



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Michele Maureen Frix</i>		
Board/Commission Name: <i>Seattle Women's Commission</i>		Position Title: <i>Member</i>
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> Council <input type="checkbox"/> Mayor <input checked="" type="checkbox"/> Other: <i>Seattle Women's Commission</i>		Term of Office: <i>07/02/16 - 07/01/18</i>
Residential Neighborhood: <i>Central Area Neighborhood District</i>	Zip Code: <i>98144</i>	Contact Phone No.:
Legislated Authority: <i>SMC 3.14.920, SMC 3.14.921, SMC 3.51.010, Ordinance 118392, Ordinance 120871, Ordinance 120325, Ordinance 123219, Ordinance 117307</i>		
Background: Michele Frix serves as Chief of Staff for Seattle Foundation. Most recently, Michele worked with Seattle Foundation's key partner on global philanthropy, Seattle International Foundation (SIF). During her seven years with SIF, Michele launched new initiatives, managed global teams, and worked across a variety of stakeholders to build successful programs. Michele worked with SIF's CEO and Board to lead their grantmaking strategy, including oversight of over \$17 million in grants to more than 180 nonprofits organizations in 68 countries, including \$10 million in grants to Central America. Prior to joining SIF, Michele worked as a Research Analyst for the Technology and Social Change Group at the University of Washington. At the UW, she conducted field research on Microsoft Community Affairs' social investments in employability and technology for marginalized communities throughout Latin America. She has extensive research experience examining the sustainability, efficiency and impact of nonprofits and civil society leaders throughout the region, most specifically Central America. Human rights and gender equity have been at the core of Michele's fieldwork, as well as her experience in the philanthropic sector. In 2012, Michele was appointed by Seattle City Council to serve on the Seattle Women's Commission, where she served as Co-Chair from 2014-2015. She is also a board member of Splash, an international nonprofit and social enterprise committed to providing clean water for kids in Southeast Asia and Africa. Michele was a regular columnist for LOOK Magazine in Guatemala, where she wrote on issues affecting women in Central America and around the globe. She graduated with her B.A. from the University of Washington's Jackson School of International Studies, accompanied by a minor in Human Rights. In 2015, Michele was named an American Express NGen Fellow by Independent Sector, as well as a member of the inaugural class of Henry M. Jackson Leadership Fellows.		
Date of Appointment: <i>Confirmation</i>	Authorizing Signature (original signature): 	Appointing Signatory: <i>Councilmember Lisa Herbold</i> <i>Seattle City Council</i>

MICHELE MAUREEN FRIX

Leadership for social change, effective local and international philanthropy, and women's empowerment are at the center of my work – in Seattle and globally. I have a background in research and long-time passion for making the world a more equitable place. Throughout my 6+ years with SIF, I launched new initiatives, managed teams, worked across a variety of stakeholders, and led the Foundation's programmatic efforts and grantmaking. I am proud to serve on the Seattle Women's Commission and Board of Directors for Splash. In 2015, I was honored by Independent Sector as an American Express NGen Fellow, and joined the Henry M. Jackson Foundation's inaugural class of Jackson Leadership Fellows.

CURRENT PROFESSIONAL EXPERIENCE

Seattle Foundation (SIF) | Seattle, WA

Chief of Staff | January 2016-Present

- Support the CEO in key internal and external strategies that will assist the Foundation in reaching its goals.
- Lead strategic planning and processes that lead to overall organizational excellence. Facilitate annual development and review of organizational goals, strategies and metrics.
- Help integrate and bridge multiple strategies across teams to increase and enhance cross-team collaboration.
- Represent the Foundation and CEO to help scale our impact, including providing strategic oversight for key external relationships.
- Lead strategic development process around the Foundation's global philanthropic strategy, model and service offerings.

