




City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Steven S. Potokar		
Board/Commission Name: Fire Code Advisory Board		Position Title: Public Representative
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:	Date Appointed: 5/27/2017	Term of Position: * 5/27/2017 to 5/26/2020
Residential Neighborhood: Central District	Zip Code: 98122	Contact Phone No.: <div style="background-color: black; width: 100px; height: 15px;"></div>
Background: Mr. Steven Potokar is a Seattle resident with over 15 years working experience in environmental regulatory compliance and enforcement positions for the Environmental Protection Agency. He is a graduate from the University of Wisconsin Green Bay with degrees in environmental science and environmental policy and planning.		
Authorizing Signature (original signature): 		Appointing Signatory: Edward B. Murray Mayor of Seattle

FILED
 CITY OF SEATTLE
 2017 JUL -3 PM 2:23
 CITY CLERK

*Term begin and end date is fixed and tied to the position and not appointment date.

STEVEN S. POTOKAR

ENVIRONMENTAL PROTECTION SPECIALIST ~ ENVIRONMENTAL SCIENTIST

Dedicated to achieving environmental protection goals and in improving outreach and awareness on environmental issues.

CAREER SUMMARY

- ✓ **Award-Winning Environmental Program Manager** with over 15 years of progressive experience in environmental requirements, overall costs, adherence to policies and procedures, and public perceptions.
- ✓ **Forensic Eye for Detail:** Recognized for noticing minutia that others miss and keenly observing intricate details so as to avoid costly missteps.
- ✓ **Tenacious Problem Solver:** Doggedly determined to research solutions, regardless of time investment, so that the optimal outcome is achieved.
- ✓ **Flexible Team Player:** Committed to going above and beyond core duties to support larger needs of team and ensure that all options have been considered toward goal realization.
- ✓ **Dynamic Interpersonal Skills:** Valued for unique ability to work in a multi-cultural, multi-ethnic environment, with sensitivity and respect for diversity; ability to build trust and provide leadership.

Environmental Sciences | Program Management | Leader | Sustainability | Regulatory Compliance
Public Safety, Ecology, Environmental Programs | Agricultural Practices | Policy Analysis

PROFESSIONAL EXPERIENCE

Compliance and Enforcement Coordinator / Environmental Scientist 2007 - Present
Environmental Protection Agency (EPA), Seattle, WA

Serve as an environmental scientist and conduct evaluations of compliance with the Clean Water Act (CWA), providing technical support for nationally significant civil and criminal proceedings for enforcement of the National Pollutant Discharge Elimination System (NPDES) regulations and permits.

- **Environmental Project Manager:** Oversee environmental research and restoration projects.
 - Led two highly-visible projects to address National Enforcement Initiative work and Next Generation Compliance, championed by former Assistant Administrator for Enforcement at EPA Headquarters.
- **Subject Matter Expert:** Provide technical and scientific support EPA Office of Compliance and Enforcement to ensure appropriate environmental management information systems are in place and in use.
 - Reputation for making recommendations that significantly affect programs in the environmental field.
- **Clever Negotiator:** Settle controversial issues and develop compromised solutions with people of divergent interests. Negotiate timetables with regulators on behalf of Agency.
- **Tenacious Problem-Solver:** Conduct inspections and investigations, assess environmental data, verifying results. Resolve environmental issues in order to prevent damages to human health and the environment.
- **Strategic Communicator:** Synthesize and communicate technical information orally and in writing through preparation of documents and reports for regulatory and public use.
- **Published Author:** Research and author in-depth material on environmental topics that are complex, highly technical, and strategic in nature.
- **Influential Leader:** Knack for dealing with people who are unfamiliar with environmental regulations and convince them of the importance of departing from time-consuming, business-as-usual approaches.

Acting Regional Agricultural Advisor

2016

Environmental Protection Agency (EPA), Seattle, WA

Regional expert on agriculture issues, providing policy analysis, national policy tracking, and regional updates of current agricultural issues to the Regional Administrator.

