




City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Anand Rao		
Board/Commission Name: Seattle Immigrant and Refugee Commission		Position Title: Member
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Term of Position: * 2/1/2023 to 1/31/2025 <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: <i>Insert neighborhood name</i>	Zip Code: <i>Insert zip code</i>	Contact Phone No.:
Background: <i>Anand is a Grants Specialist at The Washington State Department of Veterans Affairs. He is a recent immigrant from India, who has also lived in Canada and Nigeria. He completed his Masters in Public Administration at the University of Washington, and has volunteered for immigrant serving community-based organizations.</i>		
Authorizing Signature (original signature):  Date Signed (appointed): 7/13/2023	Appointing Signatory: Bruce A. Harrell Mayor of Seattle	

*Term begin and end date is fixed and tied to the position and not the appointment date.

Anand Rao

WORK EXPERIENCE

Management Analyst 3

Washington Dept. Of Veterans Affairs

09/22 – Present

- Established and developed processes to receive, review and award grants to organizations that address at risk for suicide Veterans.
- Provided oversight of the Veteran Suicide Prevention Grant Program by administering and directing grant program activities.
- Analyzed State and Federal policies to determine unmet priorities and opportunities for Veterans and their family members
- Created and presented reports with programmatic updates to leadership, community partners and public
- Collected and analyzed data needed to evaluate the effectiveness of each grant program recipient.

Program Evaluation Intern

King County Department of Local Services

03/22 – 06/22

- Supported program management by facilitating committee meetings, conducting interviews and presenting results to stakeholders.
- Developed demographic surveys, collected qualitative and quantitative data and presented findings to help King County's outreach and engagement efforts.
- Prepared and presented evaluation reports to County management on recommendations to improve program efficacy.

Senior Financial Analyst

Anderson DDB

03/20 11/20

- Computed and monitored annual revenue of CAD \$20 million, performed trend and variance analyses on monthly financial statements of CAD \$2.5 million.
- Consolidated financial statements and presented for management reporting.

Management Accountant

GroupM;Publicis Groupe

08/16 – 3/20

- Contributed to the creation and review of annual budget of over CAD \$80 million and monthly rolling forecasts of over CAD \$7 million, leveraging historical knowledge.
- Reconciled inter company accounts between 17 agencies with transactions over CAD \$15 million.

EDUCATION

- Master of Public Administration
University of Washington
- Master of Arts- Political Science
IGNO University
- Bachelor of Finance and Accounting
Osmania University

CERTIFICATIONS

- Fundamentals of Sustainability Accounting- Level 1
- Lean Six Sigma – Green Belt
- Google Project Management Certification

SKILLS

- Policy Analysis
- Program Evaluation
- Grant Management
- Program Management
- Community Engagement
- Legislative Analysis
- Communications
- Qualitative Analysis
- Qualitative Analysis
- Budgeting
- Full Cycle Accounting
- Financial Planning and Analysis
- Data Visualization: PowerBI, R
- Software Skills: Microsoft Excel, Stata,R,

Seattle Immigrant and Refugee Commission

15 Members: Pursuant to *Ordinances 12822 and 120345 and SMC 3.14.545*, [all] members subject to City Council confirmation, [14 [have 2-year terms, (1) Get Engage Member has 1 year term:

- 7 City Council-appointed
- 8 Mayor-appointed
- 0 Other Appointing Authority-appointed (specify):

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
8	F	NA	1.	Member	Gul Siddiqi	2/1/23	1/31/25	1	Council
			2.	Member	Ahmad Hilal Abid	2/1/23	1/31/25	1	Council
			3.	Member	Anand Rao	2/1/23	1/31/25	1	Mayor
			4.	Member	Afra Mahmood	2/1/23	1/31/25	1	Mayor
3	F	5	5.	Member	Vacant	8/1/2022	7/31/24	1	Council
2	F	NA	6.	Member	Ilays A. Aden	8/1/2022	7/31/24	2	Mayor
			7.	Member	Vacant	8/1/2022	7/31/24	1	Mayor
			8.	Member	Vacant	2/1/2022	1/31/24	1	Council
3	F	5	9.	Member	Maria Jimenez-Zepeda	2/1/2022	1/31/24	3	Council
			10.	Member	Vacant	2/1/23	1/31/25	1	Mayor
2	M	2	11.	Member	Emmanuel Dolo	2/1/2022	1/31/24	2	Mayor
9	F	3	12.	Member	Heather Yang Hwalek	2/1/23	1/31/25	1	Council
3	F	4	13.	Member	Amanda Sandoval	8/1/2022	7/31/24	2	Mayor
			14.	Member	Vacant	2/1/2022	1/31/24	1	Council
1	F	7	15.	Get Engaged Member	Vacant	9/1/22	8/31/23	2	Mayor

SELF-IDENTIFIED DIVERSITY CHART

			(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)		
	Men	Women	Transgender	Unknown	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other (Specification Optional)	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor													
Council													
Other													
Total													

Key:

- *D List the corresponding *Diversity Chart* number (1 through 9)
- **G List *gender*, M = Male, F= Female, T= Transgender, U= Unknown
- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.