



SEATTLE CITY COUNCIL

Legislative Summary

CB 118529

Record No.: CB 118529

Type: Ordinance (Ord)

Status: Passed

Version: 1

124920

In Control: City Clerk

File Created: 09/15/2015

Final Action: 12/01/2015

Title: AN ORDINANCE relating to certain functions of the executive branch of City government; creating a Seattle Information Technology Department; establishing the powers and duties of the new department; abolishing the Department of Information Technology and transferring functions currently performed by that department; transferring functions currently performed by other departments in the executive branch; making provisions for transition; adding Chapter 3.23; repealing Chapters 3.22 and 18.14; and amending Sections 3.39.020, 4.13.010, 5.09.020, 10.02.060, 15.32.300, and 21.60.040 of the Seattle Municipal Code.

Date

Notes:

Filed with City Clerk:

Mayor's Signature:

Sponsors: Licata

Vetoed by Mayor:

Veto Overridden:

Veto Sustained:

Attachments: CB 118529 Att A - Positions Transferring to Seattle IT, CB 118529 Att B - Repealed Chapter 3.22, CB 118529 Att C - Repealed Chapter 18.14

Drafter: adam.schaefer@seattle.gov

Filing Requirements/Dept Action:

History of Legislative File

Legal Notice Published:

Yes

No

| Ver- sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|------------|---------------------|------------|---|------------------|-----------|--------------|---------|
| 1 | Mayor | 09/28/2015 | Mayor's leg transmitted to Council | City Clerk | | | |
| | Action Text: | | The Council Bill (CB) was Mayor's leg transmitted to Council. to the City Clerk | | | | |
| | Notes: | | | | | | |
| 1 | City Clerk | 10/20/2015 | sent for review | Budget Committee | | | |
| | Action Text: | | The Council Bill (CB) was sent for review. to the Budget Committee | | | | |
| | Notes: | | | | | | |
| 1 | Full Council | 10/26/2015 | referred | Budget Committee | | | |
| | Action Text: | | The Council Bill (CB) was referred. to the Budget Committee | | | | |

- Notes:
- 1 Budget Committee 11/16/2015 pass Pass
Action Text: The Committee recommends that Full Council pass the Council Bill (CB).
Notes:
In Favor: 8 Chair Licata, Member Bagshaw, Member Burgess, Member Godden,
Member O'Brien, Okamoto, Member Rasmussen, Member Sawant
Opposed: 0
- 1 Full Council 11/23/2015 passed Pass
Action Text: The Council Bill (CB) was passed by the following vote and the President signed the Bill:
In Favor: 9 Councilmember Bagshaw, Council President Burgess, Councilmember
Godden, Councilmember Harrell, Councilmember Licata, Councilmember
O'Brien, Okamoto, Councilmember Rasmussen, Councilmember Sawant
Opposed: 0
- 1 City Clerk 11/30/2015 submitted for Mayor
Mayor's signature
Action Text: The Council Bill (CB) was submitted for Mayor's signature. to the Mayor
Notes:
- 1 Mayor 12/01/2015 Signed
Action Text: The Council Bill (CB) was Signed.
Notes:
- 1 Mayor 12/01/2015 returned City Clerk
Action Text: The Council Bill (CB) was returned. to the City Clerk
Notes:
- 1 City Clerk 12/01/2015 attested by City
Clerk
Action Text: The Ordinance (Ord) was attested by City Clerk.
Notes:
-

CITY OF SEATTLE
ORDINANCE 124920
COUNCIL BILL 118529

1
2
3
4
5 AN ORDINANCE relating to certain functions of the executive branch of City government;
6 creating a Seattle Information Technology Department; establishing the powers and duties of the
7 new department; abolishing the Department of Information Technology and transferring
8 functions currently performed by that department; transferring functions currently performed by
9 other departments in the executive branch; making provisions for transition; adding Chapter
10 3.23; repealing Chapters 3.22 and 18.14; and amending Sections 3.39.020, 4.13.010, 5.09.020,
11 10.02.060, 15.32.300, and 21.60.040 of the Seattle Municipal Code.
12

13 WHEREAS, technology is essential to providing City services and transparent access to and
14 communication with the public, enabling digital equity across the City, and is therefore
15 required for Seattle to achieve its vision of an affordable, safe, vibrant, innovative, and
16 connected city; and

17 WHEREAS, the powerful reach and efficiency of information technology tools increases the
18 harm caused when they are compromised or misused, and the City therefore requires ever
19 heightened vigilance to protect the data and the systems entrusted to it by the public and
20 other stakeholders; and

21 WHEREAS, the City makes substantial investment in its information technology program
22 through the decentralized and often duplicative effort of many City departments; and

23 WHEREAS, information technology is evolving at such a rapid pace that no one current City
24 department has the scale to stay ahead of, seize opportunities created by, and mitigate
25 risks associated with technology changes; and

26 WHEREAS, new governance bodies have been established to allow department directors to
27 provide strategic direction and input on the provision of information technology services
28 and projects; and

1 WHEREAS, the Mayor has proposed a reorganization of City government that centralizes
2 planning and delivery of information technology services in a new Seattle Information
3 Technology Department in order to make more efficient use of existing technology
4 resources, make strategic decisions to meet technology needs through fewer, more robust
5 platforms, increase technology security across City departments, and provide broader
6 opportunities for expert consultation, training, and career advancement for information
7 technology professionals; and

8 WHEREAS, the deliberate pace of the proposed reorganization calls for the abolishment of the
9 Department of Information Technology effective April 6, 2016, and revision of the
10 Seattle Municipal Code to reflect the proposed reorganization;

11 NOW, THEREFORE,

12 **BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

13 ESTABLISHMENT OF NEW DEPARTMENT

14 AND TRANSFER OF FUNCTIONS

15 Section 1. A new Seattle Information Technology Department is created to carry out the
16 administration and oversight of City information technology services as set forth in this
17 ordinance. The incumbent Chief Technology Officer and Director of the Department of
18 Information Technology shall be the first head of the department, who shall continue to serve the
19 remainder of the term through December 31, 2017.

20 Section 2. Chapter 3.22 of the Seattle Municipal Code, Department of Information
21 Technology, last amended by Ordinance 124736 and that currently reads as shown in Attachment
22 B to this ordinance, is repealed, and the Department of Information Technology is abolished.

1 Section 3. All rules, regulations, notices, and proceedings in effect on the effective date
2 of this ordinance with respect to activities carried out by the Department of Information
3 Technology shall continue in effect under the authority of the Seattle Information Technology
4 Department, unless and until they expire of their own terms or are superseded, and the powers,
5 duties, obligations, and responsibilities of the Chief Technology Officer and Director of the
6 Department of Information Technology shall be vested in and performed by the Chief
7 Technology Officer and Director of the Seattle Information Technology Department, unless
8 otherwise provided by this or another ordinance.

9 Section 4. Except as provided for in this or another ordinance, all the functions,
10 responsibilities, agreements, obligations, authorization, powers, equipment, records,
11 appropriations, funds, assets, and liabilities of the Department of Information Technology shall
12 belong to and be executed by the Seattle Information Technology Department.

13 Section 5. The functions, responsibilities, agreements, obligations, authorization, powers,
14 equipment, records, appropriations, funds, assets, and liabilities related to information
15 technology activities in the Office of the Arts and Culture, Seattle Center Department, the Office
16 for Civil Rights, Department of Neighborhoods, Department of Planning and Development, the
17 Department of Finance and Administrative Services, the Human Services Department, the Office
18 of Housing, the Parks and Recreation Department, the Seattle City Light Department, the Seattle
19 Department of Transportation, the Seattle Fire Department, the Seattle Police Department, and
20 the Seattle Public Utilities Department shall be met, performed or directed by the Seattle
21 Information Technology Department. The Chief Technology Officer, in the Officer's capacity as
22 the Director of the Seattle Information Technology Department, is authorized to perform and
23 exercise all City responsibilities, duties, obligations, and powers related to information

1 technology theretofore belonging to the directors of those departments, including without
2 limitation any such responsibilities, duties, obligations, and powers that may be created by
3 ordinance after the passage of this ordinance, unless expressly stated in the later ordinance.

4 Section 6. For purposes of this ordinance, unless the context otherwise clearly requires,
5 “information technology” shall mean telecommunications, data, and supporting physical
6 infrastructure, including the telephone system, radio system, and fiber optic network;
7 applications and application infrastructure, computer engineering and operations, data centers,
8 servers, storage, and backup equipment; desktop, mobile, and printing devices; cloud services
9 including, but not limited to, Software, Infrastructure, and Platform as a Service (SaaS, IaaS,
10 PaaS) as defined by the National Institute of Standards and Technology; digital engagement
11 services, including, but not limited to, cable franchises, citizen engagement portals, other public-
12 facing technology services, internal websites, City-sponsored television channel operations, and
13 central video; and the services to provide, maintain, and support the above for the City.

14 “Information technology” does not include supervisory control and data acquisition (“SCADA”)
15 systems. The Chief Technology Officer shall interpret the definition of “information
16 technology” in this Section 6, and such interpretation shall be final. Nothing in this Section 6
17 prohibits the Seattle Information Technology Department from operating a SCADA system for
18 itself or for another department.

19 Section 7. The Chief Technology Officer shall have the power to appoint, assign,
20 supervise, and control all the officers and employees in the Seattle Information Technology
21 Department.

22 Section 8. The Chief Technology Officer, under the authority of the Mayor, shall have
23 the power to make all administrative decisions necessary to carry out the intent of this ordinance.

