



# City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Mona Smith</i>		
<b>Board/Commission Name:</b> <i>Labor Standards Advisory Commission</i>		<b>Position Title:</b> <i>Commissioner</i>
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		<b>Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input checked="" type="checkbox"/> Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other:	<b>Date Appointed:</b> 8/16/2018	<b>Term of Position: *</b> 5/1/2018 to 4/30/2020  <input type="checkbox"/> Serving remaining term of a vacant position
<b>Residential Neighborhood:</b> <i>Columbia City</i>	<b>Zip Code:</b> 98118	<b>Contact Phone No.:</b> [REDACTED] <i>Business phone</i>
<b>Background:</b> <p><i>Mona Smith is an attorney with a business and estate planning practice in Seattle that focuses on both complex commercial litigation and transactional work. She is licensed to practice law in California, Massachusetts and Washington. Mona is a community leader who has served on several boards including serving as Co-Chair of the Victory Fund Campaign Board, Board Chair and Chair of Public Affairs of the Greater Seattle Business Association (GSBA), Treasurer of King County Washington Women Lawyers and as an incorporating member of the Massachusetts Gay and Lesbian Bar Association. She also works with organizations and local, state and federal elected officials on LGBT equality and business public policy issues and legislation as well as to elect LGBT candidates to local, state and federal office. Mona is the recipient of the 2015 GSBA Business Leader of the Year. Mona was appointed to the City of Seattle Labor Standards Advisory Group and the Search Committee for the Director of Office of Labor Standards. She also held leadership roles on the R71 and R74 campaigns, leading the initiative signature validation process in the Washington Families Standing Together and Washington United for Marriage campaigns as well as being a member of the Washington United for Marriage Steering Committee and tasked with building the business case and tool kit for marriage equality.</i></p> <p><i>Mona lives in the Columbia City neighborhood with her wife, Nataly, and their chocolate Pointer/Lab Cocoa Bean.</i></p>		
<b>Authorizing Signature (original signature):</b> 		<b>Appointing Signatory:</b> <i>Teresa Mosqueda</i> Councilmember

FILED  
 CITY OF SEATTLE  
 18 NOV 26 PM 2:58  
 CITY CLERK

\*Term begin and end date is fixed and tied to the position and not the appointment date.

# MONA SMITH



## SUMMARY

Attorney and community leader with strong legal, analytical and strategic abilities. Policy development and implementation. Effective communicator. Relationship builder. Resolution oriented. Organized and deadline driven.

## LEGAL EXPERIENCE

**MONA SMITH PLLC, SEATTLE, WASHINGTON**  
**Principal and Managing Attorney**

**2004 - Present**

- Lead teams in all facets of state and federal court complex civil and commercial litigation including analysis; strategy, research; pleading preparation, discovery, pretrial motions and briefs; negotiations, mediations, arbitrations and trial. Focus on business, commercial, intellectual property, employment, liens, insurance and real estate disputes. Provide litigation consulting and oversight to law firms.
- Manage entity formations, corporate governance, government compliance. Structure and prepare corporate articles, bylaws, operating agreements, partnership agreements, shareholder agreements, corporate resolutions, policies and other instruments to advance proper corporate governance. Counsel clients on best practices for business operations and compliance with statutory and regulatory law.
- Analyze and draft contracts, agreements and memoranda of understanding including service, consignment, product distribution and sales agreements, product and service warranties and licenses. Counsel clients on employment issues. Negotiate and resolve business disputes protecting client interests, intellectual property and proprietary information.
- Provide representation in corporate acquisitions, including multi-million-dollar asset and stock purchase and sales, analyzing corporate structure and governance and preparing purchase and sale, lending and security agreements, hold harmless and indemnification agreements.
- Review, analyze, negotiate and prepare real estate purchase and sale agreements and commercial leases. Draft real estate partnership agreements.
- Provide estate planning representation preparing trusts, wills, powers of attorney, health care directives and separate property agreements.

**LUCAS & LUCAS, P.S., ATTORNEYS AT LAW, BELLEVUE, WASHINGTON**  
**Senior Litigation Associate**

**1998 – 2004**

- Litigated civil and commercial cases in state and federal trial and appellate courts.

**PRESTON GATES & ELLIS, LLP, SEATTLE, WASHINGTON**  
**Contract Attorney**

**1998**

- Conducted discovery document review and analysis in intellectual property antitrust lawsuit.

**LAW OFFICES OF MONA SMITH, NORTHAMPTON, MASSACHUSETTS 1990 – 1997****Principal and Managing Attorney**

- Criminal misdemeanor and felony defense, Social Security disability, family law and civil and state and federal appellate litigation practice.

**WESTERN MASSACHUSETTS LEGAL SERVICES, HOLYOKE, MASSACHUSETTS 1985 – 1990****Supervising Attorney**

- Supervised Social Security Disability and Elder Law Units. Represented clients in administrative law proceedings and litigation in state and federal courts.