Seattle International Foundation (SIF) | Seattle, WA & Latin America

Director of Programs | December 2012-Present

Program Officer | August 2009-December 2012

- Oversee all programmatic efforts and grantmaking, including managing \$3+ million annual budget and supervising staff in the US and Latin America. Since 2008, the Foundation has invested more than \$16 million in 184 high impact organizations in 60 countries.
- Strategize with the CEO, Founders and Board of Directors, about our most effective grantmaking approach as a catalytic philanthropic institution. Guide and execute the Foundation's grantmaking strategy, and tell the story about our impact.
- Drive the Foundation's special initiatives, such as leading annual international donor delegations abroad, launching the Central America & Mexico Youth Fund (a new vehicle for investing in youth-led projects in the region), and creating a new leadership program for social change agents in Central America.
- Build partnerships with donors and key stakeholders working in international philanthropy (principally in Central America), including the US government, other foundations, the private sector and civil society organizations.
- Organize high-level events for other donors and Foundations, including large-scale annual forums across the US and Latin America.

Seattle Women's Commission | Seattle, Washington

Commissioner | March 2012-Present • Co-chair | July 2014-July 2015

- Provide recommendations to the Mayor, City Council, and City Departments, on issues and policies affecting women in Seattle, WA, such as health disparities, pay equity and violence prevention. Provide feedback and opinion on issues of the city budget.
- Fall 2013-Spring 2014: Worked directly with Councilmember Mike O'Brien's Office and the Seattle Office of Sustainability and Environment to carry out research about access to healthy food, and how food policies impact women in low-income neighborhoods in the City of Seattle (Final Report).
- Participated in the "Race: The Power of an Illusion" Facilitators and Train-the-Trainer Program.

Splash | Seattle, Washington

Board of Directors | April 2015-Present

- Champion the work of Splash as a recent, but enthusiastic, member of the Board. Splash is a Seattle-based, social justice organization committed to serving marginalized children in Southeast Asia and Africa. We are an international development agency, social enterprise dedicated to putting ourselves out of business, and a safe water company focused on children.

PREVIOUS WORK EXPERIENCE

Technology & Social Change Group, University of Washington | Guatemala, Ecuador, El Salvador, Costa Rica, & Colombia **Research Analyst** | December 2008–December 2009

- Conducted qualitative field research throughout Latin America to evaluate Microsoft's philanthropic investments in the region. Our research work focused on access to technology for at-risk youth and people with disabilities, as well as employability for marginalized populations.
- Produced reports and contributed to publications of findings and recommendations for future investments by key donors, such as Microsoft Community Affairs and Corporation (see *Publications & Other Writings* section below).
- Organized and participated in a fully accessible conference entitled *First Workshop on Technology and Disability in the Developing World*, at the University of Washington, October 2009.

Barack Obama Campaign for Change | Seattle, WA

Field Organizer | July 2008–November 2008

- Organized hundreds of volunteers in South Seattle and created a network of community members to campaign on behalf of progressive candidates – at the local, state and national levels.
- Formed relationships with community members and together we successfully reached campaign goals, as determined by the national office for Obama's Presidential campaign and the Washington State Democratic Party.

EDUCATION

Harvard Business School | HBX Credential of Readiness | 2015

In 2015, I completed a 150 hour certificate program on the fundamentals of business from Harvard Business School. This credential is comprised of three courses (Business Analytics, Economics for Managers, and Financial Accounting), developed by leading Harvard Business School faculty, and based on the HBS signature case-based learning model.

Harvard Kennedy School Executive Education Program | Women and Power: Leadership in a New World | May 2014

- Received a scholarship for and completed a week-long course with other women executives from around the world, focused on effective leadership strategies, negotiation, and coalition building.

University of Washington | Seattle, Washington

- Bachelors of Arts in International Studies from the Jackson School, Minor in Human Rights | *Graduated in June 2007*
- Fluent in Spanish

School for International Training | Argentina, Brazil, Paraguay & Uruguay | January–May 2006

- Studied trade policy, regional integration, and socio-economic history throughout the region, and completed my thesis in Spanish on economic opportunities for rural women in Paraguay.

University of Washington Exploration Seminar | Guatemala | August–September 2005

- Carried out in-depth research on human rights issues, focusing on rural, indigenous communities and the impact of the internal armed conflict.

PUBLICATIONS & OTHER WRITINGS

Regular columnist for *LOOK Magazine* in Guatemala (20,000+ readers throughout Central America). Available on [LinkedIn](#).

