

BILL SUMMARY & FISCAL NOTE

| Department: | Contact Person/Phone: | Executive Contact/Phone: |
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1. BILL SUMMARY

Legislation Title: A RESOLUTION adopting the City of Seattle Privacy Principles governing the City’s operations, which will provide an ethical framework for dealing with current and future technologies that impact privacy, and setting timelines for future reporting on the development of a Privacy Statement and Privacy Toolkit for their implementation.

Summary and background of the Legislation: In response to increasing collection and use of data, the Mayor’s Office convened an Interdepartmental Team (IDT), led by the Department of Information Technology (DoIT) and the Seattle Police Department (SPD), to update the City’s privacy policies and regulations. The three IDT deliverables are a set of high-level Privacy Principles, an operational Privacy Statement, and a Privacy Toolkit to help departments implement the rules and ethics developed in the Privacy Principles and Statement. This resolution adopts the high-level Privacy Principles, and calls for a future Council briefing on the Privacy Statement and Privacy Toolkit upon their completion.

2. CAPITAL IMPROVEMENT PROGRAM

 This legislation creates, funds, or anticipates a new CIP Project.

| Project Name: | Project I.D.: | Project Location: | Start Date: | End Date: | Total Cost: |
|----------------------|----------------------|--------------------------|--------------------|------------------|--------------------|
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3. SUMMARY OF FINANCIAL IMPLICATIONS

 X This legislation does not have direct financial implications.

4. OTHER IMPLICATIONS

- a) **Does the legislation have indirect or long-term financial impacts to the City of Seattle that are not reflected in the above?**
 The adoption of these Privacy Principles has no direct financial impact, but there may be future financial impacts as the principles are implemented by departments and continued administration. The IDT considering the further elaboration of policy based upon these Principles reserves the

right to recommend specific means of implementation, some of which may have financial impacts. Any necessary budget appropriation changes will be included in future budget legislation or other legislation.

b) Is there financial cost or other impacts of not implementing the legislation?

As privacy law and policy advance, it is increasingly essential that the City of Seattle have a well-articulated and comprehensive privacy policy. Additionally, this legislation is required before the City of Seattle's wireless mesh network may be made operational again, as the Council placed a moratorium on its use to remain in place until this policy development takes place. Finally, paying additional attention to privacy and data security can help prevent data breaches and their associated human and financial consequences.

c) Does this legislation affect any departments besides the originating department?

Following adoption of the Privacy Principles, the IDT will be developing more specific guidelines to departments, as well as a Privacy Toolkit, which departmental staff will use to ensure that future data programs and technological acquisitions comply with the Privacy Principles and guidelines.

d) Is a public hearing required for this legislation?

No.

e) Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?

No.

f) Does this legislation affect a piece of property?

No.

g) Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities?

The development of all aspects of the Privacy Policy (i.e., Principles, Statement, and Toolkit) actively consider disparate impacts upon vulnerable or historically disadvantaged communities. This has been a priority for the IDT from the beginning, and will continue to work with the Office for Civil Rights and the Office of Immigrant and Refugee Affairs to ensure that the Policy is communicated and implemented in equitable ways.

h) If this legislation includes a new initiative or a major programmatic expansion: What are the long-term and measurable goals of the program? Please describe how this legislation would help achieve the program's desired goals.

Several metrics are possible. First, the number of staff (and in which departments) trained to use the eventual Privacy Toolkit will provide a measure of how widely the policy is being integrated into the City. Second, the number and quality of inquiries received by DoIT about data operations planning will help illustrate how successful the policy is being perceived.

i) Other Issues:

List attachments below: