

2018 Second Quarter Supplemental Ordinance Summary Detail Table

Item	Title/Description	Amount/FTE
Section 1 – Appropriation Reductions		
1.1	Reduce appropriations for short term rental tax (Finance & Administrative Services, General Fund (00100))	(\$1,954,140)
	This item reduces appropriation authority by \$1,954,140 in the City Finance Division BSL in the Finance and Administrative Services (FAS) in the General Fund. This funding was included in Council Green Sheet 351-1-B-2 (2018) to fund the information technology system and staff and program costs associated with the implementation of the short-term rental tax (Ordinance 125442). The passage of State Bill 2015 (2018) pre-empts the City's ability to collect that tax, so the funding is not needed.	
Section 2 – Appropriation Increases		
2.1	Transfer of 50% of McCaw Hall Year End Surplus to McCaw Hall Capital Reserve Fund (Seattle Center, Seattle Center McCaw Hall Fund (11430))	\$216,172
	This item increases appropriation authority by \$216,172 in the McCaw Hall BSL. This request is necessary to provide the authority needed to transfer funds from the McCaw Hall Fund to the McCaw Hall Capital Reserve Fund. The McCaw Hall Operating Board, comprised of the directors of Seattle Center, Pacific Northwest Ballet and Seattle Opera agreed to move half of the 2017 year-end operating surplus from the McCaw Hall Fund to the McCaw Hall Capital Reserve Fund. The remaining surplus will remain in the McCaw Hall Fund. This item is related to the appropriation established in the McCaw Hall Capital Reserve in item 5.1.	
2.2	Park District 2017 Operating Budget Carryforward (Department of Parks and Recreation, Seattle Park District Fund (19710))	\$550,000
	This item increases appropriation authority by \$550,000 to the Leadership and Administration BSL to appropriate resources carried forward by the Park District as approved in Park District Resolution 21. This companion item provides the resources in the Parks Operating budget to fully spend funds appropriated in the 2017 Park District budget. The carry forward amounts are from the Park District's Fix It First BSL to fund the Asset Management Work Order System (AMWO) and from the Park District's Programs for People BSL to fund the recreation program and registration system upgrade (CLASS). These projects are funded by the Seattle Park District Fund (19710).	
2.3	Management Systems Analyst for Data Integration (Department of Parks and Recreation, Park and Recreation Fund (10200))	\$94,000
	This item increases appropriation authority by \$94,000 in the Finance and Administration BSL. This change is necessary to provide resources to the Department of Parks and Recreation (DPR) to fund a .8 FTE Management Systems Analyst Position to support the data integration of the upgraded class registration system (ActiveNet) with PeopleSoft 9.2 and the city's cash management system (STORM), and ensure accurate transaction reconciliation among the ActiveNet, PeopleSoft 9.2, and STORM systems on an ongoing basis. This is a new body of work that has emerged as a result of the transition to PeopleSoft 9.2. DPR will be submitting a BIP as part of the 2019-2020 budget process requesting to make this expansion permanent in future years. The cost of the position will be supported by the Park and Recreation Fund.	

Item	Title/Description	Amount/FTE
2.4	Summit Re-Implementation Consultant Support (Department of Parks and Recreation, General Fund (00100))	\$217,333
	This item increases appropriation authority by \$217,333 in the Leadership and Administration BSL and provides funding for DPR to pay for consultant support related to the Summit Re-Implementation Initiative. This additional General Fund appropriation is backed by unused bond proceeds for the SRI project.	
2.5	Fort Lawton Maintenance Expenses (Finance & Administrative Services, Finance and Administrative Services Fund (50300))	\$346,000
	This item increases appropriation authority by \$346,000 in the Facility Services BSL in the Finance and Administrative Services (FAS) in the FAS Operating Fund. The appropriation will support maintenance expenses at Fort Lawton, consistent with FAS's lease agreement with the Department of the Army committing FAS to maintain these premises. Maintenance expenses include King County drainage fees, security costs, and repair work to a main Fort Lawton sewer line that was completed and paid for earlier this year. The Seattle Parks Department and the Office of Housing, which use the Fort Lawton facilities, will reimburse FAS for these maintenance costs.	
2.6	Recreational Vehicle Disposal Services (Finance & Administrative Services, General Fund (00100))	\$425,000
	This item increases appropriation authority by \$425,000 in the Regulatory Compliance and Consumer Protection BSL in the Finance and Administrative Services (FAS) and provides funding from the General Fund (00100). The appropriation will support contracted services for impounding and disposing of abandoned recreational vehicles (RVs) from City right-of-way's that do not sell at auction. The appropriation will also support a separately provided contracted service that prepares these vehicles for transit to an impound facility, making them safe for transportation in the right-of-way. This amount represents FAS's forecast of total 2018 costs for these services. Costs incurred through April 2018 are \$113,000.	
2.7	Motorola Customer Service Request (Seattle Information Technology Department, Information Technology Fund (50410))	\$79,000
	This item increases appropriation authority by \$79,000 in the IT Initiatives BSL. This funding is necessary to support the implementation of a mobile customer service request (CSR) tool. The costs associated with this work will be direct billed to Finance and Administrative Services (FAS).	
2.8	Petpoint Online License (Seattle Information Technology Department, Information Technology Fund (50410))	\$50,000
	This item increases appropriation authority by 50,000 in the IT Initiatives BSL. This funding is necessary to support the implementation of Petpoint Online, a data management system for the Seattle Animal Shelter, which is part of Finance and Administrative Services (FAS). The costs associated with this work will be direct billed to FAS.	

