



# CITY OF SEATTLE

## City Council

### Agenda

**Tuesday, May 23, 2023**

**2:00 PM**

**Council Chamber, City Hall  
600 4th Avenue  
Seattle, WA 98104**

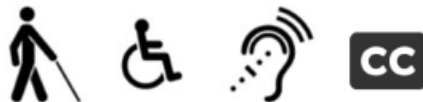
**Debora Juarez, Council President  
Lisa Herbold, Member  
Andrew J. Lewis, Member  
Tammy J. Morales, Member  
Teresa Mosqueda, Member  
Sara Nelson, Member  
Alex Pedersen, Member  
Kshama Sawant, Member  
Dan Strauss, Member**

**Chair Info: 206-684-8805; [Debora.Juarez@seattle.gov](mailto:Debora.Juarez@seattle.gov)**

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# CITY OF SEATTLE

## City Council Agenda

**May 23, 2023 - 2:00 PM**

### **Meeting Location:**

Council Chamber, City Hall, 600 4th Avenue, Seattle, WA 98104

### **Committee Website:**

<http://www.seattle.gov/council>

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Members of the public may register for remote or in-person Public Comment to address the Council. Details on how to provide Public Comment are listed below:

Remote Public Comment - Register online to speak during the Public Comment period at

<http://www.seattle.gov/council/committees/public-comment>. Online registration to speak will begin two hours before the meeting start time, and registration will end at the conclusion of the Public Comment period during the meeting. Speakers must be registered in order to be recognized by the Chair.

In-Person Public Comment - Register to speak on the Public Comment sign-up sheet located inside Council Chambers at least 15 minutes prior to the meeting start time. Registration will end at the conclusion of the Public Comment period during the meeting. Speakers must be registered in order to be recognized by the Chair.

Submit written comments to all Councilmembers at

[Council@seattle.gov](mailto:Council@seattle.gov)

### **A. CALL TO ORDER**

### **B. ROLL CALL**

### **C. PRESENTATIONS**

### **D. PUBLIC COMMENT**

*Members of the public may sign up to address the Council for up to 2 minutes on matters on this agenda; total time allotted to public comment at this meeting is 20 minutes.*

**E. ADOPTION OF INTRODUCTION AND REFERRAL CALENDAR:**

*Introduction and referral to Council committees of Council Bills (CB), Resolutions (Res), Appointments (Appt), and Clerk Files (CF) for committee recommendation.*

[IRC 394](#)

May 23, 2023

**Attachments:** [Introduction and Referral Calendar](#)

**F. APPROVAL OF THE AGENDA****G. APPROVAL OF CONSENT CALENDAR**

*The Consent Calendar consists of routine items. A Councilmember may request that an item be removed from the Consent Calendar and placed on the regular agenda.*

**Journal:**

1. [Min 427](#) May 16, 2023

**Attachments:** [Minutes](#)

**Bills:**

2. [CB 120579](#) AN ORDINANCE appropriating money to pay certain claims for the week of May 8, 2023 through May 12, 2023 and ordering the payment thereof; and ratifying and confirming certain prior acts.

**Appointments:****PUBLIC ASSETS AND HOMELESSNESS COMMITTEE:**

3. [Appt 02562](#) Reappointment of Wilford Hairston as member, Seattle Public Library Board of Trustees, for a term to April 1, 2028.

**The Committee recommends that City Council confirm the Appointment (Appt).**

**In Favor: 4 - Lewis, Mosqueda, Herbold, Morales**

**Opposed: None**

**Attachments:** [Appointment Packet](#)

4. [Appt 02563](#) Appointment of Eric Berlinberg as member, Seattle Center Advisory Commission, for a term to September 28, 2023.

**The Committee recommends that City Council confirm the Appointment (Appt).**

**In Favor: 4 - Lewis, Mosqueda, Herbold, Morales  
Opposed: None**

**Attachments:** [Appointment Packet](#)

5. [Appt 02564](#) Appointment of Stacey E. Hutchison as member, Seattle Center Advisory Commission, for a term to September 28, 2023.

**The Committee recommends that City Council confirm the Appointment (Appt).**

**In Favor: 4 - Lewis, Mosqueda, Herbold, Morales  
Opposed: None**

**Attachments:** [Appointment Packet](#)

6. [Appt 02565](#) Appointment of Lara Mae D. Chollette as member, Seattle Center Advisory Commission, for a term to September 28, 2024.

**The Committee recommends that City Council confirm the Appointment (Appt).**

**In Favor: 4 - Lewis, Mosqueda, Herbold, Morales  
Opposed: None**

**Attachments:** [Appointment Packet](#)

7. [Appt 02566](#) Appointment of Matthew Mead as member, Seattle Center Advisory Commission, for a term to September 28, 2024.

**The Committee recommends that City Council confirm the Appointment (Appt).**

**In Favor: 4 - Lewis, Mosqueda, Herbold, Morales  
Opposed: None**

**Attachments:** [Appointment Packet](#)



8. [Appt 02567](#) Appointment of Kamala Saxton as member, Seattle Center Advisory Commission, for a term to September 28, 2024.

**The Committee recommends that City Council confirm the Appointment (Appt).**

**In Favor: 4 - Lewis, Mosqueda, Herbold, Morales  
Opposed: None**

**Attachments:** [Appointment Packet](#)

9. [Appt 02568](#) Appointment of Joy R. Shigaki as member, Seattle Center Advisory Commission, for a term to September 28, 2025.

**The Committee recommends that City Council confirm the Appointment (Appt).**

**In Favor: 4 - Lewis, Mosqueda, Herbold, Morales  
Opposed: None**

**Attachments:** [Appointment Packet](#)

10. [Appt 02569](#) Reappointment of Mark F. Dederer as member, Seattle Center Advisory Commission, for a term to September 28, 2025.

**The Committee recommends that City Council confirm the Appointment (Appt).**

**In Favor: 4 - Lewis, Mosqueda, Herbold, Morales  
Opposed: None**

**Attachments:** [Appointment Packet](#)

11. [Appt 02570](#) Reappointment of Michael George as member, Seattle Center Advisory Commission, for a term to September 28, 2025.

**The Committee recommends that City Council confirm the Appointment (Appt).**

**In Favor: 4 - Lewis, Mosqueda, Herbold, Morales  
Opposed: None**

**Attachments:** [Appointment Packet](#)

12. [Appt 02571](#) Reappointment of Koichi Kobayashi as member, Seattle Center Advisory Commission, for a term to September 28, 2025.

**The Committee recommends that City Council confirm the Appointment (Appt).**

**In Favor: 4 - Lewis, Mosqueda, Herbold, Morales  
Opposed: None**

**Attachments:** [Appointment Packet](#)

13. [Appt 02572](#) Reappointment of Jana Lamon as member, Seattle Center Advisory Commission, for a term to September 28, 2025.

**The Committee recommends that City Council confirm the Appointment (Appt).**

**In Favor: 4 - Lewis, Mosqueda, Herbold, Morales  
Opposed: None**

**Attachments:** [Appointment Packet](#)

**TRANSPORTATION AND SEATTLE PUBLIC UTILITIES COMMITTEE:**

14. [Appt 02551](#) Appointment of Dan Gatchet as member, Seattle Freight Advisory Board, for a term to May 31, 2024.

**The Committee recommends that City Council confirm the Appointment (Appt).**

**In Favor: 4 - Pedersen, Herbold, Morales, Sawant  
Opposed: None**

**Attachments:** [Appointment Packet](#)

15. [Appt 02552](#) Appointment of Tyler Blackwell as member, Levy to Move Seattle Oversight Committee, for a term to December 31, 2026.

**The Committee recommends that City Council confirm the Appointment (Appt).**

**In Favor: 4 - Pedersen, Herbold, Morales, Sawant  
Opposed: None**

**Attachments:** [Appointment Packet](#)

16. [Appt 02553](#) Appointment of Clara Cantor as member, Levy to Move Seattle Oversight Committee, for a term to December 31, 2026.
- The Committee recommends that City Council confirm the Appointment (Appt).**  
**In Favor: 4 - Pedersen, Herbold, Morales, Sawant**  
**Opposed: None**
- Attachments:** [Appointment Packet](#)
17. [Appt 02554](#) Reappointment of Samuel Ferrara as member, Levy to Move Seattle Oversight Committee, for a term to December 31, 2026.
- The Committee recommends that City Council confirm the Appointment (Appt).**  
**In Favor: 4 - Pedersen, Herbold, Morales, Sawant**  
**Opposed: None**
- Attachments:** [Appointment Packet](#)
18. [Appt 02555](#) Reappointment of David L. Frantz as member, Seattle Pedestrian Advisory Board, for a term to March 31, 2025.
- The Committee recommends that City Council confirm the Appointment (Appt).**  
**In Favor: 4 - Pedersen, Herbold, Morales, Sawant**  
**Opposed: None**
- Attachments:** [Appointment Packet](#)
19. [Appt 02556](#) Reappointment of Chelsea Morrison as member, Seattle Pedestrian Advisory Board, for a term to March 31, 2025.
- The Committee recommends that City Council confirm the Appointment (Appt).**  
**In Favor: 4 - Pedersen, Herbold, Morales, Sawant**  
**Opposed: None**
- Attachments:** [Appointment Packet](#)

20. [Appt 02557](#) Reappointment of Natasha Riveron as member, Seattle Pedestrian Advisory Board, for a term to March 31, 2025.
- The Committee recommends that City Council confirm the Appointment (Appt).**  
**In Favor: 4 - Pedersen, Herbold, Morales, Sawant**  
**Opposed: None**

