

Small Works Roster Technical Changes

Finance and Administrative Services
Purchasing and Contracting Division



Agenda

- What is a Small Works Roster?
- Legislative Changes
- SMC Updates
- Benefits to City



What is a Small Works Roster (SWR)?



A SWR is a list of pre-qualified firms that can be used to quickly bid on projects – without needing to advertise



This list is used to compete and award small public works projects estimated to cost \$350,000 or less (excluding state sales tax)

Technical Legislative Changes

- Legislation would bring the City in line with the State
- State legislation (SB 5268 & HB 1306):
 - Roster thresholds (\$350K)
 - Create statewide small works roster
 - Establish new small business certification (OMWBE)
 - Direct contracting option
 - Create reporting requirements



Technical Updates to SMC

20.40.020	20.48.010
Clarify administration of SWR	Allow City to accept 10% retainage in lieu of a contract bond on contracts below \$150,000
Allow use of statewide SWR	Contract bond can be waived on contracts below \$5,000



Benefits of SWR

- Prime contracting opportunities for small businesses through direct contracting roster option
- More flexibility in contract bond requirements
- No advertising
- Potential for streamlined plans and specifications
- Accessibility to City contracting opportunities through statewide roster



Questions?

