

2016 Seattle City Council Green Sheet

Ready for Notebook

Tab	Action	Option	Version
119	1	B	1

**Budget Action Title:** Appropriate \$117,181 using FAS fund balance for an updated assistive listening system in the Bertha Knight Landes (BKL) Room.

Has CIP Amendment: No Has Budget Proviso: No

Councilmembers: Bagshaw; Godden; Harrell; Okamoto; Rasmussen

Staff Analyst: Bob Morgan; Tobias Pulliam

Council Bill or Resolution:

Date		Total	SB	BH	JO	TR	NL	TB	JG	MO	KS
	Yes										
	No										
	Abstain										
	Absent										

**Summary of Dollar Effect**

See the following pages for detailed technical information

	2015 Increase (Decrease)	2016 Increase (Decrease)
<b>General Subfund</b>		
<i>General Subfund Revenues</i>	\$0	\$0
<i>General Subfund Expenditures</i>	\$0	\$0
<i>Net Balance Effect</i>	\$0	\$0
<b>Other Funds</b>		
<i>Finance and Administrative Services Fund (50300)</i>		
<i>Revenues</i>	\$0	\$0
<i>Expenditures</i>	\$0	\$117,181
<i>Net Balance Effect</i>	\$0	(\$117,181)
<b>Total Budget Balance Effect</b>	\$0	(\$117,181)

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**Budget Action description:**

This green sheet would use \$117,181 in Finance and Administrative Services (FAS) Fund balance to install an Audio Frequency Induction Loop System (hearing loop) in the Bertha Knight Landes (BKL) Room at City Hall. The hearing loop would assist people with impaired hearing.

The difference between this Option B and Option A are:

- Use of a new, lower estimate of the cost to install a hearing loop in BKL Room, based on a more recent and lower cost estimate for carpet replacement;
- Removal from this action of a hearing loop system for the Boards and Commissions Room; and
- Use of FAS fund balance (which is a mix of funds including General Subfund and other funds) for the whole project, rather than making a special GSF appropriation for this purpose.

New Estimate

The City Budget Office (CBO) provided an estimate of \$211,000 for the installation of the system in the BKL room. This is the same estimate that was used in the response to a 2014 Statement of Legislative Intent. This estimate included a cost of \$143,000 for replacement of the BKL Room carpet. However, a more recent estimate of the carpet cost, also provided by CBO, puts the carpet cost at \$69,225

Central staff has created a new estimate using the more recent carpet cost figure, recalculating “soft costs,” and applying a 3% inflation factor for the period between mid-2014 and mid-2016. Executive staff accept the revised estimate but note there is increased competition in the current bidding climate. If the project bids should come in high, the City could consider increasing the project budget and evaluate the availability of fund balance for this purpose at that time.

Use of FAS Fund Balance

The FAS year-end unreserved fund balance in the Proposed 2016 Budget is \$5,730,727. When green sheet 119-1-A-1 was developed there were City Council generated proposals on the table to use \$2,277,501 of that unreserved fund balance. In light of those significant new demands on the fund balance, green sheet 119-1-A-1 for the hearing loop system was drafted to provide additional General Subfund funds for a portion of the proposal in lieu of using FAS Fund balance.

Current Council proposals to use FAS fund balance have been reduced by \$750,000. Therefore, the fund balance should be more able to absorb the relatively small additional cost of the BKL Room hearing loop installation.

Boards and Commissions Room

The Boards and Commissions room is a lesser priority for the installation of the hearing loop system, and can be considered at a later date.

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**Budget Action Transactions**

**Budget Action Title:** Appropriate \$117,181 using FAS fund balance for an updated assistive listening system in the Bertha Knight Landes (BKL) Room.

#	Transaction Description	Position Title	Number of Positions	FTE	Dept	BCL or Revenue Source	Summit Code	Fund	Year	Revenue Amount	Expenditure Amount
1	Use fund balance for a BKL Room hearing loop system.				FAS	Use of (Contribution to) Fund Balance - FAS Fund	379100	50300	2016	\$117,181	
2	Add appropriation for a BKL Room hearing loop system				FAS	Technical Services	A3100	50300	2016		\$117,181