**Attachments:** [Appointment Packet](#)

21. [Appt 02558](#) Reappointment of Maria Sumner as member, Seattle Pedestrian Advisory Board, for a term to March 31, 2025.
- The Committee recommends that City Council confirm the Appointment (Appt).**  
**In Favor: 4 - Pedersen, Herbold, Morales, Sawant**  
**Opposed: None**

**Attachments:** [Appointment Packet](#)

22. [Appt 02559](#) Appointment of Alexander Bejaran Estevez as member, Levy to Move Seattle Oversight Committee, for a term to December 31, 2026.
- The Committee recommends that City Council confirm the Appointment (Appt).**  
**In Favor: 4 - Pedersen, Herbold, Morales, Sawant**  
**Opposed: None**

**Attachments:** [Appointment Packet](#)

23. [Appt 02560](#) Reappointment of Margaret McCauley as member, Seattle School Traffic Safety Committee, for a term to March 31, 2026.
- The Committee recommends that City Council confirm the Appointment (Appt).**  
**In Favor: 4 - Pedersen, Herbold, Morales, Sawant**  
**Opposed: None**

**Attachments:** [Appointment Packet](#)

## H. COMMITTEE REPORTS

*Discussion and vote on Council Bills (CB), Resolutions (Res),  
Appointments (Appt), and Clerk Files (CF).*

**CITY COUNCIL:**

1.     [CB 120578](#)     AN ORDINANCE relating to City employment, commonly referred to as the Second Quarter 2023 Employment Ordinance; returning positions to the civil service system; exempting positions from the civil service system; and amending Section 4.13.010 of the Seattle Municipal Code; all by a 2/3 vote of the City Council.

**Supporting Documents:**   [Summary and Fiscal Note](#)  
                                  [Central Staff Memo](#)

**LAND USE COMMITTEE:**

2.     [CB 120534](#)     AN ORDINANCE relating to tree protection; balancing the need for housing production and increasing tree protections; and amending Sections 23.44.020, 23.47A.016, 23.48.055, 23.76.004, 23.76.006, and Chapter 25.11 of the Seattle Municipal Code.

**The Committee recommends that City Council pass as amended the Council Bill (CB).**

**In Favor: 4 - Strauss, Morales, Mosqueda, Nelson**

**Opposed: 1 - Pedersen**

**Attachments:**   [Full Text: CB 120534 v3](#)  
                          [Att 1 - Tree Protection Requests and Additional Actions v1](#)

**Supporting Documents:**   [Summary and Fiscal Note](#)  
                                  [Summary Att 1 - Expanded Summary of Code Changes](#)

3.     [CB 120535](#)     AN ORDINANCE amending Ordinance 126725, which adopted the 2023 Budget; changing appropriations for various departments and budget control levels, and from various funds; and creating positions; all by a 3/4 vote of the City Council.

**The Committee recommends that City Council pass as amended the Council Bill (CB).**

**In Favor: 5 - Strauss, Morales, Mosqueda, Nelson, Pedersen**

**Opposed: None**

**Supporting**  
**Documents:**   [Summary and Fiscal Note](#)

**FINANCE AND HOUSING COMMITTEE:**

4.     [CB 120572](#)     AN ORDINANCE amending Ordinance 126490, which adopted the 2022 Budget, including the 2022-2027 Capital Improvement Program (CIP); changing appropriations to various departments and budget control levels, and from various funds in the Budget; and ratifying and confirming certain prior acts; all by a 3/4 vote of the City Council.

**The Committee recommends that City Council pass the Council Bill (CB).**

**In Favor: 3 - Mosqueda, Herbold, Pedersen**

**Opposed: None**

**Supporting**  
**Documents:**   [Summary and Fiscal Note](#)  
                  [Summary Att A – 2022 Budget Exceptions](#)  
                  [Ordinance Summary Detail Table](#)

5.     [CB 120573](#)     AN ORDINANCE amending Ordinance 126725, which adopted the 2023 Budget, including the 2023-2028 Capital Improvement Program (CIP); changing appropriations to various departments and budget control levels, and from various funds in the Budget; and ratifying and confirming certain prior acts; all by a 3/4 vote of the City Council.

**The Committee recommends that City Council pass the Council Bill (CB).**

**In Favor: 3 - Mosqueda, Herbold, Pedersen**

**Opposed: None**

**Supporting**

**Documents:** [Summary and Fiscal Note](#)

[Summary Att A – 2022 Carry Forward Ordinance](#)

[Summary Detail Table](#)

**NEIGHBORHOODS, EDUCATION, CIVIL RIGHTS, AND CULTURE COMMITTEE**

6.     [CB 120563](#)     AN ORDINANCE relating to historic preservation; imposing controls upon Madison Middle School, a landmark designated by the Landmarks Preservation Board under Chapter 25.12 of the Seattle Municipal Code, and adding it to the Table of Historical Landmarks contained in Chapter 25.32 of the Seattle Municipal Code.

**The Committee recommends that City Council pass the Council Bill (CB).**

**In Favor: 5 - Morales, Sawant, Lewis, Nelson, Strauss**

**Opposed: None**

**Supporting**

**Documents:** [Summary and Fiscal Note](#)

[Summary Ex A - Vicinity Map of Madison MS](#)

7.     [CB 120564](#)     AN ORDINANCE relating to historic preservation; imposing controls upon Magnolia Elementary School, a landmark designated by the Landmarks Preservation Board under Chapter 25.12 of the Seattle Municipal Code, and adding it to the Table of Historical Landmarks contained in Chapter 25.32 of the Seattle Municipal Code.

**The Committee recommends that City Council pass the Council Bill (CB).**

**In Favor: 5 - Morales, Sawant, Lewis, Nelson, Strauss**

**Opposed: None**

**Supporting**

**Documents:** [Summary and Fiscal Note](#)

[Summary Ex A - Vicinity Map of Magnolia ES](#)

8.     [CB 120565](#)     AN ORDINANCE relating to historic preservation; imposing controls upon Daniel Bagley Elementary School, a landmark designated by the Landmarks Preservation Board under Chapter 25.12 of the Seattle Municipal Code, and adding it to the Table of Historical Landmarks contained in Chapter 25.32 of the Seattle Municipal Code.

**The Committee recommends that City Council pass the Council Bill (CB).**

**In Favor: 5 - Morales, Sawant, Lewis, Nelson, Strauss**

**Opposed: None**

**Supporting**

**Documents:** [Summary and Fiscal Note](#)

[Summary Ex A - Vicinity Map of Daniel Bagley ES](#)



9.     [CB 120566](#)     AN ORDINANCE relating to historic preservation; imposing controls upon West Seattle High School, a landmark designated by the Landmarks Preservation Board under Chapter 25.12 of the Seattle Municipal Code, and adding it to the Table of Historical Landmarks contained in Chapter 25.32 of the Seattle Municipal Code.

**The Committee recommends that City Council pass the Council Bill (CB).**

**In Favor: 5 - Morales, Sawant, Lewis, Nelson, Strauss**

**Opposed: None**

**Attachments:**   [Att A - West Seattle High School Site Plan](#)

**Supporting**

**Documents:**   [Summary and Fiscal Note](#)  
                      [Summary Ex A - Vicinity Map West Seattle HS](#)

**TRANSPORTATION AND SEATTLE PUBLIC UTILITIES COMMITTEE:**

10.    [CB 120557](#)    AN ORDINANCE relating to the Department of Transportation's Hazard Mitigation Program; authorizing the Director of the Department of Transportation to acquire, accept, and record, on behalf of The City of Seattle, a Catchment Wall Easement from Paul Tan and Ly Ngoc Tan, a married couple, located in a portion of Lot 7, Block 35, Rainier Beach, and a Catchment Wall Easement from Gracie Lee Young, located in a portion of Lot 8, Block 35, Rainier Beach; for the purpose of extending the protection of the adjacent roadway of superficial surface erosion of the adjacent slopes along a portion of Rainier Avenue South; placing the real property rights under the jurisdiction of the Seattle Department of Transportation; and ratifying and confirming certain prior acts.

**The Committee recommends that City Council pass the Council Bill (CB).**

**In Favor: 4 - Pedersen, Herbold, Morales, Sawant**

**Opposed: None**

**Attachments:**    [Att 1 - Catchment Wall Easement \(Tan\)](#)  
                              [Att 2 - Catchment Wall Easement \(Young\)](#)

**Supporting**

**Documents:**    [Summary and Fiscal Note](#)  
                              [Summary Ex 1 - Vicinity Map](#)

11. [CB 120574](#) AN ORDINANCE relating to Seattle Public Utilities; declaring certain real property rights at the Foy Pump Station property (500 NE 145th St) as being surplus to the City's municipal utility needs; authorizing the sale of 451 square feet of King County Parcel 756870-0780 and 460 square feet of King County Parcel 756870-0775, and granting 1,201 square feet and 453 square feet on the same respective parcels for 3-year term temporary construction easements to the City of Shoreline for the purposes of the 145th Street and I-5 Interchange Project; directing the proceeds therefrom to Seattle Public Utilities' Water Fund; and ratifying and confirming certain prior acts.

