

INSTRUCTIONS: Complete all areas of sections 1 - 7 that pertain to your project. Please note that sections 8 - 14 are to be completed by DPD staff.

1. APPLICANT INFORMATION

PROJECT ADDRESS _____ PROJECT # _____

DESCRIPTION OF WORK _____

OWNER _____ ADDRESS _____

PHONE _____ E-MAIL _____

CONTACT PERSON _____ ADDRESS _____

PHONE _____ FAX _____ E-MAIL _____

PREVIOUS RELATED MUPs _____

RELATED STANDARD PLANS _____

2. LAND USE CODE INFORMATION

ZONE _____ ASSESSOR'S PARCEL NO. _____ DESIGN REVIEW? Yes No

OVERLAY ZONING _____ If yes, please provide: Planner _____

HISTORIC OR LANDMARK DISTRICT _____ Planner's phone no. _____

SHORELINE ZONE _____ Exempt Requires Shoreline review

SEPA _____ Exempt Requires review

EXISTING USE	SQ. FT.	PROPOSED USE	SQ. FT.

DEPARTMENT OF NEIGHBORHOODS CERTIFICATE OF APPROVAL REQUIRED? Yes No

STREET/ALLEY IMPROVEMENTS OR WORK IN THE RIGHT OF WAY REQUIRED? Yes No

PARKING SPACES NUMBER OF DWELLING UNITS

Existing	Onsite	Offsite	Accessible	Existing	Proposed New
Proposed	Onsite	Offsite	Accessible	Demolished	Live/Work
Offsite Location				TOTAL	

3. HOUSING UNIT OCCUPANCY

DEFINITION: Housing unit means any dwelling unit, housekeeping unit, guest room, dormitory, or single room occupancy unit, and may include a residential unit in a commercial building, an artist's studio dwelling unit, or a live/work unit.

CHECK ONLY ONE BOX BELOW TO INDICATE HOUSING OCCUPANCY AT DATE OF PERMIT APPLICATION.

Unit(s) unoccupied Unit(s) occupied by residential tenant

Unit occupied by property owner Do not know

No units on property Refer to property owner/tenant assistance

Unit(s) on property not affected by permit scope

I certify, under penalty of perjury under the laws of the State of Washington, that the above information is true and correct.

Owner/Applicant Signature _____ Printed Name _____ Date _____ Place _____

4. GROUND DISTURBANCE

GROUND DISTURBANCE Yes No Excavation cubic yards _____ Maximum height _____

DISPOSAL SITE Outside City of Seattle Fill cubic yards _____ Maximum height _____

Inside City of Seattle Address and/or permit # _____

Erosion control is required PRIOR to any ground disturbance. Please refer to Temporary Erosion and Sediment Control (TESC) Plan.

CUSTOMER ALERT!

Site Inspection Required Prior to First Ground Disturbance - Call (206) 684-8900
 A DPD site inspection is required prior to any ground disturbance related to this permit, including clearing, grubbing or grading.

Preconstruction Conferences, When Required - Call (206) 684-8860
 A DPD preconstruction conference should be scheduled prior to beginning work. A conference is required for the following types of work:
 1. When any special inspections are indicated on the plan
 2. When land use or design review conditions are indicated on the plan
 3. When a DPD plans examiner specifies on plans unusual or complex inspection or occupancy requirements

Rules for Ufer Grounds - Call (206) 684-5383
 If you have any questions or concerns regarding the rules (2005 NEC) for installation of ufer grounds, please contact DPD's Electrical Technical Backup Monday - Friday, 7:00 a.m. to 4:30 p.m.

Required SDOT Permits and Inspections
Street Tree Inspections
 Protection and/or planting/pruning/removal of street trees requires Seattle Department of Transportation (SDOT) inspection and approval. Call prior to construction: Commercial/Multifamily Zones, (206) 684-5693 Single Family Zones, (206) 684-7597

Street Use Permits
 Call prior to construction: (206) 684-5283

Water Service Inspection by SPU Required
 All water service piping on property must be inspected prior to backfilling trench. For information and inspection, call Seattle Public Utilities (SPU) at (206) 684-5800. For water quality backflow protection information and inspection, call SPU at (206) 684-3536.

5. BUILDING CODE INFORMATION

MULTIPLE BUILDINGS IN THIS PROJECT? Yes No

CODE USED FOR DESIGN (select one)
 2009 Seattle Building Code
 2009 Seattle Residential Code
 2009 SBC (struct) and 2009 SRC (arch)

PROVIDE THIS INFORMATION FOR EVERY BUILDING IN YOUR PROJECT

DPD building ID _____ (see building data sheet)

Existing # of below-grade stories _____ Proposed # of above-grade stories _____ Mezzanines? Yes No

Existing # of above-grade stories _____ Proposed # of below-grade stories _____ Location _____

Building code type of construction _____

FLOOR LEVEL	GROUP	OCCUPANCY/USE	FLOOR AREA	SPRINKLER (Y/N)	OTHER FIRE PROTECTION

Remodel: Construction project value \$ _____

Sprinklers NFPA 13 NFPA 13 R Partial system Fire alarm Other system Type _____

Change of occupancy Yes No From _____ To _____

Posted occupancy _____

EMERGENCY SYSTEMS PROVIDED
 Elevator pressurization Exit and pathway lighting Stairway pressurization Smoke removal system Emergency generator

