members of the Oversight Committee and authorizing it to consider issues regarding programs funded by earlier housing levies.

Supporting

Documents: [Summary and Fiscal Note](#)

6. [Appt 02705](#) Appointment of Noah Fay as member, Housing Levy Oversight Committee, for a term to December 31, 2026.

Attachments: [Appointment Packet](#)

7. [Appt 02706](#) Appointment of Febben Fekadu as member, Housing Levy Oversight Committee, for a term to December 31, 2025.

Attachments: [Appointment Packet](#)

8. [Appt 02707](#) Appointment of Joel C. Ing as member, Housing Levy Oversight Committee, for a term to December 31, 2026.
Attachments: [Appointment Packet](#)
9. [Appt 02708](#) Appointment of James W. Lovell as member, Housing Levy Oversight Committee, for a term to December 31, 2026.
Attachments: [Appointment Packet](#)
10. [Appt 02709](#) Appointment of Patience M. Malaba as member, Housing Levy Oversight Committee, for a term to December 31, 2026.
Attachments: [Appointment Packet](#)
11. [Appt 02710](#) Appointment of Sunaree Marshall as member, Housing Levy Oversight Committee, for a term to December 31, 2025.
Attachments: [Appointment Packet](#)
12. [Appt 02711](#) Appointment of Ann T. Melone as member, Housing Levy Oversight Committee, for a term to December 31, 2025.
Attachments: [Appointment Packet](#)
13. [Appt 02712](#) Appointment of Paul H. Park as member, Housing Levy Oversight Committee, for a term to December 31, 2026.
Attachments: [Appointment Packet](#)
14. [Appt 02713](#) Appointment of Traci A. Ratzliff as member, Housing Levy Oversight Committee, for a term to December 31, 2030.
Attachments: [Appointment Packet](#)
15. [Appt 02714](#) Appointment of Denise Rodriguez as member, Housing Levy Oversight Committee, for a term to December 31, 2025.
Attachments: [Appointment Packet](#)
16. [Appt 02715](#) Appointment of Andrea Caupain Sanderson as member, Housing Levy Oversight Committee, for a term to December 31, 2026.
Attachments: [Appointment Packet](#)
17. [Appt 02716](#) Appointment of Cara Kadoshima Vallier as member, Housing Levy Oversight Committee, for a term to December 31, 2030.
Attachments: [Appointment Packet](#)

18. [Appt 02717](#) Appointment of Dan Wise as member, Housing Levy Oversight Committee, for a term to December 31, 2025.

Attachments: [Appointment Packet](#)

SELECT BUDGET COMMITTEE

19. [Res 32116](#) A RESOLUTION relating to the City's annual budget process; updating modified biennial budgeting processes; establishing guidelines for mid-year budget changes; establishing data sharing and reporting requirements; and superseding Resolutions 28885 and 31954.

The Committee recommends that City Council adopt as amended the Resolution (Res).

In Favor: 8 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Strauss

Opposed: None

Supporting Documents: [Summary and Fiscal Note](#)

20. [CB 120716](#) AN ORDINANCE relating to the establishment of a Fiscal Transparency Program; requiring periodic and consistent reporting and monitoring of City budgetary, financial, and fiscal policy information to the City Council and the public; adding a new Chapter 3.140 to, and amending Sections 3.14.100 and 5.08.020 of, the Seattle Municipal Code; and requesting that the Code Reviser recodify Chapter 5.08 of the Seattle Municipal Code in Subchapter I of Chapter 3.14.

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 8 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Strauss

Opposed: None

Supporting Documents: [Summary and Fiscal Note](#)

21. [CB 120717](#) AN ORDINANCE relating to human services contracts that include appropriated money expressly reserved for the purpose of human services provider pay; requiring that such appropriated money be used only for wage increases for human services workers that are in addition to inflationary adjustments; establishing contracting and reporting requirements regarding use of such appropriated money; and adding a new Chapter 20.61 and Section 20.61.010 to the Seattle Municipal Code.

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 8 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Strauss

Opposed: None

Supporting Documents: [Summary and Fiscal Note](#)

I. ITEMS REMOVED FROM CONSENT CALENDAR

J. ADOPTION OF OTHER RESOLUTIONS

K. OTHER BUSINESS

L. ADJOURNMENT



Legislation Text

File #: IRC 415, **Version:** 1

December 5, 2023



Introduction and Referral Calendar

List of proposed Council Bills (CB), Resolutions (Res), Appointments (Appt) and Clerk Files (CF) to be introduced and referred to a City Council committee

Record No.	Title	Committee Referral
<u>By: Mosqueda</u>		
1. CB 120727	AN ORDINANCE appropriating money to pay certain claims for the week of November 13, 2023 through November 17, 2023 and ordering the payment thereof; and ratifying and confirming certain prior acts.	City Council
<u>By: Mosqueda</u>		
2. CB 120728	AN ORDINANCE appropriating money to pay certain claims for the week of November 20, 2023 through November 24, 2023 and ordering the payment thereof; and ratifying and confirming certain prior acts.	City Council
<u>By: Juarez</u>		
3. CB 120730	AN ORDINANCE relating to City employment; authorizing execution of a collective bargaining agreement between The City of Seattle and the International Association of Fire Fighters, Local 27 AFL-CIO-CLC; and ratifying and confirming certain prior acts.	City Council
<u>By: Juarez</u>		
4. CB 120731	AN ORDINANCE relating to City employment; authorizing the execution of a Memorandum of Agreement between The City of Seattle and the International Brotherhood of Electrical Workers, Local 77; and ratifying and confirming certain prior acts.	City Council
<u>By: Juarez</u>		
5. Res 32120	A RESOLUTION setting forth The City of Seattle's 2024 State Legislative Agenda.	City Council
<u>By: Mosqueda</u>		
6. Appt 02705	Appointment of Noah Fay as member, Housing Levy Oversight Committee, for a term to December 31, 2026.	City Council
<u>By: Mosqueda</u>		
7. Appt 02706	Appointment of Febben Fekadu as member, Housing Levy Oversight Committee, for a term to December 31, 2025.	City Council

By: Mosqueda

8. [Appt 02707](#) Appointment of Joel C. Ing as member, Housing Levy Oversight Committee, for a term to December 31, 2026. City Council

By: Mosqueda

9. [Appt 02708](#) Appointment of James W. Lovell as member, Housing Levy Oversight Committee, for a term to December 31, 2026. City Council

By: Mosqueda

10. [Appt 02709](#) Appointment of Patience M. Malaba as member, Housing Levy Oversight Committee, for a term to December 31, 2026. City Council

By: Mosqueda

11. [Appt 02710](#) Appointment of Sunaree Marshall as member, Housing Levy Oversight Committee, for a term to December 31, 2025. City Council

By: Mosqueda

12. [Appt 02711](#) Appointment of Ann T. Melone as member, Housing Levy Oversight Committee, for a term to December 31, 2025. City Council

By: Mosqueda

13. [Appt 02712](#) Appointment of Paul H. Park as member, Housing Levy Oversight Committee, for a term to December 31, 2026. City Council

By: Mosqueda

14. [Appt 02713](#) Appointment of Traci A. Ratzliff as member, Housing Levy Oversight Committee, for a term to December 31, 2030. City Council

By: Mosqueda

15. [Appt 02714](#) Appointment of Denise Rodriguez as member, Housing Levy Oversight Committee, for a term to December 31, 2025. City Council

By: Mosqueda

16. [Appt 02715](#) Appointment of Andrea Caupain Sanderson as member, Housing Levy Oversight Committee, for a term to December 31, 2026. City Council

By: Mosqueda

17. [Appt 02716](#) Appointment of Cara Kadoshima Vallier as member, Housing Levy Oversight Committee, for a term to December 31, 2030. City Council

By: Mosqueda

18. [Appt 02717](#) Appointment of Dan Wise as member, Housing Levy City Council

Oversight Committee, for a term to December 31, 2025.

By: Strauss

19. [Appt 02740](#) Appointment of Radia Soulmani as member, Design Review Board, for a term to August 31, 2024. City Council

By: Strauss

20. [Appt 02741](#) Reappointment of Marc Schmitt as member, Landmarks Preservation Board, for a term to August 31, 2024. City Council

By: Lewis

21. [Appt 02742](#) Appointment of Meral Kandymova as member, Seattle Center Advisory Commission, for a term to August 31, 2024. City Council

By: Nelson

22. [Appt 02737](#) Appointment of Amy. L. Altchuler as member, City Light Review Panel, for a term to September 30, 2025. Economic Development, Technology, and City Light Committee

By: Nelson

23. [Appt 02738](#) Appointment of Thien-Di Do as member, City Light Review Panel, for a term to September 30, 2025. Economic Development, Technology, and City Light Committee

By: Nelson

24. [Appt 02739](#) Reappointment of John Putz as member, City Light Review Panel, for a term to April 11, 2026. Economic Development, Technology, and City Light Committee

By: Strauss

25. [Appt 02696](#) Appointment of Kayleigh L. Schickler as member, Design Review Board, for a term to April 3, 2025. Land Use Committee

By: Strauss

26. [Appt 02697](#) Appointment of Todd Lee as member, Design Review Board, for a term to April 3, 2025. Land Use Committee

By: Strauss

27. [Appt 02698](#) Appointment of Kinsley Ogunmola as member, Design Review Board, for a term to April 3, 2025. Land Use Committee

By: Strauss

28. [Appt 02699](#) Appointment of Gargi Kadoo as member, Design Review Board, for a term to April 3, 2025. Land Use Committee

By: Strauss

29. [Appt 02700](#) Appointment of Jonas Kuo as member, Design Review Board, for a term to April 3, 2025. Land Use Committee

By: Strauss

30. [Appt 02701](#) Appointment of Lisa Vasser as member, Design Review Board, for a term to April 3, 2024. Land Use Committee

By: Strauss

31. [Appt 02702](#) Appointment of Logan Bowers as member, Design Review Board, for a term to April 3, 2025. Land Use Committee

By: Strauss

32. [Appt 02703](#) Appointment of Solomon Wagner as member, Design Review Board, for a term to April 3, 2025. Land Use Committee

By: Strauss

33. [Appt 02704](#) Reappointment of Abdirahman Yusuf as member, Equitable Development Initiative Advisory Board, for a term to February 28, 2026. Land Use Committee

By: Morales

34. [CB 120729](#) AN ORDINANCE relating to historic preservation; imposing controls upon the Elephant Car Wash Sign, a landmark designated by the Landmarks Preservation Board under Chapter 25.12 of the Seattle Municipal Code, and adding it to the Table of Historical Landmarks contained in Chapter 25.32 of the Seattle Municipal Code. Neighborhoods, Education, Civil Rights, and Culture Committee

By: Morales

35. [Appt 02527](#) Appointment of Lorne McConachie as member, Historic Seattle Preservation and Development Authority Governing Council, for a term to November 30, 2026. Neighborhoods, Education, Civil Rights, and Culture Committee

By: Morales

36. [Appt 02718](#) Appointment of Mohamed Adel Bonah as member, Seattle Human Rights Commission, for a term to July 22, 2025. Neighborhoods, Education, Civil Rights, and Culture Committee

By: Morales

37. [Appt 02719](#) Appointment of Andre Brown as member, Seattle Human Rights Commission, for a term to July 22, 2025. Neighborhoods, Education, Civil Rights, and Culture Committee

By: Morales

38. [Appt 02720](#) Appointment of Haley R. Miller as member, Seattle Human Rights Commission, for a term to July 22, 2025. Neighborhoods, Education, Civil Rights, and Culture Committee

By: Morales

39. [Appt 02721](#) Reappointment of Ilays A. Aden as member, Seattle Immigrant and Refugee Commission, for a term to July 31, 2024. Neighborhoods, Education, Civil Rights, and Culture Committee

By: Morales

40. [Appt 02722](#) Reappointment of Emmanuel Dolo as member, Seattle Immigrant and Refugee Commission, for a term to January 31, 2024. Neighborhoods, Education, Civil Rights, and Culture Committee

By: Morales

41. [Appt 02723](#) Reappointment of Amanda Sandoval as member, Seattle Immigrant and Refugee Commission, for a term to July 31, 2024. Neighborhoods, Education, Civil Rights, and Culture Committee

By: Morales

42. [Appt 02724](#) Appointment of Afra Mahmood as member, Seattle Immigrant and Refugee Commission, for a term to January 31, 2025. Neighborhoods, Education, Civil Rights, and Culture Committee

By: Morales

43. [Appt 02725](#) Appointment of Ananda Rao as member, Seattle Immigrant and Refugee Commission, for a term to January 31, 2025. Neighborhoods, Education, Civil Rights, and Culture Committee

By: Morales

44. [Appt 02726](#) Reappointment of Jennifer Matter as member, Families, Education, Preschool, and Promise Levy Oversight Committee, for a term to December 31, 2024. Neighborhoods, Education, Civil Rights, and Culture Committee

By: Morales

45. [Appt 02727](#) Appointment of Natalie Beauregard as member, Families, Education, Preschool and Promise Levy Oversight Committee, for a term to December 31, 2025. Neighborhoods, Education, Civil Rights, and Culture Committee

By: Morales

46. [Appt 02728](#) Reappointment of Erin Okuno as member, Families, Education, Preschool, and Promise Levy Oversight Committee, for a term to December 31, 2025. Neighborhoods, Education, Civil Rights, and Culture Committee

By: Morales

47. [Appt 02729](#) Appointment of Abdi Isaak as member, Community Involvement Commission, for a term to May 31, 2024. Neighborhoods, Education, Civil Rights, and Culture Committee

By: Morales

48. [Appt 02730](#) Appointment of Heidi Morisset as member, Community Involvement Commission, for a term to May 31, 2024. Neighborhoods, Education, Civil Rights, and Culture Committee

By: Morales

49. [Appt 02731](#) Appointment of Fiona Murray as member, Community Involvement Commission, for a term to May 31, 2024. Neighborhoods, Education, Civil Rights, and Culture Committee

By: Morales

50. [Appt 02732](#) Appointment of Nausheen Rajan as member, Community Involvement Commission, for a term to May 31, 2025. Neighborhoods, Education, Civil Rights, and Culture Committee

By: Morales

51. [Appt 02733](#) Appointment of Jessica Reeves as member, Community Involvement Commission, for a term to May 31, 2025. Neighborhoods, Education, Civil Rights, and Culture Committee

By: Morales

52. [Appt 02734](#) Appointment of Jenifer Chao as Director of the Department of Neighborhoods, for a term to December 31, 2025. Neighborhoods, Education, Civil Rights, and Culture Committee

By: Morales

53. [Appt 02735](#) Appointment of Russell Monroe as member, Pike Place Market Preservation and Development Authority Governing Council, for a term to June 30, 2025. Neighborhoods, Education, Civil Rights, and Culture Committee

By: Morales

54. [Appt 02736](#) Appointment of Michele Kauffman as member, Seattle Disability Commission, for a term to April 30, 2025. Neighborhoods, Education, Civil Rights, and Culture Committee



Legislation Text

File #: Min 449, **Version:** 1

November 21, 2023

SEATTLE CITY COUNCIL

600 Fourth Ave. 2nd Floor
Seattle, WA 98104



Journal of the Proceedings of the Seattle City Council

Tuesday, November 21, 2023

2:00 PM

Revised

Council Chamber, City Hall

600 4th Avenue

Seattle, WA 98104

City Council

Debora Juarez, Council President

Lisa Herbold, Member

Andrew J. Lewis, Member

Tammy J. Morales, Member

Teresa Mosqueda, Member

Sara Nelson, Member

Alex Pedersen, Member

Kshama Sawant, Member

Dan Strauss, Member

Chair Info: 206-684-8805; Debora.Juarez@seattle.gov

A. CALL TO ORDER

The City Council of The City of Seattle met in the Council Chamber in City Hall in Seattle, Washington, on November 21, 2023, pursuant to the provisions of the City Charter. The meeting was called to order at 2:02 p.m., with Council President Juarez presiding.

B. ROLL CALL

Present: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

C. PRESENTATIONS

There was none.

D. PUBLIC COMMENT

The following individuals addressed the Council:

Emily Mcarther
Natalie Bailey
Rizwan Samad
Cliff Cawthorn
Joan Wright
Logan Swan
Shirley Henderson
Jamil Suleman
Iskandar
Sonja Ponath
James Brumbaugh
Preston Sahabu
Maddi Danics
Lana Blinderman
Raghav Kaushik
Tom Barnard
Joe Sugrue
Enosh Cohen
Mohammed Ansari
Shubun Kukarbun
Jeremy Voss
Bobn Barnes
Eva Metz
Andrew Menday
Alex Olsen
Nshan Burns
Dominic Wolfgang Wallace
Karl Dyer
Mehraj Baig
Brandon Ang
Mohammed Khalilia
Matt Brady
Hannah Swoboda
Leah Vu
Elyan Hammond
Laila Altazzi
Randa Tawil
Yasmeen Erritouni
Dennis Sills
Xoe amer
Brady Nordstrom
Jennifer Ives

Barbara Phinney
Sujatha Ramni
Jared Maddox
Joe Kunzler
Linnea May
Aneelah Afzali
Greg Smith
Lindsey Lozoskie
Ahmed Mustafa
Noah An
Khan Hasan
Ian Warner
Abby Brockman
Miri Cypers
Colin Christopher
Sarah James
Endrias
Zachary Zimmerman
Sabrene Odeh
Jesse Roth
Reza Marashi
Audrey Covner
Murtaza Hakimi
Robert Singleton
Starr Parker
Iman Ayyeh
Deborah Nemens
Sinsath Shameer
Hammad Hashmi
Noah Schwartz
Anfal Jneidi
Saliha Hacibektasoglu
Mohamed Nassar
Cari Conklin
McKenna Parnes

E. ADOPTION OF INTRODUCTION AND REFERRAL CALENDAR:

[IRC 414](#)

November 21, 2023

Motion was made, duly seconded and carried, to adopt the Introduction & Referral Calendar (IRC) by the following vote:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

F. APPROVAL OF THE AGENDA

ACTION 1:

Motion was made and duly seconded to adopt the proposed Agenda.

ACTION 2:

Motion was made by Councilmember Sawant to amend the proposed Agenda by moving Agenda item 10, Resolution 32118, before item 1, Council Bill 120635.

Resolution 32118, A RESOLUTION condemning the Israeli military assault on the people of Gaza; urging an immediate ceasefire, humanitarian aid, an exchange of hostages, and an end to the occupation of Palestinian lands; affirming opposition to Islamophobia and anti-Semitism; and urging the U.S. Congress to end all military funding to Israel.

ACTION 3:

The Motion failed for lack of a second.

ACTION 4:

Motion was made, duly seconded and carried, to adopt the Agenda.

At 4:07 p.m., the City Council meeting recessed for five minutes.

At 4:15 p.m., the City Council meeting was called back to order.

G. APPROVAL OF CONSENT CALENDAR

Motion was made, duly seconded and carried, to adopt the Consent Calendar.

Journal:

[Min 448](#) **November 7, 2023**

The item was adopted on the Consent Calendar by the following vote, and the President signed the Minutes:(Min):

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

Bills:

1. [CB 120710](#) **AN ORDINANCE appropriating money to pay certain claims for the week of October 30, 2023 through November 03, 2023 and ordering the payment thereof; and ratifying and confirming certain prior acts.**

The item was passed on the Consent Calendar by the following vote, and the President signed the Council Bill:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

2. [CB 120711](#) **AN ORDINANCE appropriating money to pay certain claims for the week of November 6, 2023 through November 10, 2023 and ordering the payment thereof; and ratifying and confirming certain prior acts.**

The item was passed on the Consent Calendar by the following vote, and the President signed the Council Bill:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

3. [CB 120700](#) **AN ORDINANCE relating to acceptance of funding from non-City sources; authorizing the heads of various departments to accept and authorize the expenditure of specified grants, private funding, and subsidized loans and to execute, deliver, and perform corresponding agreements; amending Ordinance 126725, which adopted the 2023 Budget, including the 2023-2028 Capital Improvement Program (CIP); changing appropriations to various departments and budget control levels, and from various funds in the Budget; revising project allocations for certain projects in the 2023-2028 CIP; and ratifying and confirming certain prior acts.**

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss

Opposed: None

The item was passed on the Consent Calendar by the following vote, and the President signed the Council Bill:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

4. [CB 120705](#) **AN ORDINANCE** amending Ordinance 126725, which adopted the 2023 Budget, including the 2023-2028 Capital Improvement Program (CIP); changing appropriations to various departments and budget control levels, and from various funds in the Budget; revising project allocations for certain projects in the 2023-2028 CIP; creating CIP Projects; creating positions; and ratifying and confirming certain prior acts; all by a 3/4 vote of the City Council.

The Committee recommends that City Council pass as amended the Council Bill (CB).

In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss

Opposed: None

The item was passed on the Consent Calendar by the following vote, and the President signed the Council Bill:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

5. [CB 120679](#) **AN ORDINANCE** relating to funding from non-City sources; authorizing department directors to accept grants, enter into revenue-backed service contracts, and carry forward related appropriations.

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss

Opposed: None

The item was passed on the Consent Calendar by the following vote, and the President signed the Council Bill:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

- 6. [CB 120688](#) **AN ORDINANCE relating to City finances; creating a fund for depositing settlement proceeds related to opioid manufacturing, distribution, and dispensing; creating a Budget Summary Level; and ratifying and confirming certain prior acts.**

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss

Opposed: None

The item was passed on the Consent Calendar by the following vote, and the President signed the Council Bill:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

- 7. [CB 120689](#) **AN ORDINANCE relating to deductions from the payroll expense tax; extending an existing deduction for non-profit healthcare entities and making the deduction subject to increases that account for inflation; and amending Sections 5.38.045 and 5.38.070 of the Seattle Municipal Code.**

The Committee recommends that City Council pass as amended the Council Bill (CB).

In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss

Opposed: None

The item was passed on the Consent Calendar by the following vote, and the President signed the Council Bill:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

8. [CB 120704](#) **AN ORDINANCE relating to Proposition 1 as approved by Seattle voters in the 2020 general election; authorizing material scope changes to increase the share of Proposition 1 dollars that can be spent on transit capital projects intended to maximize operating efficiency of transit service purchased with Proposition 1 revenues.**

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss

Opposed: None

The item was passed on the Consent Calendar by the following vote, and the President signed the Council Bill:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

9. [CB 120707](#) **AN ORDINANCE relating to the organization of City government; renaming the Community Safety and Communications Center to the Community Assisted Response and Engagement Department; requesting that the Code Reviser revise the Seattle Municipal Code accordingly; and amending Sections 3.15.060 and 3.15.062 of the Seattle Municipal Code.**

The Committee recommends that City Council pass as amended the Council Bill (CB).

In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss

Opposed: None

The item was passed on the Consent Calendar by the following vote, and the President signed the Council Bill:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

10. [CB 120684](#) **AN ORDINANCE relating to the electric system of The City of Seattle; adopting a system or plan of additions and betterments to and extensions of the existing municipal light and electric power generation, transmission, and distribution system of the City; authorizing the issuance and sale of municipal light and power revenue bonds for the purposes of providing funds to pay part of the cost of carrying out that system or plan, providing for the reserve fund requirement (if necessary), and paying the costs of issuance of the bonds; providing parameters for the Bond Sale Terms including conditions, covenants, and other sale terms; describing the lien of the bonds and authorizing their issuance as either senior lien parity bonds or junior lien bonds; and ratifying and confirming certain prior acts.**

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss

Opposed: None

The item was passed on the Consent Calendar by the following vote, and the President signed the Council Bill:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

11. [CB 120685](#) **AN ORDINANCE** relating to the electric system of The City of Seattle; amending Ordinance 125460, as amended by Ordinance 125987, to incorporate, ratify, and confirm certain contingent amendments thereto that were to become effective upon the occurrence of certain events that have since occurred and making certain other technical amendments; and ratifying and confirming certain prior acts.

The Committee recommends that City Council pass as amended the Council Bill (CB).

In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss

Opposed: None

The item was passed on the Consent Calendar by the following vote, and the President signed the Council Bill:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

12. [CB 120702](#) **AN ORDINANCE** relating to taxation; defining the sourcing of gross income arising from the activities of printing, and publishing newspapers, periodicals, or magazines; and modifying, effective January 1, 2024, the definition of printing, and publishing newspapers, periodicals, or magazines in accordance with ESS2B 5199 (2023); and amending Section 5.45.081 of the Seattle Municipal Code.

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss

Opposed: None

The item was passed on the Consent Calendar by the following vote, and the President signed the Council Bill:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

13. [CB 120686](#) **AN ORDINANCE relating to the drainage and wastewater system of The City of Seattle; adopting a system or plan of additions and betterments to and extensions of the existing drainage and wastewater system; authorizing the issuance and sale of drainage and wastewater revenue bonds in one or more series for the purposes of paying part of the cost of carrying out that system or plan, providing for the reserve requirement, and paying the costs of issuance of the bonds; providing parameters for the bond sale terms including conditions, covenants, and other sale terms; describing the lien of those bonds; and ratifying and confirming certain prior acts.**

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss

Opposed: None

The item was passed on the Consent Calendar by the following vote, and the President signed the Council Bill:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

14. [CB 120687](#) **AN ORDINANCE relating to the municipal water system of The City of Seattle; amending Ordinance 126716 to increase the authorized principal amount of municipal water system revenue bonds to be issued for the purposes of paying all or part of the cost of carrying out the system or plan of additions and betterments to and extensions of the existing municipal water system; extending the initial authorization date for those bonds; and ratifying and confirming certain prior acts.**

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss

Opposed: None

The item was passed on the Consent Calendar by the following vote, and the President signed the Council Bill:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

15. [CB 120703](#) **AN ORDINANCE relating to affordable housing; amending Ordinance 126258 to authorize forgiveness of a loan to Community Roots Housing.**

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss

Opposed: None

The item was passed on the Consent Calendar by the following vote, and the President signed the Council Bill:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

16. [CB 120691](#) **AN ORDINANCE relating to the financing of the Central Waterfront Improvement Program; amending Ordinance 123761 to extend the duration of the existing interfund loan to the Central Waterfront Improvement Fund; and increasing the amount of the existing interfund loan.**

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss

Opposed: None

The item was passed on the Consent Calendar by the following vote, and the President signed the Council Bill:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

17. [CB 120680](#) **AN ORDINANCE relating to fees and charges for permits and activities of the Seattle Department of Construction and Inspections, related fees by other departments, and technical corrections; adding a new Chapter 22.900I to the Seattle Municipal Code; and amending Sections 22.210.060, 22.900A.010, 22.900A.020, 22.900A.065, 22.900B.010, 22.900B.020, 22.900C.010, 22.900D.010, 22.900D.110, 22.900D.140, 22.900D.160, 22.900E.020, 22.900E.030, 22.900E.050, 22.900F.010, 22.900H.020, 22.900H.050, 22.900H.060, and 22.900H.080 of the Seattle Municipal Code.**

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss

Opposed: None

The item was passed on the Consent Calendar by the following vote, and the President signed the Council Bill:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

18. [CB 120681](#) **AN ORDINANCE** relating to the Seattle Fire Department's services and fees; adding, deleting, and revising various Seattle Fire Department permit, inspection, and development-related fees and related provisions; and amending Sections 22.602.045, 22.602.070, and 22.900G.060 of the Seattle Municipal Code.

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss

Opposed: None

The item was passed on the Consent Calendar by the following vote, and the President signed the Council Bill:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

19. [CB 120682](#) **AN ORDINANCE** relating to Seattle Parks and Recreation; establishing the 2024 fee schedule for the use of park properties and other park and recreation facilities and services; and superseding previous park and recreation fee schedules.

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss

Opposed: None

The item was passed on the Consent Calendar by the following vote, and the President signed the Council Bill:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

20. [CB 120690](#) **AN ORDINANCE** relating to Seattle Parks and Recreation; authorizing an amendment to the Interlocal Agreement between The City of Seattle and the Seattle Park District.

The Committee recommends that City Council pass as amended the Council Bill (CB).

In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss
Opposed: None

The item was passed on the Consent Calendar by the following vote, and the President signed the Council Bill:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss
Opposed: None

Resolution:

21. [Res 32115](#) **A RESOLUTION** approving interest rates set by the Seattle City Employees' Retirement System (SCERS) Board of Administration for 2024.

The Committee recommends that City Council adopt the Resolution (Res).

In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss
Opposed: None

This item was adopted on the Consent Calendar by the following vote, and the President signed the Resolution (Res):

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss
Opposed: None

Clerk Files:

- 22. [CF 314529](#) **City Council Changes to the 2024 Proposed Budget and the 2024 - 2029 Capital Improvement Program.**

The Committee recommends that City Council approve the Clerk File (CF).

**In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss
Opposed: None**

This item was approved and filed on the Consent Calendar by the following vote:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

- 23. [CF 314528](#) **2024 - 2029 Proposed Capital Improvement Program.**

The Committee recommends that City Council file the Clerk File (CF).

**In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss
Opposed: None**

This item was filed on the Consent Calendar by the following vote:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

- 24. [CF 314527](#) **2023 - 2024 Proposed Mid-Biennial Budget Adjustments.**

The Committee recommends that City Council file the Clerk File (CF).

**In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss
Opposed: None**

This item was filed on the Consent Calendar by the following vote:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

H. COMMITTEE REPORTS**CITY COUNCIL:**

1. [CB 120635](#) **AN ORDINANCE amending the Seattle Comprehensive Plan to incorporate changes related to a transportation impact fee program proposed as part of the 2022-2023 Comprehensive Plan annual amendment process.**

The Council Bill (CB) was discussed in Committee.

ACTION 1:

Motion was made and duly seconded to pass Council Bill 120635.

ACTION 2:

Motion was made by Councilmember Herbold, duly seconded and carried, to amend Council Bill 120635, Attachment 1, Transportation Funding Policies T10.7, as shown in the underlined and strike through language below:

Transportation T10.7: (~~Consider use of~~) Use Consider use of transportation impact fees to help fund transportation system improvements needed to serve growth.

ACTION 3:

Motion was made and duly seconded to pass Council Bill 120635 as amended.

The Motion failed, and the Council Bill (CB) did not pass by the following vote:

In Favor: 4 - Juarez, Herbold, Pedersen, Sawant

Opposed: 5 - Lewis, Morales, Mosqueda, Nelson, Strauss

SELECT BUDGET COMMITTEE:

2. [CB 120706](#) **AN ORDINANCE relating to the regulation of network companies; imposing license and fee requirements on network companies; adding a new Chapter 6.700 to the Seattle Municipal Code; and amending Section 3.15.007 of the Seattle Municipal Code.**

The Committee recommends that City Council pass as amended the Council Bill (CB).

In Favor: 7 - Mosqueda, Herbold, Juarez, Lewis, Morales, Sawant, Strauss

Opposed: 2 - Nelson, Pedersen

The Council Bill (CB) was passed by the following vote, and the President signed the Council Bill (CB):

In Favor: 7 - Juarez, Herbold, Lewis, Morales, Mosqueda, Sawant, Strauss

Opposed: 2 - Nelson, Pedersen

3. [CB 120701](#) **AN ORDINANCE relating to the Seattle Department of Transportation; amending Section 11.16.121 of the Seattle Municipal Code to set new limits on parking rates at parking payment devices.**

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 7 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Strauss

Opposed: 1 - Sawant

Abstain: 1 - Pedersen

The Council Bill (CB) was passed by the following vote, and the President signed the Council Bill (CB):

In Favor: 8 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Strauss

Opposed: 1 - Sawant

4. [CB 120683](#) **AN ORDINANCE relating to contracting indebtedness; authorizing and providing for the issuance and sale of limited tax general obligation bonds to pay or reimburse all or part of the costs of various elements of the City's capital improvement program and for other City purposes approved by ordinance and to pay the costs of issuance of the bonds; providing parameters for the bond sale terms including conditions, covenants, and other sale terms; creating the 2024 Multipurpose LTGO Bond Fund; amending Ordinance 123751 (as previously amended by Ordinances 124341 and 124637), Ordinance 124341, Ordinance 124637, Ordinance 124924 (as previously amended by Ordinance 125986), Ordinance 125456, Ordinance 125715 (as previously amended by Ordinance 125986), and Ordinance 126219 (as previously amended by Ordinances 126288 and 126479); and ratifying and confirming certain prior acts.**

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 7 - Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Strauss

Opposed: None

Abstain: 2 - Mosqueda, Sawant

The Council Bill (CB) was passed by the following vote, and the President signed the Council Bill (CB):

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

5. [CB 119950](#) **AN ORDINANCE relating to taxation; increasing the tax rates of the payroll expense tax imposed on persons engaging in business in Seattle; and amending Section 5.38.030 of the Seattle Municipal Code.**

The Committee recommends that City Council pass as amended the Council Bill (CB).

In Favor: 5 - Mosqueda, Herbold, Juarez, Morales, Sawant

Opposed: 3 - Nelson, Pedersen, Strauss

Abstain: 1 - Lewis

The Council Bill (CB) was passed by the following vote, and the President signed the Council Bill (CB):

In Favor: 6 - Juarez, Herbold, Lewis, Morales, Mosqueda, Sawant

Opposed: 3 - Nelson, Pedersen, Strauss

6. [Res 32114](#) **A RESOLUTION amending Resolution 31334; establishing the City Council’s intent to fund the Seattle City Employees’ Retirement System as informed by the January 1, 2023 Actuarial Study.**

The Committee recommends that City Council adopt as amended the Resolution (Res).

In Favor: 5 - Herbold, Lewis, Morales, Nelson, Pedersen

Opposed: 2 - Juarez, Strauss

Abstain: 2 - Mosqueda, Sawant

The Resolution (Res) was adopted by the following vote, and the President signed the Resolution (Res):

In Favor: 7 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen

Opposed: 2 - Sawant, Strauss

7. [CB 120708](#) **AN ORDINANCE adopting a budget, including a capital improvement program and position modifications, for The City of Seattle for 2024; and creating positions exempt from civil service; all by a 2/3 vote of the City Council.**

The Committee recommends that City Council pass as amended the Council Bill (CB).

In Favor: 8 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Strauss

Opposed: 1 - Sawant

The Council Bill (CB) was passed by the following vote, and the President signed the Council Bill (CB):

In Favor: 8 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Strauss

Opposed: 1 - Sawant

8. [CB 120693](#) **AN ORDINANCE relating to the levy of property taxes; fixing the rates and/or amounts of taxes to be levied, and levying the same upon all taxable property, both real and personal, in The City of Seattle, to finance the departments and activities of City government and to provide for the general obligation bond interest and redemption requirements for the year beginning on the first day of January 2024; and ratifying and confirming certain prior acts.**

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss

Opposed: None

The Council Bill (CB) was passed by the following vote, and the President signed the Council Bill (CB):

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

9. [CB 120695](#) **AN ORDINANCE authorizing the levy of regular property taxes by The City of Seattle for collection in 2024, representing an increase above the regular property taxes levied for collection in 2023; and ratifying and confirming certain prior acts.**

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 9 - Mosqueda, Herbold, Juarez, Lewis, Morales, Nelson, Pedersen, Sawant, Strauss

Opposed: None

The Council Bill (CB) was passed by the following vote, and the President signed the Council Bill (CB):

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

I. ITEMS REMOVED FROM CONSENT CALENDAR

J. ADOPTION OF OTHER RESOLUTIONS

10. [Res 32118](#) **A RESOLUTION supporting a long-term ceasefire in Israel and occupied Palestine, the return of all hostages, and the delivery of humanitarian aid; and affirming opposition to Antisemitism and Islamophobia.**

ACTION 1:

Motion was made and duly seconded to adopt Resolution 32118.

ACTION 2:

Motion was made by Councilmember Mosqueda and duly seconded, to amend Resolution 32118 as presented on Attachment 1 to the Minutes.

ACTION 3:

Motion was made by Councilmember Sawant and duly seconded to further amend Action 2, Section 2, as presented in the underlined and strike through language below:

Section 2. The Seattle City Council requests the Office of Intergovernmental Relations to convey to Seattle's Congressional delegation its support for an immediate long-term ceasefire, the return of all hostages, ~~and~~ delivery of adequate humanitarian aid to the Palestinian people, and an end to the Israeli occupation and subjugation of Palestinian lands.

The Motion failed by the following vote:

In Favor: 1 - Sawant

Opposed: 6 - Juarez, Herbold, Lewis, Morales, Pedersen, Strauss

Abstain: 2 - Mosqueda, Nelson

ACTION 4:

Motion was made by Councilmember Sawant and duly seconded to further amend Action 2, by adding a new Section 4, as presented in the underlined language below:

Section 4. The Seattle City Council opposes all U.S. military aid to Israel, and believes those billions of dollars in military resources are enabling this war and occupation, and greatly increasing the danger of a wider regional war. The Seattle City Council urges the U.S. Congress to oppose further funding for the Israeli military and requests that the Office of Intergovernmental Relations convey this position to Seattle's

Congressional delegation.

