


**City of Seattle  
Notice of Appointment**

<b>Name:</b> <b>Simon M-S Khin</b>		<input type="checkbox"/> Executive Appointment <input checked="" type="checkbox"/> Reappointment <input checked="" type="checkbox"/> Legislative Appointment <input type="checkbox"/> Agency Appointment <input type="checkbox"/> PDA Council <input type="checkbox"/> PDA Constituency
<b>Residential Neighborhood:</b> <b>Wallingford</b>	<b>Zip Code:</b> <b>98105</b>	<b>Contact Phone No.:</b>
<b>Appointed to:</b> <b>Seattle Immigrant and Refugee Commission</b>		<b>Date of Appointment:</b> <b>2/1/2015</b>
<b>Authority (Ord., Res.):</b> <b>Ordinance 122441</b> <b>Ordinance 123822</b>		<b>Term of Office:</b> <b>From: Confirmation</b> <b>To: 2/1/2017</b>
<b>Background:</b> Comments: Simon Khin is a community leader for one of the fastest growing refugee populations in the United States. In 1977, Simon and his family immigrated to the Seattle area from Burma. He has since served in the U.S. Army, completed his Bachelor of Arts in Architecture from the University of Washington, and a Bachelor of Science in Electrical Engineering from Seattle Pacific University; and a Master's certificate in Technology Management from City University.  Simon has volunteered for refugee camps at the Thai-Burma border and advocated for refugees even while working as a software engineer in the corporate world.  In 2006, when refugees from Burma began immigrating to this area in large numbers, he founded two organizations -- Northwest Communities of Burma and Coalition for Refugees from Burma. These organizations focused on: developing capacity of key individuals; strengthened capacity of community in knowledge capital; and, promoted community self-help and self-sufficiency by helping refugees access services and educational opportunities, while preserving traditional customs.  In July 2012, Simon was recognized for his work with local refugee populations. He was presented with the "Spirit of Liberty" award at the 4 <sup>th</sup> of July naturalization ceremony at the Seattle Center. Congressman Jim McDermott presented the award. The award is given annually to a naturalized citizen who has made outstanding contributions to the United States, while maintaining his or her ethnic heritage.  In September 2012, Simon was honored to be personally invited by Burmese Nobel Peace Laureate Daw Aung San Suu Kyi for her Congressional Gold medal award ceremony at the Washington, D.C. Congressional Rotunda.		
<b>Authorizing Signature:</b>  		<b>Name and Title of Officer Making Appointments:</b> Councilmember Bruce Harrell Public Safety, Civil Rights, and Technology Committee

## SIMON M-S KHIN

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### OBJECTIVE

To serve in any capacity to bring peace and understanding across ethnic divide-inside Burma; to bring economic development, opportunities and empowerment for refugees and immigrant population in Pacific NW

### CAREER SUMMARY

A community organizer formerly an experienced design engineer in software, hardware & wireless. Jeicom industry specialized in developing, testing & integrating complex systems. Over 15 years of experience in developing software applications on multiple platforms with hands-on experience in all lifecycle phases. Proven ability to work in a global cross-functional! Virtual team environment.

### CAREER HIGHLIGHTS

ASIAN COUNSELING & REFERRAL SERVICE, Seattle, WA

2013- Current

#### Clinical Case Manager, Behavior Health

- Assist and empower refugees and immigrants affected by mental, emotional and behavioral problems to progress towards recovery and improve their quality of life.
- Provide linguistically appropriate behavioral health services to individuals and support services to their families.

