

## Department of Finance and Administrative Services (FAS) Racial Equity Toolkits (RETs)

The vision of the Seattle Race and Social Justice Initiative is to eliminate racial inequity in the community. To do this requires ending individual racism, institutional racism and structural racism. The Racial Equity Toolkit lays out a process and a set of questions to guide the development, implementation and evaluation of policies, initiatives, programs, and budget issues to address the impacts on racial equity. For more information regarding Racial Equity Toolkits at the Department of Finance & Administrative Services, please contact the equity and policy director at [Elisa.Young@seattle.gov](mailto:Elisa.Young@seattle.gov).

| RET PROJECT NAME   | STAFF LEAD                       | FAS DIVISION                       |
|--|----------------------------------|------------------------------------|
| <b>1. Minority Business Enterprises (MBE) on Community Workforce Agreement Projects</b><br><br><i>Completed Dec 2020</i> | <a href="#">Anita Adams</a>      | Purchasing and contracting         |
| <b>2. Shared Mobility by City Employees</b><br><br><i>Completed Dec 2020</i>   | <a href="#">Darcy Cinq-Mars</a>  | Fleet Management                   |
| <b>3. <a href="#">Equity in Marijuana Licensed Businesses</a></b>  | <a href="#">Cherie MacLeod</a>   | Consumer Protection                |
| <b>4. <a href="#">Joint Enforcement Team (JET) Outreach and Engagement</a></b>   | <a href="#">Laura Beck</a>       | Consumer Protection                |
| <b>5. Customer Service Bureau (CSB) Preferred Language Line</b>  | <a href="#">Katie Harmston</a>   | Customer Service                   |
| <b>6. Mobile Customer Service Center Destinations</b>  | <a href="#">Rolanda Carriere</a> | Customer Service                   |
| <b>7. Business License Application Accessibility</b>   | <a href="#">Jackie Mitchell</a>  | License and Tax Administration     |
| <b>8. Seattle Animal Shelter (SAS) Service Fee Waivers</b>   | <a href="#">Jocelyn Bouchard</a> | Seattle Animal Shelter             |
| <b>9. Minority Business Enterprises (MBE) and the City Surplus Program</b>   | <a href="#">Philip Saunders</a>  | Logistics and Emergency Management |
| <b>10. HRIS Project</b><br><br><i>Launching 2022</i>   | <a href="#">Daniel Magpali</a>   | Business Systems                   |