

Amendment # 1 to Extend the Memorandum of Agreement
For
Capitol Hill Housing Low Income Transportation Demand Management
Pilot Project

A. Background

The City of Seattle, a municipal corporation of the State of Washington, acting through its Department of Transportation (the "SDOT"), and Capitol Hill Housing Improvement Program (the "CHHIP"), a Washington public corporation organized for the purpose, among others, of developing affordable housing, either of which entity may be referred to hereinafter individually as "Party" or collectively as the "Parties," entered into a memorandum of agreement (the "Agreement") for the Capitol Hill Housing Low Income Transportation Demand Management Pilot Project (the "Project") to support low income residents with transportation options and reduce their reliance on a private vehicles. The project also included development of shared parking management technology intended to better utilize existing parking and generate revenue to support transportation demand management programs after completion of the 1-year pilot project.

B. Purpose of Amendment

The purpose of this amendment to the MOA is to extend the Project for additional three (3) months, from April 1, 2017 to June 30, 2017, and to establish the requirements to be completed by CHHIP as a condition for extending the pilot to June 30, 2017 as set forth in Section C below. SDOT will reimburse CHHIP for up to \$11,000 for the purchase and distribution of ORCA Residential Passport passes to participating residential units until the end of the pilot in June 30, 2017. All other provisions of the MOA remain unchanged.

SDOT is interested in the development of a broader ORCA Residential Passport Program that can be available to low income development in Seattle. Information collected as part of this pilot will inform the development of such a program in the future. Therefore, funding the continuation of the Program beyond June 30th will be under the administrative and financial responsibility of CHHIP until such a time a broader City-wide ORCA Residential Passport Program is ready for implementation.

C. CHHIP requirements

- a. Execute a 3-month contract with King County Metro to purchase and distribute ORCA Residential Passport passes to CHHIP residential units participating in the pilot.
- b. Work with residents of the 3 participating buildings (Boylston-Howell, Holiday, Villa Apartments) to increase the number of residential units participating in the Project, and increase the number of ORCA Residential Passport passes distributed during the 3-month extension of the pilot.
- c. Collect the appropriate monetary contribution from each residential unit participating in the pilot.

- d. Conduct a new survey of all residential units on the 3 participating buildings (with a target response rate of 70%, but not less than 50%), using a survey instrument approved by SDOT.
- e. Distribute, collect, and analyze resident surveys to assess results associated with the pilot, including the transit mode split, use of other transportation choices, off-street parking demand and changes in vehicle ownership.
- e. Provide a final report to SDOT by no later than May 31st, 2017 with the following information:
- Final comparison, analysis, and summary of before and after survey results
 - Description of ORCA Residential Passport pass administration and lessons learned during the pilot
 - Status of planning for and implementation of CHHIP's off-street shared parking pricing strategies, tenant parking pricing options, and/or other sustainable funding strategy to continue the program beyond June 30, 2017
 - Other recommendations for long-term program implementation

Sincerely,

For: CITY OF SEATTLE

By: 

Andrew Glass Hastings, Director
Transit and Mobility Division
Seattle Department of Transportation

Dated: 3/31/17

Accepted:

For: CAPITOL HILL HOUSING IMPROVEMENT
PROGRAM

By: 

Chris Persons, CEO
Capitol Hill Housing Improvement Program

Dated: 3.31.17