1 Section 9. A new Chapter 3.23 is added to the Seattle Municipal Code as follows:

2 **Chapter 3.23 Seattle Information Technology Department**

3 Section 10. A new Section 3.23.010 is added to the Seattle Municipal Code as follows:

4 **3.23.010 Department established – Purpose**

5 There is established a Seattle Information Technology Department for managing the City's
6 information technology resources, which shall include: telecommunications, data, and supporting
7 physical infrastructure, including the telephone system, radio system, and fiber optic network;
8 applications and application infrastructure, computer engineering and operations, data centers,
9 servers, storage, and backup equipment; desktop, mobile, and printing devices; cloud services
10 including, but not limited to, Software, Infrastructure, and Platform as a Service (SaaS, IaaS,
11 PaaS) as defined by the National Institute of Standards and Technology; digital engagement
12 services, including, but not limited to, cable franchises, citizen engagement portals, other public-
13 facing technology services, internal websites, City-sponsored television channel operations, and
14 central video; and the services to provide, maintain, and support the above for the City.

15 Section 11. A new Section 3.23.020 is added to the Seattle Municipal Code as follows:

16 **3.23.020 Director of the Seattle Information Technology Department – Appointment and**
17 **removal**

18 There shall be a Chief Technology Officer to be appointed by the Mayor, confirmed by a
19 majority of the City Council and subject to reappointment and reconfirmation every four years.
20 The Mayor, at any time, may remove the Chief Technology Officer upon filing a statement of
21 reason therefor with the City Council.

22 Section 12. A new Section 3.23.030 is added to the Seattle Municipal Code as follows:

1 **3.23.030 Director of the Seattle Information Technology Department – Functions and**
2 **powers**

3 The Chief Technology Officer shall be the head of the Seattle Information Technology
4 Department, shall be responsible for the administration of the Department, and shall:

5 A. Appoint, remove, supervise, and control officers and employees in the Seattle
6 Information Technology Department in accordance with Civil Service Rules and regulations;

7 B. Prepare and update annually a strategic information technology planning agenda for
8 the City;

9 C. Develop, promulgate, and implement City policies and standards governing the
10 acquisition, management, and disposition of information technology resources;

11 D. Develop policies and standards for the management, maintenance and operation of
12 City information technology resources;

13 E. Develop and oversee an information technology training program for the City;

14 F. Develop priorities and guidelines to assist City departments in preparing their annual
15 operating and capital information technology budgets;

16 G. Review City department budget submittals to ensure that information technology
17 budget priorities and guidelines are appropriately addressed in proposed budget allocations, and
18 that all proposed uses of technology resources are consistent with the City's policies, standards
19 and technology agenda;

20 H. Make recommendations to the Mayor and City Council on changes to department
21 information technology budget submittals for consistency with the City's policies, standards, and
22 technology agenda;

1 I. Determine the most effective ways of providing information technology resources to
2 City departments, including services and the management thereof, using City or contracted
3 sources;

4 J. Establish and regularly update an information technology architecture for the City;

5 K. Manage the preparation of the proposed annual budget of the Seattle Information
6 Technology Department, authorize necessary expenditures and enter into contracts for
7 professional and expert services in accordance with the annual budget; develop and manage
8 programs, and supervise development and maintenance, of adequate managerial and accounting
9 systems and procedures;

10 L. Execute, administer, modify, and enforce such agreements and instruments as the
11 Chief Technology Officer shall deem both reasonably necessary to implement programs
12 consistent with all applicable laws and ordinances and appropriate for carrying out the
13 responsibilities, functions, and activities of the Department; apply for grants and donations for
14 departmental programs; and solicit and use volunteer services;

15 M. Create, lead, and facilitate one or more advisory groups designed to provide customer
16 and professional recommendations on City information technology issues, including the
17 operations of the Seattle Information Technology Department, budget allocation, policies, and
18 standards for the acquisition, management, and disposition of information technology assets, and
19 the most effective ways of providing information technology resources to support the missions of
20 City departments;

21 N. Establish a system of prices, rates and allocations, and charge City departments and
22 other users for services furnished by the Department;

1 O. Make rules and regulations to carry out departmental activities pursuant to Chapter
2 3.02; and

3 P. Establish and oversee a privacy program, including the promulgation of a city-wide
4 privacy policy, governing the collection, use, and management of data collected from the public.

5 Section 13. A new Section 3.23.040 is added to the Seattle Municipal Code as follows:

6 **3.23.040 Acquisition of technology resources**

7 No City officer or employee shall acquire, through purchase, lease, or any form of contract, any
8 information technology resources for the City except through, or in accordance with, policies,
9 guidelines, standards, and procedures established by the Chief Technology Officer.

10 Section 14. A new Section 3.23.050 is added to the Seattle Municipal Code as follows:

11 **3.23.050 Agreements for data center colocation space and services**

12 A. The Chief Technology Officer is authorized to execute, for and on behalf of the City
13 and its departments, agreements providing for the City's use and occupancy of data center
14 colocation facilities and services, including lease and license agreements for technical space,
15 warehouse and office space; and agreements for related on-site support services. The Chief
16 Technology Officer shall consult with the City Attorney on the language of such agreements. No
17 City officer other than the Chief Technology Officer shall enter into agreements for City use of
18 data center colocation facilities unless those agreements are made through and in accordance
19 with policies and procedures established by the Chief Technology Officer.

20 B. The Chief Technology Officer's authority to enter into agreements under this Section
21 3.23.050 is limited to agreements with an initial term of no more than ten years. The Chief
22 Technology Officer may extend the term of an agreement for up to an additional five years,
23 provided that the extension must be at the option of the Chief Technology Officer. The Chief

1 Technology Officer shall give written notice to the chair and members of the City Council
2 committee with technology oversight at least 30 days in advance of any agreement with a term of
3 more than five years.

4 Section 15. A new Section 3.23.060 is added to the Seattle Municipal Code as follows:

5 **3.23.060 Seattle Community Technology Advisory Board (CTAB) - Membership and duties**

6 A. There is a Community Technology Advisory Board (CTAB) consisting of ten
7 members.

8 1. CTAB has one member representing public access to information and
9 communications technology, one member representing education, seven at-large members, and
10 one young adult member from the Get Engaged: City Boards and Commissions program,
11 governed by Chapter 3.51. Members must live or work at an address in the City.

12 2. Six members are appointed by the Mayor, subject to confirmation by the City
13 Council, including the public access, education, and Get Engaged members. Four at-large
14 members are appointed by the City Council.

15 3. With the exception of the Get Engaged program position, whose term is
16 governed by Chapter 3.51, the term of a member is two years. A member is eligible for
17 reappointment to one additional two-year term. A member may serve again after a hiatus of at
18 least four years. Any vacancy in an unexpired term shall be filled in the same manner as the
19 original appointment. If a person is appointed to fill the duration of an unexpired term, then that
20 term shall count as one of the two consecutive terms only if the portion of the unexpired term
21 actually served is at least one year. A member whose term is ending may continue on an interim
22 basis as a member with voting rights until such time as a successor for that position has been
23 appointed or confirmed by the City Council.

1 4. All members serve without compensation.

2 B. The duties of CTAB are as follows:

3 1. To study and make recommendations to the Mayor, the Seattle Information
4 Technology Department, and the City Council on issues referred to CTAB by the Mayor or
5 Councilmembers relating to information and communications technology. CTAB members may
6 also bring forward for consideration other issues of community-wide interest relating to
7 information and communications technology if doing so does not conflict with issues referred by
8 the Mayor, the Seattle Information Technology Department, or City Council;

9 2. Regarding information and communications technology issues, to conduct
10 research, hearings, and workshops, to make written recommendations, and to report its findings
11 and recommendations to the Mayor and City Council; and

12 3. To perform such other duties as may from time to time be appropriate and
13 approved by resolution of the City Council.

14 C. CTAB shall be staffed by an employee of the Seattle Information Technology
15 Department or other designee of the Chief Technology Officer who shall serve as Secretary to
16 the Board.

17 Section 16. It is the express intent of the City Council that the recodification of the
18 CTAB identified in Section 15 of this ordinance shall not interfere with the orderly operation of
19 the CTAB now codified in Section 3.22.060 of the Seattle Municipal Code, and that incumbent
20 CTAB members confirmed with respect to Section 3.22.060 of the Seattle Municipal Code shall
21 continue their respective terms as members of the CTAB under the new Section 3.23.060 of the
22 Seattle Municipal Code.

23 BUDGET

1 Section 17. The Seattle Information Technology Department shall have control of,
2 responsibility for, and authority to expend the unspent 2016 budget appropriations of the
3 Department of Information Technology, including all funds carried forward from prior years and
4 appropriations associated with the Capital Improvement Program.

5 Section 18. Appropriations for information technology resources and services for
6 departments identified in Section 5 shall be expended with the concurrence of the Chief
7 Technology Officer. Appropriations shall be spent in accordance with their intended purpose and
8 Council's direction established in the budget.

9 Section 19. The Information Technology Fund created by Ordinance 119504 shall be
10 used for the deposit of funds to meet operating expenditures of the Seattle Information
11 Technology Department and any unexpended and unlapsd appropriations of the Department of
12 Information Technology. The Table of Funds in Chapter 5.76 of the Seattle Municipal Code
13 shall be amended to include the Information Technology Fund.

14 POSITIONS

15 Section 20. All positions in the former Department of Information Technology and their
16 incumbents, if any, are assigned to the Seattle Information Technology Department.

17 Section 21. Each position listed in Attachment A to this ordinance, and the incumbent in
18 that position, if any, shall be transferred from the department listed in Attachment A and
19 assigned to the Seattle Information Technology Department.