Item	Title/Description	Amount/FTE
2.9	Tree Ordinance Increase (Seattle Information Technology Department, Information Technology Fund (50410))	\$32,000
	This item increases budget authority by \$32,000 in IT Initiatives BSL. This funding is necessary for Seattle IT to perform Accela enhancements related to Executive Order 2017-11: Tree Protection for SDCI. Enhancements include record-keeping capability to confirm documentation for required tree removal review on private property; determinations including allowed removal of Hazardous Trees and required remediation of hazard conditions rather than tree removal; and tracking in-lieu payment options related to canopy-loss mitigation. Seattle IT will implement the enhancements and will direct bill SDCI for the work.	
2.10	RecTech Learning Lab Support (Seattle Information Technology Department, Information Technology Fund (50410))	\$17,507
	This item increases appropriation authority by \$17,507 in the Digital Engagement BSL from the Seattle Housing Authority (SHA). This funding will support public technology access and integrated ESL and digital skills instruction at the Seattle Parks and Recreation Yesler Community Center. This increase provides additional funding for Community Technology grant agreement with the Associated Recreation Council to provide digital equity services in public community centers. Seattle Housing Authority will reimbursement our costs based on program deliverables. This is a one-year support agreement.	
2.11	Funding for Central Staff Analyst (Legislative Department, General Fund (00100))	\$75,000
	This item increases appropriation authority by \$75,000 in the Legislative Department BSL for an unfunded Strategic Advisor position on Central Staff; this amount will cover 6 months of the full-time position costs.	
2.12	Authority Increase for Fort Lawton EIS (Executive (Office of Housing), Office of Housing Fund (16600))	\$60,000
	This item increases appropriation authority by \$60,000 in the Office of Housing's Leadership and Administration BSL. In the second quarter supplemental ordinance of 2017, OH requested and received authority to hire a consultant to prepare an Environmental Impact Statement (EIS) of the Fort Lawton Army Reserve Center. The EIS is necessary to fulfill requirements for State Environmental Policy Act (SEPA) review by evaluating a set of alternatives that promote the City's objectives for housing affordability and public park uses. As this work has progressed, OH has determined that the consultant's original cost estimate was inadequate, and an additional \$60,000 of authority is needed to complete the project. Funding for this request will be provided by the administration funds from the 2009 Levy, which are currently in OH's fund balance. This is an eligible use of the funds as the Fort Lawton project will ultimately serve as a site for Levy-funded housing.	
2.13	Budget Authority for Three New Positions in OLS (Executive (Office of Labor Standards), Office of Labor Standards Fund (00190))	\$101,554
	This item increases appropriation authority by \$101,554 in the Office of Labor Standards BSL. This appropriation is to cover a partial-year cost of three new positions in OLS: Strategic Advisor 1, Research and Evaluation Assistant II, and Civil Rights Analyst, Sr. See items 7.2, 7.3, and 7.4 for a description of each position. These are fulltime ongoing positions with no sunset provisions. The 2019 cost for these positions will be \$371,830.	

Item	Title/Description	Amount/FTE
2.14	SDOT Summit Re-Implementation – Side Systems (Seattle Department of Transportation, Transportation Fund (13000))	\$917,374
	This item increase appropriation authority by \$917,374 in the General Expense BSL and provides resources for the SDOT Summit Re-Implementation Side System IT project. Due to year end budget constraints in the Department Management BSL, SDOT's remaining 2017 SRI budget balance was not able to be carried forward into 2018. This supplemental request will allow us to complete the SRI side systems work that was delayed in 2017. The fund source for this request is department overhead.	
2.15	Library Revenue from SDOT Temporary Construction Easement (The Seattle Public Library, Library Fund (10410))	\$37,500
	This item increases appropriation authority by \$37,500 in the Administrative/Support Service BSL in Fund 10410. The Seattle Department of Transportation (SDOT) will be providing the Library with \$37,500 in revenue related to a temporary construction easement. This revenue backed increase in appropriation authority is needed for 2018 as the funds associated with this will be utilized in 2018. These resources will offset lost parking garage revenue and support associated Library expenditures.	
2.16	Increase appropriations for Judgement/Claims Litigation BSL (Finance and Administrative Services, Judgement/ Claims Fund (00126))	\$15,000,000
	This item appropriates \$15,000,000 to the Judgment and Claims Litigation BSL of the Judgment and Claims (J/C) Fund in FAS. The current expenditures in the fund are anticipated to exceed the budgeted amount for 2018 due to a number of large unanticipated settlements and judgments in tort cases and increased use of outside counsel. The budget for the J/C Fund is difficult to forecast and is determined by using a five-year rolling average. Of the \$15,000,000, \$10,000,000 is new revenue to the fund through a transfer from Finance General. The other \$5,000,000 is appropriation only which is backed by JC 2018 Beginning Fund Balance.	
2.17	General Fund Support for Judgement/Claims litigation costs (Finance General, General Fund (00100))	\$10,000,000
	This item appropriates \$10,000,000 to Support to Special Funds BSL within Finance General. This appropriation provides the General Fund support for litigation costs associated with item 2.16 above.	
Section 3 – Appropriation Increases (Backed by New Revenue Sources)		
3.1	Additional Comm Shop Sales Proceeds (Finance General, General Fund (00100))	\$1,000,000
	This item increases appropriation authority by \$1,000,000 in the Reserves BSL to acknowledge the additional revenue received from the Comm Shop sale. These funds have already been appropriated via previous legislation (Ord 125534).	
3.2	Technical Adjustment - Appropriation for the Navigation Center (Human Services Department, General Fund (00100))	\$1,000,000
	This item increases appropriation authority by \$1,000,000 in the Addressing Homelessness BSL. This is a technical adjustment which appropriates pass-through funding from the King County Vets, Seniors and Human Services Levy for operations of the Navigation Center in fiscal year 2018. This amount will be added to the agency service contract for the Navigation Center.	

