

SUMMARY and FISCAL NOTE*

Department:	Dept. Contact/Phone:	CBO Contact/Phone:
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** Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

1. BILL SUMMARY

Legislation Title: AN ORDINANCE relating to civil service commissions; amending election procedures for the employee-elected members of the Civil Service Commission and Public Safety Civil Service Commission; making temporary provisions for the 2020 elections; amending Sections 4.04.250 and 4.08.040 of the Seattle Municipal Code; and ratifying and confirming certain prior acts.

Summary and background of the Legislation: The Civil Service Commission and Public Safety Civil Service Commission are three-member commissions, and each of them has one member elected by eligible employees. The provisions establishing those commissions, codified as Sections 4.04.250 and 4.08.040 of the Seattle Municipal Code, were written in 1978, before elections could be administered electronically and before Seattle elections rules were amended to apply only to candidates for Mayor, City Council, and City Attorney positions.

This legislation would allow the City Clerk to modernize the election process by rule and eliminate outdated language regarding election processes. Given the proximity of this legislation to the 2020 elections, a temporary, uncodified section addresses those elections in alignment with the code amendments. The legislation also has contingent language to cover that the Public Safety Civil Service Commission is, by Ordinance 125315, intended not to have any elected members in the future. The Code Reviser intends to reletter subsections as necessary after passage.

2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project? ___ Yes X No

Project Name:	Project I.D.:	Project Location:	Start Date:	End Date:	Total Project Cost Through 2023:

3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation amend the Adopted Budget? ___ Yes X No

Appropriation change (\$):	General Fund \$		Other \$	
	2019	2020	2019	2020

Estimated revenue change (\$):	Revenue to General Fund		Revenue to Other Funds	
	2019	2020	2019	2020
Positions affected:	No. of Positions		Total FTE Change	
	2019	2020	2019	2020

Does the legislation have other financial impacts to the City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?

Although the direct costs of administering the elections electronically may not be lower than those for conducting them entirely by mail, an electronic election would significantly reduce the amount of staff time required for managing incoming ballots and tallying votes. In the past this process has required the participation of 4 or more employees for the better part of a week.

Is there financial cost or other impacts of *not* implementing the legislation?

Electronic balloting for elections similar to these is becoming a widely accepted practice, and the Office of the City Clerk is committed to using the best tools available to offer relevant and accessible services.

4. OTHER IMPLICATIONS

- a. **Does this legislation affect any departments besides the originating department?** It affects the Civil Service Commission and Public Safety Civil Service Commission, but as the changes in this legislation allow only for a change in the Clerk process for administering their elections, it does not affect day-to-day operations outside the originating department.
- b. **Is a public hearing required for this legislation?** No.
- c. **Does this legislation require landlords or sellers of real property to provide information regarding the property to a buyer or tenant?** No.
- d. **Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?** No.
- e. **Does this legislation affect a piece of property?** No.
- f. **Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?** None.
- g. **If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program’s desired goal(s).** N/A.

List attachments/exhibits below: None.