


**City of Seattle
Notice of Appointment**

Name: Emily H. Abbey		<input checked="" type="checkbox"/> Executive Appointment <input type="checkbox"/> Reappointment <input type="checkbox"/> Legislative Appointment <input type="checkbox"/> Agency Appointment <input type="checkbox"/> PDA Council <input type="checkbox"/> PDA Constituency
Residential Neighborhood: Queen Anne	Zip Code: 98199	Contact Phone No.: (206) 792-0396
Appointed to: <i>Commissioner, Seattle Housing Authority Board of Commissioners</i>		Date of Appointment: <i>March 9, 2015</i>
Authority (Ord., Res.): <i>RCW 35.82</i>		Term of Office: From: <i>March 20, 2015</i> To: <i>March 20, 2019</i>
Background: Resume Attached		
Authorizing Signature: 		Name and Title of Officer Making Appointments: <i>Mayor Edward Murray</i>

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 CITY OF SEATTLE
 2015 MAR 19 AM 9:23
 CITY CLERK

March 7, 2015

Emily H. Abbey
Resume summary

Education and Training

B.A. English – Kansas State University
Facilitator training – The Pacific Institute, Seattle WA
M.A. Applied Behavioral Sciences – Whitworth College

Employment History Highlights

Battelle Northwest – Editor/Writer
U. S. Dept of Energy – Employee Development Specialist
U. S. Dept of Energy – Energy Program Specialist (grants admin.)
Lutheran Social Services – WA Licensed Mental Health Counselor

Award

U. S. Dept of Energy – Commendation for facilitating/training employees in goal setting

Knowledge, Skills, Abilities

Administration and Program/Project Management:

- Manage grants assuring compliance to contracts and regulations
- Administer employee development programs
- Serve as contracting Officer's Technical Representative

Communication

- Edit/write research reports, journal articles, policy & procedure manuals, etc.
- Develop text, design layout, and oversee production of in-house publications
- Develop and participate in liaison and networking activities

Training and Development

- Provide training in performance appraisals, change, conflict management, values clarification, interpersonal skills, communication skills, etc.
- Plan, lead and participate in conferences and workshops regionally and nationally
- Provide training and technical assistance to grantees and subgrantees in Alaska, Oregon and Washington

Counseling

- Assess presenting problems, develop treatment plans, evaluate progress, provide closure for adult clients experiencing symptoms relating to home and workplace
- Specialized in treating depression, anxiety/stress, guilt, grief, conflict, marriage, parenting, career, education, etc.

Volunteer work

- Organization development, crisis telephone, service groups, etc.
- Senior training assistant for a variety of self improvement workshops

Seattle Housing Authority (SHA)
Board of Commissioners

March 2015

7 members: Per *R.C.W. 35-82*, appointed by the Mayor, all subject to City Council confirmation, 4-year terms

D*	G	Position No.	Name	Appointed	Term Ends	Term #	Position	Appointed By
2	M	1	Ashkir, Aser	10/1/14	10/01/18	1	Resident	Mayor
6	F	2	Gibson, Nora	03/20/15	03/20/19	2	Chair, At-Large	Mayor
4	M	3	Pullin, Zachary	02/23/15	02/23/19	1	At-Large	Mayor
2	M	4	Smiley, Jermaine	02/23/15	02/23/19	1	At-Large	Mayor
1	M	5	Min, Kollin	07/07/08	03/20/16	2	At-Large	Mayor
5	M	6	Emily H. Abbey	03/20/15	03/20/19	2	Vice-Chair, Resident	Mayor
6	F	7	Thiele, Deborah Canavan	01/14/13	03/20/17	1	At-Large	Mayor

***Diversity**

	Men	Women	Vacant	Minority	(1) Asian-American	(2) African-American	(3) Hispanic Latin@	(4) Native-American	(5) Other**	(6) Caucasian
Mayor										
Council										
Other Bodies										
Total	5	2			1	2		1	1	2

**Other includes diversity in any of the following: race, gender and/or ability