Item	Title/Description	Amount/FTE
3.3	King County grant allocation for Immigrant Legal Defense Network - CBO training (Executive (Immigrant and Refugee Affairs), General Fund (00100))	\$15,000
	This item increases appropriation authority by \$15,000 in the Office of Immigrant and Refugee Affairs BSL. In the 2017 Quarter 2 supplemental grant acceptance ordinance, the Office of Immigrant and Refugee Affairs (OIRA) accepted \$550,000 for the Immigrant and Legal Defense Fund. As part of this agreement with the County, OIRA would spend \$15,000 for training / capacity building for community-based organizations trying to gain the certification necessary to provide immigration legal services. OIRA did not spend down these funds in 2017 and omitted to include these funds in the carry forward ordinance. OIRA intends to fulfill its agreement and offer this training in 2018, but there is no existing budget to cover these expenses.	
3.4	Public Benefit I-5 Lid Study Related to the Washington State Convention Center Addition (Executive (Office of Planning and Community Development), General Fund (00100))	\$1,500,000
	This item increases appropriation authority by \$1,500,000 in the Planning and Community Development BSL. This item will be funded by the Washington State Convention Center (WSCC). This funding will support the Interstate 5 Lid Study to determine the feasibility of constructing a structural lid spanning Interstate 5 proximate to the WSCC and the preliminary assessment off potential public and private uses. This public benefit is one of the City Council's conditions for granting WSCC's petition for street and alley vacations for its addition (Clerk File 314338). Funding will be available in full when the WSCC is issued the first structural building permit expected in July 2018. The date of completion of the study has not yet been established. City match is not required.	
3.5	Geotechnical Consultant Services (Seattle Department of Construction and Inspections, Construction and Inspections Fund (48100))	\$105,000
	This item increases appropriation authority by \$105,000 in the Permit Services BSL's Site Review Project (U2356) to provide resources to Seattle Department of Construction and Inspections (SDCI) for a geotechnical consultant to perform plan review work to assist the Geotechnical Review group in meeting review targets and provide customer support. The understaffed Geotechnical Review group is currently running four to five weeks behind assigned target dates and the team is understaffed for the current volume of review work and are limited in their ability to provide customer support and outreach, special inspection oversight, and construction inspection support. Overtime worked by current staff has increased 70% between 2014 (745 hours) to 2017 (1,261 hours), and by hiring a consultant in 2018 to support this work will decrease overtime as well as help meet targets. SDCI will be submitting a 2019-2020 BIP for a 1.0 FTE Civil Engineer Sr. or Geotechnical Engineer related to this request to increase staffing capacity ongoing. This request is supported by permit fees.	
Section 4 – New CIP Projects added to the 2018-2023 CIP		
4.1	South Lake Union Fire Station Project (Finance & Administrative Services)	\$0
	This item creates the FS South Lake Union CIP Project (MC-FA-PSFSSLU) in the Public Safety Facilities - Fire BSL. The project is responsive to the City's interest in evaluating sites in the South Lake Union and Denny Triangle areas that would house a new Marine Emergency Response Facility with both marine and land-based fire apparatus. This project will include the design and construction of this facility. Ordinance 125534 appropriated funding of \$1 million from the REET I Capital Projects Fund (30010) to support the City's acquisition of a parcel and design costs related to a Marine Emergency Response Facility. This item creates the project and does not require additional appropriation.	

