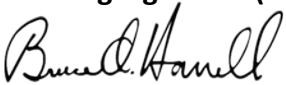




## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Montana Houston</i>		
<b>Board/Commission Name:</b> <i>Pioneer Square Preservation Board</i>		<b>Position Title:</b> <i>Get Engaged Member</i>
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>	<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Appointing Authority:</b> <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:	<b>Term of Position: *</b> 9/1/2024 to 8/31/2025  <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
<b>Residential Neighborhood:</b> <i>Rainier Beach</i>	<b>Zip Code:</b> 98118	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> <i>Born and raised in Seattle, Montana Houston is honored to serve on the Pioneer Square Preservation District Board. Her passion for preserving Seattle's history began during a Seattle Underground Tour and grew through her experiences as a community advocate. A graduate of the University of Southern California with a degree in Pre-Law, she brings a blend of legal expertise and leadership to her work. As a previous Seattle Renters' Commissioner and current founder of rYOUminate (an edu-tech platform for diverse 18 to 30-year-olds), she uplifts underserved communities and promotes inclusion. She is excited to help preserve Pioneer Square's rich legacy while celebrating Seattle's diverse cultures.</i>		
<b>Authorizing Signature (original signature):</b>  <b>Date Signed (appointed):</b> February 3rd, 2025		<b>Appointing Signatory:</b> <i>Bruce A. Harrell</i> <i>Mayor of Seattle</i>

\*Term begin and end date is fixed and tied to the position and not the appointment date.

# MONTANA HOUSTON

## EDUCATION

Aug. 2016 – May 2020	<b>University of Southern California (USC)</b> , Los Angeles, CA	GPA: 3.83 / 4.00
	<i>Bachelor of Arts, Non-Governmental Organizations and Social Change (Pre-Law)</i>	Magna Cum Laude
	<i>Minor in East Asian Languages and Cultures (Japanese)</i>	
	<i>Honors and Awards: Dean's List (Aug 2016 - May 2020), Renaissance Scholar (2020), Levan Humanities Scholar (2020), Warren Bennis Leadership Scholar (2020)</i>	

## PROFESSIONAL EXPERIENCE

July 2022 – Present	<b>Dropbox</b> , San Francisco, CA	<i>Senior Commercial Legal Analyst</i>
Aug. 2020 – July 2022		<i>Commercial Legal Analyst</i>
	<ul style="list-style-type: none"><li>• Negotiates and drafts contracts, including NDAs, SOWs, and SaaS Agreements; to date, have executed 547 deals with total value of \$105,099,687.00, 4.2% of its annual revenue.</li><li>• Invented time-saving process for team of 18 by creating a review guide for event and hotel contracts, reduced negotiating time by 85% and contract influx by 92%.</li><li>• Transformed new-hire training from manual discussions to on-demand videos to reduce onboarding duration, successfully created 5 videos and onboarded 4 new employees, saved 72 training hours.</li><li>• Chairs 27 cross-functional initiatives, including Software as a Service agreement playbook, Insurance terms review, and influencer agreement template, informs tasks for team of 18.</li></ul>	
May 2019 – Aug. 2019	<b>Discover Financial Services</b> , Riverwoods, IL	<i>Legal Department Intern</i>
	<ul style="list-style-type: none"><li>• Conducted cross-merchandising analysis on 6 competitors' travel rewards cards by consolidating trigger disclosures against Miles Card via Excel Document and presented information to stakeholders</li><li>• Analyzed loss payee terms to discern corporate claim to abandoned property and compiled findings into 50 state survey in Excel sheet, yielding a widely used department resource</li></ul>	
May 2017 – Aug. 2017	<b>Goodwill Job Training &amp; Education Center</b> , Seattle, WA	<i>Financial Literacy Consulting Intern</i>
	<ul style="list-style-type: none"><li>• Initiated a schedule of 10+ financial programs across 3 Goodwill Job Training &amp; Education centers to streamline service offerings to a low income, ESL community of over 17,000 people</li><li>• Assisted Senior Financial Consultant in teaching personal financial concepts to 5 classes of 40 students</li></ul>	