**The Committee recommends that City Council pass the Council Bill (CB).**

**In Favor: 4 - Pedersen, Strauss, Herbold, Morales**

**Opposed: None**

**Absent(NV): 1 - Sawant**

**Attachments:** [Att 1 - Legal Description of Fee Acquisitions](#)  
[Att 2 - Legal Description of Temporary Easements](#)

**Supporting Documents:** [Summary and Fiscal Note](#)  
[Summary Ex 1 - Vicinity Map](#)

#### **I. ITEMS REMOVED FROM CONSENT CALENDAR**

#### **J. ADOPTION OF OTHER RESOLUTIONS**

#### **K. OTHER BUSINESS**

Seattle City Council call and notice of the Seattle Social Housing Developer Board meeting to be held on Tuesday, May 23, 2023, at 5:30 p.m., at Seattle City Hall, Room 370

#### **L. ADJOURNMENT**



## Legislation Text

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**File #:** IRC 394, **Version:** 1

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May 23, 2023



## Introduction and Referral Calendar

List of proposed Council Bills (CB), Resolutions (Res), Appointments (Appt) and Clerk Files (CF) to be introduced and referred to a City Council committee

Record No.	Title	Committee Referral
<b><u>By: Mosqueda</u></b>		
1. <a href="#">CB 120579</a>	AN ORDINANCE appropriating money to pay certain claims for the week of May 8, 2023 through May 12, 2023 and ordering the payment thereof; and ratifying and confirming certain prior acts.	City Council
<b><u>By: Strauss</u></b>		
2. <a href="#">CB 120581</a>	AN ORDINANCE relating to Design Review for affordable housing; adopting temporary regulations to exempt housing projects that meet Mandatory Housing Affordability requirements using on-site performance units from Design Review, and allowing permit applicants for all housing subject to Full Design Review the option of complying with Design Review pursuant to Administrative Design review; amending Section 23.41.004 of the Seattle Municipal Code; and adopting a work plan.	Land Use Committee
<b><u>By: Strauss</u></b>		
3. <a href="#">CB 120582</a>	AN ORDINANCE relating to land use and zoning; removing regulatory barriers and simplifying and increasing permitting predictability for equitable development projects by modifying requirements for small institutions in residential zones; and amending Sections 23.44.006, 23.44.022, 23.45.570, 23.54.015, and 23.84A.018 of the Seattle Municipal Code.	Land Use Committee
<b><u>By: Strauss</u></b>		
4. <a href="#">Appt 02574</a>	Appointment of Denise Perez Lally as member, Equitable Development Initiative Advisory Board, for a term to February 28, 2025.	Land Use Committee
<b><u>By: Strauss</u></b>		
5. <a href="#">Appt 02575</a>	Reappointment of Evelyn Thomas Allen as member, Equitable Development Initiative Advisory Board, for a term to February 28, 2026.	Land Use Committee

**By: Herbold**

6. [CB 120580](#)

AN ORDINANCE relating to app-based worker labor standards; establishing labor standards on deactivation protections for app-based workers working in Seattle; amending Section 3.02.125 of the Seattle Municipal Code; and adding a new Chapter 8.40 to the Seattle Municipal Code.

Public Safety and  
Human Services  
Committee



## Legislation Text

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**File #:** Min 427, **Version:** 1

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May 16, 2023

# SEATTLE CITY COUNCIL

600 Fourth Ave. 2nd Floor  
Seattle, WA 98104



## Journal of the Proceedings of the Seattle City Council

Tuesday, May 16, 2023

2:00 PM

Council Chamber, City Hall

600 4th Avenue

Seattle, WA 98104

### City Council

*Debora Juarez, Council President*

*Lisa Herbold, Member*

*Andrew J. Lewis, Member*

*Tammy J. Morales, Member*

*Teresa Mosqueda, Member*

*Sara Nelson, Member*

*Alex Pedersen, Member*

*Kshama Sawant, Member*

*Dan Strauss, Member*

Chair Info: 206-684-8805; [Debora.Juarez@seattle.gov](mailto:Debora.Juarez@seattle.gov)



**A. CALL TO ORDER**

The City Council of The City of Seattle met in the Council Chamber in Seattle, Washington, on May 16, 2023, pursuant to the provisions of the City Charter. The meeting was called to order at 2:01 p.m., with Council President Juarez presiding.

**B. ROLL CALL**

**Present:** 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

**C. PRESENTATIONS**

There were none.

**D. PUBLIC COMMENT**

The following individuals addressed the Council:

Alex Tsimmerman  
Howard Gale

**E. ADOPTION OF INTRODUCTION AND REFERRAL CALENDAR:**

[IRC 393](#)      **May 16, 2023**

**Motion was made, duly seconded and carried, to adopt the Introduction & Referral Calendar (IRC) by the following vote:**

**In Favor:** 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

**Opposed:** None

**F. APPROVAL OF THE AGENDA**

Motion was made, duly seconded and carried, to adopt the proposed Agenda.

**G. APPROVAL OF CONSENT CALENDAR**

Motion was made, duly seconded and carried, to adopt the Consent Calendar.

**Journal:**

1. [Min 428](#) **May 9, 2023**

**The item was adopted on the Consent Calendar by the following vote, and the President signed the Minutes:**

**In Favor:** 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

**Opposed:** None

**Bills:**

2. [CB 120575](#) **AN ORDINANCE appropriating money to pay certain claims for the week of May 01, 2023 through May 05, 2023 and ordering the payment thereof; and ratifying and confirming certain prior acts.**

**The item was passed on the Consent Calendar by the following vote, and the President signed the Council Bill (CB):**

**In Favor:** 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

**Opposed:** None

**Appointments:**

**PUBLIC SAFETY AND HUMAN SERVICES COMMITTEE:**

3. [Appt 02509](#) **Appointment of Anthony Gaedcke as member, Community Police Commission, for a term to December 31, 2025.**

**The Committee recommends that City Council confirm the Appointment (Appt).**

**In Favor:** 4 - Herbold, Lewis, Nelson, Pedersen

**Opposed:** None

**The item was confirmed on the Consent Calendar by the following vote:**

**In Favor:** 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

**Opposed:** None

**H. COMMITTEE REPORTS****ECONOMIC DEVELOPMENT, TECHNOLOGY, AND CITY LIGHT COMMITTEE:**

1.     [CB 120556](#)    **AN ORDINANCE** relating to the City Light Department; authorizing the transfer of certain funds in the Light Fund into the Rate Stabilization Account in 2023; and superseding certain provisions of subsection 21.49.086.E of the Seattle Municipal Code.

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 5 - Nelson, Juarez, Herbold, Sawant, Strauss

Opposed: None

The Council Bill (CB) was passed by the following vote, and the President signed the Bill:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

**PUBLIC SAFETY AND HUMAN SERVICES COMMITTEE:**

2.     [CB 120560](#)    **AN ORDINANCE** relating to appropriations for the Human Services Department; amending Ordinance 126725, which adopted the 2023 Budget; lifting a proviso; and ratifying and confirming certain prior acts.

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 4 - Herbold, Lewis, Nelson, Pedersen

Opposed: None

The Council Bill (CB) was passed by the following vote, and the President signed the Bill:

In Favor: 9 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Sawant, Strauss

Opposed: None

**GOVERNANCE, NATIVE COMMUNITIES, AND TRIBAL GOVERNMENTS COMMITTEE:**

3. [Res 32092](#) **A RESOLUTION establishing the City's support for a new Memorial Stadium at Seattle Center to be developed through a public-private partnership between The City of Seattle, Seattle Public Schools, and a private partner.**

**The Committee recommends that City Council adopt the Resolution (Res).**

**In Favor: 3 - Juarez, Pedersen, Strauss**

**Opposed: 1 - Sawant**

**The Resolution (Res) was adopted by the following vote, and the President signed the Resolution (Res):**

**In Favor: 8 - Juarez, Herbold, Lewis, Morales, Mosqueda, Nelson, Pedersen, Strauss**

**Opposed: 1 - Sawant**

#### **I. ITEMS REMOVED FROM CONSENT CALENDAR**

There were none.

#### **J. ADOPTION OF OTHER RESOLUTIONS**

There were none.

#### **K. OTHER BUSINESS**

Motion was made, duly seconded and carried, to excuse Council President Juarez from the May 23 and 30, 2023 City Council meetings.

Motion was made, duly seconded and carried, to excuse Councilmember Sawant from the May 23, 2023 City Council meeting.

Motion was made, duly seconded and carried, to excuse Councilmember Mosqueda from the June 27, 2023 City Council meeting.

#### **L. ADJOURNMENT**

There being no further business to come before the Council, the meeting was adjourned at 2:39 p.m.

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Linda Barron, Deputy City Clerk

Signed by me in Open Session, upon approval of the Council, on May 23, 2023.

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Lisa Herbold, Council President Pro Tem of the City Council

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Anne Frantilla, Interim City Clerk



## Legislation Text

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**File #:** CB 120579, **Version:** 1

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### CITY OF SEATTLE

### ORDINANCE \_\_\_\_\_

### COUNCIL BILL \_\_\_\_\_

AN ORDINANCE appropriating money to pay certain claims for the week of May 8, 2023 through May 12, 2023 and ordering the payment thereof; and ratifying and confirming certain prior acts.

**BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. Payment of the sum of \$18,172,038.99 on PeopleSoft 9.2 mechanical warrants numbered 4100685058 - 4100686734 plus manual or cancellation issues for claims, e-payables of \$50,944.56 on PeopleSoft 9.2 9100013347 - 9100013370, and electronic financial transactions (EFT) in the amount of \$57,974,142.61 are presented to the City Council under RCW 42.24.180 and approved consistent with remaining appropriations in the current Budget as amended.

