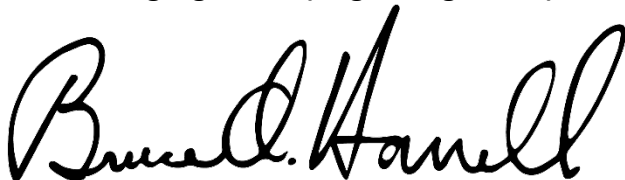




City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Jalen M. Smith		
Board/Commission Name: Community Involvement Commission		Position Title: Mayor - At Large #10
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: Fill in appointing authority		Term of Position: * 6/1/2025 to 5/31/2027 <input type="checkbox"/> Serving remaining term of a vacant position
Residential Neighborhood: Northgate	Zip Code: 98125	Contact Phone No.:
Background: Jalen Smith (pronouns: they/them/any/all) was born and raised in rural Arkansas and will tell anyone they meet their favorite soul food dishes before they tell you their name. Jalen has lived in Seattle for almost ten years where they have completed their Master of Education degree from Seattle University and have worked as a higher education professional at the University of Washington across many intercollegiate areas. In working within education administration at the UW School of Public Health, Jalen took the charge of student recruitment and admissions coordination to heart—understanding that community diversity begins with a kind smile and a warm 'hello.' Jalen is currently wrapping up their final year in the University of Washington's Clinical Social Work program with a Master of Social Work degree, where they have taken a vested interest in geriatric social work and supporting community joy and connection for our very diverse group of older adults. Jalen has a smorgasbord of hobbies and interests, from binge-watching the latest shows, to supporting various mutual aid and community volunteer efforts in North Seattle. Always say hi!		
Authorizing Signature (original signature):  Date Signed (appointed): October 8 th , 2025		Appointing Signatory: Bruce A. Harrell Mayor of Seattle

*Term begin and end date is fixed and tied to the position and not the appointment date.

Jalen M. Smith

Education

Master of Social Work, School of Social Work

University of Washington, Seattle

Extended Degree Program (part-time)

September 2023—current

Master of Education, Student Development Administration

Seattle University

June 2018

Scholarships & Achievements: College of Education Dean's Scholarship

Research interests: *community engagement, student success, assessment, policy, & law*

Research Assistant 2017-18: Article published 2022; **"Evaluating On-Line Resources: How Community College Students in STEM Sort and Select Material on the Internet,"** *Community College Review*

Bachelor of Arts, Political Science

University of Arkansas, Fayetteville, Arkansas

May 2016

Minor Concentrations: Legal Studies, Law, English

Phi Beta Kappa

Professional Experience

Student Lifecycle and Community Engagement Coordinator

February 2023--present

School of Public Health, Department of Epidemiology, University of Washington—Seattle

- Co-chair of the Epidemiology Equity, Diversity, and Inclusion (EDI) committee, serving as the inaugural staff chair to champion EDI initiatives as they are outlined in UW Epi's strategic plan and initiatives.
- Prepare recruitment materials such as department one-pagers, websites, conference material, and more in order to provide outreach to marginalized populations within the epidemiology field.
- Maintain all portions of the student lifecycle from: prospective student advising, current student support (e.g. sponsoring student events, ensuring affinity space for BIPOC students), and alumni engagement (e.g. creation of Alumni Newsletter).
- Adhere to all University methods of maintaining sensitive and confidential student records, in accordance with state and local law.
- Serve as Building and Bridging Racial Caucus facilitator, sponsored by UW Office of Multicultural Affairs and Diversity, which will allow me to facilitate racial caucus groups in academic units on-campus.

Manager of Outreach and Scholarships

August 2019 – September 2022

School of Public Health, Dean's Office, University of Washington – Seattle

- Stewardship of on-site recruitment events and event engagement at all national conferences, including: Washington State Public Health Association (WSPHA); Society for the Advancement of Chicanos/Hispanics and Native Americans in Science (SACNAS); American Public Health Association (APHA); Annual Biomedical Research Conference for Minoritized Students (ABRCMS);
- Prepared recruitment materials, such as: one-pagers, flowcharts, diagrams, and more, to synthesize admissions data, demographics, and population metrics;
- Co-facilitated the launch of a Centralized Admission System (CAS) application service, SOPHAS, that provided updated admissions management for the entire School of Public Health masters of public health applicants.