## LEADERSHIP EXPERIENCE AND COMMUNITY SERVICE

• Sep. 2024 – Oct 2024	<b>YMCA x City of Seattle: Seattle Renters' Commissioner</b> , advising Mayor Bruce Harold on renter issues.
• Sep. 2024 – Sep. 2025	<b>Leadership Tomorrow: Participant</b> , Chosen as 1 of 45 Seattle leaders to advocate for local racial equity.
• May 2024 – Present	<b>Access Fellows: Community Chair &amp; 2024 Fellow</b> , leader in a highly selective pre-MBA fellowship.
• Mar 2024 – Present	<b>rYOUminate: Founder &amp; CEO</b> , research- and reflection-based media publication for 18 to 30 year-olds.
• Mar 2024 – Present	<b>Treehouse: Treehouse Ambassador Board &amp; Volunteer</b> , advocates for foster care education services.
• Jan. 2024 – Present	<b>Forte MBALaunch: Launcher</b> , participant in pre-MBA professional development program for women.
• Sep. 2021 – Present	<b>Dropbox: Legal Diversity Co-Lead</b> , executed diversity survey of 16 law firms, improved growth by 80%.
• Jan. 2021 – May 2024	<b>Dropbox: Internal Engagement Chair</b> , planned 13 events for Black History Month for 2k+ employees.
• Feb. 2018 – Mar. 2020	<b>USC: Senior Director of Programming</b> , directed 16 organizations, delegated \$2.4m budget for events.
• Apr 2018 – May 2020	<b>USC: Cohort 3 Scholar</b> , chosen as 1 of 20 scholars for leadership development from 130+ applicant pool.
• Apr 2018 – May 2019	<b>USC: Executive Director</b> , managed \$69k budget and hosted 39 events, and saw 67% rise in recruitment.

## ENGAGEMENTS & INTERESTS

Engagements	University of Washington's Foster School of Business Youth Executives of Color Keynote Speaker for 2016 program; two-time YEOC Case Competition winner against 30 teams of 5.
Interests	Managing my book blog; practicing Japanese (adv. proficiency); crocheting blankets; practicing servant leadership; doing aerial yoga.

# Pioneer Square Preservation Board

**Ten** Members: Pursuant to SMC 23.66.110, *all* members subject to City Council confirmation, **3**-year terms except for the Get Engaged which will be a 1-year term per SMC 3.51:

- **#** City Council-appointed
- **10** Mayor-appointed
- **#** Other Appointing Authority-appointed (specify):

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
		2	1.	Property Owner	Vacant	3/2/23	3/1/26		Mayor
6	F	7	2.	Historian	Maureen R. Elenga	3/2/22	3/1/25	2	Mayor
6	M		3.	Property Owner	Henry Watson	3/2/22	3/1/25	1	Mayor
2	F		4.	Get Engaged	Montana Houston	9/1/24	8/31/25	1	Mayor
		2	5.	At Large	vacant	3/2/22	3/1/25		Mayor
3	M		6.	Architect	Jose Lorenzo-Tores	3/2/21	3/1/24	1	Mayor
2	M	N/A	7.	Human Services	Steven D. Sparks	3/2/22	3/1/25	1	Mayor
		2	8.	Attorney	vacant	3/2/23	3/1/26		Mayor
6	M	2	9.	Retail	Karl Mueller	3/2/22	3/1/25	1	Mayor
1	F	N/A	10.	Architect	Sohyun Kim	3/2/22	3/1/25	1	Mayor

## SELF-IDENTIFIED DIVERSITY CHART

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	4	3		1	1	2	1			3			
Council													
Other													
Total	4	3			1	2	1			3			

## Key:

**\*D** List the corresponding *Diversity Chart* number (1 through 9)

**\*\*G** List *gender*, **M**= Male, **F**= Female, **T**= Transgender, **NB**= Non-Binary **O**= Other **U**= Unknown

**RD** Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*