The Motion failed by the following vote:

In Favor: 1 - Sawant

Opposed: 6 - Juarez, Herbold, Lewis, Morales, Pedersen, Strauss

Abstain: 2 - Mosqueda, Nelson

ACTION 5:

The Motion in Action 2 was restated, and the Motion carried by the following vote:

In Favor: 7 - Juarez, Herbold, Lewis, Morales, Mosqueda, Pedersen, Strauss

Opposed: 1 - Sawant

Abstain: 1 - Nelson

ACTION 6:

Motion was made and duly seconded to adopt Resolution 32118 as amended.

The Resolution (Res) was adopted as amended by the following vote, and the President signed the Resolution (Res):

In Favor: 6 - Juarez, Herbold, Morales, Mosqueda, Sawant, Strauss

Opposed: None

Abstain: 3 - Lewis, Nelson, Pedersen

K. OTHER BUSINESS

Motion was made, duly seconded and carried, to excuse Council President Juarez from the December 5, 2023 City Council meeting.

L. ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 7:01 p.m.

Emilia M. Sanchez, Deputy City Clerk

Signed by me in Open Session, upon approval of the Council, on December 5, 2023.

Sara Nelson, Council President Pro Tem of the City Council

Attachment: Att 1 to Action 2 of Resolution 32118

City Council Minutes of November 21, 2023

~~Kshama Sawant/Teresa Mosqueda/Lisa Herbold/Debora Juarez
LEG Gaza RES LEG Israel-Palestine Ceasefire RES
D2a-D3b~~

Att 1 – Action 2 of Resolution 32118

CITY OF SEATTLE

RESOLUTION _____

..title

A RESOLUTION ~~condemning the Israeli military assault on the people of Gaza; urging an immediate supporting a long-term ceasefire in Israel and occupied Palestine, humanitarian aid, an exchange of the return of all hostages, and the delivery of humanitarian aid; and an end to the occupation of Palestinian lands;~~ affirming opposition to ~~Islamophobia and anti-Semitism~~ Antisemitism and Islamophobia; and ~~urging the U.S. Congress to end all military funding to Israel.~~

..body

WHEREAS, all human life is precious, and the targeting of civilians, no matter their faith or ethnicity, is a violation of international humanitarian law; and

~~WHEREAS, the Palestinian people of Gaza are now facing an unimaginable human catastrophe as the Israeli military, the fourth largest in the world, invades and imposes a brutal blockade on Gaza; and~~

WHEREAS, as of November 13 between October 7 and November 21, 2023, the Israeli military has killed more than 11,100 Gazans or one out of every 200 residents of Gaza, with most of the victims being women and children, according to the Palestinian Health Ministry, and with more people across Gaza believed to be buried under the rubble, alive or dead armed violence has claimed the lives of over 14,000 Palestinians (nearly half of whom are children) and over 1,200 Israelis. The death toll has included Americans, and tens of thousands more have been wounded; and

~~WHEREAS, the Associated Press has reported that more than 4,100 of those killed were children, including over 2,000 under the age of 12, and over 600 who were 3 and under; and~~

City Council Minutes of November 21, 2023

~~Kshama Sawant/Teresa Mosqueda/Lisa Herbold/Debora Juarez
LEG Gaza RES-LEG Israel-Palestine Ceasefire RES
D2a-D3b~~

Att 1 – Action 2 of Resolution 32118

1 WHEREAS, as of November 1, the Israeli military admitted to having dropped 10,000 bombs on
2 Gaza, which averages 72 bombs for every square mile of Gaza, whose entire area is ~~just~~
3 smaller than the size of Seattle, and with *The Wall Street Journal* reporting at least 45
4 percent of housing units being destroyed or damaged; and

5 ~~WHEREAS, since October 7, right-wing Israeli settlers supported by the Israeli military have~~
6 ~~killed at least 197 West Bank Palestinians, including 48 children, and forcibly displacing~~
7 ~~another 1,100 Palestinians from their homes, as reported by Al Jazeera on November 16;~~
8 ~~and~~

9 ~~WHEREAS, the Israeli state is engaging in collective punishment of ordinary Palestinians in the~~
10 ~~wake of the brutal October 7 attack where Hamas killed 1,200 Israelis, foreigners, and~~
11 ~~dual nationals, including children, women, the elderly, and other civilians, as well as~~
12 ~~Bedouins and other Arab Israelis, injured another 3,500, and took 242 people as~~
13 ~~hostages; and~~

14 ~~WHEREAS, while the Palestinian people have the right to self-determination, and people living~~
15 ~~under occupation have the right to resist and to defend themselves with force, attacks on~~
16 ~~civilians such as Hamas carried out are horrific and do not further the safety or liberation~~
17 ~~of the Palestinian people, but, instead, undermine it by providing a pretext for~~
18 ~~disproportionate retaliation by the Israeli state and deepening divisions between ordinary~~
19 ~~Israelis and Palestinians; and~~

20 ~~WHEREAS, on October 9, before the intensified bombing and attacks on Gaza, Israeli Defense~~
21 ~~Minister Yoav Gallant declared: “I have ordered a complete siege on the Gaza Strip.~~

City Council Minutes of November 21, 2023

~~Kshama Sawant/Teresa Mosqueda/Lisa Herbold/Debora Juarez
LEG Gaza RES LEG Israel-Palestine Ceasefire RES
D2a-D3b~~

Att 1 – Action 2 of Resolution 32118

1 ~~There will be no electricity, no food, no fuel. Everything is closed. We are fighting~~
2 ~~human animals, and we will act accordingly”;~~ and

3 ~~WHEREAS, while Israeli citizens have the right to defend themselves against all forms of~~
4 ~~violence, the Israeli state’s violent policies of occupation, annexation, and apartheid are~~
5 ~~root causes of the current crisis. The Israeli government’s response has been completely~~
6 ~~disproportionate, racist, and dehumanizing of the Palestinian people;~~ and

7 ~~WHEREAS, Israeli Knesset member Ariel Kallner has called for a second Nakba —“catastrophe”~~
8 ~~in Arabic — stating, “Right now, one goal: Nakba! A Nakba that will overshadow the~~
9 ~~Nakba of ’48. Nakba in Gaza and Nakba to anyone who dares to join! Their Nakba,~~
10 ~~because like then in 1948, the alternative is clear,”~~ and in calling for another Nakba,
11 ~~Kallner and other Israeli leaders are referring to the ethnic cleansing of Palestinian~~
12 ~~communities in 1948 by militias, resulting in the killing of thousands of Palestinians, the~~
13 ~~destruction of their villages, and the forcible expulsion of 80 percent of the Palestinian~~
14 ~~population from their homeland, with many of the descendants of the Nakba living today~~
15 ~~in Gaza;~~ and

16 ~~WHEREAS, since the original Nakba in 1948, there has been an expansion into Palestinian lands~~
17 ~~by the Israeli state, during which time the Israeli state has repeatedly been found by~~
18 ~~international bodies to have violated the rights of the Palestinian people, including but not~~
19 ~~limited to United Nations Resolution 242 (1967), United Nations Resolution 446 (1979),~~
20 ~~and United Nations Resolution 2334 (2016);~~ and

21 ~~WHEREAS, even while mourning the tragic deaths of Jewish Israelis, many Jewish people and~~
22 ~~others in Israel and around the world are outraged at the Israeli government’s violent~~

City Council Minutes of November 21, 2023

~~Kshama Sawant/Teresa Mosqueda/Lisa Herbold/Debora Juarez
LEG Gaza RES LEG Israel-Palestine Ceasefire RES
D2a-D3b~~

Att 1 – Action 2 of Resolution 32118

1 ~~retaliation. For example, Noy Katsman, whose brother Hayim Katsman was a former~~
2 ~~resident of Seattle who had returned to Israel and was killed by Hamas, told CNN that~~
3 ~~Israeli military retaliation “never brings us better lives, it just brings us more and more~~
4 ~~terror”;~~ and

5 ~~WHEREAS, the political and military support from the U.S., which has reached more than \$158~~
6 ~~billion since 1946 according to the Congressional Research Service, along with aid from~~
7 ~~other Western nations, enables the escalation of violence and the policy of occupation~~
8 ~~and annexation, undermining the personal security of ordinary people on all sides of the~~
9 ~~conflict;~~ and

10 ~~WHEREAS, the U.S. government provides Israel over \$3.8 billion in military aid every year, and~~
11 ~~Congress is currently considering providing the Israeli government an additional~~
12 ~~\$14 billion in military aid to increase the violence in Gaza;~~ and

13 ~~WHEREAS, since October 7, Jewish and Palestinian community members, along with other~~
14 ~~community members, in growing numbers have joined in peaceful protests by the~~
15 ~~thousands in Seattle, joining similar and larger protests in cities nationally and worldwide~~
16 ~~in calling for an immediate ceasefire, humanitarian aid to the people of Gaza, a halt to~~
17 ~~U.S. military aid to Israel, and an end to the Israeli occupation of and control over~~
18 ~~Palestinian territories;~~ and

19 ~~WHEREAS, on November 16, 2023, a broad range of nearly 2,000 Washington State faith~~
20 ~~leaders and activists, along with elected officials, unveiled a public statement that called~~
21 ~~for “an immediate ceasefire” and for “an end to the decades long military occupation”;~~
22 ~~and~~

City Council Minutes of November 21, 2023

~~Kshama Sawant/Teresa Mosqueda/Lisa Herbold/Debora Juarez
LEG Gaza RES LEG Israel-Palestine Ceasefire RES
D2a-D3b~~

Att 1 – Action 2 of Resolution 32118

1 ~~WHEREAS, on October 14, a six-year-old Palestinian-American boy near Chicago, Wade Al~~
2 ~~Fayoume, was stabbed to death by his family’s landlord in what is being investigated as~~
3 ~~an Islamophobic hate crime; and~~

4 ~~WHEREAS, Seattle is home to many people whose families have been impacted by this~~
5 ~~violence, with victims in Israel, Gaza, and the occupied West Bank; and~~

6 ~~WHEREAS, a 2021 report by the United Nations Special Rapporteur on Freedom of Religion or~~
7 ~~Belief found that discrimination and hatred towards Muslims has risen to “epidemic~~
8 ~~proportions”; and~~

9 ~~WHEREAS, the Seattle City Council has long gone on record as opposing both Islamophobia~~
10 ~~and anti-Semitism;~~

11 ~~WHEREAS, hundreds of thousands of lives are at imminent risk without an immediate long-term~~
12 ~~ceasefire, restoration of basic necessities, and delivery of adequate humanitarian aid~~
13 ~~without delay to the Palestinian people; and~~

14 ~~WHEREAS, the United States government and our elected leaders hold immense diplomatic~~
15 ~~power to save Israeli and Palestinian lives; and~~

16 ~~WHEREAS, the majority of the world and the majority of Americans support an immediate~~
17 ~~long-term ceasefire in Israel and occupied Palestine, and millions of people worldwide~~
18 ~~including thousands of people in Seattle have joined in peaceful protests since October 7~~
19 ~~to amplify this call; and~~

20 ~~WHEREAS, the City Council of The City of Seattle has the ability to influence Washington~~
21 ~~State’s federal delegation to call for an immediate long-term ceasefire to stop the~~
22 ~~violence, the safe return of all hostages, and the delivery of adequate humanitarian aid to~~

City Council Minutes of November 21, 2023

~~Kshama Sawant/Teresa Mosqueda/Lisa Herbold/Debora Juarez
LEG Gaza RES LEG Israel-Palestine Ceasefire RES
D2a-D3b~~

Att 1 – Action 2 of Resolution 32118

1 the Palestinian people without delay in order to prevent the loss of hundreds of thousands
2 more lives; and

3 WHEREAS, Antisemitism, Islamophobia, and anti-Palestinian/anti-Arab bigotry have risen
4 significantly in Seattle, across the United States, and around the world in the past six
5 weeks, with direct impacts on our local communities – from synagogues and mosques to
6 schools, homes, offices, and places where communities gather, as well as at protests and
7 rallies; and

8 WHEREAS, all of these forms of bigotry, violence, and oppression serve to divide our
9 communities and weaken our efforts to achieve collective safety, justice, and true multi-
10 ethnic, multi-racial democracy here and everywhere; NOW, THEREFORE,

11 **BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEATTLE THAT:**

12 Section 1. The Seattle City Council condemns violations of international law, including
13 both the attack on October 7, 2023 by Hamas, and the Israeli military’s response on the 2.3
14 million Palestinian people living in Gaza (nearly half of whom are children) since then~~joins with~~
15 ~~others worldwide in condemning the Israeli military assault on the Palestinian people in Gaza~~
16 ~~and demanding an immediate ceasefire, humanitarian aid to help the Palestinian people recover,~~
17 ~~the release of all hostages on both sides, and an end to the Israeli occupation and subjugation of~~
18 ~~Palestinian lands. The Seattle City Council condemns both the methods of terror used by Hamas~~
19 ~~and the state terrorism of the Israeli government. The Seattle City Council affirms the right of all~~
20 ~~people to engage in peaceful protest without threats or intimidation.~~

City Council Minutes of November 21, 2023

~~Kshama Sawant/Teresa Mosqueda/Lisa Herbold/Debora Juarez
LEG Gaza RES LEG Israel-Palestine Ceasefire RES
D2a-D3b~~

Att 1 – Action 2 of Resolution 32118

1 Section 2. The Seattle City Council requests the Office of Intergovernmental Relations to
2 convey to Seattle’s Congressional delegation its support for an immediate long-term ceasefire,
3 the return of all hostages, and delivery of adequate humanitarian aid to the Palestinian people.

4 Section 3. The Seattle City Council affirms its commitment to combat ~~Islamophobia and~~
5 ~~anti-Semitism, Antisemitism, Islamophobia, and anti-Palestinian/anti-Arab bigotry, in all their~~
6 ~~forms. The Seattle City Council affirms~~ its support for the people of both Israel and Palestine to
7 live in peace and security, and the right of all people to live, learn, work, play, pray, and engage
8 in peaceful protest, all without threats, intimidation, or death.

9 ~~Section 3. The Seattle City Council opposes all U.S. military aid to Israel, and believes~~
10 ~~those billions of dollars in military resources are enabling this war and occupation, and greatly~~
11 ~~exacerbating the violence in the region. The Seattle City Council urges the U.S. Congress to~~
12 ~~oppose further funding for the Israeli military and requests that the Office of Intergovernmental~~
13 ~~Relations convey this position to Seattle’s Congressional delegation.~~



Legislation Text

File #: CB 120727, Version: 1

CITY OF SEATTLE

ORDINANCE _____

COUNCIL BILL _____

AN ORDINANCE appropriating money to pay certain claims for the week of November 13, 2023 through November 17, 2023 and ordering the payment thereof; and ratifying and confirming certain prior acts.
BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. Payment of the sum of \$ 29,080,557.47 on PeopleSoft 9.2 mechanical warrants numbered 4100752484 - 4100754783 plus manual or cancellation issues for claims, e-payables of \$86,372.06 on PeopleSoft 9.2 9100013896 - 9100013919 and electronic financial transactions (EFT) in the amount of \$46,928,508.67 are presented to the City Council under RCW 42.24.180 and approved consistent with remaining appropriations in the current Budget as amended.

Section 2. RCW 35.32A.090(1) states, “There shall be no orders, authorizations, allowances, contracts or payments made or attempted to be made in excess of the expenditure allowances authorized in the final budget as adopted or modified as provided in this chapter, and any such attempted excess expenditure shall be void and shall never be the foundation of a claim against the city.”

Section 3. Any act consistent with the authority of this ordinance taken prior to its effective date is ratified and confirmed.

Section 4. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if

not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the 5th day of December, 2023, and signed by me in open session in authentication of its passage this 5th day of December, 2023.

President _____ of the City Council

Approved / returned unsigned / vetoed this ____ day of _____, 2023.

Bruce A. Harrell, Mayor

Filed by me this _____ day of _____, 2023.

Scheereen Dedman, City Clerk

(Seal)



Legislation Text

File #: CB 120728, **Version:** 1

CITY OF SEATTLE

ORDINANCE _____

COUNCIL BILL _____

AN ORDINANCE appropriating money to pay certain claims for the week of November 20, 2023 through November 24, 2023 and ordering the payment thereof; and ratifying and confirming certain prior acts.
BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. Payment of the sum of \$11,593,679.04 on PeopleSoft 9.2 mechanical warrants numbered 4100754784 - 4100756141 plus manual or cancellation issues for claims, e-payables of \$33,857.45 on PeopleSoft 9.2 9100013920 - 9100013933, and electronic financial transactions (EFT) in the amount of \$59,052,106.97 are presented to the City Council under RCW 42.24.180 and approved consistent with remaining appropriations in the current Budget as amended.

Section 2. Payment of the sum of \$56,321,595.51 on City General Salary Fund mechanical warrants numbered 51393496 - 51394179 plus manual warrants, agencies warrants, and direct deposits numbered 470001 - 472994 representing Gross Payrolls for payroll ending date November 21, 2023, as detailed in the Payroll Summary Report for claims against the City that were reported to the City Council November 30, 2023, is approved consistent with remaining appropriations in the current budget as amended.

Section 3. RCW 35.32A.090(1) states, “There shall be no orders, authorizations, allowances, contracts or payments made or attempted to be made in excess of the expenditure allowances authorized in the final budget as adopted or modified as provided in this chapter, and any such attempted excess expenditure shall be void and shall never be the foundation of a claim against the city.”

Section 4. Any act consistent with the authority of this ordinance taken prior to its effective date is

ratified and confirmed.

Section 5. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the 5th of December, 2023, and signed by me in open session in authentication of its passage this 5th of December, 2023.

President _____ of the City Council

Approved / returned unsigned / vetoed this ____ day of _____, 2023.

Bruce A. Harrell, Mayor

Filed by me this _____ day of _____, 2023.

Scheereen Dedman, City Clerk

(Seal)



Legislation Text

File #: Appt 02692, **Version:** 1

Reappointment of Lydia Felty as member, Seattle Renters' Commission, for a term to February 28, 2025.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Lydia Felty</i>		
Board/Commission Name: <i>Seattle Renters' Commission</i>		Position Title: <i>Member</i>
Appointment OR Reappointment X		Council Confirmation required? Yes - X No
Appointing Authority: Council Mayor - X Other:	Date Appointed: <i>TBD</i>	Term of Position: * Term begin: 3/1/2023 to Term end: 2/28/2025 <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: <i>Capitol Hill</i>	Zip Code: <i>98102</i>	Contact Phone No.: [REDACTED]
Background: Lydia Felty is a resident of Capitol Hill. Originally from Ohio, she holds a B.A. in American Studies and English and worked as an educator before landing in the nonprofit sector. She now works with small downtowns across the state as they focus on the continued care of their space and community through place stewardship, historic preservation, and small business support.		
Authorizing Signature (original signature): <i>Bruce A. Harrell</i> Date: 8/18/2023		Appointing Signatory: Bruce A. Harrell Mayor of Seattle

*Term begin and end date is fixed and tied to the position and not the appointment date.

LYDIA FELTY

EDUCATION

KENYON COLLEGE '17

Gambier, Ohio

B.A. in English and American Studies, *magna cum laude*.

UNIVERSITY OF OXFORD MANSFIELD COLLEGE '16

Oxford, United Kingdom

Studied English and history during a full-year abroad.

SKILLS

Research, writing, editing, event planning and management, project and database management, public speaking, curriculum design, cultural competency

I CARE ABOUT

Equity, belonging, & justice for the wellbeing of our society

Education for all ages through strong schools,, libraries, community programs, and the arts

Community development to ensure that everyone has the resources and support they need

Humor & gratitude as a way to connect with others and navigate the joys and hardships of life

VOLUNTEER WORK

Santa Ynez Valley Friends of the Library, Mansfield College Alumni Association, Sister District Project, Fair Fight

EXPERIENCE

RESOURCES COORDINATOR

Washington Trust for Historic Preservation | Seattle | Sept. 2021 – Present

As a member of the Washington Main Street team, I coordinate virtual and in-person learning events about community development, economic development, downtown placemaking, and nonprofit management; research, write, and curate online guides and toolkits to share ideas and best practices with placemaking practitioners around the state; and manage the Main Street Tax Credit Incentive Program with the Department of Revenue.

COMMUNICATIONS CONSULTANT

Northwest Outward Bound School | Remote | July 2021 – Present

In a part-time capacity, I develop communications strategies to support student enrollment and development activities and, in partnership with the Student Support and Development teams, I manage social media, website edits, and design requests, including building out systems to increase effectiveness and consistency.

ADMISSIONS ASSOCIATE

Midland School | Los Olivos, California | July 2020 – Present

I partnered with the Director of Admission in growing Midland's enrollment, including increasing application numbers by 25%; coordinated outreach efforts with prospective families and middle schools; planned and developed all-new virtual admission events; coordinated marketing materials; and maintained the school website, including managing and executing a redesign.

ENGLISH MENTOR AND CITY AS CAMPUS DIRECTOR

Quest Forward Academy | Santa Rosa, California | July 2019 – July 2020

I taught creative, skills-forward, project-based English classes, as well as semester-long and two-week-long elective courses. As the City as Campus Program Director, I led our team in planning and executing trips around the greater Bay Area and bringing interesting and relevant speakers to campus.

OUTREACH TEACHER AND COORDINATOR

The Island School | Eleuthera, The Bahamas | Aug. 2017 – July 2019

I taught an interdisciplinary, project-based research course on the effectiveness of tutoring. I also led students' outreach work, including teaching students about culture and service, coordinating their work with the local primary school, and managing our faculty as they supported our outreach work. As a member of the Literature & Writing team in the 2017–18 academic year, I taught Caribbean literature and creative and analytical writing. Both years, I also served as a coach, advisor, and residential duty faculty.

Seattle Renters' Commission

15 Members: Pursuant to *Ordinance 125280*, all members subject to City Council confirmation, 2-year terms:

Appointing Authority for SRC Member Positions

- 6 City Council-appointed (Positions 1 through 6)
- 6 Mayor-appointed (Positions 7 through 12)
- 2 Commission-appointed (Positions 13 and 14)
- 1 Other Appointing Authority-appointed (specify): Get Engaged Program (Position 15)

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
	M	7	1.	Member	Atif Osmani	3/1/22	2/28/24	1	Council
3	F	3	2.	Member	Julissa Sanchez	3/1/23	2/28/25	1	Council
6	M	7	3.	Co-Chair	Dan Godfrey	3/1/22	2/28/24	1	Council
6	F	2	4.	Member	Kate Rubin	3/1/23	2/28/25	1	Council
			5.	Member		3/1/22	2/28/24		Council
			6.	Member		3/1/23	2/28/25		Council
6	O	6	7.	Member	Char Smith	3/1/22	2/28/24	1	Mayor
			8.	Member	Lydia Felty	3/1/23	2/28/25	1	Mayor
6	F	3	9.	Co-Chair	Kim McGillivray	3/1/22	2/28/24	1	Mayor
			10.	Member		3/1/23	2/28/25		Mayor
			11.	Member	Sendia (Schnidine) Registin	3/1/22	2/28/24	1	Mayor
			12.	Member		3/1/23	2/28/25		Mayor
3	T	4	13.	Member		3/1/22	2/28/24		Commission
			14.	Member		3/1/23	2/28/25		Commission
			15.	Get Engaged Member		9/1/22	8/31/23	1	Get Engaged Program

SELF-IDENTIFIED DIVERSITY CHART

			(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)		
	Male	Female	Transgender /Non-Binary	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor		1		1						2			
Council	2	2					1			2			
Other			1				1						
Total													

Key:

- *D List the corresponding *Diversity Chart* number (1 through 9)
 - **G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
 - RD Residential Council District number 1 through 7 or N/A
- Diversity information is self-identified and is voluntary.*



Legislation Text

File #: Appt 02655, **Version:** 1

Appointment of Cali Mortenson Ellis, as Executive Director of the Seattle Community Police Commission.

The Appointment Packet is provided as an attachment.

City of Seattle



**Executive Director
Seattle Community Police
Commission**

**Confirmation Packet
August 24, 2023**

Cali Ellis

August 18, 2023

The Honorable Lisa Herbold
Chair, Public Safety & Human Services Committee
Seattle City Hall, 2nd Floor
Seattle, WA 98104

Dear Councilmember Herbold:

It is our pleasure to transmit to the City Council the following confirmation packet for the Community Police Commission's appointment of Cali Ellis as Executive Director of the Seattle Community Police Commission. The materials in this packet are divided into two sections:

A. Cali Ellis

This section contains Dr. Ellis' appointment and oath of office forms, and her resume.

B. Background Check

This section contains the report on Dr. Ellis' background check from his initial appointment in July.

Dr. Cali Ellis has served as the Interim Executive Director of the CPC since January 2023 after serving as the commission's Policy Director. She holds a PhD in Public Policy and Political Science from the University of Michigan and has served as both an educator and a researcher in public policy at the Evergreen State College and the University of Southern California. She previously worked on policy analysis in the offices of the Governor and the Attorney General of Michigan, and in that state's Department of Military and Veterans Affairs.

A proud Latina, Dr. Ellis moved to Seattle in 2017. Since then, she has become active in her community and she volunteers her free time to support survivors of domestic violence. Her lived experience has focused her commitment to the principle that the people of Seattle deserve public safety delivered by a police department that respects and upholds their fundamental civil liberties.


Over the past seven months Dr. Ellis has guided CPC staff through the challenges of a sudden and unexpected leadership change. During this time she supported the CPC Co-Chairs and Commissioners by working to build bridges with community and affected stakeholders, and by providing leadership and analysis that focused direction of resources and staff toward fulfilling the commission's statutory mission. She also worked to enhance public trust in the CPC by implementing evidence-based approaches that incorporate best practices from other civilian oversight organizations across the country while respecting the distinct voices of Seattle's diverse communities.

Using merit-based criteria, the CPC voted to appoint Dr. Ellis during the CPC regular meeting on August 16, 2023. The appointment was made after a national search process. As part of the interview process candidates were asked to submit written responses to questions that were made available to the public through the CPC website. In addition to interviewing with the CPC finalists met with stakeholders including CPC staff, Inspector General Lisa Judge of the Office of Inspector General of Public Safety, Gino Betts Director Office of Police Accountability, Andrew Myerberg Chief Innovation Officer with the Mayor’s Office, and Newell Aldrich Legislative Assistant to Councilmember Lisa Herbold. A community survey was conducted to gather feedback from the public and a [recorded candidate forum](#) was hosted by the Seattle Channel and moderated by Brian Callanan.

If you have any questions about the attached materials or need additional information, please contact Pam Inch Senior Executive Recruiter with the Seattle Human Resources Department who will work with us to expediate your request.

We appreciate your consideration.

Sincerely,


Patricia L. Hunter (Aug 18, 2023 10:09 PDT)


Joel Merkel (Aug 18, 2023 09:52 PDT)


Rev. Harriett Walden (Aug 18, 2023 13:08 PDT)

Rev. Patricia Hunter
Co-Chair
Community Police Commission

Joel Merkel
Co-Chair
Community Police Commission

Rev. Harriett Walden
Co-Chair
Community Police Commission

SECTION

A

Seattle
Community
Police Commission

Our city. Our safety.
Our police. Better together.

August 17, 2023

Dear Cali,

On behalf of the Community Police Commission, congratulations on your nomination to serve as the Executive Director of the Seattle Community Police Commission (CPC). Your nomination is contingent upon confirmation by the Seattle City Council. Once confirmed you will serve an initial six-year term.

The following conditions apply to your appointment:


TERMS OF APPOINTMENT: The CPC Executive Director is classified as an Executive 3 in the City's Accountability Pay for Executives (APEX) Program and is exempt from the City's Civil Service System. As an exempt employee, you are at will and serve at the discretion of the Community Police Commission. Your work will be supervised by the CPC Co-Chairs.

SALARY: Prior to your confirmation, you will continue to be compensated as the Acting Director. Upon confirmation your salary will remain unchanged at \$201,408.48 (\$96.46/hr. based on 2088 hours). You will continue to be paid on a bi-weekly basis with pay days occurring every other Friday. Your position is exempt from the provisions of the Fair Labor Standards Act, which means that you do not receive overtime compensation. However, as a salaried employee you are not required to use accrued vacation leave or sick leave for occasional absences of four hours or less during any workday.

EMPLOYMENT BENEFITS: As a reminder, the City of Seattle offers a comprehensive benefits package for you and your eligible dependents. Your City benefits will remain largely unchanged. However upon your confirmation, as a department head, you will receive 30 days of vacation each calendar year during which you serve. These days do not carry over into succeeding years. Your sick leave accrual will remain the same.

Cali congratulations again on your appointment as CPC Executive Director. If you have questions about your employment with the City, please contact Trina DeBiase, Sr. HR Business Partner, at 206-775-5154.


Sincerely,


Patricia L. Hunter (Aug 18, 2023 10:09 PDT)

Rev. Patricia Hunter
Co-Chair
Community Police Commission


Joel Merkel (Aug 18, 2023 09:52 PDT)

Joel Merkel
Co-Chair
Community Police Commission



Rev. Harriett Walden (Aug 18, 2023 13:08 PDT)

Rev. Harriett Walden
Co-Chair
Community Police Commission

cc: Personnel File
Pam Inch, Sr. Executive Recruiter

Acceptance of Offer:

Please indicate your acceptance of this job offer by signing and dating below and returning the document to Pam Inch via Adobe Sign. Please keep a copy for your files.


Cali Ellis (Aug 18, 2023 16:59 PDT)

Signature:

Cali Ellis

8/18/2023

Date:



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Cali Mortenson Ellis		
Board/Commission Name: Seattle Community Police Commission		Position Title: Executive Director
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> Council <input type="checkbox"/> Mayor <input checked="" type="checkbox"/> Other: Seattle Community Police Commission	Date Appointed: 8/16/2023	Term of Position: City Council Confirmation to Six (6) years from confirmation date <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Legislated Authority: Ordinance 125315 Section 35 (Uncodified SMC 3.29.320)		
Background: <p>Dr. Cali Ellis has served as the Interim Executive Director of the CPC since January 2023 after serving as the commission’s Policy Director. She holds a PhD in Public Policy and Political Science from the University of Michigan and has served as both an educator and a researcher in public policy at the Evergreen State College and the University of Southern California. She previously worked on policy analysis in the offices of the Governor and the Attorney General of Michigan, and in that state’s Department of Military and Veterans Affairs.</p> <p>A proud Latina, Dr. Ellis moved to Seattle in 2017. Since then, she has become active in her community and she volunteers her free time to support survivors of domestic violence. Her lived experience has focused her commitment to the principle that the people of Seattle deserve public safety delivered by a police department that respects and upholds their fundamental civil liberties.</p> <p>Over the past seven months Dr. Ellis has guided CPC staff through the challenges of a sudden and unexpected leadership change. During this time she supported the CPC Co-Chairs and Commissioners by working to build bridges with community and affected stakeholders, and by providing leadership and analysis that focused direction of resources and staff toward fulfilling the commission’s statutory mission. She also worked to enhance public trust in the CPC by implementing evidence-based approaches that incorporate best practices from other civilian oversight organizations across the country while respecting the distinct voices of Seattle’s diverse communities.</p>		
Authorizing Signature (original signature): <u>Patricia L. Hunter</u> <small>Patricia L. Hunter (Aug 18, 2023 10:09 PDT)</small>	Appointing Signatory: Rev. Patricia Hunter, Co-Chair Seattle Community Police Commission	

Authorizing Signature (original signature):  <u>Joel Merkel (Aug 18, 2023 09:52 PDT)</u>	Appointing Signatory: Joel Merkel, Co-Chair Seattle Community Police Commission
Authorizing Signature (original signature):  <u>Rev. Harriett Walden (Aug 18, 2023 13:08 PDT)</u>	Appointing Signatory: Rev. Harriett Walden, Co-Chair Seattle Community Police Commission



**CITY OF SEATTLE - STATE OF WASHINGTON
OATH OF OFFICE**

STATE OF WASHINGTON

COUNTY OF KING

I, Cali Mortenson Ellis, swear or affirm that I possess all the qualifications prescribed in the Seattle City Charter and the Seattle Municipal Code for the position of Executive Director Seattle Community Police Commission; that I will support the Constitution of the United States, the Constitution of the State of Washington, and the Charter and Ordinances of the City of Seattle; and that I will faithfully conduct myself as *Executive Director Community Police Commission*.

Cali Mortenson Ellis

**Subscribed and sworn to before
me**

(Affix seal)

this _____ day of _____, 2023

Scheereen Dedman, City Clerk

Cali Mortenson Ellis, PhD

A committed leader with an evidence-based approach to organizational management and good governance of a critical municipal agency.

Organizational Leadership and Management – Seattle Community Police Commission (CPC)

- Guided CPC staff through challenges of sudden and unexpected leadership change
- Supported CPC Co-Chairs by providing regular, timely information and strategic planning
- Re-established relationships with key accountability partners in the Mayor’s office, City Council, Office of Inspector General, Office of Police Accountability and Seattle Police Department through regular meetings, information sharing, and collaboration
- Hired three key staff, working with HR on position development, recruiting, and selection
- Developed a PDQ for and hired a temporary legislative aide
- Analyzed CPC budget and implemented cost reductions by eliminating redundant and unused equipment, subscriptions, and other materials; Paid unpaid invoices
- Guided CPC 2023 state legislative agenda through presentations at public CPC meetings, votes on key action items, and weekly video updates on social media
- Hosted an international delegation with current and former CPC Commissioners
- Held an in-person orientation for five new CPC Commissioners, introducing them to the CPC, the accountability system, and each other

Project Management, Policy Analysis, Writing, and Presentation – Evergreen State College and University of Michigan

- Five years of experience as a professor utilizing best practices in adult learning pedagogy to develop and present complex information to MPA students, both in person and online
- Advanced skills and experience in qualitative and quantitative research methodologies, both as a practitioner (program evaluation consulting) and professor
- Developed teaching materials (lectures, readings, activities) for MPA students in program evaluation, problem formulation, research design, research and survey methodology
- Primary advisor for more than 30 MPA original student research projects utilizing mixed methods approaches (survey methodology and interviews/focus groups); reviewed research and progress at all stages of development
- Co-author of one peer reviewed book (*Why Leaders Fight*. 2015. Cambridge University Press), six peer-reviewed academic publications, as well as policy reports and numerous policy memos for the Michigan Attorney General, Michigan Governor, and Michigan Governor’s Homeland Security Advisor
- PhD Dissertation (independent mixed method data collection and comprehensive literature review of concepts from a variety of fields related to homeland security)
- Presented research findings to diverse audiences, including academics, students, policymakers, and the public on various topics including NGO-supported microeconomic interventions, historical studies of leadership, and interpersonal trust in the homeland security community, both in person and online

Policy Collaboration and Analysis – State of Michigan, Evergreen State College

- Collaborated with an international NGO (Save the Children UK) to conduct a systematic literature review, international webinar, policy report, and peer-reviewed publication
- Worked with a diverse team in the Michigan National Guard Homeland Security Directorate to provide advice to the Governor on a new policy area
- Chair of the Director Search Committee, leading a nationwide search for a new Evergreen MPA director, including regular collaboration with faculty and staff
- Evergreen MPA classes developed and taught as faculty (Foundations of Public Policy – learning about the Washington legislature in real time, Negotiation Through a Feminist Lens, Negotiation in the Nonprofit and Public Sectors, Policy Challenges in Homeland Security and Emergency Management)

Qualitative Data Collection and Analysis – University of Michigan, Evergreen State College

- PhD Dissertation (independently conducted semi-structured interviews with a diverse set of stakeholders at the US-Canada border; coded themes for comparative analysis)
- Developed and taught Qualitative Research Methods class as Evergreen faculty instructing and mentoring graduate students on qualitative methods including semi-structured interview techniques and qualitative coding
- *Why Leaders Fight* book and other academic publications (primary source archival data collection at archives in the United States and Paraguay)
- Specialized training in qualitative data analysis from Institute for Qualitative and Multi-method Research, Syracuse University

Quantitative Policy and Data Analysis – University of Michigan, Evergreen State College

- PhD Dissertation (quantitative social network data collection and analysis with R)
- Advanced proficiency in all Microsoft products including Outlook, Word, and Excel, Teams, OneDrive, PowerPoint, and SharePoint
- *Why Leaders Fight* book and other academic publications (primary source data collection and statistical analysis with STATA)
- Taught Evergreen MPA student basic uses of Tableau; Intermediate knowledge of use of Tableau as a data presentation and analysis tool
- Evergreen MPA classes developed and taught as faculty (Analytical Techniques for Public Service, Feminist Approaches to Methods and Evaluation, Policy, Finance and Budgeting for Public Administration, Advanced Research Methods)

Employment

Seattle Community Police Commission, Seattle, WA
Policy Director, Interim Executive Director (October 2022 – Present)

The Evergreen State College, Olympia, WA
Member of the Faculty, Master of Public Administration Program (September 2017 – September 2022)

University of Southern California, Los Angeles, CA
Hayward R. Alker Postdoctoral Scholar Research Associate, Center for International Studies (July 2016 – July 2017)

RAND Corporation, Santa Monica, CA
Doctoral Fellow (2007 – 2008)

Michigan National Guard – Homeland Security Directorate, Lansing, Michigan
Departmental Analyst to the Governor’s Homeland Security Advisor (2004-2007)

Michigan Office of the Governor – Public Policy Division, Lansing, Michigan
Assistant Policy Advisor (2003 -2004)

Michigan Office of the Attorney General – Executive Division, Lansing, Michigan
Executive Assistant to the Attorney General (2001 - 2002)

Education

University of Michigan – Ann Arbor
PhD in Public Policy and Political Science (December 2015)
Dissertation Title: Trust and Communication in Cross-Border Counterterrorism Networks
MA in Political Science (December 2009); MPP (April 2001)

Bates College, Lewiston, ME
Bachelor of Arts (BA) in Economics (May 1998)

SECTION

B



City of Seattle

Seattle Department of Human Resources

Kimberly Loving, Director

August 24, 2023

TO: Pam Inch – Senior Executive Recruiter SDHR

FROM: Annie Nguyen - Seattle Department of Human Resources

SUBJECT: Background check for Cali Mortenson Ellis

The Seattle Department of Human Resources has received a copy of **Cali Mortenson Ellis's** background check provided by Global Screening Solutions. There were no findings that would impact their employment eligibility.

