City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: *Summer Hepburn*		
Board/Commission Name: *Joint Apprenticeship Training Committee (JATC)*		**Position Title:** *Member*
Appointment ☐ ***OR*** ☒ **Reappointment**	**City Council Confirmation required?** ☒ Yes ☐ No	
Appointing Authority: ☐ City Council ☒ Mayor ☐ Other: *Fill in appointing authority*	**Term of Position: *** 1/1/2024 **to** 12/31/2026 ☐ *Serving remaining term of a vacant position*	
Residential Neighborhood: *SEATAC/ MCKMICKEN HEIGHTS*	**Zip Code:** *98188*	**Contact Phone No.:** [redacted]

Background:

Reconfirmation as JATC Member. I have a bachelor's degree in Anthropology/Sociology, and I am confident that I have accumulated the skills and experience necessary for me to continue my role on the JATC representing my local 32 brothers and sisters, and the Seattle Public Utilities Water Line of Business. In my tenure as a member of the SPU water distribution team, I completed the SPU Water Pipe Worker Apprenticeship program, performed duties as a journey level worker since October 2015, operated as an Out of Class Crew Chief (OOC CC) on several crews, and I am currently working as a Lead Water Pipe Worker (Sr. WPW) on the All-City Hydrants crew. I am WDM2 certified, and I have a current WA State CDL. Beginning October 2020, I was chosen to represent my work group as a trainer for the Water Pipe Worker apprenticeship class, and I was personally tasked in developing and delivering curriculum centered specifically on gender disparity and allyship within the trades. As a current member of the JATC, I continue to support the current Water Pipe Worker Apprenticeship Subcommittee (WPAC) and participate in the SPU Race and Social Justice Initiative as a Change Team member. Most recently, I also had an opportunity to write and help produce an instructional video for the Fire Department on how to properly operate and test a hydrant.

Authorizing Signature (original signature): Katie B Wilson **Date Signed (appointed):** 02/9/2026	**Appointing Signatory:** *Katie B. Wilson* *Mayor of Seattle*

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Summer Hepburn

[redacted]

Education

- 1995-2002 University of California at Santa Cruz. B.A. Physical Anthropology with an emphasis on human behavior, forensics, and sociology.
- 2013-2015 Seattle Public Utilities Apprenticeship and subsequent supplemental instruction.

License/ Certifications

- Current WA State Commercial Driver's License CDL Class B License
- Water Distribution Manager II Certification

Profile / Skills / Abilities:

Strong Leadership Skills
Communicative
Well Organized with Attention to Detail
Friendly/ Professional/ Team Oriented
Reliable, Timely, and Flexible
MAXIMO, DataSplice, GIS, FOMS Competent
Creative, Inventive, and Resourceful
Respectful of Diverse Environments Committed to Personal/ Professional Development
Excellent Customer Service Background Focused on Workplace Safety Laws & Regulations
Upholds SPU Standards, and Practices

Professional Experience:

OOC Crew Chief **Seattle Public Utilities**
Seattle, WA

- Supervise, coach and mentor employees in the water pipe worker series
- Review and complete work orders
- Plan and schedule work assignments
- Conduct necessary inspections to ensure public safety, job quality, customer satisfaction, and environmental controls are addressed
- Ensure that work is performed in accordance with departmental, City and State safety laws
- Respond to emergency on an as needed basis.

Sr. Water Pipe Worker **Seattle Public Utilities**
Seattle, WA
2/19 – Present (720 hrs)

- Accountable for adhering to all workplace safety laws, regulations, standards, and practices.
- Responsible for managing a job site, a crew of 3 – 12 members, and equipment from start to finish.
- Coordinate daily with crew chief to plan, schedule, and distribute work assignments of crew and equipment.
- Review and interpret construction and design blueprints to determine how to accomplish the job safely and according to standard plan.
- Use Maximo and Data Splice to manage crew time and review/ complete work orders daily.
- Maintain strong lines of communication on site with contractors, engineers, crew members, and other utilities. Problem solve in abnormal and emergency situations while adhering to work standards and procedures. Provide excellent customer service to the community that we serve as a representative of Seattle Public Utilities.
- Develop, and ensure the success of new Journey Level workers through on the job

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training, performance reviews, and upholding SPU standard plans and best management practices.

