



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Alexandra Kim McKay</i>		
Board/Commission Name: <i>Seattle Ethics and Elections Commission</i>		Position Title: <i>Member</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Specify appointing authority</i>		Term of Office: <i>1/1/16 12/31/17</i>
Residential Neighborhood: <i>Seward Park</i>	Zip Code: <i>98118</i>	Contact Phone No.: <i>[REDACTED]</i>
Legislated Authority: <i>SMC 3.70.020</i>		
Background: <i>Resume attached</i>		
Date of Appointment: <i>12/2/15</i>	Authorizing Signature (original signature): 	Appointing Signatory: <i>Mayor Edward B. Murray</i>

FILED
 CITY OF SEATTLE
 2015 DEC -2 PM 4:40
 CITY CLERK

Alexandra Kim McKay



SENIOR MANAGEMENT EXECUTIVE

Innovative leader with 25 years of broad-based nonprofit, government and corporate experience with expertise in strengthening internal operations, creating efficient and effective organizational processes and developing partnerships. Executive and general counsel experience at a \$2.6 Billion foundation with an annual budget exceeding \$120 Million, and 450 employees nation-wide.

Strategic Ability. Proven track record as a skilled strategist who develops strategic plans, organization objectives and transforms them into workable solutions. Internal experience streamlining processes while balancing competing priorities. External experience representing organizations, developing strategic partnerships, and connecting with the philanthropic and advocate community.

Understands Business. Has the business acumen to manage and integrate legal rules and regulations and best practices to support a mission-driven organization. Understands various types of business propositions and how businesses operate. Can solve tough and complex problems, and is a quick study of the new and different.

Interpersonal Skills. Flexible and adaptable work style that fosters collaboration and communication; balance of assertiveness and diplomacy; at ease in a multi-cultural environment; embraces differences that arise from varying backgrounds, life experiences, beliefs, and perspectives.

WORK HISTORY

CASEY FAMILY PROGRAMS

2009 – Present: Executive Vice President and Chief Counsel

2006 – 2009: Managing Director, Senior Counsel

2003 – 2006: Senior Director, Associate Counsel

Leadership Responsibilities.

- Counsel to the Board of Trustees and President and CEO on governance, strategic developments, program initiatives, legal, policy, business and operational issues.
- Executive Team member with responsibility to develop long-term strategic plans, annual

budgets and organizational objectives.

- Represent, manage and participate in external initiatives including: projects working with multiple foundations and governmental child welfare and judicial systems, homelessness, and tribal child welfare.

Operation Responsibilities.

- Senior member of the Operating Committee with responsibility to create and monitor organization objectives, integrate work of multiple functional areas, and communicate information to the rest of the organization.
- Developed and monitored organizational compliance and quality improvement plans, as well as other internal policies and procedures.

Legal Department Responsibilities.

- Lead on all organizational legal affairs, including compliance with tax, lobbying, licensing, corporate, child welfare, confidentiality, discrimination and other applicable laws; child safety; claims prevention; and other issues having legal implications. Perform legislative, risk and other legal analyses.
- Partner with Human Resources to anticipate areas of legal concern, provide training, and provide counsel on employment issues including discrimination and employee benefits.
- Manage development, negotiation and documentation of over 2,000 agreements annually; assist with collaborations and partnerships to expand the impact and reach of services and program efforts.
- Responsible for organization risk management and records: safety and critical incidents involving initiatives, children, youth and families, and employee and workplace safety and privacy.
- Oversee insurance portfolio, and organizational record retention and destruction program. Advise on claims prevention and response, privacy and responses to third parties.

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS

2003 – 1998: Attorney-Advisor

Responsibilities:

- Handled parent/guardian civil rights complaints at public elementary, secondary, and post-secondary schools. Investigated, mediated and issued letters of findings and enforcement and settlement agreements. Areas covered include discrimination based on race, ethnicity, gender, and disability.

Selected Projects:

- Collaborated with Oregon State Department of Education, University of Oregon's Institute for Non-violence, and Committee for Children on violence prevention and anti-harassment to promote positive and productive educational environments.
- Participated in a multi-year partnership with Seattle School District to address racial disparity in discipline. Assessed district statistics, conducted workshops and presentations on discipline disparity, held community forum meetings, and participated in creating an Accountability Task Force.

OTHER EMPLOYMENT

- University of Washington, Center for the Advanced Study of Intellectual Property, Teaching Associate
- LANDESA (formerly Rural Development Institute), Research Assistant
- Ocean Outreach, Vice President
- Davis Wright Tremaine, Associate Attorney

EDUCATION

- **STANFORD UNIVERSITY SCHOOL OF LAW, 1988-1991**
Juris Doctorate, Lawyering for Social Change track
- **UNIVERSITY OF WASHINGTON, 1994-1995**
LLM Sustainable International Development
- **UNIVERSITY OF PENNSYLVANIA, 1983-1988**
Bachelor of Arts, Social Psychology

PUBLIC SERVICE ACTIVITIES AND MEMBERSHIPS

- **ABA Commission on Youth at Risk**
Commissioner 2009 – present
- **American Civil Liberties Union (ACLU), National**
National Board Member 2008 – 2015
- **Seattle Town Hall**
Board Member 2005 – present
- **Washington Lawyers for the Arts**
Board Member 1995 – 1997
- **United States Supreme Court**, Admitted to practice.
- **American Bar Association**, Member
- **Washington State Bar Association**, Member
- **King County Bar Association**, Member

SEATTLE ETHICS AND ELECTIONS COMMISSION

Seven members: Per SMC 3.70.020, all subject to City Council confirmation, three-year terms

- 3 Appointed by City Council
- 3 Appointed by Mayor
- 1 Appointed by Commission

D*	G	Position No.	Name	Term Start Date	Term End Date	Term #	Position	Appointed By
1	F	1	McKay, Alexandra	1-1-16	12-31-17	1	Member	Mayor
7	F	2	Angeles, Charlene	1-1-16	12-31-18	2	Member	City Council
8	M	3	Rekhi, Hardeep	1-1-16	12-31-18	1	Member	Mayor
6	M	4	Cohan, Richard	1-22-13	12-31-15	2	Member	Commission
6	F	5	Norton, Eileen	9-8-14	12-31-16	1	Member	City Council
6	M	6	Donckers, Brendan	9-8-14	12-31-16	1	Member	Mayor
6	M	7	Carter, Bruce	1-1-15	12-31-17	2	Member	City Council

*Diversity

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)			
	Men	Women	Vacant	Asian-American	African-American	Hispanic Latin@	American Indian / Alaska Native	Other**	Caucasian	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	1		1					1		1	
Council	1	2							2	1		
Commission	1								1			
Total	4	3		1					4	1	1	

**Other includes diversity in any of the following: race, gender and/or ability