20 MISCELLANEOUS CHANGES TO THE SEATTLE MUNICIPAL CODE

21 Section 22. Section 3.39.020 of the Seattle Municipal Code, last amended by Ordinance
22 123712, is amended as follows:

23 **3.39.020 Director of Finance and Administrative Services — Functions and powers.**

The Director of Finance and Administrative Services' functions and powers include but are not limited to the following:

* * *

R. Establish a system of prices, rates, and allocations, and charge City departments and other users for services furnished by the Department and the use of City facilities, Department services, vehicles, and equipment; ~~((and establish a system of rates to be charged to City departments for the value of providing City-wide directory assistance services, which the Department of Information Technology will bill to departments;))~~

* * *

Section 23. Section 4.13.010 of the Seattle Municipal Code, last amended by Ordinance 124663, is amended as follows:

4.13.010 Exemptions from the Civil Service and Public Safety Civil Service Systems

* * *

| Employment Unit | Titles of Exempt Positions |
|--------------------|--|
| | * * * |
| ((12.)) | ((Information Technology, Department of)) ((Executive Assistant, Senior (PosNo. 00026709))) |
| ((13.)) <u>12.</u> | Law All positions in the Law Department, except clerical positions classified in the Administrative Support and Accounting Support class series |
| ((14.)) <u>13.</u> | Legislative All positions in the Legislative Department, except clerical positions classified in the Administrative Support and Accounting Support class series |
| ((15.)) <u>14.</u> | Municipal Court All Municipal Judges, Magistrates, and Court Commissioners |
| | All positions in the Probation |

| | | |
|--------------------|--|---|
| | | Counselor class series |
| | | Administrative Specialist III (PosNo. 00023563) |
| | | Research and Evaluation Assistant (PosNo. 00011478) |
| | | Bailiff |
| | | Bailiff, Chief |
| | | Executive Assistant (PosNo. 00016207) |
| | | Executive Assistant, Senior (PosNo. 00011524) |
| | | Municipal Court Marshal |
| | | Municipal Court Marshal, Senior |
| ((16.)) <u>15.</u> | Neighborhoods | Administrative Staff Assistant (PosNo. 10004293) |
| | | Executive Assistant, Senior (PosNo. 00022313) |
| ((17.)) <u>16.</u> | Parks and Recreation | Administrative Staff Assistant (PosNo. 00010227) |
| ((18.)) <u>17.</u> | Planning and Development, Department of | Administrative Staff Assistant (PosNo. 00014435) |
| ((19.)) <u>18.</u> | Police | All positions included in the Public Safety Civil Service are exempt from Chapter 4.04 and the Personnel Rules and the Civil Service Commission regarding examination, selection, discipline, termination and appeals. |
| | | Administrative Staff Assistant (PosNo. 10002374) |
| | | Executive Assistant, Senior (PosNo. 00006333) |
| | | Management Systems Analyst (PosNo. 10004666) |
| | | Police Chief, Assistant |
| | | Police Chief, Deputy |
| | | Victim Advocate (PosNo. 10004665) |
| ((20.)) <u>19.</u> | Public Safety Civil Service Commission | None |
| ((21.)) <u>20.</u> | Retirement | Administrative Staff Analyst (PosNo. 10004468) |
| ((22.)) <u>21.</u> | Seattle Center | Executive Assistant, Senior (PosNo. 10001213) |

| | | |
|--------------------|--|--|
| ((23.)) <u>22.</u> | Seattle Department of Human Resources | Executive Assistant (PosNo. 00025346) |
| ((24.)) <u>23.</u> | Seattle Ethics and Elections Commission | All positions in the office of the Seattle Ethics and Elections Commission |
| <u>24.</u> | <u>Seattle Information Technology Department</u> | <u>Executive Assistant, Senior (PosNo. 00026709)</u> |
| | * * * | |

* * *

Section 24. Section 5.09.020 of the Seattle Municipal Code, last amended by Ordinance 124567, is amended as follows:

5.09.020 Definitions

* * *

“Department” means each of the following departments, offices, or other entities: the Department of Finance and Administrative Services, (~~Department of Information Technology,~~) Department of Neighborhoods, Department of Parks and Recreation, Department of Planning and Development, Human Services Department, Law Department, Legislative Department, City Budget Office, Office of Arts and Culture, Office of Economic Development, Office of Housing, Office of Intergovernmental Relations, Office of Sustainability and Environment, Office of the Mayor, Seattle Department of Human Resources, Seattle Center, Seattle City Light, Seattle Fire Department, Seattle Information Technology Department, Office for Civil Rights, Seattle Police Department, Seattle Public Utilities and Seattle Department of Transportation. If the name of any Department is changed, or if a function or functions of any Department are transferred to another entity within City government, then the term "Department" shall also include the renamed Department and the entity taking over the function or functions.

* * *

1 Section 25. Subsection 10.02.060.A of the Seattle Municipal Code, which section was
2 last amended by Ordinance 124567, is amended as follows:

3 **10.02.060 Disaster Management Committee.**

4 A. There shall be a Disaster Management Committee consisting of:

5 1. The department heads or their designees of the following departments and
6 offices, or their successor agencies: City Light, the City Budget Office, the Office of Economic
7 Development, the Department of Finance and Administrative Services, the Seattle Fire
8 Department, the Office of Housing, the Human Services Department, the Seattle Information
9 Technology Department (~~((of Information Technology))~~), the Office of Intergovernmental
10 Relations, the Law Department, the Legislative Department, the Department of Parks and
11 Recreation, the Seattle Department of Human Resources, the Seattle Police Department, Seattle
12 Public Library, the Department of Neighborhoods, Seattle Center, the Office of Sustainability
13 and the Environment, Seattle Public Utilities, and the Seattle Department of Transportation; and

14 2. The Director of Public Health — Seattle & King County or (~~(his or her))~~ the
15 Director's designee; and

16 3. Representatives of other agencies or organizations, or other persons with
17 expertise in disaster management as shall be appointed by the Mayor.

18 * * *

19 Section 26. Subsection 15.32.300.C of the Seattle Municipal Code, which section was
20 last amended by Ordinance 124167, is amended as follows:

21 **15.32.300 Attachments to City-owned poles.**

22 * * *

1 C. If additional communication space is available on City-owned poles, after reserving
2 one ~~((+))~~ space for the City and after accounting for the space occupied by existing services
3 already on the poles, the City may permit additional attachments in communication space under
4 the following conditions:

5 1. The needs of the City are paramount. The City shall be the determinant
6 regarding any question of right to attach, construction compliance or contract interpretation
7 regarding attachment to poles. Permission to make attachments to the City's poles may be
8 withdrawn for violation of applicable codes, for breach of contract, for failure to supply proof of
9 required permits, by governmental directive or for any reason associated with the City's
10 requirements for the use of its poles or public right-of-way. The City may direct the immediate
11 removal of attachments at the owner's expense, if attachments fail to conform to codes or the
12 City's requirements, or if attachments interfere with City operations.

13 2. All attachments shall be made in accordance with all applicable codes as well
14 as City electrical standards, guidelines and practices.

15 3. All attachments, including co-lashing, shall be subject to prior approval of the
16 ~~((Department of))~~ Seattle Information Technology Department, Seattle Department of
17 Transportation and the City Light Department in accordance with the following principles,
18 requirements and procedures:

19 a. Providing for the safety of the public, City employees, private
20 contractors, and other users of poles is a fundamental principle which must be observed.

21 b. The primary function of the City's poles is to support the City's
22 electrical lines and equipment.

1 c. The City shall neither replace existing poles with taller poles nor add
2 crossarms to existing poles to create more communication space on the poles, except as
3 described in subsection 15.32.300.C.4 below.

4 d. Any new attachments must accommodate any prior agreements between
5 the City and other entities regarding use of space on the poles.

6 e. The City shall not relinquish the one ~~((1))~~ communication space
7 reserved for its own use on every pole. At the request of the applicant, however, the City shall
8 consider creating additional space for communication uses on the poles by taking such actions as
9 removing secondary rack wiring and substituting triplex wire, moving streetlight fixtures, guy
10 wires and other attachments to the poles and by providing for co-lashing. Any actions undertaken
11 to create more communication space shall be considered make-ready work, and any such costs
12 shall be borne by the applicant.

13 f. Approval of attachments may include requirements for extra mitigation
14 measures in certain areas, such as residential, critical areas and shoreline zones, greenbelts,
15 parks, historic districts and viewsheds. All such extra measures, including any additional public
16 involvement and/or environmental review, shall be taken in accordance with directives from the
17 General Manager and Chief Executive Officer of the City Light Department, and all costs
18 associated with such extra measures and review shall be paid by the applicant.

19 g. All make-ready costs such as costs for any permits, environmental
20 review, adjustment of other equipment on the pole, tree replacement and tree trimming, shall be
21 paid by the applicant prior to making any attachments to the poles.

22 h. As a condition of securing the City's permission to use its poles for
23 attachment of cable, all applicants shall be required to permit co-lashing to their own cable of up

1 to two ((2)) other cables, which may be owned and operated by other entities. All cable
2 attachments that initially occupy a space on a City-owned pole shall be required to provide an
3 external or internal support ("messenger") wire that is capable of supporting two ((2)) other
4 cables in addition to the initial cable installed by the applicant. Owners of cable subsequently co-
5 lashed to the initial cable shall pay the owner of the initial cable a proportionate share of the cost
6 of the messenger wire. All entities co-lashing together shall be required to provide one another
7 with reciprocal indemnity provisions equivalent to those which must be granted to the City by
8 each of them pursuant to Section 15.32.150. Co-lashing shall not be required of any applicant
9 until all other spaces on the pole, other than the City's reserved space, have been utilized. The
10 City Light Department shall issue a Department Policy and Procedure for providing co-lashing
11 space based on costs, operational convenience, cable size, and other criteria which are developed
12 in the course of producing such Department Policy and Procedure.

13 i. In addition to the indemnification required by Section 15.32.150, the
14 City may require that the applicant provide the City and entities permitted to co-lash with
15 additional indemnification, such as indemnification from a parent company, and/or require that
16 the applicant provide proof of specific insurance provisions acceptable to the City which cover
17 potential exposure of both the applicant and the City.