Cc: Personnel File

Seattle Department of Human Resources

Seattle Municipal Tower, 700 5th Avenue Suite 5500, PO Box 34028, Seattle, WA 98124-4028
(206) 684-7999 • TTY:7-1-1 Fax: (206) 684-4157 • Employment Website: www.seattle.gov/jobs

An equal employment opportunity employer. Accommodations for people with disabilities provided upon request.



Questions for Community Police Commission Executive Director position

1. The Community Survey results stated the top priorities for the next CPC Executive Director as:

- *“Engage in community outreach to obtain the perspectives of community members and SPD employees on police-community relations, SPD policies and practices, the police accountability system and other matters”*
- *“Review and provide input on the police accountability system and Seattle Police Department (SPD) policies and practices”* and
- *“Maintaining connections with representatives of disenfranchised communities and community groups”*

Please explain your approach to how you will address these priorities.

Each of these priorities comes from the Police Accountability Ordinance 125315, which is our guiding document as an independent Commission. In 2017, the community and city leaders working together made a strong system of civilian oversight of policing part of the laws that govern this city. This system was thoughtfully designed to incorporate community input to build a strength that other cities struggled with in their own civilian oversight systems by including “the voice and values of the community that is being policed.”

Subsection 3.29.300.D (1) requires that the CPC engage in community outreach to obtain perspectives of community members on a wide variety of policing-related concerns. Community Engagement is the **most important** work of the Community Police Commission. Led by the work of our full-time Community Engagement staff, the CPC works hard to learn from the lived experiences of a diverse variety of community members, fulfilling our mandate from the accountability ordinance to be “a Community Police Commission charged with significant oversight function intended to serve as a community voice for the entire City which should include voices from all corners of the City so that no geographic area is left out.”

Subsection 3.29.300.C requires that the CPC review and provide input on the accountability system overall and SPD policies and practice. Working together with the CPC Co-Chairs, I have had regular meetings with the Monitoring Team and have also provided detailed input to Dr. Richard Rosenthal who is conducting the assessment of the accountability system in Seattle. I have regular meetings with SPD leadership and meetings with oversight partners that are specific to providing feedback on SPD policies. My approach is always to make sure that the CPC maintains regular connections with SPD and that we regularly bring relevant information from and to the Commissioners at CPC Bi-Monthly meetings. The most recent examples of this were a presentation from SPD about Truleo software in October 2023 and a presentation from Chief Diaz after the discovery of the tombstone in the East Precinct in September 2023.

Subsection 3.29.300.D (2) requires that the CPC maintain connections with representatives of disenfranchised communities. This occurs through the hard work of our CPC Community Engagement

staff, who regularly connect with community members to hear their concerns about policing at numerous events just in 2023. Please see the answer to Question 2 for more detail on this work.

2. The Community Survey listed the top three qualities the next Executive Director must have to be successful as:

- *“Creates trusted partnerships, builds bridges with disenfranchised communities, and connects with those experiencing police violence”*
- *“Centers race and equity in processes and decisions”*
- *“Lead people and operations to achieve measurable, equitable outcomes” and “Manage complex agency, community, and political relationships”*

Please describe how you have demonstrated these leadership qualities. Please provide specific examples.

According to the Police Accountability Ordinance, the job of the CPC Executive Director (performed in consultation with and under supervision of the CPC Co-Chairs) is to:

- Oversee and manage the functions of the Office of the CPC to advance the mission of the Office.
- Hire, supervise, and discharge employees of the Office of the CPC.
- Manage the preparation of CPC’s proposed budget, authorize necessary expenditures, and enter into contracts.
- Execute, administer, modify, and enforce such agreements and instruments as the Executive Director shall deem necessary to implement programs.
- Represent, together with Commissioners, CPC in providing testimony and expertise to City departments and offices, commissions, and other organizations.

Fulfilling these obligations is my focus as a city employee and a staff member in support of the independent CPC. The 2023 updates to the Police Accountability Ordinance, voted on unanimously by the independent CPC Commissioners, supported unanimously by City Council, and signed into law by Mayor Harrell in July 2023, strengthened the role of the Co-Chairs in providing strategic direction and guidance to the CPC Executive Director under their singular direction, authority and supervision.

With that in mind, I have worked in partnership with the CPC Co-Chairs and CPC Community Engagement staff to create trusted partnerships with disenfranchised communities and connecting with those who experienced police violence. CPC Community Engagement staff has connected with community members and heard their concerns about policing at numerous events just in 2023, including the Rainier Beach Community Health Fair, the city’s Once Seattle Juneteenth 2023 celebration, the FAST (Fathers and Sons Together) Barbershop Conversations Event and many more. At our New Beginnings Annual Report event on August 31, 2023, the CPC was honored to host Rick Williams, brother of John T. Williams, who shared his experiences and desire for peace with community members.

I have supported the CPC Co-Chairs in accomplishing their objectives and centered race and equity in processes and decisions by providing regular, timely information and strategic planning that has helped the Commission move forward in important ways, including recruiting and onboarding five new

Commissioners who are representative of the diverse constituencies required in our governing ordinance and making connections with key stakeholders. As a small department, we have worked to engage staff in the budget development process. Specifically, the CPC Co-Chairs and CPC leadership solicited staff feedback for proposed changes to our governing ordinance, including the budget request for a new FTE Deputy Director for the agency. Staff feedback was incorporated into suggested changes brought to CPC Commissioners, who ultimately voted to support this budget request.

I have worked in partnership with the CPC Co-Chairs to achieve measurable outcomes by supporting Community Engagement staff in tracking their public interactions, supporting public statements and policy letters of the CPC and helping move forward revisions to our governing ordinance. Together, we have worked to re-establish relationships and trust with key accountability partners in the Mayor's office, City Council, Office of Inspector General, Office of Police Accountability and the Seattle Police Department through regular meetings, information sharing, and collaboration.

3. What is your understanding of the history of policing, the impact of racism, and the work of police accountability?

As with many departments nationwide, the Seattle Police Department has a long history of racial discrimination that resulted in brutality towards the communities it was meant to serve. According to Anne Frantilla of the Seattle Municipal Archives, 1955 was when Mayor Allen Pomeroy, working with the ACLU and the Urban League, made the first recommendation of the establishment of an Advisory Committee on Police Practices to address tensions between SPD and Seattle's growing Black community.

Throughout the 1950s and 1960s, the ACLU, Urban League, NAACP, the Seattle Congress of Racial Equality (CORE), and Seattle Area Committee on Civil Rights worked tirelessly to address specific incidents of police violence against Black community members and establish some form of independent oversight of SPD. Although a cultural sensitivity training program was established for SPD in 1965, the killings of Black community members Robert Reese in 1965 and Eddie Ray Lincoln in 1966 by SPD officers were ruled as justified, strengthening calls by Seattle's civil rights leaders and the Concerned Central Area Citizens (CCAC) for a police review board. Police shootings and killings of multiple Black residents throughout the 1970s, 1980s and 1990s further galvanized community support and calls for a robust system of oversight to protect residents of Seattle from police violence.

After the shooting of woodcarver John T. Williams by the Seattle Police Department in 2010, 35 organizations signed onto a letter to bring the Department of Justice to Seattle, beginning the consent decree process of reform from which the city is just beginning to emerge. In 2017, the city finally recognized the need to codify the patchwork of accountability systems that had been worked on for so many years by so many community members. This work is ongoing and requires a strong system of accountability that includes community voices. As evidenced by community concern over recent events such as the killing of Jaahnavi Kandula, the response by an SPD officer on body camera footage, and the display of a mock tombstone in the East Precinct, the CPC is a critical partner in this work.

4. How do you connect and communicate to diverse audiences in both formal and informal settings?

Before I came to the City of Seattle, I was an educator, and I can't help but bring these experiences with me to everything I do. As a college professor at the Evergreen State College at their campuses in Olympia and Tacoma, I taught a diverse range of students pursuing the next step of their careers as community leaders through the MPA (Master of Public Administration) program.

In that role, I prioritized learning about public administration through an equity lens. I implemented fundamental reforms in the core curriculum of the MPA program to better address these social needs and the needs of MPA students, making an understanding of institutional racism in research methods central to their learning.

The Evergreen MPA program attracts non-traditional students from a variety of fields and locations in Washington, and I was able to connect with and communicate with students from many different backgrounds to empower all students to learn about statistics, negotiation, research methods, and the legislative process in Olympia. I understand the critical need to implement and engage in authentic diversity practices in all aspects of public work, including as Interim Executive Director of the CPC.

5. Please explain your approach to project and staff management.

Since January 10, 2023, I sought to rebuild the CPC by successfully managing numerous projects that have resulted in measurable changes for the organization. I have guided CPC staff through challenges of sudden and unexpected leadership change and hired four permanent staff. I prepared a budget change request for 2024, including a new position of Deputy Director which was part of the 2023 Police Accountability Ordinance revisions. I prepared for and presented the required Mid-Year Report to the Public Safety and Human Services Committee. I supported CPC staff to carry out a very successful Annual Report meeting with community members, which had not been completed in two years. I stepped in to help the CPC Co-Chairs prepare for and manage local and national media appearances during an intense period after the release of the Officer Daniel Auderer body camera video.

With respect to staff management, since the City of Seattle no longer provides new supervisor orientation training to employees who are suddenly and unexpectedly put into leadership roles, it has been challenging to find the resources needed to support staff management since January 10, 2023. The City relies heavily on pre-recorded trainings on Cornerstone and LinkedIn Learning. However, I have tried to utilize the resources available to me to better understand the expectations of managers in the City of Seattle with respect to staff.

Most recently, I completed the city's Citywide *Emerging Leaders* training, a five-week live training that focuses on Self-Awareness and Emotional Intelligence, Communication and Conflict Resolution, Race & Social Justice Foundations, Career Development, and Leadership Development. Although this training was intended for employees who are not currently in supervisory roles, I found it useful to better understand the expectations of staff management by the City of Seattle. I also attended a session in October sponsored by Seattle Human Resources and the Seattle Management Association called *Leading From the Heart*, which helped me learn more about effective leadership practices for public managers.

6. The Strategic Plan 2022-2024 states:

“The Deep Learning phase of this strategic planning process revealed that there is a general Community sense that the CPC is neither adequately engaging Community members nor meaningfully involved in Community conversations.

CPC public meetings aren’t providing space for conversation and deliberation, are often one-sided, and often focus on complex information that isn’t clear to Community members... Community stakeholders reported feeling there is no mechanism for everyday people to provide input and receive updates. There is also wide confusion as to what the CPC is, how it functions, and the role of Community.”

Please share your approach to addressing this finding.

While these selected passages from the Strategic Plan are concerning, they are also an opportunity. This CPC Strategic Plan began in 2021 under different leadership and different circumstances in the city. Since then, CPC has experienced significant changes in leadership, staff, and the CPC’s governing ordinance. The CPC Co-Chairs and CPC Staff look forward to developing a new Strategic Plan that addresses these past concerns in light of the transition away from the federal consent decree and the changes to our governing ordinance.

In the meantime, in addition to the extensive re-engagement at in-person events by CPC Community Engagement staff in 2023, including tabling, informal discussions, and other forms of outreach to raise awareness about who the CPC is, I have participated in community events to make direct connections with community members. Most recently, I, along with the leadership of our accountability partners at OIG and OPA, gave a presentation to the Seattle King County NAACP entitled “NAACP conversations with Police Accountability Partners.” In addition to sharing information about the CPC with this historically important group, I was able to follow up directly with attendees at the meeting to learn more about their current concerns.

7. How can CPC's status as an independent body be strengthened?

The most important way to strengthen the CPC's status as an independent body is to follow and enforce the provisions of the city's own Police Accountability Ordinance which was the result of many years of hard work and compromise between community members and elected officials.

Subsection 3.29.030.A of the Police Accountability Ordinance speaks directly to the requirement that the CPC, along with our partners at OIG and OPA, be able to function independently and without interference from other city officials:

"OPA, OIG, and CPC have an obligation to exercise independent judgment and offer critical analysis in the performance of their duties under this Chapter 3.29. These oversight entities shall exercise their responsibilities under this Chapter 3.29 without interference from any person, group, or organization, including the Chief, other SPD employees, or other City officials. City employees and agents who violate these provisions may be subject to dismissal, discipline, or censure consistent with City and state laws."

The Police Accountability Ordinance in section 3.29.330 speaks directly to the independence of the CPC as a self-governing and functionally independent entity at an independent budget control level within the city. The independence of the CPC and its Commissioners is further strengthened in a separate section of the Ordinance (3.29.350) that limits the ability of appointing authorities to remove Commissioners to only for cause.

All city agencies and officials must demonstrate a commitment to the independence of the police oversight system by respecting the legal language that was carefully crafted to preserve the independence of the CPC and all police oversight agencies in Seattle.

8. When you were Policy Director last year, CPC engaged Council on public safety items during budget deliberations. Does CPC plan to continue engaging on budget issues? If so, will that work include seeking feedback from the community on items of particular relevance?

CPC will always seek to reflect community concerns in our engagement on city budget issues. With limited policy staff, the CPC is already tracking budget issues through the City Council process. In addition to CPC's own budget, we are tracking the budgets for SPD, CSCC/CARE, and HSD to learn about Council's priorities for areas that are related to community concerns about policing and related topics (for example, dispatch, which has been our priority for OIG's workplan in 2023 and prior years.)

With a full policy staff including a policy director, we hope to engage with City Council more robustly in the next budget session, especially with new City Council members. CPC is looking forward to meeting with all new members of City Council to help them better understand the Police Accountability system overall, and CPC's unique role.

9. In the past, CPC developed a legislative agenda and lobbied on bills before the state legislature. Do you contemplate that being part of CPC's work plan going forward?

As per the Police Accountability Ordinance subsection 3.29.300.D, the CPC is charged to "Identify and advocate for reforms to state laws that will enhance public trust and confidence in policing and the criminal justice system." As an independent agency, the CPC can pursue a legislative agenda independent from the Executive and always seeks to robustly engage with Olympia on police reform efforts that can have statewide impacts.

In 2023, the CPC voted on a statement of values based on the language of the Accountability Ordinance to allow CPC staff as city employees to provide policy analyses of the city's legislative agenda. CPC Commissioners also voted to support four priority bills of the Washington Coalition for Police Accountability (WCPA), an advocacy group with whom we maintain connections. In the 2024 short session, we plan to again support WCPA's priority bills, and are in the early stages of exploring our own initiatives for this session.

10. What relationship do you see between the mission and work plan of CPC and that of the Community Safety initiative? Do you see any benefit to CPC weighing in on that work and/or engaging with its providers?

CPC Community Engagement staff are just beginning discussions with staff of some of the agencies involved in the Seattle Community Safety initiative. CPC's governing ordinance tasks us to "review and provide input to OPA, OIG, SPD, and other City departments and offices, including the Mayor, Council, and City Attorney on the police accountability system, police services, and SPD policies and practices of significance to the public." Part of the Community Safety initiative is focused on neighborhood safety and gun violence and, to the extent that involves policing, the CPC seeks to maintain connections and an open line of communication to get feedback from these organizations and share it with our partners.

11. In relation to the Office of the Inspector General and the Office of Police Accountability, how do you see your role with respect to accessibility and collaboration?

My goal has always been to stabilize the CPC by rebuilding trust and communication with all accountability stakeholders, including OPA and OIG. As mandated by the ordinance, we have quarterly partner meetings that include the leadership of CPC, OIG, and OPA, and well as SPD. At these meetings, we discuss a variety of concerns, including policy, events of current interest, and community concerns. For example, in preparation for a presentation on the SPMA bargaining process, we met to share the distinct viewpoints of each agency in the letters we planned to submit to City Council. These meetings are very valuable to maintaining open and regular contact, communication, and collaboration.

CPC has a unique role with respect to our partner accountability organizations because we are specifically charged with providing community input into the process, and have three FTE focused on this important work. To that end, we seek to regularly build connections with our partners and share our findings from the community to inform their own concerns.

12. Having served as the Interim Executive Director of the Community Police Commission for a short time, please tell us what you have learned from this experience?

Since January 2023, I have worked to rebuild the CPC into a functional, resilient, and credible organization that can fulfill its statutory obligations to engage all of Seattle's diverse communities effectively. I believe that my actions in the past ten months are the most credible demonstration of my ability to carry out what I hope to accomplish as CPC Executive Director.

One of the most important things I have learned is encapsulated in the revisions to the accountability ordinance that were passed by City Council and signed into law by Mayor Harrell in July 2023. The CPC was struggling as an oversight partner and required changes to the structure of oversight of the Executive Director and staff, specifically inequity with other oversight agencies.

The lack of a deputy in the original Police Accountability Ordinance significantly weakened the ability of the CPC to withstand the constant organizational change it is subject to due to changing Commissioners. Supporting the CPC Co-Chairs through the process of developing these revisions, getting buy-in from stakeholders, accountability partners, and Commissioners, presenting the revisions to City Council and fielding questions, and ultimately preparing for the budget and office space for a new deputy has given me tremendous insight into how various components of the community and city work together to make change.

I look forward to the opportunity to learn more about the changing system of police accountability as Seattle begins the process of exiting the consent decree.

13. What are your goals for the next three years, if confirmed, and what do you see as the most significant challenges to achieving those goals?

This is a critical time for the City of Seattle, SPD, and the community. While the consent decree is beginning to sunset, we know the work is not over – in fact, the work of accountability requires constant vigilance and a robust system of oversight that must include authentic community input and engagement through the CPC. Valuing community and centering the voices of those most impacted by policing are the stated goals of the City and ones that we too are working towards every day.

Our daily actions and reflections as Commissioners and staff of the CPC will help guide us in our important work in the coming years. At this point in the consent decree process, we must have a civilian oversight system ready to step up and play its role.

The most significant challenges of the next three years include making serious changes to the culture of the SPD that have resulted in damage to community trust in just the past few months, ensuring that the process of negotiation police contracts for SPOG and SPMA do not negotiate away essential accountability provisions, and ensuring that the public can rely on SPD for effective and constitutional policing to address the public safety requirements of a growing and changing city. None of these is simple, or anything that the CPC – or in fact any single part of government – can handle working alone. Instead, these very difficult challenges require communication, collaboration, and trust among and between many different partners with very different goals. My goal is to deliver on the promise of the CPC to be part of this critical work.



Legislation Text

File #: CB 120714, **Version:** 1

CITY OF SEATTLE

ORDINANCE _____

COUNCIL BILL _____

AN ORDINANCE relating to the transfer of City real property for housing development; amending Ordinance 124917 to transfer jurisdiction of the former Dumar Substation, 1605 SW Holden Street, to the Office of Housing for the purpose of developing permanently affordable homeownership; authorizing the Director of the Office of Housing or the Director’s designee (“Director”) to issue a request for proposals and to select a developer and thereafter to execute and deliver a contract for transfer of land, deed, and related documents; and ratifying and confirming certain prior acts.

WHEREAS, in Ordinance 124917, The City of Seattle (“City”) declared the former Dumar Substation located at 1605 SW Holden Street (legally described below, the “Property”), as surplus; and

WHEREAS, local community members, including the Highland Park Action Committee (HPAC) have been advocating for the development of the Property for almost a decade, and support affordable housing being built on this site as well as having an activated ground-floor commercial space; and

WHEREAS, access to publicly owned land for use as affordable housing at key locations furthers the City’s fair housing goals and offers cost savings that increase project viability; and

WHEREAS, RCW 39.33.015 authorizes a transfer of property for affordable housing on mutually agreeable terms and conditions; and

WHEREAS, the Office of Housing and the City Light Department have agreed to a transfer of jurisdiction of the Property to the Office of Housing for permanently affordable homeownership and other purposes as well as financial consideration of \$424,000; and

WHEREAS, the Office of Housing has experience conducting a competitive process for surplus City property for permanently affordable homeownership and thereafter ensuring the successful development of such

housing; and

WHEREAS, the Office of Housing is prepared to complete the competitive process in the next six months and thereafter to diligently work with the selected developer to ensure project completion; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. The Property is located at 1605 SW Holden Street, Seattle, WA 98106, and is legally described as follows:

Lots 1 and 2, Block 9, Dumar Division No 2, according to the plat thereof recorded in Volume 23 of Plats, Page 9, records of King County, Washington;

Except that portion thereof described in Ordinance 104519 as follows:

Beginning at the Southeast corner of said Lot 2; thence North 00°17'11" East along the East line of said Lots 80.01 feet to the Northeast corner of said Lot 1; thence North 89°49'58" West along the North line of said Lot 1 a distance of 28.02 feet to a point of curve; thence Southeasterly along a curve to the right, having a radius of 14 feet, an arc distance of 21.46 feet to a point of tangency; thence South 02°00'21" East 66.58 feet to the South line of said Lot 2; thence South 89°49'56" East along said South line 11.34 feet to the beginning; together with all covenants conditions and restrictions of record.

(KC Tax Parcel No. 211320-0005; SCL PM No. 240325-4-301)

Section 2. Section 8 of Ordinance 124917 is amended as follows:

Section 8. Two years from the effective date of this ordinance, the CEO or the CEO's designee is authorized to offer the Former Dakota ~~((and Dumar Substation properties))~~ property, as described in Section 1, for sale for fair market value by negotiated sale or through a brokered sale to be managed by the City's Department of Finance and Administrative Services, and to accept the best offer for the property.

Section 3. Jurisdiction over the Property is hereby transferred from the City Light Department to the Office of Housing upon the effective date of this ordinance and payment of \$424,000 by the Office of Housing to the City Light Department for the purpose of developing permanently affordable homeownership for low-income households at or below 80 percent of the area median income.

Section 4. The Director of the Office of Housing or the Director’s designee (“Director”) is authorized to conduct a competitive process for development of the Property for permanently affordable homeownership and other purposes, which may include commercial space. Thereafter, the Director is authorized to negotiate a property transfer agreement (“Agreement”) and any ancillary documents to accomplish the transfer of ownership of the Property to the selected developer (“Developer”), or with a designee or assignee of the Developer approved by the Director, on the terms and subject to the conditions authorized in this ordinance. The Director is also authorized to make amendments to the legal description in Section 1 of this ordinance as may be necessary to correct scrivener’s errors or to conform the legal description to the precise boundaries of the Property.

Section 5. The Agreement shall reflect the provisions included in the Term Sheet attached to this ordinance as Attachment A, and shall require a certain minimum of housing units to be developed, as determined by the Director to be feasible, for sale and affordable to households with incomes at the time of sale of 80 percent or less of the area median income, with such revisions and additions as the Director may determine are reasonably necessary to carry out the intent of this ordinance.

Section 6. The housing units, together with any additional improvements to be developed on the Property with the approval of the Director and all necessary regulatory approvals, are referred to in this ordinance as the “Project.”

Section 7. The Director is authorized to execute and deliver such additional documents, which may include amendments to the Agreement and related covenants, and to take such other actions as may be necessary or appropriate to implement the intent of this ordinance and development of the Project, and to administer and enforce the Agreement, covenants, and any other such documents that the Director deems appropriate to implement the intent of this ordinance and development of the Project. The authority given to the Director in this ordinance may be delegated to and exercised by the Director’s designee.

Section 8. Upon transfer of title to the Property, the Director shall require the transferee to accept the

Property “as-is, where-is, with all faults” and to release, indemnify, and hold the City harmless from any future claims regarding the condition of the Property, including but not limited to any and all claims related to environmental conditions.

Section 9. Any act consistent with the authority of this ordinance taken after its passage and prior to its effective date is ratified and confirmed.

Section 10. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the _____ day of _____, 2023, and signed by me in open session in authentication of its passage this _____ day of _____, 2023.

President _____ of the City Council

Approved / returned unsigned / vetoed this _____ day of _____, 2023.

Bruce A. Harrell, Mayor

Filed by me this _____ day of _____, 2023.

Scheereen Dedman, City Clerk

(Seal)

Attachments:

Attachment A - Term Sheet: Transfer of Property from The City of Seattle (“City”) to Selected Developer or Its Designee or Assignee (“Transferee”)

Attachment A: Term Sheet

TRANSFER OF PROPERTY FROM THE CITY OF SEATTLE (“City”) TO SELECTED DEVELOPER OR ITS DESIGNEE OR ASSIGNEE (“Transferee”)

This term sheet describes the basic terms of the proposed transfer of property between Transferee and City. The Agreement will include the following terms:

1. **Transfer.** Any transfer of the property shall be by Quit Claim Deed.
2. **Consideration.** In consideration for the City transferring the Property to Transferee, Transferee shall agree to construct or cause to be constructed at the Property improvements substantially as described in those plans and specifications submitted by Developer to the Office of Housing, which improvements shall include a minimum number of housing units to be for sale and affordable to households with incomes at the time of sale of 80% or less of the area median income (AMI), as defined by The City of Seattle’s Office of Housing. The minimum number of affordable housing units shall be determined by the Director in her discretion based on what she determines to be financially and otherwise feasible at the Property.
3. **Conditions precedent to the City’s obligation to transfer the property:**
 - a. Transferee shall have obtained approval from the Director of the Office of Housing (Director) of the final plan set and development budget including projected sales prices.
 - b. Transferee shall have obtained permits for the development of the Property consistent with the designs approved by the Office of Housing.
 - c. Transferee shall have provided evidence satisfactory to the Office of Housing that Transferee has secured all necessary construction financing to fund the construction of the Project.
4. **Other conditions.**
 - a. The Agreement may contain other conditions determined by the Director to be necessary to provide the desired outcomes.
 - b. Upon transfer of title to the property, the Office of Housing shall require the transferee to accept the property “as-is, where-is, with all faults” and to release, indemnify, and hold the City harmless from any future claims regarding the condition of the property, including but not limited to any and all claims related to environmental conditions.
 - c. Transferee shall convey to the City at least a 50-year covenant preserving the affordable housing units built on the Property as resale-restricted affordable homes. As such, all home sales shall only be to households with incomes at or below 80% of AMI at affordable prices for a period of no less than 50 years.

SUMMARY and FISCAL NOTE*

Department:	Dept. Contact:	CBO Contact:
Office of Housing	Erika Malone	Nick Tucker

** Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

1. BILL SUMMARY

Legislation Title: AN ORDINANCE relating to the transfer of City real property for housing development; amending Ordinance 124917 to transfer jurisdiction of the former Dumar Substation, 1605 SW Holden Street, to the Office of Housing for the purpose of developing permanently affordable homeownership; authorizing the Director of the Office of Housing or the Director’s designee (“Director”) to issue a request for proposals and to select a developer and thereafter to execute and deliver a contract for transfer of land, deed, and related documents; and ratifying and confirming certain prior acts.

Summary and background of the Legislation: Supporting the development of affordable homeownership has long been a City strategy to promote social justice, economic stability, address displacement risks, and help reverse racial and wealth inequities caused by decades of discriminatory real estate and lending practices. However, affordable homeownership development has become increasingly difficult to implement as home prices and construction costs rise. To help address this difficulty, City of Seattle Resolution 31837 prioritizes the use of surplus City property for development of affordable housing.

The former Dumar substation was declared surplus in 2015 and neighborhood residents have been advocating for the inclusion of affordable housing at this site since then.

2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project? ___ Yes X No

3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation amend the Adopted Budget? ___ Yes X No

Does the legislation have other financial impacts to The City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?
Office of Housing will purchase the property from Seattle City Light for \$424,000. This purchase will be supported by fees paid in lieu through the Mandatory Housing Affordability program.

Are there financial costs or other impacts of *not* implementing the legislation?

4. OTHER IMPLICATIONS

- a. Does this legislation affect any departments besides the originating department?**
Yes. This legislation affects the current jurisdictional department, Seattle City Light. SCL supports this legislation, the transfer to Office of Housing and the future development of affordable homeownership.
- b. Is a public hearing required for this legislation?**
No
- c. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**
No
- d. Does this legislation affect a piece of property?**
Yes. A map of the properties identifying the properties by site number and surrounding area is provided as Attachment 1 to this Summary and Fiscal Note.
- e. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?**
The neighborhood surrounding the site is more racially diverse with a higher percentage of low-income households than the City as a whole. As more households are priced out of the City, securing this site for the development of permanently affordable homeownership will mitigate current and future displacement. By providing affordable homeownership in Highland Park and ensuring affirmative marketing to communities least likely to apply, including Black, Indigenous, and other households of color who historically have been systematically and disproportionately excluded from homeownership opportunities and who are at higher risk of displacement, such displacement impacts can be mitigated. The Request for Proposals (RFP) process will include evaluation criteria that “Competitive proposals will have a strong affirmative marketing component and will consider whether to utilize community-preference to conduct outreach to income-eligible community members who have been displaced or are at risk of displacement from the neighborhood.”
- f. Climate Change Implications**
- 1. Emissions: Is this legislation likely to increase or decrease carbon emissions in a material way?**
Creating affordable housing in the City of Seattle, close to public transit, jobs, schools and services creates walkable communities that promotes human health while reducing transportation related emissions of air pollutants and carbon dioxide. Additionally, the energy usage of these new homes will be significantly less than that used by most of the existing housing stock.

- 2. Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle’s resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.**

The proposed action is not anticipated to increase or decrease Seattle’s resiliency (or ability to adapt) to climate change in a material way on its own; however, locating affordable housing near transit and services should contribute to Seattle’s overall efforts to reduce transit-related emissions and create a more walkable community. The affordable housing that will result from this legislation should, however, significantly increase the resiliency of the low-income homebuyers who will benefit from homeownership here. These newly constructed homes will be built with highly efficient design and systems to create a comfortable and healthy indoor environment that will use much less energy than a typical home.

- g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program’s desired goal(s)?**

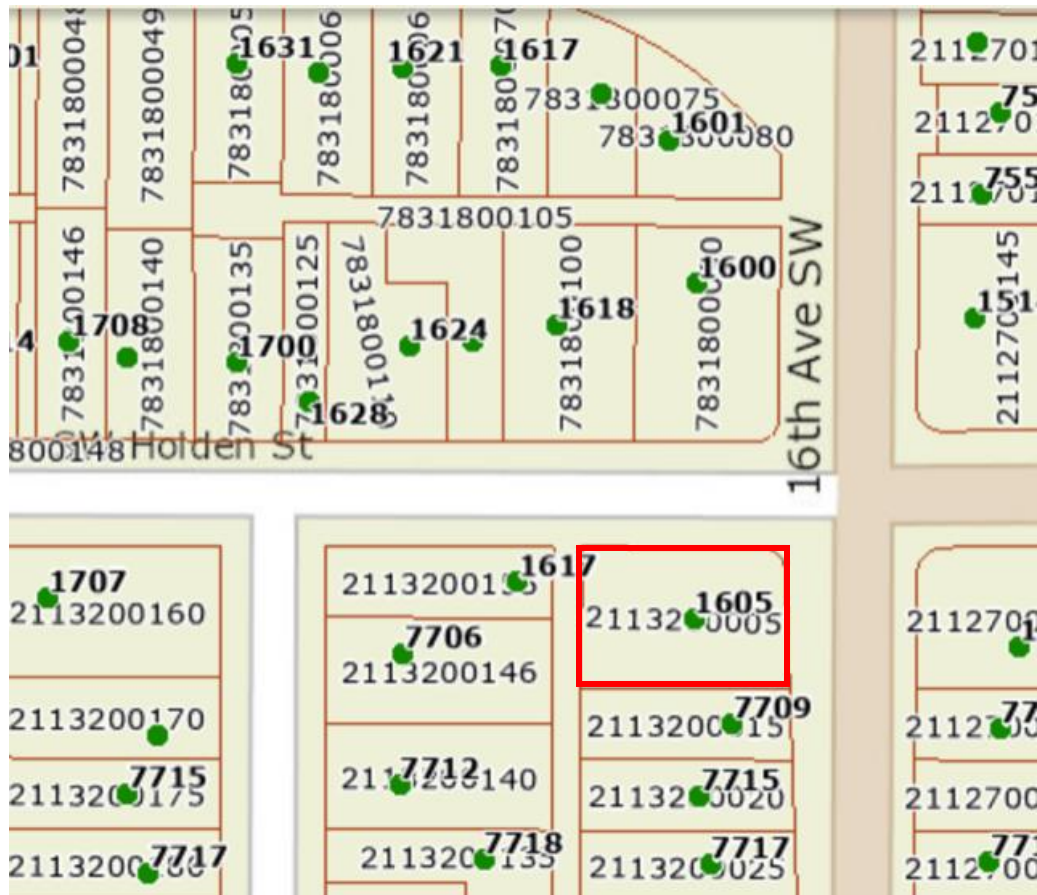
This legislation will assist to fulfill the affordable housing development goals needed to fulfill the goals articulated in various housing plans.

Summary Attachments:

Summary Attachment 1 - Dumar Property Maps

1605 SW Holden Street Parcel

Map



Aerial Map





Legislation Text

File #: CB 120709, Version: 1

CITY OF SEATTLE

ORDINANCE _____

COUNCIL BILL _____

AN ORDINANCE relating to City employment, commonly referred to as the Fourth Quarter 2023 Employment Ordinance; returning positions to the Civil Service system; exempting a position from the Civil Service system; retitling existing titles; establishing new titles; and abrogating positions; all by a 2/3 vote of the City Council.

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. Returning three exempt positions to Civil Service status. As recommended by the Seattle Human Resources Director in the Classification Determination Report specified, the following positions are returned to Civil Service:

- 1 vacant position (10007798) in the Office of Economic Development, Community Development Specialist, Senior (Report #20692)
- 1 filled position (10006711) in the Department of Education and Early Learning, Strategic Advisor 2, General Government (Report #20760)
- 1 filled position (10006671) in the Seattle Office for Civil Rights, Strategic Advisor 1, General Government (Report #20771)

Section 2. Exempting one position from Civil Service status. As recommended by the Seattle Human Resources Director in the Classification Determination Report specified, the following position is exempted from Civil Service:

- 1 vacant position (10007211) in Seattle Information Technology, Information Technology Professional A, Exempt (Report #20981)

Section 3. Retitling existing titles and/or salaries. As recommended by the Seattle Human Resources Director, the following retitling of titles and corresponding salary rates are established as displayed below, effective as of the date shown, and pay is authorized as of the effective date:

Current Title	New Title	Salary Range
Disposal Crew Chief I & II	Disposal Crew Chief	\$40.08 - \$41.66 - \$43.34 - \$44.95 - \$46.68
Report	REQ20493	
Effective Date	5/26/2023	
Department	Seattle Public Utilities	
Current Title	New Title	Salary Range
Permit Process Leader	Permit Process Leader, Journey	\$51.22 - \$53.19 - \$55.32 - \$57.38 - \$59.56
Report	REQ20290	
Effective Date	9/12/2023	
Department	Seattle Department of Construction & Inspections	
Current Title	New Title	Salary Range
Evidence Warehouser	Evidence Control Specialist	\$29.82 - \$30.96 - \$32.20
Evidence Warehouser, Senior	Evidence Control Specialist, Senior	\$32.85 - \$34.09 - \$35.42
Warehouser Chief - SPD	Evidence Control Specialist, Chief	\$34.23 - \$35.52 - \$36.92 - \$38.32 - \$39.73
Report	REQ20203	
Effective Date	8/30/2023	
Department	Seattle Police Department	

Section 4. Establishing new titles and/or salaries. As recommended by the Seattle Human Resources Director, the following titles and salary rates are established as displayed below, effective as of the date shown, and pay is authorized as of the effective date:

New Title	Salary Range
Permit Process Leader, Entry	\$47.34 - \$49.24 - \$51.22 - \$53.19 - \$55.32
Permit Process Leader, Senior	\$55.32 - \$57.38 - \$59.56 - \$61.88 - \$64.30

Permit Process Leader, Supervisor	\$59.56 - \$61.88 - \$64.30 - \$66.81 - \$69.41
Report	REQ20290
Effective Date	9/12/2023
Department	Seattle Department of Construction & Inspections

Section 5. Effective September 5, 2023, the following positions are abrogated in the Office of Police

Accountability:

Position Title	Position #	Position Status	Number
OPA Review Board Member	10002090	Inactive	1.0
OPA Review Board Member	10002091	Inactive	1.0
OPA Review Board Member	10002092	Inactive	1.0
OPA Review Board Member	10004341	Inactive	1.0
OPA Review Board Member	10004342	Inactive	1.0
OPA Review Board Member	10004343	Inactive	1.0
OPA Review Board Member	10004344	Inactive	1.0
Total			7.0

Section 6. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by a 2/3 vote of all the members of the City Council the _____ day of _____, 2023, and signed by me in open session in authentication of its passage this _____ day of _____, 2023.