OOC Sr. Water Pipe Worker **Seattle Public Utilities**
Seattle, WA
3/17 – 2/19 (2825 hrs)

- Responsibilities as outlined above.

Water Pipe Worker **Seattle Public Utilities** **Seattle, WA**
10/15 – 3/17 (3175 hrs)

- Install/ repair water mains, services and related appurtenances using a variety of large equipment and tools.
- Visually scan and/or compare documents, forms or other materials for accuracy and completeness, including truck and tool inventory, pick sheets / parts lists, and daily truck inspections.
- Respond to and provide support during emergencies, inclement weather events, holidays, weekends, and continuation shifts.

Water Pipe Worker Apprentice **Seattle Public Utilities**
Seattle, WA
09/13 – 10/15 (4552 hrs)

- Assisted Journey Level Water Pipe Workers in the construction, installation, maintenance, repair, and operation of water mains, transmission pipelines, valves, fire hydrants and water services.
- Learned to properly operate tools and work around heavy equipment.
- Developed communication skills and played an active role in resolving customer concerns.
- Completed all supplemental educational requirements.

Laborer/ Carpenter Apprentice **Capitol Hill Remodel**
Seattle, WA
03/12 – 09/13

- General construction / repair & remodel.
- Maintain open and effective communication with crew, distributors, and subcontractors.
- Foster lasting and meaningful customer-client relations.
- Material takeoff, inventory, ordering, pick up / delivery, mobilization and demobilization, inspection prep, project management, reading blueprints, adhering to job site safety protocols.

Café Manager **Grand Central Bakery**
Seattle, WA
04/06 – 12/10

- Responsible for managing multiple locations and crews of 8 to 24 employees at one of the oldest and most revered bakeries in the city.
- Accountable for employee scheduling, hiring, reviewing, firing, customer care, problem solving, quality control, adherence to timelines, daily reconciliation, labor reporting, inventory analysis, reporting to and working with other locations and direct managers on a daily / monthly basis, crisis prevention, building and equipment knowledge and maintenance / cleanliness, distribution of duties, yearly budget performance, and observance to company values and long term goals.
- Developed and implemented procedural training programs for new employees, seasoned staff, and managers.

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- Streamlined business processes and re-trained staff to improve efficiency after store leadership transition.
- Opened a new store location including hiring and training new staff, and ordering and setting up sales floor and back bakery equipment and supplies.

Supplemental Education:

- City of Seattle Emerging Leaders Program
- City of Seattle Conflict Resolution Course
- City of Seattle How to Receive Feedback Course

Professional Affiliations and Memberships

- WPAC Chairperson/ Secretary
- Apprenticeship Hiring Committee/ First Class Trainer
- SPU Change Team Member

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Joint Apprenticeship Training Committee (JATC)

6 Members with three year terms. Pursuant to Resolution 16820, 29680, and Ordinance 107790. A*ll* members subject to City Council confirmation:

- *#* City Council-appointed
- *6* Mayor-appointed
- *#* Other Appointing Authority-appointed (specify):

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
5	F	N/A	1.	City Service	Michiko Starks	1/1/25	12/31/27	2	Mayor
6	F	N/A	2.	Organized	Summer Hepburn	1/1/24	12/31/26	2	Mayor
9	M	N/A	3.	City Service	Todd Toshio Snider	1/1/24	12/31/26	3	Mayor
6	F	N/A	4.	City Service	Lisa Reager	1/1/25	12/31/27	2	Mayor
6	M	N/A	5.	Organized	Tom Kelly	1/1/25	12/31/27	3	Mayor
2	M	N/A	6.	Organized	Jeffrey G. Berry	1/1/25	12/31/27	2	Mayor

SELF-IDENTIFIED DIVERSITY CHART

	Men	Women	Transgender	Unknown	(1) Asian	(2) Black/ African American	(3) Hispanic/ Latino	(4) American Indian/ Alaska Native	(5) Other (Specification Optional)	(6) Caucasian/ Non-Hispanic	(7) Pacific Islander	(8) Middle Eastern	(9) Multiracial
Mayor	4	2				1			1	3			1
Council													
Other													
Total	4	2				1			1	3			1

Key:

***D** List the corresponding *Diversity Chart* number (1 through 9)

****G** List *gender*, **M** = Male, **F**= Female, **T**= Transgender, **U**= Unknown

RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.

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