




City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Avery Hultgren</i>		
Board/Commission Name: <i>Seattle Human Rights Commission</i>		Position Title: <i>Member</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Term of Position: * <i>7/23/2024</i> to <i>7/22/2026</i> <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: <i>Central Area</i>	Zip Code: <i>98144</i>	Contact Phone No.: <i>N/A</i>
Background: Avery has served as a Get Engaged Commissioner and is very interested in becoming a full commissioner. During his time in the Get Engaged program, he has had amazing experiences meeting community members and learning more about our city community and all the ways we can be a part of it and the movement to support everyone within it. He has worked on many amazing projects and supported many great ideas so far and cannot wait to use this opportunity to do so further!		
Authorizing Signature (original signature):  Date Signed (appointed): <i>11/21/2025</i>		Appointing Signatory: <i>Debora Juarez</i> <i>City Councilmember</i>

*Term begins and end date is fixed and tied to the position and not the appointment date.

Avery Hultgren

Experience

Amazon (AWS) – Support Engineer

March 2025 – Ongoing

- Managed and onboarded store data for more than 300 separate stores within multiple cities in India, supporting lead managers within both Seattle and India.
- Worked with a team with an opposite timezone, and was able to stay updated and in touch without over working myself or my team.
- Finished projects consistently ahead of schedule and without error, using my time to further support projects within my team and around the office.

The Bush School – Temp Data Entry Specialist

December 2024 – December 2024

- Cleaned and sorted employee data within employee database, entering, updating, and standardizing data with a keen eye for detail and understanding of the HR specifications and data upkeep rules.
- Finished the large project I was heading a week and a half ahead of schedule, using my time to further support projects within the HR office.

Pacific Office Automation - Administrative Assistant

December 2023 – August 2024

- Streamlined data cleanup processes and executed data migrations for enhanced efficiency, reducing report creation time by 75%.
- Enhanced team collaboration by improving data clarity and tracking through the documentation of data sources and transformation processes.
- Created multiple reports monthly, cleaning and managing raw data to ensure accuracy and usability.
- Provided comprehensive administrative support to the Senior Sales Manager and multiple sales branches.
- Processed invoices and managed 250+ sales contracts while staying on a fast schedule.
- Oversaw the administrative email inbox and reception phone line, ensuring timely and effective communication.

Fred Hutch Office of Translational Research - Administration & Analytics Intern

July 2023 – October 2023

- Collaborated with lead data analysts to standardize legacy data from diverse research groups across the organization.
- Improved data cleanup processes while executing data migrations, leveraging expertise in SQL, Python, and Excel to support research teams, reduce their workloads by ~2 hours per day, and organize their data backlog.
- Developed documentation to assist labs and research partners in effectively using various research-based data tools.
- Managed workflows across multiple teams and projects in self-directed, high-volume environments.
- Cleaned, formatted, and maintained raw data to enhance accuracy and usability.

Seattle University Admissions Office - Admissions Student Ambassador

January 2022 – June 2023

- Directed and led over 250 campus tours, showcasing various school facilities to prospective students and families.
- Served as the primary point of contact for more than 1,000 prospective students, facilitating large event panels and individual meetings.
- Welcomed guests and addressed inquiries, requests, and issues promptly and professionally.
- Managed guest registration and directed attendees to tours and events, ensuring a smooth and organized experience.

Education

Seattle University - Major in Business Analytics with Minor in Business Administration

September 2019 – June 2023

GPA: 3.48

Skills

Languages - Python, SQL, R, SAS

Software - Tableau, PowerBI, Excel (XLOOKUP, VLOOKUP, Pivot tables), Nomad, FABTOOLS

Community

Seattle Human Rights Commission – Get Engaged Commissioner and Co-Chair

July 2024 - September 2025

- Working alongside committee members to end systemic biases within Seattle by advocating for multiple government initiatives that prioritize local needs such as criminal reform policies, housing needs, and educational opportunities for underrepresented youth.
- Assisting in organizing a human rights event featuring speakers, legislators, and educational opportunities, aiming to benefit the broader Seattle community.

Seattle Human Rights Commission

September 2025

21 Members: Pursuant to *SMC 3.14.920*, all members subject to City Council confirmation, 2-year terms except for the Get Engaged member who will serve a 1-year term pursuant to *SMC 3.51*:

- 8 City Council-appointed
- 9 Mayor-appointed (includes 1 Get-engaged Mayor position)
- 4 Other Appointing Authority-appointed: Commission-appointed

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
1	F		1.	Member	Bryennah Quander	7/23/25	7/22/27	1	City Council
	M		2.	Member	Trevor Duston	7/23/25	7/22/27	1	Mayor
	F		3.	Member	Amy Bailey	7/23/25	7/22/27	1	City Council
	F		4.	Member	Gwen McCullough	7/23/25	7/22/27	1	Mayor
	M		5.	Member	James Munger	7/23/25	7/22/27	1	City Council
	M		6.	Member	Kyle Tibbs	1/23/24	1/22/26	1	Mayor
	F		7.	Member	Mariam Sulayman Koss	1/23/24	1/22/26	1	City Council
	M		8.	Member	Calvin Lassiter	1/23/24	1/22/26	1	Commission
	F		9.	Member	Beverly Smith	7/23/24	7/22/26	1	Mayor
	M		10.	Member	Avery Hultgren	7/23/24	7/22/26	1	City Council
	M		11.	Member	Brandon Monson	7/23/24	7/22/26	1	Mayor
			12.	Member	VACANT	7/23/24	7/22/26	1	City Council
	F		13.	Member	Kristina Sawyckj	1/23/24	1/22/26	1	Mayor
			14.	Member	VACANT	1/23/24	1/22/26	1	City Council
	F		15.	Member	Diana Ortega-Chance	1/23/24	1/22/26	1	Mayor
	M		16.	Get Engaged	Hector Garcia	9/1/24	8/31/25	1	Mayor
	M		17.	Member	Phillip Lewis	7/23/24	7/22/26	1	City Council
	F		18.	Member	Katie Gonser	1/23/24	1/22/26	3	Mayor
			19.	Member	VACANT	7/23/24	7/22/26	1	Commission
	M		20.	Member	Nicholas Leydon	1/23/24	1/22/26	1	Commission
	F		21.	Member	Miranda Catsambas	7/23/24	7/22/26	1	Commission

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	3	5								1			
Council	3	5				1	1						
Comm	3	2				1							
Total	19												

List the corresponding *Diversity Chart* number (1 through 9) **G List gender, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown **RD Residential Council District number

Key: *D 1 through 7 or N/A -Diversity info is self-identified and voluntary.