




City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Montana Houston</i>		
Board/Commission Name: <i>Pioneer Square Preservation Board</i>		Position Title: <i>Get Engaged Member</i>
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>		Term of Position: * 9/1/2025 to 8/31/2026 <input type="checkbox"/> Serving remaining term of a vacant position
Residential Neighborhood: <i>Rainier Beach</i>	Zip Code: 98118	Contact Phone No.: [REDACTED]
Background: <i>Born and raised in Seattle, Montana Houston is honored to serve on the Pioneer Square Preservation District Board. Her passion for preserving Seattle's history began during a Seattle Underground Tour and grew through her experiences as a community advocate. A graduate of the University of Southern California with a degree in Pre-Law, she brings a blend of legal expertise and leadership to her work. As a previous Seattle Renters' Commissioner and current founder of rYOUminate (an edu-tech platform for diverse 18 to 30-year-olds), she uplifts underserved communities and promotes inclusion. She is excited to help preserve Pioneer Square's rich legacy while celebrating Seattle's diverse cultures.</i>		
Authorizing Signature (original signature):  Date Signed (appointed): July 18th, 2025		Appointing Signatory: <i>Bruce A. Harrell</i> <i>Mayor of Seattle</i>

*Term begin and end date is fixed and tied to the position and not the appointment date.

MONTANA HOUSTON

EDUCATION

Aug. 2016 – May 2020	University of Southern California (USC) , Los Angeles, CA	GPA: 3.83 / 4.00
	<i>Bachelor of Arts, Non-Governmental Organizations and Social Change (Pre-Law)</i>	Magna Cum Laude
	<i>Minor in East Asian Languages and Cultures (Japanese)</i>	
	<i>Honors and Awards: Dean's List (Aug 2016 - May 2020), Renaissance Scholar (2020), Levan Humanities Scholar (2020), Warren Bennis Leadership Scholar (2020)</i>	

PROFESSIONAL EXPERIENCE

July 2022 – Present	Dropbox , San Francisco, CA	<i>Senior Commercial Legal Analyst</i>
Aug. 2020 – July 2022		<i>Commercial Legal Analyst</i>
	<ul style="list-style-type: none">· Negotiates and drafts contracts, including NDAs, SOWs, and SaaS Agreements; to date, have executed 547 deals with total value of \$105,099,687.00, 4.2% of its annual revenue.· Invented time-saving process for team of 18 by creating a review guide for event and hotel contracts, reduced negotiating time by 85% and contract influx by 92%.· Transformed new-hire training from manual discussions to on-demand videos to reduce onboarding duration, successfully created 5 videos and onboarded 4 new employees, saved 72 training hours.· Chairs 27 cross-functional initiatives, including Software as a Service agreement playbook, Insurance terms review, and influencer agreement template, informs tasks for team of 18.	
May 2019 – Aug. 2019	Discover Financial Services , Riverwoods, IL	<i>Legal Department Intern</i>
	<ul style="list-style-type: none">· Conducted cross-merchandising analysis on 6 competitors' travel rewards cards by consolidating trigger disclosures against Miles Card via Excel Document and presented information to stakeholders· Analyzed loss payee terms to discern corporate claim to abandoned property and compiled findings into 50 state survey in Excel sheet, yielding a widely used department resource	
May 2017 – Aug. 2017	Goodwill Job Training & Education Center , Seattle, WA	<i>Financial Literacy Consulting Intern</i>
	<ul style="list-style-type: none">· Initiated a schedule of 10+ financial programs across 3 Goodwill Job Training & Education centers to streamline service offerings to a low income, ESL community of over 17,000 people· Assisted Senior Financial Consultant in teaching personal financial concepts to 5 classes of 40 students	

LEADERSHIP EXPERIENCE AND COMMUNITY SERVICE

· May. 2025 – Present	YMCA x City of Seattle: Pioneer Square Preservation Board Member , advising Mayor on historic land.
· May 2024 – Present	Access Fellows: Community Chair & 2025 Fellow , leader in a highly selective pre-MBA fellowship.
· Mar 2024 – Present	rYOUminate: Founder & CEO , research- and reflection-based media publication for 18 to 30 year-olds.
· Sep. 2021 – Present	Dropbox: Legal Diversity Co-Lead , executed diversity survey of 16 law firms, improved growth by 80%.
· Sep. 2024 – Sep. 2025	Leadership Tomorrow: Participant , Chosen as 1 of 45 Seattle leaders to advocate for local racial equity.
· Mar 2024 – July 2025	Treehouse: Treehouse Ambassador Board & Volunteer , advocates for foster care education services.
· Jan. 2024 – Jan 2025	Forte MBALaunch: Launcher , participant in pre-MBA professional development program for women.
· Jan. 2021 – May 2024	Dropbox: Internal Engagement Chair , planned 13 events for Black History Month for 2k+ employees.
· Feb. 2018 – Mar. 2020	USC: Senior Director of Programming , directed 16 organizations, delegated \$2.4m budget for events.
· Apr 2018 – May 2020	USC: Cohort 3 Scholar , chosen as 1 of 20 scholars for leadership development from 130+ applicant pool.
· Apr 2018 – May 2019	USC: Executive Director , managed \$69k budget and hosted 39 events, and saw 67% rise in recruitment.

ENGAGEMENTS & INTERESTS

Engagements	University of Washington's Foster School of Business Youth Executives of Color Keynote Speaker for 2016 program; two-time YEOC Case Competition winner against 30 teams of 5.
Interests	Managing my book blog; practicing Japanese (adv. proficiency); crocheting blankets; practicing servant leadership; doing aerial yoga.

Pioneer Square Preservation Board

Ten Members: Pursuant to SMC 23.66.110, **all** members subject to City Council confirmation, **3**-year terms except for the Get Engaged which will be a 1-year term per SM C3.51:

- **#** City Council-appointed
- **10** Mayor-appointed
- **#** Other Appointing Authority-appointed (specify):

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
		2	1.	Property Owner	Vacant	3/2/23	3/1/26		Mayor
6	F	7	2.	Historian	Maureen R. Elenga	3/2/22	3/1/25	2	Mayor
6	M		3.	Property Owner	Henry Watson	3/2/22	3/1/25	1	Mayor
2	F		4.	Get Engaged	Montana Houston	9/1/25	8/31/26	2	Mayor
			5.	At Large	vacant	3/2/22	3/1/25		Mayor
3	M		6.	Architect	Jose Lorenzo-Tores	3/2/21	3/1/24	1	Mayor
			7.	Human Services	vacant	3/2/22	3/1/25	1	Mayor
		2	8.	Attorney	vacant	3/2/23	3/1/26		Mayor
			9.	Retail	vacant	3/2/22	3/1/25	1	Mayor
1	F	N/A	10.	Architect	Sohyun Kim	3/2/22	3/1/25	1	Mayor

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	4	3		1	1	2	1			3			
Council													
Other													
Total	4	3			1	2	1			3			

Key:

- *D** List the corresponding *Diversity Chart* number (1 through 9)
- **G** List *gender*, **M**= Male, **F**= Female, **T**= Transgender, **NB**= Non-Binary **O**= Other **U**= Unknown
- RD** Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.