Item	Title/Description	Amount/FTE
4.2	Shelter Facilities Project (Finance & Administrative Services)	
	<p>This item creates the FAS Shelter Facilities CIP project (MC-FA-SHELTERFAC) in the General Government Facilities BSL. The project addresses the sheltering needs of the unsheltered homeless in Seattle by developing sheltering facilities and authorized encampments in support of the City’s Bridge Housing Investment Strategy to increase the supply of interim or “bridge” shelter and housing for people currently living unsheltered. The project supports costs related to acquiring or leasing property, as well as to design and construction of new facilities and improvements to existing facilities and properties.</p>	
	Section 5 – Capital Appropriation Increases	
5.1	Increase Appropriation Authority in McCaw Hall Capital Reserve Fund with Transfer of 2017 Year End Operating Surplus (Seattle Center, McCaw Hall Capital Reserve (34070))	\$216,172
	<p>This item increase appropriation authority by \$216,172 in the McCaw Hall Capital Reserve BSL for the McCaw Hall Asset Preservation - ID MC-SC-S0303 CIP project. The McCaw Hall Operating Board, comprised of the directors of Seattle Center, Pacific Northwest Ballet and Seattle Opera agreed to move half of the 2017 year-end operating surplus from the McCaw Hall Fund to the McCaw Hall Capital Reserve Fund. This increases the funds available for on-going capital renovations and improvements to the facility. This item is related to the appropriation established in the McCaw Hall Fund in item 2.1</p>	
5.2	Duwamish Head Remediation Appropriation (Department of Parks and Recreation, Park and Recreation Fund (10200))	\$347,000
	<p>This item increases appropriation authority by \$347,000 in the Fix It First-CIP BSL. This is necessary to accept revenue from a legal settlement within the existing Urban Forestry-Green Seattle Partnership projects (DUW Head Remediation PRK732340-02, NRU Rosa Youth Program YGC PRK732340-03), and will be used for remediation work and activities to stabilize and replant the Duwamish Head greenbelt, and for youth conservation education. These funds have been received.</p>	
5.3	NW Native Canoe Center Appropriation (Department of Parks and Recreation, 2008 Parks Levy Fund (33860))	\$538,572
	<p>This item increases appropriation authority by \$538,572 in the 2008 Park Levy Fund BSL. This funding will be used to re-establish appropriation authority to the NW Native Canoe Center master project (MC-PR-15010) which was not carried forward into the new Summit 9.2 System but should have been. This project is funded by the 2008 Parks Levy (33860).</p>	
5.4	Appropriation Increase for Bridge Housing (Finance & Administrative Services, REET II Capital Projects Fund (30020))	\$1,000,000
	<p>This item increases appropriation authority by \$1,000,000 in the General Government Facilities – General BSL in the Finance and Administrative Services (FAS) in the REET II Capital Projects Fund (30020). The funding supports the City’s Bridge Housing Investment Strategy to increase the supply of interim or “bridge” shelter and housing for people currently living unsheltered. Specific work to be performed in 2018 includes the development of “tiny” houses, as well as the procurement of a hygiene trailer, at the 800 Aloha Street site, located in the South Lake Union area.</p>	

Item	Title/Description	Amount/FTE
5.5	Revenue-Backed Increase for Network Additions and Services - Broad Street Substation Project (Seattle City Light, Light Fund (41000))	\$1,500,000
	This item increases appropriation authority by \$1,500,000 in the Customer Focused CIP BSL. This request adds \$1,500,000 to the “Network Additions and Services: Broad Street Substation” project (MC-CL-ZS8363) for the revenue-backed portion of an overall \$1.5 million project increase. The additional \$1,500,000 of funding comes from project transfers (see item 12.2 of this ordinance). The project funding in the 2018 Adopted Budget was \$7 million to fund seven large network service build-outs, however the department now expects to build out ten, thereby requiring \$10 million. This work is typically 50% revenue-backed, with payments from the customers requesting the build-outs.	
5.6	Revenue-Backed Increase for Network Additions and Services - Denny Project (Seattle City Light, Light Fund (41000))	\$750,000
	This item increases appropriation authority by \$750,000 in the Customer Focused CIP BSL. This request adds \$750,000 to the Network Additions and Services - Denny Project (MC-CL-ZS8405) for the revenue-backed portion of an overall \$1.5 million project increase. The additional \$750,000 comes from project transfers (see item 12.3 of this ordinance). The Denny Substation will be energized this summer, and requests for network service build-outs have been greater than expected. This increase will fund the initial stages of four network service build-outs to facilities in the South Lake Union area in the fourth quarter. This work is typically 50% revenue-backed, with payments from the customers requesting the build-outs.	
5.7	23rd Avenue Corridor Improvements (TRC0002) (Seattle Department of Transportation, Transportation Fund (13000))	\$587,000
	This item increases appropriation authority by \$587,000 in the Mobility Capital BSL for the 23rd Avenue Corridor Improvements project. This request is for \$587,000 in reimbursable appropriation, which reflects construction costs incurred through 2018 for utility work. The 23rd Ave Phase 2 substantial completion (facility open to the public) is scheduled for 2/28/2019. Close-out of the project (includes landscape establishment, etc.) is 6/25/2020.	
Section 6 – Grant Appropriation Increases		
6.1	Smith Cove Youth Playfield RCO Grant (Department of Parks and Recreation, Park and Recreation Fund (10200))	\$250,000
	This item increases appropriation authority by \$250,000 in the Building For The Future - CIP BSL for a grant from the State of Washington Recreation and Conservation Office (RCO). This grant supports the current Smith Cove Park Development project (PRK730311), and will be used towards the planning, design, and construction of the Youth Playfield at Smith Cove and other related work. This is a reimbursable grant, requiring a 1:1 match, which is included in the Seattle Park District budget. The grant expiration date is December 31, 2019.	
6.2	Brighton Playfield Renovation and Turf Conversion RCO Grant (Department of Parks and Recreation, Park and Recreation Fund (10200))	\$250,000
	This item increases appropriation authority by \$250,000 to the Fix It First-CIP BSL for a grant from the State of Washington Recreation and Conservation Office (RCO). This grant supports the current Brighton Playfield Renovation and Turf Conversion project (PRK730300-31), and will be used towards the planning, design, and construction of the Youth Playfield at Brighton and other related work. This is a reimbursable grant, requiring a 1:1 match, which is included in the Seattle Park District budget. The grant expiration date is December 31, 2019.	