18 j. As a further condition of securing the City's permission to use its poles
19 for attachment of cable, all applicants upon request shall be required to provide the City with
20 capacity on the applicant's cable over and above the capacity specifications submitted by the
21 applicant. Such additional capacity may be in the form of dedicated fiber or dedicated space on
22 the same cable being installed by the applicant or in the form of separate cable, as specified by
23 the ((Department of)) Seattle Information Technology Department, and shall be dedicated to the

1 City for as long as the cable is attached to the City's poles. The City shall have the right to use
2 that capacity for any governmental purpose and the right to lease that capacity to any public or
3 nonprofit entities. The incremental costs of adding the specified amount of capacity for the City
4 shall be borne by the City.

5 k. Applications for attachment to City-owned poles shall be submitted to
6 the City Light Department. The City Light Department shall then coordinate that request with the
7 Seattle Department of Transportation and the ~~((Department of))~~ Seattle Information Technology
8 Department. Approval of all three ~~((3))~~ departments shall be required prior to the issuance of a
9 permit to attach to the poles.

10 l. All applications for pole attachment shall be considered on a first-come,
11 first-serve basis, provided that where space is limited, attachment permits shall be given first to
12 public entities, second to entities which are common carriers, third to entities which request
13 attachment to six ~~((6))~~ poles or less for their own private communication needs, and fourth to
14 others.

15 m. If no space can be created on the poles requested, the applicant may
16 seek an exception to any of the requirements set forth in this section by submitting a written
17 request to a three ~~((3))~~ person review committee comprised of one ~~((1))~~ representative each
18 from the ~~((Department of))~~ Seattle Information Technology Department, the Seattle Department
19 of Transportation, and the City Light Department. The committee shall review the request with
20 reference to considerations which may warrant making an exception including, but not limited to
21 reduced environmental effects, the lack of alternatives for achieving equivalent service available
22 to the applicant, the lack of alternative routing which can be made available and the feasibility of
23 undergrounding all or part of the cable. After engaging in a review of the application, the

1 committee shall forward a recommendation to the Mayor and City Council. Exceptions will not
2 be recommended where the City Light Department believes the safety will be compromised by
3 the granting of an exception. Any exceptions to the requirements of this ~~((section))~~ Section
4 15.32.300 must be approved by ordinance.

5 n. All entities that are provided attachments to City-owned poles, other
6 than Class II attachments, including attachments by means of co-lashing, shall pay a rental fee
7 for each such attachment at a rate established by ordinance. All income from such pole rental
8 rates shall be paid into the Light Fund.

9 4. Provisions for ~~((Special Attachments.))~~ special attachments

10 a. Class II attachments shall be limited to situations where: (i) make-ready
11 costs are paid by the provider; (ii) pole/equipment, installation, operation, and maintenance costs
12 are paid by the provider; and (iii) visual impacts of antennas and other attachments are reduced
13 to a degree acceptable to the General Manager and Chief Executive Officer.

14 b. Class II attachment requests are subject to public notice and comment.
15 Approval of attachments may include requirements for extra mitigation measures in certain
16 areas, such as residential, critical areas and shoreline zones, greenbelts, parks, historic districts
17 and view-sheds. All such extra measures, including any additional public involvement and/or
18 environmental review, shall be taken in accordance with directives from the General Manager
19 and Chief Executive Officer of the City Light Department, and all costs associated with such
20 extra measures and review shall be paid by the applicant. Where a request meets the following
21 criteria in Seattle, the applicant shall apply to the Department of Planning and Development and
22 pay for an attachment siting review and recommendation consistent with the application, fee,
23 notice, timeline and criteria for an administrative conditional use permit. The recommendation of

1 the Department of Planning and Development shall be advisory to the General Manager and
2 Chief Executive Officer:

| Zone | Street Type | Zoning Height Limit | Pole Height Requested |
|---------------------|--------------------|----------------------------|------------------------------|
| SF, L-1, NC-1 | Nonarterial | <40 | <60 |
| SF, L-1, NC-1 | Arterial | <40 | >60 |
| L-2, L-3, L-4, NC-2 | Either | <40 | >60 |
| NC-3, C, I, MI | Either | <40 | >60 |

3 c. Where the request is for a location outside Seattle, the applicant shall
4 comply with all applicable requirements of the local jurisdiction where the property is located.

5 d. Class II attachments shall be permitted substantially in the form of the
6 site agreements authorized by Ordinance 118737, together with special terms and conditions
7 within the site agreement.

8 e. Class II rental rates shall be established at fair market value as
9 determined by the City Light Department and set forth in the special terms and conditions within
10 the site agreement. All income from such Class II rental rates shall be paid into the Light Fund.

11 Section 27. Chapter 18.14 of the Seattle Municipal Code, Surveillance Cameras in
12 Seattle Parks, last amended by Ordinance 123411 and that currently reads as shown in
13 Attachment C to this ordinance, is repealed.

14 Section 28. Subsection 21.60.040.A of the Seattle Municipal Code, which section was
15 last amended by Ordinance 124736, is amended as follows:

16 **21.60.040 Office of Cable Communications**

17 A. The Seattle Information Technology Department (~~(of Information Technology)~~) shall
18 maintain an Office of Cable Communications for the administration and enforcement of this

1 Chapter 21.60, any franchises granted pursuant to this Chapter 21.60, and any other City
2 ordinances relating to cable services or cable systems.

3 * * *

4 Section 29. The Table of Funds in Chapter 5.76 of the Seattle Municipal Code shall be
5 amended to include the Fiber Leasing Fund established by Ordinance 123931, and the Cable
6 Franchise Fee Subfund of the General Fund established by Ordinance 118196.

7 Section 30. The headings in this ordinance are for reference purposes only. They have no
8 legal effect and shall not be codified.

9 Section 31. In the event any section or subsection of the Seattle Municipal Code
10 purported to be amended or recodified herein has heretofore been repealed, that earlier repeal
11 shall be given full effect, and nothing in this ordinance shall be construed to re-enact or preserve
12 that section or subsection.

13 Section 32. It is the express intent of the City Council that, in the event an ordinance,
14 resolution, rule, or regulation refers to the Department of Information Technology, that reference
15 shall mean the Seattle Information Technology Department consistent with this ordinance.

16 Section 33. If any section or subsection of the Seattle Municipal Code affected by this
17 ordinance is amended by another ordinance without reference to amendments made by this
18 ordinance, each ordinance shall be given effect to the extent that the amendments do not conflict
19 in purpose, and the code reviser may publish the section or subsection in the official code with
20 all amendments incorporated therein.

21 Section 34. This ordinance does not affect any existing right acquired or liability or
22 obligation incurred under the sections amended or repealed in this ordinance or under any rule or

1 order adopted under those sections, nor does it affect any proceeding instituted under those
2 sections.


3 Section 35. The several provisions of this ordinance are declared to be separate and
4 severable and the invalidity of any clause, sentence, paragraph, subdivision, section, or portion of
5 this ordinance, or the invalidity of the application thereof to any person or circumstance, shall
6 not affect the validity of its application to other persons or other circumstances.

7


1 Section 36. Sections 2 through 27 and 29, 30, and 34 of this ordinance shall take effect
2 on April 6, 2016.

3 Section 37. This ordinance shall take effect and be in force 30 days after its approval by
4 the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it
5 shall take effect as provided by Seattle Municipal Code Section 1.04.020.

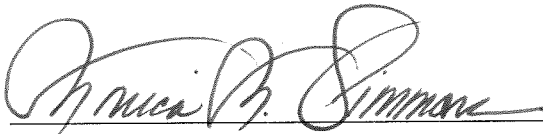
6 Passed by the City Council the 23rd day of Nov., 2015, and
7 signed by me in open session in authentication of its passage this
8 23rd day of Nov., 2015.

9
10 
11 _____
12 President _____ of the City Council

13 Approved by me this 1st day of December, 2015.

14
15 
16 _____
17 Edward B. Murray, Mayor

18 Filed by me this 1st day of December, 2015.

19
20 
21 _____
22 Monica Martinez Simmons, City Clerk

23 (Seal)

- 1 Attachments:
- 2 Attachment A – Positions Transferring to Seattle IT
- 3 Attachment B – Repealed Chapter 3.22
- 4 Attachment C – Repealed Chapter 18.14

