



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Balvina E. Cortez</i>		
Board/Commission Name: <i>Seattle Disability Commission</i>		Position Title: <i>Member</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input checked="" type="checkbox"/> Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Date Appointed: <i>mm/dd/yy.</i>	Term of Position: * <i>5/1/2024</i> to <i>4/30/2026</i> <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: <i>Central District</i>	Zip Code: <i>98122</i>	Contact Phone No.:
Background: <i>Balvina Cortez is passionate about creating systemic change and building stronger community connections. With her experience living as a parent of neurodivergent children, her formal training to serve in non-profit boards along with her current participation in UW LEND Leadership Program has prepared her to be an advocate and representative of the community. Her experiences have shown the importance of representation, and of centering disabled voices in policy and decision-making. She brings her experiences and perspective as someone directly impacted, but also her dedication to listening, learning, and working collaboratively to advance disability justice in Seattle.</i>		
Authorizing Signature (original signature): <i>Debra Juarez</i> Date Signed (appointed): <i>11.17.2025</i>		Appointing Signatory: <i>Councilmember Debora Juarez</i> <i>Seattle City Council</i>

*Term begin and end date is fixed and tied to the position and not the appointment date.

Balvina E. Cortez

SKILLS

MS Office, Excel PowerPoint SharePoint Access Structured Query Language
SQL Server Integration Services EPIC Analytics
Visual Studio C# HTML JavaScript CSS, Bilingual in Spanish

EXPERIENCE

M217, Inc.

Self-employed

Dec. 1, 2018-Present

Co-funded medical clothing company and worked with VAD recipients to create life changing garments. Grew company to \$250,000 annual sales. I am responsible for bookkeeping, supply chain duties, warehouse inventory, business analysis and marketing. I use different tools and platforms such as Amazon seller, Salesforce, Google search console, and Facebook business.

Centene

Provider

Data

Analyst

Oct. 1, 2017-Nov 30, 2018

As a data analyst I performed various data management activities to maintain database integrity. I Assisted in internal and governmental audits by researching and analyzing systemic data. Used multiple systems and applications to validate and update data according to contract specifications and standard business rules.

MultiCare

Medical

Group

Assistant

Purchaser

Nov. 2016-Apr. 2017

Tacoma General Hospital

Coordinate the purchase and delivery of medication to MultiCare's 170 outpatient clinics. I re-designed work processes to eliminate waste and optimized the layout of workspace. I created a runbook along with an Excel workbook to assist in new hire training. I used Excel and SQL for reporting on federal compliance, saving Tacoma General thousands of dollars.

Pharmacy

Med.

Rec.

Technician

Aug. 2010-Sep. 2018

Good Samaritan Hospital Emergency Department

In this role I worked in the critical section of the emergency room department which meant I had to work well under pressure, maintain focus, prioritize based on patient care impact. In addition, collected and updated data into the patient's electronic health record.

EDUCATION

2019 University of Washington Digital Marketing certification

2017 Pierce college Computer Information Systems associate degree:

Database Management & Design, Health Information Management

2017 Pierce College Certificate Business Analysis, Application development

Seattle Disability Commission December 2025

21 Members: Pursuant to SMC 3.14.920, all members subject to City Council confirmation, 2-year terms except for the Get Engaged member who will serve a 1-year term pursuant to SMC 3.51:

- 8City Council-appointed
- 9Mayor-appointed (includes 1 Get-engaged Mayor position)
- 4Other Appointing Authority-appointed (specify): Commission-appointed

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
1	F	7	1.	Member	Samiya Nasim	5/01/25	4/30/27	1	Mayor
6	M	3	2.	Member	Marc G Côté	5/01/25	4/30/27	1	City Council
6	M	2	3.	Member	Scot Nelson	5/01/25	4/30/27	1	Mayor
6	NB	6	4.	Member	Elliott McMurray	5/01/25	4/30/27	1	City Council
			5.	Member	VACANT	11/1/25	10/31/27	1	Mayor
			6.	Member	VACANT	11/1/25	10/31/27	1	City Council
			7.	Member	VACANT	11/1/25	10/31/27	1	Mayor
			8.	Member	VACANT	11/1/25	10/31/27	1	Commission
3	F	3	9.	Member	Balvina E Cortez	5/01/24	4/30/26	1	City Council
6	F	6	10.	Member	Julia Thompson	5/01/24	4/30/26	1	Mayor
6	F	4	11.	Member	Naomi Snow	5/01/24	4/30/26	1	City Council
6	F	5	12.	Member	Sawyer Stearns	5/01/24	4/30/26	1	Mayor
3	F	7	13.	Member	Bianca Gallegos	11/1/24	10/31/26	1	City Council
6	M	3	14.	Member	Zachary Dar	11/1/24	10/31/26	1	Mayor
6	F	7	15.	Member	Jessica Jensen	11/1/24	10/31/26	1	City Council
1	M		16.	Get Engaged	Charlie Nguyen	9/1/25	8/31/26	1	Mayor
			17.	Member	VACANT	5/01/24	4/30/26	2	City Council
6	F	7	18.	Member	Linda W. Finkle	11/1/24	10/31/26	1	Mayor
6	F	7	19.	Member	Shelby Dey	5/01/24	4/30/26	2	Commission
			20.	Member	VACANT	11/1/24	10/31/26	1	Commission
6	F	1	21.	Member	Kaitlin Skilton	11/1/24	10/31/26	3	Commission

SELF-IDENTIFIED DIVERSITY CHART				(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	
	Male	Female	Transgender	NB/ O/U	Asian	Black/ African American	Hispanic / Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	3	4			2					4			
Council	2	4		1			2			4			
Other		2								2			
Total	5	10		1	2		2			10			

Key:

*D List the corresponding Diversity Chart number (1 through 9)

**G List gender, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown

RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.

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