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6.3	Stan Sayres and Don Armeni Boat Launch Renovation RCO Grant (Department of Parks and Recreation, Park and Recreation Fund (10200))	\$1,142,950
	This item increases appropriation authority by \$1,142,950 to the Fix It First-CIP BSL for a grant from the State of Washington Recreation and Conservation Office (RCO). This grant supports the current Boat Moorage Renovation project (PRK730300-06), and will be used towards the planning, design, and construction of improvements at the Don Armani & Stan Sayres Moorages, and other related work. This is a reimbursable grant, requiring a 1:1 match, is included in the Seattle Park District budget. The grant expiration date is December 31, 2019.	
6.4	OST Seattle Public Schools (CLC Contract) Amendments (Department of Parks and Recreation, Park and Recreation Fund (10200))	\$169,625
	This item increases appropriation authority by \$169,625 to the Recreation Facility Programs BSL for a grant from Seattle Public Schools. This grant supports the Out of School Time (OST) Program by amending the OST Seattle Public Schools Community Learning Center (CLC) contract. The grant adds funding to project PRR0904 CLC Aki Kurose MS (\$77,175), project PRV0701 Camp Long (\$5,450), and project PRR0905-CLC-Denny MS (\$87,000) and will be used to ensure that youth have access to high quality Out of School Time programming. This is a reimbursable grant for \$169,625 covering April through June of 2018.	
6.5	Kaiser Permanente “Get Moving” Donation (Department of Parks and Recreation, Park and Recreation Fund (10200))	\$24,509
	This item increases appropriation authority by \$24,509 to the Recreation Facility Programs BSL for a grant from Kaiser Permanente. This grant supports the City of Seattle Parks and Recreation Department (SPR)’s Get Moving Initiative and will be used to expand health equity programming within the initiative. This is a reimbursable grant which expires at the end of 2018.	
6.6	Jimi Hendrix Wave Wall Donation 2 (Department of Parks and Recreation, 2008 Parks Levy Fund (33860))	\$225,000
	This item increases appropriation authority by \$225,000 to the 2008 Parks Levy BSL and the 08 Levy Opportunity Fund program for accept an additional donation from the Jimi Hendrix Park Foundation. This donation supports the current 2008 Opportunity Fund master project, Jimi Hendrix Park Improvements (MC-PR-15003) and will be used towards the planning and design and construction of a shadow wave wall. This is the last element to be installed from the schematic plan. The Jimi Hendrix Park Foundation and Seattle Parks and Recreation are currently working on a MOA to formalize this donation. No match is required.	
6.7	Health Homes - Community Health Plan of Washington (Human Services Department, Human Services Fund (16200))	\$33,785
	This item increases appropriation authority by \$33,785 in the Promoting Healthy Aging BSL. This funding from Community Health Plan of Washington will provide additional resources to expand the Health Home program operated by the Aging & Disability Services division.	

Item	Title/Description	Amount/FTE
6.8	EnviroStars Program Supplemental Funding (Executive (Office of Economic Development), General Fund (00100))	\$137,677
	This item increases appropriation authority by \$137,677 in the Office of Economic Development Business Services BSL. This funding was received from various partners collaborating with the Office of Economic Development (OED) to implement the EnviroStars Green Business Program. This program aligns independent programs that currently reduce commercial energy, solid waste, pollution, water, and single occupancy vehicle use to help businesses become environmentally-friendly and reduce their operating costs. OED has acted as the program's fiscal agent since 2015, a responsibility shifting to Kirkland in 2019. To prepare for this shift, OED is seeking sufficient appropriation authority to use grant funding for current program invoices. Depending on program expenditures and the addition of new partners, additional appropriations may be necessary via the Fourth Quarter Supplemental. These funds shall carry-forward until exhausted. There is no request for the City to match this funding.	
6.9	Children's Hospital Donation (Executive (Office of Sustainability and Environment), General Fund (00100))	\$5,000
	This item increases appropriation authority by \$5,000 in the Office of Sustainability & Environment BSL from the Seattle Children's Hospital Foundation. This donation will support the City's Food Action Plan goal to increase healthy food access for low-income residents through expansion of the Fresh Bucks program. This is General Fund.	
6.10	Firefighter Training Reimbursement Grant (Seattle Fire Department, General Fund (00100))	\$15,207
	This item increases appropriation authority by \$15,207 in the Operations Budget Summary Level of the Seattle Fire Department (SFD). Grant funding is provided by the Washington State Patrol – State Fire Marshal's Office and supports the training of firefighter recruits. SFD can receive up to \$600 for each recruit upon their completion of the appropriate training modules. This request is for funding awarded to SFD for Recruit Class #108. The period of performance is 1/1/2018 through 7/31/2018. There are no new positions associated with this project and no match is required.	
6.11	Washington State Pre-hospital Participation Grant (Seattle Fire Department, General Fund (00100))	\$1,222
	This item increases appropriation authority by \$1,222 in the Operations Budget Summary Level of the Seattle Fire Department (SFD). This grant from the Washington State Department of Health Trauma Care Fund provides reimbursement for medical supplies purchased by the SFD Medic One Program. The period of performance is 1/1/2018 through 12/31/2018. There are no new positions associated with this project and no match is required.	
6.12	SR520 West Approach Bridge North Project (Seattle Fire Department, General Fund (00100))	\$11,623
	This item increases appropriation authority by \$11,623 in the Operations Budget Summary Level of the Seattle Fire Department (SFD). This grant from the Washington State Department of Transportation provides reimbursement for inspections conducted by the Deputy Fire Chief and by inspection and engineering staff in the Fire Prevention Division, and for the administrative work that supports these inspections, of the Fire Life Safety Systems for the SR West Approach Bridge North Project. The period of performance is 7/10/2017 through 4/30/2018. There are no new positions associated with this project and no match is required.	