 President _____ of the City Council

Approved / returned unsigned / vetoed this _____ day of _____, 2023.

Bruce A. Harrell, Mayor

Filed by me this _____ day of _____, 2023.

Scheereen Dedman, City Clerk

(Seal)

SUMMARY and FISCAL NOTE*

Department:	Dept. Contact:	CBO Contact:
Seattle Department of Human Resources	Amanda Grumbach	Kailani DeVille Joe Russell

** Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

1. BILL SUMMARY

Legislation Title: AN ORDINANCE relating to City employment, commonly referred to as the Fourth Quarter 2023 Employment Ordinance; returning positions to the Civil Service system; exempting a position from the Civil Service system; retitling existing titles; establishing new titles; and abrogating positions; all by a 2/3 vote of the City Council.

Summary and Background of the Legislation: If passed, this legislation would:

- a. Return three positions to the Civil Service System. As a result of a classification review and determination, the positions no longer meet the exemption criteria.
- b. Exempt one position from the Civil Service System. As a result of a classification review and determination, the position was reclassified to a title exempted by the Municipal Code.
- c. Retitle five existing titles with corresponding rates of pay for the Disposal Crew Chief II at Seattle Public Utilities; the Permit Process Leader at Seattle Department of Construction & Inspections; and the Evidence Warehouse, Evidence Warehouse, Senior, and Warehouse Chief—SPD within the Seattle Police Department.
- d. Establish three new titles with corresponding rates of pay for the Permit Process Leader series within the Seattle Department of Construction & Inspections.
- e. Abrogate seven OPA Review Board Member positions in the Office of Police Accountability that were no longer needed after the establishment of the Community Police Commission and Office of Inspector General in 2017.

2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project? ___ Yes X No

3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation amend the Adopted Budget? ___ Yes X No

Does the legislation have other financial impacts to The City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?

No. There would be no direct costs associated with these personnel actions. Any discretionary costs that might be associated with an incumbent's change in civil service status or establishing an employee's pay would be absorbed by the department's existing budget authority and would not require an appropriation of new funds. There is not an

additional cost for retitling existing titles and establishing the new titles as the pay for the new titles is within the original budget request for the allocated positions. The positions in the Office of Police and Accountability are inactive

Are there financial costs or other impacts of *not* implementing the legislation?

This legislation is needed to appropriately designate civil service status which can have personnel implications. Not retitling the existing titles and establishing the new titles in order to properly classify positions could result in the City inappropriately paying for a body of work.

4. OTHER IMPLICATIONS

a. Does this legislation affect any departments besides the originating department?

This legislation would affect the Office of Economic Development, Department of Education and Early Learning, Seattle Office for Civil Rights, Seattle Information Technology, Seattle Public Utilities, Seattle Department of Construction & Inspections, Seattle Police Department, and the Office of Police Accountability.

b. Is a public hearing required for this legislation?

No.

c. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?

No.

d. Does this legislation affect a piece of property?

No.

e. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?

The City's 2021 Workforce Equity Update Report notes that Black, Indigenous, and People of Color (BIPOC) employees, especially BIPOC women, are underrepresented at the top levels (e.g., supervisors, high wage earners) of City employment when compared to the general population. Increasing the number of positions with Civil Service status would support the City's commitment to eliminating racial disparities and achieving workforce equity. By increasing the number of positions with Civil Service protections, especially those with opportunities for higher pay and/or additional benefits, more equity for BIPOC employees could be achieved by requiring a competitive hiring process and removing the barriers that create risk and uncertainty for employees seeking career growth.

f. Climate Change Implications

1. Emissions: Is this legislation likely to increase or decrease carbon emissions in a material way?

No.

2. Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle's resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.

No.

g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s)?

N/A

December 1, 2023

MEMORANDUM

To: Seattle City Council
From: Karina Bull, Analyst
Subject: Council Bill 120709: Fourth Quarter 2023 Employment Ordinance

On December 5, 2023, the City Council (Council) will discuss and may vote on [Council Bill \(CB\) 120709](#), the Fourth Quarter Employment Ordinance. This memo provides an overview of the legislation and describes potential impacts.

Overview

The Council authorizes certain City of Seattle (City) personnel actions through quarterly employment ordinances. In the Fourth Quarter 2023 Employment Ordinance, the Council would authorize the Seattle Department of Human Resources (SDHR) Director to:

1. Return three positions to the civil service system,
 2. Exempt one position from the civil service system,
 3. Adjust five job titles and corresponding rates of pay,
 4. Establish three job titles with corresponding rates of pay, and
 5. Abrogate seven board member positions.
1. Return three positions to the civil service system.
- The SDHR Director has determined that the work performed by three positions no longer meets the criteria for civil service exemption and recommends returning these positions to the civil service system. See Table 1 for information on these positions.

Table 1. Positions returned to civil service.

	Department	Original Classification (Exempt)	Proposed Classification (Civil Service)	Vacancy Status
1	Office of Economic Development	Strategic Advisor 1, Exempt	Community Development Specialist, Senior	Vacant
2	Department of Education and Early Learning	Strategic Advisor 1, General Government	Strategic Advisor 2, General Government	Filled
3	Seattle Office for Civil Rights	Strategic Advisor 1, Exempt Local 17	Strategic Advisor 1, General Government Local 17	Filled

Civil service provides a range of job protections for City employees, including merit-based hiring and promotions, opportunity for employees to correct performance issues, and “for cause” termination (i.e., termination based only on unsatisfactory job performance). In contrast, employees exempt from civil service may be appointed without a competitive hiring process and are subject to “at-will employment” (i.e., employment that may be terminated at any time for any reason not prohibited by law).

The [City Charter Article XVI, Section 3](#)¹ requires civil service membership for all City employees except for those in positions specifically exempted from civil service in the Charter and [Seattle Municipal Code \(SMC\) 4.13](#).² Approximately 90 percent of City employees are in the civil service.

The SDHR Director has authority under [Personnel Rule 2.2](#) to determine whether a position is exempt from civil service under SMC 4.13. The Director may exempt the following types of positions:

- Positions requiring a particularly high degree of professional responsiveness and individual accountability;
- Positions requiring a confidential or fiduciary relationship with the appointing authority; or
- Judicial positions requiring insulation as a third branch of government.

After making this determination, the SDHR Director may submit legislation to the Council that recommends returning a position to civil service or exempting the position from civil service. The Council also has authority to introduce legislation on civil service classification.

2. Exempt one position from the civil service system.

The SDHR Director has determined that the work performed by one position meets the criteria for civil service exemption and recommends exempting this position from the civil service system. The SDHR Director’s recommendation for this exemption will only take effect upon approval by two-thirds vote of the Council. See Table 2 for information on this position.

Table 2. Position exempted from civil service.

	Department	Original Classification (Exempt)	Proposed Classification (Exempt)	Vacancy Status
1	Seattle Information Technology	Information Technology Professional B-BU	Information Technology Professional A, Exempt	Vacant

¹ The Charter exempts the following from civil service: elected officers, certain appointive offices, assistant city attorneys, heads of departments, members of boards and commissions, and job titles/positions exempted by legislation approved by two-thirds vote of the Council.

² SMC 4.13 exempts certain job titles in all employing units and specific positions from civil service. Examples of exempted job titles include temporary employees, interns, administrative secretaries, executives, office/maintenance aides, and exempt strategic advisors, managers, and information technology professionals. Examples of exempted positions include electric utility executives at Seattle City Light, administrative staff and executive assistants identified by position number, and all directors of offices in the Executive Department.

3. Adjust five job titles and corresponding rates of pay.

The SDHR Director recommends adjusting five job titles and corresponding rates of pay. SDHR’s Compensation and Classification Division facilitated these adjustments in response to department requests for revised job titles that align with business practices and reflect necessary bodies of work. See Table 3 for information on these job titles.

Table 3. Adjusted job titles and rates of pay.

	Department	Current Job Title	New Job Title	Proposed Salary Range
1	Seattle Public Utilities (SPU)	Disposal Crew Chief I and II	Disposal Crew Chief	\$40.08 - \$41.66 - \$43.34 - \$44.95 - \$46.68
2	Seattle Department of Construction and Inspections (SDCI)	Permit Process Leader	Permit Process Leader, Journey	\$51.22 - \$53.19 - \$55.32 - \$57.38 - \$59.56
3	Seattle Police Department (SPD)	Evidence Warehouse	Evidence Control Specialist	\$29.82 - \$30.96 - \$32.20
4	SPD	Evidence Warehouse, Senior	Evidence Control Specialist, Senior	\$32.85 - \$34.09 - \$35.42
5	SPD	Warehouse Chief – SPD	Evidence Control Specialist, Chief	\$34.23 - \$35.52 - \$36.92 - \$38.32 - \$39.73

4. Establish three job titles and corresponding rates of pay.

The SDHR Director recommends establishing job titles and corresponding rates of pay for the Permit Process Leader series within SDCI. SDHR’s Compensation and Classification Division facilitated these adjustments in response to SDCI’s request for the stratification of the Permit Process Leader title to a series. See Table 4 for information on these titles.

Table 4. Proposed job titles and corresponding rates of pay.

	Department	Title	Proposed Salary Range
1	SDCI	Permit Process Leader, Entry	\$47.34 - \$49.24 - \$51.22 - \$53.19 - \$55.32
2	SDCI	Permit Process Leader, Senior	\$55.32 - \$57.38 - \$59.56 - \$61.88 - \$64.30
3	SDCI	Permit Process Leader, Supervisor	\$59.56 - \$61.88 - \$64.30 - \$66.81 - \$69.41

5. Abrogate seven board member positions.

The SDHR Director recommends abrogating seven Office of Police Accountability (OPA) Review Board Member positions. These positions are no longer in use following the dismantling of the OPA Review Board in 2017 and subsequent establishment of the Community Police Commission and Office of Inspector General ([ORD 125315](#)). These positions were identified for abrogation during the WEvolve Workday implementation project.

Potential Impacts of CB 120709

Financial Impacts

There would be no direct costs associated with the proposed personnel actions. Any discretionary costs that might be associated with an incumbent's change in civil service status, job title, or rate of pay would be absorbed by the department's existing budget authority and would not require appropriation of new funds.

Racial Equity Impacts

Increasing the number of positions with civil service status would support the City's commitment to eliminating racial disparities and achieving workforce equity.³ The City's [2021 Workforce Equity Update](#) reports that Black, Indigenous, and People of Color (BIPOC), and especially BIPOC women, are underrepresented at the top levels (e.g., supervisors and high wage earners) of City employment when compared to the general population. Increasing the number of positions with civil service protections, especially those with opportunities for higher pay and/or additional benefits, could achieve more equity for BIPOC employees by requiring a competitive hiring process and removing the barriers that create risk and uncertainty for employees seeking career growth.

Exempting positions from civil service creates greater risk for employees. In recognition of these risks, SDHR has partnered with the City Budget Office and Finance Managers to prioritize civil service status for new positions and decrease the number of exemption requests. Additionally, SDHR will perform a comprehensive review of the Citywide Classification and Compensation program that will include examination of ways to ensure consistency and equity in the civil service exemption process and other initiatives to promote employee recruitment/retention and advance pay equity. SDHR's 2024 Adopted Budget includes \$1.13 million for the first phase of this multi-year project.

Please contact me if you have questions about this proposed legislation.

³ In the City's 2021 Workforce Equity Update Report, "workforce equity" is defined as (1) when the workforce is inclusive of people of color and other marginalized or under-represented groups at a rate representative of the greater Seattle area at all levels of government and (2) where institutional and structural barriers impacting employee attraction, selection, participation, and retention have been eliminated, enabling opportunity for employment success and career growth.

cc: Esther Handy, Director
Aly Pennucci, Deputy Director
Yolanda Ho, Supervising Analyst



Legislation Text

File #: CB 120720, Version: 1

CITY OF SEATTLE

ORDINANCE _____

COUNCIL BILL _____

AN ORDINANCE relating to City employment; authorizing the execution of a Memorandum of Understanding between The City of Seattle and the Seattle Police Officers' Guild; establishing a premium pay for staffing special events and allowing additional flexibility in the City's use of non-commissioned employees to staff special events; commencing a Dual Dispatch Alternative Response Pilot Project; removing the geographical limitation of park rangers to Downtown parks; and ratifying and confirming certain prior acts.

WHEREAS, The City of Seattle (the "City") permits many large festivals and events to take place throughout the year, requiring various levels of police presence to ensure public safety, crowd control, and traffic control; and

WHEREAS, reduced staffing levels in the Seattle Police Department have required the City to fill the majority of required police positions at special events through mandatory overtime; and

WHEREAS, some work at special events does not require the skills of commissioned officers and may be performed by non-commissioned employees; and

WHEREAS, the City and the Seattle Police Officers' Guild (the "Guild") have had in place since April 24, 2008, a Letter of Agreement limiting the geographical scope within which the City may use park rangers in Downtown parks; and

WHEREAS, the City and the Guild have worked collaboratively to establish an Alternative Response Program Pilot in the city of Seattle, allowing for Community Crisis Responders to respond to non-emergency situations; and

WHEREAS, the City and the Guild entered into negotiations, and came to a tentative agreement regarding

staffing issues at special events, the City’s Dual Dispatch Alternative Response Pilot Project, and the use of park rangers in City parks, as memorialized in the attached Memorandum of Understanding; and WHEREAS, the City Council will consider an amendment to the 2024 Budget, currently under review, to cover compensation items authorized in the attached Memorandum of Understanding; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. As requested by the Seattle Human Resources Director and recommended by the Mayor, the Mayor is authorized on behalf of the City to execute a Memorandum of Understanding with the Guild, substantially in the form attached to this ordinance as Attachment 1 and identified as “Memorandum of Understanding Between the City of Seattle and the Seattle Police Officers’ Guild.”

Section 2. Special Event Premium and Staffing Special Events. For Tier 1, Tier 2, and Tier 3 special events that occur between October 1, 2023, and January 1, 2024, all Guild bargaining unit members who work a special event will be paid a special event premium of \$225. The special event premium is a fixed-rate premium that will be paid in addition to any overtime rate otherwise applicable to the hours worked.

For special events that occur between January 2, 2024, and January 2, 2026, all Guild bargaining unit members who volunteer during the volunteer period and who are selected to work special events, as set forth in and in accordance with the attached Memorandum of Understanding, shall be paid a special event premium of \$225 for working a special event. The special event premium is a fixed-rate premium that will be paid in addition to the overtime rate otherwise applicable to the hours worked.

Special event assignments that occur between January 2, 2024, and January 2, 2026, may be filled by limited commissioned/non-commissioned personnel as set forth in the attached Memorandum of Understanding.

Section 3. Dual Dispatch Alternative Response Pilot Project. The City will conduct a Dual Dispatch Alternative Response Pilot Project, beginning in the fall of 2023 and running through 2025, as set forth in the attached Memorandum of Understanding. The goal of the pilot project is to evaluate ways to diversify the

City’s emergency response options in a collaborative approach with law enforcement. The Memorandum of Understanding sets forth the parameters upon which the City and the Guild have agreed, which will allow the City to conduct the pilot in a safe and effective manner.

Section 4. Park Rangers in City Parks. As set forth in the attached Memorandum of Understanding, the City and the Guild will modify their 2008 Letter of Agreement (“LOA”) to remove the geographical limitation confining park rangers to Downtown parks. Park rangers may operate in any City park, subject to the other limitations remaining in the 2008 LOA.

Section 5. Any act consistent with the authority of this ordinance and prior to its effective date is ratified and confirmed.

Section 6. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the _____ day of _____, 2023, and signed by me in open session in authentication of its passage this _____ day of _____, 2023.

President _____ of the City Council

Approved / returned unsigned / vetoed this _____ day of _____, 2023.

Bruce A. Harrell, Mayor

Filed by me this _____ day of _____, 2023.

Scheereen Dedman, City Clerk

(Seal)

Attachments:

Attachment 1 - Memorandum of Understanding Between the City of Seattle and the Seattle Police Officers' Guild

MEMORANDUM OF UNDERSTANDING

Between the City of Seattle

and

The Seattle Police Officer's Guild

The purpose of this Memorandum of Understanding between the City of Seattle (the "City") and the Seattle Police Officer's Guild (the "Guild") is to memorialize agreements reached between the parties to address staffing issues related to special events and the City's planned dual-dispatch pilot project.

RECITALS

1. Special event staffing: The City permits many large festivals and events to take place throughout the year that require some level of police presence to ensure public safety, control crowds and control traffic. Reduced staffing levels in the City's police department have required the City to fill the majority of required police positions at special events through required overtime. To reduce the need for mandatory overtime and to mitigate the additional workload associated with special events, the parties have agreed on a set of staffing procedures and a fixed-rate premium for work at all special events from October 1, 2023, through January 2, 2026. The details of the parties' agreements are set forth in this Memorandum.
2. Dual dispatch alternative response: The City will conduct a pilot project beginning in the fall of 2023 and running through 2025. The goal of the pilot project is to evaluate ways to diversify the City's emergency response options in a collaborative approach with law enforcement. This will allow a dual dispatch of sworn and non-sworn personnel to defined calls for service as set forth in the pilot project. During the pilot, the parties intend to gather data and experience about the safety and effectiveness of permitting unarmed, non-sworn personnel to respond to certain calls, including those that may involve a mental or behavioral health issue. This Memorandum describes the parameters upon which the parties have agreed that will allow the City to conduct the pilot in a safe and effective manner.
3. Park Rangers: The parties have had in place an agreement since April 24, 2008, that limits the geographic scope within which the City can use park rangers to downtown parks. Through this Memorandum, the parties have agreed to remove the downtown parks geographic limitation from the City's use of park rangers, leaving other existing limits on their use and authority in place.

AGREEMENT

Now, therefore, the parties agree as follows:

Special Event Staffing for October 1, 2023 – January 2, 2026

1. For Tier 1, Tier 2 and Tier 3 events that occur from October 1, 2023, through January 1, 2024, all SPOG bargaining unit members who work the special event will be paid a special event premium of \$225. The special event premium is a fixed-rate premium associated with the special event overtime that will be paid in addition to the overtime rate otherwise applicable to the hours worked.
2. For special events that occur between January 2, 2024, and January 2, 2026:
 - a. The determination of the staffing needed for each special event has been made by SPD through its Seattle Police Operations Center ("SPOC"). This consideration takes into account a variety of factors, including without limitation the size and location of the event, the extent to which the event is anticipated to require the skills of commissioned officers as opposed to other non-commissioned employees, any unique circumstances regarding the event that present unique safety issues for officers and/or the community, and the availability of commissioned officers. The parties also recognize i) the need to ensure sufficient staffing for other work that requires the expertise and training of commissioned officers; ii) the value of expanding the pool of officers willing to volunteer for special event work in order to minimize drafting; and iii) the value of creating an incentive for current officers to continue their work at the City.
 - b. SPD, acting through SPOC, will determine both the number of employees needed at the special event and the appropriate mix of commissioned and/or non-commissioned personnel to staff the event. Once a determination as to how many commissioned officers and sergeants are needed, the Department will request volunteers from the SPOG bargaining unit to fill that pre-determined number of commissioned positions needed for the event. While the ultimate staffing determination will be made by SPD, the parties will establish a quarterly meeting to discuss any problems or concerns related to special event staffing. Specific suggestions made by the Guild will be considered in good faith by the City.
 - c. Once the staffing plan for a special event is set, the Department will put out the volunteer opportunities to fully commissioned personnel as described below. All SPOG bargaining unit members who volunteer during the volunteer period and who are selected to work the special event will be paid a special event premium of \$225 for working the special event. The special

event premium is a fixed-rate premium associated with the special event overtime that will be paid in addition to the overtime rate otherwise applicable to the hours worked.

- Events with more than 60 days' notice, the volunteer period will be open until at least 45 days before the event.
 - Events with between 60 and 45 days' notice, the volunteer period will be open for at least one week.
 - Events with less than 45 days' notice or if there are unanticipated changes to a pre-planned event that require significant additional staff, the Department will determine whether to have a volunteer period and the duration of the volunteer period; provided that the Department will not unreasonably refuse to permit a volunteer period to avoid the special event premium.
- d. If the fully-commissioned positions in the special event staffing plan are not filled by volunteers from the SPOG bargaining unit, each position may be filled by either limited-commission/non-commissioned personnel or, where necessary, the Department may draft uniformed police officers. The determination to use non-commissioned personnel or uniformed police officers for each of the remaining positions shall be made by the Seattle Police Department.
- e. For closed (not open to the public) corporate events or commercial/media/film events, SPOG members may volunteer for overtime at 1.5 times their regular hourly rate of pay. The timeline for volunteering for such events will be determined by SPD following consultation with SPOG. If there are insufficient volunteers, fully-commissioned personnel positions may be contracted out.

Alternate Response Pilot Project

1. The City's Dual Dispatch Alternate Response Pilot Project will involve up to 24 FTE, not including administrative personnel. Positions will be staffed with individuals trained to deal with mental and behavioral health or social welfare issues ("Community Crisis Responders" or "CCRs").
2. Dual dispatch can occur to two types of calls if the information received by the dispatcher indicates the call is nonviolent: 1) person down, and 2) welfare checks on adults where minors are not present and where the adult is not in the driver's seat of a vehicle. During the course of the pilot project, the parties may evaluate

additional call types that may be suitable for dual dispatch and may mutually agree in writing to expand the types of calls covered by this agreement.

3. Dual dispatch means that police and CCR will be dispatched at the same time.
 - a. If the police get there first, they assess the situation. They can take immediate action if they believe it is appropriate or wait for the CCR if reasonable to do so.
 - b. If the CCR gets there first, they wait until an officer has assessed the scene in a manner the officer deems appropriate. It will be the Officer's responsibility to make the determination as to who will make the initial direct contact (recognizing that an objective of the pilot project is to allow an initial direct contact by the CCR where it is safe and appropriate with the understanding that situations can be dynamic and unpredictable). A CCR does not approach unless cleared to do so by the Officer assessing the scene.
 - c. After the call is turned over, the Officer may remain at the scene or leave, at Officer's discretion. While there, the Officer will attempt to keep the scene safe but cannot guarantee the safety of the CCR.
 - d. The Officer holds the discretion to turn the call over to a CCR, and to reinsert into the call. The Officer is the ultimate authority on the call.
 - e. The Officer has the ability to advise the CCR to disregard if the officer's assessment is that the CCR is inappropriate for the call.
4. Dispatching a CCR will not impact the number of officers that are dispatched to the call.
5. The CCR will be responsible for writing a report that will be uploaded into the report writing system utilized by officers so that law enforcement is able to have the follow-up information.
6. SPOG will have at least one representative on the committee that is designing the Pilot Project to work through the operational details of the pilot.
7. Coordination with CCRs is governed by this agreement. Officers will remain obligated to follow the Department's current de-escalation policy (SDPM 8.100). References in that policy to team tactics and additional resources refer to coordination with and use of additional sworn personnel.

8. By entering into this Memorandum, neither party is waiving any claims or arguments regarding management rights or the bargaining obligations associated with future alternate response measures the City may seek to pursue.

Park Rangers

1. The parties will modify the 2008 Park Ranger LOA to remove the geographical limitation that confines park rangers to downtown parks. Park Rangers may operate in any City of Seattle parks, subject to the other limitations remaining in the LOA. The use of emphasis patrols at parks will continue at the Department's discretion.

Signed the _____ Day of _____, 2023

For Seattle Police Officers' Guild

For the City of Seattle

Mike Solan, President Date

Bruce A. Harrell, Mayor Date

Danielle Malcolm, Labor Negotiator Date

SUMMARY and FISCAL NOTE*

Department:	Dept. Contact:	CBO Contact:
Seattle Department of Human Resources	Shaun Van Eyk	Kailani DeVille

** Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

1. BILL SUMMARY

Legislation Title: AN ORDINANCE relating to City employment; authorizing the execution of a Memorandum of Understanding between The City of Seattle and the Seattle Police Officers’ Guild; establishing a premium pay for staffing special events and allowing additional flexibility in the City’s use of non-commissioned employees to staff special events; commencing a Dual Dispatch Alternative Response Pilot Project; removing the geographical limitation of park rangers to Downtown parks; and ratifying and confirming certain prior acts.

Summary and Background of the Legislation:

This legislation authorizes the Mayor to implement a Memorandum of Understanding (“MOU”) between The City of Seattle (the “City”) and the Seattle Police Officers’ Guild (the “Guild”). The MOU is a two-year agreement on premium pay for special events, the use of park rangers in City parks, the Dual Dispatch Alternative Response Pilot Project, and other working conditions for the period of October 1, 2023, through January 2, 2026. This legislation affects approximately 800 employees in the Seattle Police Department, approximately 24 employees in the Community Safety and Communications Center, and 28 positions in Seattle Parks and Recreation.

The MOU provides for a premium payment of \$225 for each special event worked by Guild bargaining unit members between October 1, 2023, and January 1, 2024, and a premium payment of \$225 for each special event volunteered for and selected to work between January 2, 2024, and January 2, 2026. The MOU allows the City additional flexibility in its use of limited commissioned/non-commissioned employees to fill special event assignments between January 2, 2024 and January 2, 2026.

In addition, the MOU sets forth the parameters for the City’s Dual Dispatch Alternative Response Pilot Project, to commence in the fall of 2023 and run through 2025, that will allow a dual dispatch of sworn and non-sworn personnel – Community Crisis Responders trained to deal with mental and behavioral health or social welfare issues – to certain types of nonviolent calls for service.

Finally, the MOU will modify a 2008 Park Rangers Letter of Agreement (“LOA”) to remove the geographical limitation confining park rangers exclusively to Downtown parks and allow park rangers to operate in any City parks, subject to the other limitations remaining in the LOA.

As shown in the table below, the cost for the payment of special event premiums each year is estimated to be \$3,576,600 (\$225 multiplied by 15,896, representing the average number of special event shifts annually). The total cost for the payment of special event premiums over the period of the MOU (October 1, 2023, through January 2, 2026) is estimated to be \$8,047,350 (year 2023 prorated).

2023 Cost (Oct 1-Dec 31)	\$894,150
2024 Cost	\$3,576,600
2025 Cost	\$3,576,600
Total	\$8,047,350

The City Council will consider an amendment to the 2024 Budget, currently under review, to cover compensation items authorized in the MOU.

2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project? Yes No

3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation amend the Adopted Budget? Yes No

Appropriation change (\$):	General Fund \$		Other \$	
	2023	2024	2023	2024
		\$4,470,150		
Estimated revenue change (\$):	Revenue to General Fund		Revenue to Other Funds	
	2023	2024	2023	2024
Positions affected:	No. of Positions		Total FTE Change	
	2023	2024	2023	2024

Does the legislation have other financial impacts to The City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?

No. The costs of executing the MOU are detailed above.

Are there financial costs or other impacts of *not* implementing the legislation?

If the MOU is not legislated, the City would not gain additional flexibility in its use of limited commissioned/non-commissioned employees to fill special event assignments between January 2, 2024 and January 2, 2026. Additionally, the launch of the City’s Dual Dispatch Alternative Response Pilot Project, which would allow Community Crisis Responders trained to deal with mental and behavioral health or social welfare issues to respond to certain types of nonviolent calls for service, may be diminished or delayed. Moreover, park rangers would continue to be restricted to operate only in Downtown parks.

4. OTHER IMPLICATIONS

- a. Does this legislation affect any departments besides the originating department?**
Yes, this legislation would affect the Seattle Police Department, Seattle Parks and Recreation, and the Community Safety and Communications Center.
- b. Is a public hearing required for this legislation?**
No.
- c. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**
No.
- d. Does this legislation affect a piece of property?**
No.
- e. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?**
N/A.
- f. Climate Change Implications**
- 1. Emissions: Is this legislation likely to increase or decrease carbon emissions in a material way?**
No.
 - 2. Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle's resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.**
No.
- g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s)?**
N/A

December 5, 2023

MEMORANDUM

To: Seattle City Council
From: Greg Doss, Analyst, Esther Handy, Central Staff Director
Subject: CB 120720: SPOG MOU on Events, Park Rangers and Dual Dispatch Pilot

In December 2023, the Council will discuss and possibly vote on Council Bill (CB) 120720, which would authorize the Mayor to implement a Memorandum of Understanding (MOU) between the City of Seattle (City) and the Seattle Police Officer’s Guild (SPOG). This memo provides a high-level summary of the MOU, including financial impacts, and identifies next steps. A copy of the SPOG MOU can be found in Attachment 1.

The Council approved in the November 2023 budget session, CBA SPD-002-A-1, which added \$4.5 million GF in appropriation authority to SPD in the 2024 Adopted Budget to cover the costs of implementation in 2024, including officer backpay for events worked in 2023.

Summary

This bill would approve an MOU between the City and SPOG for approximately 800 sworn officers and sergeants in the Seattle Police Department (SPD). The MOU would cover the period of October 1, 2023, through January 2, 2026. Table 1 summarizes the key terms of the Memorandum.

Table 1: Key terms of the MOU

Issue	CBA
Dual Dispatch Pilot	<p>Allows the City to conduct a Dual Dispatch Alternative 911 Response Pilot Project for Person Down and Wellness Check calls, beginning in the fall of 2023 and running through 2025, as set forth in the attached MOU.</p> <ul style="list-style-type: none"> It will be the Officer’s responsibility to make the determination as to who will make the initial direct contact (recognizing that an objective of the pilot project is to allow an initial direct contact by the CARE Responder where it is safe and appropriate with the understanding that situations can be dynamic and unpredictable).
Park Rangers	<p>Removes the geographical limitation confining park rangers to Downtown parks. Park rangers may operate in any City park, subject to current restrictions against being armed, having arrest authority and enforcement of the criminal code.</p>
Special Events staffing	<p>Allows the City additional flexibility to use limited commission and non-commission employees to fill special event assignments between January 2, 2024, and January 2, 2026.</p> <ul style="list-style-type: none"> When building a special event staffing plan, SPD may expand its use of Parking Enforcement Officers by filling posts that might otherwise be filled with SPOG members, where legally allowable and within public safety constraints.

Special Events stipend	<p>All covered employees, who earn overtime (1.5x pay) for special events and in accordance with the MOU:</p> <ul style="list-style-type: none"> • October 1st - December 31st, 2023 – All SPOG members who worked special events on overtime will receive an additional stipend of \$225 for each event.¹ • 2024-2025 – Any SPOG member who volunteers for an event to be paid on overtime will receive an additional stipend of \$225 for each event.
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Financial Impacts

As shown in the table below, the cost for the payment of special event premiums each year is estimated to be \$3,576,600 (\$225 multiplied by 15,896, representing the average number of special event shifts hours worked on overtime by SPOG members annually). The total GF cost for the payment of special event premiums over the period of the MOU (October 1, 2023, through January 2, 2026) is estimated to be \$8,047,350. SPD is fully supported by the General Fund, so special event premium costs are General Fund costs.

Due to an increasing number of special events, Labor Relations based its cost estimates on current SPOG hours worked. Ideally, incremental / new hours may be assigned to civilians as the department grows its PEO force.

The administrative set-up for payment of the special events premium will take through the end of 2023, so officers will receive payment in early 2024. Therefore, 2023 and 2024 funding to cover costs must be appropriated to SPD in the 2024 Budget (\$4.5 million total).

Table 2: Summary of financial impacts:

Year	Cost
2023 (Oct 1-Dec 31)	\$894,150
2024	\$3,576,600
2025	\$3,576,600
Total	\$8,047,350

The Council approved in the November 2023 budget session, CBA SPD-001-A-1-2024, which added \$4.5 million GF in appropriation authority to SPD’s 2024 Adopted Budget to cover the costs of implementation in 2024, including officer backpay for events worked in 2023. This funding is restricted by a proviso. Therefore, if the Council does not approve CB 120720, SPD would not have access to the associated funding.

¹ Officers who worked Tier 1-3 events.

Background

The current Collective Bargaining Agreement (CBA) between the City of Seattle and the Seattle Police Officers' Guild expired on December 31, 2020 (See [ORD 125693](#)). Until a new contract is adopted, the provisions of the expired contract will continue to govern the legal-labor relationship between City and SPOG.

In 2021, the City's Labor Relations Policy Committee began the development of contract parameters consistent with the processes established in the Seattle Municipal Code (SMC) [Section 4.04.120](#), and in accordance with the principles expressed in the Accountability Ordinance ([ORD 125315](#)) and City Council [Resolution 31930](#). The City and SPOG began bargaining a new contract in 2022 and continue to negotiate on a number of issues including wages and police accountability.

The Council's authorization of the MOU would allow the City and SPOG to continue to negotiate a multi-year contract while also addressing, outside of contract negotiations, the emergent issues identified in Table 1:

- **Special Events:** Reduced staffing levels in SPD have required the department to fill the majority of police positions at special events through required overtime. SPD staff have indicated that this trend has resulted in a strain on the sworn workforce, particularly newer officers who are often the first group drafted for mandatory special events work. Labor Relations, SPD Command Staff and SPOG believe that the addition of a \$225 fixed-rate premium for special events work would encourage a wider variety and greater number of officers to volunteer for special events shifts. Additionally, the enhanced flexibility to use civilians (limited or non-commissioned staff) would provide greater staffing resources for SPD to use when filling posts that do not require a sworn officer.
- **Park Rangers and Dual Dispatch:** The 2023-2024 Adopted Budget funds the Park Ranger program for an expansion to a total of 28 Rangers, some of whom would work in neighborhood parks, beyond the downtown core, to enhance safety and promote voluntary compliance of park rules. Similarly, the City's CARE Department would eminently begin a Dual Dispatch Pilot that would deploy six new civilian responders as part of specialized City services to help people in crisis. The MOU authorized by CB 120720 would ensure that these new services are provided with the partnership and support of SPOG.

Implementation:

SPD Command staff issued on October 25, 2023, a SPD Directive consistent with secondary dispatch of the CARE team responders. The Directive requires officers to actively request CARE team members only after arriving and securing the site of a low-risk Person Down or Wellness Check call. The Executive has indicated that simultaneous dispatch of CARE team responders and SPD officers will begin immediately upon Council passage of CB 120720. Additionally, that secondary dispatch will remain available so officers can summon CARE team responders as necessary, even when they have not been dispatched simultaneously with officers.

Race and Social Justice Implications:

Local governments across the United States have increasingly implemented Alternative Response programs because they promise to help curb racially disparate arrests, incarceration, and other harms that can result from police responses. Populations benefitting from these programs include those disproportionately impacted by state-based harms, particularly Black, Latinx, and Indigenous and other people of color and people with mental health and/or substance use concerns and disabilities.² New city programs that supplant traditional police response or services with civilian staff, such as those authorized in the MOU, may have a positive impact on vulnerable communities as such services are designed to meet the behavioral and mental health needs of the population being served, and will require fewer touchpoints with sworn officers and therefore may reduce the potential for entry into the criminal legal system.

Next Steps

A final vote is expected in December 2023. If CB 120720 is approved by the Council, the Mayor would have authority to implement the MOU with SPOG. The associated funding that is appropriated in the 2024 Adopted Budget for CB 120720 is restricted by a proviso. Therefore, if the Council does not approve CB 120720, SPD would not have access to the funding.

Attachment 1: MOU with the Seattle Police Officer's Guild

² [A New Crisis Intervention Model?](#) Non-Police Alternative Emergency Response Programs, Racial Equity, and Health Justice.

MEMORANDUM OF UNDERSTANDING

Between the City of Seattle

and

The Seattle Police Officer's Guild

Attachment 1: MOU with the Seattle Police Officer's Guild
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The purpose of this Memorandum of Understanding between the City of Seattle (the "City") and the Seattle Police Officer's Guild (the "Guild") is to memorialize agreements reached between the parties to address staffing issues related to special events and the City's planned dual-dispatch pilot project.