Section 2. Payment of the sum of \$55,661,438.68 on City General Salary Fund mechanical warrants numbered 51382525 - 51383190 plus manual warrants, agencies warrants, and direct deposits numbered 200001 - 202893 representing Gross Payrolls for payroll ending date May 9, 2023, as detailed in the Payroll Summary Report for claims against the City that were reported to the City Council May 18, 2023, is approved consistent with remaining appropriations in the current budget as amended.

Section 3. RCW 35.32A.090(1) states, “There shall be no orders, authorizations, allowances, contracts or payments made or attempted to be made in excess of the expenditure allowances authorized in the final budget as adopted or modified as provided in this chapter, and any such attempted excess expenditure shall be void and shall never be the foundation of a claim against the city.”

Section 4. Any act consistent with the authority of this ordinance taken prior to its effective date is

ratified and confirmed.

Section 5. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the 23th day of May, 2023, and signed by me in open session in authentication of its passage this 23th day of May, 2023.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Approved /    returned unsigned /    vetoed this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Bruce A. Harrell, Mayor

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Anne Frantilla, Interim City Clerk

(Seal)



## Legislation Text

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**File #:** Appt 02562, **Version:** 1

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Reappointment of Wilford Hairston as member, Seattle Public Library Board of Trustees, for a term to April 1, 2028.

The Appointment Packet is provided as an attachment.





## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Dr. W. Tali Hairston PhD</i>		
<b>Board/Commission Name:</b> <i>The Seattle Public Library Board of Trustees</i>		<b>Position Title:</b> <i>Trustee</i>
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		<b>Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	<b>Date Appointed:</b> <i>3/2/2023</i>	<b>Term of Position: *</b> <i>4/2/2023</i> <b>to</b> <i>4/1/2028</i>
<b>Residential Neighborhood:</b> <i>Rainier Beach – Rainier Valley</i>	<b>Zip Code:</b> <i>98178</i>	<b>Contact Phone No.:</b> <div style="background-color: black; width: 100px; height: 1.2em;"></div>
<b>Background:</b> <i>Dr. Wilford (Tali) Hairston was appointed to the Library Board by Mayor Jenny Durkan in February 2020. Dr. Hairston is a lifelong Seattle resident and Seattle Public School graduate. He is Principal Consultant at Equitable Development LLC where he leads research, development, and facilitation of community and corporate initiatives, and conducts educational research. Currently, Dr. Hairston leads the Seattle Presbytery's Lilly Endowment initiative, a project he designed to prepare congregations to learn to adapt to social and cultural challenges and opportunities. He enjoys the work of integrating equity and inclusion into performance-based outcomes and community engagement practices. With 17 years of experience within higher education, Dr. Hairston is an able communicator, researcher, speaker, trainer, consultant, and facilitator. Through his work in global development, Dr. Hairston learned a sociocultural approach to forming inclusive learning communities. He previously served on the Priority Hire Advisory Committee and Our Best Black Male Achievement Initiative.</i>		
<b>Authorizing Signature (original signature):</b>  <b>Date:</b> <i>3/2/2023</i>	<b>Appointing Signatory:</b> <i>Bruce A. Harrell</i> <i>Mayor of Seattle</i>	

\*Term begin and end date is fixed and tied to the position and not appointment date.



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## Dr. W. Tali Hairston PhD

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### **Principal Consultant, Equitable Development LLC**

Dr. Tali Hairston leads research, development, and facilitation of community and corporate initiatives, and conducts educational research. Father of four amazing young adults, and husband to Crystal, Tali has 25+ years of significant experience leading equity-centered organizational culture change, public policy, and designing equity-inclusive frameworks. Born in Seattle's Rainier Valley, the vibrant diversity but often unfair treatment of the African American community, refugees, immigrants, and the poor, centered his focus on justice and education at an early age. Beginning as a youth outreach worker Hairston learned from teachers and counselors, youth involved in gangs and the criminal legal system, and families attempting to manage homelessness, poverty, and underemployment.

Currently, Dr. Hairston leads the Seattle Presbytery's Lilly Endowment initiative, a project he designed to prepare congregations to learn to adapt to the social and cultural challenges and opportunities. As a researcher, Hairston is the recipient of three National Science Foundation grants in university physics and equity, where he has co-authored several articles. His doctoral studies deepened his capacity to design inclusive learning and working environments where he developed a sociocultural-situated approach.

After 17 years in higher education, where he was the founding director of the only university-based reconciliation and community development center, he found his passion for assisting business, community, faith, and thought leaders in social and organizational change. Since that time, his profile includes over \$300 million in community investments and projects in both the public and private sector.

Known for his wisdom and insightfulness, Hairston's career has involved multiple engagements in eight countries. This included supporting the development of a township school in South Africa, co-designing and facilitating a trauma-informed restorative practices collaboration in Jamaica, and similar projects in Vietnam, Cambodia, and Colombia.

Hairston speaks, trains, and teaches weekly to businesses, non-profits, churches, and schools. Valued for his lived experiences and intriguing perspective, he takes each opportunity to make an impact with humility.

# Dr. W. Tali Hairston PhD



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## Education

University of Washington, Seattle, WA	History	B.A., 1995
Fuller Seminary, Pasadena, CA	Global Leadership and Development	MAGL 2012
Seattle Pacific University, Seattle, WA	Inclusive Physics Learning Environments (Diss)	PhD (2022)

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## Professional Experience

### Project researcher - Consultant – Facilitator on the following projects:

- Racism as a Public Health Crisis Initiative – community facilitation and allocation of \$25 million, King County (2022-23).
- Teen and Senior Intergenerational Center community engagement plan and project development, City of Tukwila (2021-22).
- National Science Foundation physics education research multi-grant awardee for equity and education. Working with multiple universities on physics and equity research (2016-24).
- Develop statewide framework for African American Studies, Office of Superintendent and Public Instruction (2022-23).
- Formation of Free Methodist USA diversity and equity framework for Board of Bishops (2020-21)
- Facilitate the development of recommendations to State Legislature on African American Studies, Office of Superintendent & Public Instruction (2020).
- Equitable Philanthropy Project – United Way King County Black Community Building Collective (2020-22)
- Workforce Development Council Strategic Recommendations Team – COVID recovery (2020)
- Workforce Diversity - Priority Hire Advisory Council (2018-22).
- Anti-racism Facilitation – Evergreen High School & Lynnwood Elementary (2020-21).
- Safe and Thriving Youth and Adult Co-Design and RFQ, Human Services Division, City of Seattle (2018-19).
- King County’s Puget Sound Taxpayers Accountability Account. Development and implementation of the community engagement process for \$311 million-dollar education initiative (2019-20).
- King County’s Puget Sound Taxpayers Accountability Account. Assessing educational needs and strategies (2018-19).
- Co-chair of the Black Male Achievement Initiative, Department of Education and Early Learning, City of Seattle (2017-19).
- Annual facilitator/speaker for Faith Leaders Collaborative on Justice and Peace-Building – Colombia (2012-22).
- Director of Community Development, Reconciliation and Leadership Center at Seattle Pacific University (2001-18).

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## Academic Presentations & Publications

- “The Journey Ahead: Relearning & Unlearning” (keynote address) - Seattle Pacific University’s School of Education Diversity Conference (March 2022).
- “Leading in Divided Times” (workshop) – Washington State Community and Technical Colleges (December 2020).
- “Resolving your Story: Identity, Belonging, & Trust” – Wheaton College (January 2020).

- “Social Wellness: Building Community in the Workplace” – President’s Symposium, Highline College (November 2019).

Robertson, A.D., & Hairston, W.T. (2022) Observing whiteness in introductory physics: A case study. *Physical Review Physics Education Research*, 18(1), 010119.  
<https://link.aps.org/doi/10.1103/PhysRevPhysEducRes.18.010119>. National Science Foundation Grant No. 1760761.

Scherr, R., McKagan, S.B., Hairston, W.T. (2020, July 22-23). Centering and marginalization in introductory university physics courses. Conference paper presented at Physics Education Research Conference 2020, virtual conference. <https://doi.org/10.1119/perc.2020.pr.Scherr>. National Science Foundation Grant No. 1760761.

Robertson, A., Hairston, W., & Scherr, R. (2018, August 1-2). Belonging, success, access, and disruption: Physics faculty goals for inclusive learning environments. Conference paper presented at Physics Education Research Conference 2018, Washington, DC. <https://doi.org/10.1119/perc.2018.pr.Robertson>. National Science Foundation Grant No. -1611318.

### Volunteer Activities and Honors

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- Awarded Lilly Endowment Grant for Transformational Learning Congregations and Communities (2021 – 2025)
- Seattle Public Library Board of Trustees (2020 – 2022)
- Leadership Tomorrow Board of Trustees (2021-2022)
- Franklin High School Public Service Academy “Spirit of Rev. Dr. Martin Luther King Jr. Service AWARD (January 2017)
- Jurisprudence Champion Award – Section on Public Law and Administration (2016) – for contributions to the practice of public law and administration.

