




City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Shkelqim Kelmendi</i>		
Board/Commission Name: <i>Seattle Human Rights Commission</i>		Position Title: <i>Member</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Date Appointed: 10/5/2017	Term of Position: * 1/23/2016 to 1/22/2018
Residential Neighborhood: <i>Queen Anne</i>	Zip Code: 98109	Contact Phone No.:
Background: Shkelqim Kelmendi is a Project Manager of Policy and Strategic Initiatives with the Seattle Housing Authority. In this role he works to enhance the Seattle community by fostering stability for individuals with low-incomes. Throughout his career Kelmendi has been actively involved in his local community. He currently serves on the board of the South Lake Union Community Council and the Seattle Metropolitan Chamber of Commerce Young Professionals Network. In Dallas, Kelmendi served as a Commissioner on the City of Dallas Community Development Commission, where he chaired the Economic Development and the Housing and HOME Programs Committee, and participated on the Mayor's Task Force on Poverty. Kelmendi is also active in the Albanian-American community and is the founder of the Young Albanian Professionals – DFW. Additionally, he served on the Board of the Dallas Regional Chamber's Young Professionals, chairing the Policy and Service Committees and the Dallas CASA Young Professionals. Born in Kosove, Kelmendi immigrated to the United States as a refugee in 1999 and has been an advocate for the immigrant and refugee community. He is excited to be joining the Seattle Human Right Commission to help promote a community of equality, justice and acceptance. Kelmendi has a B.S. in Economics from Southern Methodist University and currently lives in South Lake Union.		
Authorizing Signature (original signature): 		Appointing Signatory: <i>Tim Burgess</i> Mayor of Seattle

FILED
 CITY OF SEATTLE
 2017 OCT -5 PM 1:55
 CITY CLERK

*Term begin and end date is fixed and tied to the position and not appointment date.

SHKELQIM KELMENDI

PROFESSIONAL EXPERIENCE

- Seattle Housing Authority – Project Manager, Policy and Strategic Initiatives** **2016-Present**
- Established departmental project management methodology and coach/mentor team members to implement best practices.
 - Managed department’s project portfolio and ensure alignment with strategic initiatives.
 - Motivate and supervise staff, influencing them to take positive actions and accountability for assigned work.
 - Define departmental business strategy and assess market changes and risks facing policy projects to ensure successful outcomes.
- Federal Reserve Bank of Dallas - Management Development Professional** **2013-2016**
- Led the Districts Process Improvement High Priority Objective. Facilitated training sessions for employees and officers on best practices in process improvement and coached over 120 employees in defining and implementing their process.
 - Advisor to the Data Driven Decision Making Institute; consulted organizations on opportunities to implement and expand data driven decision making; advised eight teams through program.
 - Conducted gap analysis of hiring trends within the District. Identified solutions for attracting diverse candidates that represent the demographics of the District and presented to members of the Board of Governors of the Federal Reserve System.
 - Produced inaugural System conference titled: *What Works: Dallas*. Responsible for end to end program management including marketing, content development, and sourcing 13 speakers from across the country. Conference resulted in cross-functional collaboration of innovative ideas in community development by 200+ participants.
- U.S. Department of Labor – Investigator** **2012-2013**
- Investigated pension and health fraud under the Employee Retirement Income Security Act (ERISA). Provided consultation to pension plan participants who experienced fraud. Enforced regulation against companies and individuals in violation of ERISA.
 - Responsible for recovering \$1.5M+ in assets for citizens; recognized as the 2012 top performer ultimately achieving the highest annual recovery rate.

CIVIC ENGAGEMENT

- City Of Dallas Community Development Commission – Appointed Commissioner** **2014-2015**
- Appointed Chair of the Housing & Home Investment Partnerships Program Committee and Economic Development Committee.
- Mayor’s Poverty Task Force – Earned Income Tax Credit (EITC) Action Team** **2014-2015**
- Conducted gap analysis on the 2014 EITC budget; developed a comprehensive methodology to normalize IRS data according to city council districts; resulted in outlining gaps between EITC eligibility and acceptability.
 - Collaborated with city leaders to expand the 2015 EITC budget. EITC funding program is focused on reducing the tax burden for low and moderate income working families. Proposal expansion resulted in an additional \$300,000 in increased funding.

COMMUNITY INVOLVEMENT

- Dallas Albanian American Center, Young Professionals - Founder and Board Member** **2015-Present**
- Dallas Court Appointed Special Advocates (CASA) Young Professionals, Council Member** **2015-Present**
- Dallas Regional Chamber, Young Professionals - Board Member and Chair of Service Committee** **2014-Present**

EDUCATION

Southern Methodist University – Bachelors of Science in Economics
Minor in Business and Mathematics

SKILLS

Bilingual, strategic planning, project management, forecasting, budgeting, community outreach, community development, poverty intervention, public speaking, leadership, generational diversity, public policy, international affairs, social entrepreneurship, innovation, process improvement, volunteerism, community service, non-profit management, board service, board management.

Seattle Human Rights Commission

October 2017

16 Members: Pursuant to SMC 3.14.920, all members subject to City Council confirmation, 2-year terms:

- 7 City Council-appointed
- 8 Mayor-appointed
- 1 Other Appointing Authority-appointed: Commission-appointed

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
			1.	Member	William James Dow	7/23/17	7/22/19	1	City Council
			2.	Member	Marisa L. Herrera	7/23/17	7/22/19	2	Mayor
			3.	Member	Fekadu A. Shibeshi	7/23/17	7/22/19	1	City Council
			4.	Member	Faride Cuevas	7/23/17	7/22/19	1	Mayor
			5.	Member	Tammy J. Morales	1/23/17	1/22/19	1	City Council
			6.	Member	Shkelqim Kelmendi	1/23/16	1/22/18	1	Mayor
			7.	Member		1/23/16	1/22/18		City Council
			8.	Member		1/23/16	1/22/18		Commission
			9.	Member	Amy Garyuam Huang	7/23/16	7/22/18	2	Mayor
			10.	Member	Marcel Baugh	7/23/16	7/22/18	1	City Council
			11.	Member	Sarah Bishop	7/23/16	7/22/18	2	Mayor
			12.	Member	Jeremy Wood	7/23/16	7/22/18	1	City Council
			13.	Member	Alice Serko	1/23/17	1/22/19	1	Mayor
			14.	Member	Danielle Marie Wallace	1/23/17	1/22/19	2	City Council
			15.	Member	Robin Aviva Schwartz	1/23/17	1/22/19	1	Mayor
			16.	Get Engaged	Nesley Bravo	9/1/17	8/31/18	1	Mayor

SELF-IDENTIFIED DIVERSITY CHART

			(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)		
	Men	Women	Transgender	Unknown	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor					1	1	2			4			
Council						3	1			3			
Comm							1						
Total													

Key:

- *D List the corresponding Diversity Chart number (1 through 9)
- **G List gender, M = Male, F = Female, T = Transgender, U = Unknown
- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.