Item	Title/Description	Amount/FTE
6.13	Hazardous Materials Emergency Preparedness (HMEP) Grant FFY 2016 (Seattle Fire Department, General Fund (00100))	\$8,000
	This item increases appropriation authority by \$8,000 in the Operations Budget Summary Level of the Seattle Fire Department (SFD). This grant from the US Department of Transportation through the Emergency Management Division of the State Military Department provides funding that will allow SFD to update its Hazardous Materials Response Plan and add appendices specific to Marine, Highway and Pipeline incidents. There is a 20% match of \$2,000 required for the grant and the period of performance is 5/1/18 through 12/31/18.	
6.14	Spill, Prevention, Preparedness, and Response Equipment Grant (SPPREG) (Seattle Fire Department, General Fund (00100))	\$249,000
	This item increases appropriation authority by \$247,000 in the in the Operations Budget Summary Level of the Seattle Fire Department (SFD). These grants from the Washington State Department of Ecology support the SFD Spill Response Capacity Building project and provide funding to SFD for the purchase of firefighting foam, hose, nozzles and associated equipment to support hazardous materials response. SFD received a grant (\$104,000) through the same program in 2017 for which funding was partially deferred until late in the year and, at that time, increased by \$2000 over the original award amount. This item appropriates the 2017 award increment as well as the 2018 award. The period of performance for the current award is 3/1/2018 through 3/30/2019. There are no new positions associated with this project and no match is required.	
6.15	Recreational Boating Safety Federal Financial Assistance (Seattle Police Department, General Fund (00100))	\$39,382
	This item increases appropriation authority by \$39,382 in the Special Operations BSL from the Washington State Parks and Recreation Commission under the Recreational Boating Safety Program. This funding will support supplemental marine patrols on Seattle waters and boater education classes to promote water safety and protect the lives and vessels of those participating in recreational boating. The term of the grant runs from March 1, 2018 through September 30, 2018. There is a 50 percent in-kind match for this grant that will be satisfied by the SPD Harbor Unit. There are no capital improvement projects associated with this item.	
6.16	Facebook Technology Matching Funds Grant (Seattle Information Technology Department, Information Technology Fund (50410))	\$25,000
	This item increases appropriation authority by \$25,000 in the Digital Engagement BSL (BO-IT-D4000) from Facebook, Inc. This grant will provide additional funding for the Seattle Information Technology Department's Technology Matching Funds Program. The amount provided by the grantor will be distributed to local nonprofit organizations at the discretion of the Technology Matching Fund Selection Committee. The funding will be provided by the grantor prior to the first disbursement of funds to grantees. This one year grant does not require a match to be made by the City.	

Item	Title/Description	Amount/FTE
Section 7 – Creating Non-Exempt Positions		
7.1	Management Systems Analyst for Data Integration (Department of Parks and Recreation)	0.8
	<p>This item creates a .80 FTE Management Systems Analyst position in the Department of Parks and Recreation (DPR). This position add is necessary to provide resources to the Department of Parks and Recreation (DPR) to support the data integration of the upgraded class registration system (ActiveNet) with PeopleSoft 9.2 and the city’s cash management system (STORM), and ensure accurate transaction reconciliation among the ActiveNet, PeopleSoft 9.2, and STORM systems on an ongoing basis. This is a new body of work that has emerged as a result of the transition to PeopleSoft 9.2. DPR will be submitting a BIP as part of the 2019-2020 budget process requesting to make this expansion permanent in future years, and the 2019 cost for this position will be \$95,750. These funds are derived from the Park and Recreation Fund.</p>	
7.2	Add policy position for OLS (Executive (Office of Labor Standards))	1.0
	<p>This item creates a 1.0 FTE Strategic Advisor 1 in the Office of Labor Standards to work on development of labor standards in the City of Seattle. This position will develop rules and legislation and lead special projects initiated by the City Council and other city departments, government agencies and external organizations. The associated appropriation increase (see item 2.13) of \$40,688 reflects partial year costs for a mid-year hire and does not include healthcare costs for 2018. The estimated annualized impact of this position is \$137,884 in 2019, including healthcare costs.</p>	
7.3	Add Research and Evaluation Position for OLS (Executive (Office of Labor Standards))	1.0
	<p>This item creates a 1.0 FTE Research and Evaluation Assistant II in the Office of Labor Standards. This position will manage and maintain OLS’ dashboard and push out regular data updates. This position would also provide support for the enforcement team, which require data analysis of industries and business sectors. The associated appropriation increase (see item 2.13) of \$28,717 reflects partial year costs for a mid-year hire and does not include healthcare costs for 2018. The estimated annualized impact of this position is \$121,681 in 2019, including healthcare costs.</p>	
7.4	Add Investigator Position for OLS (Executive (Office of Labor Standards))	1.0
	<p>This item creates a 1.0 FTE Civil Rights Analyst, Sr in the Office of Labor Standards. This position will provide needed capacity to enforce laws and initiate successful directed investigations. OLS currently cannot investigate all valid complaints in a timely manner and, as a result, has a waitlist of approximately 45 to 50 cases. OLS is exceeding the 180-day statutory guideline for closing cases. The appropriation associated increase (see item 2.13) of \$32,149 reflects partial year costs for a mid-year hire and does not include healthcare costs for 2018. The estimated annualized impact of this position is \$112,265 in 2019, including healthcare costs.</p>	
7.5	Add Early Education Specialist Position for DEEL (Department of Education and Early Learning)	1.0
	<p>This item creates a 1.0 FTE Early Education Specialist, Sr in the Department of Early Learning (DEEL). This position will provide needed capacity for DEEL’s Birth-to-Three services and is will be funded by proceeds from the Sweetened Beverage Tax released from reserves and allocated in accordance with recommendations of the Sweetened Beverage Tax Community Advisory Board.</p>	

