

City of Seattle



**Director
Office of Labor Standards**

**Confirmation Packet
January 8, 2021**

Steven Marchese



City of Seattle
Mayor Jenny A. Durkan

January 8, 2021

The Honorable M. Lorena González
President, Seattle City Council
Seattle City Hall, 2nd Floor
Seattle, WA 98104

Dear Council President González:

I am pleased to transmit to the City Council the following confirmation packet for my appointment of Steven Marchese as Director of the Office of Labor Standards (OLS).

The materials in this packet are divided into two sections:

A. Steven Marchese

This section contains Mr. Marchese's appointment and oath of office forms, his resume, and the press release announcing his appointment.

B. Background Check

This section contains the report on Mr. Marchese's background check.

Steven Marchese will join the City with over 20 years of public service experience. Most recently, Marchese served as Public Service Director for the Minnesota State Bar Association, leading efforts to link pro bono legal services to organization that serve the public. Additionally, he served as the director of the Saint Paul School Board. In this role he sustained relationships with community, employees, leadership, labor representatives, and elected official, all in service of bringing high quality education and respectful work environments

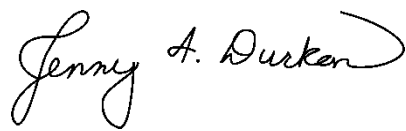
Marchese's legal background, experience working connecting community to legal services, his extensive work as a leader of St. Paul School District—working across unions, families, community, stakeholders, and elected leaders makes him a great candidate to further Seattle's work to create a better economy for workers and business alike.

Prior to launching the search, the Seattle Department of Human Resources conducted listening sessions with the OLS Advisory Board, OLS Staff and the OLS Leadership Team regarding the desired qualities of the Director. Recruitment efforts focused on employees of civil rights organizations centering worker issues, BIPOC professional legal associations and OLS stakeholders. The selection process included feedback from Department Directors (including OED, SOCR), members of the OLS staff and RSJI Change Team, the OLS Leadership Team, representatives of the OLS Advisor Board, the Small Business Advisory Committee, and local labor leaders.

My nomination of Steven as Director represents my vision for the Office of Labor Standards and I urge you to confirm him.

If you have any questions about the attached materials or need additional information, please contact Senior Deputy Mayor Mike Fong at 206-256-6191.

Sincerely,

A handwritten signature in black ink that reads "Jenny A. Durkan". The signature is written in a cursive style with a large, sweeping flourish at the end.

Jenny A. Durkan
Mayor of Seattle

SECTION

A



City of Seattle
Mayor Jenny A. Durkan

January 5, 2021

Steven Marchese
St. Paul, MN
Transmitted via e-mail

Dear Steven,

It gives me great pleasure to appoint you to the position of Director of the Office of Labor Standards at an annual salary of \$170,130.

Your appointment as Director is subject to City Council confirmation; therefore, you will need to attend the Council's confirmation hearings. Once confirmed by the City Council, you serve at the pleasure of the Mayor

Your contingent offer letter provided employment information related to the terms of your employment, benefits, vacation, holiday and sick leave.

I look forward to working with you in your role as Director and wish you success. We have much work ahead of us, and I am confident that the Office of Labor Standards will thrive under your leadership.

Sincerely,

A handwritten signature in black ink that reads "Jenny A. Durkan".

Jenny A. Durkan
Mayor of Seattle

cc: Seattle Department of Human Resources file



City of Seattle Department Head Notice of Appointment

Appointee Name: <i>Steven Marchese</i>		
City Department Name: <i>Office of Labor Standards</i>		Position Title: <i>Director</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Specify appointing authority</i>		Term of Office: <i>City Council Confirmation to Discretion of the Mayor</i>
Legislated Authority: <i>Seattle Municipal Code Section 3.15.002</i>		
Background: Steven Marchese will join the City with over 20 years of public service experience. Most recently, Marchese served as Public Service Director for the Minnesota State Bar Association, leading efforts to link pro bono legal services to organization that serve the public. Additionally, he served as the director of the Saint Paul School Board. In this role he sustained relationships with community, employees, leadership, labor representatives, and elected official, all in service of bringing high quality education and respectful work environments Marchese's legal background, experience working connecting community to legal services, his extensive work as a leader of St. Paul School District—working across unions, families, community, stakeholders, and elected leaders makes him a great candidate to further Seattle's work to create a better economy for workers and business alike.		
Date of Appointment: <i>1/8/2021</i>	Authorizing Signature (original signature): <i>Jenny A. Durkan</i>	Appointing Signatory: <i>Jenny A. Durkan</i> <i>Mayor</i>



