



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Shabazz M. Abdulkadir</i>		
Board/Commission Name: <i>Design Review Board</i>		Position Title: <i>Get Engaged Member</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:	Term of Position: * 9/1/2023 to 8/31/2024 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: <i>South Park</i>	Zip Code: <i>98108</i>	Contact Phone No.: [REDACTED]
Background: <i>Shabazz is a Seattle native who has witnessed the city's growth over 20 years and has a passion for contributing to a safer and more resilient environment for all communities. She has a bachelor's degree in Urban Planning and a minor in Construction Management from the University of Washington and now works collaboratively with community business organizations to develop infrastructure projects to increase access to resources. Shabazz brings a unique perspective to the built environments through her various experiences and knowledge. She looks forward to learning from the brilliant minds already in this space and sees this appointment as an opportunity to be of service to the Seattle community.</i>		
Authorizing Signature (original signature): <i>Bruce A. Harrell</i> Date Signed (appointed): 8/14/2023	Appointing Signatory: <i>Bruce A. Harrell</i> Mayor of Seattle	

*Term begin and end date is fixed and tied to the position and not the appointment date.

Shabazz Abdulkadir

SUMMARY OF QUALIFICATIONS

Experienced working with business process improvement teams; project management, community engagement and expanding network connections. Develop program functional processes; implement best practices, contracting procedures, technical assistance and regulatory compliance. Ability to track, document and analyze reports and/or statistics to support or influence decision making processes. Highly organized with strong presentation, and negotiation skills to be able to lead, direct, instruct and problem solve.

RELEVANT SKILLS

- Project Management
- Team Building, Community Engagement
- Process Improvement, Development
- Strong Written/ Verbal Communication
- Diplomacy, Conflict Resolution, Facilitation
- Collaboration, Fostering Diversity
- Program Proficiencies: Geographic Information Systems (GIS), Adobe Cloud Tools, SketchUp, Vector Works, Microsoft Suite

EXPERIENCE

CITY OF SEATTLE COMMUNITY SAFETY COMMUNICATIONS CENTER 911 DISPATCHER

8/2022- Present

- CSCC handles over 900,000 calls a year dispatching for Police, Fire Department and Medical Services and Emergency Service agencies.
- Answer high volume of life and death emergency calls and dispatch for appropriate level response.
- Advise community members on how to access safety and emergency resources available to them.
- Apply conflict resolution techniques, mediation and negotiations in life threatening situations.
- Utilize diplomacy in dealing with people with varying needs and unpredictable situations while keeping in mind public and personal safety.
- Communicate effectively with wide range of audiences to ensure equitable access to resources.

THE URBAN PLANNING LAB FREELANCE PLANNING CONSULTANT

01/2022- Present

- Served as Project Manager for the Black Farmers Collective one acre farm in Seattle on a \$20,000 development project to increase community access.
- Coordinated with farm workers and community members and City agencies to gain understanding of community needs and challenges with land development.
- Planned and facilitated multiple design charrette's to marry clients vision, City requirements and community needs.
- Planned and led youth design activity to encourage student engagement at YES farm.
- Designed a 780sqft mobile retail space for mutual aid initiative the Giving Room with limited Grant funds.
- Created trailer design through multiphase process to incorporate client's vision of maximizing space utilizing modeling software.
- Managed project budgets, schedules, deliverables, risks, and progress to ensure successful outcomes.
- Led community outreach through surveys, tabling and collaborating with local community programs in South Seattle with a strong focus on racial equity and equality.
- Provided consultation on best practice methods for relationship building with BIPOC communities in the Seattle area through trainings and workshops.
- Collaborated with local Masjid to create Muslimah's A-Z, programming for young adult Muslim Women between the ages of 18-40.
- Developed framework idea for community group, worked with Masjid members and youth to identify needs and presented ideas to group to narrow down program goals.
- Launched and created lesson plans for Year One of programming. Led first three community meetings and trained community members on presentation and leadership to take over program administration.

**CITY OF SEATTLE DEPARTMENT OF TRANSPORTATION
TRANSPORTATION PLANNING INTERN**

10/2020 - 6/2021

- Worked with the Seattle Transit Benefit District (STBD).
- Researched the framework for Racial Equity Toolkit for STBD to analyze current and future development projects for community impact and equitable access to transportation.
- Assisted in developing transit lane policy to guide Seattle Public Transit services.
- Engaged in ongoing ArcGIS transit spatial analysis.
- Provided COVID-19 Transit Response Assessment on STBD programming.

**UNIVERSITY OF WASHINGTON, COLLEGE OF BUILT ENVIRONMENTS
POLICY ANALYST**

09/2020-03/2021

- Audited the outreach and admissions processes for the college, analyzed demographics and racial trends, and identified barriers of access for minority and low-income students using data.
- Initiated engagement with community organizations, counselors, faculty, admissions and other universities and defined recommendations and a timeline for the College's goals.
- Developed policy recommendations and implementation plan and produced report for the University's implementation based on data trends.
- Pitched and implemented the creation of a Student Advisory Board with student representation from each of the CBE departments. Served on the board.