Attachment A: Positions Transferring to Seattle IT v.1

| Department | Position ID | Title |
|---|-------------|----------------------------|
| Department of Finance and Administrative Services | 10001287 | Mgmt Sysys Anlyst,Sr |
| Department of Finance and Administrative Services | 10003229 | Info Technol Prof C-BU |
| Department of Finance and Administrative Services | 10005148 | Info Technol Prof A,Exempt |
| Department of Finance and Administrative Services | 00011221 | Info Technol Prof B-BU |
| Department of Finance and Administrative Services | 00011228 | Info Technol Prof A,Exempt |
| Department of Finance and Administrative Services | 00015677 | Info Technol Prof B-BU |
| Department of Finance and Administrative Services | 00015704 | Info Technol Prof B-BU |
| Department of Finance and Administrative Services | 00017339 | Info Technol Prof B-BU |
| Department of Finance and Administrative Services | 00018201 | Info Technol Prof B-BU |
| Department of Finance and Administrative Services | 00020336 | Info Technol Prof B-BU |
| Department of Finance and Administrative Services | 00021193 | Manager2,Info Technol |
| Department of Finance and Administrative Services | 00021203 | Info Technol Prof A,Exempt |
| Department of Finance and Administrative Services | 00023501 | Info Technol Prof B-BU |
| Department of Finance and Administrative Services | 00023516 | Info Technol Prof B-BU |
| Department of Finance and Administrative Services | 00024660 | Info Technol Prof B-BU |
| Department of Finance and Administrative Services | 00024967 | Info Technol Prof B-BU |
| Department of Finance and Administrative Services | 00025016 | Info Technol Prof B-BU |
| Department of Finance and Administrative Services | 00025525 | Executive2 |
| Department of Finance and Administrative Services | 00025604 | Info Technol Prof B-BU |
| Department of Finance and Administrative Services | 00025605 | Info Technol Prof B-BU |
| Department of Finance and Administrative Services | 00025608 | Info Technol Prof B-BU |
| Department of Finance and Administrative Services | 00025609 | Info Technol Prof A,Exempt |
| Department of Finance and Administrative Services | 00025610 | Info Technol Prof B-BU |
| Department of Finance and Administrative Services | 00025611 | Info Technol Prof A,Exempt |
| Department of Finance and Administrative Services | 00025612 | Info Technol Prof B-BU |
| Department of Finance and Administrative Services | 00025614 | Info Technol Prof B-BU |
| Department of Finance and Administrative Services | 00025615 | Info Technol Prof A,Exempt |
| Department of Finance and Administrative Services | 00025617 | Info Technol Prof B-BU |
| Department of Finance and Administrative Services | 00025623 | Info Technol Prof B-BU |
| Department of Finance and Administrative Services | 00025630 | Info Technol Prof B-BU |
| Department of Finance and Administrative Services | 00025789 | Info Technol Prof B-BU |
| Department of Finance and Administrative Services | 00025916 | Info Technol Prof B-BU |
| Department of Finance and Administrative Services | 00026328 | Info Technol Sysys Anlyst |
| Department of Finance and Administrative Services | 00026774 | Info Technol Prof B-BU |
| Department of Neighborhoods | 00023943 | Info Technol Prof C-BU |
| Department of Planning and Development | 10002600 | Info Technol Prof B-BU |
| Department of Planning and Development | 10002601 | Info Technol Prof B-BU |
| Department of Planning and Development | 10002602 | Info Technol Prof B-BU |
| Department of Planning and Development | 10002604 | Manager2,Info Technol |
| Department of Planning and Development | 10002605 | Info Technol Prof A,Exempt |
| Department of Planning and Development | 10002606 | Info Technol Prof A,Exempt |
| Department of Planning and Development | 10002607 | Info Technol Prof A,Exempt |
| Department of Planning and Development | 10002608 | Info Technol Prof B-BU |
| Department of Planning and Development | 10002609 | Info Technol Prof B-BU |
| Department of Planning and Development | 10002610 | Info Technol Prof B-BU |
| Department of Planning and Development | 10002611 | Info Technol Prof B-BU |
| Department of Planning and Development | 10003378 | Info Technol Prof A,Exempt |
| Department of Planning and Development | 10003379 | Info Technol Prof B-BU |
| Department of Planning and Development | 10003380 | Info Technol Prof B-BU |
| Department of Planning and Development | 10003381 | Info Technol Prof A,Exempt |
| Department of Planning and Development | 10003382 | Info Technol Prof B-BU |
| Department of Planning and Development | 10005387 | Info Technol Sysys Anlyst |
| Department of Planning and Development | 00018515 | Info Technol Prof A,Exempt |
| Department of Planning and Development | 00020187 | Info Technol Prof B-BU |
| Department of Planning and Development | 00020677 | Info Technol Prof B-BU |
| Department of Planning and Development | 00021849 | Info Technol Prof B-BU |
| Department of Planning and Development | 00022433 | Info Technol Prof C-BU |
| Department of Planning and Development | 00023378 | Manager3,Info Technol |
| Department of Planning and Development | 00024527 | Info Technol Prof B-BU |
| Department of Planning and Development | 00026256 | Info Technol Prof B-BU |

Attachment A: Positions Transferring to Seattle IT

| Department | Position ID | Title |
|--|-------------|----------------------------|
| Department of Planning and Development | 00026257 | Info Technol Prof B-BU |
| Human Services Department | 00011322 | Mgmt Sys Analyst Supv |
| Human Services Department | 00016085 | Info Technol Prof C-BU |
| Human Services Department | 00020539 | Info Technol Prof C-BU |
| Human Services Department | 00022753 | Info Technol Prof C-BU |
| Human Services Department | 00024546 | Manager3,Exempt |
| Human Services Department | 00025527 | Info Technol Prof C-BU |
| Human Services Department | 00025973 | Info Technol Prof C-BU |
| Human Services Department | 00025974 | Info Technol Prof C-BU |
| Human Services Department | 00025975 | Info Technol Prof C-BU |
| Human Services Department | 00026594 | Info Technol Prof C-BU |
| Human Services Department | 00026595 | Info Technol Prof C-BU |
| Office of Arts and Culture | 10002352 | Info Technol Prof C |
| Office of Civil Rights | 00010971 | Info Technol Sys Analyst |
| Office of Housing | 00015994 | Info Technol Prof C |
| Parks and Recreation Department | 00009800 | Info Technol Sys Analyst |
| Parks and Recreation Department | 00010237 | Info Technol Prof C |
| Parks and Recreation Department | 00015322 | Info Technol Sys Analyst |
| Parks and Recreation Department | 00017126 | Info Technol Prof A,Exempt |
| Parks and Recreation Department | 00018670 | Info Technol Prof B |
| Parks and Recreation Department | 00018821 | Info Technol Sys Analyst |
| Parks and Recreation Department | 00024360 | Info Technol Sys Analyst |
| Parks and Recreation Department | 00024691 | Manager3,Info Technol |
| Parks and Recreation Department | 00024947 | Info Technol Prof B |
| Parks and Recreation Department | 00025047 | Info Technol Prof B |
| Parks and Recreation Department | 00026192 | Info Technol Prof C |
| Parks and Recreation Department | 00026193 | Info Technol Prof B |
| Seattle Center Department | 00016288 | Info Technol Prof B |
| Seattle Center Department | 00020299 | Info Technol Prof B |
| Seattle Center Department | 00020670 | Info Technol Prof A,Exempt |
| Seattle Center Department | 00020826 | Info Technol Prof C |
| Seattle Center Department | 00020833 | Info Technol Tech Support |
| Seattle Center Department | 00023832 | Info Technol Prof C |
| Seattle Center Department | 00026247 | Info Technol Prof B |
| Seattle City Light Department | 10001093 | Info Technol Prof A,Exempt |
| Seattle City Light Department | 10001096 | Info Technol Sys Analyst |
| Seattle City Light Department | 10001097 | Info Technol Prof B-BU |
| Seattle City Light Department | 10001098 | Info Technol Prof B-BU |
| Seattle City Light Department | 10001099 | Info Technol Prof B-BU |
| Seattle City Light Department | 10001104 | Info Technol Prof B-BU |
| Seattle City Light Department | 10001705 | Executive2 |
| Seattle City Light Department | 10001706 | Info Technol Prof A,Exempt |
| Seattle City Light Department | 10001708 | Info Technol Prof A,Exempt |
| Seattle City Light Department | 10001709 | Info Technol Prof A,Exempt |
| Seattle City Light Department | 10002184 | Info Technol Prof B-BU |
| Seattle City Light Department | 10002185 | Info Technol Prof B-BU |
| Seattle City Light Department | 10002186 | Info Technol Prof A,Exempt |
| Seattle City Light Department | 10002187 | Info Technol Prof B-BU |
| Seattle City Light Department | 10002194 | Info Technol Prof B-BU |
| Seattle City Light Department | 10002195 | Info Technol Prof B-BU |
| Seattle City Light Department | 10002196 | Info Technol Prof B-BU |
| Seattle City Light Department | 10002197 | Info Technol Prof B-BU |
| Seattle City Light Department | 10003407 | Info Technol Prof A,Exempt |
| Seattle City Light Department | 10003408 | Info Technol Prof B-BU |
| Seattle City Light Department | 10003409 | Info Technol Prof B-BU |
| Seattle City Light Department | 10003412 | Info Technol Prof B-BU |
| Seattle City Light Department | 10003415 | Info Technol Prof B-BU |
| Seattle City Light Department | 10003416 | Info Technol Prof B-BU |
| Seattle City Light Department | 10004112 | Info Technol Prof B-BU |
| Seattle City Light Department | 10004980 | Info Technol Prof B-BU |

