## 2018 Seattle City Council Green Sheet

## **Ready for Notebook**

Tab	Action	Option	Version
285	1	Α	1

**Budget Action Title:** Add \$550,000 GSF to HSD for tenant outreach and support services and cut

\$200,000 GSF from SDCI and increase use of SDCI's fund balance

Ongoing: Yes

Has CIP Amendment: No Has Budget Proviso: No

Primary Sponsor: Sawant, Kshama

Councilmembers: Harris-Talley; Juarez; O'Brien

Staff Analyst: Aly Pennucci

Council Bill or Resolution:

Date		Total	SB	KH	LG	ВН	LH	RJ	DJ	MO	KS
	Yes										
	No										
	Abstain										
	Absent										

## **Summary of Dollar Effect**

See the following pages for detailed technical information

	2017 Increase (Decrease)	2018 Increase (Decrease)
General Subfund		
General Subfund Revenues	\$0	\$0
General Subfund Expenditures	<u>\$0</u>	<u>\$350,000</u>
Net Balance Effect	\$0	(\$350,000)
Other Funds		
Planning and Development Fund (15700)		
Revenues	\$0	(\$200,000)
<u>Expenditures</u>	<u>\$0</u>	<u>\$0</u>
Net Balance Effect	\$0	(\$200,000)
Human Services Operating Fund (16200)		
Revenues	\$0	\$550,000
<u>Expenditures</u>	<u>\$0</u>	<u>\$550,000</u>
Net Balance Effect	\$0	\$0

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Total Budget Balance Effect	\$0	(\$550,000)
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### **Budget Action description:**

This green sheet would

- Cut \$200,000 GSF from the Seattle Department of Construction and Inspections (SDCI) and increase use of SDCI's Planning and Development Fund balance; and
- Add \$550,000 to the Human Services Department (HSD) to contract with nonprofit organizations to
  (1) provide education and advocacy services to tenants; and (2) provide proactive outreach to
  educate tenants about their rights and ensure they fully understand the law and available tenant
  resources within the City.

Prior to issuing a request for proposals and issuing contracts, HSD should work with the Seattle Department of Construction and Inspections' (SDCI) Tenant Landlord Resource Center staff to convene community partners to discuss how the funding should be allocated between outreach and other services.

Contracts for tenant services would be directed to community organizations, such as the Tenant's Union of Washington State, that provide the following types of services: a tenant phone line, in person consultations, and legal assistance for tenants. Contracts for tenant outreach would focus on community organizations with extensive experience in direct door-to-door outreach and engagement in neighborhoods with low-income renters and communities of color, such as the Tenant's Union and Washington Community Action Network.

HSD currently has contracts with three community organizations to provide services to tenants. HSD provided approximately \$715,000 in 2017 to the Legal Action Center, Tenants Union, and Solid Ground for tenant services. This budget action would provide additional resources for tenant services and more proactive outreach and engagement. The Council requests that HSD and SDCI report to the Chair of the Planning, Land Use and Zoning Committee by June 2018, on the services contracted for in 2018 and the performance measures included in those contracts. In addition, the report should include recommendations for the management and allocation of funding for these services in 2019.

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# **Budget Action Transactions**

**Budget Action Title:** Add \$550,000 GSF to HSD for tenant outreach and support services and cut \$200,000 GSF from SDCI and increase use of SDCI's fund balance

#	Transaction Description	Position	Number	FTE	Dept	BCL or Revenue	Summit	Fund	Year	Revenue	Expenditure
		Title	of			Source	Code			Amount	Amount
			Positions								
1	Increase GSF for tenant				FG	Human Services	Q5971620	00100	2018		\$550,000
	services					Operating Fund					
2	Increase revenue from GSF				HSD	General Subfund	587001	16200	2018	\$550,000	
	for tenant services					Support					
3	Increase appropriation for				HSD	Division of Homeless	H30ET	16200	2018		\$550,000
	tenant outreach					Strategy and					
						Investment					
4	Decrease GSF contribution				SDCI	General Subfund	587001	15700	2018	(\$200,000)	
	to Planning and					Support					
	Development Fund										
5	Decrease GSF support to				FG	Planning and	Q5971570	00100	2018		(\$200,000)
	Planning and					Development Fund					
	Development Fund										
6	Increase revenue from				SDCI	Use of (Contribution	379100	15700	2018	\$200,000	
	SDCI's fund balance					To) Fund Balance					