**CITY OF SEATTLE - STATE OF WASHINGTON
OATH OF OFFICE**

STATE OF WASHINGTON

COUNTY OF KING

I, Steven Marchese, swear or affirm that I possess all the qualifications prescribed in the Seattle City Charter and the Seattle Municipal Code for the position of Director of the Office of Labor Standards; that I will support the Constitution of the United States, the Constitution of the State of Washington, and the Charter and Ordinances of the City of Seattle; and that I will faithfully conduct myself as *Director of the Office of Labor Standards*.

Steven Marchese

**Subscribed and sworn to before me
this _____ day of _____, 2021**

(affix seal)

Monica Martinez Simmons, City Clerk

STEVEN MARCHESE

[REDACTED]
Saint Paul, MN 55104
[REDACTED]
[REDACTED]

RECENT EXPERIENCE

Minnesota State Bar Association (MSBA), Minneapolis, MN.

Public Service Director (November 2009 – present)

Lead efforts to support pro bono programs throughout Minnesota by linking legal service organizations with interested volunteer private attorneys. Work with private firms and corporate legal offices to implement pro bono programs, including recruiting over 1000 new pro bono lawyers. Develop and manage annual statewide pro bono recognition program. Provide professional support to MSBA task forces and committees. Cultivate professional relationships with judges and judicial branch staff, legal aid program directors, law firm and corporate management, and local law school leadership. Manage MSBA access to justice program budget.

Saint Paul School Board, Saint Paul, MN.

Director (January 2016 – present)

Twice elected citywide to serve on seven-person governing board of St. Paul Public Schools (SPPS). Set policy for and provide oversight of school district, including hiring and supervision of Superintendent, Board Administrator and General Counsel. Review and approve over \$750 million annual operating budget. Develop and sustain relationships with key internal and external stakeholders, including building leadership, labor union representatives and elected officials. Provide guidance on labor negotiations and approve all contracts on behalf of district. Served as Treasurer for 2016 and 2017 and Vice-Chair for 2018 and 2019.

OTHER PROFESSIONAL EXPERIENCE

Authentic Strategies, LLC, Saint Paul, MN.

President/Founder (September 2008 – January 2014)

Created consulting practice to provide career and professional development support to legal employers and individuals. Services included professionalism and diversity training, mentor program development, effective communication training, career and legal writing coaching.

University of Minnesota Law School, Minneapolis, MN.

Director, Career & Professional Development Center (June 2005 – September 2008)

Associate Director of Career Services (June 2003 – June 2005)

Oversaw department administration, including financial management, program development and employee supervision. Counseled students and alumni regarding career development and job search strategies with focus on public service opportunities and judicial clerkships. Developed and delivered student programming regarding employment opportunities, job search skills and professionalism. Expanded law school's connections to local and national employers.

Larson King, LLP, Saint Paul, MN.

Associate Attorney (July 2001 – December 2002)

Practiced civil litigation at trial and appellate levels in insurance coverage, commercial, employment and product liability disputes.

Dykema Gossett, PLLC, Detroit, MI.

Of Counsel (February 1999 – July 2001)

While teaching at Syracuse University, served as co-counsel on behalf of plaintiff class in school desegregation litigation in Michigan.

Syracuse University College of Law, Syracuse, NY.

Legal Writing Professor (January 1999 – June 2001)

As a full-time faculty member, prepared and taught two sections of required first-year legal research, writing and practice course. Taught summer civil clinic and seminar on education law.

Harter, Secrest & Emery, LLP, Syracuse, NY.

Associate Attorney (January 1998 - January 1999)

Developed and deepened civil litigation practice in branch office of major upstate New York law firm. Assumed greater responsibility and additional pre-trial and court experience.

Dykema Gossett, PLLC, Ann Arbor, MI.

Associate Attorney (September 1995 - December 1997)

Practiced commercial and employment litigation in branch office of major Michigan law firm. Represented pro bono clients in civil rights and criminal appeals.

Honorable Charles L. Levin, Michigan Supreme Court, Detroit, MI.

Law Clerk (September 1994 - August 1995)

Honorable Wayne E. Alley, United States District Court for the Western District of Oklahoma, Oklahoma City, OK.