Attachment A: Positions Transferring to Seattle IT

| Department | Position ID | Title |
|-------------------------------|-------------|------------------------------|
| Seattle City Light Department | 10004981 | Info Technol Prof A,Exempt |
| Seattle City Light Department | 10005056 | Info Technol Prof B-BU |
| Seattle City Light Department | 10005057 | Info Technol Prof B-BU |
| Seattle City Light Department | 10005058 | Info Technol Prof B-BU |
| Seattle City Light Department | 10005059 | Info Technol Prof B-BU |
| Seattle City Light Department | 10005064 | Info Technol Prof B-BU |
| Seattle City Light Department | 10005533 | Info Technol Prof B-BU |
| Seattle City Light Department | 10005534 | Info Technol Prof B-BU |
| Seattle City Light Department | 00011713 | Info Technol Prof B-BU |
| Seattle City Light Department | 00012188 | Info Technol Prof B-BU |
| Seattle City Light Department | 00012241 | Info Technol Prof A,Exempt |
| Seattle City Light Department | 00012243 | Info Technol Prof B-BU |
| Seattle City Light Department | 00012264 | Info Technol Systs Anlyst |
| Seattle City Light Department | 00012392 | Info Technol Prof B-BU |
| Seattle City Light Department | 00012446 | Info Technol Prof B-BU |
| Seattle City Light Department | 00012596 | Personnel Spec |
| Seattle City Light Department | 00012763 | Info Technol Prof B-BU |
| Seattle City Light Department | 00012895 | Info Technol Prof A,Exempt |
| Seattle City Light Department | 00013640 | Info Technol Prof B-BU |
| Seattle City Light Department | 00013755 | Info Technol Prof B-BU |
| Seattle City Light Department | 00014159 | Info Technol Prof B-BU |
| Seattle City Light Department | 00014160 | Info Technol Systs Anlyst |
| Seattle City Light Department | 00016564 | Info Technol Prof B-BU |
| Seattle City Light Department | 00016571 | Info Technol Prof B-BU |
| Seattle City Light Department | 00016652 | Info Technol Prof A,Exempt |
| Seattle City Light Department | 00016842 | Info Technol Prof B-BU |
| Seattle City Light Department | 00017198 | Info Technol Prof B-BU |
| Seattle City Light Department | 00017199 | Info Technol Prof C-BU |
| Seattle City Light Department | 00017204 | Info Technol Prof B-BU |
| Seattle City Light Department | 00017213 | Mgmt Systs Anlyst,Sr |
| Seattle City Light Department | 00018179 | Info Technol Prof B-BU |
| Seattle City Light Department | 00018303 | Info Technol Prof B-BU |
| Seattle City Light Department | 00018877 | Admin Spec II-BU |
| Seattle City Light Department | 00018985 | Info Technol Spec |
| Seattle City Light Department | 00019703 | Info Technol Systs Anlyst |
| Seattle City Light Department | 00020784 | Info Technol Prof B-BU |
| Seattle City Light Department | 00020803 | Info Technol Prof B-BU |
| Seattle City Light Department | 00021144 | Info Technol Prof A,Exempt |
| Seattle City Light Department | 00021197 | Info Technol Prof B-BU |
| Seattle City Light Department | 00022193 | Info Technol Spec |
| Seattle City Light Department | 00022222 | StratAdvsr1,Fin,Bud,&Actg-BU |
| Seattle City Light Department | 00022290 | Info Technol Prof C-BU |
| Seattle City Light Department | 00022475 | Info Technol Prof A,Exempt |
| Seattle City Light Department | 00022476 | Info Technol Prof B-BU |
| Seattle City Light Department | 00022480 | Exec Asst |
| Seattle City Light Department | 00022730 | Info Technol Prof B-BU |
| Seattle City Light Department | 00022931 | Info Technol Prof B-BU |
| Seattle City Light Department | 00023087 | Info Technol Prof B-BU |
| Seattle City Light Department | 00023089 | Info Technol Prof B-BU |
| Seattle City Light Department | 00023090 | Info Technol Systs Anlyst |
| Seattle City Light Department | 00024193 | Info Technol Prof A,Exempt |
| Seattle City Light Department | 00024239 | Info Technol Prof B-BU |
| Seattle City Light Department | 00024307 | Info Technol Prof B-BU |
| Seattle City Light Department | 00024358 | Executive3 |
| Seattle City Light Department | 00024578 | Info Technol Prof B-BU |
| Seattle City Light Department | 00025132 | Info Technol Prof A,Exempt |
| Seattle City Light Department | 00025133 | Info Technol Systs Anlyst |
| Seattle City Light Department | 00025134 | Info Technol Prof B-BU |
| Seattle City Light Department | 00025135 | Info Technol Prof B-BU |
| Seattle City Light Department | 00025136 | Info Technol Prof B-BU |

Attachment A: Positions Transferring to Seattle IT

| Department | Position ID | Title |
|--------------------------------------|-------------------------------|----------------------------|
| Seattle City Light Department | 00025137 | Info Technol Prof B-BU |
| Seattle City Light Department | 00025138 | Info Technol Prof A,Exempt |
| Seattle City Light Department | 00025139 | Info Technol Sysst Anlyst |
| Seattle City Light Department | 00025143 | Info Technol Prof B-BU |
| Seattle City Light Department | 00025248 | Executive2 |
| Seattle City Light Department | 00025249 | Executive2 |
| Seattle City Light Department | 00025250 | Info Technol Prof A,Exempt |
| Seattle City Light Department | 00025251 | Info Technol Prof A,Exempt |
| Seattle City Light Department | 00025252 | Info Technol Prof B-BU |
| Seattle City Light Department | 00025253 | Info Technol Prof B-BU |
| Seattle City Light Department | 00025254 | Info Technol Prof B-BU |
| Seattle City Light Department | 00025255 | Info Technol Prof B-BU |
| Seattle City Light Department | 00025256 | Info Technol Prof B-BU |
| Seattle City Light Department | 00025257 | Info Technol Prof B-BU |
| Seattle City Light Department | 00025258 | Info Technol Prof B-BU |
| Seattle City Light Department | 00025259 | Info Technol Prof B-BU |
| Seattle City Light Department | 00025261 | Info Technol Sysst Anlyst |
| Seattle City Light Department | 00025262 | IT Prgmmer Anlyst-Spec |
| Seattle Department of Transportation | 10002660 | Mgmt Sysst Anlyst,Sr |
| Seattle Department of Transportation | 10003332 | Info Technol Sysst Anlyst |
| Seattle Department of Transportation | 10003556 | Info Technol Prof A,Exempt |
| Seattle Department of Transportation | 10003630 | Info Technol Prof A,Exempt |
| Seattle Department of Transportation | 10003631 | Info Technol Prof A,Exempt |
| Seattle Department of Transportation | 10003637 | Info Technol Prof B |
| Seattle Department of Transportation | 10005224 | Info Technol Prof B |
| Seattle Department of Transportation | 00007893 | Info Technol Prof B |
| Seattle Department of Transportation | 00008090 | Manager3,Info Technol |
| Seattle Department of Transportation | 00008288 | Info Technol Prof A,Exempt |
| Seattle Department of Transportation | 00008324 | Info Technol Prof B |
| Seattle Department of Transportation | 00008338 | Info Technol Prof B |
| Seattle Department of Transportation | 00008356 | Info Technol Prof B |
| Seattle Department of Transportation | 00008758 | Info Technol Prof A,Exempt |
| Seattle Department of Transportation | 00008787 | Info Technol Prof B |
| Seattle Department of Transportation | 00008788 | Info Technol Sysst Anlyst |
| Seattle Department of Transportation | 00015966 | Info Technol Prof A,Exempt |
| Seattle Department of Transportation | 00018727 | Info Technol Prof B |
| Seattle Department of Transportation | 00025707 | Info Technol Prof B |
| Seattle Department of Transportation | 00025713 | Info Technol Sysst Anlyst |
| Seattle Department of Transportation | 00026416 | Info Technol Prof C |
| Seattle Department of Transportation | 00026420 | Info Technol Prof A,Exempt |
| Seattle Department of Transportation | 00026563 | Ofc/Maint Aide |
| Seattle Department of Transportation | 0008318 | Info Technol Prof A,Exempt |
| Seattle Fire Department | 00006594 | Executive2 |
| Seattle Fire Department | 00017021 | Info Technol Prof A,Exempt |
| Seattle Fire Department | 00018183 | Info Technol Prof A,Exempt |
| Seattle Fire Department | 00020366 | Info Technol Prof C-BU |
| Seattle Fire Department | 00023506 | Info Technol Prof B-BU |
| Seattle Fire Department | 00024545 | Info Technol Prof B-BU |
| Seattle Fire Department | 00025191 | Info Technol Prof B-BU |
| Seattle Fire Department | 00026074 | Info Technol Prof B-BU |
| Seattle Fire Department | 00026821 | Info Technol Prof C-BU |
| Seattle Fire Department | 10003028 | Info Technol Prof B-BU |
| Seattle Fire Department | 10003092 | Info Technol Prof B-BU |
| Seattle Fire Department | 10004179 | Info Technol Prof B-BU |
| Seattle Fire Department | 10004350 | Info Technol Prof B-BU |
| Seattle Fire Department | 10004404 | Info Technol Prof B-BU |
| Seattle Fire Department | 10004842 | Info Technol Prof C-BU |
| Seattle Fire Department | 10004843 | Info Technol Prof C-BU |
| Seattle Fire Department | 10005559 | Info Technol Prof B-BU |
| Seattle Fire Department | 3.0 FTE - 2016 Adopted Budget | Info Technol Prof B |

Attachment A: Positions Transferring to Seattle IT

| Department | Position ID | Title |
|-------------------------------------|-------------|----------------------------|
| Seattle Police Department | 10003357 | Info Technol Prof A,Exempt |
| Seattle Police Department | 10003648 | Info Technol Prof C-BU |
| Seattle Police Department | 10005010 | Info Technol Prof B-BU |
| Seattle Police Department | 10005021 | Info Technol Prof B-BU |
| Seattle Police Department | 00016450 | Info Technol Prof B-BU |
| Seattle Police Department | 00017194 | Manager2,Info Technol |
| Seattle Police Department | 00018304 | Info Technol Prof C-BU |
| Seattle Police Department | 00020881 | Info Technol Prof C-BU |
| Seattle Police Department | 00022999 | Info Technol Prof A,Exempt |
| Seattle Police Department | 00023000 | Info Technol Prof B-BU |
| Seattle Police Department | 00023001 | Info Technol Prof C-BU |
| Seattle Police Department | 00024969 | Info Technol Prof B-BU |
| Seattle Police Department | 00024970 | Info Technol Prof C-BU |
| Seattle Police Department | 00025084 | Info Technol Prof C-BU |
| Seattle Police Department | 00025570 | StratAdvsr2,CL&PS |
| Seattle Police Department | 00025583 | Manager2,Info Technol |
| Seattle Police Department | 00025587 | Info Technol Prof C-BU |
| Seattle Police Department | 00026738 | Info Technol Prof C-BU |
| Seattle Police Department | 00026739 | Info Technol Prof B-BU |
| Seattle Police Department | 00026748 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 10002225 | Info Technol Prof C-BU |
| Seattle Public Utilities Department | 10002226 | Info Technol Prof C-BU |
| Seattle Public Utilities Department | 10002227 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 10002234 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 10002246 | Info Technol Prof C-BU |
| Seattle Public Utilities Department | 10002255 | Info Technol Sysst Anlyst |
| Seattle Public Utilities Department | 10002256 | Info Technol Sysst Anlyst |
| Seattle Public Utilities Department | 10002257 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 10002306 | Info Technol Prof C-BU |
| Seattle Public Utilities Department | 10002314 | Info Technol Prof C-BU |
| Seattle Public Utilities Department | 10002629 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 10002630 | Fin Anlyst,Sr |
| Seattle Public Utilities Department | 10002632 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 10002633 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 10002634 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 10002635 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 10002636 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 10002637 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 10002639 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 10002640 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 10002641 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 10002642 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 10002643 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 10002644 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 10002645 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 10002647 | Info Technol Prof C-BU |
| Seattle Public Utilities Department | 10002649 | Info Technol Prof C-BU |
| Seattle Public Utilities Department | 10002650 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 10002651 | Info Technol Prof C-BU |
| Seattle Public Utilities Department | 10002652 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 10002653 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 10002654 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 10002659 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 10002722 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 10003387 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 10003388 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 10003389 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 10003390 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 10004191 | Info Technol Prof C-BU |
| Seattle Public Utilities Department | 10004418 | Civil Engrng Spec,Asst III |