**BULLE CONSULTING
PLANNING AND PROGRAM DEVELOPMENT ASSOCIATE**

06/2019-01/2020

- Consulting firm in South Seattle that assists Community and Small Business Organizations (CBOs) scale intentionally through capacity building support and more.
- Prepared and pitched proposals to clients and their stakeholders for their project needs. Led and facilitated meetings and presentations with funders and city officials.
- Met with clients to identify a desired project's scope, created work plans and project estimations.
- Planned and facilitated workshops on best business practices for CBO's including King County's Best Start for Kids partners.

**YWCA GIRLS FIRST
PROGRAM COORDINATOR**

05/2018- 12/2018

- Created and distributed outreach material for 6 week summer programming. Presented to local middle schools and community centers to encourage enrollment.
- Connected with parents and teachers to inform of YWCA resources and opportunities for students
- Independently prepared six week curriculum for students ranging from professional skills trainings, to self defense and sex education programming creating exposure to various community organizations.
- Worked with students into first year of high school leading once a week programming at five local high schools.
- Created lesson plans, led workshops and engaged with local community agencies to further students access to resources and support.
- Provide academic support to students and parents through creating academic plans, coordinating with faculty to best understand students challenges and ensuring students felt prepared for examinations.

**THE LAW OFFICES OF LOUIS G HUNTER
OFFICE ADMINISTRATOR**

02/2014-08/2017

- Assisted in developing framework documents for start-up prior to having clients: intake forms, data system, policies and procedures.
- Designed the filing system and initiated the move from physical file to digital system.
- Managed employee schedule and case load. Planned and facilitated team building activities: escape rooms, community volunteer day etc.
- Front facing role, handled client intakes and was point of contact for client relations.
- Managed vendor contracts and invoices.

EXTRA-CURRICULAR

SUMMER SEARCH

03/2021- Present

ALUMNI BOARD MEMBER

- Serving as an alumni ambassador within Summer Search.
- Planning and organizing events and initiatives to support an engaged and cohesive alumni connection. Presenting event ideas and outcomes to board of directors.
- Supporting the design and rethinking around Summer Search program innovations.

COLLEGE OF BUILT ENVIRONMENT

09/2020-06/2021

COMMUNITY ENVIRONMENT AND PLANNING (CEP)

POLICY AND REGULATION COMMITTEE CHAIR

- Facilitated meetings, and managed projects.
- Initiated a collaborative review of CEP curriculum with faculty and department head's to identify potential improvements.
- Reviewed existing policies for effectiveness and created new policies to support students changing needs.

CITY OF SEATTLE RACIAL EQUITY LAB PROJECT

09/2020-12/2020

PROJECT MANAGER

- Managed a team of 14 to determine deliverables, analyzed report findings and presented to city officials.
- Interviewed over 100 community members over the course of the project from diverse intersectionality's.
- Proposed and documented cultural spaces in the face of rapid gentrification.

EDUCATION

**UNIVERSITY OF WASHINGTON,
COLLEGE OF BUILT ENVIRONMENTS,
SEATTLE WA
B.A URBAN PLANNING,
COMMUNITY ENVIRONMENTAL PLANNING**

RELEVANT COURSES:
INFRASTRUCTURE PLANNING MANAGEMENT (IPM);
WATER SYSTEMS
INFRASTRUCTURE PLANNING
MANAGEMENT (IPM): TRANSPORTATION SYSTEMS

CERTIFICATES

HUSKY LEADERSHIP CERTIFICATE
(12/2020- 06/2021)

**U.S STATE DEPARTMENT KENNEDY-LUGAR EXCHANGE
STUDENT AMBASSADOR CERTIFICATE**
(06/2012- 06/2013)

LANGUAGES

- **SOMALI - FULL PROFICIENCY**
- **ARABIC - LIMITED WORKING PROFICIENCY**

Seattle Design Review Boards - July 2023

42 Design Review Board Members: Pursuant to SMC 23.41.008, *all* members are subject to City Council confirmation, *two*-year terms that may be re-appointed to a second term:

- 12 City Council-appointed
- 13 Mayor-appointed
- 15 Joint Mayor and Council appointed
- 2 *Mayor appointed per SMC 3.51 (Get Engaged)*