- Served on the Racial Equity and Social Justice Work Group (RESJWG), which has developed the inaugural Racial Affinity Groups serving the entire School of Public Health.
- Facilitated the Queer and Trans Affinity Group (QTAG), which services students, staff, and faculty in the SPH who identify as queer and trans*. Survey efforts help encourage programming and strategic goals of affinity groups.
- Developed student scholarship and funding processes in accordance with office of Advancement and Donor Relations and Stewardship; oversee all elements from marketing and communication of funding awards to faculty committee recruitment and selection.

Area Coordinator

July 2018 – August 2019

Residence Life, University of Vermont

- Supervised 12 Resident Assistant staff and assist with the recruitment, selection, and evaluation of new Resident Assistant candidates
- Oversaw daily facility, budgetary, and maintenance operations of Central Campus Residence Hall (student occupancy: 1,100) and Converse Hall (student occupancy: 300).
- Triaged emergent student mental health crises alongside Division of Student Affairs leadership as core response team.
- Trained and certified in the International Institute of Restorative Practices (IIRP) conflict mediation and capacity-building techniques and Adult Mental Health First Aid.

Assistant Area Coordinator (Graduate Assistant)

August 2016 – July 2018

Housing and Residence Life, Seattle University

- Supervised 12 Resident Assistant staff and assist with the recruitment, selection, and evaluation of new Resident Assistant candidates
- Developed programming curriculum with student advisory group for the Social Change and Advocacy theme community in order to accomplish learning outcomes related to social justice
- Adjudicated 50 student case management / student behavioral hearings per academic quarter by way of restorative justice practices

House Director for University Students (Internship)

May 2017 - August 2017

Stanford Summer Session, Stanford University

- Recruited, selected, and trained 6 Summer Resident Assistants residing within two traditional residence halls
- Operated as Transportation & Logistics Coordinator by researching Bay Area transportation trends
- Collaborated to promote 3 educational and academic programs per month, including Fourth of July program with budget of \$3,000 that was co-facilitated with one graduate intern
- Performed grassroots surveys and analyses of local Bay Area corporations (e.g. Google, Apple, Facebook) on successful hiring practices for new graduates
- Administered a specific residence life budget of \$10,000 for programs and developmental opportunities
- Served on an on-call duty rotation and responded to crisis situations for the Stanford University campus
- Provided academic advising for 25 International Honors Program students on as-needed basis

Upward Bound Summer Residential Mentor

April 2016 - July 2016

TRiO Programs, Upward Bound, University of Arkansas

- Created academic programming and provided weekly academic advising for 25 in-residence high school students, ages 14-17
- Dispersed stipends to students who were attending the program at the close of every weekly session
- Served on-call five weeks throughout duration of appointment

Summer Conference Coordinator for Administration**November 2014 – August 2015***Housing and Residence Education, University of Arkansas*

- Recruited, selected, and trained 28 Summer Conference Assistants and served on-call for one-week appointments
- Oversaw the operations of 5 residence halls (5,000 occupants) during Wal-Mart Shareholders event that included 8,000 participants staying on-campus
- Created weekly work schedules for Conference Assistant staff by operating WhenToWork scheduling software
- Mediated conference guest conflicts and provided customer service to conference attendees and faculty

Community Engagement Experience / Community Organizing

Lake City / Northgate Mutual Aid Outreach*August 2021 – Present*

- Partner with neighboring grassroots organizing collectives to provide services (food pick-up, drop off, donations coordination)
- Social media outreach via Instagram and Facebook to share locations, trainings, community events
- Houseless sweeps support: during days of sweeps support, provide necessary items for houseless neighbors that must move to a new location

Covid-19 Mutual Aid – Grassroots Food Pantry*March 2020 – July 2021*

- Grassroots food pantry started in collaboration with neighbors and community members to service economically damaged BIPOC community in South Seattle (Tukwila, Renton, Burien)

