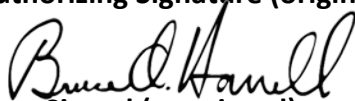




## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Jo Mikesell</i>		
<b>Board/Commission Name:</b> <i>Seattle Arts Commission</i>		<b>Position Title:</b> <i>Member</i>
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>		<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>		<b>Term of Position: *</b> 1/1/2025 to 12/31/2026  <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> <i>Downtown</i>	<b>Zip Code:</b> <i>98101</i>	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> <i>A compassionate and creative leader with over 20 years of experience in the arts and culture field, Jo Mikesell is the Program Director for Arts Business Services at Shunpike Arts Collective. Her expertise includes arts programming and exhibition management, arts funding, and digital humanities. Jo is dedicated to nurturing social equity by facilitating meaningful and transformative arts experiences for diverse audiences. Jo earned an M.A. in Visual Arts Administration from Columbia University in New York and a B.A. in Art History from the University of Washington. Her diverse professional background includes roles at organizations such as ACA Galleries, Creative Time, Baryshnikov Arts Center, The Northwest School, and Amazon.com. In addition to her professional endeavors, Jo serves on the board of Pratt Fine Art Center as co-vice president, is an independent curator, and a member of the Council of Readers for the College Art Association.</i>		
<b>Authorizing Signature (original signature):</b>  <b>Date Signed (appointed):</b> May 21st, 2025		<b>Appointing Signatory:</b> <i>Bruce A. Harrell</i> <i>Mayor of Seattle</i>

\*Term begin and end date is fixed and tied to the position and not the appointment date.

# JO MIKESELL

## SKILLS

Arts Leadership & Advocacy  
Grant Management - Government/Private  
Finance/Budgets/Legal Contracts  
Project, Schedule, & Logistic Management  
Community Program Development

Promoting Collaboration & Communication  
Organization/Multitasking  
Event/Exhibition Planning & Administration  
Database Management  
Salesforce/Abila MIP/Office 365

## EDUCATION

**COLUMBIA UNIVERSITY, NY**  
M.A. Art Administration

**UNIVERSITY OF WASHINGTON, WA**  
B.A. Art History

## VOLUNTEER

**Board Co-Vice President** - Pratt Fine Art Center (2024 - present)

**DEAI Committee** - Shunpike (2022 - present)

**Council of Readers** - CAA College Art Association (2021-2025)

**Chapter Co-Chair** - ArtTable (2021 - 2023)

**Arts Advocacy Senate Delegate** - Americans for the Arts - WA & NY states (2016-2019)

## EXPERIENCE

**Shunpike - Seattle, WA**

2023 - Present

*Program Director - Artist Business Services*

- Manage a portfolio of 200 fiscally sponsored artists, building trusting relationships that provide funding opportunities for underserved WA-based arts and culture organizations.
- Manage a team of Program Managers, ensuring streamlined operations and successful execution of diverse projects.
- Elevate the capacity of the fiscal sponsorship department by evaluating services and resolving pain points in our processes, resulting in an improved client experience, higher client retention, and a 32% increase in grants received on behalf of those clients.

*Program Manager - Artist Business Services*

2021 - 2023

- Liaise with artists, vendors, and stakeholders and provide high-level support to execute programs and services which include: grant contract management and reporting, program and organizational planning, compliance oversight, budgets, insurance, licenses, permits, corporate registration, fundraising and special events, and tax obligations.
- Create essential resources including a client handbook and online resource site, improve the functionality of our CRM (Salesforce), and develop Shunpike's overall capacity to serve our constituents.
- Collaborate with the finance department to ensure accurate financial management, resulting in improved reporting accuracy and successfully managing \$1,140,000+ in government grants.

# J O M I K E S E L L

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## **ACA Galleries – NY, NY**

2018 - 2020

### *Gallery Manager/Registrar*

- Responsible for daily managerial and administrative operations, management of a team of five staff of art handlers, gallery assistants, interns, and independent contractors; and oversight of their coordination.
- Management of museum and gallery loans and consignments including loan agreements, insurance packing/crating, and installation oversight.
- Logistical planning for exhibitions including installation/deinstall, consignment negotiation, and museum tour schedules.
- Management of CMS including record entry, loan & consignment tracking, condition reports, and insurance documents; and spearheaded data migration to a cloud-based system.