RECITALS

1. Special event staffing: The City permits many large festivals and events to take place throughout the year that require some level of police presence to ensure public safety, control crowds and control traffic. Reduced staffing levels in the City's police department have required the City to fill the majority of required police positions at special events through required overtime. To reduce the need for mandatory overtime and to mitigate the additional workload associated with special events, the parties have agreed on a set of staffing procedures and a fixed-rate premium for work at all special events from October 1, 2023, through January 2, 2026. The details of the parties' agreements are set forth in this Memorandum.
2. Dual dispatch alternative response: The City will conduct a pilot project beginning in the fall of 2023 and running through 2025. The goal of the pilot project is to evaluate ways to diversify the City's emergency response options in a collaborative approach with law enforcement. This will allow a dual dispatch of sworn and non-sworn personnel to defined calls for service as set forth in the pilot project. During the pilot, the parties intend to gather data and experience about the safety and effectiveness of permitting unarmed, non-sworn personnel to respond to certain calls, including those that may involve a mental or behavioral health issue. This Memorandum describes the parameters upon which the parties have agreed that will allow the City to conduct the pilot in a safe and effective manner.
3. Park Rangers: The parties have had in place an agreement since April 24, 2008, that limits the geographic scope within which the City can use park rangers to downtown parks. Through this Memorandum, the parties have agreed to remove the downtown parks geographic limitation from the City's use of park rangers, leaving other existing limits on their use and authority in place.

AGREEMENT

Now, therefore, the parties agree as follows:

Special Event Staffing for October 1, 2023 – January 2, 2026

1. For Tier 1, Tier 2 and Tier 3 events that occur from October 1, 2023, through January 1, 2024, all SPOG bargaining unit members who work the special event will be paid a special event premium of \$225. The special event premium is a fixed-rate premium associated with the special event overtime that will be paid in addition to the overtime rate otherwise applicable to the hours worked.
2. For special events that occur between January 2, 2024, and January 2, 2026:
 - a. The determination of the staffing needed for each special event has been made by SPD through its Seattle Police Operations Center ("SPOC"). This consideration takes into account a variety of factors, including without limitation the size and location of the event, the extent to which the event is anticipated to require the skills of commissioned officers as opposed to other non-commissioned employees, any unique circumstances regarding the event that present unique safety issues for officers and/or the community, and the availability of commissioned officers. The parties also recognize i) the need to ensure sufficient staffing for other work that requires the expertise and training of commissioned officers; ii) the value of expanding the pool of officers willing to volunteer for special event work in order to minimize drafting; and iii) the value of creating an incentive for current officers to continue their work at the City.
 - b. SPD, acting through SPOC, will determine both the number of employees needed at the special event and the appropriate mix of commissioned and/or non-commissioned personnel to staff the event. Once a determination as to how many commissioned officers and sergeants are needed, the Department will request volunteers from the SPOG bargaining unit to fill that pre-determined number of commissioned positions needed for the event. While the ultimate staffing determination will be made by SPD, the parties will establish a quarterly meeting to discuss any problems or concerns related to special event staffing. Specific suggestions made by the Guild will be considered in good faith by the City.
 - c. Once the staffing plan for a special event is set, the Department will put out the volunteer opportunities to fully commissioned personnel as described below. All SPOG bargaining unit members who volunteer during the

volunteer period and who are selected to work the special event will be paid a special event premium of \$225 for working the special event. The special event premium is a fixed-rate premium associated with the special event overtime that will be paid in addition to the overtime rate otherwise applicable to the hours worked.

- Events with more than 60 days' notice, the volunteer period will be open until at least 45 days before the event.
 - Events with between 60 and 45 days' notice, the volunteer period will be open for at least one week.
 - Events with less than 45 days' notice or if there are unanticipated changes to a pre-planned event that require significant additional staff, the Department will determine whether to have a volunteer period and the duration of the volunteer period; provided that the Department will not unreasonably refuse to permit a volunteer period to avoid the special event premium.
- d. If the fully-commissioned positions in the special event staffing plan are not filled by volunteers from the SPOG bargaining unit, each position may be filled by either limited-commission/non-commissioned personnel or, where necessary, the Department may draft uniformed police officers. The determination to use non-commissioned personnel or uniformed police officers for each of the remaining positions shall be made by the Seattle Police Department.
- e. For closed (not open to the public) corporate events or commercial/media/film events, SPOG members may volunteer for overtime at 1.5 times their regular hourly rate of pay. The timeline for volunteering for such events will be determined by SPD following consultation with SPOG. If there are insufficient volunteers, fully-commissioned personnel positions may be contracted out.

Alternate Response Pilot Project

1. The City's Dual Dispatch Alternate Response Pilot Project will involve up to 24 FTE, not including administrative personnel. Positions will be staffed with individuals trained to deal with mental and behavioral health or social welfare issues ("Community Crisis Responders" or "CCRs").
2. Dual dispatch can occur to two types of calls if the information received by the dispatcher indicates the call is nonviolent: 1) person down, and 2) welfare checks on adults where minors are not present and where the adult is not in the driver's

seat of a vehicle. During the course of the pilot project, the parties may evaluate additional call types that may be suitable for dual dispatch and may mutually agree in writing to expand the types of calls covered by this agreement.

3. Dual dispatch means that police and CCR will be dispatched at the same time.
 - a. If the police get there first, they assess the situation. They can take immediate action if they believe it is appropriate or wait for the CCR if reasonable to do so.
 - b. If the CCR gets there first, they wait until an officer has assessed the scene in a manner the officer deems appropriate. It will be the Officer's responsibility to make the determination as to who will make the initial direct contact (recognizing that an objective of the pilot project is to allow an initial direct contact by the CCR where it is safe and appropriate with the understanding that situations can be dynamic and unpredictable). A CCR does not approach unless cleared to do so by the Officer assessing the scene.
 - c. After the call is turned over, the Officer may remain at the scene or leave, at Officer's discretion. While there, the Officer will attempt to keep the scene safe but cannot guarantee the safety of the CCR.
 - d. The Officer holds the discretion to turn the call over to a CCR, and to reinsert into the call. The Officer is the ultimate authority on the call.
 - e. The Officer has the ability to advise the CCR to disregard if the officer's assessment is that the CCR is inappropriate for the call.
4. Dispatching a CCR will not impact the number of officers that are dispatched to the call.
5. The CCR will be responsible for writing a report that will be uploaded into the report writing system utilized by officers so that law enforcement is able to have the follow-up information.
6. SPOG will have at least one representative on the committee that is designing the Pilot Project to work through the operational details of the pilot.
7. Coordination with CCRs is governed by this agreement. Officers will remain obligated to follow the Department's current de-escalation policy (SDPM 8.100). References in that policy to team tactics and additional resources refer to coordination with and use of additional sworn personnel.

8. By entering into this Memorandum, neither party is waiving any claims or arguments regarding management rights or the bargaining obligations associated with future alternate response measures the City may seek to pursue.

Park Rangers

1. The parties will modify the 2008 Park Ranger LOA to remove the geographical limitation that confines park rangers to downtown parks. Park Rangers may operate in any City of Seattle parks, subject to the other limitations remaining in the LOA. The use of emphasis patrols at parks will continue at the Department's discretion.

Signed the _____ Day of _____, 2023



Legislation Text

File #: Res 32117, **Version:** 1

CITY OF SEATTLE

RESOLUTION _____

A RESOLUTION relating to the 2023 Housing Levy Oversight Committee; setting the terms of office of the members of the Oversight Committee and authorizing it to consider issues regarding programs funded by earlier housing levies.

WHEREAS, Ordinance 126837 authorized the submission to the voters of Seattle a proposition authorizing additional regular property taxes for low-income housing and created a Levy Oversight Committee conditioned on voter approval of the proposition; and

WHEREAS, the Housing Levy proposition was approved by Seattle voters on November 7, 2023; and

WHEREAS, Ordinance 126837 established the Oversight Committee as a 13-member body with members selected as follows: one shall be a City employee appointed by the Mayor or designee; one shall be a City employee appointed by the City Council; the remainder shall be persons outside City government, of whom six shall be appointed by the Mayor and five by the City Council; and

WHEREAS, to provide appropriate continuity among the members of the Oversight Committee it is necessary to establish staggered terms of the membership of the Oversight Committee; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEATTLE, THE MAYOR

CONCURRING, THAT:

Section 1. As authorized by Ordinance 126837, the following terms and structure for the 2023 Housing Levy Oversight Committee are established, with the initial term of office for each position to start January 1, 2024. Subsequent appointees to the Oversight Committee each shall serve for a term expiring three years after the expiration of the previous term for the position, except as specified in Section 2 of this resolution. An

appointee by the Mayor or the Mayor’s designee shall not commence exercising the duties of the position until such appointee is confirmed by vote of the City Council. Members in Position 1 and 8 shall be City employees.

Mayor appointments - Initial terms

Position 1 (City employee): Seven years;

Positions 2, 3, and 4: two-year term;

Positions 5, 6, and 7: three-year term.

City Council appointments - Initial terms

Position 8 (City employee): Seven years;

Positions 9 and 10: two-year term;

Positions 11, 12, and 13: three-year term.

Section 2. If a member is removed by the appointing authority, resigns or retires from the Oversight Committee, dies, or becomes incapacitated, a successor for that position shall be appointed for the remainder of the term of the former member. Any vacancy in an unexpired term shall be filled in the same manner as the original appointment.

Section 3. The 2023 Housing Levy Oversight Committee may consider any issues arising under programs funded by the 1986, 1995, 2002, or 2009, or 2016 Housing Levies, and may make any recommendations regarding such programs that the Committee deems appropriate.

Adopted by the City Council the _____ day of _____, 2023, and signed by me in open session in authentication of its adoption this _____ day of _____, 2023.

President _____ of the City Council

The Mayor concurred the _____ day of _____, 2023.

Bruce A. Harrell, Mayor

Filed by me this _____ day of _____, 2023.

Scheereen Dedman, City Clerk

(Seal)

Attachments (if any):

SUMMARY and FISCAL NOTE*

Department:	Dept. Contact:	CBO Contact:
Legislative	Traci Ratzliff: 684-8153	Nick Tucker

* Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.

1. BILL SUMMARY

Legislation Title: A RESOLUTION relating to the 2023 Housing Levy Oversight Committee, setting the terms of office of the members of the Oversight Committee and authorizing it to consider issues regarding programs funded by earlier housing levies.

Summary and Background of the Legislation: The 2023 Housing Levy was adopted by the voters November 7, 2023. Ordinance 126837 placing the Levy on the ballot also established the creation of a 13-member Levy Oversight Committee if the Levy was approved by the voters. This Resolution establishes the terms for each of the thirteen positions on the Oversight Committee.

2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project? Yes No

If yes, please fill out the table below and attach a new (if creating a project) or marked-up (if amending) CIP Page to the Council Bill. Please include the spending plan as part of the attached CIP Page. If no, please delete the table.

Project Name:	Project I.D.:	Project Location:	Start Date:	End Date:	Total Project Cost Through 2028:

3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation amend the Adopted Budget? Yes No

If there are no changes to appropriations, revenues, or positions, please delete the table below.

Appropriation change (\$):	General Fund \$		Other \$	
	2023	2024	2023	2024
Estimated revenue change (\$):	Revenue to General Fund		Revenue to Other Funds	
	2023	2024	2023	2024
Positions affected:	No. of Positions		Total FTE Change	
	2023	2024	2023	2024

Does the legislation have other financial impacts to The City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?

Are there financial costs or other impacts of *not* implementing the legislation?

If there are no changes to appropriations, revenues, or positions, please delete sections 3.a., 3.b., and 3.c. and answer the questions in Section 4.

3.a. Appropriations

 This legislation adds, changes, or deletes appropriations.

Fund Name and Number	Dept	Budget Control Level Name/Number*	2023 Appropriation Change	2024 Estimated Appropriation Change
TOTAL				

*See budget book to obtain the appropriate Budget Control Level for your department.

Appropriations Notes:

3.b. Revenues/Reimbursements

 This legislation adds, changes, or deletes revenues or reimbursements.

Anticipated Revenue/Reimbursement Resulting from This Legislation:

Fund Name and Number	Dept	Revenue Source	2023 Revenue	2024 Estimated Revenue
TOTAL				

Revenue/Reimbursement Notes:

3.c. Positions

 This legislation adds, changes, or deletes positions.

Total Regular Positions Created, Modified, or Abrogated through This Legislation, Including FTE Impact:

Position # for Existing Positions	Position Title & Department*	Fund Name & Number	Program & BCL	PT/FT	2023 Positions	2023 FTE	Does it sunset? (If yes, explain below in Position Notes)
TOTAL							

* List each position separately.

Position Notes:

4. OTHER IMPLICATIONS

- a. **Does this legislation affect any departments besides the originating department? No**
- b. **Is a public hearing required for this legislation? No**
- c. **Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation? No**
- d. **Does this legislation affect a piece of property? No**
- e. **Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public? N/A**
- f. **Climate Change Implications**
 - 1. **Emissions: Is this legislation likely to increase or decrease carbon emissions in a material way? No**
 - 2. **Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle’s resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects. No**
- g. **If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program’s desired goal(s)? N/A**

Summary Attachments (if any):



Legislation Text


File #: Appt 02705, **Version:** 1

Appointment of Noah Fay as member, Housing Levy Oversight Committee, for a term to December 31, 2026.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Noah fay		
Board/Commission Name: Housing Levy Oversight Committee		Position Title: Member
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other:	Term of Position: * 1/1/2024 to 12/31/2026 <input type="checkbox"/> Serving remaining term of a vacant position	
Residential Neighborhood: Poulsbo	Zip Code: 98370	Contact Phone No.: [REDACTED]
Background: Noah Fay (MPA) is the Senior Director of Housing Programs with Downtown Emergency Service Center (DESC). DESC has long been a national leader in Housing First and Harm Reduction services for vulnerable people experiencing homelessness. Noah has worked in a variety of roles and across programs at DESC, including as manager of the nationally renowned 1811 Eastlake project, as well as other key roles in the shelter, clinical and housing programs. Noah has also served as a trainer and consultant, both for DESC and the Corporation for Supportive Housing, emphasizing the effectiveness of PSH.		
Authorizing Signature (original signature): 	Appointing Signatory: Teresa Mosqueda Councilmember	
Date Signed (appointed): 11/21/2023		

*Term begin and end date is fixed and tied to the position and not the appointment date.

Professional Experience

Director of Housing Programs, DESC

2018- Current

Provide oversight, management, and direction to all DESC permanent supportive housing programs and shelter programs.

- In coordination with the Executive Director and other senior directors, assume responsibility for the planning, implementation, operation and evaluation of the DESC Housing Program.
- Assume responsibility for financial oversight of housing program, including participation in budgeting process, monitoring of revenue and expenses, acquisition and maintenance of contract funding, and systems for collecting rent and other revenue.
- Oversee the recruitment, selection, orientation, deployment, supervision, professional development and evaluation of all Housing Program staff.
- Assume responsibility for interpreting and implementing applicable laws, regulations, and contractual requirements.
- Oversee development of operating procedures and duties for housing staff, and the development and enforcement of program rules for tenant safety and security

Senior Program Manager, Consulting Team, CSH

2017-2018

Senior Program Manager on CSH's consulting team, which provides technical assistance in the areas of cross system integration, quality supportive housing service delivery, supportive housing program design, and interventions to end homelessness

- Provided technical assistance to government, nonprofit, philanthropic, and business leaders across the Western United States to create housing solutions for highly vulnerable people with a particular focus on frequent users of publicly funded systems.
- Leads CSH's technical assistance efforts to engage and support housing providers in evaluating and promoting quality supportive housing service delivery and property management.
- Provides technical assistance on the alignment of capital, operating, and service funding to create quality supportive housing programming in Los Angeles County.
- Offers tailored web-based and in-person trainings with a focus on the intersections between housing and healthcare, systems integration, and best practices for supportive service delivery.

Senior Program Manager- Housing, DESC

2015-2017

Oversaw operations and supportive services across a portfolio of five Supportive Housing projects in Seattle, WA

- Manage five Permanent Supportive Housing complexes totaling over 430 studio apartments serving chronically homeless adults living with major behavioral health conditions.
- Provide supervision for six distinct teams totaling 160 staff.
- Responsible for ensuring compliance with multiple varied contracts specializing in Washington State Housing Finance Commission tax credit programs, Seattle Office of Housing, Seattle Housing Authority, and King County Human Services Department.
- Senior Leadership role in implementation of agency-wide initiatives involving health-care integration and the 1115 Medicaid Waiver.

Noah Fay

- Core leadership of internal agency initiatives to promote cross-program integration, communication, and staff development.

Project Manager- 1811 Eastlake, DESC

2012-2015

Oversaw operations and supportive services for DESC's nationally recognized Supportive Housing Project, 1811 Eastlake.

- Oversee high quality service delivery to 75 residents living with chronic alcohol addiction and medical complications.
- Develop and oversee unconventional intervention strategies to meet the high level of service needs required of 1811 residents, including on-site alcohol management and other harm reduction practices.
- Management and supervision for 16 full-time employees, including hiring, scheduling, training and evaluations.
- Coordinate referrals from wide array of local service providers and collaborate with King County to ensure fidelity with referral process.
- Ensure compliance with all three funding sources utilized at 1811 including three annual site inspections, ongoing lease/chart compliance, and eligibility restrictions for residents.

Clinical Support Specialist Supervisor, DESC

2010-2012

Supervise a team of 6 Clinical Support Specialists in 190 unit Supportive Housing Project.

- Supervision for six Clinical Support Specialists to ensure quality care for 190 residents living with severe and persistent mental illness.
- Manage external referral process to screen for all potential tenants by building networks and relationships with local area service providers.

Mental Health Outreach Worker, DESC

2006-2010

As part of DESC's HOST program, worked as outreach worker to identify and engage homeless men and women living with severe persistent mental illness for the purposes of service engagement.

- Crisis management for adults living outdoors with chronic, untreated mental health disorders.
- Respond to referrals from neighborhood partners and community members to assist connecting homeless men and women to needed services.

Professional Affiliations

- **Life Enhancing Alcohol Management Program Research Project**, Lead Coordinator and Facilitator of National Institute of Health funded Community Based Participatory Research collaboration between the University of Washington and DESC studying innovative interventions aimed at reducing alcohol related harm, 2012-2017
- **Lead Vulnerability Assessment Tool Trainer** Provide consultation and training on usage of DESC's Vulnerability Assessment Tool to service providers locally and nationally, 2012-2017

Education

Masters of Public Administration, University of Washington, Seattle, WA

Housing Levy Oversight Committee

Thirteen Members: Pursuant to Ordinance 126837, all subject to City Council confirmation.

- **6** City Council-appointed
 - Position 8 (City employee): Seven-year term
 - Positions 9 and 10: Two-year terms*
 - Positions 11, 12, and 13: Three-year terms
- **7** Mayor-appointed
 - Position 1 (City employee): Seven-year term
 - Position 2, 3, and 4: Two-year terms*
 - Positions 5, 6, and 7: Three-year terms

*Subsequent appointees to the Oversight Committee shall each serve for a term expiring three years after the expiration of the initial term for the position.

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
9	F	4	1.	Mayor representative	Cara Kadoshima Vallier	1/1/24	12/31/30	1	Mayor
6	F	3	2.	Member	Ann T. Melone	1/1/24	12/31/25	1	Mayor
6	F	6	3.	Member	Dan Wise	1/1/24	12/31/25	1	Mayor
3	F	5	4.	Member	Denise Rodríguez	1/1/24	12/31/25	1	Mayor
2	F	5	5.	Member	Patience M. Malaba	1/1/24	12/31/26	1	Mayor
1	M	3	6.	Member	Joel C. Ing	1/1/24	12/31/26	1	Mayor
4	M	N/A	7.	Member	James W. Lovell	1/1/24	12/31/26	1	Mayor
6	F	N/A	8.	Council representative	Traci A. Ratzliff	1/1/24	12/31/30	1	Council
2	F	2	9.	Member	Febben Fekadu	1/1/24	12/31/25	1	Council
9	F	4	10.	Member	Sunaree Marshall	1/1/24	12/31/25	1	Council
2	F	N/A	11.	Member	Andrea Caupain Sanderson	1/1/24	12/31/26	1	Council
6	M	N/A	12.	Member	Noah Fay	1/1/24	12/31/26	1	Council
1	M	2	13.	Member	Paul H. Park	1/1/24	12/31/26	1	Council

SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	5	0	0	1	1	1	1	0	2	0	0	1
Council	2	4	0	0	1	2	0	0	0	2	0	0	1
Other													
Total	4	9	0	0	2	3	1	1	0	4	0	0	2

Key:

- *D List the corresponding Diversity Chart number (1 through 9)
- **G List gender, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text


File #: Appt 02706, **Version:** 1

Appointment of Febben Fekadu as member, Housing Levy Oversight Committee, for a term to December 31, 2025.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Febben Fekadu		
Board/Commission Name: Housing Levy Oversight Committee		Position Title: Member
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other:	Term of Position: * 1/1/2024 to 12/31/2025 <input type="checkbox"/> Serving remaining term of a vacant position	
Residential Neighborhood: Rainier Valley	Zip Code: 98144	Contact Phone No.: [REDACTED]
Background: As a second-generation American and native of Seattle, Febben is deeply committed to serving her community. Over the last seven years, she has dedicated her efforts to homeless services, contributing to the transformative work at Evergreen Treatment Services-REACH. Currently serving as the Director of Housing, Febben is passionate about creating sustainable solutions for individuals facing homelessness. Alongside her professional endeavors, Febben is also a student at the University of Washington, pursuing a degree in Political Science. This academic pursuit reflects her commitment to understanding the intersection of policy and social issues, aiming to leverage this knowledge for positive change. With a heart for advocacy and a Seattleite's spirit, Febben strives to be a catalyst for progress in addressing the challenges faced by the community.		
Authorizing Signature (original signature):  Date Signed (appointed): 11/21/2023	Appointing Signatory: Teresa Mosqueda Councilmember	

*Term begin and end date is fixed and tied to the position and not the appointment date.

Febben Fekadu

Bilingual nonprofit leader with over ten years of experience in program development and management, community organizing and engagement, education, advocacy, and direct client services. Significant experience working with diverse populations in nonprofit, government and private sectors.

Work Experience

Director of Housing

Evergreen Treatment Services - Seattle, WA
October 2020 to Present

- **Contract Management:** Oversee and effectively manage six crucial contracts, ensuring compliance, optimal utilization, and successful execution.
- **Team Leadership:** Directly manage a team of 20 dedicated professionals, fostering a collaborative and high-performing work environment. Provide mentorship, guidance, and support to ensure the team's success.
- **Clinical Decision Support:** Collaborate with the clinical team to assist in critical decision-making processes for 200 clients. Contribute insights to enhance the overall well-being and progress of each individual.
- **Training:** Develop and conduct comprehensive training programs for staff, ensuring continuous professional development and adherence to industry best practices.
- **Advocacy:** Serve as a passionate advocate for housing-related issues, representing the organization in external forums, building partnerships, and contributing to the broader dialogue on homelessness and housing solutions.

Site Director/ Hiring Manager

Mary's Place - Seattle, WA
July 2016 to July 2020

Manage staff performance and provide them with clarification of Mary's Place policies and procedures, shift duties, regular coaching and feedback

- Established strong relationships with clients to support successful outcomes.
- Create and maintain the shift staffing schedule, ensuring shift coverage when there are absences or staff shortages
- Promote and model principals of Housing First, trauma-informed care, and motivational interviewing to staff, guests, service providers, and volunteers

Program and Event Director

Ethiopian Community in Seattle - Seattle, WA

August 2017 to August 2019

Provide staff supervision and management for program staff.

- Identify and prepare grant proposals to public and private foundations.
- Oversee five program areas.
- Assess community needs, program outcomes and evaluate progress.

Volunteer/leadership Activities

Equitable Neighbor Grant Committee - Seattle, WA

August 2018 to September 2018

Nominated nonprofit organizations in South King County.

- Participated in applicant site visits related to grant awards.

Internship

Community Leadership Institute Alumni - Seattle, WA

October 2017 to April 2018

Received extensive training on serving on boards and commission.

Assistant Director

Associated Recreation Council - Seattle, WA

June 2015 to September 2015

Created and implemented programs for middle school students.

- Designed activities that supported healthy physical, emotional and social growth.

Education

Bachelor's degree in Political Science

University of Washington-Seattle Campus - Seattle, WA

September 2022 to Present

Housing Levy Oversight Committee

Thirteen Members: Pursuant to Ordinance 126837, all subject to City Council confirmation.

- 6 City Council-appointed
 - Position 8 (City employee): Seven-year term
 - Positions 9 and 10: Two-year terms*
 - Positions 11, 12, and 13: Three-year terms
- 7 Mayor-appointed
 - Position 1 (City employee): Seven-year term
 - Position 2, 3, and 4: Two-year terms*
 - Positions 5, 6, and 7: Three-year terms

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Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
9	F	4	1.	Mayor representative	Cara Kadoshima Vallier	1/1/24	12/31/30	1	Mayor
6	F	3	2.	Member	Ann T. Melone	1/1/24	12/31/25	1	Mayor
6	F	6	3.	Member	Dan Wise	1/1/24	12/31/25	1	Mayor
3	F	5	4.	Member	Denise Rodríguez	1/1/24	12/31/25	1	Mayor
2	F	5	5.	Member	Patience M. Malaba	1/1/24	12/31/26	1	Mayor
1	M	3	6.	Member	Joel C. Ing	1/1/24	12/31/26	1	Mayor
4	M	N/A	7.	Member	James W. Lovell	1/1/24	12/31/26	1	Mayor
6	F	N/A	8.	Council representative	Traci A. Ratzliff	1/1/24	12/31/30	1	Council
2	F	2	9.	Member	Febben Fekadu	1/1/24	12/31/25	1	Council
9	F	4	10.	Member	Sunaree Marshall	1/1/24	12/31/25	1	Council
2	F	N/A	11.	Member	Andrea Caupain Sanderson	1/1/24	12/31/26	1	Council
6	M	N/A	12.	Member	Noah Fay	1/1/24	12/31/26	1	Council
1	M	2	13.	Member	Paul H. Park	1/1/24	12/31/26	1	Council

SELF-IDENTIFIED DIVERSITY CHART

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	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	5	0	0	1	1	1	1	0	2	0	0	1
Council	2	4	0	0	1	2	0	0	0	2	0	0	1
Other													
Total	4	9	0	0	2	3	1	1	0	4	0	0	2

Key:

*D List the corresponding Diversity Chart number (1 through 9)

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RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text


File #: Appt 02707, **Version:** 1

Appointment of Joel C. Ing as member, Housing Levy Oversight Committee, for a term to December 31, 2026.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Joel C. Ing		
Board/Commission Name: Housing Levy Oversight Committee		Position Title: Member
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:	Term of Position: * 1/1/2024 to 12/31/2026 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: Montlake	Zip Code: 98112	Contact Phone No.: [REDACTED]
Background: Joel Ing has been a specialist in community development for over 30 years, managing a wide range of projects throughout the northwest. He has expertise in both private and public financing structures including regulations associated with affordable housing funding, and Federal Low-Income Housing Tax Credits. He is a primary contact in negotiations with property owners, funders, lenders and investors, and is responsible for the financial feasibility analysis of development opportunities. This includes managing new project opportunities, negotiating property acquisition terms, structuring development budgets, formulating partnership documents, and overseeing the due diligence leading to financial closings. Joel has a long history of assisting non-profit and government organizations fulfill their mission through public financed projects, previously as a public finance banker, and municipal credit analyst. Joel takes pride in remaining active in the community he was raised in, and has served on numerous boards and volunteered for various causes. He currently is a Governor appointee to the Washington State Public Stadium Authority, and previously served on the Washington State Affordable Housing Advisory Board, and King County Housing Development Consortium Board.		
Authorizing Signature (original signature):  Date Signed (appointed): 11/21/2023	Appointing Signatory: Bruce A. Harrell Mayor	

*Term begin and end date is fixed and tied to the position and not the appointment date.

JOEL C. ING

HOUSING EXPERIENCE

Edge Developers, Seattle, Washington

Partner, 2016-Present

- Develop affordable and market rate multi-family housing projects throughout the States of Washington.
- Develop for company account and act as development consultant for third party owners and investors.
- Negotiate real estate property purchases on behalf of own account and nonprofit partners.
- Structure development budget and operating budget to attain project feasibility, including negotiating financial and low-income housing tax credits and preparing funding applications to government agencies.
- Experience with various financing arrangements, including tax-exempt and taxable debt, 4% and 9% federal Low-Income Housing Tax Credits, state and local funding, and HUD subsidies.
- Participate at regular meetings among industry and government participants related to issues such as proposed changes to funding criteria, local government comprehensive plans, and construction zoning.

Shelter Resources, Inc., Bellevue, Washington

Managing Director, 2004-2016

- Manage and develop affordable housing projects throughout the States of Washington and Oregon totaling over \$180 million in development costs.
- Work closely with government organizations, LIHTC investors and nonprofit partners to coordinate project development schedule, funding contracts and construction progress.

Catapult Community Developers, Seattle, Washington

Director, 2001-2004

- Advised public housing authorities and non-profit organizations with real estate development transactions, utilizing prior government, rating agency, and investment bank experience.
- Provided comprehensive and objective analysis for all major financial decisions involving real estate acquisition and development, including cost/benefit analysis, structuring debt and equity levels, and securing public and private funding.

Trilogy Consulting Group, Inc., Edmonds, Washington

Vice President, 1998-2001

- Represented clients in the acquisition, construction and rehabilitation of multifamily housing using tax-exempt bond financing and Federal LowIncome Housing Tax Credits.
- Led firm's efforts in securing new government clients, presented project proposals to public organizations, and developed internal business plan.

COMMUNITY INVOLVEMENT

- Seattle Housing Oversight Levy Committee – Member (2022 – Present)
- Washington State Public Stadium Authority – Board Member (2011-Present)
- King County Housing Development Consortium – Board Member (2014 – 2022)
- Washington State Affordable Housing Advisory Board – Board Member (2014 – 2021)
- Interim Community Development Association– Board of Directors (2003-2014, President (2012-2014)
- Asian Community Leadership Foundation – Board of Directors (2002-2007, President 2005)

EDUCATION

Duke University, Durham, North Carolina

Institute of Policy Sciences and Public Affairs

M.A., Public Policy Sciences, 1989. Alfred P. Sloan full academic fellowship.

Harvard University, Cambridge, Massachusetts

John F. Kennedy School of Government

Alfred P. Sloan Institute in Policy Skills, Summer 1987. Alfred P. Sloan full academic fellowship.

University of Washington, Seattle, Washington

B.A., Political Science, 1986. Partial academic scholarship.

Housing Levy Oversight Committee

Thirteen Members: Pursuant to Ordinance 126837, all subject to City Council confirmation.

- 6 City Council-appointed
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 - Positions 9 and 10: Two-year terms*
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2	F	5	5.	Member	Patience M. Malaba	1/1/24	12/31/26	1	Mayor
1	M	3	6.	Member	Joel C. Ing	1/1/24	12/31/26	1	Mayor
4	M	N/A	7.	Member	James W. Lovell	1/1/24	12/31/26	1	Mayor
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9	F	4	10.	Member	Sunaree Marshall	1/1/24	12/31/25	1	Council
2	F	N/A	11.	Member	Andrea Caupain Sanderson	1/1/24	12/31/26	1	Council
6	M	N/A	12.	Member	Noah Fay	1/1/24	12/31/26	1	Council
1	M	2	13.	Member	Paul H. Park	1/1/24	12/31/26	1	Council

SELF-IDENTIFIED DIVERSITY CHART

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	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	5	0	0	1	1	1	1	0	2	0	0	1
Council	2	4	0	0	1	2	0	0	0	2	0	0	1
Other													
Total	4	9	0	0	2	3	1	1	0	4	0	0	2

Key:

- *D List the corresponding Diversity Chart number (1 through 9)
- **G List gender, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text

File #: Appt 02708, **Version:** 1

Appointment of James W. Lovell as member, Housing Levy Oversight Committee, for a term to December 31, 2026.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>James W. Lovell</i>		
Board/Commission Name: <i>Housing Levy Oversight Committee</i>		Position Title: <i>Member</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:		Term of Position: * 1/1/2024 to 12/31/2026 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: <i>SeaTac</i>	Zip Code: <i>98188</i>	Contact Phone No.: [REDACTED]
Background: <i>James Lovell is the Chief Community Development Officer for Chief Seattle Club, an organization addressing housing & homelessness for Native people . James oversees fundraising, grant writing, and policy & advocacy work. James’ background is in human services, youth development, and system-building for statewide systems, including work at Neighborhood House, School’s Out Washington, ReWA, and VFA (now Kandelia). James is an of the King County Children & Youth Advisory Board (which advises the County Executive on the issues for youth & families including Best Starts for Kids investments) and is the co-chair of the Puget Sound Taxpayers Accountability Account (PSTAA). James is enrolled in the Turtle Mountain Band of Chippewa Indians from Belcourt, ND and was born and raised in Seattle.</i>		
Authorizing Signature (original signature): <i>Bruce A. Harrell</i> Date Signed (appointed): 11/21/2023		Appointing Signatory: <i>Bruce A. Harrell</i> <i>Mayor</i>

*Term begin and end date is fixed and tied to the position and not the appointment date.

JAMES W. LOVELL

Work Experience

Chief Seattle Club

2021 - present

Chief Community Development Officer

2021 - present

- Direct all agency fundraising, grant writing, and resource-generation efforts
- Oversee all agency communications, media relations, and online platforms
- Direct all agency policy & advocacy projects & efforts
- Oversee operations of the agency's public-facing café

Neighborhood House

2018 - 2021

Director of Development and Advancement

2018 - 2021

- Direct all agency fundraising and donor relations for \$22 million nonprofit.
- Oversee all agency communications, including recent Executive Director transition.
- Oversee grantwriting for public grants including SAMHSA, WIOA, HUD, and multiple private and corporate grants.
- Serve as one of four direct reports to the Executive Director on a 275+ member staff.

School's Out Washington

2013 - 2018

King County Program Quality Associate Director

2017 - 2018

- Developed & managed a multi-year budget over \$1.5m.
- Organized and hosted network meetings and trainings with community members, executive directors, elected officials, and philanthropy.
- Presented on youth development, network development, and cultural responsive work at local and national conferences.

Program Quality Director

2015-2017

- Developed, managed, and provided oversight on contracts and programmatic budget over \$1.25m across Washington State.
- Hired, trained, and led a 10-person statewide team delivering the research-based YPQI.

Quality Initiatives Program Manager

2013-2015

- Support 100 programs through the Youth Program Quality Initiative (YPQI), a year-long research-based quality improvement process.

Vietnamese Friendship Association (VFA)

2006 - 2012

Director, Academic Services

2008 - 2012

- Developed & directed all agency education programs.
- Developed & managed budgets over \$400,000.
- Wrote and won private, federal, state, and local grants over \$250,000.
- Trained, evaluated, and supervised 4 full-time and 30 part-time staff.
- Developed partnerships with 20 schools in Seattle & Highline.
- Managed evaluation systems to assess & improve services for youth & families from 30 countries.

Coordinator, After-school program

2006 - 2008

- Developed, managed, and coordinated bilingual after school and summer programs.

Huchoosedah Indian Education, Seattle Public Schools

2003 – 2005

Home School Liaison

- Recruited, evaluated and tutored at-risk youth during and after-school.
- Composed family-centered learning plans according to state EALRs and provided case management for families of at-risk youth.

Leadership & Volunteer Experience

King County Children & Youth Advisory Board

2022-present

Board Member

- Appointed to serve on board overseeing youth issues for King County, including Best Starts for Kids and PSTAA.

RVC

2019-present

Board Member

- Served on the board for social justice & capacity building nonprofit

Red Eagle Soaring

2017-2021

Board Member

- Served on the board for a Native youth theater program.

Neighborhood House

2014 - 2018

Board Member; Chair – Board Development Committee

- Led the development of the board of directors for a \$20 million/year social services agency serving King County. Recruited board members who reflect the community served.

City of Seattle

2012 - 2016

Families and Education Levy Application Reviewer

- Reviewed and selected organizations to be qualified for application to the Families and Education Levy administered by the City of Seattle. Reviewed multiple application categories, including K-12 Block applications and Summer Learning applications.

Seattle World School Design Team

2008 - 2014

Community Advisory Team

- Provided strategic support to Seattle Public Schools in survey design, the collection and analysis of data, and presenting relevant and applicable data to the School Board and the Superintendent.

Highline Schools Native Family Advisory Committee

2017- present

- Provide support and guidance for Highline School District’s services to Native American/Alaskan Native families

Education & Languages

College Education

- *University of Washington B.A. • Jackson School of International studies*

2002 - 2006

Language

- English; native proficiency
- French; elementary spoken and written proficiency
- Vietnamese; professional spoken and written proficiency

Housing Levy Oversight Committee

Thirteen Members: Pursuant to Ordinance 126837, all subject to City Council confirmation.