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
6	M		1.	Local Residential, DT	Bissen, Matthew	4/4/2021	4/3/2023	1	Mayor/Council
3	M		2.	Local Community, NE	Castaneda, Manuel	4/4/2021	4/3/2023	1	Mayor
6	F		3.	Development, SW	Baxter, Brenda	4/4/2022	4/3/2024	1	Mayor
			4.	Business/Landscape, W	Vacant	4/4/2023	4/3/2025		Mayor/Council
6	F		5.	Local Residential, SW	Lirman, Johanna	4/4/2021	4/3/2023	1	Mayor
6	F		6.	Business/Landscape, E	van Geldern, Emily	4/4/2022	4/3/2024	2	Mayor/Council
6	F		7.	Local Community, SE	Richmond, Lisa	4/4/2022	4/3/2024	1	Mayor
6	M		8.	Development, SE	Germain, Stewart	4/4/2022	4/3/2024	2	Council
6	M		9.	Local Community, NW	Johnson, Brian	4/4/2022	4/3/2024	2	Council
			10.	Business/Landscape, NW	Vacant	4/4/2023	4/3/2025		Mayor/Council
6	F		11.	Design Professional, E	Gage, Gina	4/4/2021	4/3/2023	1	Mayor
6	M		12.	Development, NW	DiJulio, Penn	4/4/2022	4/3/2024	2	Mayor
6	M		13.	Business/Landscape, DT	Luoma, Aaron	4/4/2020	4/3/2022	2	Mayor/Council
6	M		14.	Development, E	Bendix, Christopher	4/4/2021	4/3/2023	1	Council
6	M		15.	Development, NE	Gunter, Christian	4/4/2022	4/3/2024	2	Council
6	M		16.	Local Community, SW	Schaefer, Gavin	4/4/2022	4/3/2024	1	Council
1	M		17.	Design Professional, NE	Lim, Kun	4/4/2022	4/3/2024	1	Council
5	F		18.	Design Professional, W	Kadoo, Gargi	4/4/2021	4/3/2023	1	Council
3	F		19.	Local Community, W	Barrientos, Maria	4/4/2022	4/3/2024	1	Mayor
6	F		20.	Development, DT	Dagliano, Carey	4/4/2021	4/3/2023	1	Council
			21.	Business/Landscape, SW	Vacant	4/4/2023	4/3/2025		Mayor/Council
1	F		22.	Design Professional, SE	So, May	4/4/2021	4/3/2023	2	Council
			23.	Design Professional, NW	Vacant	4/4/2023	4/3/2025		Mayor

9	M		24.	Local Community, E	Reilly, Joe	4/4/2021	4/3/2023	1	Council
			25.	Local Residential, NW	Vacant	4/4/2022	4/3/2024		Mayor/ Council
1	F		26.	Local Community, DT	Fortaleza, Che	4/4/2022	4/3/2024	1	Mayor
6	F		27.	Development, W	Ratray, Tiffany	4/4/2021	4/3/2023	1	Mayor
6	M		28.	Local Residential, NE	Carter, Tim	4/4/2021	4/3/2023	2	Mayor/ Council
1	F		29.	Design Professional, DT	Li, Nicole	4/4/2022	4/3/2024	1	Mayor
6	M		30.	Design Professional, SW	Grainger, Alan	4/4/2021	4/3/2023	2	Mayor/ Council
6	M		31.	Business/ Landscape, SE	Maritz, Benjamin	4/4/2022	4/3/2024	1	Mayor/ Council
			32.	Local Residential, W	Vacant	4/4/2023	4/3/2025		Mayor/ Council
6	M		33.	Local Residential, E	Cannon, Michael	4/4/3021	4/3/2023	1	Mayor/ Council
6	M		34.	Local Residential, SE	Maier, Daniel	4/4/2021	4/3/2023	2	Mayor/ Council
6	F		35.	Business/ Landscape, NE	Liss, Katharine	4/4/2022	4/3/2024	2	Mayor/ Council
2	F	1	36.	Get Engaged	Abdulkadir, Shabazz	9/1/2023	8/31/2024	1	Mayor (SMC 3.51)
6	M		37.	Local Residential, CA	Britt, Troy	4/4/2022	4/3/2024	1	Council
1	F		38.	Local Community, CA	Hu, Quanlin	4/4/2022	4/3/2024	1	Mayor
			39.	Design Professional, CA	Vacant	4/4/2022	4/3/2024		Council
6	F		40.	Development, CA	Port, Brittany	4/4/2022	4/3/2024	1	Mayor
3	F		41.	Business/ Landscape, CA	Garcia, Ana	4/4/2022	4/3/2024	2	Mayor/ Council
			42.	Get Engaged	Vacant	9/1/2023	8/31/2024		Mayor (SMC 3.51)

New Appointments

Re-appointments

Vacant

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Men	Women	Transgender	Unknown	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	11	0	0	3	1	2	0	0	7	0	0	0
Council	8	3	0	0	2	0	0	0	1	7	0	0	1
Joint	7	3	0	0	0	0	1	0	0	9	0	0	0
Total	17	17	0	0	5	1	3	0	1	23	0	0	1

Key:

*D List the corresponding *Diversity Chart* number (1 through 9)

**G List *gender*, M = Male, F= Female, T= Transgender, U= Unknown

RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.