Attachment A: Positions Transferring to Seattle IT

| Department | Position ID | Title |
|-------------------------------------|-------------|-----------------------------|
| Seattle Public Utilities Department | 10005595 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 10005596 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00007635 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 00007651 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00007652 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00007659 | Info Technol Prof C-BU |
| Seattle Public Utilities Department | 00007684 | Admin Staff Anlyst |
| Seattle Public Utilities Department | 00007919 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 00008180 | Civil Engrng Spec,Assoc |
| Seattle Public Utilities Department | 00008606 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00008641 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00008878 | Civil Engrng Spec,Asst III |
| Seattle Public Utilities Department | 00011678 | Manager3,Info Technol |
| Seattle Public Utilities Department | 00011683 | Info Technol Prof B |
| Seattle Public Utilities Department | 00011699 | Manager3,Info Technol |
| Seattle Public Utilities Department | 00011776 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00011843 | Trng&Ed Coord,Sr |
| Seattle Public Utilities Department | 00012117 | Trng&Ed Coord, Sr |
| Seattle Public Utilities Department | 00015471 | Manager1,Info Technol |
| Seattle Public Utilities Department | 00015691 | Civil Engrng Spec,Sr |
| Seattle Public Utilities Department | 00015984 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00016843 | Manager2,Info Technol |
| Seattle Public Utilities Department | 00017848 | Info Technol Prof C-BU |
| Seattle Public Utilities Department | 00017849 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 00018174 | Info Technol Prof C-BU |
| Seattle Public Utilities Department | 00018241 | Info Technol Prof C-BU |
| Seattle Public Utilities Department | 00018315 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 00019852 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 00020911 | Info Technol Prgmmer Anlyst |
| Seattle Public Utilities Department | 00021173 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00021600 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 00021616 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00022170 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00022216 | Info Technol Sysys Anlyst |
| Seattle Public Utilities Department | 00022218 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 00022219 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00022302 | Info Technol Prof C-BU |
| Seattle Public Utilities Department | 00022530 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00022533 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 00022563 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00022779 | Info Technol Prof C-BU |
| Seattle Public Utilities Department | 00022957 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00022959 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 00022967 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00023091 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00023355 | Info Technol Prof C-BU |
| Seattle Public Utilities Department | 00023859 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00024075 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00024200 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 00024267 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00024338 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00024672 | Info Technol Prof B |
| Seattle Public Utilities Department | 00024673 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00024674 | Info Technol Prof C-BU |
| Seattle Public Utilities Department | 00024675 | Info Technol Prof A,Exempt |
| Seattle Public Utilities Department | 00025398 | Executive2 |
| Seattle Public Utilities Department | 00026778 | Info Technol Prof C-BU |
| Seattle Public Utilities Department | 00026779 | Info Technol Prof C-BU |
| Seattle Public Utilities Department | 00026782 | StratAdvrs1,Info Technol |
| Seattle Public Utilities Department | 00026784 | Info Technol Prof C-BU |

Attachment A: Positions Transferring to Seattle IT

| Department | Position ID | Title |
|-------------------------------------|-------------------------------|------------------------|
| Seattle Public Utilities Department | 00026811 | Info Technol Prof C-BU |
| Seattle Public Utilities Department | 00026812 | Mgmt Sys Analyst, Sr |
| Seattle Public Utilities Department | 00026813 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00026819 | Info Technol Prof B-BU |
| Seattle Public Utilities Department | 00026820 | Admin Staff Asst |
| Seattle Public Utilities Department | 2.0 FTE – 2016 Adopted Budget | Info Technol Prof B |

Repealed Chapter 3.22

Chapter 3.22 DEPARTMENT OF INFORMATION TECHNOLOGY

3.22.010 Department created—Powers.

There is established a Department of Information Technology for managing the City's information technology resources, which shall include City-wide telecommunications, data communications and the physical infrastructure that supports it, including the City's telephone system, radio system, and fiber optic network; City-wide application infrastructure, centralized computer operations, data, and telecommunication help desk services; and interactive media services including cable franchises, the Public Access Network, City-sponsored television channel operations, and central video services.

3.22.020 Director—Appointment and removal.

There shall be a Chief Technology Officer to be appointed by the Mayor and confirmed by a majority of the City Council, and subject to reappointment and reconfirmation every four (4) years. The Mayor, at any time, may remove the Chief Technology Officer upon filing a statement of reason therefor with the City Council.

3.22.030 - Director—Duties.

The Chief Technology Officer shall be the head of the Department of Information Technology, shall be responsible for the administration of the Department, and shall:

- A. Appoint, remove, supervise and control officers and employees in the Department of Information Technology in accordance With Civil Service Rules and regulations;
- B. Prepare and update annually a strategic information technology planning agenda for the City;

C. Develop, promulgate and implement City-wide policies and standards governing the acquisition, management, and disposition of information technology resources;

D. Develop policies and standards for the management, maintenance and operation of City information technology resources;

E. Develop and oversee an information technology training program for the City;

F. Develop priorities and guidelines to assist City departments in preparing their annual operating and capital information technology budgets;

G. Review City department budget submittals to ensure that information technology budget priorities and guidelines are appropriately addressed in proposed budget allocations, and that all proposed uses of technology resources are consistent with the City's policies and standards;

H. Make recommendations to the Mayor and City Council on changes to department information technology budget submittals for consistency with the City's policies, standards, and technology agenda;

I. Determine the most effective ways of providing information technology resources, including services and the management thereof, using City or contracted sources, to City departments;

J. Establish and regularly update an information technology architecture for the City;

K. Manage the preparation of the proposed annual budget of the Department of Information Technology, authorize necessary expenditures and enter into contracts for professional and expert services in accordance with the annual budget; develop and manage programs, and supervise development and maintenance of adequate managerial and accounting systems and procedures;

L. Execute, administer, modify and enforce such agreements and instruments as he or she shall deem reasonably necessary to implement programs consistent with all applicable laws and ordinances, as he or she shall deem appropriate for carrying out the responsibilities, functions, and activities of the Department; apply for grants and donations for departmental programs; and solicit and use volunteer services;

M. Create, lead, and facilitate one (1) or more advisory groups designed to provide customer and professional recommendations on City-wide information technology issues, including the operations of the Department of Information Technology, budget allocation, policies and standards for the acquisition, management, and disposition of information technology assets, and the most effective ways of providing information technology resources to support the missions of City departments; and

N. Promulgate rules and regulations to carry out departmental activities pursuant to the Administrative Code, SMC Chapter 3.02.

3.22.040 Acquisition of technology resources.

No City officer or employee shall acquire, through purchase, lease, or any form of contract, any information technology resources for the City except through, or in accordance with, policies, guidelines, standards, and procedures established by the Chief Technology Officer.

3.22.050 Agreements for data center colocation space and services.

A. The Chief Technology Officer is authorized to execute, for and on behalf of the City and its departments, agreements providing for the City's use and occupancy of data center colocation facilities and services, including lease and license agreements for technical space, warehouse and office space; and agreements for related on-site support services. No city officer other than the Chief Technology Officer shall enter into agreements for City use of data center

colocation facilities unless those agreements are made through and in accordance with policies and procedures established by the Chief Technology Officer.

B. The Chief Technology Officer's authority to enter into agreements under this Section is limited to agreements with an initial term of no more than ten years. The Chief Technology Officer may extend the term of an agreement for up to an additional five years, provided that the extension must be at the option of the Chief Technology Officer. The Chief Technology Officer shall give written notice to the chair and members of the City Council committee with technology oversight at least 30 days in advance of any agreement with a term of more than five years.

3.22.050 Seattle Community Technology Advisory Board (CTAB) - Membership and duties

A. There is a Community Technology Advisory Board (CTAB) consisting of ten members.

1. CTAB has one member representing public access to information and communications technology, one member representing education, seven at-large members, and one young adult member from the Get Engaged: City Boards and Commissions program, governed by Chapter 3.51. Members must live or work at an address in the City.

2. Six members are appointed by the Mayor, subject to confirmation by the City Council, including the public access, education, and Get Engaged members. Four at-large members are appointed by the City Council.

3. With the exception of the Get Engaged program position, whose term is governed by Chapter 3.51, the term of a member is two years. A member is eligible for reappointment to one additional two-year term. A member may serve again after a hiatus of at least four years. Any vacancy in an unexpired term shall be filled in the same manner as the

original appointment. If a person is appointed to fill the duration of an unexpired term, then that term shall count as one of the two consecutive terms only if the portion of the unexpired term actually served is at least one year. A member whose term is ending may continue on an interim basis as a member with voting rights until such time as a successor for that position has been appointed or confirmed by the City Council.

4. All members serve without compensation.

B. The duties of CTAB are as follows:

1. To study and make recommendations to the Mayor, the Department of Information Technology, and the City Council on issues referred to CTAB by the Mayor or Councilmembers relating to information and communications technology. CTAB members may also bring forward for consideration other issues of community-wide interest relating to information and communications technology if doing so does not conflict with issues referred by the Mayor, the Department of Information Technology, or City Council;

2. Regarding information and communications technology issues, to conduct research, hearings, and workshops, to make written recommendations, and to report its findings and recommendations to the Mayor and City Council; and

3. To perform such other duties as may from time to time be appropriate and approved by resolution of the City Council.

C. CTAB shall be staffed by an employee of the Department of Information Technology or other designee of the Chief Technology Officer who shall serve as Secretary to the Board.