- 6 City Council-appointed
 - Position 8 (City employee): Seven-year term
 - Positions 9 and 10: Two-year terms*
 - Positions 11, 12, and 13: Three-year terms
- 7 Mayor-appointed
 - Position 1 (City employee): Seven-year term
 - Position 2, 3, and 4: Two-year terms*
 - Positions 5, 6, and 7: Three-year terms

*Subsequent appointees to the Oversight Committee shall each serve for a term expiring three years after the expiration of the initial term for the position.

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
9	F	4	1.	Mayor representative	Cara Kadoshima Vallier	1/1/24	12/31/30	1	Mayor
6	F	3	2.	Member	Ann T. Melone	1/1/24	12/31/25	1	Mayor
6	F	6	3.	Member	Dan Wise	1/1/24	12/31/25	1	Mayor
3	F	5	4.	Member	Denise Rodríguez	1/1/24	12/31/25	1	Mayor
2	F	5	5.	Member	Patience M. Malaba	1/1/24	12/31/26	1	Mayor
1	M	3	6.	Member	Joel C. Ing	1/1/24	12/31/26	1	Mayor
4	M	N/A	7.	Member	James W. Lovell	1/1/24	12/31/26	1	Mayor
6	F	N/A	8.	Council representative	Traci A. Ratzliff	1/1/24	12/31/30	1	Council
2	F	2	9.	Member	Febben Fekadu	1/1/24	12/31/25	1	Council
9	F	4	10.	Member	Sunaree Marshall	1/1/24	12/31/25	1	Council
2	F	N/A	11.	Member	Andrea Caupain Sanderson	1/1/24	12/31/26	1	Council
6	M	N/A	12.	Member	Noah Fay	1/1/24	12/31/26	1	Council
1	M	2	13.	Member	Paul H. Park	1/1/24	12/31/26	1	Council

SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	5	0	0	1	1	1	1	0	2	0	0	1
Council	2	4	0	0	1	2	0	0	0	2	0	0	1
Other													
Total	4	9	0	0	2	3	1	1	0	4	0	0	2

Key:

- *D List the corresponding Diversity Chart number (1 through 9)
- **G List gender, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text


File #: Appt 02709, **Version:** 1

Appointment of Patience M. Malaba as member, Housing Levy Oversight Committee, for a term to December 31, 2026.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Patience M. Malaba</i>		
Board/Commission Name: <i>Housing Levy Oversight Committee</i>		Position Title: <i>Member</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:	Term of Position: * 1/1/2024 to 12/31/2026 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: <i>Bitter Lake</i>	Zip Code: <i>98133</i>	Contact Phone No.: [REDACTED]
Background: <i>Patience is the Executive Director of the Housing Development Consortium, overseeing the 200-member association which is a nationally acclaimed and diverse network of major housing developers, financial institutions, architects, contractors, attorneys, accountants, service providers, housing authorities, government agencies, and businesses committed to producing, preserving, and increasing equitable access to affordable homes in King County.</i> <i>She is recognized by regional leaders for building effective coalitions, leading a bold agenda to drive systems change, and working collaboratively to secure policy achievements that enrich and scale equitable access to affordable housing. She was named one of the 2023 Puget Sound Business Journal's top "40 Under 40" and received the 2020 Bullitt Foundation Environmental award for her leadership in addressing the intersecting crises of affordable housing, racial equity, and climate change. A commitment to environmental and economic justice and her passion for an equitable society led her directly to the affordable housing sector.</i> <i>Known as a strategic, results-driven, and collaborative leader, she uses her influence and voice to increase housing affordability and brings years of experience as a community organizer.</i>		
Authorizing Signature (original signature):  Date Signed (appointed): 11/21/2023	Appointing Signatory: <i>Bruce A. Harrell</i> <i>Mayor</i>	

*Term begin and end date is fixed and tied to the position and not the appointment date.

Profile

Patience is recognized for her leadership in addressing the intersecting crises of affordable housing, racial equity and climate change and is the 2020 Bullitt Foundation Environmental Fellowship awardee. As Executive Director at the Housing Development Consortium, Patience leads the association of diverse organizations in a shared effort to increase access to affordable housing. She leads and facilitates cross-sector partnerships that result in equitable access to affordable housing. A commitment to environmental and economic justice and her passion for an equitable society —led her directly to the affordable housing sector. Patience co-chairs the Eastside Housing Roundtable, a broad and diverse coalition of non-profits, for-profit developers, and public agencies advancing a vision to increase the available options for Eastside residents to access affordable housing by meeting housing yield goals. She also co-Chairs Puget Sound Regional Council (PSRC)'s Regional TOD Advisory Committee, Chairs the Seattle Planning Commission Housing and Neighborhoods Committee, and serves on the PSRC Growth Management Policy Board. She serves on the board of directors of the Transportation Choices Coalition. Patience is a member of the Sound Communities, a volunteer group of civic leaders focused on leveraging the Puget Sound region's \$60 billion transit investment to build complete communities with an abundance of affordable housing at transit stations to address the regional housing affordability crisis at scale. The effort has received nearly \$1 million in combined state and private funding to establish Housing Benefit Districts at transit hubs. Her 2021 appointments include the City of Seattle's Redistricting Commission and Washington State Department of Commerce Homeownership Disparities Workgroup. A Harvard Manage mentor graduate, she holds a Master of Public Administration from Seattle University, an Organizational Leadership Certificate from George Mason University, and a BA in International Development from Lupane State University in Zimbabwe.

Employment History

Housing Development Consortium
Executive Director

Seattle, WA
March 2022 – To date

- **Strategic & Organizational Planning-** Working in collaboration with the Board, set vision and direction informing our future growth and development.
- **In partnership with the Board, implement the newly approved 2022-2025 Strategic Plan** to advance the organization's impact.
- Guide development of the **HDCs annual planning priorities** in collaboration with member committees and board members.

- **Membership Engagement and Development** - Facilitate cooperation and collaboration among members and secure member commitment to catalyze change and reinforce high standards of industry professionalism, integrity, and innovation.
- **Fiscal Stewardship**-Develop and drive annual planning process, including goals and objectives, a \$1.5M annual budget, and investments in conjunction with priorities determined by the Board.
- **Lead fund development efforts** on behalf of the organization through membership dues, special events, donor relations, public and private grant applications, and identifying and pursuing new sources of revenue.
- Carry out **business and operational function** necessary to maintain HDC as a well-run, sustainable 501(c) 3 organization.
- **Strategic Leadership and Direction for HDC Staff** - Provide leadership, guidance, and direction for HDC staff, including direct supervision and support for 4 of the current 6 members of the team.
- **Policy and Advocacy** - Direct and oversee a robust and sustainable advocacy and public affairs program with a broad audience of both internal staff and external constituencies raising the profile of the HDC mission and gaining attention at the local, regional, and state levels.

Housing Development Consortium
Director of Government Relations and Policy

Seattle, WA
June 2018 – March 2021

Responsibilities

- Execute the Policy and Advocacy Department strategy, managing staff and leading operations
- Develop, direct, and manage the implementation of an Annual HDC Advocacy/Legislative Agenda with coordination at local, state, and federal level
- Lead and oversee the HDC Resilient Retrofits program that is conducting research to help inform the City of Seattle's upcoming Building Performance Standards policy, in terms of impacts on affordable housing and how to ameliorate them
- Participate in the Exemplary Buildings Program work and advance policy advocacy on the built environment sustainability
- Collaborate with the HDC administration team to develop and write proposals to raise resources for HDC's programs, report to funders on programmatic results and maintain and cultivate funder relationships.

Futurewise
Coalition Manager -Seattle for Everyone Coalition

Seattle, WA
Jan 2018 – June 2018

- Developed a campaign strategy working with coalition members to create a winning campaign plan that unified field, and communications strategies, and work with partners to execute on key strategies in each area.

Services Employees International Union
Lead Organizer

Seattle, WA
Jan 2016 – Dec 2017

- Led the Good Jobs for Service Workers Campaign.
- Managed and developed capacity for a team of 5 field organizers.
- Led collaborative work of creating a coalition of labor, environmental organizations, faith-based organizations, communities of color, refugee and immigrant leaders to support the campaign.

Sierra Club Seattle
Housing Committee Member and Political Chair

Seattle, WA
December 2015 – Dec 2020

- Identified key housing, land use and transportation issues, and developed strategies for the Executive Board to accomplish key environmental policy objectives

One America
IREX Community Solutions Program Fellow

Seattle, WA
August 2015 – Dec 2015

- Coordinated community organizing in Seattle and South King County
- Facilitated Leadership Discussions and Trainings at local and state level for One America statewide Leaders on environmental justice, co-organized the People's Climate March of 2015, including facilitating statewide climate change and environmental justice training for immigrant and refugee leaders.

Education

March 2019 to December 2020

- **Graduate, Seattle University** **Seattle, WA**
Master of Public Administration

Jan 2015 to Dec 2015

- **George Mason University** **Fairfax, VA. USA**
Degree: Professional Development Certificate 4.0

Jan 2011 to August 2015

- **Lupane State University** **Bulawayo, Zimbabwe**
Bachelor of Social Science Honor's Degree in International Development Studies
-

Professional Associations and Affiliations

Communities of Opportunity Governance Group

Seattle Foundation

Seattle, USA

April 2022 – to date

Puget Sound Regional Council

Growth Management Policy Board Member

Seattle, USA

December 2021 – to date

Puget Sound Regional Council

Regional Transit Oriented Development Committee Co-Chair

Seattle, USA

Oct 2021 – to date

Seattle Redistricting Commission

Redistricting Commission Chair

Seattle, USA

October 2021 – to date

Seattle Planning Commission

Planning Commissioner

Housing and Neighborhoods Committee Chair

Seattle, USA

January 2020 – to date

Sierra Club Seattle

Executive Board

Seattle, USA

January 2016 – March 2021

Transportation Choices Coalition

Board of Directors (Executive Committee)

Seattle, USA

January 2019- to date

Housing Levy Oversight Committee

Thirteen Members: Pursuant to Ordinance 126837, all subject to City Council confirmation.

- 6 City Council-appointed
 - Position 8 (City employee): Seven-year term
 - Positions 9 and 10: Two-year terms*
 - Positions 11, 12, and 13: Three-year terms
- 7 Mayor-appointed
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Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
9	F	4	1.	Mayor representative	Cara Kadoshima Vallier	1/1/24	12/31/30	1	Mayor
6	F	3	2.	Member	Ann T. Melone	1/1/24	12/31/25	1	Mayor
6	F	6	3.	Member	Dan Wise	1/1/24	12/31/25	1	Mayor
3	F	5	4.	Member	Denise Rodríguez	1/1/24	12/31/25	1	Mayor
2	F	5	5.	Member	Patience M. Malaba	1/1/24	12/31/26	1	Mayor
1	M	3	6.	Member	Joel C. Ing	1/1/24	12/31/26	1	Mayor
4	M	N/A	7.	Member	James W. Lovell	1/1/24	12/31/26	1	Mayor
6	F	N/A	8.	Council representative	Traci A. Ratzliff	1/1/24	12/31/30	1	Council
2	F	2	9.	Member	Febben Fekadu	1/1/24	12/31/25	1	Council
9	F	4	10.	Member	Sunaree Marshall	1/1/24	12/31/25	1	Council
2	F	N/A	11.	Member	Andrea Caupain Sanderson	1/1/24	12/31/26	1	Council
6	M	N/A	12.	Member	Noah Fay	1/1/24	12/31/26	1	Council
1	M	2	13.	Member	Paul H. Park	1/1/24	12/31/26	1	Council

SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	5	0	0	1	1	1	1	0	2	0	0	1
Council	2	4	0	0	1	2	0	0	0	2	0	0	1
Other													
Total	4	9	0	0	2	3	1	1	0	4	0	0	2

Key:

- *D List the corresponding Diversity Chart number (1 through 9)
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- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text

File #: Appt 02710, **Version:** 1

Appointment of Sunaree Marshall as member, Housing Levy Oversight Committee, for a term to December 31, 2025.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Sunaree Marshall</i>		
Board/Commission Name: <i>Housing Levy Oversight Committee</i>		Position Title: <i>Member</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other:	Term of Position: * 1/1/2024 to 12/31/2025 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: <i>Ravenna</i>	Zip Code: <i>98105</i>	Contact Phone No.: [REDACTED]
Background: <i>Sunaree is the Deputy Director of King County’s Housing, Homelessness & Community Development division. In her current role, she oversees division work to advance affordable housing development, housing stability, and housing policy and planning. Previously, Sunaree led affordable housing policy, planning, and regional collaboration efforts at King County, including a focus on equitable development. She has more than 10 years of experience leading teams and working directly on housing and community development, sustainable communities, climate resilience, and social equity issues with the federal government in Washington, DC. This includes her work leading teams working on efforts to Affirmatively Further Fair Housing and implement the Sustainable Communities grant program. Through both of these efforts, Sunaree supported cities and regions in advancing access to opportunity through equitable community planning at the intersection of housing, transportation, and economic development.</i>		
Authorizing Signature (original signature):  Date Signed (appointed): 11/21/2023	Appointing Signatory: <i>Teresa Mosqueda</i> <i>Councilmember</i>	

*Term begin and end date is fixed and tied to the position and not the appointment date.

<p>EDUCATION 2008-2010</p> <p>1999-2004</p>	<p>Massachusetts Institute of Technology Cambridge, Massachusetts <i>Master's in City Planning, Department of Urban Studies and Planning, 2010</i></p> <p>University of California, Berkeley <i>Bachelor's of Arts in Architecture, Bachelor's of Science in Engineering (Civil)</i></p>
<p>EXPERIENCE November 2022 - Present</p> <p>March 2019 - November 2022</p>	<p>King County Department of Community and Human Services, Seattle, WA <i>Deputy Director, Housing, Homelessness, and Community Development Division</i></p> <ul style="list-style-type: none"> • Oversee day-to-day activities of 60+ member division • Directly supervise leaders of Capital Programs, Housing Stability, Health Through Housing, and Policy, Planning and Special Projects sections • Ensure equity and social justice are centered in all service and program delivery • Represent division and County in high-level discussions regarding housing and community development • Collaboratively manage biennial budget of over \$250 million <p><i>Housing Policy and Special Projects Manager</i></p> <ul style="list-style-type: none"> • Supervised eight-person Policy, Planning and Special Projects team • Led efforts to catalyze cross-jurisdictional collaboration to increase the supply of affordable housing, mitigate displacement, and advance tenant protections • Led housing-focused planning efforts, including HUD Consolidated Plan, Analysis of Impediments to Fair Housing Choice, and comprehensive planning • Oversaw \$41 million emergency eviction prevention and rental assistance program in response to COVID-19 impacts • Advanced housing-related policy analysis and development for 2.2 million person urban, rural, and suburban county.
<p>August 2016 – December 2017</p> <p>October 2015- July 2016</p>	<p>U.S. Department of Housing and Urban Development (HUD), Washington, DC <i>Director, Policy and Legislative Initiatives Division, Office of Fair Housing and Equal Opportunity (FHOO)</i></p> <ul style="list-style-type: none"> • Supervised eight-person team to implement the Affirmatively Furthering Fair Housing (AFFH) Rule, policy focused on segregation and access to opportunity • Set and managed to strategic priorities around staff and grantee capacity building, policy development and implementation, and resource allocation • Managed \$8 million in contract and grant assistance • Coordinated implementation of the AFFH Rule in cities and regions across the United States, adapting to varied contexts <p><i>Senior Advisor, Office of Strategic Planning and Management (Detail assignment)</i></p> <ul style="list-style-type: none"> • Managed cross-agency relationships, timelines, and resource needs in support of HUD's Affirmatively Furthering Fair Housing (AFFH) rule • Mediated and managed conflicts between offices in order to enhance inter-office cooperation and identify solutions to ongoing tensions.

December 2014-
July 2016

Senior Advisor, Office of Economic Resilience, Community Planning and Development (CPD)

- Led and coordinated inter- and intra-agency policy development and implementation work across economic development, environmental justice, and climate resilience
- Led and managed agency-wide environmental justice policy development and implementation, including updating HUD's Environmental Justice Strategy
- Built support from internal and external stakeholders by leading presentations on community development, resilience, and environmental justice
- Advised office and agency leadership on policy issues including: economic development, social equity, resilience, and community development
- Prepared policy and other briefing memos for senior agency leadership
- Represented organization to internal and external stakeholders
- Monitored and reported on place-based initiative performance for HUD's Strategic Plan

2010-2014

Presidential Management Fellow/Program Analyst, Office of Economic Resilience (formerly Office of Sustainable Housing and Communities)

- Managed a \$20+ million portfolio of sustainable communities planning grants, including providing guidance on racial equity and sustainability planning
- Guided grantees and stakeholders on community development and anti-displacement strategies
- Managed 60 grant application reviewers for \$30 million grant program
- Represented HUD to the Interagency Working Group on Environmental Justice

2011-2012

White House Initiative on Asian Americans and Pacific Islanders, Washington, DC - *Presidential Management Fellow/Advisor on Intergovernmental Affairs*

- Coordinated 180-person philanthropic White House briefing on AAPI issues
- Coordinated 300-attendee federal employee conference to foster cooperation and explore new approaches to supporting AAPI communities

2011-2012

Friends of Mongolia, Washington, DC
Co-Director-USA

- Supervised staff of four officers and coordinated board of advisors
- Managed and monitored organization's budget against planned budget
- Facilitated organization's retreat resulting in the creation of a new strategic plan

2005-2008

United States Peace Corps, Ulaanbaatar, Mongolia
Peace Corps Volunteer Leader / Community Youth Development Peace Corps Volunteer

- Provided direct assistance to at-risk and homeless youth
- Built capacity of youth leaders and local social workers through training activities

Housing Levy Oversight Committee

Thirteen Members: Pursuant to Ordinance 126837, all subject to City Council confirmation.

- 6 City Council-appointed
 - Position 8 (City employee): Seven-year term
 - Positions 9 and 10: Two-year terms*
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Mayor	2	5	0	0	1	1	1	1	0	2	0	0	1
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Other													
Total	4	9	0	0	2	3	1	1	0	4	0	0	2

Key:

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Diversity information is self-identified and is voluntary.



Legislation Text

File #: Appt 02711, **Version:** 1

Appointment of Ann T. Melone as member, Housing Levy Oversight Committee, for a term to December 31, 2025.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Ann T. Melone</i>		
Board/Commission Name: <i>Housing Levy Oversight Committee</i>		Position Title: <i>Member</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:		Term of Position: * 1/1/2024 to 12/31/2025 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: <i>Capitol Hill</i>	Zip Code: <i>98122</i>	Contact Phone No.: [REDACTED]
Background: <i>Ann Melone is Senior Vice President and Business Development Officer for affordable housing investments at U.S. Bancorp Community Development Corporation, where she is responsible for originating Low Income Housing Tax Credit Investment partnerships in fourteen states including Washington. She has been with U.S. Bank since 2005, previously serving as a loan relationship manager in the bank's Commercial Real Estate division where she originated, underwrote, and managed an over \$250 million affordable housing portfolio. Prior to joining U.S. Bank, she worked for Scotiabank Global Banking and Markets, worked in philanthropy and grantmaking in the Pacific Northwest, and completed a two-year tour as a VISTA Volunteer centered on financial literacy for youth. Ms. Melone holds an MBA from the Foster School of Business at the University of Washington and a BA from Washington University in St. Louis.</i>		
Authorizing Signature (original signature): <i>Bruce A. Harrell</i> Date Signed (appointed): 11/21/2023		Appointing Signatory: <i>Bruce A. Harrell</i> <i>Mayor</i>

*Term begin and end date is fixed and tied to the position and not the appointment date.

Ann T. Melone

EXPERIENCE

- 2005 – present** **U.S. BANCORP** **Seattle, WA**
Fifth largest commercial bank in the United States
- 2014 – present** *Business Development Officer/Senior Vice President, U.S. Bancorp Impact Finance Affordable Housing Investments*
- Responsible for originating new direct federal and state low income housing tax credit investments with non-profit, government and for-profit developers and owners of affordable housing tax credit partnerships in fourteen states
 - Build a trusted advisor relationship with clients, prospects, allocating agencies and financing partners
 - Structure complex transactions involving multiple sources of debt, soft loans, grants and equity including LIHTC, HTC, REITC and 45L credits; complete formal investment memos for approval; perform accurate financial modeling; assess investment risks and mitigate them; write and negotiate letters of interest
 - Represent U.S. Bank at formal and informal occasions, on industry expert panels and trade association groups
 - Annual investment production over \$350 million (10-20 investments)
- 2005 – 2014** *Relationship Manager/Vice President, Commercial Real Estate*
- U.S. Bank's senior lending officer originating construction and permanent financing for affordable housing developments in Washington and Montana
 - Responsible for structuring complex transactions involving multiple sources of debt, grants and equity, term sheets, completing formal written credit analysis, financial modeling, risk assessment and mitigation, reviewing legal documentation, due diligence and reviewing construction draws, and monitoring and resolving problem loans
 - Annual loan production up to \$100 million
 - Worked effectively with product partners to present deposits, payments, treasury management, capital markets, and investment solutions to clients
 - Oversaw management of \$250MM+ affordable housing portfolio, 50% of which was under construction or in lease up
- 2002 – 2005** **SCOTIA CAPITAL** **San Francisco, CA**
2003 – 2005 *Associate Director, Banking Group*
- Work with Managing Directors, client executive management, attorneys, engineers, product specialists, syndicate banks, consultants and others to originate, manage and administer complex domestic and international syndicated debt transactions ranging from \$50 million - \$1Bn for corporate, gaming and real estate clients including Las Vegas Sands, Inc. and Castle & Cooke
 - Top-ranked Associate/Associate Director at San Francisco responsible for \$1.275BN in credits
 - Structuring, term sheets, formal written credit analysis, financial modeling, legal documentation, industry/market research, due diligence, disbursements and construction draws
- 2002 - 2003** *Associate, Banking Group*
- 1997-2000** **SOCIAL JUSTICE FUND NORTHWEST (FKA A TERRITORY RESOURCE)** **Seattle, WA**
Public, member-based philanthropic organization promoting social justice in the Northwest
- 1999-2000** *Program Associate*
- Managed three 12 member committees that made grants of over \$1 million to more than 100 organizations over the course of 2 years
 - Performed outreach: succeeded in increasing number of proposals submitted by 30% in 1999
- 1997 – 1999** *Development Associate*
- Worked on team that raised \$800,000 for general fund and \$1 million for endowment
- 1995 – 1997** **NORTHWEST BAPTIST FEDERAL CREDIT UNION** **Seattle, WA**
VISTA Volunteer: Youth Program Manager
- Managed activities and training for Youth Credit Union Program (“Y-CUP”) Board.
 - Completed two tours with VISTA

EDUCATION

- June 2002** **UNIVERSITY OF WASHINGTON FOSTER SCHOOL OF BUSINESS** **Seattle, WA**
MBA with Concentration in Finance and Certificate in Entrepreneurship and Innovation
- CIBC Oppenheimer Academic Scholarship 2000-1; Frank S. Dupar, Sr. MBA Scholarship 2001-2
 - CEO of Sawdust, LLC: *Best Idea in Service/Retail* (\$5,000 cash prize) and *Finalist* (\$10,000 cash prize), UW Program in Entrepreneurship and Innovation Business Plan Competition, 2001
 - Chair, UW MBA Women in Business, 2002
- May 1995** **WASHINGTON UNIVERSITY IN ST. LOUIS** **St. Louis, MO**
Bachelor of Arts, History; minors in French and Writing
- National Merit Scholar
 - BA degree conferred in three years

ACTIVITIES

- Pacific Northwest Women's Affordable Housing Network – Founding Board / Treasurer (2023 – present)
- Project Destined – Mentor for Team U.S. Bank (Spring and Summer 2023 Cohorts)
- City of Seattle Housing Levy Oversight Committee – Chair 2022-present
- Housing Development Consortium of King County – Membership Development Committee 2020 - present
- U. S. Bank Women's BRG – Founding Board / Treasurer (2020-2021)

Housing Levy Oversight Committee

Thirteen Members: Pursuant to Ordinance 126837, all subject to City Council confirmation.

- 6 City Council-appointed
 - Position 8 (City employee): Seven-year term
 - Positions 9 and 10: Two-year terms*
 - Positions 11, 12, and 13: Three-year terms
- 7 Mayor-appointed
 - Position 1 (City employee): Seven-year term
 - Position 2, 3, and 4: Two-year terms*
 - Positions 5, 6, and 7: Three-year terms

*Subsequent appointees to the Oversight Committee shall each serve for a term expiring three years after the expiration of the initial term for the position.

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
9	F	4	1.	Mayor representative	Cara Kadoshima Vallier	1/1/24	12/31/30	1	Mayor
6	F	3	2.	Member	Ann T. Melone	1/1/24	12/31/25	1	Mayor
6	F	6	3.	Member	Dan Wise	1/1/24	12/31/25	1	Mayor
3	F	5	4.	Member	Denise Rodríguez	1/1/24	12/31/25	1	Mayor
2	F	5	5.	Member	Patience M. Malaba	1/1/24	12/31/26	1	Mayor
1	M	3	6.	Member	Joel C. Ing	1/1/24	12/31/26	1	Mayor
4	M	N/A	7.	Member	James W. Lovell	1/1/24	12/31/26	1	Mayor
6	F	N/A	8.	Council representative	Traci A. Ratzliff	1/1/24	12/31/30	1	Council
2	F	2	9.	Member	Febben Fekadu	1/1/24	12/31/25	1	Council
9	F	4	10.	Member	Sunaree Marshall	1/1/24	12/31/25	1	Council
2	F	N/A	11.	Member	Andrea Caupain Sanderson	1/1/24	12/31/26	1	Council
6	M	N/A	12.	Member	Noah Fay	1/1/24	12/31/26	1	Council
1	M	2	13.	Member	Paul H. Park	1/1/24	12/31/26	1	Council

SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	5	0	0	1	1	1	1	0	2	0	0	1
Council	2	4	0	0	1	2	0	0	0	2	0	0	1
Other													
Total	4	9	0	0	2	3	1	1	0	4	0	0	2

Key:

- *D List the corresponding Diversity Chart number (1 through 9)
- **G List gender, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text

File #: Appt 02712, **Version:** 1

Appointment of Paul H. Park as member, Housing Levy Oversight Committee, for a term to December 31, 2026.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Paul H. Park		
Board/Commission Name: Housing Levy Oversight Committee		Position Title: Member
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other:		Term of Position: * 1/1/2024 to 12/31/2026 <input type="checkbox"/> Serving remaining term of a vacant position
Residential Neighborhood: Rainier Valley	Zip Code: 98118	Contact Phone No.: [REDACTED]
Background: Paul H. Park, MD, MBA, MSc is the Senior Director of Programs at Solid Ground, a local non-profit organization that works to end poverty and undo racism and other oppressions through direct social services and advocacy, particularly around housing, food and nutrition, health access, and transportation in King County, WA. Paul also serves as an internal medicine physician for King County Public Health and previously served as a physician for the Indian Health Service at Navajo and Wampanoag Reservations. He currently serves in WA DOH's Health Equity Zone Community Advisory Council. Paul's previous work includes six years in East Africa addressing social determinants of health and health access through direct service, implementation, education, research, and policy. Paul holds appointments in the Department of Global Health and Social Medicine at Harvard Medical School, the Division of Global Health Equity at Brigham and Women's Hospital, and the Department of Global Health at University of Washington.		
Authorizing Signature (original signature):  Date Signed (appointed): 11/21/2023		Appointing Signatory: Teresa Mosqueda Councilmember

*Term begin and end date is fixed and tied to the position and not the appointment date.

PAUL H. PARK, MD, MBA, MSC

EDUCATION

GRADUATE SCHOOL

- 2021-2022 MBA, **Oklahoma State University**, OK
- 2011-2014 M.Sc. in Global Health, **Duke University**, Durham, NC

MEDICAL SCHOOL

- 2004-2009 M.D., **Indiana University School of Medicine**, Indianapolis, IN

UNDERGRADUATE EDUCATION

- 2000 - 2004 B.S., **Indiana University**, Bloomington, IN
Bachelor of Science in Chemistry; Minors in Mathematics, Music, and Biology

RELEVANT POSITIONS & EMPLOYMENT

08/2022- **Senior Director of Programs, Solid Ground**, Seattle, WA

- Conduct strategic planning process with CEO to establish equity-based strategic goals, which prioritized immigrant, refugee and BIPOC communities, including culturally inclusive approaches
- Manage \$13 million dollar budget across five service programs; primarily government contracts
- Establish and steward strong relationships with government partners, prospective and current donors, foundations, community partners, and private partners
- Led monitoring, evaluation, and quality improvement department
- Collaborated with policy team to strengthen partnerships with government stakeholders

08/2022- **Primary Care Physician (Float), King County Public Health**, Seattle, WA

07/2022-8/2023 **Primary Care Physician (Float), Healthpoint**, Kent, WA

07/2021- **Assistant Professor, Harvard Medical School**, Boston, MA

06/2021-06/2022 **Chief Mission Officer, Lifelong: Health for All**, Seattle, WA

- Conduct strategic planning process with CEO for 2022, which resulted in prioritization of BIPOC community of Washington in all service programs along with an equity-based framework
- Manage \$11 million budget across five public health programs; primarily government contracts
- Establish and steward strong relationships with prospective and current donors, foundations, community partners, private partners, and government partners
- Founded first monitoring, evaluation, and quality improvement department
- Designed, implemented, and monitored innovative, new service programs for COVID-19
- Led advocacy and navigation of Medicaid waivers and legislative change to improve food equity

07/2017-06/2021 **Director of Implementation, NCD Synergies at Partners In Health**, Boston, MA

- Provide technical guidance in clinical, policy, and implementation spaces to improve non-communicable disease (NCD) care delivery and evaluation in Rwanda, Malawi, Liberia, and Haiti
- Established COVID-19 policy and protocol recommendations to Ministries of Health
- Supervise the creation of cross-site monitoring, evaluation and quality improvement program
- Represent PIH at policy advocacy meetings with World Health Organization, Ministries of Health, and private partners
- Manage \$7 million budget across four low-income countries; included CHW programs

07/2016-07/2021 Internal Medicine Medical Officer, Indian Health Services, Shiprock, NM & Mashpee, MA

07/2016-6/2017 **Deputy Chief Medical Officer, Partners In Health**, Rwanda

- Design and execute strategic vision of novel healthcare and community models in three districts
- Lead engagement with Ministry of Health and other health policy stakeholders as to advocate for and fund greater access to health care for three districts; included CHW program restructuring
- Manage \$4 million budget across diverse disease disciplines and community social service programs, including food distribution, housing, and insurance program enrollment

03/2015-06/2016 **Director, Non-Communicable Disease Department, Partners In Health, Rwanda**
 07/2013- **Assoc. Scientist, Div of Global Health Equity, Brigham & Women's Hospital, Boston, MA**
 07/2013-06/2021 Instructor of Medicine, Harvard Medical School, Boston, MA
 07/2014-03/2015 **Community Health Implementation Specialist, Partners In Health, Rwanda**
 07/2013-06/2014 District Clinical Advisor, Partners In Health, Rwanda
 07/2009-06/2013 Internal Medicine and Global Health Residency, Duke University, Durham, NC
 07/2012-06/2013 NIH Fogarty International Clinical Research Fellow, AMPATH, Eldoret, Kenya
 07/2007-06/2008 Implementation and Research Fellow, Tuberculosis and HIV implementation program, AMPATH & Moi Teaching and Referral Hospital, Eldoret, Kenya

OTHER RELEVANT EXPERIENCES

05/2023- **Care Coordination Transformation Committee, HealthierHere, Seattle, WA**
 01/2023- **Affiliate Assistant Professor, Department of Global Health, University of Washington**
 05/2022- Board of Directors, Timmy Global Health, Indianapolis, IN
 03/2022- **Community Advisory Council, Health Equity Zone Initiative, WA Department of Health**
 11/2021-06/2022 **HIV Planning Council, King County, WA**
 07/2019-12/2021 **President, Asian Pacific Islander Alumni Association, Indiana University, Bloomington, IN**
 03/2018 Panelist and series of meetings with congresspeople, NCD Hill Briefing, Washington DC

SELECT FUNDED IMPLEMENTATION PROJECTS

HealthierHere Grant 8/2022-
 Collaboration with SeaMar clinic to provide fresh produce to largely immigrant community at clinic visits
 Role: Project lead (Solid Ground)

Ryan White HIV/AIDS Program - HRSA 6/2021-6/2022
 Medical case management, medical transportation, food and nutrition, dental, housing
 Role: Project lead (Lifelong)

Union for International Cancer Control Grant 01/2016-06/2017
Breast Cancer Associations in Rwanda; Proof-of-concept implementation project
 Role: PI (Partners In Health)

SELECT PUBLICATIONS (Full list of publications: <https://tinyurl.com/2eo9qh5l>)

Park PH, Shyirambere C, Kateera F, ...Hirschhorn L. Implementing Cancer Care in Rwanda: Capacity Building for Treatment and Scale-Up. *Sustainability*. 2021; 13(13):7216. <https://doi.org/10.3390/su13137216>

Neal C, Rusangwa C, Borg R, Mugunga JC, Kennell-Heiling S, Shyirambere C, Pritchett N, Muhayimana C, Ntakirutimana E, Tapela N, **Park PH**, Shulman LN, Mpunga T. Cost of Treating Pediatric Cancer at the Butaro Cancer Center of Excellence in Rwanda. *J Glob Oncol*. 2018 Nov;4:1-7.

Tuyishime E, **Park PH**, Rouleau D, et al. Implementing the World Health Organization Safe Childbirth Checklist in a District Hospital in Rwanda. *Matern Health Neonatol Perinatol*. 2018 Apr 4;4:7. Epub 2018 Apr 4.

Ndayisaba A, Harerimana E, ...**Park PH**. Clinical mentorship and quality improvement program to manage type 2 diabetes in rural Rwanda. *J Diabetes Res*. 2017; 2017:2657820.

Park PH, Wambui CK, Otieno S, et al. Improving diabetes management and cardiovascular risk factors through peer-led self-management support groups in western Kenya. *Diab Care*. 2015; 38(8):e110-111.

Park PH, Holland DP, Wade A, et al. Public health costs for tuberculosis suspects in Wake County, North Carolina, United States. *Int J Tuberc Lung Dis*. 2013 Jun;17(6):759-63.

Goswami ND, Hecker EJ, Vickery C, Ahearn MA, Cox GM, Holland DP, Naggie S, Piedrahita C, Mosher A, Torres Y, Norton BL, Suchindran S, **Park PH**, Turner D, Stout JE. Geographic information system-based screening for TB, HIV, and syphilis (GIS-THIS): a cross-sectional study. *PLoS One*. 2012;7(10):e46029.

LANGUAGES

English (native), Spanish (professional working proficiency), Korean (limited working proficiency), Swahili (elementary proficiency)

Housing Levy Oversight Committee

Thirteen Members: Pursuant to Ordinance 126837, all subject to City Council confirmation.

- 6 City Council-appointed
 - Position 8 (City employee): Seven-year term
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Roster:

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3	F	5	4.	Member	Denise Rodríguez	1/1/24	12/31/25	1	Mayor
2	F	5	5.	Member	Patience M. Malaba	1/1/24	12/31/26	1	Mayor
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6	M	N/A	12.	Member	Noah Fay	1/1/24	12/31/26	1	Council
1	M	2	13.	Member	Paul H. Park	1/1/24	12/31/26	1	Council

SELF-IDENTIFIED DIVERSITY CHART

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Mayor	2	5	0	0	1	1	1	1	0	2	0	0	1
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Other													
Total	4	9	0	0	2	3	1	1	0	4	0	0	2

Key:

*D List the corresponding Diversity Chart number (1 through 9)

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RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text


File #: Appt 02713, **Version:** 1

Appointment of Traci A. Ratzliff as member, Housing Levy Oversight Committee, for a term to December 31, 2030.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Traci A. Ratzliff</i>		
Board/Commission Name: <i>Housing Levy Oversight Committee</i>		Position Title: <i>Council representative</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other:	Term of Position: * 1/1/2024 to 12/31/2030 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: <i>Edmonds</i>	Zip Code: <i>98026</i>	Contact Phone No.: [REDACTED]
Background: <i>Traci Ratzliff is a Legislative Analyst for the Seattle City Council’s Central Policy staff. She has worked for the Council for 25 years. Her primary policy portfolio includes Housing and Parks. She has been the Council’s lead analyst on four of the last six Housing Levy ballot measures and has worked on other key housing policies, including: the 2012 Yesler Terrace Redevelopment Plan; 2019 Fort Lawton Redevelopment Plan; and the Multi-Family Tax Exemption Program.</i>		
Authorizing Signature (original signature): 	Appointing Signatory: <i>Teresa Mosqueda</i> <i>Councilmember</i>	
Date Signed (appointed): 11/21/2023		

*Term begin and end date is fixed and tied to the position and not the appointment date.