# Seattle Public Library Board of Trustees

5 Members: Pursuant to RCW 27.12, City Charter Article XII, all members subject to City Council confirmation, 5-year terms:

- # City Council-appointed
- 5 Mayor-appointed
- # Other Appointing Authority-appointed (specify):

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
3	F	6	1.	Trustee	Carmen Bendixen	4/2/2020	4/1/2025	1	Mayor
6	M	7	2.	Trustee	Jay Reich	4/2/2019	4/1/2024	2	Mayor
2	M	2	3.	Trustee	Dr. W. Tali Hairston PhD	4/2/2023	4/1/2028	2	Mayor
9	F	7	4.	Trustee	Yazmin Mehdi	4/2/2022	4/1/2027	1	Mayor
1	M	2	5.	Trustee	Ron Chew	4/2/2021	4/1/2026	2	Mayor

## SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	3	2			1	1	1			1			1
Council													
Other													
Total													

## Key:

\*D List the corresponding *Diversity Chart* number (1 through 9)

\*\*G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown

RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 02563, **Version:** 1

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Appointment of Eric Berlinberg as member, Seattle Center Advisory Commission, for a term to September 28, 2023.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Eric Berlinberg</i>		
<b>Board/Commission Name:</b> <i>Seattle Center Advisory Commission</i>		<b>Position Title:</b> <i>Member</i>
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>		<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:		<b>Term of Position: *</b> 9/29/2020 to 9/28/2023  <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> <i>Eastlake</i>	<b>Zip Code:</b> <i>98102</i>	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> <i>Eric Berlinberg is a 9-year Seattle resident who has extensive experience serving on community and commerce-related boards. Eric serves as Head of Program Management and Chief of Staff to the Vice President of the Amazon Prime Air division, which is developing drones for package delivery to customers. Outside of his role at Amazon, Eric is the Founder of the largest internal employee networking group in the company called Connect@Amazon, which builds social and professional networks across 74 Amazon offices globally and comprised of ~130,000 Amazon employee members. As the leader of this organization, Eric built experience leading a large event planning, engagement, and advocacy organization by developing, guiding, and influencing leaders across the company. Eric previously served as Chief Operating Officer of Manhattan Creative Group, an Emmy award-winning entertainment management firm focused on live entertainment in regional theme parks across the US, live concert series (3-5k guest venues), and small-budget commercials. Outside of work, Eric has served on several boards and committees to continue to build Seattle as an equitable and inclusive community. Eric has served on the Seattle Chamber of Commerce Board of Directors, the Seattle CityClub Board of Directors, the Seattle Symphony, the SLU Chamber of Commerce Board of Directors, and the Seattle Chamber of Commerce Young Professionals Network Board of Directors, among others. Eric was a member of the Leadership Tomorrow class of 2020 and continues to volunteer for the organization today. Finally, Eric spends time volunteering with local organizations including FareStart and NW Harvest. Eric resides in the Eastlake neighborhood of Seattle.</i>		
<b>Authorizing Signature (original signature):</b>  <i>Bruce C. Harrell</i> <b>Date Signed (appointed):</b> 4/11/2023		<b>Appointing Signatory:</b> <i>Bruce Harrell</i> <i>Mayor</i>

\*Term begin and end date is fixed and tied to the position and not the appointment date.

## PROFESSIONAL EXPERIENCE

### Head of Program Management & Chief of Staff, Amazon Prime Air (drones)

3/2015-PRESENT

Founding member and current Head of Program Management/Chief of Staff to the Vice President of Prime Air. Prime Air is a transportation system to deliver packages to customers in 30-mins using drones. Define program strategy, own product definition, and program execution planning across a 1,000 person organization. On the Sr. Leadership Team leading strategy and program direction to meet long term cost per package targets. Develop and manage product roadmap and readiness of the Prime Air program, including building, launching, scaling the customer-facing operation. Develop and manage the rhythm of the business, including overall program status, business milestones, and long-range planning. I was in the first 30 employees hired on this innovative product that has grown to become a certified airline with a scalable drone solution. I created many of the business and program management mechanisms that exist today.

- Lead a team of 15 Technical & Program Managers to drive organization strategy, execution, and program management.
- Chief of Staff to the Senior Leadership Team (VPs and Directors), including weekly staff meetings, program-wide internal communications, resource allocation, financial updates, and program operations
- Lead launch functions, including real estate identification and acquisition, customer experience launch, back-end integration, and regulatory requirements to launch Prime Air in a new geography
- Create and manage the consolidated product roadmap, which is the single mechanism that drives work program-wide
- Develop and lead program integration mechanisms that ensure we meet schedule, cost, mitigate risks, and meet financial targets
- Lead the creation and presentation of executive documents including quarterly business reviews, annual planning documents, and recurring CEO/Board of Directors reviews on program status and financial performance
- Design and deliver the launch of Prime Air service operations, demonstrating the delivery program with in-fulfillment center processes of <19-minutes from order placement to "drone ready for takeoff"
- Manage the development of the Prime Air Roadmap to drive the development of R&D, engineering, operations, and regulatory work threads program-wide
- Support the development of long-range financial models with Finance and propose financial targets for short-term goal planning
- Drive the development of annual goal planning and goal status to meet the annual operational plan and long-range plan
- Develop and manage weekly and monthly business review process for eight organizations, including goal status and metrics
- Drive program internal communication, including monthly all hands meetings on behalf of the Senior Leadership Team
- Interface as primary point of contact for business teams, including Legal, HR, PR, Finance, Facilities, Recruiting, Trade Compliance
- Align program resources (headcount, budgets) to support the engineering and product roadmap and development goals, leading the growth of the program from ~30 to ~1,000 within 5 years
- Lead launch of Prime Air's first customer delivery and customer delivery trial near Cambridge, UK. First delivery took place on 12/7/2016
- Lead the launch of Prime Air's innovative new hex-wing vehicle airframe design, including first customer delivery on this platform in Oregon on 9/2/2020
- Lead the identification and launch of Prime Air operational, flight test, and corporate office facilities in discrete locations with complex operational requirements enabling confidential testing prior to public launch
- Recipient of the "Just Do It Award" from Amazon CEO Jeff Bezos, which recognizes an employee who goes above and beyond the scope of their role to solve a business challenge
- Lead Amazon's corporate expansion in to Austria, launching the Prime Air Development Center in Graz, Austria. This was the fastest new country launch in Amazon Corporate's history; leading the creation of core business infrastructure in-country

### Founder & Global Chair, Connect@Amazon, Amazon.com, Seattle, WA

6/2014-PRESENT

Founder and chair of Connect@Amazon, Amazon's largest internal employee group, which holds Community and Professional Networking opportunities for Amazon employees. Connect@Amazon is comprised of >100,000 members across 72 chapters at Amazon offices globally. Community events build a social network across Amazon employees, and Professional networking events build company-wide knowledge, introductions to senior leaders, workshops, panels, and formal networking opportunities.

- Secure stable funding internally for \$2.0MM, including four full time programmatic headcount to support the organization
- Manage and develop a team of four full time Program Managers who support the program's growth globally
- Organically grow Connect@Amazon to >100,000 members in 6 years, fully grassroots with no formal company support
- Launch 72 new Connect@Amazon chapters in North America, Europe, APAC, and Middle East using a scalable launch program, and support the new chapters in their growth phase
- Identify, recruit, and coordinate an Executive Advisory Board, comprised of VPs and Directors from 12 teams at Amazon to guide and mentor Connect@Amazon leadership
- Lead and support a team of 72 Chapter Chairs who manage committees at their local Amazon office
- Lead a team of ~750 volunteers globally and a core team of 75 members of our central program management team that enable the organization to grow and expand

### Senior Program Manager, eCommerce Platform, Amazon.com, Seattle, WA

3/2014-3/2015

Manage business operations for the Vice President of Corporate Applications, E-Commerce Platform at Amazon.com. Support internal development and operations teams working to improve Amazon's global financial systems, human resource information systems, corporate IT infrastructure, IT support, enterprise data warehouse, and platform excellence organizations.

- Manage IT infrastructure capacity by optimizing usage of \$108MM annually, reduced by \$13MM in 2014 through efficiency initiatives including re-architecting services, improved forecasting and elimination of wasteful consumption



- Project manage the organization's peak readiness program to ensure organization services were prepared to support the increased volume during the busy Retail peak season. Managed the audit of software, services and physical sites around the globe to expose potential risks and developed action plans to prioritize and mitigate risks. Facilitate the closure of action items resulting in no impact to critical services, preventing downstream impact to Amazon's business
- Manage third party development contractor spend, reducing external contract labor from \$1.5M per month in January 2014 to \$170K in December 2015
- Project manage the creation of a customer experience document for review with the Amazon SVP team, recommending areas of customer experience improvement, and developing action items to improve services in the following year's operating plan

## **Supply Chain Manager, The Coca-Cola Company, Denver, CO**

**6/2012-3/2014**

Supply Chain Manager for Mountain States Market Unit, managing daily operations of an 80-route distribution network at a 24-hour operation servicing over 8,000 outlets. Additionally, served in a continuous improvement role for one year in manufacturing, warehousing and distribution to reduce un-necessary spend while providing a high-quality product.

