

CITY OF SEATTLE

ORDINANCE 127142

COUNCIL BILL 120891

AN ORDINANCE relating to the Seattle Police Department; eliminating obsolete Seattle Police Department fees; and amending Section 3.28.070 of the Seattle Municipal Code.

WHEREAS, the Seattle Police Department instituted various fees in 1989 that are no longer relevant, as the Department does not currently charge – and has not charged for many years – fees for fingerprint classifications, annual reports, census tract code books, polygraph examinations, photographs and prints, Polaroid identification system cards, use of its firearm qualification facility, or examination of physical evidence; and

WHEREAS, the conviction record check fees originally instituted in 1989 are now consolidated under the "Conviction record check with a clearance letter" item in the fee schedule; and

WHEREAS, the fingerprinting for review of criminal history record fee originally instituted in 1989 is now encompassed under the "Fingerprinting (not classified—not including applicants for concealed weapons permits)" item in the fee schedule; and

WHEREAS, the traffic accident witness statement fee originally instituted in 1989 is now encompassed under the "Traffic accident report and/witness statements" item in the fee schedule; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. Section 3.28.070 of the Seattle Municipal Code, last amended by Ordinance 114523, is amended as follows:

3.28.070 Fees for certain records and services((;))

The Police Department is authorized to collect the following fees from all persons for certain reports or services supplied by the ((department)) Department; provided, there shall be no charge

for (~~("criminal records" data provided to "criminal justice agencies")~~) criminal history record
information provided to a criminal justice agency, both as defined by chapter 10.97 RCW
~~((10.97))~~; and (~~((provided, further,))~~) any fee may be waived if the Police Chief determines that
the (~~((department))~~) Department and the person requesting records or services will receive
mutually offsetting benefits through exchanges of information(~~((, fees may be waived))~~).

Conviction record check with a clearance letter: \$17.50 per name and \$2.50 for each
additional clearance letter

Copy of incident/crime report: \$8 per report

Fingerprinting (not classified – not including applicants for concealed weapons permits):
\$7 for the first card and \$2.50 for each additional card

Notary Services: \$2.50 for each notarization

Traffic accident report: \$8 per report

	((Service	Charge	
1.	Conviction record check (person provides forms and has no record)	per name	\$8.00
2.	Conviction record check with a clearance letter	per name	17.50
		each additional clearance letter	2.50
3.	Conviction record check, fingerprinting and classification	per name	27.00
4.	Conviction record check and fingerprint classification (fingerprint provided by applicant)	per name	21.00
5.	Fingerprint classification	per classification	3.50

	((Service		Charge	
6.	Fingerprinting (not classified — not including applicants for concealed weapons permits)		first card	7.00
			each additional	2.50
7.	Fingerprinting for review of criminal history record		with copy of conviction record	14.00
	Fingerprinting for review of criminal history record (without copy of conviction record)			
8.	Copy of incident/crime report		per report	8.00
9.	Annual report (Police Department)		per report	8.00
10.	Census tract code book		per book	17.50
11.	Traffic accident report		per report	8.00
12.	Traffic accident witness statements		per statement	3.50
13.	Polygraph examination (at the request of and for any law enforcement agency)		per exam	82.00
14.	Photographs and prints			
	a.	Original (taken on-site) (includes one copy of print)	per original print	
			black and white	68.00
			color	73.00
	b.	Prints (when in possession of Police Department) (up to 8" x 10")	first copy black and white	10.50

	((Service	Charge	
		color	12.00
	Additional copies		
	black and white		2.50
			3.50
	Extra negatives		
	black and white		3.50
	color		6.00
	e. Aerial/boat photographs	original	123.00
	Additional copies		21.00
	Extra negatives		21.00
15.	Polaroid ID-3 identification system cards for non-police City employees	per card	6.00
16.	Use of firearm qualification facility	per person	6.00
17.	Data processing services	per hour	MIS
			charges
18.	Consultant and/or examination of physical evidence by Police Department personnel	per person/ hour	34.00
19.	Notary services	per notarization	2.50))

Section 2. This ordinance shall take effect on January 1, 2025.

Passed by the City Council the 21st day of November, 2024,
and signed by me in open session in authentication of its passage this 21st day of
November, 2024.



President _____ of the City Council

☒ Approved / ☐ returned unsigned / ☐ vetoed this 26th day of November, 2024.



Bruce A. Harrell, Mayor

Filed by me this 27th day of November, 2024.



Scheereen Dedman, City Clerk

(Seal)