Seattle Parks and Recreation Food and Beverage Vending Machine Services **Concession Agreement City Council Public Assets and Homelessness Committee** ty of Seattle June 15, 2022 **Seattle Parks and Recreation**

Legislation Overview

- Seattle Parks and Recreation (SPR) has 35 facilities with vending machines
- Vending machines sell a variety of food and beverages
- SPR proposes to sign a long-term agreement with Canteen to provide vending machine services





Request for Proposal Process

CLASSIFIED

REQUEST FOR PROPOSAL (RFP)

Food and Beverage Vending Machines Bid proposals due: 4:00 p.m., October 27, 2021

Seattle Parks and Recreation (SPR) is seeking bid proposals from vendors to provide healthy food and beverage vending machine services at approximately 30+ SPR facilities and 60+ machines. SPR nivites firms to submit proposals to install, maintain, operate and service vending machines without cost to SPR. SPR will select a proposer who best demonstrates the ability to provide healthy, affordable, safe, and reliable food and beverage vending services to the public and SPR employees. The vendor will also pay reasonable concession feets to SPR.

Bid packets will be available electronically on September 9, 2021, at: https://www.seattle.gov/parks/about-us/do-business-with-us/current-opportunities/food-an age-vending-machine-services-rfp

You can also request a copy via email or regular mail by contacting the staff person b

Small businesses, women and/or minority businesses are encouraged to submit propo

Contact Information:

Attn: Terri Burns Email: Terri.burns@seattle.gov Office: (206) 684-8008 食品和飲料自動售貨機

徵求建議書

投標截止日期:2021年10月27日下午4:00

Scattle Parks and Recreation (SPR) 正在微效供應商 的投標灌購,以便在大約 30 多個 SPR 設施和 60 多台 機器 上提供應應的 商品和放好目動門盲貨機服務・SPR 邀請公司限交安裝。續騰·操作和維修自動所貨機的建 號·而無需向 SPR 支付費用。SPR 將環擇最能證明為公 眾和 SPR 員工提供健康,負擔得起,安全和可勤的責品 和放料自動幣負服務的能力的提議者。供應商選將向 SDB 去估+型的6個級務的能力的提議者。供應商選將向

投標包將於 2021 年 9 月 9 日以電子方式提供・網址為: https://www.seattle.gov/parks/about-us/do-business-with-us/current-opportunities/food-and-beve rage-vending-machine-services-rfp

您也可以通過電子郵件或普通郵件聯繫以下工作人員

鼓勵小企業、婦女和/或少數族裔企業提交提案。

聯繫信息:

電郵: Terri.burns@seattle.gov 辦公室電話: (206) 684-8008 Published in 4 newspapers and on SPR's website

- Daily Journal of Commerce
- tú Decide
- Facts
- Seattle Chinese Times

RFP sent to 77 individuals

- Vending companies
- Organizations that support businesses (Ventures, Off. of Economic Development, etc.)
- City Online Business Registry

Received, reviewed, ranked 2 proposals

Swire Coke

Canteen

RFP Evaluation Panel

4-member panel: 3 SPR employees and 1 community center user. 2 BIPOC participants.













Proposed Agreement

Term

5-year concession agreement with one 5-year extension

Commission and Revenue

- Commission: 25% of beverage sales, 28% of food sales
- SPR public vending locations:
 - Minimum annual revenue to the City: \$25,000
- SPR administrative locations:
 - Commission is paid directly from Canteen to Washington State Dept. of Services for the Blind

Agreement Highlights:

- 100% "Healthier" or "Healthiest" food or beverage items
- All machines ADA compliant and energy efficient
- All refunds processed directly by Canteen



Questions?