- Lead a work stream in a two-week continuous improvement kaizen event focusing in warehouse improvements resulting in \$150,000 of process improvement savings annually
- Decrease delivery cost per case by \$0.073, from a 2013 budget of \$4.860 to an actual of \$4.787 through more efficient delivery routing and reduction in wasteful deliveries due to poor sales orders. Decrease warehouse cost per case by \$0.087, from \$3.405 budget to \$3.318, through a reduction of inventory, reduction of wasteful breakage/damage/loss, and flex of shift labor to match seasonal demand
- Reduced breakage damage & loss waste from \$1.1M actual waste in 2013 to \$290K in 2014 by implementing additional frontline supervisor product rotation policies and daily inventory review practices
- Self-managed the operations of the Denver Distribution Center with one coworker from 11/2013 – 2/2014 as the Distribution Center Manager transitioned roles and the position was not backfilled. Reported to a VP located out of state full time
- Coordinate implementation of over twenty optimization initiatives in various nodes of the local supply chain, including warehouse and distribution optimization projects
- Develop strong frontline leader management capabilities in eight direct reports through continuous professional development in change management, effective communication, and conflict management
- Provide critical continuous improvement efforts to reduce costs while improving customer service for both internal and external customers. Work to increase operational efficiency and employee engagement through front-line trainings and project teams
- Drive strategic growth in a challenging environment through decreasing operational costs, building capability amongst the members of my team and partnering with business partners across the Coke system to improve customer experience

## **Business Manager, Manhattan Creative Group, New York, NY**

**10/2012-3/2014**

Manage business operations for an entertainment management start-up. Directly manage several contracts to provide entertainment management services, live production shows, film development, and business operations in the entertainment industry. Oversee a budget of \$3 million annually, a seasonal staff of 30 employees, and >100 subcontractors.

- Direct the implementation of 21 entertainment contracts including theme park shows, live concerts, films and commercials.
- Create and implement company HR, IT, finance, accounting, management and creative policies.
- Develop strategic growth through the creation of a 3-year business plan to increase revenue and market share.

## **EDUCATION**

### **Colorado State University, Fort Collins, CO**

Bachelors of Science in Business Administration

Concentration in Management, Supply Chain Management, Entrepreneurship, and Leadership Communication

## **OTHER RELATED EXPERIENCE**

- Connect@Amazon – Founder & Global Chair – June 2014 – Present
- South Lake Union Chamber of Commerce Board of Directors – Board Member – October 2018 – Present
- Seattle CityClub Board of Directors – Board Member – December 2019 – Present
- Leadership Tomorrow Program, Seattle – Class of 2020
- Recipient, Just Do It Award, Awarded by Jeff Bezos, CEO and Founder of Amazon.com – March 2017
- Seattle Chamber of Commerce Young Professionals Network – Board Member, Exec Committee – October 2014 – December 2019
- Board of Trustees of the Seattle Metro Chamber of Commerce – Member – June 2016 – September 2017
- Seattle Symphony Young Professionals Council – Volunteer Board Member – December 2015 – January 2019
- Recipient, Graduate of the Decade Award from Colorado State University – October 2017
- Young Professionals of Seattle – Board Member – November 2014 – June 2016
- Colorado State University Alumni Association Affinity Group – Chair – March 2013 – July 2016
- Board of Governors of the Colorado State University System – Board Member - June 2011 – June 2012
- Denver Metro Chamber of Commerce – Member – August 2012 – March 2014
- Rocky Mountain Student Media Corporation Board of Directors - Board Member – May 2010 – May 2011
- Eagle Scout, Boy Scouts of America

# Seattle Center Advisory Commission

15 Members: Pursuant to Ordinances 91885 and 108936, 3-year terms; 1 Member pursuant to Ordinance 121568, 1-year term; all members subject to City Council confirmation:

- 16 Mayor- appointed

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
1	M	7	1.	Member	Koichi Kobayashi	9/29/22	9/28/25	2	Mayor
-	F	2	2.	Member	Joy R. Shigaki	9/29/22	9/28/25	1	Mayor
6	M	7	3.	Member	Michael George	9/29/22	9/28/25	2	Mayor
6	M	7	4.	Chair	Mark F. Dederer	9/29/22	9/28/25	5	Mayor
6	F	6	5.	Member	Jana Lamon	9/29/22	9/28/25	3	Mayor
6	M	7	6.	Member	John Olensky	9/29/20	9/28/23	1	Mayor
6	F	6	7.	Member	Sarah C. Rich	9/29/20	9/28/23	4	Mayor
6	F	1	8.	Member	Stacey E. Hutchison	9/29/20	9/28/23	1	Mayor
6	M	4	9.	Member	Eric Berlinberg	9/29/20	9/28/23	1	Mayor
6	F	7	10.	Vice Chair	Holly Golden	9/29/20	9/28/23	4	Mayor
2	M	4	11.	Member	Matthew Mead	9/29/21	9/28/24	1	Mayor
-	F	2	12.	Member	Kamala Saxton	9/29/21	9/28/24	1	Mayor
7	F	2	13.	Member	Lara Mae D. Chollette	9/29/21	9/28/24	1	Mayor
6	M	N/A	14.	Member	Will Ludlam	9/29/21	9/28/24	4	Mayor
3	F	2	15.	Member	Gloria Connors	9/29/21	9/28/24	4	Mayor
			16.	Get Engaged Member	Vacant	9/1/21	8/31/23		Mayor

## SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	7	8			1	1	1			9			
Council													
Other													
Total	7	8			1	1	1			9			

## Key:

\*D List the corresponding *Diversity Chart* number (1 through 9)

\*\*G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary, O= Other, U= Unknown

RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 02564, **Version:** 1

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Appointment of Stacey E. Hutchison as member, Seattle Center Advisory Commission, for a term to September 28, 2023.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Stacey E. Hutchison</i>		
<b>Board/Commission Name:</b> <i>Seattle Center Advisory Commission</i>		<b>Position Title:</b> <i>Member</i>
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>		<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:		<b>Term of Position: *</b> 9/29/2020 <b>to</b> 9/28/2023  <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> <i>West Seattle</i>	<b>Zip Code:</b> <i>98126</i>	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b>  <i>Stacey joined Audible in 2022 as Director of Content Policy, where she currently drives groundbreaking moderation and policy strategy and engagement for the world's largest catalog of audio entertainment. Previously, she developed new policies for the metaverse at Meta, led policy creation for misinformation, elections, kids, and other issues for Amazon's Alexa devices, and spent years leading government interagency cooperation and foreign policy at the Department of State. A Seattle resident since 2018, Stacey is passionate about building ethical, inclusive policies and coalitions that amplify diverse voices and support thriving, empowered communities. She aims to bring this expertise and energy to counsel on policy matters that might impact the Seattle Center.</i>		
<b>Authorizing Signature (original signature):</b>  <i>Bruce E. Harrell</i> <b>Date Signed (appointed):</b> 4/11/2023		<b>Appointing Signatory:</b> <i>Bruce Harrell</i> <i>Mayor</i>

\*Term begin and end date is fixed and tied to the position and not the appointment date.

# STACEY E. HUTCHISON

Senior policy manager and public policy professional with 10+ years of experience in policy analysis and implementation, high-level reporting, and building coalitions worldwide. Energetic, self-guided team leader, passionate about building technology policy for responsible, inclusive experiences.

## PROFESSIONAL EXPERIENCE

Director of Content Policy, Audible Inc. (Seattle, WA)

*10/2022 – present*

- **Own, develop, and write high-visibility policies for the “metaverse,” a broad spectrum of combined augmented reality (AR) and virtual reality (VR) products and experiences**
  - Build source-of-truth policy guidance on sensitive topics with wide-reaching implications for users, streamlining worldwide privacy, product, civic, monetization, inclusion, and human rights policies

Product Policy Manager, Meta Reality Labs (Seattle, WA)

*03/2022 – 10/2022*

- **Owned, developed, and wrote high-visibility policies for the “metaverse,” a broad spectrum of combined augmented reality (AR) and virtual reality (VR) products and experiences**
  - Set industry standards and policy precedent for emerging products in the AR/VR space, including Spark AR, smart wearables (glasses and watches), Portal devices, digital assets, and VR avatars, ensuring compliance with emerging regulations
  - Assessed launches and counseled product teams on critical policy, user, and brand risks
  - Influence and collaborate with stakeholders on novel policy strategies

Senior Policy Program Manager, Amazon (Seattle, WA)

*01/2020 – 03/2022*

- **Drove development and execution of new, critical policy areas for Alexa devices**
  - Advised as senior subject matter expert for Alexa, writing policies for visible and high-risk topics such as global elections, misinformation, hate speech, and child-directed experiences
  - Oversaw implementation of new policies with cross-functional teams of product managers, PR specialists, Legal counsel, and Public Policy stakeholders
  - Consulted with product teams on the global policy implications for new device and emerging technology applications, identifying policy gaps, risks, and mitigations
- **Ensured policies aligned with existing and emerging regulatory requirements**
  - Evaluated policies for compliance with highly sensitive federal technology regulations, both US specific and worldwide (e.g. COPPA, GDPR, and online safety requirements)
  - Devised proactive policy solutions to ensure alignment with new regulations, advising on implementation and facilitating company responses and advocacy with regulatory bodies
  - Investigated user reporting to determine if violations were present and built new standards as needed
- **Led policy discussion and alignment across Amazon**
  - Founder and chair of two sensitive policy working groups across Amazon (Elections Working Group and Misinformation Working Group), advising on and leading policy alignment with representatives from a diverse set of policy teams across Amazon

Senior Global Program Manager, Amazon (Seattle, WA)

*07/2018 – 01/2020*

- **Strategized and designed major US-based immigration business policies**
  - Created contingency plans and recommended companywide business policies to mitigate for changes to federal U.S. immigration policy and impact to operations

# STACEY E. HUTCHISON

- Evaluated program success and reported metrics to senior leadership
- Build new, improved rhythm-of-business processes for better project status monitoring

Management Officer, U.S. Department of State (Washington, DC)