6. ENERGY/MECHANICAL CODE

SCOPE OF MECHANICAL WORK DESCRIPTION _____

RELATED BUILDING PERMIT PROJECT # _____

LOCATION OF DUCTWORK OR MECHANICAL EQUIPMENT
 Interior Yes No Exterior wall Yes No Rooftop Yes No

MECHANICAL-ONLY PERMIT Project value \$ _____

APPLICABLE OCCUPANCY
 Single-family/duplex Multi-family Non-residential

BUILDING ENVELOPE COMPLIANCE HEATED SEMI-HEATED UNHEATED SPACE

Existing envelope - no change

Existing envelope - altered

New envelope

Compliance method System analysis Target UAF/SHGCAVTA Prescriptive - Group R Provide option # _____

HVAC MECHANICAL SYSTEM
 Not included with this application (if mech drawings are included with plans, please stamp "for reference only")
 Included with this application (see scope description for detail)

Heating fuel type Single-family/duplex Electric Other
 Multi-family Electric Other
 Non-residential Electric Other

OTHER MECHANICAL EQUIPMENT INCLUDED IN THIS APPLICATION
 Commercial kitchen hood exhaust system Fume hood
 Spray paint booth Other Specify: _____

DOCUMENTS INCLUDED
 Residential equipment sizing calc (unit by unit) Noise compliance report (for mechanical equipment)
 Non-residential cooling and heating load (for other than Group R) Commercial kitchen hood worksheet
 Target UAF/SHGCAVTA calculation Other
 Structural load calculation (for mechanical equipment)

SINGLE-FAMILY/DUPLEX
 Min equipment size _____ Max equipment size _____ Gas or oil heating AFUE _____ Table 9-1 option _____

Separate permits are required for lighting, plumbing, gas piping, boiler, and refrigeration systems.

7. PRIORITY GREEN (www.seattle.gov/dpd/prioritygreen)

PRIORITY GREEN EXPEDITED
 Screening required prior to building permit intake appointment.

Rating anticipated:
 Built Green
 4 star
 5 star
 LEED
 Gold
 Platinum
 DPD Alternative Path for Single Family
 Using 3 credits for SEC Table 9-1

PRIORITY GREEN FACILITATED
 Screening required prior to building permit or MUP intake appointment.

Rating anticipated:
 Priority Green Building Matrix - 10 points
 Living Building Challenge
 Built Green 5 Star + 2030 Challenge
 LEED Platinum + 2030 Challenge

8. LAND USE CONDITIONS (DPD staff use only)

Assigned planner _____ Phone _____

NEW CURB CUT REQUIRED Yes No Residential Commercial

9. SPECIAL INSPECTIONS (DPD staff use only)

10. DRAINAGE & SEWER REVIEW (DPD staff use only)

DPD SEWER AND DRAINAGE REVIEW DESK: (206) 684-5362

DRAINAGE REVIEW REQUIRED? Yes No

Flow control required
 No flow control required
 Impervious surface this project (new or replaced) in sq. ft. _____

NOTE: The drainage system shown in these plans may be changed at the time of side sewer permit issuance to meet standard plans and methods.

Route for drainage review _____

SIDE SEWER REVIEW REQUIRED? Yes No

No conflict with side sewer
 Construction conflicts with applicant's side sewer. Contact Public Health Department at (206) 233-7914
 Construction conflicts with side sewer serving another property. Contact DPD Sewer and Drainage Review Desk at (206) 684-5362
 Construction conflicts with public utility main (requires buildover). Contact SPU at (206) 684-7563

Reviewed by _____ Date _____

NOTE: A separate side sewer permit is required from DPD for ALL new drainage and sewer installations. For more information, call the Sewer and Drainage Review Desk at (206) 684-5362.

11. ENVIRONMENTALLY CRITICAL AREAS INFO (DPD staff use only)

ENVIRONMENTALLY CRITICAL AREAS (ECA)

Site is not located in ECA
 Mapped ECA designation 1 2 3 4 5 6 7 8 9 10 11
 ECA identified by pre-application site visit report as _____
 ECA exemption (see review details in Hansen)

Reviewed by _____ Date _____

Denied Granted Type _____

Small project waiver

New development coverage this permit (sq. ft.) _____

Previous development coverage (after 10/31/92) Permit # _____ Sq. ft. _____
 Permit # _____ Sq. ft. _____
 Total _____

12. SHOP DRAWINGS, KEY AREA INSPECTION & BUILDING CONDITIONS (DPD staff use only)

Sprinkler drawings required for: NFPA 13 NFPA 13 R Partial system Location _____ Fire alarm

Required shop drawings/key area inspections: _____

13. PERMIT ISSUANCE AUTHORIZATION (DPD staff use only)

REVIEW LOCATION	APPROVAL INITIALS	DATE	NOTES
ZONING (inc. street improvements)			
CURB CUT			
ORDINANCE			
STRUCTURAL			
ENERGY			
MECHANICAL			
DRAINAGE			
ECA			
GRADING			
WATER (SPU)			
FIRE			
HEALTH (King County)			
NOISE			
CONVEYANCE/ELEVATOR			
SHORING (SDOT)			
STREET IMPROVEMENT (SDOT)			
PARKS			
PROTECTED DISTRICTS (DON)			
SEPA EXEMPTION			
LAND USE			

14. DEPARTMENT SIGN OFFS (DPD staff use only)

ISSUED BY _____ DATE _____

BUILDING PLANS EXAMINER _____ MECHANICAL PLANS EXAMINER _____ DATE RECEIVED AT INTAKE _____