## **Creative Time – NY, NY**

2018

### *External Affairs Associate (internship to fulfill Columbia M.A. requirement)*

- Formulated development and communication strategies and campaigns.
- Drafted grant proposals and letters of intent for public art exhibitions.
- Researched and generated profiles of prospective donors, institutional funders, and corporate sponsors.
- Managed database for prospective donors, all contributions, and other income.
- Worked with finance and operations on revenue accounting and record keeping.

## **Baryshnikov Art Center – New York, NY**

2017

### *Development Fellow*

- Drove community outreach initiative, identifying and implementing a development plan for underserved BIPOC and immigrant neighborhoods.
- Complete oversight of artwork acquisition, administration, and care for the annual art auction, including gallery and artist outreach and communication.

## **The Northwest School – Seattle, WA**

2011- 2016

### *Accounts Payable and Textbook/Inventory Manager*

- Maintained complete oversight for high-volume A/P and check runs; resolved discrepancies and effectively managed a high volume of accounting activity.
- Developed yearly budget, forecasting, and monitored compliance; Prepared sections of yearly audit, 990 tax return schedules, and 1096/1099 tax filings.
- Managed full-cycle inventory control, distribution, and billing for \$800,000+ in annual sales.

## **Amazon.com – Seattle**

2003 - 2008

### *Account Analyst*

- Prepared and reviewed complex account reconciliations, financial analyses, and deliverables.
- Promoted systems/process development within the department to ensure ongoing efficiency and control improvements

# Seattle Arts Commission

**16 Members:** Pursuant to *Ordinance 121006*, all members subject to City Council confirmation, 2-year terms (Get-Engaged member serves a 1-year term pursuant to SMC 3.51):

- **7** City Council-appointed
- **8** Mayor-appointed including Get-Engaged
- **1** Other Appointing Authority-appointed (specify):

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
2	M	2	1.	At-Large	Ed King	01/01/24	12/31/25	1	City Council
6	F	7	2.	At-Large	Megan Kiskaddon	01/01/24	12/31/25	1	City Council
3	F	1	3.	At-Large	Vanessa C. Villalobos	01/01/25	12/31/26	2	City Council
3	F	1	4.	At-Large	Linda Chavez Lowry	01/01/24	12/31/25	1	City Council
6	M	5	5.	At-Large	Ricky Graboski	01/01/24	12/31/25	2	City Council
3	F	6	6.	At-Large	Diana Garcia (Dhyana)	01/01/24	12/31/25	1	City Council
6	F	5	7.	At-Large	Kate Nagle-Caraluzzo	01/01/25	12/31/26	1	City Council
4	F	N/A	8.	At-Large	Yolanda Spencer	01/01/24	12/31/25	1	Commission
3	F	5	9.	At-Large	Leslie Ann Anderson	01/01/24	12/31/25	2	Mayor
9	F	1	10	At-Large	Avery Barnes	01/01/24	12/31/25	1	Mayor
6	F	3	11.	At-Large	Kayla DeMonte	01/01/24	12/31/25	3	Mayor
2	M	N/A	12.	At-Large	Rodney Howard King	01/01/24	12/31/25	1	Mayor
6	F	2	13.	At-Large	Holly Morris Jacobson	01/01/24	12/31/25	3	Mayor
1	F	N/A	14.	At-Large	Yoon Kang-O'Higgins	01/01/24	12/31/25	1	Mayor
9	O	7	15.	At-Large	Jo Mikesell	01/01/25	12/31/26	1	Mayor
1	F	N/A	16.	Get-Engaged	Carmen Pan	09/01/24	08/31/25	1	Mayor

## SELF-IDENTIFIED DIVERSITY CHART

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	1	6		1	2	1	1			2			2
Council	2	5				1	3			3			
Other		1						1					
Total	3	12		1	2	2	4	1		5			2

## Key:

**\*D** List the corresponding *Diversity Chart* number (1 through 9)

**\*\*G** List *gender*, **M**= Male, **F**= Female, **T**= Transgender, **NB**= Non-Binary **O**= Other **U**= Unknown

**RD** Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*