




City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Avery Hultgren</i>		
Board/Commission Name: <i>Seattle Human Rights Commission</i>		Position Title: <i>Get Engaged Member</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:		Term of Position: * 9/1/2024 to 8/31/2025 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: <i>Judkins Park</i>	Zip Code: <i>98144</i>	Contact Phone No.: <i>N/A</i>
Background: <i>Avery Hultgren is a recent graduate of Seattle University with a bachelor's degree in Business Analytics and a minor in Business Administration. He plans to use his time within the Human Rights Commission and his experiences within governmental and community organizations to support those who call Seattle home.</i>		
Authorizing Signature (original signature):  Date Signed (appointed): 08/09/2024		Appointing Signatory: <i>Bruce A. Harrell</i> <i>Mayor of Seattle</i>

*Term begin and end date is fixed and tied to the position and not the appointment date.

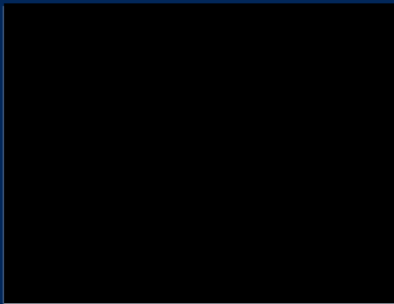


Avery Hultgren

Business Analyst

Business analytics graduate with a background in customer service, cause-driven work, administrative support. Experience using Microsoft Office, R, SQL, Tableau, and Python to forecast, predict, and diagnose data within science, administrative, and financial markets for the betterment of our worldwide community.

Contact



Education

2023
Major, Business Analytics
Seattle University, WA
GPA: 3.48

Minor, Business Administration
Seattle University, WA

Tools

- [EXCEL 2019](#)
- Python
- SQL
- Tableau
- R
- SAS

Websites

- [Tableau Public Profile](#)
- [Github](#)
- [LinkedIn](#)

Experience

December 2023 – Present
Pacific Office Automation, Seattle, WA

Administrative Assistant

- Improve data cleanup processes and perform data migrations (ETL)
- Document data sources and transformations.
- Clean, format, and manage raw data
- Provide administrative support to Senior Sales Manager, and multiple separate sales branches
- Invoice payments, set up and complete high volume of sales contracts with a high attention to detail and strong time management
- Oversee Administrative email inbox and reception phone line

July 2023 – October 2023
Fred Hutch Office of Translational Research, Seattle, WA

Administration & Analytics Intern

- Assisted lead data analysts in standardizing legacy data from various research groups within the organization
- Improved data cleanup processes and performed data migrations (ETL) using in depth knowledge of SQL and Python.
- Created documentation to aid lab partners in understanding and using separate data tools
- Managed workflow within multiple teams and projects within self-lead and high workflow environments
- Documented data sources and transformations
- Cleaned, formatted, and managed raw data

January 2022 – June 2023
Seattle University Admissions Office, Seattle, WA
Admissions Student Ambassador

- Directed and lead 250+ tours across the campus and different school facilities
- Acted as point of contact for 1000+ prospective students, while leading large event panels or having meetings with prospective students and families
- Greeted guests and responded to inquiries, requests, and issues in a timely, personable, and efficient manner
- Registered and directed guests to tours or other events or activities

References

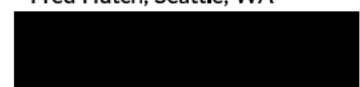
Rachel Galbraith

Director, Translational Research
Infrastructure & Ops, Fred Hutch,
Seattle, WA



Cleavon Joseph

Product Manager,
Seattle Translational Tumor Research,
Fred Hutch, Seattle, WA



Seattle Human Rights Commission

July 2024

21 Members: Pursuant to [SMC 3.14.920](#), all members subject to City Council confirmation, 2-year terms:

- 8 City Council-appointed
- 9 Mayor-appointed (includes 1 Get-engaged Mayor position)
- 4 Other Appointing Authority-appointed: Commission-appointed

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
	F		1.	Member	Bryennah Quander	7/23/23	7/22/25	1	City Council
	F		2.	Member	Rachelle C. Olden	7/23/23	7/22/25	1	Mayor
	F		3.	Member	Carlos Yanez Navarro	7/23/23	7/22/25	1	City Council
			4.	Member	Anika Khan	7/23/23	7/22/25	1	Mayor
	M		5.	Member	Mohamed Bonah	7/23/23	7/22/25	1	City Council
	M		6.	Member	Emeka Alozie	1/23/24	1/22/26	1	Mayor
			7.	Member	Mariam Sulayman Koss	1/23/24	1/22/26	1	City Council
			8.	Member	Chelsea Stevenson	1/23/24	1/22/26	1	Commission
	F		9.	Member	Radhika Joshi	7/23/22	7/22/24	1	Mayor
	F		10.	Member	Koumudi Phadake	7/23/22	7/22/24	1	City Council
			11.	Member	Vacant	7/23/22	7/22/24	1	Mayor
	F		12.	Member	Vacant	7/23/22	7/22/24	1	City Council
	F		13.	Member	Kristina Sawyckyj	1/23/24	1/22/26	1	Mayor
	M		14.	Member	Ali Khan	1/23/24	1/22/26	1	City Council
			15.	Member	Christina R. Diego	1/23/24	1/22/26	1	Mayor
9	M	7	16.	Get Engaged	Avery Hultgren	9/1/24	8/31/25	1	Mayor
	F		17.	Member	Vacant	7/23/22	7/22/24	1	City Council
	F		18.	Member	Tricia Diamond	1/23/24	1/22/26	3	Mayor
			19.	Member	Vacant	7/23/22	7/22/24	1	Commission
			20.	Member	Nicholas Leydon	1/23/24	1/22/26	1	Commission
			21.	Member	Vacant	7/23/22	7/22/24	1	Commission

SELF-IDENTIFIED DIVERSITY CHART

	SELF-IDENTIFIED DIVERSITY CHART													
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)					
	Male	Female	Transgender	NB/ O/U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial	
Mayor	2	6											1	
Council	3	3												
Comm	1	1												
Total	6	10											1	

Key: *D List the corresponding *Diversity Chart* number (1 through 9)

**G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
Residential Council District number 1 through 7 or N/A -Diversity info is self-identified and

**RD voluntary.