Law Clerk (August 1993 - August 1994)

OTHER PUBLIC SERVICE

Mayflower Early Childhood Center, Board of Directors, 2014-2015

St. Paul Civil Service Commission, Commissioner, 2012-2015

St. Anthony Park Elementary School, Site Council Parent Member, 2009-2012

Mayflower Community Congregational Church, Church Council Member, 2009-2012,
Associate Minister Search Committee Chair, 2012-2013

Community Shares Minnesota, Board of Directors, 2008-2012

Minneapolis Civil Rights Commission, Attorney Commissioner, 2002-2005

EDUCATION AND LICENSES

New York University School of Law, New York, NY.

Juris Doctor, 1993

Honors: Law School Commencement Speaker (one of three)

Law Review: Articles Editor, *Annual Survey of American Law*

Yale University, New Haven, CT.

Bachelor of Arts, History, *cum laude*, 1988

Honors: Katherine K. Walker Prize for Senior History Essay

Admitted to the practice of law in Minnesota, 2001. (Eligible for admission on motion.)



City of Seattle
Mayor Jenny A. Durkan

NEWS RELEASE FROM THE OFFICE OF THE MAYOR

Contact: Schulkin, Rachel Rachel.Schulkin@seattle.gov

Mayor Durkan Announces Steven Marchese as the New Director of the Office of Labor Standards

Seattle (December 7, 2020) – Seattle Mayor Jenny A. Durkan today announced that Steven Marchese will join the City of Seattle as the new director of the Office of Labor Standards (OLS). Marchese will join the City with over 20 years of public service experience. Most recently, Marchese served as Public Service Director for the Minnesota State Bar Association, leading efforts to link pro bono legal services to organizations that serve the public. Additionally, he served as the director of the Saint Paul School Board and worked closely with community, employees, leadership, labor representatives, and elected officials.

“Over the last three years, Seattle has passed major worker protections bills including new rights and wages for domestic workers and TNC drivers. All those who work in Seattle should make a living wage, be supported in their workplace, and have a place to reach out should they have concerns. COVID-19 has brought dozens of challenges for businesses and their employees, but we will emerge as a stronger more equitable City,” said Mayor Jenny Durkan. “As Steven begins this new role, I am grateful to Acting Director Jeneé Jahn and the entire OLS staff who have helped navigate an unprecedented year.”

“Seattle is a national leader in developing and supporting wage, labor, and workforce practices that create a fair and healthy economy for workers, businesses, and residents alike,” said Marchese. “And I am honored to join this team and build on these gains in a way that focuses on creating equity and addressing the historic disparities, particularly as Seattle rebuilds and recovers.”

Prior to launching the search the Seattle Department of Human Resources conducted listening sessions with the OLS Advisory Board, OLS Staff and the OLS Leadership Team regarding the desired qualities of the Director. Recruitment efforts focused on employees of civil rights organizations centering worker issues, BIPOC professional legal associations and OLS stakeholders. The selection process included feedback from Department Directors (including OED, SOCR), members of the OLS staff and RSJI Change Team, the OLS Leadership Team, representatives of the OLS Advisor Board, the Small Business Advisory Committee, and local labor leaders.

The Office of Labor Standards was created in April 2015 to implement the City’s labor standards for Minimum Wage, Paid Sick and Safe Time, Wage Theft, Fair Chance Employment (limiting the use of conviction and arrest records in employment decisions), Secure Scheduling, Hotel Employees Protections Ordinances, Domestic Workers Ordinance, Commuter Benefits Ordinance, Transportation Network Company Legislations and other laws the City may enact in the future.

SECTION

B



City of Seattle

Seattle Department of Human Resources

Bobby Humes, Director

January 6, 2021

TO: Pam Inch, Senior Executive Recruiter SDHR

FROM: Annie Nguyen, Seattle Department of Human Resources

SUBJECT: Background check for Steve Marchese

The Seattle Department of Human Resources has received a copy of **Steve Marchese's** background check runs by Global Screening Solutions. There were no finds that would impact their employment eligibility.

Cc: Personnel File

Seattle Department of Human Resources

Seattle Municipal Tower, 700 5th Avenue Suite 5500, PO Box 34028, Seattle, WA 98124-4028
(206) 684-7999 • TTY:7-1-1 Fax: (206) 684-4157 • Employment Website: www.seattle.gov/jobs

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