2019 - 2020 Seattle City Council Green Sheet

Ready for Notebook

Tab	Action	Option	Version		
19	2	Α	1		

Budget Action Title: Add \$66,512 GF in 2019 and \$87,745 GF in 2020 to LEG for 1.0 FTE Personnel

Specialist, Assistant in the HR-Finance Division

Ongoing: Yes

Has CIP Amendment: No Has Budget Proviso: No

Primary Sponsor: Harrell, Bruce

Councilmembers:

Staff Analyst: Lise Kaye

Council Bill or Resolution:

Date	Total	ВС	SB	TM	LG	ВН	LH	RJ	DJ	МО	KS
	Yes										
	No										
	Abstain										
	Absent										

Summary of Dollar Effect

See the following pages for detailed technical information

	2019 Increase (Decrease)	2020 Increase (Decrease)		
General Subfund				
General Subfund Revenues	\$0	\$0		
General Subfund Expenditures	<u>\$66,512</u>	<u>\$87,745</u>		
Net Balance Effect	(\$66,512)	(\$87,745)		
Total Budget Balance Effect	(\$66,512)	(\$87,745)		

Budget Action description:

This green sheet would add position authority and increase GF appropriations by \$66,512 in 2019 and \$87,746 in 2020 for one full-time Personnel Specialist, Assistant to the HR – Finance Division Team in the Legislative Department. The position would be responsible for coordinating all temporary staffing needs and internships for the Legislative Department and Office of the City Auditor; provide support in updating personnel transactions in HRIS; provide backup support in recruitment/hiring, perform research and develop periodic reports, and serve as the department's primary point of contact for all contingent staffing requirements.

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Budget Action Transactions

Budget Action Title: Add \$66,512 GF in 2019 and \$87,745 GF in 2020 to LEG for 1.0 FTE Personnel Specialist, Assistant in the HR-Finance Division

#	Transaction Description	Position Title	Number of Positions	FTE	Dept	BCL or Revenue Source	Summit Code	Fund	Year	Revenue Amount	Expenditure Amount
1	Add position authority and increase appropriation for one full-time Personnel Specialist, Assistant	Personnel Spec,Asst - FT	1	1	LEG	Legislative Department	BO-LG- G1000	00100	2019		\$66,512
2	Increase appropriation for Personnel Specialist, Assistant				LEG	Legislative Department	BO-LG- G1000	00100	2020		\$87,745