TRACI A. RATZLIFF

SUMMARY OF QUALIFICATIONS

- Strategic policy advisor to City Council with extensive experience working on policy and budget issues.
- Experienced facilitator able to work effectively with a diverse group of elected officials, staff and stakeholders to develop and structure creative, workable solutions to complex issues.
- Excellent judgment, interpersonal, and organizational skills.
- Able to clearly communicate complex or technical information to a range of audiences.
- In-depth knowledge of parks, housing, homelessness, community and economic development, budget, and other governmental issues.

PROFESSIONAL EXPERIENCE

CITY OF SEATTLE, LEGISLATIVE DEPARTMENT, Seattle, Washington

Legislative Analyst, Seattle City Council Central Staff, February 1998 to Present

- Report to nine independent elected officials. Provide strategic advice to address multiple objectives in highly political environment.
- Develop, analyze, and review City Council legislative initiatives and legislation, programs and policies proposed by the Executive.
- Present information, analysis, and recommendations on legislative proposals at Council Committee meetings.
- Lead policy analyst on major projects, including:
 - Parks:** 2023-2028 Seattle Park District Six-Year Spending Plan; 2016 Community Center Strategic Plan; 2016 Review of Parks maintenance practices, policies, and staffing; 2015 Review of Parks lease and concession agreements.
 - Community Development and Housing:** 2002, 2009, 2016 and 2023 Housing Levy ballot measures; 2012 Yesler Terrace Redevelopment Plan; 2008 Fort Lawton Redevelopment Plan; Development of and revisions to the Multi-Family Tax Exemption Program; Development of New Markets Tax Credit Program and Policies.
- Review and analyze budgets for Department of Parks and Recreation, and the Office of Housing,
- Developed and managed City Council budget review process for nine years.

WASHINGTON STATE SENATE, OLYMPIA WASHINGTON

Senior Legislative Analyst, Senate Committee Services, 1993 - 1998

- Advised legislators on policy, regulatory, legal and funding issues related to: Housing, economic development, commercial and tribal gambling, horse-racing industry, liquor regulations and licensing, business licensing, banking and financial institutions, technology development.
- Worked with elected officials, departments, and the public to develop legislation.
- Drafted, analyzed, and reviewed legislation to implement policies and programs in a variety of public policy areas.
- Presented information and analysis on legislative proposals at Senate Committee meetings.

EDUCATION AND PROFESSIONAL DEVELOPMENT

UNIVERSITY OF WASHINGTON GRADUATE SCHOOL OF PUBLIC AFFAIRS, Seattle, Washington
Master's in Public Administration, 1991

SEATTLE PACIFIC UNIVERSITY, Seattle, Washington
Bachelor of Arts in Sociology, 1988

Housing Levy Oversight Committee

Thirteen Members: Pursuant to Ordinance 126837, all subject to City Council confirmation.

- 6 City Council-appointed
 - Position 8 (City employee): Seven-year term
 - Positions 9 and 10: Two-year terms*
 - Positions 11, 12, and 13: Three-year terms
- 7 Mayor-appointed
 - Position 1 (City employee): Seven-year term
 - Position 2, 3, and 4: Two-year terms*
 - Positions 5, 6, and 7: Three-year terms

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Roster:

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9	F	4	1.	Mayor representative	Cara Kadoshima Vallier	1/1/24	12/31/30	1	Mayor
6	F	3	2.	Member	Ann T. Melone	1/1/24	12/31/25	1	Mayor
6	F	6	3.	Member	Dan Wise	1/1/24	12/31/25	1	Mayor
3	F	5	4.	Member	Denise Rodríguez	1/1/24	12/31/25	1	Mayor
2	F	5	5.	Member	Patience M. Malaba	1/1/24	12/31/26	1	Mayor
1	M	3	6.	Member	Joel C. Ing	1/1/24	12/31/26	1	Mayor
4	M	N/A	7.	Member	James W. Lovell	1/1/24	12/31/26	1	Mayor
6	F	N/A	8.	Council representative	Traci A. Ratzliff	1/1/24	12/31/30	1	Council
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6	M	N/A	12.	Member	Noah Fay	1/1/24	12/31/26	1	Council
1	M	2	13.	Member	Paul H. Park	1/1/24	12/31/26	1	Council

SELF-IDENTIFIED DIVERSITY CHART

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Mayor	2	5	0	0	1	1	1	1	0	2	0	0	1
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Other													
Total	4	9	0	0	2	3	1	1	0	4	0	0	2

Key:

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- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text

File #: Appt 02714, **Version:** 1

Appointment of Denise Rodriguez as member, Housing Levy Oversight Committee, for a term to December 31, 2025.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Denise Rodríguez</i>		
Board/Commission Name: <i>Housing Levy Oversight Committee</i>		Position Title: <i>Member</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:	Term of Position: * 1/1/2024 to 12/31/2025 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: <i>Greenwood</i>	Zip Code: <i>98117</i>	Contact Phone No.: [REDACTED]
Background: <i>Denise Rodriguez has been with Washington Homeownership Resource Center (WHRC) since May 2015, first as Deputy Director and, since February 2019, as Executive Director. Prior to her work with WHRC, Denise was a program manager, financial educator, and leader in the financial empowerment and stability field for over ten years. She has a Bachelor of Science in Psychology from University of Florida and both a Master of Public Administration and a Master of Arts in International Studies from University of Washington. Denise became a homeowner in April 2013 thanks to the Washington State Housing Finance Commission's Home Advantage First Mortgage, Home Advantage Down Payment Assistance Second Mortgage, and Mortgage Credit Certificate.</i>		
Authorizing Signature (original signature): <i>Bruce A. Harrell</i> Date Signed (appointed): 11/21/2023		Appointing Signatory: <i>Bruce A. Harrell</i> <i>Mayor</i>

*Term begin and end date is fixed and tied to the position and not the appointment date.

Professional Profile

As an experienced asset-building professional, I can leverage a well-rounded portfolio of program, management, communication, and fundraising skills to engage employees, partners, and the Board towards mission fulfillment.

Relevant Work Experience

- **Executive Director** • Washington Homeownership Resource Center • Shoreline, WA • February 2019 to present
- **Deputy Director** • Washington Homeownership Resource Center • Shoreline, WA • April 2015 to February 2019
- **Director of Operations** • Washington Low Income Housing Alliance • Seattle, WA • Oct 2012 to present
- **Bank On Washington Program Manager** • WA Asset Building Coalition • Seattle, WA • April 2011 to July 2012
- **Community Outreach Director** • Apprisen Financial Advocates • Bellevue, WA • June 2009 to April 2011
- **Vote Corps Manager** • Obama/Biden Campaign for Change • Cuyahoga County, Ohio • Sept 2008 to Nov 2008
- **Graduate Fellow Policy Analyst** • City of Seattle Legislative Department • Seattle, WA • July 2007 to July 2008
- **Research Assistant** • West Coast Poverty Center • University of Washington • Sept 2006 to June 2007
- **Sybil Jacobs Executive Leadership Intern** • Office of the Governor Chris Gregoire • June 2006 to September 2006

Community Leadership Experience

- **Washington State Racial Disparities in Homeownership Workgroup** • Oct 2021 to Sept 2022
- **Washington Homeownership Resource Center Board Member** • May 2014 to April 2015
- **Tribal Housing Assistance Team** • June 2009 to April 2011
- **Washington Asset Building Coalition (WABC)** • November 2008 to April 2011
- **Seattle-King County Asset Building Collaborative (SKCABC)** • November 2008 to April 2011
- **President** • Pi Alpha Alpha • Evans School of Public Policy & Governance • September 2007 to June 2008
- **Senator** • Graduate and Professional Student Senate (GPSS) • UW • Sept 2006 to June 2008
- **Finance Senator** • Graduate and Professional Student Senate (GPSS) • UW • Sept 2006 to June 2007

Education

- **Master of Arts** • Henry M. Jackson School of International Studies • University of Washington - Seattle • June 2008
- **Master of Public Administration (with honors)** • Daniel J. Evans School of Public Policy and Governance • June 2008
- **Bachelor of Science in Psychology** • University of Florida • May 1996

Skills, Abilities, and Training

- **National Community Development Lending School Certificate** - March 2012
- **Coaching for Prosperity Financial Coaching Training** - August 2011
- **HomeSight Home Finance Interpreter Training** - April 2010
- **WSHFC Home Buyer Education Instructor Training** - 2009 and 2015

Housing Levy Oversight Committee

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6	F	6	3.	Member	Dan Wise	1/1/24	12/31/25	1	Mayor
3	F	5	4.	Member	Denise Rodríguez	1/1/24	12/31/25	1	Mayor
2	F	5	5.	Member	Patience M. Malaba	1/1/24	12/31/26	1	Mayor
1	M	3	6.	Member	Joel C. Ing	1/1/24	12/31/26	1	Mayor
4	M	N/A	7.	Member	James W. Lovell	1/1/24	12/31/26	1	Mayor
6	F	N/A	8.	Council representative	Traci A. Ratzliff	1/1/24	12/31/30	1	Council
2	F	2	9.	Member	Febben Fekadu	1/1/24	12/31/25	1	Council
9	F	4	10.	Member	Sunaree Marshall	1/1/24	12/31/25	1	Council
2	F	N/A	11.	Member	Andrea Caupain Sanderson	1/1/24	12/31/26	1	Council
6	M	N/A	12.	Member	Noah Fay	1/1/24	12/31/26	1	Council
1	M	2	13.	Member	Paul H. Park	1/1/24	12/31/26	1	Council

SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	5	0	0	1	1	1	1	0	2	0	0	1
Council	2	4	0	0	1	2	0	0	0	2	0	0	1
Other													
Total	4	9	0	0	2	3	1	1	0	4	0	0	2

Key:

- *D List the corresponding Diversity Chart number (1 through 9)
- **G List gender, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text


File #: Appt 02715, **Version:** 1

Appointment of Andrea Caupain Sanderson as member, Housing Levy Oversight Committee, for a term to December 31, 2026.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Andrea Caupain Sanderson</i>		
Board/Commission Name: <i>Housing Levy Oversight Committee</i>		Position Title: <i>Member</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other:		Term of Position: * 1/1/2024 to 12/31/2026 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: <i>Skyway (unincorporated King County)</i>	Zip Code: <i>98178</i>	Contact Phone No.: [REDACTED]
Background: <i>Andrea Caupain Sanderson is co-founder and co-executive director of the BIPOC Executive Directors Coalition, a multi-cultural, statewide collaborative of nonprofit leaders of color who are uniting through healing and advocacy to generate shared abundance in communities. Andrea is also one of four architects of the Black Future Co-op Fund, Washington’s first cooperative philanthropy created by and for Black people to ignite Black generational wealth, health, and well-being.</i> <i>For over 25 years, Andrea has worked to advance racial and social justice for people across Washington state. Most recently, she served as CEO of Byrd Barr Place, a historically Black organization that empowers people to live healthy, prosperous lives through essential services and advocacy. In addition, Andrea serves on the boards of Craft3, Crescent Collaborative, and Lorna Jordan Foundation, as well as a steering committee member of Equitable Recovery and Reconciliation Alliance, (ERRA). Andrea earned an MPA and a BA from The Evergreen State College.</i>		
Authorizing Signature (original signature):  Date Signed (appointed): 11/21/2023		Appointing Signatory: <i>Teresa Mosqueda</i> <i>Councilmember</i>

*Term begin and end date is fixed and tied to the position and not the appointment date.

Andrea Caupain Sanderson

EDUCATION

M.P.A., The Evergreen State College, Olympia, WA June 2004
B.A., Political Economy, The Evergreen State College, Olympia, WA
June 1997

EMPLOYMENT

Co-Executive Director, BIPOC ED Coalition of Washington, Seattle WA
6/2020 – Present

- Develop and execute the vision and strategy to achieve the organization's mission. Identify and prioritize goals and lead the team in achieving key outcomes
- Provide leadership and management for all aspects of the organization, including finance, operations, human resources, and program development. Foster a positive and inclusive work culture that promotes collaboration, innovation, and accountability
- Lead fundraising efforts by cultivating relationships with donors, and strategic partners. Develop and implement strategies to secure funding from complementary sources.
- Build strong relationships with community leaders, like organizations and coalitions. Represent the organization publicly and advocate for policy changes that enhance the nonprofit sector

Chief Executive Officer, Byrd Barr Place, Seattle, WA.
10/08 – 6/2023

Leadership

- Built and maintained strong relationships with external stakeholders and partner organizations
- Provided direction on policy issues relevant to the agency
- Developed strategies for the agency in partnership with the Board of Directors
- Sustained a positive and productive organizational culture that helps attract, develop, and retain excellent staff

Management

- Directly supervised the agency's senior leadership team, which included the CFO, COO, Administrative Manager and Program Director
- Maintained the agency's professional standards

- Ensured on-going adherence to contractual and regulatory obligations
- Strengthened existing programs to enhance their long-term viability
- Facilitated on-going communication among front-line staff, supervisors, managers, and directors

Finance and Fundraising

- Developed annual budget in partnership with the CFO and Board of Directors
- Oversaw the financial performance of the agency
- Maintained and enhance relationships with existing funders
- Identified, cultivated, solicited, and stewarded new sources of funding for the agency

Board Engagement

- Served as the primary conduit between Board members and the agency's staff, volunteers, supporters, and clients
- Provided Board members with information, tools, and resources that enabled them to effectively govern and support the agency

Director of Operations, Byrd Barr Place, Seattle, WA 10/2003 – 10/2008

Human Resources

- Coordinated with Executive Director and Board of Directors to develop and institute HIPPA, EEO, ADA, and OSHA compliant HR policies and procedures to encourage well trained and motivated staff
- Consulted with Executive Director in making hiring and termination decisions with regard to agency goals
- Responsible for all functions relating to human resources including staff recruitment, researching and administering employee benefits, staff training, conducting performance evaluations, managing insurance claims, and maintaining personnel files
- Maintained a strong working relationship with Office and Professional Employees International Union (OPEIU) representatives.

Operations

- Monitored and evaluated all programs to ensure satisfactory achievement of contractual outcomes
- Identified and equipped managers with training resources and fixed assets to effectively direct staff in meeting program objectives
- Responsible for negotiating and executing rental agreements for tenants of CAMP real estate properties
- Solicited and approved bids for contracted service agreements

**COMMUNITY
SERVICE**

Resource Development

- Coordinated all aspects of annual Gala and Community Christmas Party including agenda, budgets, and workflow
- Initiated fund development strategies that resulted in full sponsorship of agency events
- Recruited and maintain active volunteer pools through partnerships with local organizations

Legislative Liaison, Washington State Governor's Commission on African American Affairs, Olympia, WA

5/1998 – 11/2002

- Provided analytical assistance to the director on Commission programs, policies, and issues
- Facilitated development and implementation of agency projects
- Assisted the Director and Commissioners in developing, adopting and implementing strategic work plan
- Developed biennial and supplemental budget proposals
- Supervised internal operations of the organization
- Supervised and delegated assignments to staff

Board Member – Crescent Collaborative, 2016 - present

Board Member – Craft3, 2020 – present

Trustee – Lorna Jordan Foundation 2022 – present

Housing Levy Oversight Committee

Thirteen Members: Pursuant to Ordinance 126837, all subject to City Council confirmation.

- 6 City Council-appointed
 - Position 8 (City employee): Seven-year term
 - Positions 9 and 10: Two-year terms*
 - Positions 11, 12, and 13: Three-year terms
- 7 Mayor-appointed
 - Position 1 (City employee): Seven-year term
 - Position 2, 3, and 4: Two-year terms*
 - Positions 5, 6, and 7: Three-year terms

*Subsequent appointees to the Oversight Committee shall each serve for a term expiring three years after the expiration of the initial term for the position.

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
9	F	4	1.	Mayor representative	Cara Kadoshima Vallier	1/1/24	12/31/30	1	Mayor
6	F	3	2.	Member	Ann T. Melone	1/1/24	12/31/25	1	Mayor
6	F	6	3.	Member	Dan Wise	1/1/24	12/31/25	1	Mayor
3	F	5	4.	Member	Denise Rodríguez	1/1/24	12/31/25	1	Mayor
2	F	5	5.	Member	Patience M. Malaba	1/1/24	12/31/26	1	Mayor
1	M	3	6.	Member	Joel C. Ing	1/1/24	12/31/26	1	Mayor
4	M	N/A	7.	Member	James W. Lovell	1/1/24	12/31/26	1	Mayor
6	F	N/A	8.	Council representative	Traci A. Ratzliff	1/1/24	12/31/30	1	Council
2	F	2	9.	Member	Febben Fekadu	1/1/24	12/31/25	1	Council
9	F	4	10.	Member	Sunaree Marshall	1/1/24	12/31/25	1	Council
2	F	N/A	11.	Member	Andrea Caupain Sanderson	1/1/24	12/31/26	1	Council
6	M	N/A	12.	Member	Noah Fay	1/1/24	12/31/26	1	Council
1	M	2	13.	Member	Paul H. Park	1/1/24	12/31/26	1	Council

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Mayor	2	5	0	0	1	1	1	1	0	2	0	0	1
Council	2	4	0	0	1	2	0	0	0	2	0	0	1
Other													
Total	4	9	0	0	2	3	1	1	0	4	0	0	2

Key:

- *D List the corresponding Diversity Chart number (1 through 9)
- **G List gender, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text

File #: Appt 02716, **Version:** 1

Appointment of Cara Kadoshima Vallier as member, Housing Levy Oversight Committee, for a term to December 31, 2030.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Cara Kadoshima Vallier</i>		
Board/Commission Name: <i>Housing Levy Oversight Committee</i>		Position Title: <i>Mayor representative</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:	Term of Position: * 1/1/2024 to 12/31/2030 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: <i>Ravenna</i>	Zip Code: <i>98115</i>	Contact Phone No.: [REDACTED]
Background: <i>Cara Kadoshima Vallier is an Operations Manager for the Mayor’s Office working for the Deputy Mayor of Housing and Homelessness. Her work is cross-cutting and involves interdepartmental efforts to address issues surrounding homelessness and housing. She has worked on matters pertaining to legislation, funding for affordable housing development, and planning at the City of Seattle since 2019. Cara has an MPP (Master of Public Policy) from the University of California, Los Angeles.</i>		
Authorizing Signature (original signature): <i>Bruce A. Harrell</i> Date Signed (appointed): 11/21/2023	Appointing Signatory: <i>Bruce A. Harrell</i> <i>Mayor</i>	

*Term begin and end date is fixed and tied to the position and not the appointment date.

Professional Experience

Operations Manager, Office of the Mayor, City of Seattle. March 2022 - present. Shepherd ideas and proposals from departments into objectives and outcomes. Evaluate and assist in development and implementation of policies to address the complex issues of affordable housing and the City's response to homelessness under leadership of the Deputy Mayor of Housing and Homelessness. Prepare presentations and decision memos for Mayoral review on policy proposals and legislation. Represent the Mayor's Office on the [Housing Levy Oversight Committee](#), assist in development of successful 2023 Levy renewal, coordinate Comprehensive Plan actions with OPCD and Mayor's Office, track state legislative agenda, assist with Council Relations; interim project management of interdepartmental Unified Care Team development.

Legislative Aide for Seattle City Councilmember, City of Seattle. November 2019 - February 2022. Develop priorities and champion legislative solutions, research and perform outreach to key stakeholders, craft informed talking points in areas including economic development, homelessness, housing, technology, and education. Managed equity-focused [Internet for All Resolution](#) implementation, drafted pragmatic amendments to improve complicated renter's rights legislation; efficiently guided large body of Surveillance Ordinance SIR reports; constituent responses, U District BIA renewal.

Executive Assistant to Bill and Paula Clapp. 2017- November 2019. Managed charitable contributions for active philanthropists. Conducted system oversight, research, events, board preparations. Initiated improved cross team communication, liaison with funder organizations: SIF, Seattle Foundation, Stolen Youth, and Global WA.

Policy Analyst/Paralegal, Tupper Mack Wells. 2008 - 2016. Focused on data and analysis of local, state, and national policy and governmental agency decisions regarding land use, environmental issues, and shoreline matters for public and private clients. Researched legal decisions and policy, permitting, and legislation. Oversaw firm communications.

Policy Consultant, McCabe & Company. 2002 - 2006. Advised and represented a wide range and variety of governmental and private entities on contentious land use and environmental matters throughout the permitting process before the California Coastal Commission, a statewide regulatory body. Provided skillful expertise in public policy analysis, land use planning and strategy development on client teams with city managers, planners, and developers.

Political Fundraiser, Morgan & Associates. 1999 - 2000. Coordinated events for progressive candidates in Los Angeles. Tracked goals, oversaw volunteer team for environmental and LGBTQ leader's successful campaign for State Sen. Sheila Kuehl; Led successful campaign for Fran Pavley (retired CA State Sen.), champion of climate/environmental issues.

Paralegal, City of Seattle City Attorney's Office, Civil Division. 1992 - 1997. As the Environmental Protection Section's sole paralegal, managed \$40 million Superfund cost recovery action for Midway landfill; developed computer database for complex litigation; participated in successful mediation and settlement negotiations with over 20 parties. Conducted research for Tort lawsuits; assisted with challenges to City legislation at the Court of Appeals. Played key role in jury selection *voir dire* in Superior Court cases.

Education

University of California, Los Angeles. **Master of Public Policy**. Student Government Leader, Departmental Honor: *Outstanding Leadership*. Contributor to visiting professor VP Al Gore's book "Joined at the Heart" for cultural policy and preservation of the Japanese-American community and history in West LA.

University of Washington. **Bachelor of Arts in Sociology**. Recipient of leadership and academic scholarships, including from Japanese American Citizens League (Seattle Chapter JACL).

Professional Development

Short Course on Local Planning, 2021 an overview of the complex mix of land use planning laws that work together to support land-use decision-making in Washington state re comprehensive planning and plan implementation under the Growth Management Act. Public disclosure liaison lead **Washington Association of Public Records Officers, 2021**.

Boards and Commissions

Northwest Girl Choir. Equity and Outreach Committee, Seattle. 2016-2021.

The Wild and Scenic Institute. Board of Directors, and Annual Hike, Bike & Boat event, Seattle. 2009-2017. Capacity building advisor, plan programs for disadvantaged youth, including unsheltered, refugee & at-risk youth.

Los Angeles League of Conservation Voters (LALCV). Board of Directors, Los Angeles. 2005-2006. Worked with community groups to determine local "green goals" and environmental justice initiatives.

Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW). Implementation Task Force, City of Los Angeles. 2003-2004. Appointed by now-Mayor (then-Councilmember) Garcetti to provide policy guidance regarding implementation of equal rights ordinance in City of LA departments.

Little Tokyo Service Center. Board of Directors. Los Angeles. 2002-2005. Cultural and Community Preservation Research Committee. Focused on heritage preservation of the Japanese-American community in LA.

Volunteer Roles

Keynote panelist in 2023, mentor in 2022 and 2021 at World Affairs Council Young Professionals International Network (YPIN) **Annual International Women's Day Speed Mentorship event**. **Parent Association Representative**, 2006-2019. **Stolen Youth**. Annual Event Volunteer, 2017-2019 **InvestEd**. Annual Event Volunteer, 2013-2017. **Neighborhood Legal Clinic**. Intake and Referral for Free Legal Help, 1994-1996. **Central Area Youth Association** (CAYA). Tutor and Database Administrator, 1992-1993.

References gladly provided upon request

Housing Levy Oversight Committee

Thirteen Members: Pursuant to Ordinance 126837, all subject to City Council confirmation.

- 6 City Council-appointed
 - Position 8 (City employee): Seven-year term
 - Positions 9 and 10: Two-year terms*
 - Positions 11, 12, and 13: Three-year terms
- 7 Mayor-appointed
 - Position 1 (City employee): Seven-year term
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Roster:

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9	F	4	1.	Mayor representative	Cara Kadoshima Vallier	1/1/24	12/31/30	1	Mayor
6	F	3	2.	Member	Ann T. Melone	1/1/24	12/31/25	1	Mayor
6	F	6	3.	Member	Dan Wise	1/1/24	12/31/25	1	Mayor
3	F	5	4.	Member	Denise Rodríguez	1/1/24	12/31/25	1	Mayor
2	F	5	5.	Member	Patience M. Malaba	1/1/24	12/31/26	1	Mayor
1	M	3	6.	Member	Joel C. Ing	1/1/24	12/31/26	1	Mayor
4	M	N/A	7.	Member	James W. Lovell	1/1/24	12/31/26	1	Mayor
6	F	N/A	8.	Council representative	Traci A. Ratzliff	1/1/24	12/31/30	1	Council
2	F	2	9.	Member	Febben Fekadu	1/1/24	12/31/25	1	Council
9	F	4	10.	Member	Sunaree Marshall	1/1/24	12/31/25	1	Council
2	F	N/A	11.	Member	Andrea Caupain Sanderson	1/1/24	12/31/26	1	Council
6	M	N/A	12.	Member	Noah Fay	1/1/24	12/31/26	1	Council
1	M	2	13.	Member	Paul H. Park	1/1/24	12/31/26	1	Council

SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	5	0	0	1	1	1	1	0	2	0	0	1
Council	2	4	0	0	1	2	0	0	0	2	0	0	1
Other													
Total	4	9	0	0	2	3	1	1	0	4	0	0	2

Key:

- *D List the corresponding Diversity Chart number (1 through 9)
- **G List gender, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text

File #: Appt 02717, **Version:** 1

Appointment of Dan Wise as member, Housing Levy Oversight Committee, for a term to December 31, 2025.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Dan Wise</i>		
Board/Commission Name: <i>Housing Levy Oversight Committee</i>		Position Title: <i>Member</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:	Term of Position: * 1/1/2024 to 12/31/2025 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: <i>Crown Hill</i>	Zip Code: <i>98117</i>	Contact Phone No.: [REDACTED]
Background: <i>Dan Wise has spent over two decades working with people impacted by poverty and housing instability in the greater Seattle area. Her work has included advocating for social justice, developing programs and initiatives to address the crisis of poverty in our region, and consulting on the development of affordable housing. She is the Deputy Director of Catholic Community Services of King County. In addition to this position, she teaches policy classes at the University of Washington School of Social Work graduate program. She is a founding board member of the Aurora Commons; a refuge for people experiencing housing instability in north Seattle.</i>		
Authorizing Signature (original signature): <i>Bruce A. Harrell</i> Date Signed (appointed): 11/21/2023		Appointing Signatory: <i>Bruce A. Harrell</i> <i>Mayor</i>

*Term begin and end date is fixed and tied to the position and not the appointment date.

EXPERIENCE

Catholic Community Services of King County, Seattle, WA 1999 to Present

Agency Director

Provided leadership and oversight for programs working with single adults, veterans and families in poverty throughout King County.

Programs include:

- Rental Assistance and Prevention Programs: Housing and Essential Needs Program, Emergency Assistance, Supportive Services for Veteran Families, Rapid Re-housing and Diversion
- Transitional housing Programs: Katherine's House; Rita's House; Michael's Place
- Day Centers: Kent Community Engagement Center, Federal Way Day Center
- Enhanced Shelters: Bridge enhanced shelter, The Inn, South King County shelters
- Permanent Housing: Palo Studios; Cedar Park, Sunset Court
- Other programs: Social Service Provider Academy, Tenant Law Center, ASSET training program, LIFT transportation

Director Responsibilities:

- Supervise service and management staff of programs.
- Oversee \$60,000,000 of funding annually across programs.
- Manage Federal, State, County and local municipal government contracts.
- Directly supervise 14 managers/directors who work with approximately 500 program staff.
- Develop operating and service budgets for new and existing programs.
- Cultivate relationships with private donors.
- Work with staff to improve data collection and reporting.
- Advocate for system change on local and statewide levels.
- Write applications for both government and private funding.

Community Initiatives and Program Development Responsibilities:

- Represent the agency on the King County All Home System Performance Committee
- Represent the agency on policy conversations with the King County Coordinated Entry for All team for chronically homeless adults and Veterans.
- Provide support to the housing development team on new housing projects.
- Work with architects and contractors to ensure the facilities meet the service needs of clients.
- Develop operating pro formas and service budgets.
- Write applications for government funding.
- Write job descriptions and operating policies.
- Meet with neighborhood groups to discuss the new program
- Develop and implement service models in new programs.

Prior Agency Roles

- Director of Homeless Services
- Program Director and Services Manager of Aloha Inn transitional housing program for homeless adults.
- Coordinated the implementation of the local Homeless Information Management System in fourteen programs
- Designed, developed and implemented twelve new programs for people in poverty

Dan Wise, MSW

University of Washington School of Social Work, Seattle, WA 2020 to present

- Part time instructor in MSW program
- Health Policy class focused on health/mental health policy issues
- Provided both in-person and online instruction

Seattle/King County Coalition on Homelessness, Seattle, WA prior position

- Served as Co-chair of the organization for two years, served on the Steering Committee for 9 years
- Coordinated the nationally recognized annual One Night Count of people who are homeless, an event that includes 700+ volunteers
- Secured funding for the first Executive Director position for the organization
- Initiated successful advocacy campaigns to retain and/or increase services for people who are homeless
- Organized the Racial Justice Initiative, Outreach and Encampment Taskforce on Homelessness, and the Case Manager Training initiative

Food Lifeline, Shoreline, WA prior position

- Built relationships with current and prospective donors
- Coordinated the logistics of food and in-kind donations
- Oversaw donor acknowledgement and record keeping

The Committee to End Elder Homelessness (now HEARTH), Boston, MA prior position

- Assisted development office with grant writing and fundraising
- Developed outreach client data management system and organized agency's helpline initiative

EDUCATION

Master of Social Work

Boston University School of Social Work, Boston, MA

Concentration in human service management, program planning and community organizing

Bachelor of Science, Social Work, cum laude

Southern Connecticut State University, New Haven, CT

Awards, accomplishments and notable trainings

- Founding board member of the Aurora Commons
- Recipient of the President's Award from Catholic Community Services
- Recipient of the Seattle Mayor's Award for Human Services
- Successfully championed effort to change state law regarding criminal background checks (Senate Bill 6167)
- Implemented a countywide homeless prevention program that keeps over 1,000 people each month in housing.
- Current member of the Homeless Advisory Committee for Housing Development Consortium
- Recipient of a Excellence in Service Award from CCS
- Rental Housing Development Finance training course: National Development Council
- Computer Spreadsheet Analysis for Housing training course: National Development Council

Housing Levy Oversight Committee

Thirteen Members: Pursuant to Ordinance 126837, all subject to City Council confirmation.

- 6 City Council-appointed
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Roster:

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2	F	5	5.	Member	Patience M. Malaba	1/1/24	12/31/26	1	Mayor
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					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	5	0	0	1	1	1	1	0	2	0	0	1
Council	2	4	0	0	1	2	0	0	0	2	0	0	1
Other													
Total	4	9	0	0	2	3	1	1	0	4	0	0	2

Key:

- *D List the corresponding Diversity Chart number (1 through 9)
- **G List gender, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text

File #: Res 32116, **Version:** 2

CITY OF SEATTLE

RESOLUTION _____

A RESOLUTION relating to the City’s annual budget process; updating modified biennial budgeting processes; establishing guidelines for mid-year budget changes; establishing data sharing and reporting requirements; and superseding Resolutions 28885 and 31954.

WHEREAS, chapter 35.32A of the Revised Code of Washington (RCW) provides the framework for adoption

of The City of Seattle’s annual budget, further guided by Resolution 28885, adopted in 1994; and

WHEREAS, Resolution 28885 established a modified biennial budget process beginning in 1995; and

WHEREAS, since 1995, every two years the Council and Mayor have adopted a budget for the following year and endorsed a budget for the year following; and

WHEREAS, appropriations have always been adopted on an annual basis under chapter 35.32A RCW; and

WHEREAS; the City process to develop and approve the annual budget in the second year of the modified biennial budget process are similar to the first year of the biennium; and

WHEREAS, in 2020, the City Council and Mayor adopted Resolution 31954, suspending the modified biennial budget process for the 2020-2021 biennium; and

WHEREAS, via Resolution 31954, the Council requested that the City Budget Office (CBO) and the Department of Finance and Administration Services (FAS), in consultation with Council Central Staff, evaluate and report on both the near- and long-term solutions that allow for sufficient and transparent budget planning; and

WHEREAS, the City’s supplemental and carryforward budget processes have broadly utilized RCW 35.32A.060, which allows appropriating funds mid-year to meet the needs of the city “for which insufficient or no appropriations have been made due to causes which could not reasonably have been

foreseen at the time of the making of the budget”; and

WHEREAS, this broad application of the state budget act has resulted in increasingly time-intensive supplemental and carryforward budget processes; and

WHEREAS, the City has limited resources for fiscal analysis, budget monitoring, and preparing plans for how to optimally invest the City’s financial resources to address community needs; and

WHEREAS, defined guidelines for mid-year budget changes, that encourage City departments to adhere to their biennial appropriations when possible while also allowing the City to adapt to emerging community needs and circumstances when needed can help the City realize more sustainable service levels; and

WHEREAS, in 2023, the Council and the Executive, established new guidelines for the odd-year mid-biennium budget development and review processes that aligns practice to the policy outlined in Resolution 28885; and

WHEREAS, Statement of Legislative Intent (SLI) LEG-322-A-001-2023, requested recommendations from a Council Central Staff (CS) and the City Budget Office (CBO) workgroup related to the annual budget process and treatment of General Fund planning reserves; and

WHEREAS, Seattle, like all public bodies, grapples with the issue of how to appropriately reserve resources for current year and future needs when there are aspects of confidentiality and/or lack of precise cost information at the time of budgeting and Seattle’s current practice for addressing this issue is through planning reserves, for which there are no formal policies in place; and

WHEREAS the response to SLI LEG-322-A-001-2023 includes eight joint recommendations from CS and CBO intended to increase transparency in City budgeting, reporting, and use of City resources; and

WHEREAS, adopting a new resolution to guide the City’s budget processes and policies related to the planning reserves will memorialize those recommendations and the new budget processes implemented in the 2023-2024 biennium; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEATTLE, THE MAYOR

CONCURRING, THAT:

Section 1. Citywide biennial budgeting. A biennium consists of an odd-numbered year and the following even-numbered year (Year 1 and Year 2, respectively). Budget processes for Year 1 and Year 2 occur in the fall preceding each of those years. In the fall preceding the biennium, The City of Seattle will develop and deliberate on a biennial budget consisting of two one-year budgets for all City departments. The City will pass an ordinance adopting balanced appropriations for Year 1 consistent with chapter 35.32A RCW, and will adopt a resolution endorsing appropriations for Year 2, with that is balanced over the two-year period. Starting with the endorsed Year 2 budget, the City Council will consider and approve Year 2's budget. Expenditure authority will be appropriated at the budget control level.

A. For Year 1:

1. The Mayor proposes a two-year balanced budget, and then the Council reviews, modifies, and considers adjustments through the Chair of the Select Budget Committee's balancing package and/or standalone amendments.

2. The Council adopts a budget for the first year of the biennium by ordinance and endorses a budget for the second year in the biennium by resolution. The adopted and endorsed budgets will serve as the basis for departments' spending in the biennium.

B. For Year 2, the Mayor proposes adjustments to the endorsed budget, and then the Council reviews the adjustments, considers additional adjustments, and adopts a budget for Year 2. The adjustments in Year 2 should result in minimal changes.

1. Year 2 budget adjustments will address current conditions and updated assumptions that were not foreseen in Year 1. This includes, but is not limited to, adjustments that respond to:

- a. Changes to the revenue forecast necessary to balance the budget;
- b. Changes to assumptions about the cost to deliver City programs and services;

- c. Proposals to carry forward appropriations from Year 1 as necessary to carry out an essential project or program that will not be fully expended in Year 1;
- d. Emergent community needs prioritized by the Mayor and the Council;
- e. A proclaimed civil emergency pursuant to Seattle Municipal Code Chapter 10.02; or
- f. New opportunities to partner with external organizations or other governmental agencies to leverage City investments.

2. After transmittal of the Year 2 proposed budget by the Mayor, the Council may request a Select Budget Committee briefing from the Executive on the status of certain initiatives funded in Year 1, such as progress reports on implementation of programs and services newly funded in Year 1.