Repealed Chapter 18.14

Chapter 18.14 SURVEILLANCE CAMERAS IN SEATTLE PARKS

18.14.010 Statement of Purpose.

The purpose of this chapter is to authorize a limited program regarding the installation and use of surveillance cameras in Seattle parks and to establish City policies regarding the installation and use of such cameras. The policies described in this chapter apply to cameras as defined in this chapter. Unless specified otherwise in a particular policy, the policies contained in this chapter apply to all persons employed by the City of Seattle, including agents retained on a temporary, contract, or voluntary basis.

18.14.020 Definitions.

A. "Cameras" means surveillance cameras installed for the primary purpose of recording activity that takes place in outdoor areas in City parks. "Cameras" does not include surveillance cameras installed to record activity on City property other than parks, cameras installed in police cars, cameras installed along public rights of way intended to record traffic violations, and cameras that are intended primarily to record activity in the interiors of or at the entrances to City buildings, including buildings located within City parks.

B. "Live monitoring" means a person viewing images live in real time as they are being captured and recorded by a camera.

C. "Active monitoring" means a person manipulating the point and zoom features of a camera in live monitoring mode in order to focus the camera on a particular person.

D. "Baseline setting" means the default position a camera is placed in whenever it is used for passive monitoring. The baseline settings established for individual cameras may include placing the camera in panning mode.

E. "DPR" means the City of Seattle's Department of Parks and Recreation, for the purposes of this chapter.

F. "DoIT" means the City of Seattle's Department of Information Technology, for the purposes of this chapter.

G. "SPD" means the Seattle Police Department, for the purposes of this chapter.

18.14.030 Surveillance Camera Program—Authorization.

DPR and DoIT are authorized to operate surveillance cameras along 23rd Avenue at the Garfield Community Center and Medgar Evers Pool. Additional ordinance authority is required to install cameras in other City parks or to install additional cameras at the Garfield Community Center and Medgar Evers Pool.

18.14.040 City Policies Regarding the Installation and Use of Cameras.

A. Cameras are authorized to record video only and are not authorized to record audio.

B. In order to inform the community of the intended installation and to seek public comment, DPR shall convene, prior to installation, a community meeting for each park in which the installation of cameras is proposed under the pilot project.

C. Cameras are installed to primarily record activity that takes place on public property. It is not a violation of this policy if cameras incidentally record activity that occurs on private property.

D. Within 20 feet of each camera that is installed, DPR shall prominently post at least one sign informing the public about the presence of the camera. The signs must be legible from a distance of at least 20 feet.

E. SPD personnel shall identify an appropriate baseline setting for each camera. SPD shall also provide the City Council's Parks and Seattle Center Committee, or its successor

Committee, with a description of each camera's baseline settings whenever its existing baseline settings are changed.

F. The cameras and related equipment shall be the property of DoIT.

G. A monitor for the cameras and the controls that enable active monitoring shall be located in SPD's 911 Center.

H. Up to one additional monitor may be located at a DPR facility and at a DoIT facility.

18.14.050 City Policies Regarding Video Recordings Created by the Cameras.

A. The cameras may record images continuously twenty-four (24) hours per day, seven days per week.

B. Recordings shall be the property of DPR.

C. The administrative purposes served by recordings created by these cameras will typically be completed within fourteen (14) days. Cameras and equipment shall therefore normally be set to automatically record over previously recorded video recordings after a period of fourteen (14) days.

D. Authorized DPR and DoIT employees may under the following circumstances view video recordings, override or extend the automatic fourteen-day period, or retain a copy of a video recording:

- 1) in order to comply with a court order, the Washington Public Records Act, discovery requirements in a legal proceeding, or other applicable law;
- 2) as part of a criminal, civil, or administrative investigation;
- 3) to evaluate the video recording for possible use in a criminal, civil, or administrative legal proceeding in which the City is, or is reasonably expected to become, a party; and,

4) for system training, testing, maintenance, or repair.

E. A DPR or DoIT supervisor must authorize the viewing of video recordings by DPR or DoIT personnel.

18.14.060 Policies Regarding Live Monitoring of the Cameras.

A. Only SPD personnel are authorized to utilize the cameras for live monitoring, including for active monitoring:

1. When SPD has a reasonable suspicion to believe that any criminal activity, whether felony, gross misdemeanor, or misdemeanor, may be in progress within the area visible from the camera;

2. As part of an ongoing investigation into criminal activity that SPD has a reasonable suspicion to believe has occurred within the area visible from the camera; or

3. During a state of emergency declared by the Mayor as provided in applicable law.

B. SPD or DoIT personnel are authorized to use the cameras for live monitoring, including for active monitoring for system training, testing, maintenance, or repair.

C. A SPD supervisor must authorize SPD personnel to utilize a camera for live monitoring, including for active monitoring.

18.14.070 Policy Prohibiting SPD Active Monitoring for An Improper Purpose.

SPD personnel shall not actively monitor a camera in order to focus the camera on a particular person based solely on the person's race, color, age, sex, marital status, sexual orientation, gender identity, political ideology, creed, religion, ancestry, national origin, or the presences of any physical disability. This section is not intended to limit:

1) incidental live monitoring of any person or object in view of the cameras when the camera is focused on a permitted subject; or

2) focusing active live monitoring on a possible suspect, witness, victim, or other person based upon the suspect, witness, victim, or other person's reported description or characteristics.

18.14.080 Policies Regarding Access to Recordings Created by the Cameras.

A. Except as permitted by SMC Section 18.14.050, only SPD personnel may view the video recordings created by the cameras:

1. When SPD has a reasonable suspicion to believe that any criminal activity, whether felony, gross misdemeanor, or misdemeanor, may be in progress within the area visible from the camera;

2. As part of an ongoing investigation into criminal activity that SPD has a reasonable suspicion to believe has occurred within the area visible from the camera; or

3. During a state of emergency declared by the Mayor as provided in applicable law.

B. SPD or DoIT personnel may view the video recordings created by the cameras for system training, testing, maintenance, or repair.

C. A SPD supervisor must authorize the viewing of video recordings by SPD personnel.

18.14.090 Recordkeeping.

A. DPR and DoIT shall maintain a log recording the date, time, and duration of the video recording(s) reviewed; the names, titles, and signatures of the personnel involved, including the authorizing supervisor; and the reason(s) for viewing the video whenever department personnel view video recordings.

B. SPD shall maintain a log recording the date, time, and duration of the video viewed; the names, titles, and signatures of the personnel involved, including the authorizing supervisor; and the reason(s) for viewing the video whenever department personnel view video recordings or conduct live monitoring of a camera, including active monitoring.

C. The log entries provided for in this section shall be retained by the City for one full year following the end of the calendar year in which an entry is added to the log. Authorized SPD personnel may, under the following circumstances, override or extend the retention period for log entries: 1) in order to comply with a court order, the Washington Public Records Act, discovery requirements in a legal proceeding, or other applicable law; 2) as part of a criminal, civil, or administrative investigation; or 3) to evaluate the log books for possible use in a criminal, civil, or administrative proceeding in which the City is, or is reasonably expected to become, a party.

18.14.100 Evaluation of Surveillance Camera Program.

SPD and DPR shall report annually to the Parks and Seattle Center Committee, or its successor committee, on the outcomes of the surveillance camera program. For each City park where cameras are installed, SPD shall annually provide a summary of crime statistics for the preceding calendar year and a comparative analysis of historical crime data covering a period of at least five years for inclusion in the report. SPD shall also document how many crime investigations benefitted from the use of the cameras in the preceding calendar year. The report shall also include a qualitative discussion of public perceptions of safety within the viewable area of the cameras. DPR will be responsible for completing the qualitative component of the report. Public input for the qualitative component shall be collected by DPR staff via an annual survey, public meeting, or other appropriate means identified by DPR staff and approved by the Chair of the

Council's Parks and Seattle Center Committee. DPR shall be responsible for delivering the report to the Council by no later than January 31 of each calendar year, beginning in 2012.

18.14.110 No Effect on Admissibility.

Neither compliance with nor a failure to comply with the policies contained in this chapter shall affect the admissibility of video recordings as evidence in criminal, civil, or administrative proceedings.

18.14.120 Civil Liability.

A. Subject to the limitations of this section, a person shall have a right of action against the City based on this chapter for damages up to Five Hundred Dollars (\$500.00) proximately caused by a willful and deliberate violation of the provisions of SMC 18.14.070.

B. No cause of action may be based upon the activity of departmental personnel in complying with a court order, or an action authorized by this chapter.

C. The City reserves all defenses at law consistent with this chapter, including but not limited to consent, privilege, participation, and waiver, and as to departmental personnel or a City official, any defense arising in the employer/employee or principal/agent relationship.

D. No cause of action may be based upon this chapter against the Mayor, the City Council, any City department head, any departmental personnel, or any other City officer or employee, individually, for any action or omission made in good faith in the scope and course of his or her duties. In the event such a lawsuit is brought against a City officer or employee, individually, for such an action or omission, and the officer or employee cooperates fully in defense of the lawsuit, the City Attorney may represent the individual and defend the litigation. If the claim is deemed a proper one or judgment is rendered against the City officer or employee

individually, the judgment shall be paid by the City in accordance with its procedures for the settlement of claims and payment of judgments.

18.14.130 Employee Discipline.

Any City personnel who violates policies contained in this chapter, or any implementing rule or regulation, may be subject to the disciplinary proceedings and punishment authorized by the City Charter, Article XVI.

For City personnel who are represented under the terms of a collective bargaining agreement, this section prevails except where it conflicts with the collective bargaining agreement, any memoranda of agreement or understanding signed pursuant to the collective bargaining agreement, or any recognized and established practice relative to the members of the bargaining unit.