*06/2011 – 07/2018*

- **Developed a crisis management response conference series on foreign policy and humanitarian issues in the Middle East**
  - Oversaw a major coalition of interagency stakeholders, including defense, humanitarian, diplomatic, intelligence, and foreign government officials
  - Developed, spearheaded, and chaired conference series in Kuwait
  - Managed \$10 million in dedicated Department funding
  - Provided subject matter expert briefs to public sector and foreign government representatives
  - Represented the Department to external stakeholders
- **Primary SME and briefer on number of diverse U.S.-Iraq policy issues**
  - Participated in Congressional briefing and testimony preparations for senior leadership
  - Wrote award-winning policy analyses, white papers, and security briefs for Secretary of State, Congress, interagency leadership, and the White House
  - Advocated for operational and diplomatic policies, provided feedback and guidance
- **Designed and implemented training programs to improve Iraq interagency policy collaboration**
  - Created new training mechanisms, led adoption effort, and strategized implementation
  - Leveraged stakeholder networks with humanitarian, intelligence, military, legislative, diplomatic officials

Program Analyst, U.S. Department of State (Washington, DC)

*10/2010 – 06/2011*

- **Provided a variety of political analysis on diplomatic operations in Afghanistan and Iraq**
  - Wrote policy analysis and security briefs for the Ambassador, the Secretary of State, Congress, and the White House
  - Researched and consolidated reports on current political, social, and economic events

Legislative Assistant, Pennsylvania House of Representatives (Bethlehem, PA) *2008 – 2009*

- **Engaged with constituents and local businesses, community leaders, and third parties**
  - Acted as spokesperson on behalf of local Representative Steve Samuelson at community events, assemblies, and speaking engagements with constituents
  - Liaised with local community leaders and constituents to coordinate on policy development

## **RELEVANT TRAINING & COURSEWORK**

Change Management certification (Amazon, September 2019)

Project Management certification (Amazon, July 2018)

## **EDUCATION**

The American University (Washington, DC) Bachelor's Degree – International Service

Paris University IV – The Sorbonne (France) French language proficiency

## **AWARDS, RECOGNITION & ITEMS OF NOTE**

- *Superior Honor Award* (U.S. Department of State, June 2016)
- *Meritorious Honor Award* (U.S. Department of State, 2014 and 2016)
- *Languages*: French (proficient), some German
- *Volunteer*: Cultivation Committee board member, Hugo House, Seattle WA
- *Clearance*: TS/SCI (inactive)

# Seattle Center Advisory Commission

15 Members: Pursuant to Ordinances 91885 and 108936, 3-year terms; 1 Member pursuant to Ordinance 121568, 1-year term; all members subject to City Council confirmation:

- 16 Mayor- appointed

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
1	M	7	1.	Member	Koichi Kobayashi	9/29/22	9/28/25	2	Mayor
-	F	2	2.	Member	Joy R. Shigaki	9/29/22	9/28/25	1	Mayor
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SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
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## Legislation Text

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**File #:** Appt 02565, **Version:** 1

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Appointment of Lara Mae D. Chollette as member, Seattle Center Advisory Commission, for a term to September 28, 2024.

The Appointment Packet is provided as an attachment.





## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Lara Mae D. Chollette</i>		
<b>Board/Commission Name:</b> <i>Seattle Center Advisory Commission</i>		<b>Position Title:</b> <i>Member</i>
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>		<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:		<b>Term of Position: *</b> 9/29/2021 to 9/28/2024 <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> <i>Rainier Beach</i>	<b>Zip Code:</b> 98178	<b>Contact Phone No.:</b> [REDACTED]
<p><b>Background:</b> <i>Lifelong resident of Seattle, Lara Mae grew up in Capitol Hill attending neighborhood schools - Stevens Elementary, Meany Middle School and Holy Names Academy. Chollette was active in the community as a scholar-athlete, a volunteer and a team leader with the Filipino Youth Activities Drill Team. She attended Louisiana State University in Baton Rouge, LA for her undergraduate degree and received her MBA from Seattle University.</i></p> <p><i>Chollette's career has been filled with amazing opportunities with notable organizations such as Seafair and the NBA's Development League. During her tenure with the NBA, she was on the team that launched its minor league - the NBA Development League now known as the G-League - and served as the Director of Sales &amp; Marketing before being named the Team President and GM of the NBA D-League's Bakersfield Jam. With Seafair, Chollette served as the Director of Sponsorship &amp; Promotions securing title sponsorship multi-year deals to fund Seattle's beloved summertime festival.</i></p> <p><i>In addition to Seafair and the NBA, Chollette has served in senior HR leadership positions with Blue Tiger Coffee, Blue C Sushi and Ellenos. Currently, Chollette is the Head of People and Culture on the executive team with Atomo Coffee, a Seattle-based start-up. Atomo Coffee uses upcycled date seeds and a blend of other ingredients (such as grape, chicory, and tea derived caffeine) to make a great tasting alternative to traditional coffee.</i></p> <p><i>As a proud resident of Seattle's Skyway / Rainier Beach Community, Chollette enjoys her free time volunteering in her children's schools (public schools), practicing and teaching yoga, globetrotting, going to the gym and hiking. In her efforts to stay connected to the community, she volunteers for various causes and organizations that serve student-athletes and underserved socio-economic communities.</i></p>		
<b>Authorizing Signature (original signature):</b>  <b>Date Signed (appointed):</b> 4/11/2023		<b>Appointing Signatory:</b> <i>Bruce Harrell</i> Mayor

\*Term begin and end date is fixed and tied to the position and not the appointment date.

**CAREER PROFILE** <https://www.linkedin.com/in/laramaedinachollette/>

***Building Great Teams | Connecting Brands with Consumers | Creating Experiences***

Performance-driven and entrepreneurial triple threat senior servant leader with 10+ years of effectively influencing and inspiring internal and external stakeholders to work towards meeting business objectives. Possess a resilient work ethic and consistent commitment to both personal and professional integrity. Courageous leader with the ability to make tough decisions and deliver difficult messages with kindness while being able to connect and develop credible relationships with others at any level.

**HIGHLIGHTS OF QUALIFICATIONS**

- 10+ years of direct and indirect people operations leadership experience across various industries
- 10+ years of organizational management with the ability to align strategic business objectives
- Solid experience in the ability to scale teams and cultivate culture within growing companies
- Proven ability to build effective partnerships and coach senior leaders, managers, and employees
- Strong relationship and consensus-building skills necessary to manage projects in a complex matrixed environment
- Robust professional network including established relationships key community organizations and leaders
- Possesses emotional intelligence with the ability to celebrate and empathize with employees by fostering inclusive workplaces for talented diverse workforces

**PROFESSIONAL EXPERIENCE**

**HR Leader, Ellenos, Federal Way, WA 2019 – Present**

- Provides vision, leadership and direction for all people operations functions and programs including, but not limited to, compliance, labor and employee relations, compensation, benefits administration, training and development, talent acquisition, organizational development, HR information systems, DEI and talent/performance management
- Serves and contributes as a senior leadership partner alongside executive team members, while reporting directly to the CEO, to strategically implement a long-term organizational strategy by aligning department objectives
- Develop policies to uphold legal standards while upholding our company Core Values, Mission and Vision statement to nurture our people and culture
- Drive the development of leadership capabilities and strengthen the leadership pipeline through succession planning, organization/role design and high-impact leadership development experiences.

**Director of Marketing, The Outlet Collection | Seattle, Auburn, WA 2018 – 2019**

- Customer-centric and community-oriented senior leader overseeing all marketing efforts including brand management, advertising, promotions, event, media relations and community relations
- Collaborated with key corporate cross-functional partners (Marketing, Property Management, Operations Sponsorship, Specialty Leasing and Leasing) to deliver property's business objectives

**Director of People, Culture & Communications, Blue C Sushi, Seattle, WA 2017 - 2018**

- Served on senior leadership team overseeing human resources, workplace culture, marketing and communications
- Managed internal and external marketing and communications activities including brand management, community relations, and social media marketing while managing agency, contractor and vendor relationships
- Coached and counseled restaurant managers on maintaining positive employee relations and serve as primary point of contact for managers on determining resolution for a wide range of people-related issues.

**Global Director, People & Communications, Blue Tiger Coffee, Seattle, WA 2015 – 2017**

- Led and executed all global human resources efforts including recruiting, on-boarding, benefits administration, performance management, leadership and professional development, staffing, compensation and benefits, employee engagement, organizational design, career development and talent management
- Ensured compliance with employment laws across 4 countries and 8 U.S. states
- Planned and executed of company-wide activities and events

**Director, Sponsorship and Promotions, Seafair Festival & Foundation, Seattle, WA 2008 – 2012**

- Well-regarded and trusted by clients to expertly provide integrated marketing ideas for sponsorship and brand activation that aligned with engagement and growth objectives skillfully reaching its target consumers
- Extremely effective communicator and sensitive to needs of over 60 client accounts including major brands
- Surpassed yearly attainment of \$1.8 million goal with a 44% increase in new business revenue and 90% client retention through sponsorship, corporate hospitality, and exhibitor sales as sole revenue generator
- Managed Seafair Sanctioned Events Program which included 30 Greater Seattle community events and festivals

**NBA (National Basketball Association), NBA Development League (NBA D-League) 2002 - 2007**

**Bakersfield Jam Team President / General Manager, Bakersfield, CA**

- Held chief leadership and management accountability for \$1.2M budget which included all team business and basketball operations
- Negotiated all business partnerships including media, arena lease, community and sponsorship agreements
- Served as top spokesperson for the organization in all public speaking engagements and media appearances

