

SUMMARY and FISCAL NOTE*

Department:	Dept. Contact/Phone:	CBO Contact/Phone:
City Budget Office	Ben Noble/4-8160	Adam Schaefer/4-8358

** Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

1. BILL SUMMARY

Legislation Title: AN ORDINANCE amending Ordinance 126000, which adopted the 2020 Budget; changing appropriations to the Executive Department's Office of Housing, the Executive Department's Office of Economic Development, and budget control levels, and from various funds in the Budget, for the purpose of providing financial assistance to small businesses; and ratifying and confirming certain prior acts.

Summary and background of the Legislation: This legislation amends the 2020 Adopted Budget by transferring appropriations from the Executive Department's Office of Housing (OH) to the Executive Department's Office of Economic Development. These funds will be used to support vulnerable small businesses in Seattle that are facing financial uncertainty due to the response to COVID-19. This funding is available through 2018 and 2019 underspend of Community Block Development Grant funds in OH. All projects will move forward as planned and on time, as OH will use other revenue sources to fill these gaps. Service levels will not be impacted.

2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project? ___ Yes **X** No

3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation amend the Adopted Budget? **X** Yes ___ No

	General Fund \$		Other \$	
	2020	2021	2020	2021
Appropriation change (\$):	\$968,718		\$(968,718)	
	Revenue to General Fund		Revenue to Other Funds	
	2020	2021	2020	2021
Estimated revenue change (\$):				
	No. of Positions		Total FTE Change	
	2020	2021	2020	2021
Positions affected:				

Does the legislation have other financial impacts to the City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?

No.

Is there financial cost or other impacts of *not* implementing the legislation?

This legislation is designed to support small businesses during a time of economic uncertainty. Without this legislation these businesses would not receive expanded support.

3.a. Appropriations

X This legislation adds, changes, or deletes appropriations.

Fund Name and number	Dept	Budget Control Level Name/##	2020 Appropriation Change	2021 Estimated Appropriation Change
Low-Income Housing Fund (16400)	Executive (OH)	Multifamily Housing (BO-HU-3000)	(\$968,718)	\$0
General Fund (00100)	Executive (OED)	Business Services (BO-ED-X1D00)	\$968,718	\$0
TOTAL			\$0	\$0

**See budget book to obtain the appropriate Budget Control Level for your department.*

Is this change one-time or ongoing?

One time.

3.b. Revenues/Reimbursements

 This legislation adds, changes, or deletes revenues or reimbursements.

3.c. Positions

 This legislation adds, changes, or deletes positions.

4. OTHER IMPLICATIONS

a. Does this legislation affect any departments besides the originating department?

This legislation impacts the budgets of the Executive Department's Office of Housing and Executive Department's Office of Economic Development.

b. Is a public hearing required for this legislation?

No.

- c. Does this legislation require landlords or sellers of real property to provide information regarding the property to a buyer or tenant?**

No.

- d. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**

No.

- e. Does this legislation affect a piece of property?**

No.

- f. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?**

This legislation will prioritize funding for low-income owned small businesses located in high displacement risk neighborhoods who already face cost pressures and lack access to capital. These business owners are often people of color. As well OED staff will prioritize outreach and engagement to POC owned businesses so that, those most vulnerable and historically disadvantaged will be prioritized to receive support at this difficult time.

Documents, FAQs, program applications materials and other information related to services supportive of businesses dealing with the impacts of COVID-19 will be translated into the most common languages spoken in Seattle. OED staff will continue to use the Language Line real-time phone/online translation resource as needed.

- g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s).**

This legislation increases funding to an existing financing program, benefitting low-income owned microenterprises to help support short-term business stabilization. The recent COVID-19 pandemic has exacerbated the challenges faced by these small businesses and necessitates an expansion of the program to serve an urgent need. OED currently anticipates that awards of *up to* \$10,000 will be granted per eligible business, creating at a minimum 150 businesses served.

List attachments/exhibits below: