


FILED  
CITY OF SEATTLE

2015 MAR 27 AM 10:22

CITY CLERK

City of Seattle  
Notice of Appointment

Name: <b>Hope S. Drummond</b>		<input type="checkbox"/> Executive Appointment <input checked="" type="checkbox"/> Reappointment <input type="checkbox"/> Legislative Appointment <input type="checkbox"/> Agency Appointment <input type="checkbox"/> PDA Council <input type="checkbox"/> PDA Constituency
Residential Neighborhood: Seattle, WA	98144	Contact Phone No.: N/A
Appointed to: Seattle Commission for People with Disabilities		Date of Appointment: March 9, 2015
Authority (Ord., Res.): 118392		Term of Office: From: 3/9/15 To: 4/30/16
<b>Background:</b>  Hope Drummond works as a Benefits Specialist for the Alliance of People with disAbilities. Hope brings to the Commission a breadth of experience in advocacy and direct services to individuals with the full range of mental and physical disabilities. She is an experienced public speaker and trainer. Hope earned a B.A. in Business Administration at Belhaven College and a Masters in Bible Theology from New Foundation Seminary. Hope has served on the Commission's Policy Issues committee and has contributed to the analysis of a number of issues, including accessible parking, transportation, and housing.		
Authorizing Signature: 		Name and Title of Officer Making Appointment: Mayor Edward B. Murray

Hope S. Drummond

**Objective**

I am a motivated business college graduate seeking a position where I can put my skills to use and experience new ones. Thrive in high-pressure, deadline-driven environments.

**Experience**

2002-2003                      Life /Coalition                      Jackson, MS  
Americorp

▪ This organization was based on assisting disabled Americans with their journey in becoming independent. I put together life skill training and become involved in public projects. My time here at Americorp I handle numerous of cases. I made sure that my clients received modification to there homes. I contacted other companies to assist with my clients in paying their bills, receiving food, getting ramps build, getting wheel chair modification, etc. Over 60% of my clients became more independent.

Assistance Manager of the Food Pantry

- In charge of handling numerous of cases. Investigation, referral for the consumers, inventories, and I did some filing. Sensitively handled confidential matters, public speaking, and clerical work. I was in charge of ordering cases of food and handed them out to the poor. I also constructed a system to ensure that our clients held a strict budget system.

Assistance Board Member

- I assist in support groups. Conduct activates that would assist physical and mentally challenge individual with disability awareness. I was a peer counselor at each conference. As a member of the Youth Advisory Board, I assist in putting together projects and conferences.

2003-2003                      MS. House of Representatives                      Jackson, MS  
Secretary for the session

▪ Served as the initial contact person for 15 Representative of the House. I maintained various appointment schedules; provide clerical support, record keeping, etc. I also was in charge of mail outs, correspondence, and sensitively handled confidential matters.

2003- 2007                      Kids Clinic                      Jackson, MS  
Administrative Assistance / Clinical Secretary

- Month end and year end reports, I handled the finances for the clinic and handled insurance billing for the clients. In charge of mail outs and correspondence. Assisted with additional duties as need
- Possess working knowledge of medical terminology and processes; able to communicate with study participants.

Raised the account balance from a debit value of over \$2000 to a credit balance of \$260. 80% of our clients debts paid off by rebilling and working with there insurance companies. I also handle ordering the supplies for the company, writing letters to the physicians, constructing The Plan of Care and The Addendum to the Plan of Care, account receivable cashier experience. Data entry and management of database information such as patient visits, contracts and budget allocations . Assist with completion of required study forms, provide reports and give scheduling support to research staff. Maintain complete patient confidentiality. SKILLS ARE: intermediate to advanced computer proficiency preferred, bookkeeping, accounts payable/receivable, payroll, billing, budget analysis, have computer skills, filing, reception, multi-line phones, data processing, data entry, and transcription, various office support, patient services, and medical records.

2005- 2009      Sinai Worldwide Outreach Ministries/  
Pastor

- Public Speaking, Christian Counseling, Supervisor, and any activities to spread the Word of God., Teaching classes every Wednesday and Saturday. I have performed numerous of projects to spread the word such as put on revivals, open youth classes, etc. My classes consist of – ministerial classes, bible history, bible basics, marriage and family counseling, discipleship, etc.

2009-present      Alliance of People with disAbilities  
Benefit Specialist:

Working to ensure people with disabilities are fully included in our community. I work with people with disabilities currently receiving government benefits on how they can transition back into the workforce while maintaining community supports.

