



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Phillip Sit		
Board/Commission Name: Seattle Chinatown International District Preservation and Development Authority (SCIDpda)		Position Title: Member
<input type="checkbox"/> Appointment <i>OR</i> <input checked="" type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input checked="" type="checkbox"/> Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Date Appointed: 4/11/2012	Term of Position: * 1/1/2020 to 12/31/2022
Residential Neighborhood: Council District 2	Zip Code: 98105	Contact Phone No.: 
Background: Phillip Sit works as a policy advisor for the Office of Economic Development at the City is Seattle. Previously, Phillip worked for the King County Department of Assessments and, before that, for the WA State Commission on Asian Pacific American Affair, focusing on improving the well-being of Asian Pacific Americans by ensuring their access to participation in the fields of government, business and education. While attending college, Phillip served as an intern for the Chinatown International District Business Improvement Area (CIDBIA), Chinese Information Service Center (CISC), and the Organization of Chinese Americans-Greater Seattle Chapter. He received Bachelor of Art degrees from the University of Washington in Political Science and Law, Society, & Justice and is currently enrolled in the Puget Sound Leadership Tomorrow program.		
Authorizing Signature (original signature): 		Appointing Signatory: Mindy Au SCIDpda Board President

*Term begin and end date is fixed and tied to the position and not appointment date or appointee.
August 30, 2016

Phillip Sit
[REDACTED]

Current Employment:

Communication and Outreach Coordinator, King County Assessor's Office
[REDACTED]

Duties and Responsibilities:

- Manage community outreach programs and external/internal communications for the elected Assessor
- Develop partnerships and communication channels with all 39 cities, 163 taxing districts and community-based organizations throughout King County
- Create web content and manage social media presence for agency
- Represent agency on King County's Customer Service taskforce and Equity, Social, Justice Ordinance committee

Previous Employment:

Title: Interim Executive Director and Executive Assistant

Employer: Washington State Commission on Asian Pacific American Affairs

Dates Employed: June 2008 – May 2010

Duties and Responsibilities:

- Performed community outreach and managed constituent services and communications for the agency and appointed board of commissioners
- Developed and produced communication collateral for the agency
- Staffed and supported a \$300,000 detailed analysis and recommendations on the Achievement Gap of Asian Americans and Pacific Islanders (K-12) in partnership with the University of Washington for the Office of the Governor, Office of the Superintendent, and the Education Committees of the Legislature
- Served as the interim director (7 months) for the agency, reported to the Deputy Chief of Staff and the Office of Financial Management

Title: Speckman Law Group, PLLC

Employer: Legal Research Assistant

Dates Employed: Feb 2007 – June 2008

Duties and Responsibilities:

- Briefed and provided written reports on status of ongoing patents and trademark applications to clients, patent agents, and attorneys
- Utilized legal databases (LexisNexis and Westlaw) to investigate relevant prior art materials and conduct research.

- Administrated the preparation of trademark and patent matters with the United State Patent and Trademark Office

Title: Economic Development Coordinator

Employer: Chinatown/International District Business Improvement Association (CIDBIA)

Dates Employed: Jan 2006 – July 2007

Duties and Responsibilities:

- Initiated outreach for the City of Seattle Façade Improvement Grant Program, allocating \$465,000 dollars in funding from the Department of Neighborhoods to business establishments in the Chinatown/International District
- Collaborated with the Seattle Police Department, business owners, and residential stakeholders on implementing Neighborhood Watch Programs and Public Safety Mandates
- Secured corporate and public partnerships for the annual Lunar New Year Celebration and Summer Festival Street Fair held in the Chinatown/ID
- Drafted press releases and informational web alerts

Community Leadership:

Neighborhood House (Nonprofit) – Board Member

Dates Involved: September, 2010 – Present

- Currently serving on the Program Planning and Evaluation Committee

Seattle Chinese Chamber of Commerce, Ambassador Program (Nonprofit) – Program Co-Chair

Dates Involved: May, 2005 – August, 2008

- Coordinated community service opportunities with nonprofits and neighborhood agencies for membership
- Spearheaded the coordination and fundraising of a two-week summer tour for young professionals from the Seattle region to Beijing and Shanghai with foreign business leaders and companies

Organization of Chinese Americans, Greater Seattle Chapter – Board Member

Dates Involved: February, 2004 – July 2007

- Served on the executive board as secretary
- Coordinated annual community award recognizing civil rights pioneers and leaders within the Asian Pacific American Community
- Coordinated annual civil rights advocacy retreat at the University of Washington, serving college students from the states of Washington, Oregon, California, Idaho, and Utah

Chinatown-International District Preservation and Development Authority (SCIDpda)

NOVEMBER 2020

No fewer than nine (9) members and no more than seventeen (17) members: Per RCW 35.21.730 and Seattle Municipal Code (SMC) 3.110, all subject to City Council confirmation, up to 3-year terms:

- 4 Mayor-appointed
- 5 to 13 SCIDpda Governing Council-appointed

Roster:

*D	**G	Position No.	Position Title	Name	Term Start Date	Term End Date	Term #	Appointed By
1	M	1.	At Large	David Della	9/19/17	12/31/20	1	Governing Council
6	M	2.	Member	Tiernan Martin	1/1//20	12/31/22		Governing Council
1	F	3.	Secretary	Jerilyn Young	1/1/2019	12/31/21	1	Governing Council
		4.	Member					Governing Council
		5.	Member					Governing Council
		6.	Member					Governing Council
1	F	7.	Member	Casey Huang	1/1/2020	12/31/22	3	Governing Council
		8.	Member				1	Governing Council
1	M	9.	Member	Phillip Sit	1/1/20	12/31/22	3	Governing Council
1	M	10.	Treasurer	Wayne Lau	1/1/18	12/31/20	2	Governing Council
		11.	Member					Governing Council
1	M	12.	Member	Scott Yasui	1/1/2019	12/31/21	3	Governing Council
		13.	Member					Governing Council
1	F	14.	Member	Miye Moriguchi	1/1/2019	12/31/21	1	Mayor
1	F	15.	Member	Aileen Balahadia	1/1/2019	12/31/21	2	Mayor
1	F	16.	Member	Jennifer Reyes	1/1/2019	12/31/21	2	Mayor
1	F	17.	President	Mindy Au	1/1/2019	12/31/21	1	Mayor

Diversity Chart:

	(1)		(2)		(3)		(4)		(5)		(6)		(7)		(8)		(9)	
	Men	Women	Vacant	Minority	Asian-American	Black/African American	Hispanic/Latino	American Indian/Alaska Native	***Other	Caucasian/Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial					
Mayor		4	0		4													
PDA Council	5	2	4		6					1								
Other																		
Total	5	6	4		10	0	0	0	0	1	0	0	0					