

Ready for Notebook

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Administrative Specialist II and a .5 FTE Housing and Zoning Technician, both hired in the third quarter of 2017, to support implementation of [Council Bill \(CB\) 118817](#). CB 118817 would limit the amount a landlord can charge a tenant for a security deposit and non-refundable move-in fees to the amount of the first full month's rent and would allow tenants to pay the security deposit, non-refundable move-in fees and last month's rent in installments. To carry out the provisions of this proposed legislation, SDCI's Code Compliance program will likely see an increase in. SDCI will monitor the workload and would only fill these positions if needed.

The green sheet also imposes the following budget proviso:

"Of the appropriation in the 2017 budget for the Seattle Department of Construction and Inspection's (SDCI) Code Compliance BCL, \$76,357 is appropriated solely for the Administrative Specialist II position and the Housing and Zoning Technician position to administer the requirements of Council Bill 118817 and may be spent for no other purpose."

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Budget Action Transactions

Budget Action Title: Add \$76,357 GSF in 2017 and \$115,693 GSF in 2018 and two 0.5 FTEs in SDCI to support implementation of Council Bill 118817 and impose a proviso on these funds

#	Transaction Description	Position Title	Number of Positions	FTE	Dept	BCL or Revenue Source	Summit Code	Fund	Year	Revenue Amount	Expenditure Amount
1	Transfer funds to support implementation of move-in fee ORD				FG	Planning and Development Fund	Q5971570P&D	00100	2017		\$76,357
2	Increase revenue to support implementation of move-in fee ORD				SDCI	General Subfund Support	587001	15700	2017	\$76,357	
3	Appropriate funds to support implementation of move-in fee ORD	Housing/Zoning Tech - PT	1	0.5	SDCI	Code Compliance	U2400	15700	2017		\$43,294
4	Appropriate funds to support implementation of move-in fee ORD	Admin Spec II - PT	1	0.5	SDCI	Code Compliance	U2400	15700	2017		\$33,063
5	Transfer funds to support implementation of move-in fee ORD				FG	Planning and Development Fund	Q5971570P&D	00100	2018		\$115,693
6	Increase revenue to support implementation of move-in fee ORD				SDCI	General Subfund Support	587001	15700	2018	\$115,693	

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#	Transaction Description	Position Title	Number of Positions	FTE	Dept	BCL or Revenue Source	Summit Code	Fund	Year	Revenue Amount	Expenditure Amount
7	Appropriate funds to support implementation of move-in fee ORD				SDCI	Code Compliance	U2400	15700	2018		\$115,693