**NEIGHBORHOOD LEGAL SERVICES, LYNN, MASSACHUSETTS 1984 - 1985**

- Represented clients in administrative law proceedings and litigation in state and federal courts.

**EDUCATION**

**NORTHEASTERN UNIVERSITY SCHOOL OF LAW**, Juris Doctor, 1984

**UNIVERSITY OF MASSACHUSETTS**, Bachelor of Science, Community and Public Service, 1981

**BAR AND COURT ADMISSIONS**

**STATE OF WASHINGTON**, United States District Courts – Western and Eastern Districts

**STATE OF CALIFORNIA**, United States District Courts – Northern, Central and Southern Districts

**COMMONWEALTH OF MASSACHUSETTS**, United States District Court and First Circuit Court of Appeals

**COMMUNITY & CIVIC LEADERSHIP / CERTIFICATIONS / AWARDS**

- CITY OF SEATTLE, Commissioner, Labor Standards Advisory Commission, 2016-Present
- GAY AND LESBIAN VICTORY FUND, Victory Campaign Board, 2013- Victory Campaign Board  
National Victory Campaign Board Co-Chair, 2015 – 2016
- GREATER SEATTLE BUSINESS ASSOCIATION (GSBA), 2004- Present  
Business Leader of the Year Award, 2015  
Public Policy Council, 2010 - Present  
Board of Directors, 2004 – 2014  
Public Affairs Chair, 2010 – 2014  
Public Policy Newsletter Editor, 2011 – 2014  
Board President, 2009 – 2010  
Public Policy Task Force, 2004 - Present
- WASHINGTON UNITED FOR MARRIAGE  
Coordinating Committee Member, 2012  
Campaign Voter Signature Verification Lead, 2012
- WASHINGTON FAMILIES STANDING TOGETHER, Campaign Voter Signature Verification Lead, 2009
- WASHINGTON WORKING GROUP FOR MARRIAGE EQUALITY, 2005-2007
- KING COUNTY WASHINGTON WOMEN LAWYERS, Treasurer and Board of Directors, 2004 – 2008
- TOWN OF GREENFIELD, MASSACHUSETTS, Cable Television Franchise Commissioner, 1993-1996
- MASSACHUSETTS LESBIAN & GAY BAR ASSOCIATION, Board of Directors, 1990 – 1996
- COMMONWEALTH OF MASSACHUSETTS, Disability Advisory Commission, 1986 – 1990

# Labor Standards Advisory Commission

15 Members: Pursuant to *Ord. 124643*, all members subject to City Council confirmation, 2-year terms:

- 7 City Council-appointed
- 7 Mayor-appointed
- 1 Other Appointing Authority-appointed (specify): Commission-appointed

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
	F	2	1.	Commissioner	Elizabeth Ford	5/1/17	4/30/19	1	Mayor
2	M	NA	2.	Commissioner	Anthony Burnett	5/1/18	4/30/20	2	Mayor
6	F	6	3.	Commissioner	Anna Boone	5/1/17	4/30/19	2	Mayor
6	F	2	4.	Commissioner	Nicole Grant	5/1/18	4/30/20	2	Mayor
1	M	7	5.	Commissioner	I-Miun Liu	5/1/17	4/30/19	2	Mayor
6	M	2	6.	Commissioner	Andrew Beane	5/1/18	4/30/20	1	Mayor
	F	NA	7.	Commissioner	Betsy McFeely	5/1/17	4/30/19	1	Mayor
	U	NA	8.	Commissioner	Artie Nosrati	5/1/18	4/30/20	1	City Council
3	F	NA	9.	Commissioner	Cariño Barragán	5/1/17	4/30/19	1	City Council
	F	NA	10.	Commissioner	Samantha Grad	5/1/18	4/30/20	1	City Council
6	F	NA	11.	Commissioner	Kellis Borek	5/1/17	4/30/19	2	City Council
6	F	2	12.	Commissioner	Mona Smith	5/1/18	4/30/20	1	City Council
6	F	NA	13.	Commissioner	Rebecca Smith	5/1/17	4/30/19	2	City Council
5	F	1	14.	Commissioner	Alia Abboud	5/1/18	4/30/20	1	City Council
1	F	2	15.	Commissioner	Janet Chung	5/1/17	4/30/19	1	Commission

### SELF-IDENTIFIED DIVERSITY CHART

	(1)		(2)		(3)		(4)		(5)		(6)		(7)		(8)		(9)	
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial					
Mayor	3	4			1	1				3								
Council		6		1					1	3								
Other		1			1													
<b>Total</b>	<b>3</b>	<b>11</b>		<b>1</b>	<b>2</b>	<b>1</b>	<b>1</b>		<b>1</b>	<b>6</b>								

### Key:

- \*D List the corresponding *Diversity Chart* number (1 through 9)
- \*\*G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
- RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*