

## 2016 Seattle City Council Green Sheet

Ready for Notebook

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**Budget Action Title:** Adopt errata

Has CIP Amendment: Yes Has Budget Proviso: No

Councilmembers: Budget Committee

Staff Analyst: Eric McConaghy

Council Bill or Resolution:

Date		Total	SB	BH	JO	TR	NL	TB	JG	MO	KS
	Yes										
	No										
	Abstain										
	Absent										

### Summary of Dollar Effect

*See the following pages for detailed technical information*

	<i><b>2015 Increase (Decrease)</b></i>	<i><b>2016 Increase (Decrease)</b></i>
<b><i>General Subfund</i></b>		
<i><b>General Subfund Revenues</b></i>	\$0	(\$668,400)
<i><b>General Subfund Expenditures</b></i>	<u>\$0</u>	<u>\$1,626,000</u>
<i><b>Net Balance Effect</b></i>	<b>\$0</b>	<b>(\$2,294,400)</b>
<b><i>Other Funds</i></b>		
<b><i>Park and Recreation Fund (10200)</i></b>		
<i><b>Revenues</b></i>	\$0	\$0
<i><b>Expenditures</b></i>	<u>\$0</u>	<u>\$0</u>
<i><b>Net Balance Effect</b></i>	<b>\$0</b>	<b>\$0</b>
<b><i>Transportation Operating Fund (10310)</i></b>		
<i><b>Revenues</b></i>	\$0	\$0
<i><b>Expenditures</b></i>	<u>\$0</u>	<u>\$0</u>

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<b>Net Balance Effect</b>	<b>\$0</b>	<b>\$0</b>
<b>Department of Education Fund</b>		
Revenues	\$0	\$0
<u>Expenditures</u>	<u>\$0</u>	<u>\$0</u>
<b>Net Balance Effect</b>	<b>\$0</b>	<b>\$0</b>
<b>Human Services Operating Fund (16200)</b>		
Revenues	\$0	\$100,000
<u>Expenditures</u>	<u>\$0</u>	<u>\$100,000</u>
<b>Net Balance Effect</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Budget Balance Effect</b>	<b>\$0</b>	<b>(\$2,294,400)</b>

**Budget Action description:**

Summary

This green sheet adopts errata for the 2016 Proposed Budget and the 2016 – 2021 Proposed Capital Improvement Program (CIP). The effects of the changes shown in this green sheet are corrections to non-substantive errors in the budget.

Specifically, this green sheet adopts:

1. The errata described below;
2. Those contained in the attached budget transactions; and
3. Those CIP changes shown on Attachments 1 and 2.

Effect on General Subfund Balance

The proposed errata would effect the net General Subfund (GSF) balance as shown in Table 1, below. The total effect on the GSF balance has been accounted for in the budget balancing package.

Table 1

item	GSF Balance Effect
Police Department was not awarded an expected grant.	(\$500,000)
Reduced E-911 Reimbursements & Cellular Tax Revenue due to smaller number of call takers for 2016.	(\$168,400)
Restored the necessary rental budget to the Law Department.	(\$1,626,000)
Total	(\$2,294,400)

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Effect on non-General Subfund balances

There are no errata producing net effects on non-GSF fund balances.

Position Errata

There are errata affecting positions that are contained in the attached transactions. The changes to positions are shown by department below:

Table 2

Department	Position	Position Count	FTE*
Seattle Department of Transportation (SDOT)	Administrative Specialist II, Bargaining Unit	3	3
SDOT	Civil Engineering Specialist, Assistant II	5	5
SDOT	Planning and Development Specialist II	1	1
SDOT	Civil Engineering Specialist, Assistant III	1	1
Department of Parks and Recreation (DPR)	Recreation Program Coordinator, Senior	1	1
DPR	Manager 1, Parks & Recreation	-1	-1
Department of Education and Early Learning (DEEL)	Grants & Contracts Specialist	1	0.5
DEEL	Grants & Contracts Specialist, Senior	-1	-0.5
Office of Economic Development (OED)	Public Relations Specialist	1	0.5
OED	Strategic Advisor 2, Exempt	-1	-0.5
	Total	10	10

\*Full-time equivalent

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### Detailed List of the Errata

The following is a summary of errata in transactions at the end of this green sheet and the CIP errata shown on the attached pages. Note that errata item numbers below are used in the transaction details descriptions in the table at the end of the green sheet.

*Table 3*

Dept	Errata Item #	General Description and Justification
GSF	1	This reduces GSF by \$500,000. The proposed budget assumed that Seattle Police Department (SPD) would receive a Community Oriented Policing Services (COPS) grant that is offered through the US Department of Justice.
GSF	2	This item corrects the net impact to GSF of two errors in the proposed budget: 1) overestimation of the number of E-911 call takers and the associated revenue; and 2) underestimation of E-911 revenue for the communications center. The correction reduces E-911 Reimbursements and Cellular Tax revenues to GSF by the net effect of \$168,400.
LAW	1	This increases support to the necessary rental budget of the Law Department in the amount of \$1,626,000. This was inadvertently omitted with the move of the department from City-owned space to the Columbia Tower.
HSD	1	This item corrects an omission from the budget baseline technical changes for the Human Services Department (HSD) related to funds held in Finance General reserves for youth mentoring and outreach. The effect of this correction is to transfer \$100,000 held in Finance General to HSD for the contract for Project M.I.S.T.E.R., a school-based program that provides mentoring and guidance to African American youth.