FULLTIME PHILANTHROPIC ACTIVIT, Seattle, WA

2009- Current

Founder & President, Northwest Communities of Burma (NWCB) & Coalition for Refugees from Burma

- Establish community based organizations to serve all refugees from Burma regardless of ethnicity or religion.
- Responsible for directing the activities of organizations, coordinating functions of various programs; organized and developed planning program to determine community problems; surveyed functions of other service providers to avoid repetition of efforts provided oversight in planning and providing services based on community surveys and analyses
- Promoted community self-help and self-sufficiency by helping refugees access services and educational opportunities while preserving traditional customs; leverage trust and wisdom of refugee community leaders by providing community-based system of training.
- Focused on developing capacity of key individuals and strengthening capacity of community in knowledge capital.
- Offered wide ranging educational workshops for refugees such as Domestic Violence Awareness, Legal 101, College Preparation, Parenting in America, Suicide Prevention and Family Planning.
- Implemented employment programs, community building initiatives & refugee homelessness prevention initiative
- Organized youth leadership training, summer school, mentoring programs and youth technology & multimedia training with attendees from all ethnic groups of refugees to foster understanding across ethnic divide.
- Offered a cultural orientation workshop "Burma 101" for 66 service providers who work with refugees from Burma.
- Organized community building events across ethnic barriers such as Annual Refugee Picnic & Soccer Tournament which brings Karen, Chin, Karenni, Kachin, Rohingya and Burman refugees together.
- Advocated for refugees through lectures and exhibits at Seattle Art Museum and Wing Luke Museum
- Facilitated Civic Engagement activities in Seattle Mayor's Youth and Families Initiative program and organized multi-faith refugees to march at the Seeds of Compassion event featuring the Dalai Lama.
- Awarded 2012 Spirit of Liberty Award: an award given annually to a naturalized citizen who has made outstanding contributions to the United States, while maintaining his other ethnic heritage.

HEWLETT-PACKARD / AGILENT TECHNOLOGIES, Spokane, WA

2000-2009

#### Research & Development Software Application Engineer

- Provided customer requirements analysis, feature-by-feature demonstrations, benchmarks, implementation/execution
- Interfaced with customers to understand problem, technical requirements, usage model and performance needs
- Delivered technical expertise on Wi-Fi & WiMax products; developed customized WiFi and WiMax test applications.
- Responsible for systems integration of WiFi and WiMax products into customer's environment to ensure product functions per customer specifications.

#### Research & Development Software Engineer

- Developed a Windows based application, Wireless Protocol Advisor (WPA), to decode and capture wireless protocol logging data for GSM/GPRS/cdma2000/W-CDMA1xEV

- Designed & implemented protocol decode verification process
- Implemented enterprise-wide Unified Change Management methodology for 1500+ employees by integrating configuration management system (ClearCase) and issue tracking system (ClearQuest)
- Developed & automated customized reporting tools for enterprise-wide project issue tracking system, effectively saved over 4500 hours of engineering resources over two year period

#### Lead Software Verification and Validation Engineer

- **Responsible for Test Management, Process Improvement and Business Development for Wireless Protocol Analyzer Project, and GSM/GPRS/cdma2000/W-CDMA/1xEV Test Applications of an award winning HP wireless equipment**
- **Test Management, Process Improvement & Business Development:**
  - Lead efforts on product definition verification, functional specifications and use case based testing
    - Planned, designed, implemented and executed test plans & cases to ensure compliance with specifications
  - Advised organization on implementation of software quality engineering processes
  - Facilitated weekly project meetings between Spokane-Edinburgh & Spokane-Beijing
  - Improved team expertise by conducting skill C1SSessment and developing training plans
  - Provided technical mentoring, training and consultation
  - Presented a technical paper at Wireless Symposium 2003: *"Solutions for Integration and Verification of GPRS/GSM/IEGPRS/V-CDMA wireless mobile devices"*

Seattle Systems Inc., Bellevue, WA

1998-2000

#### Lead Software Engineer

- Supported VP of Engineering & Director of Engineering by managing release schedules & responsible for resolving software development team's issues.
- Effectively mentored & managed software design engineers & product test engineers including prioritizing, scheduling and assigning engineer responsibilities
- Designed & coded cardiovascular information systems software
- Championed & established software development & QA processes & standards for the engineering department

Microsoft Corporation (Nutley Systems Enterprise Technology), Kirkland, WA

1997-1998

#### Software Design Engineer

- Designed & coded software for 1st generation of Microsoft Site Server, installed and maintained release builds.
- Planned, designed, implemented and executed test cases to ensure software compliance

Fluke Mfg. Co., Inc., Everett, WA

1996-1997

Power Quality Monitoring Device Design Engineer

- Responsible for development of software/hardware interface and user interface for an IrDA compliant power-quality monitoring device.