Frix, M. (2014). "Making the Case for Investing in Grassroots Women Leaders." Prepared for delivery at the 2014 Congress of the Latin American Studies Association. Chicago, IL.

Pal, J., Freistadt, J., Frix, M., & Neff, P. (2009). "Technology for Employability in Latin America: Research with At-Risk Youth and People with Disabilities." Center for Information & Society with the University of Washington.

Pal, J., Freistadt, J., Frix, M., & Neff, P. (2009). "New Institutions and Transformations: Computers and Youth in Low-income urban Guatemala and Brazil." Center for Information & Society with the University of Washington.

Seattle Women's Commission

JULY 2016

21 Commission members: Per SMC. 3.14.920, Confirmed by City Council 2-year terms, all subject to City Council confirmation, 2-years for each term]-year terms:

- 9 City Council-appointed
- 9 Mayor-appointed
- 2 Appointed by Commission, Confirmed by City Council
- 1 Member Get Engaged Program Appointed by the Mayor Confirmed by City Council
1-year term appointed in September

Roster:

*D	**G	Position No.	Position Title	Name	Term Start Date	Term End Date	Term #	Appointed By
2	F	1.	Member	Alyson L. Palmer	07/02/15	07/01/17	1 st	Mayor
2	F	2.	Member	Teresa Springer	07/02/14	07/01/16	1 st	Mayor
6	F	3.	Member	Jaron Reed Goddard	07/02/15	07/01/17	2 nd	Mayor
		4.	Member	Vacant	07/02/16	07/01/18		Mayor
2	F	5.	Member	Tracey Whitten	07/02/15	07/01/17	2 nd	Mayor
6	F	6.	Member	Erica J. Soelling	07/02/15	07/01/17	1 st	Mayor
		7.	Member	Vacant	07/02/15	07/01/17		Mayor
6	F	8.	Member	Morgan R. Beach	07/02/15	07/01/17	2 nd	Mayor
3	F	9.	Member	Lylianna Marie Allala	07/02/15	07/01/17	2 nd	Mayor
9	F	10.	Member	Idabelle Fosse	07/02/15	07/01/17	1 st	City Council
6	F	11.	Member	Honey Jo Herman	06/08/15	07/01/15	1 st	City Council
6	F	12.	Member	Alison Mondì	07/02/15	07/01/17	2 nd	City Council
		13.	Member	Xochitl Maykovich	07/02/16	07/01/18	1 st	City Council
2	F	14.	Member	Mergitu Argo	07/02/16	07/01/18	3 rd	City Council
3	F	15.	Member	Elsa Batres-Boni	07/02/15	07/01/17	2 nd	City Council
2	F	16.	Member	Rokea Jones	07/02/15	07/01/17	1 st	City Council
5	F	17.	Member	Ruchika Tulshyan	07/02/16	07/01/18	1st	City Council
2	F	18.	Member	Lakeisha Jackson	07/02/16	07/01/18	2 nd	City Council
6	F	19.	Member	Michele Frix	07/02/16	07/01/18	3 rd	Commission
6	F	20.	Member	Nicki Olivier Hellenkamp	07/02/15	07/01/17	2 nd	Commission
2	F	21.	Get Engaged	Loida C. Erhard	09/08/15	09/30/16	1 term	Mayor

Diversity Chart:

		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)			
	Men	Women	Vacant	Minority	Asian-American	Black/African American	Hispanic/Latino	American Indian/Alaska Native	***Other	Caucasian/Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	0	7	2	4	0	3	1	0	0	3	0	0	0
Council	0	8	1	6	0	3	1	0	1	2	0	0	1
Comm	0	2	0	0	0	0	0	0	0	2	0	0	0
GE	0	1	0	1	0	1	0	0	0	0	0	0	0
Total	0	18	3	11	0	7	2	0	1	7	0	0	1

Key:

***D** List the corresponding *Diversity Chart* number (1 through 9)

****G** List *gender*, M or F

*****Other** Includes diversity in any of the following: *race, gender and/or ability*