- **Talented Leader:** Provided leadership on technical and policy interpretation for staff and management on agriculture issues, including multiple statutory programs.
 - Successfully maintained a presence for EPA in the agriculture sector and kept the Regional Administrator updated on state, local, and national agriculture issues affecting the Region.
- **Sought-After Expert** in interdisciplinary environmental sciences and physical sciences to develop environmental restoration project solutions.
- **Forward-thinking Strategist:** Formulated targeted communication plans to support data concerning nature and objectives of high-profile issues, employing all types of new and traditional media.
 - Developed an agriculture outreach strategy on a controversial subject that allowed the Regional Administrator to focus on successes that the EPA made with agricultural communities and repair strained relationships.
- **Analytical Thinker:** Analyzed in-depth material on complex environmental topics touching on most EPA programs for presentations, speeches, special reports, and briefing papers on agricultural issues.
 - Analyses of complex policy and regulatory issues that states elevated to EPA.

Tribal Air Enforcement Lead

2003 - 2007

Environmental Protection Agency (EPA), Seattle, WA

Used scientific principles to set compliance assurance priorities and develop inspection and compliance strategies for the Federal Air Rules on Reservations.

- **Coalition Builder:** Worked with Tribal Staff on capabilities related to smoke management primarily focused on Forestry / Silviculture burning and field / agriculture burning to ensure public safety and air quality protections.
 - Built capacity in tribal counterparts to assist Tribal Air Enforcement Programs and refer cases to EPA.
- **Leader & Trainer:** Trained Tribal compliance staff for credentialing and authorizing tribes to inspect on behalf of EPA ensuring regulations and policies were followed

EDUCATION

University of Wisconsin-Green Bay, Green Bay, WI

Bachelor of Science, **Major:** Environmental Science **Minor:** Environmental Policy and Planning

SELECTED TRAINING & CERTIFICATIONS

Health and Safety / Hazwoper, 2017

Hydrologic Modeling, 2008

Leadership Skills for Non supervisors, 2007

Risk Assessment for Superfund, 2007

Opacity Re-Certification, 2007

PROFESSIONAL AFFILIATIONS

Seattle Fire Code Advisory Board – Public Representative, 2014 - Present

Fire Code Advisory Board

Fifteen members: Pursuant to Ordinance 124707, all subject to City Council confirmation, three year terms, no term limits

- 15 Mayor-appointed

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
	M	7	1.	Architects	James R. Fair	03/30/2015	03/30/2018	3	Mayor
	F	1	2.	Chemical Engineers	Tara Henriksen	8/31/2015	8/31/2018	2	Mayor
	F	4	3.	Mechanical Engineers	Rae Anne Rushing, PE	03/30/2015	03/30/2018	4	Mayor
	M	N/A	4.	BOMA	Brad Middleton	06/01/2016	05/31/2019	1	Mayor
			5.	Insurance Industry	Vacant				Mayor
	M	4	6.	Marine Industry	Allen Rainsberger	03/30/2015	03/30/2018	4	Mayor
	M	N/A	7.	Port of Seattle	Chris Todd	8/15/2017	8/14/2020	1	Mayor
	M	2	8.	Manufacturing/Warehouse	Fritz Chess	05/31/2016	05/31/2019	1	Mayor
	M	7	9.	Research/ Labs	Kurt Lusting	05/31/2016	05/31/2019	1	Mayor
	M	N/A	10.	Fire Protection Industry	Kevin Marr	8/15/2017	8/14/2020	1	Mayor
	M	7	11.	Public	Lucas Grothkopp	03/30/2015	03/30/2018	3	Mayor
	M	3	12.	Public	Steven S. Potokar	5/27/2017	5/26/2020	2	Mayor
	M	N/A	13.	Labor	Scott Peterson	5/27/2017	5/26/2020	2	Mayor
(3)	M	N/A	14.	Major Institutions	Hugo Sotelo	05/31/2016	05/31/2019	1	Mayor
(2)	F	3	15.	Services Industry	Carlene M. Comrie	05/15/2017* Pending confirmation	05/14/2020	1	Mayor

SELF-IDENTIFIED DIVERSITY CHART

			(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)		
	Men	Women	Transgender	Unknown	Asian	Black/African American	Hispanic/Latino	American Indian/Alaska Native	Other	Caucasian/Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	11	3				1	1			12			
Council													
Other													
Total													

Key:

- *D List the corresponding *Diversity Chart* number (1 through 9)
 - **G List *gender*, M = Male, F= Female, T= Transgender, U= Unknown
 - RD Residential Council District number 1 through 7 or N/A
- Diversity information is self-identified and is voluntary.*