Item	Title/Description	Amount/FTE
Section 8 – Appropriation Transfers within the Same Fund		
8.1	Transfer Funding to Support Seattle Center Arena Negotiation Expenditures (Law Department; General Fund (00100)/Finance General; General Fund (00100))	\$10,000
	This item transfers \$10,000 of budget authority from the Finance General Reserves BSL to the Law Department Civil BSL. This appropriation will fund out-of-pocket expenses related to legal consultants retained by the City to assist with the preparation and negotiation of documents for the redevelopment of the KeyArena site, including the lease agreement, development agreement, and Seattle Center Integration Agreement. The City expects full reimbursement from Oak View Group for this work.	
8.2	Align Budget for Five FTEs with Earlier Reorg (Seattle City Light; Light Fund (41000)/Seattle City Light; Light Fund (41000))	\$571,283
	This item transfers appropriation authority in the amount of \$571,283 from the Transmission and Distribution BSL to the Engineering and Technology Innovation BSL. This is a clean-up item, as the transfer of these five engineering positions was approved in the 2018 Adopted Budget part of a reorg to better align department resources, however the associated O&M budget did not get transferred with the positions at that time.	
Section 9 – Appropriation Transfers Between Fund		
9.1	Technical transfer of appropriation authority between various bond interest and redemption funds. (Debt Service; Bond Interest and Redemption various funds /Debt Service; Bond Interest and Redemption (20110))	\$0
	This item transfers appropriation authority between various Bond Interest and Redemption Funds within the same Bond Interest and Redemption Fund BSL. This item is a technical transfer and moves appropriation authority from one fund (20110) to three funds (20130, 20139, and 35400) to adjust our debt service payment approach to align with Summit 9.2 accounting practices.	
Section 10 – Creating a New BSL		
10.1	New BSL Related to 8.8 to 9.2 Conversion (Finance & Administrative Services, Judgment/Claims Fund (00126))	
	This item establishes a BSL in the Judgment and Claims Fund from the 8.8 system to 9.2. The Purpose Statement remains the same, “The Purpose of the General Liability Budget Summary Level is to provide the resources to pay pending or actual claims and related costs against City government associated with contractual or other agreements between the City and other entities.” An appropriation of \$6.5 million was established in the Fourth Quarter Supplemental in 2012 and carries forward to this new BSL until exhausted or abandoned by ordinance.	
Section 11 – Amending Project Name in the 2018-2023 CIP		
11.1	Change CIP Project to Apps Development-Public Safety (Seattle Information Technology Department, Information Technology Fund (50410))	
	This item amends the title of a project in the Capital Improvement Projects BSL from Applications Development-SPD to Applications Development - Public Safety. One of the projects within this CIP, “Work Scheduling and Timekeeping,” recently had a change of scope that includes work to be done for the Seattle Fire Department (SFD) in addition to Seattle Police Department (SPD). Re-naming the CIP will better reflect the work being performed to develop and implement software applications used by all the Public Safety Departments.	