Section 2. Supplemental budget changes

A. Definitions

1. “Supplemental budget bill” means a bill that proposes to amend the adopted annual budget under the authority provided in chapter 35.32A RCW, such as annual carryforward legislation, mid-year and year-end supplemental budget bills, grant appropriation bills, and standalone budget bills.
2. “Standalone supplemental budget and grant bill” means a bill that proposes to amend the annual budget related to a single discrete City program or department, or to appropriate grant funds from a discrete source or a discrete program, or to appropriate multiple grants for a single department.
3. “Comprehensive supplemental budget bill” means a bill that proposes to amend the annual budget and that affects several City departments and funds in a single bill, and typically comes to the Council in the following forms:
 - a. Annual carryforward: Requesting that a portion of select department’s unspent prior year budget be reappropriated in the current year to continue or complete a discrete program or project for which the funding was originally provided, but which could not be fully completed in the year it was appropriated.

b. Mid-year and year-end supplemental: Making changes across multiple departments to abrogate or decrease any unexpended allowance contained within the budget and reappropriate such unexpended allowances for other functions or programs, and appropriate funds generated through year-end fund reconciliation and revenue forecast updates.

c. First quarter, mid-year, and year-end grant acceptance: Authorize spending of those grant funds. Grant appropriations are included within the bill that authorizes the acceptance of grants across multiple departments.

B. Process

1. Standalone supplemental budget and grant bills. To the extent practicable, standalone supplemental budget and grant bills shall only be requested if necessary to address an emergency need or to comply with the terms of a grantor. The summary and fiscal note, as defined in Seattle Municipal Code Chapter 3.140 shall describe why this proposal necessitates a standalone bill and why the request cannot be considered as part of a mid-year or year-end supplemental bill.

2. Comprehensive supplemental budget bills

a. Annual carryforward: The Executive may submit carryforward legislation annually, if necessary, by April 1 of each year. City departments and offices shall only request to carry forward unspent funds from the previous year's budget if those appropriations are necessary to carry out an essential project or program approved in the previous year's budget. The Summary and Fiscal Note shall provide a detailed description of the carryforward request, including why the funds were not spent or encumbered in the year they were budgeted.

b. Mid-year and year-end supplemental budget bills: The Executive may transmit comprehensive supplemental budget bills up to two times each year: (1) a mid-year supplemental budget bill transmitted to the Council by June 20; and (2) a year-end supplemental budget bill transmitted to the Council by the last Tuesday in September. The Mayor and the Council shall consider requests for amendments to the

current year's adopted budget in the supplemental budget process if the requested amendment meets certain criteria. The summary and fiscal note shall describe how:

i. The request is necessary to meet the actual expenditures of the city for which insufficient or no appropriations were made in the annual budget due to causes which could not reasonably have been foreseen at the time of the making of the budget and cannot await the next year's budget; and

ii. The request is immediately implementable and will endeavor to be fully expended in the year, as practicable as possible, in which the funds are requested; or

iii. The request is necessary to reduce or otherwise modify appropriations to address updates to the City's revenue forecast for any City fund; or

iv. The request is of a technical nature that does not impact the delivery of City programs or services.

c. Supplemental grant appropriation bills: The Executive may transmit comprehensive supplemental grant bills up to three times each year: (1) a first quarter supplemental grant bill; (2) a mid-year supplemental grant bill; and (3) a year-end supplemental grant bill. Supplemental grant appropriation bills will authorize the acceptance and spending of grants not identified at the time the annual budget was adopted.

Section 3. Planning reserves. To increase transparency and a shared ownership of reserve decisions between the Council and Executive, the City Budget Office and Central Staff will explore and analyze the following strategies and provide options to the Select Budget Committee by June 30, 2024 for consideration in Year 1 of the 2025-2026 Biennial Budget process to develop:

A. An approach to brief the Select Labor Committee on labor reserves as they relate to current negotiations, prior to budget transmittal.

B. An appropriated Risk Reserve for the operating budget as a combined reserve for items with confidentiality considerations like labor reserves and reserves for the Judgment & Claims Fund.

Section 4. Fees and rates. The City intends to adopt rates and fees only in Year 1. The rate or fee

structures may include changes to take effect in Year 2 of a biennium or beyond the biennium. Other rate changes may be made if necessary in the case of emergencies or other unanticipated events.

Section 5. Position lists. The City will adopt department-wide position lists. At the time of adopting the Year 1 budget, the Mayor and Council will adopt the Year 1 position list and endorse the Year 2 position list that will be reviewed, adjusted as necessary, and adopted in Year 2. The endorsed Year 2 position list will anticipate additions, abrogations, and reclassifications resulting from reorganizations.

Section 6. Financial reporting. To increase monitoring of the City's financial position during the year and to develop an additional a tool that informs budget development, the City Budget Office in collaboration with the Office of City Finance will provide mid-year and year-end updates on the performance of all financials by department and budget control level, comparing budget versus actual and narrative descriptions on significant under/over spending within departments beginning third quarter 2025. The Fiscal Transparency Program financial monitoring pilot program will review spending variances greater than five percent or \$100,000. As these reporting thresholds are refined and by second quarter of 2025, the City Budget Office will report to the Finance Committee the proposed reporting thresholds for financial monitoring and timing of the reports submitted to the Council.

Section 7. The Council requests that by April 30, 2024, the City Budget Office (CBO), Department of Finance and Administrative Services (FAS), Seattle Information Technology Department (Seattle IT), and the Seattle Department of Human Resources (SDHR), provide a detailed joint briefing to the Council's Finance and Housing Committee on the City's cost allocation plan, estimates of central rates, and indirect cost changes, for the 2025-2026 biennium. The purpose of this request is to enhance transparency through greater understanding for the public and the Council on the central rate process, including understanding central costs by department and by fund, amount charged, and how that amount is determined. By requesting this briefing, the Council states its intent to understand and assess all central service costs to determine the appropriate level of funding to support the delivery of City services and identify cost-saving opportunities. This could include reprioritization

and consolidation of services to free up resources and help address the projected deficit in the General Fund.

This briefing should provide details on the proposed central cost allocation plan, including:

1. A non-technical but detailed presentation of the internal services and programs funded through central rates, and assumptions identified to date about proposed changes to the rates for the 2025-2026 biennium budget.

2. The methodology used to develop rates and cost allocations, including sharing the models, with all formulas embedded, used to determine the annual rate and the charges by department.

3. Estimates developed to date about potential citywide adjustments for standard cost changes that may be reflected in the 2025-2026 Proposed Budget.

Adopted by the City Council the _____ day of _____, 2023, and signed by me in open session in authentication of its adoption this _____ day of _____, 2023.

President _____ of the City Council

The Mayor concurred the _____ day of _____, 2023.

Bruce A. Harrell, Mayor

Filed by me this _____ day of _____, 2023.

Scheereen Dedman, City Clerk

(Seal)

Attachments (if any):

SUMMARY and FISCAL NOTE*

Department:	Dept. Contact:	CBO Contact:
LEG	Esther Handy	

** Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

1. BILL SUMMARY

Legislation Title: A RESOLUTION relating to the City’s annual budget process; updating modified biennial budgeting processes; establishing guidelines for mid-year budget changes; establishing data sharing and reporting requirements; and superseding Resolutions 28885 and 31954.

Summary and Background of the Legislation:

This legislation would define and update the City’s practices for biennial budgeting and mid-year budget changes. Specifically, it would:

- Set the City’s biennial budgeting process, in which the Mayor develops and the Council deliberates on a biennial budget consisting of two one-year budgets. The Council passes an ordinance adopting the budget for Year 1 consistent with chapter 35.32A RCW and endorses appropriations for Year 2. In Year 2, the Mayor’s proposes adjustments to the endorsed budget and the Council reviews those adjustments, considers additional adjustments, and adopts a budget for Year 2.
- Define the cadence of mid-year budget changes through an Annual Carryforward, Mid-year and Year-End Supplementals and up to three Supplemental Grant Appropriations Bills per year.
- Explore new practices for the planning reserves including an approach to brief the Select Labor Committee on labor reserves and the creation of an appropriated Risk Reserve for items with confidentiality considerations.
- Maintain requirements for the City to adopt department-wide position lists in each year of the biennium.
- Establish a current-year financial reporting program consisting of mid-year and year-end updates on the performance of all financials by department and BCL, beginning in the third quarter 2025, and asks the City Budget Office (CBO) to propose thresholds, format and timing for the reporting.

2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project? Yes No

If yes, please fill out the table below and attach a new (if creating a project) or marked-up (if amending) CIP Page to the Council Bill. Please include the spending plan as part of the attached CIP Page. If no, please delete the table.

3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation amend the Adopted Budget?

Yes No

If there are no changes to appropriations, revenues, or positions, please delete the table below.

Does the legislation have other financial impacts to The City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?

The legislation updates the City's practices for biennial budgeting, mid-year budget changes and financial reporting, that are currently being completed with existing staff at CBO, the Office of City Finance and Council Central Staff, with participation from all City Departments. It is expected the requirements can be sustained in the long term with existing staff resources.

In the short term, in 2024, as the Executive strives to work collaboratively with the City Council to address the projected General Fund deficit and develop a balanced 2025-2026 biennial budget, CBO has competing demands for their existing resources. CBO may reach a capacity limit to complete all projects in 2024, including the financial reporting required in this resolution.

Are there financial costs or other impacts of *not* implementing the legislation?

The current year financial reporting program will provide an additional tool and information about year-to-date spending, to inform budget decisions. Not implementing this legislation would leave the City with fewer tools to inform decisions, and may result in less sustainable budget decisions.

4. OTHER IMPLICATIONS

a. Does this legislation affect any departments besides the originating department?

Yes, CBO, the Office of City Finance, and Central Staff team at the Legislative Department are responsible for implementing the requirements of this ordinance. All City Departments will participate in budget development, mid-year budget changes and financial monitoring.

b. Is a public hearing required for this legislation?

No

c. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?

No

d. Does this legislation affect a piece of property?

No

e. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?

Equitable budgeting is a core strategy defined in the City's current RSJI strategic plan to embed racial equity into City of Seattle policies and process. This Resolution does not directly address racial disparities in the City but may indirectly increase capacity and tools to focus on the impact of city services.

Updating City practices for biennial budgeting are designed to:

- Create sustainable budgets, which maintain appropriate service levels and enable City Departments, and the contracted partners that deliver city services, to focus on service performance.
- Shift second-year budget process goals towards financial monitoring and planning, to improve the City's financial management and the information available to budget decision-makers.

f. Climate Change Implications

1. Emissions: Is this legislation likely to increase or decrease carbon emissions in a material way?

No

2. Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle's resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.

No

g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s)?

Summary Attachments (if any):



Legislation Text

File #: CB 120716, **Version:** 1

CITY OF SEATTLE

ORDINANCE _____

COUNCIL BILL _____

AN ORDINANCE relating to the establishment of a Fiscal Transparency Program; requiring periodic and consistent reporting and monitoring of City budgetary, financial, and fiscal policy information to the City Council and the public; adding a new Chapter 3.140 to, and amending Sections 3.14.100 and 5.08.020 of, the Seattle Municipal Code; and requesting that the Code Reviser recodify Chapter 5.08 of the Seattle Municipal Code in Subchapter I of Chapter 3.14.

WHEREAS, a review of state fiscal note practices by the Center for Budget and Policy Priorities finds that preparing fiscal notes for all legislation, projecting long term fiscal impacts of proposed legislation, revising the estimates as needed, and posting fiscal notes online are best practices in the preparation and presentation of fiscal estimates for proposed legislation; and

WHEREAS, the Government Finance Officers Association recommends that “all governments establish a formal set of processes for comparing budget to actual results to monitor financial performance. Budget monitoring should include analysis of a diverse set of indicators to best inform the analysis and facilitate evaluation of a government's overall performance. Establishing and conducting regular budget monitoring provides organizations the opportunity to promptly adjust for any significant variances to ensure continuity of program/service delivery”; and

WHEREAS, the City has a fiscal note practice that describes current-year fiscal impacts that is periodically updated to incorporate new information such as about capital, climate, and race and social justice impacts, to meet the needs of the City and its policy makers; and

WHEREAS, the City Budget Office (CBO) launched a new fiscal monitoring program in 2023 that engages City departments, including staff from the Office of City Finance and CBO in consistent analysis about

budget-to-actual spending; and

WHEREAS, the City is projecting a structural General Fund (Fund 00100) deficit of more than \$200 million per year starting in 2025, and regular fiscal monitoring, reporting, and planning will provide an additional tool to assess the City's financial position, aid in addressing projected deficits and make sustainable budget decisions; and

WHEREAS, Resolution 31954 requested that the City Budget Office (CBO) and the Department of Finance and Administration Services (FAS), in consultation with Council Central Staff (CS), evaluate and report on both the near- and long-term solutions that allow for sufficient and transparent budget planning; and

WHEREAS, Statement of Legislative Intent (SLI) LEG-322-A-001-2023, requested recommendations from a CS and CBO workgroup related to the annual budget process and treatment of General Fund planning reserves; and

WHEREAS, the response to the SLI includes eight recommendations from CS and CBO intended to increase transparency in City budgeting, reporting, and use of City resources; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. A new Chapter 3.140 is added to the Seattle Municipal Code as follows:

Chapter 3.140 FISCAL TRANSPARENCY PROGRAM

3.140.010 Establishment and purpose

There is established a Fiscal Transparency Program created by the City Budget Office of the Executive Department. The City Budget Director shall develop and implement the Fiscal Transparency Program, in consultation with the Central Staff Director. The purpose of the Fiscal Transparency Program is to increase and sustain transparency in City budgeting, reporting, and use of City resources, including historical trends, current performance, and future projections, and to foster sustainable budgets that maintain appropriate service levels and enable City departments, and the contracted partners that deliver City services, to focus on service performance.

3.140.020 Definitions

“City Budget Office” means the division of the Executive Department created by Section 3.14.100.

“Council Central Staff” means the division of the Legislative Department that provides independent and objective policy and fiscal analysis to the City Council and helps facilitate the exchange of information between the City Council, the Executive, and the City Attorney’s Office.

“Summary and fiscal note” means a written description of the purpose and potential effects of proposed legislation, including an estimate of the potential expenditure, revenue, and staffing impacts.

3.140.030 Fiscal reporting requirements

To provide for transparent monitoring of the annual budget throughout the year, the Executive shall produce the regular reports listed in this Chapter 3.140 on past, current, and future fiscal performance. Council Central Staff shall review the reports, and it may present analysis to the Finance Committee at the discretion of the Central Staff Director in consultation with the Chair of the Finance Committee.

3.140.040 Reports on past activities

A. Citywide financial condition reports, covering information on the City's financial condition as of the end of the prior fiscal year and historical trends on City financial indicators, to be provided by the Director of Finance beginning September 2022 and biennially thereafter, as required by subsection 3.39.035.J.

B. Debt report covering the status of City debts, debt service, debt capacity, and debt guarantees, to be provided by the Director of Finance not less than annually, as required by subsection 3.39.035.H.

3.140.050 Reports on current activities

A. Revenues. Written reports on the performance of all forecasted revenues, to be provided by the Director of the Office of Economic and Revenue Forecasts not less than quarterly as required by subsection 3.44.030.J.

B. Cash balances and investments. Cash, investment and interfund loan reports covering the cash position of each City Fund, performance of investments in the common investment portfolio, and the status of

all interfund loans authorized by ordinance, to be provided by the Director of Finance not less than quarterly as required by Section 3.39.035.

3.140.060 Reports on future fiscal projections

A. Economic and revenue forecasts. As required by Section 3.44.040, the Director of the Office of Economic and Revenue Forecasts shall provide unofficial economic forecasts both of City revenues and for the Seattle region for the current fiscal year and the next five fiscal years. Each forecast will include three scenarios and assign probabilities to their occurrence: baseline; optimistic; and pessimistic. Forecasts shall be presented to the Economic and Revenue Forecast Council.

B. General Fund financial plan. Following the presentation of each economic and revenue forecast, and concurrent with the submittal of the Mayor's proposed budget for the next year, a financial plan for the City's General Fund shall be provided to the City Council. Each plan shall:

1. Provide estimates of actual revenue and expenditures for the prior year and, revised, and projected revenue and expenditures estimates and expenditures for the prior year, for the current year (including adopted budget and revised estimates), and three future years.
2. Be informed by best available data about revenues and spending and include a publicly available table that defines discussion of the assumptions used to make projections.
3. Reflect current law or proposed changes in law transmitted with the budget.

3.140.070 Summary and fiscal notes

A. Process. All Council Bills and resolutions shall include a summary and fiscal note. The initial note shall be prepared by the department or office initially proposing the legislation. Updates shall be prepared by Council Central Staff as necessary to reflect the impacts of amendments adopted during the City Council's deliberations. Summary and fiscal notes will be:

1. Published concurrent with the introduction and referral date of the proposed legislation;
2. Updated and republished prior to final City Council deliberation on the legislation, as

necessary to reflect the impacts of adopted amendments.

3. Updated and republished after final City Council approval, if additional amendments are adopted at the time the City Council takes final action on legislation, as necessary to reflect the final Council approved version of legislation.

B. Form. A template for summary and fiscal notes will be jointly developed and reviewed biennially or as needed by the Central Staff Director and the City Budget Director, and shall include at a minimum:

1. A descriptive summary of the background, effect, and purpose of the proposed legislation;

2. Estimates of the current year and four future years of the potential revenue, expenditure, and staffing impacts by City fund of the proposed legislation. Where necessary, impacts to non-General Fund resources may be aggregated into a combined “Other Funds” category.

3. Questions and other related content necessary to gather information about capital projects requested in Resolution 31203.

4. Questions and other related content necessary to gather information about climate and environmental impacts requested in Resolution 31933.

5. Questions and other related content necessary to gather information, studies, and supporting details to fully describe the legislation and its impacts.

Section 2. Section 3.14.100 of the Seattle Municipal Code, enacted by Ordinance 123361, is amended as follows:

3.14.100 City Budget Office created-Functions, powers, and authority((:))

There is established a City Budget Office in the Executive Department to direct City budgeting functions and oversee its fiscal policy and financial planning activities unless law or ordinance vests such power elsewhere.

The head of the City Budget Office shall be the City Budget Director. The City Budget Director's functions and powers include the following:

A. Subject to the City's personnel ordinances and rules, appoint, assign, supervise, and control all

officers and employees in the Office;

B. Manage the preparation of the proposed budget for the Office, authorize appropriate expenditures, monitor, and carry out the adopted budget, develop and manage programs, and undertake authorized activities;

C. Be the Budget Director ((as)) referenced in ((Chapter)) chapter 35.32A RCW and prepare the Mayor's proposed budgets for submission to the City Council, giving guidance as appropriate to other City departments, offices, boards, and commissions in the preparation of their proposed budgets;

D. Provide strategic financial analysis, including analysis that relates to the use of revenues, debt, long term financial planning, and special trends and events;

E. Be the Mayor's agent with regard to the acceptance of Council Bills that have been passed by the City Council and are presented for mayoral action;

F. Provide technical assistance, training, and support to City departments in performing financial functions;((and))

G. Perform such other activities as may be assigned by ordinance from time to time((-)); and

H. Provide written expenditure performance reports as required by Resolution 32116.

Section 3. Section 5.08.020 of the Seattle Municipal Code, last amended by Ordinance 124921, is amended as follows:

5.08.020 Transfer between budget control levels

A. The City Budget Director may approve only transfers of appropriations that meet all of the following criteria:

1. The appropriation was made for the same department to which the City Budget Director allows the appropriation to be transferred. For purposes of this subsection 5.08.020.A.1, a board or commission whose budget is not provided within the budget of a City department shall be deemed a department.

2. The amount of the appropriation transferred, together with all previous transfers during the same budget year to that budget control level, does not exceed ten percent, or \$250,000, whichever is greater,

of the original budgeted allowance for the budget control level to which the transfer is made.

3. The transfer will not result in a cumulative annual net transfer of more than \$500,000 of appropriation into the budget for any one budget control level.
4. The amount of the appropriation transferred, together with all previous transfers during the same budget year from that budget control level, does not exceed 25 percent of the original budget allowance for the budget control level from which the transfer is made.
5. The new purpose of the appropriation must be a legal use of that fund source, must comply with terms, conditions, and restrictions controlling the expenditure of the appropriation so transferred, and must not infringe any covenants or any obligations, agreements, or ordinances by which the City received the moneys.
6. The ordinance making the appropriation did not state that transfer of the appropriation is prohibited.

* * *

Section 4. The City Council requests that the Code Reviser recodify provisions of Seattle Municipal Code Chapter 5.08 into Subchapter I of Chapter 3.14, to consolidate powers and duties of the City Budget Office.

Section 5. Section 1 of this ordinance shall take effect on January 1, 2024.

Section 6. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the _____ day of _____, 2023, and signed by me in open session in authentication of its passage this _____ day of _____, 2023.

President _____ of the City Council

Approved / returned unsigned / vetoed this ____ day of _____, 2023.

Bruce A. Harrell, Mayor

Filed by me this ____ day of _____, 2023.

Scheereen Dedman, City Clerk

(Seal)

SUMMARY and FISCAL NOTE*

Department:	Dept. Contact:	CBO Contact:
LEG	Esther Handy	

** Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

1. BILL SUMMARY

Legislation Title: AN ORDINANCE relating to the establishment of a Fiscal Transparency Program; requiring periodic and consistent reporting and monitoring of City budgetary, financial, and fiscal policy information to the City Council and the public; adding a new Chapter 3.140 to, and amending Sections 3.14.100 and 5.08.020 of, the Seattle Municipal Code; and requesting that the Code Reviser recodify Chapter 5.08 of the Seattle Municipal Code in Subchapter I of Chapter 3.14.

Summary and Background of the Legislation:

This legislation would establish a Fiscal Transparency Program to increase and sustain transparency in City budgeting. To support the Program, the legislation:

- Consolidates existing financial reporting requirements on past activities, current activities, and future fiscal projections into a single section of the code;
- Adds a requirement for updates to the General Fund Financial Plan after each economic and revenue forecast;
- Establishes new and updated requirements for Summary and Fiscal notes to be prepared with legislation, updated and re-published priority to final City Council action and updated and published again after final City Council approval of legislation; and requires the City Budget Office (CBO) and Central staff (CS) to maintain a fiscal note template that includes a bill summary, fiscal impact estimates for the current year and four future years, and meet information requirements for capital projects and environmental impacts; and
- Updates the CBO Director’s authority to transfer between Budget Control Levels (BCL) mid-year to allow transfers between BCLs where the transfer does not exceed 10% of the total appropriations of receiving BCL or \$250,000. It maintains the requirement that the transfer may never result in a cumulative annual net transfer of more than \$500,000 for any one BCL.

2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project? Yes No

If yes, please fill out the table below and attach a new (if creating a project) or marked-up (if amending) CIP Page to the Council Bill. Please include the spending plan as part of the attached CIP Page. If no, please delete the table.

3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation amend the Adopted Budget? Yes No

If there are no changes to appropriations, revenues, or positions, please delete the table below.

Does the legislation have other financial impacts to The City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?

The legislation formalizes and updates financial reporting and analysis practices that are currently being completed with existing staff at CBO, the Office of City Finance, the Office of Economic Revenue Forecasts (Forecast Office), and Council Central Staff. It is expected the requirements can be sustained in the long term with existing staff resources.

In the short term, in 2024, as the Executive strives to work collaboratively with the City Council to address the projected General Fund deficit and develop a balanced 2025-2026 biennial budget, CBO has competing demands for their existing resources. CBO may reach a capacity limit to complete all projects in 2024, including the financial reporting required in this ordinance.

Are there financial costs or other impacts of *not* implementing the legislation?

The Fiscal Transparency Program will provide additional tools and information to inform decisions about the fiscal impacts of city policy and budget decisions. Not implementing this legislation would leave the City with fewer tools to inform decisions, and may result in less sustainable budget decisions.

4. OTHER IMPLICATIONS

a. Does this legislation affect any departments besides the originating department?

Yes, CBO, the Office of City Finance, the Forecast Office, and Central Staff team at the Legislative Department are responsible for implementing the requirements of this ordinance. All City Departments will participate in financial monitoring and planning.

b. Is a public hearing required for this legislation?

No

c. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?

No

d. Does this legislation affect a piece of property?

No

e. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?

Equitable budgeting is a core strategy defined in the City's current RSJI strategic plan to embed racial equity into City of Seattle policies and process. Increasing transparency about the fiscal impact of policy and budget decisions in current and future years, enables the public and decision-makers to better understand the trade-offs when committing to an investment of city resources, and will inform discussion about racial equity impacts of a policy or budget decision.

f. Climate Change Implications

1. Emissions: Is this legislation likely to increase or decrease carbon emissions in a material way?

No

2. Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle's resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.

No

g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s)?

Summary Attachments (if any):



Legislation Text

File #: CB 120717, Version: 1

CITY OF SEATTLE

ORDINANCE _____

COUNCIL BILL _____

AN ORDINANCE relating to human services contracts that include appropriated money expressly reserved for the purpose of human services provider pay; requiring that such appropriated money be used only for wage increases for human services workers that are in addition to inflationary adjustments; establishing contracting and reporting requirements regarding use of such appropriated money; and adding a new Chapter 20.61 and Section 20.61.010 to the Seattle Municipal Code.

WHEREAS, in 2019, the City enacted Ordinance 125865 establishing Seattle Municipal Code Section 3.20.060 to require annual inflationary adjustments for Human Services Department (HSD)-administered human services contracts to reflect actual operating costs (including wages), unless explicitly prohibited by or otherwise incompatible with requirements of the funding source, because the City found that human services agencies have challenges maintaining services due to vacancies, turnover rates, low wages, and increasing costs; and

WHEREAS, the University of Washington published the Wage Equity Study in February 2023; and

WHEREAS, the Wage Equity Study found that holding constant worker characteristics such as education level or age, median annual pay for human services workers in the non-profit sector is 37 percent lower than in non-care industries; and closing a 37 percent wage equity gap would require a 59 percent increase in wages; and

WHEREAS, the Wage Equity Study found that workers who leave the human services industry for a job in a different industry see a net pay increase of seven percent a year later (relative to workers who stay in human services) after accounting for observable worker and employer characteristics; and

WHEREAS, the Wage Equity Study included a job evaluation that demonstrated that the gaps revealed in the

market analysis between human services workers and workers in other industries do not reflect lower pay because human services work is easier, less skilled, or less demanding than other jobs; and

WHEREAS, the Wage Equity Study found that just under half (48 percent) of human services workers in King County were employed in the non-profit sector and much of this work is performed under contracts with local, county, and state governments to deliver services to residents; and

WHEREAS, the Wage Equity Study recommended that by 2025 non-profit human services organizations and their governmental and non-governmental funders should increase human services workers' wages by at least seven percent beginning in the next one to two years, in addition to any inflationary adjustment, as this amount represents a starting point for the minimum increase needed immediately to reduce the number of workers leaving human services posts for significantly higher-paying jobs in other industries; and

WHEREAS, the Wage Equity Study also recommended that non-profit human services organizations and their governmental and non-governmental funders should make adjustments for inflation separate from wage equity adjustments; and

WHEREAS, City Council passed Resolution 32094 in 2023, stating City Council's intent to consider increasing HSD administered contracts by seven percent by 2025, in addition to inflationary adjustments, for purposes of advancing wage equity in collaboration with other funders; and

WHEREAS, Resolution 32094 also acknowledged that other City departments may administer human services contracts and requests those departments to consider wage equity increases and inflationary adjustments when renewing or renegotiating human services contracts, as well as requested a report from the Executive by April 1, 2024 on the total number and amount of human services contracts administered by other departments outside of HSD; and

WHEREAS, the 2024 Proposed Budget Adjustments contained an appropriation for a two percent increase for human services provider pay to all HSD-administered contracts receiving a required inflationary

adjustment under Seattle Municipal Code Section 3.20.060, one contract administered by the Department of Neighborhoods, and eight contracts administered by the Department of Education and Early Learning;

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. A new Chapter 20.61, consisting of Section 20.61.010, is added to the Seattle Municipal Code as follows:

Chapter 20.61 CONTRACTING BUDGETS

20.61.010 Provider pay funds for human services contracts

For human services contracts that include appropriated money expressly reserved for the purpose of human services provider pay, such appropriated money:

- A. Shall only be used to increase the wages of human services workers, including the workers hired by both prime contractors and subcontractors; and
- B. Must be in addition to any inflationary adjustments.

Section 2. The Human Services Department shall provide a report to City Council annually by June 30, covering the prior year's contracts that were subject to Seattle Municipal Code Section 20.61.010, including those administered by other departments. The report shall provide information on:

- A. A list of all organizations whose contracts include appropriated money expressly reserved for human services provider pay, including the prime contracts and their sub-contracted organizations;
- B. The amount of such appropriated money included in each of the organizations' contracts;
- C. A list of any organizations that declined such appropriated money and the reason why it was declined;
- D. A narrative on how such appropriated money was used by providers, including which positions had wage increases due in part or in whole to the appropriated money;

E. A description of other funding sources that contributed to increases in human services worker wages at contracting organizations during the same time period; and

F. A description of inflationary adjustments provided to staff, including the amount of the inflationary adjustment and, if applicable, the extent to which inflationary adjustments provided under Seattle Municipal Code Section 3.20.060 was used to pay for staff inflationary adjustments.

Section 3. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the _____ day of _____, 2023, and signed by me in open session in authentication of its passage this _____ day of _____, 2023.

President _____ of the City Council

Approved / returned unsigned / vetoed this _____ day of _____, 2023.

Bruce A. Harrell, Mayor

Filed by me this _____ day of _____, 2023.

Scheereen Dedman, City Clerk

(Seal)

SUMMARY and FISCAL NOTE*

Department:	Dept. Contact:	CBO Contact:
LEG	Jennifer LaBrecque	N/A

** Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

1. BILL SUMMARY

Legislation Title: AN ORDINANCE relating to human services contracts that include appropriated money expressly reserved for the purpose of human services provider pay; requiring that such appropriated money be used only for wage increases for human services workers that are in addition to inflationary adjustments; establishing contracting and reporting requirements regarding use of such appropriated money; and adding a new Chapter 20.61 and Section 20.61.010 to the Seattle Municipal Code.

Summary and Background of the Legislation: The 2024 Proposed Budget Adjustments include \$4.3 million for a two percent increase to some City-administered human services contracts for purposes of provider pay. Four proposed Council Budget Actions (CBA) bring the total proposed amount for human services provider pay up to \$5.1 million.

The [2024 Proposed Budget Adjustments](#) included \$4.3 million for a two percent increase to human services contracts for purposes of provider pay in the Human Services Department (HSD), the Department of Education and Early Learning (DEEL) and the Department of Neighborhoods (DON).¹ [HSD-809-A](#) provides an additional \$324,000 in order to calculate the two percent increase on the higher, inflationary adjusted base. [HSD-001-A](#) provides \$360,000 for a two percent increase to contracts funded through the Department of Housing and Urban Development’s Continuum of Care (CoC) grants, which are administered by the King County Regional Homelessness Authority (KCRHA).² [HSD-002-A](#) provides \$501,000 of funding for 2024 KCRHA contracts to be funded through 2023 KCRHA underspend, with \$112,000 of that for a two percent provider pay increase.

The purpose of this legislation is to require that any human services contracts that include appropriated money expressly reserved for the purpose of human services provider pay be used only for wage increases for human services workers and that those increases be in addition to inflationary adjustments. Additionally, the legislation establishes contracting and reporting requirements regarding use of such appropriated money and adds a new Chapter 20.61 and Section 20.61.010 to the Seattle Municipal Code (SMC).

In order to expressly reserve funds for the purposes of human services provider pay and activate the requirements found in this legislation, provisos have been imposed in HSD-809-A, HSD-001-A, HSD-002-A requiring that a portion of HSD’s 2024 budget be appropriated solely for

¹ Includes all HSD-administered contracts receiving a required inflationary adjustment under SMC 3.20.060, one contract administered by DON, and eight contracts administered by DEEL.

² CoC grants were administered by the Human Services Department until 2021; in 2022 the King County Regional Homelessness Authority began receiving and administering the funds directly from HUD.

provider pay to increase human services worker wages in addition to inflationary adjustments and may be spent for no other purpose. The proviso in HSD-809-A includes the \$4.3 million for provider pay in the 2024 Proposed Adjustments.

If there is proposed funding for human services provider pay in future years, whether through the Executive’s proposed budget or through a CBA, Council would need to impose provisos expressly reserving the funds for this purpose in order to activate the requirements found in this legislation.

Proposed Statement of Legislation Intent HSD-012S-A-2 requests a report from the Human Services Department on how the department will implement the requirements in this legislation.

2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project? ___ Yes X No

If yes, please fill out the table below and attach a new (if creating a project) or marked-up (if amending) CIP Page to the Council Bill. Please include the spending plan as part of the attached CIP Page. If no, please delete the table.

Project Name:	Project I.D.:	Project Location:	Start Date:	End Date:	Total Project Cost Through 2028:

3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation amend the Adopted Budget? ___ Yes X No

If there are no changes to appropriations, revenues, or positions, please delete the table below.

Appropriation change (\$):	General Fund \$		Other \$	
	2023	2024	2023	2024
Estimated revenue change (\$):	Revenue to General Fund		Revenue to Other Funds	
	2023	2024	2023	2024
Positions affected:	No. of Positions		Total FTE Change	
	2023	2024	2023	2024

Does the legislation have other financial impacts to The City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?

This legislation would increase contract monitoring and reporting responsibilities for HSD staff, which could potentially impact the staff resources needed for HSD to fulfill these functions. HSD will need to monitor contracts to ensure that money appropriated for provider pay is used to increase human services worker wages and that such increases are in addition to inflationary adjustments. HSD will be required to submit a report to City Council annually

by June 30, covering the prior year’s contracts that were subject to the ordinance, including contracts administered by other departments. The report must provide information on the list of all organizations whose contracts included funding expressly reserved for human services provider pay, the amount of appropriated money provided in each contract, a list of organizations that declined the appropriated money, a narrative on how the appropriated much was used by providers, including which positions had wage increases due in part or whole to the appropriated money, a description of other fund sources contributing to human services worker wage increases and a description of any inflationary adjustment provided to staff, including if applicable the extent to which the inflationary adjustments provided under SMC 3.20.060 was used to pay for staff inflationary adjustments.

While DEEL and DON will also have the same monitoring and reporting requirements, the highest impact will be on HSD, who would administer approximately 200 contracts with funding for this purpose, as compared to one contract at DON and eight contracts at DEEL. Additionally, the legislation will require HSD to compile information on contracts subject to the legislation from all departments and submit one report annually to City Council. Additional resources may be requested in the future if HSD is unable to meet this requirement with existing resources.

Are there financial costs or other impacts of *not* implementing the legislation?

Without this legislation, money appropriated for human services provider pay could be used for other purposes, such as inflationary adjustments, operating costs, or increased services. This legislation, including the contracting and reporting requirements, provide a way to monitor that contract increases for purposes of provider pay are being utilized as intended.

If there are no changes to appropriations, revenues, or positions, please delete sections 3.a., 3.b., and 3.c. and answer the questions in Section 4.

3.a. Appropriations

No This legislation adds, changes, or deletes appropriations.

Fund Name and Number	Dept	Budget Control Level Name/Number*	2023 Appropriation Change	2024 Estimated Appropriation Change
TOTAL				

*See budget book to obtain the appropriate Budget Control Level for your department.

Appropriations Notes:

3.b. Revenues/Reimbursements

No This legislation adds, changes, or deletes revenues or reimbursements.

Anticipated Revenue/Reimbursement Resulting from This Legislation:

Fund Name and Number	Dept	Revenue Source	2023 Revenue	2024 Estimated Revenue
TOTAL				

Revenue/Reimbursement Notes:

3.c. Positions

No This legislation adds, changes, or deletes positions.
Total Regular Positions Created, Modified, or Abrogated through This Legislation, Including FTE Impact:

Position # for Existing Positions	Position Title & Department*	Fund Name & Number	Program & BCL	PT/FT	2023 Positions	2023 FTE	Does it sunset? (If yes, explain below in Position Notes)
TOTAL							

* List each position separately.

Position Notes:

4. OTHER IMPLICATIONS

a. Does this legislation affect any departments besides the originating department?

This legislation will impact any department that is administering a human services contract that includes appropriated money expressly reserved for the purpose of human services provider pay. In the 2024 Proposed Budget Adjustments and four CBAs related to provider pay, impacted departments are HSD, DEEL and DON.

b. Is a public hearing required for this legislation?

No

c. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?

No

d. Does this legislation affect a piece of property?

No

- e. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?**

Women comprise almost 80 percent of workers in human services. Black workers are almost three times as likely to work in human services as they are to work in non-care industries. This legislation would require that appropriations for wage equity be used to increase worker wages in addition to inflationary adjustments – helping to ensure that the monry appropriated for this purpose results in progress on wage equity, raising the wages and significantly benefiting workers of color and women who are overrepresented in this industry.

f. Climate Change Implications

- 1. Emissions: Is this legislation likely to increase or decrease carbon emissions in a material way?** No

- 2. Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle’s resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.**

No

- g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program’s desired goal(s)?**

N/A

Summary Attachments (if any):