**Education**

5/1998 Hinds Community College Raymond, MS

- Associate, Paralegal.

12/2002 Belhaven College Jackson, MS

- Bachelor, Business Administration

5/2008 New Foundation Seminary Terry, MS

- Master, Bible Theology

9/2009 Benefit Academy & State Specific Training

- Certificate of Completion

**Volunteer**

1996-1997 Community Law Office M'hall, Ms

Legal Secretary and Intern

Research and investigate facts on numerous of cases. I manage case files and organize the attorney's trial notebooks. I have written case status reports, summarize deposition testimony, and create legal documents for attorney review. This is a few skills that was asked of me while I worked here.

2003 -2005 The Arc of MS Jackson, MS

- I assist the project coordinator in varies activities. I do public speaking on a project called My Voice My Choice. Here I educate to people with disabilities about their service system and familiarize them with services that are in their county that could assist with services that they may need to become more independent. I have spoken at public schools, conferences, and surrounding counties. I have meet with families on the bases of this project. I and other team members have set up activities, conference, classes, and meeting to educate our clients more successfully.

2008 Genesis One Christian School  
Mendenhall, Ms

- I volunteer as a praise dance coordinator. I work with grades first through twelfth. I coordinate the dance move and work closely with the principle on many projects.

## References

1. The Arc of MS  
Matt Nalker  
601-982-1180
2. MS House of Representatives  
Ed Pierce  
601-359-3360
3. Pastor Robert West  
Reformed Theological Seminary of Terry MS  
601-624-0233
4. Valeri Warren / Carol Thompson  
MS Society for Disabilities, Kids Clinic  
601-982-7051
5. Mendenhall Ministries: Community Law Office  
Tina Womack  
(601) 847-4321

**SEATTLE COMMISSION FOR PEOPLE WITH DISABILITIES**  
**APRIL 2015**

16 members: Per SMC 3.14.920 Confirmed by City Council, all subject to City Council confirmation, 2-year terms:

- 7 City Council-appointed
- 7 Mayor-appointed
- 1 Commission- Appointed
- 1 Mayor-appointed

**Roster:**

*D	**G	Position No.	Position Title	Name	Term Start Date	Term End Date	Term #	Appointed By
2	M	1.	Member	Jonathan Porter	Council Confirmation	04/30/17	3rd	Mayor
6	F	2.	Member	Patricia Copeland	Council Confirmation	04/30/17	3rd	Mayor
		3.	Member	<b>Vacant</b>				Mayor
2	F	4.	Member	Hope Drummond	Council Confirmation	04/30/16	3 <sup>rd</sup>	Mayor
6	M	5.	Member	Mark Adreon	Council Confirmation	04/30/16	3 <sup>rd</sup>	Mayor
6	M	6.	Member	Steve Lewis	Council Confirmation	04/30/16	1 <sup>st</sup>	Mayor
2	F	7.	Member	Christiana Obey	Council Confirmation	04/30/17	1 <sup>st</sup>	Mayor
1	F	8.	Member	Vicki Foster	12/11/14	04/30/16	3 <sup>rd</sup>	City Council
6	M	9.	Member	Ryan Troyer	12/11/14	04/30/16	2 <sup>nd</sup>	City Council
6	M	10.	Member	Mike Barta	7/8/13	04/30/15	3 <sup>rd</sup>	City Council
6		11.	Member	<b>Vacant</b>				City Council
6	F	12.	Member	Deborah Witmer	12/11/14	04/30/16	3 <sup>rd</sup>	City Council
6	M	13.	Member	Robert Canamar	7/8/13	04/30/15	2 <sup>nd</sup>	City Council
6	M	14.	Member	Ivan Molton	12/11/14	04/30/16	1 <sup>st</sup>	City Council
6	F	15.	Member	Diane Laurine	Council Confirmation	04/30/16	1 <sup>st</sup>	Commission
1	F	16.	Member	Yan Jun (Angela) Liu		09/30/15	1 term	Mayor

**Diversity Chart:**

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)				
	Men	Women	Vacant	Minority	Asian-American	Black/African American	Hispanic/Latino	American Indian/Alaska Native	***Other	Caucasian/Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	3	3	1	3	0	3	0	0	0	3	0	0	0
Council	4	2	1	1	1	0	0	0	0	4	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0
Comm	0	1	0	0	0	0	0	0	0	0	0	0	0
GE	0	1	0	1	1	0	0	0	0	0	0	0	0
<b>Total</b>	<b>7</b>	<b>7</b>	<b>2</b>	<b>5</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>