Boeing Commercial Airplane Group, Renton, WA

1991 to 1994

#### Information Retrieval System Specialist

- Built an electronic information retrieval system, which entailed problem solving, researching, testing hardware and software, and interacting with vendors

### EDUCATION

BS in Electrical Engineering, Seattle Pacific University  
 BA in Architecture, University of Washington  
 Certificate in Technology Management, City University

### TECHNICAL SKILLS

- **Languages:** C#, C++, C, HTML, XML, Perl, Unix Scrip, VB Scrip, Python Scrip, Visual Test
- **OS:** Unix, Linux, Windows CE/XP/2000/NT/Me/98/Nista, MS-DOS, VxM/orks
- **Development Tools:** MS Visual C++, MS Visual Studio .NET, Rational ClearCase, ClearDDTS
- **Other Tools:** MS Foundation, .NET Framework, MS Project, IIS, PSPICE, RAID, Ghost, Image Drive, VMWare, Flash
- **Test Tools:** Testing with Rational TestManager & Visual Test, Test scripting using GPIB & Python
- **Methodologies:** Object-Oriented Programming, Project Management, Configuration Management, Change Management

- *Databases: SQL, Access*

Wireless Technologies Knowledge

- *RF/Wireless Fundamentals, 3G UITS/cdma2000/WCDMA, 1xEV, GSM, GPRS, WAP, MMS, IS-95, 802.1x*
- *Data Communications, OSI protocol, mobile location based services*

# IMMIGRANT AND REFUGEE COMMISSION

**February 2015**

15 Members: all subject to City Council confirmation and serve a term of two years, **3 term maximum.**

- 8 appointed by City Council
- 7 appointed by Mayor

D*	G	Position No.	Name	Appointed	Term Ends	Term #	Position	Appointed By
1	M	4	Simon M-S Khin	5/6/13	2/1/17	2	4	Council
1		2					2	Council
4	F	12	Dori C. Cahn	5/6/13	2/1/17	2	12	Council
2	M	8	Mohamed Adan			1	8	Council
1	F	10	Mindy Au	4/30/14	4/30/16	1	10	Council
1	F	14	Veasna A. Hoy	4/30/14	4/30/16	1	14	Council
4	F	6	Kianoush Naficy	4/30/14	4/30/16	1	6	Council
2	F	1	Tsegaba Woldehaimanot	2/11/13	1/31/15	2	1	Mayor
1	F	5	Jennifer Calleja	2/25/13	1/31/15	1	5	Mayor
4	F	7	Roxana Norouzi	2/25/13	1/31/15	1	7	Mayor
2	F	9	Farhiya Mohamed	2/21/14	1/31/16	2	5	Mayor
4	F	11					11	Mayor
4	F	3	Michele E. Ramirez	4/21/14	4/30/16	1	3	Mayor
2	F	15	Riddhi Mukhopadehyay	4/21/14	4/30/16	1	15	Mayor
2	M	13					13	Mayor

**\*Diversity**

	Men	Women	Vacant	Minority	(1) Asian-American	(2) African	(3) Hispanic Latin@	(4) Middle Eastern	(5) Other**	(6) Caucasian
<b>Mayor</b>	0	6	2	0	1	2	2	1	0	0
<b>Council</b>	2	4	1	0	3	2	0	1	0	1
<b>Other Bodies</b>	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	2	10	3	0	4	4	2	2	0	1

\*\*Other includes diversity in any of the following: race, gender and/or ability