“FOR” Fayetteville Campaign*December 2014 - June 2015*

- Provided outreach to University of Arkansas Law School faculty for support in getting Ordinance 5781, a piece of comprehensive non-discrimination legislation to protect LGBTQIA2+ individuals in workplaces and rental dwellings
- Led canvass groups of 10-25 community members to provide outreach to the Fayetteville, Arkansas community
- Facilitated training for canvassing community members

Creative Endeavors

Research Assistant**May 2017 – June 2018***Independent, affiliated with Seattle University*

- Coordinated outreach to first-generation and BIPOC research participants across the three Seattle Community College districts (South Seattle, Seattle Central, and North Seattle), including: scheduling participant interviews, outlining the research process, and providing a connection with main faculty member leading the research team.
- Assisted in the writing and collection of qualitative data for an article focused on how community college students in STEM discern validity and viability of electronic resources

Graduate Student Council, Multicultural Representative**September 2016 - October 2017***Center for Student Involvement, Seattle University*

- Facilitated and co-coordinated 5 programmatic events centered on diversity and multiculturalism for graduate students
- Collaborated with Graduate Student Council finance team to allocate \$200 per eligible student via successful completion of application process

Presentations

*Espiritu, J. & Smith, J. (2016). StrengthsQuest development training. Seattle University Resident Assistant Training, Seattle, WA.**Smith, J. (2017). Bringing a seat to a full table: Black student leadership development. iLead Conference at Seattle University, Seattle, WA.*

Community Involvement Commission

Sixteen Members: Pursuant to Ordinance 125192, all members subject to City Council confirmation, one – and two-year terms for the initial round of appointments, two-year terms thereafter:

- 7 City Council-appointed
- 7 Mayor-appointed
- 2 Other Appointing Authority-appointed (specify): Commission-selected

Roster:*Updated 11/18/25

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
6	M	1	1.	City Council District 1 Member	Hunter Camfield	6/1/24	5/31/26	1	City Council
6	F	2	2.	City Council District 2 Member	Chelsea Affleck	6/1/25	5/31/27	1	City Council
6	M	3	3.	City Council District 3 Member	Timothy Turner	6/1/24	5/31/26	1	City Council
2	F	4	4.	City Council District 4 Member	Betselot Baffa	6/1/25	5/31/27	1	City Council
4	M	5	5.	City Council District 5 Member	Gabriel de los Angeles	6/1/24	5/31/26	1	City Council
6	F	6	6.	City Council District 6 Member	Haley McColgan	6/1/25	5/31/27	1	City Council
3	M	7	7.	City Council District 7 Member	Julio Perez	6/1/24	5/31/26	1	City Council
8	F	3	8.	At-Large Member	Nada Ramadan	6/1/25	5/31/27	1	Mayor
2	F		9.	At-Large Member	Rachelle Olden	6/1/24	5/31/26	1	Mayor
2	O	7	10.	At-Large Member	Jalen M. Smith	6/1/25	5/31/27	1	Mayor
2	F	6	11.	At-Large Member	Ahoua Koné	6/1/24	5/31/26	2	Mayor
6	F	5	12.	At-Large Member	Elise A. Herwig	6/1/25	5/31/27	1	Mayor
4	F	5	13.	At-Large Member	Heidi Morisset	6/1/24	5/31/26	1	Mayor
4	F	3	14.	Get Engaged Member	Kamryn Yanchick	9/1/25	8/31/26	1	Mayor
	F	7	15.	Commission-Selected Member	Olivia Barlow	6/1/25	5/31/27	1	Commission
2	M	2	16.	Commission-Selected Member	Nagash Hassen	6/1/24	5/31/26	1	Commission

SELF-IDENTIFIED DIVERSITY CHART

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor		6		1		4		2		1		1	
Council	4	3				1	1	1		4			
Other													
Total	4	9		1		5	1	3		5		1	

Key:

*D List the corresponding *Diversity Chart* number (1 through 9)

**G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown

RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.