Item	Title/Description	Amount/FTE
Section 12 – Complex Capital Transfers		
12.1	Net Zero transfer within the Seattle City Light’s Power Supply & Environmental Affairs CIP BSL (Seattle City Light, Light Fund (41000))	
	This item reallocates \$2,500,000 of project allocations within the Power Supply & Environmental Affairs CIP BSL. Of the \$2,500,000, \$1,500,000 of funding will be used for the rehabilitation of the two Boundary Powerhouse Cranes, and \$1,000,000 of funding will be used to install new generator breakers at the Diablo Powerhouse. Funding is available due to fewer minor improvement Skagit projects than originally identified and deferrals of projects within the Skagit energy conservation program.	
12.2	Net Zero transfer between Seattle City Light’s Customer Focused – CIP BSL and the Transmission & Distribution CIP BSL (Seattle City Light, Light Fund (41000))	
	This item transfers \$1,500,000 of project allocations from the Transmission and Distribution to the Customer Focused – CIP. The funding will be used to cover the costs of large network services. Funding is available from projects that have shifted work to the Broad Network. An associated item (5.5) adds additional appropriation authority \$1,500,000 that is revenue backed by additional service connections.	
12.3	Net Zero transfer within the Seattle City Light’s Transmission & Distribution CIP BSL (Seattle City Light, Light Fund (41000))	
	This item transfers \$750,000 of project allocations from the Transmission and Distribution to the Customer Focused – CIP. The funding will be used to cover the costs of large network services being constructed. Funding is available due to a shift in resources to lower the service connection backlog. An associated item (5.6) adds additional appropriation authority \$750,000 that is revenue backed by additional service connections.	
12.4	Net Zero transfer within the Seattle City Light’s Transmission & Distribution CIP BSL (Seattle City Light, Light Fund (41000))	
	This item reallocates \$2,400,000 of project allocations within the Transmission and Distribution. The funding will be used to cover the costs of work for the Roy Street Loop. This funding is available due to a reprioritization of work from substation network projects.	
Section 13 – Creating a New Fund		
13.1	Creating the 2018 Taxable LTGO Bond Fund (Finance and Administrative Services)	
	This item creates a new Fund to separate the taxable portion of the 2018 bond issuance from the non-taxable portion. This is a technical requirement to insure spending bond proceeds are in compliance with accounting regulations.	
Section 14 – Appropriation transfers between 2018 LTGO Bond Fund and newly created 2018 Taxable LTGO Bond Fund		
14.1	Net zero appropriation transfer between 2018 Bond Funds for King Street Station Tenant Improvements (Seattle Department of Transportation, (2018 LTGO Bond Fund (36500) / 2018 Taxable LTGO Bond Fund 36510)	\$0
	This item transfers appropriation authority of \$4,400,000 within the Mobility Capital BSL’s King Street Station Tenant Improvements project and between the 2018 LTGO Bond Fund and the 2018 Taxable LTGO Bond Fund. This is a technical transfer that is necessary to separately track spending of taxable bond proceeds.	

Item	Title/Description	Amount/FTE
14.2	Net zero appropriation transfer between 2018 Bond Funds for Overlook Walk and East-West Connections project (Seattle Department of Transportation, (2018 LTGO Bond Fund (36500) / 2018 Taxable LTGO Bond Fund 36510)	\$0
	This item transfers appropriation authority of \$3,280,000 within the Mobility Capital BSL's Overlook Walk and East-West Connections project and between the 2018 LTGO Bond Fund and the 2018 Taxable LTGO Bond Fund. This is a technical transfer that is necessary to separately track spending of taxable bond proceeds.	
14.3	Net zero appropriation transfer between 2018 Bond Funds for Affordable Housing (Executive (Office of Housing), (2018 LTGO Bond Fund (36500) / 2018 Taxable LTGO Bond Fund 36510)	\$0
	This item transfers appropriation authority of \$29,000,000 within the Homeownership and Sustainability BSL and between the 2018 LTGO Bond Fund and the 2018 Taxable LTGO Bond Fund. This is a technical transfer that is necessary to separately track spending of taxable bond proceeds.	
	Section 15 – Capital Appropriation Increases	
15.1	Increase Appropriations to Implement Sweetened Beverage Tax Community Advisory Board Recommendations (Human Services Department, General Fund (00100))	\$1,047,361
	This item increase appropriation authority by \$1,047,361 in the Supporting Affordability & Livability BSL to support implementation of the recommendations of the Sweetened Beverage Tax Community Advisory Board. See Item 15.5 for additional information.	
15.2	Increase Appropriations to Implement Sweetened Beverage Tax Community Advisory Board Recommendations (Department of Education and Early Learning, General Fund (00100))	\$555,031
	This item increase appropriation authority by \$555,031 in the Early Learning BSL to support implementation of the recommendations of the Sweetened Beverage Tax Community Advisory Board. See Item 15.5 for additional information.	
15.3	Increase Appropriations to Implement Sweetened Beverage Tax Community Advisory Board Recommendations (Office of Sustainability and Environment, General Fund (00100))	\$923,000
	This item increase appropriation authority by \$923,000 in the Office of Sustainability and Environment BSL to support implementation of the recommendations of the Sweetened Beverage Tax Community Advisory Board. See Item 15.5 for additional information.	
15.4	Increase Appropriations to Implement Sweetened Beverage Tax Community Advisory Board Recommendations (Office of the City Auditor, General Fund (00100))	\$249,764
	This item increases appropriation authority by \$249,764 in the Office of City Auditor BSL to support implementation of the recommendations of the Sweetened Beverage Tax Community Advisory Board. See Item 15.5 for additional information.	
15.5	Reduce Appropriations to Implement Sweetened Beverage Tax Community Advisory Board Recommendations (Finance General, General Fund (00100))	(\$2,775,156)

Item	Title/Description	Amount/FTE
	<p>This item reduces appropriation authority by \$2,775,156 in the Office of City Auditor BSL to support implementation of the recommendations of the Sweetened Beverage Tax Community Advisory Board. The 2018 Adopted Budget included reserve budget authority of \$2,775,156 backed by Sweetened Beverage Tax revenues in Finance General, to be released upon recommendation by the Sweetened Beverage Tax Community Advisory Board. This adjustment transfers the full amount of this budgeted reserve to support expanded food access programs in the Human Services Department and the Office of Sustainability and Environment, as well as education programs in the Department of Education and Early Learning, and contract budget in the Office of the City Auditor to support public health evaluations with Seattle-King County Public Health, as recommended by the Community Advisory Board.</p>	