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SDOT	1	Ten emergency positions were inadvertently omitted from the 2016 Proposed Budget. It was assumed that these positions were sunset positions included in SDOT's base FTE count; however these positions were actually emergency positions converted from various term-limited/temporary positions within the department and were not included within the base count. See summary in Table 2 and attached transactions.
SDOT	2	This item corrects two errors in the revenue table for the Transportation Operating Fund, with zero net change in department revenues.
SDOT (CIP)	3	This item corrects the title of a revenue source in CIP projects Alaskan Way Main Corridor (TC367330) and Overlook Walk and East-West Connections Project (TC367630) from "Waterfront Lid Lift Revenue" to "Local Improvement District Bonds" as shown in Attachments 1 and 2 of this green sheet. The revenue source description implies the source is a property tax levy, whereas it is actually a proposed benefit assessment.
SDOT	4	This corrects a typographical error in the revenue table regarding the fund for Transportation Benefit District, Proposition 1 - .1% Sales Tax.
DEEL	1	Correct job title of abrogated position. See summary in Table 2 and attached transactions.
DPR	1	Correct job title of abrogated position. See summary in Table 2 and attached transactions.
OED	1	Correct job title of abrogated position. See summary in Table 2 and attached transactions.

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### Budget Action Transactions

**Budget Action Title:** Adopt errata

#	Transaction Description	Position Title	Number of Positions	FTE	Dept	BCL or Revenue Source	Summit Code	Fund	Year	Revenue Amount	Expenditure Amount
1	Police grant not awarded - GSF Errata #1				GSF	Federal Indirect Grants - Other	433010	00100	2016	(\$500,000)	
2	Reduce E-911 reimb and cell tax revenue - GSF Errata #2				GSF	E-911 Reimbursements & Cellular Tax Revenue	442500	00100	2016	(\$168,400)	
3	Law rent appropriation - Administration - LAW Errata #1				LAW	Administration	J1100	00100	2016		\$240,941
4	Law rent appropriation - Civil - LAW Errata #1				LAW	Civil	J1300	00100	2016		\$883,027
5	Law rent appropriation - Criminal - LAW Errata #1				LAW	Criminal	J1500	00100	2016		\$493,287

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#	Transaction Description	Position Title	Number of Positions	FTE	Dept	BCL or Revenue Source	Summit Code	Fund	Year	Revenue Amount	Expenditure Amount
6	Law rent appropriation - Precinct Liaison Attorneys - LAW Errata #1				LAW	Precinct Liaison Attorneys	J1700	00100	2016		\$8,745
7	Reduce Finance General reserve - HSD Errata #1				FG	Reserves	2QD00	00100	2016		(\$100,000)
8	Increase transfer to HSD Errata #1				FG	Human Services Operating Fund	Q5971620	00100	2016		\$100,000
9	Increase support for HSD Errata #1				HSD	General Subfund Support	587001	16200	2016	\$100,000	
10	Increase appropriation for HSD Errata #1				HSD	Youth and Family Empowerment	H20YF	16200	2016		\$100,000
11	Add SDOT positions omitted from budget - SDOT Errata #1	Admin Spec II-BU - FT	3	3	SDOT	ROW Management	17004	10310	2016		\$0
12	Add SDOT positions omitted from budget - SDOT Errata #1	Civil Engrng Spec,Asst I - FT	5	5	SDOT	ROW Management	17004	10310	2016		\$0
13	Add SDOT position omitted from budget - SDOT Errata #1	Civil Engrng Spec,Asst III - FT	1	1	SDOT	ROW Management	17004	10310	2016		\$0
14	Add SDOT position omitted from budget - SDOT Errata #1	Plng&Dev Spec II - FT	1	1	SDOT	Bridges & Structures	17001	10310	2016		\$0

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#	Transaction Description	Position Title	Number of Positions	FTE	Dept	BCL or Revenue Source	Summit Code	Fund	Year	Revenue Amount	Expenditure Amount
15	Correct SDOT CRS revenue sources - SDOT Errata #2				SDOT	Operating Transfer In-From Cumulative Reserve Subfund - Street Vacations	587116	10310	2016	\$500,000	
16	Correct SDOT CRS revenue sources - SDOT Errata #2				SDOT	Operating Transfer In-From Cumulative Reserve Subfund - Unrestricted	587116	10310	2016	(\$500,000)	
17	Correct typo in revenue table - SDOT #4				SDOT	Operating Transfer In-From Transportation Benefit Distric Fund Prop 1 - .1% Sales Tax	587199	10310	2016	\$21,863,627	
18	Correct typo in revenue table - SDOT #4				SDOT	Operating Transfer In-From Transportation Benefit Distric Fund Prop 1 - 1% Sales Tax	587199	10310	2016	(\$21,863,627)	
19	Correct job title of abrogated position - DEEL #1	Grants&Contracts Spec - PT	1	0.5	DEEL	Finance and Administration	ED200	14100	2016		\$0
20	Correct job title of abrogated position - DEEL #1	Grants&Contracts Spec,Sr - PT	-1	-0.5	DEEL	Finance and Administration	ED200	14100	2016		\$0
21	Correct job title of abrogated position - DPR #1	Rec Prgm Coord,Sr - FT	1	1	DPR	Recreation Facilities and Programs	K310D	10200	2016		\$0



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#	Transaction Description	Position Title	Number of Positions	FTE	Dept	BCL or Revenue Source	Summit Code	Fund	Year	Revenue Amount	Expenditure Amount
22	Correct job title of abrogated position - DPR #1	Manager1,Parks&Rec - FT	-1	-1	DPR	Recreation Facilities and Programs	K310D	10200	2016		\$0
23	Correct job title of abrogated position - OED #1	Public Relations Spec - PT	1	0.5	OED	Office of Economic Development	X1D00	00100	2016		\$0
24	Correct job title of abrogated position - OED #1	StratAdvsr2,Exempt - PT	-1	-0.5	OED	Office of Economic Development	X1D00	00100	2016		\$0