**League Office - Director, Sales and Marketing / Community Relations, Greenville, SC**

- Implemented league-wide community relations programs such as NBA Read to Achieve and NBA Cares
- Developed local community relations programs customized to each market in collaboration with team staff
- Managed league-wide sponsorship marketing campaigns for Gatorade, Sprite, Delta Air Lines, Adidas and Spalding
- Trained and develop over 80 front office staff members from 14 teams in the areas of sponsorship sales and activation, ticket sales, marketing, community relations and game presentation
- Project Manager for the following major league brand marketing initiatives:
  - New expansion team brand identity development (colors, logo/s, mascot) and integrated go-to-market launch strategy including website development, merchandise selection for in-arena retail and e-commerce, promotional premium items, opening night advertising and media campaigns
  - Change of league brand identity from NBDL to NBA Development League
  - New product testing for basketball operations – Spalding basketballs, Adidas uniforms and apparel
  - Key contributor to the development of consumer promotions – Gatorade Call-Ups and Sprite All-Star Sweepstakes
- P&L owner and executive producer of the following major league marketing events:
  - D-League at NBA All-Star Weekend & NBA preseason games in D-League markets
  - D-League Playoffs and Championship & D-League Team Owners Meetings
  - D-League Team Opening Nights & Boot Camp – team staff training workshops

**EDUCATION**

**Master in Business Administration, Seattle University, Seattle, WA, 2015**

**Executive Leadership Certificate, Seattle University, Seattle, WA**

**Bachelor of Science, Business Administration / Marketing, Louisiana State University (LSU), Baton Rouge, LA**

**OTHER**

**Owner / Principal / Independent Marketing Consultant, The Chollette Collective, Seattle, WA 2012 – Present**

**Chair/Board Member, Filipino American Political Action Group of Washington, Seattle, WA 2020- Present**

**Adjunct Professor / Guest Lecturer, Seattle University, Seattle, WA, 2017 – 2019**

**Volunteer, Urban League of Metropolitan Seattle, Seattle, WA, 2015**

**Donor Relations / Communications Manager, TAF (Technology Access Foundation), Seattle, WA 2013 – 2014\***

**Development Director (Contract), A PLUS Youth Program – Seattle, WA 2012 – 2013\***

*\*enrolled FT in Leadership Executive MBA program at Seattle University*

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## SELF-IDENTIFIED DIVERSITY CHART

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## Legislation Text

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**File #:** Appt 02566, **Version:** 1


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Appointment of Matthew Mead as member, Seattle Center Advisory Commission, for a term to September 28, 2024.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Matthew Mead</i>		
<b>Board/Commission Name:</b> <i>Seattle Center Advisory Commission</i>		<b>Position Title:</b> <i>Member</i>
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>		<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:		<b>Term of Position: *</b> 9/29/2021 to 9/28/2024  <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> <i>Eastlake</i>	<b>Zip Code:</b> <i>98102</i>	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> <p><i>Matt has been a Washingtonian since Governor Locke brought his father here for work in the 90s. Growing up in Sammamish, his family spent every weekend in Seattle for his church, haircuts, and countless hours playing basketball at Greenlake. A UW alum, Matt moved to Seattle in the early 2000s and has stayed since—residing in Eastlake specifically for the last decade. Professionally, Matt is a Director of Social Media Strategy at Known Modern Marketing (<a href="http://www.known.is">www.known.is</a>), joining the company three years ago after years at Microsoft, Starbucks, and within the nightlife marketing space. At Known, he worked for years with the iconic Rockefeller Center to execute a multi-year rebranding campaign bridging social media, brand strategy, paid media, and data to engage a new generation of New Yorkers. His work grew their social media presence by over 250k followers, drove local events and visitation, and helped to reinsert Rock Center into the cultural zeitgeist of modern-day NYC.</i></p> <p><i>Additionally, Matt is considered a key thought partner within the company, being tapped to work on high-profile clients: Netflix, TikTok, NWSL, Tishman Speyer, Accenture, Lululemon MIRROR, and TIDAL, to name a few. His growing portfolio led to being named Business Insider's Rising Star of Madison Avenue in 2021.</i></p> <p><i>Matt brings a local POV, 20 years of Seattle-specific hospitality experience, and a love of Seattle to the table.</i></p>		
<b>Authorizing Signature (original signature):</b>  <b>Date Signed (appointed):</b> 4/11/2023		<b>Appointing Signatory:</b> <i>Bruce Harrell</i> <i>Mayor</i>

\*Term begin and end date is fixed and tied to the position and not the appointment date.

## Matthew Mead

Strategy Director | DEI Chair | Business Insider Awardee



### Work Experience

Director, Social Media Strategy – Known – Seattle, WA/New York, NY

November 2019 to Present

- Cross-functional leader working collaboratively with client leadership and other key internal/external partners to align all parties on strategic vision and integrated approach.
- Exercise strategic ownership of account social platforms, overseeing day-to-day scope to increase engagement and growth while extending editorial voice cross-platform.
- Guide development of high-level, end-to-end social media strategy, execution, and growth of client's paid and organic channels; leading, mentoring, and managing creative/paid media/social teams.
- Define partner and talent marketing opportunities and advocate for key creative assets and unique offers to drive engagement with followers.
- Support the advanced analytics team in building reporting dashboards and campaign recaps for client social accounts (i.e., KPIs, performance metrics, AI-based trend monitoring, and competitive landscape analysis).
- Expert in client business and communications objectives, helping achieve business goals and develop long-term account success and growth.

Sr Project Manager (contract) – Starbucks – Seattle, WA

June 2019 to November 2019

- Own the execution of Starbucks loyalty campaigns within a 30 million subscriber base and an \$80 million partnership UberEATS initiative.
- Lead the charge in go-to-market planning, development, execution, and sustainment activities to bring new customer experiences to life.
- Coordinate and advise on the production of digital assets (OLV, photoshoots, primetime media placements, etc.) within a \$3M holiday campaign portfolio.
- Partner with cross-functional stakeholders to collaborate on effective business solutions that align with department and company goals.
- Champion change management and accelerate the speed to market of initiatives by implementing best practices and efficiencies with a continuous improvement mindset.

Marketing & Operations Director – Neon Black Collective – Seattle, WA

June 2014 to June 2019

- Build collaborative relationships across all levels of the start-up business to grow industry market share within hospitality business holdings.
- Created and implemented marketing design and strategic leadership that increased profit by 17% annually up to \$2M.
- Design go-to-market plans for launching eight new venues nationally and managed teams/agencies in the execution of a diverse catalog of customer-centric initiatives thereafter.
- Drive organic growth of social channels to a combined network of 60k followers and leveraged that relationship in combination with celebrity relations, talent bookings, and branded collaboration to build notoriety in the Seattle market.
- Monitor PR and ensure branding success through interviews, inquiry inbox management, and client relationship programs.

#### Marketing Program Manager - Projectline Inc. (v-Microsoft) – Seattle, WA

2012 to 2015

- Led strategy for and managed the end-to-end operations of a developer affiliate marketing program targeting technical community groups and their 800+ leaders nationwide to drive engagement across various Microsoft offerings, particularly Windows app development.
- Increased engagement of consistently active communities /members by 20% quarterly utilizing digital platforms and e-commerce rewards center.
- Increased app development across phone and desktop by 10% with program incentives and sponsored hackathons.
- Manage cross-functional team in fulfillment in content creation, email, social media, e-commerce, and shipping fulfillment.
- Define campaign segmentation for community engagement marketing plans utilizing data insights in tandem with analytics teams.
- Maintain targeting and manage the coordination of leads for an extensive portfolio of concurrent campaigns for developer engagement and product download through conferences.

#### Email Marketing Manager – Global – Sogeti USA (v- Microsoft) – Bellevue, WA

2009 to 2011

- Manage and track the launch of the Bing search platform and Windows 7 from a B2C campaign perspective.
- Build weekly large-volume (100k and up) email campaigns across 80+ countries in several languages utilizing ExactTarget and other proprietary email platforms.
- Drive building and analysis of major global email campaigns targeted at acquiring, maintaining, and rejuvenating primary products and services (Bing, Windows, Hotmail).



- Coordinate weekly, monthly, and seasonal creatives with the Windows and Bing Relationship marketing team to drive clicks correlated to brand loyalty, promotions, and product launches.
- Develop a digital framework for launching the Bing search platform in MSN Customer Engagement.

Marketing Program Manager – Sogeti USA (v- Microsoft) – Bellevue, WA

2008 to 2011

- Designed MSN marketing content strategy and copy across 20 channels (Music, Entertainment, Money, Lifestyle, etc.) to grow the subscriber base by 2000.
- Created the go-to-market plan to launch Bing Travel and Shopping channels. Built the subscriber base for all channels by a combined 35% YOY.
- Spearheaded the creation of the MSN social channels and used them in correlation to the News Desk.
- Formulate campaign strategy focusing on fluctuation in engagement metrics and translating into action to enhance channel subscription, such as A/B testing and segmentation.
- Liaison between campaign execution and campaign development teams to drive efficiency in timelines, content effectiveness, and ultimately increased ROI.

## Education

B.A. Communications - PR & New Media- University of Washington – 2008

## Awards

Business Insider - Rising Star of Madison Avenue (Creative) – 2021 [\[link\]](#)

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			16.	Get Engaged Member	Vacant	9/1/21	8/31/23		Mayor

## SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	7	8			1	1	1			9			
Council													
Other													
Total	7	8			1	1	1			9			

## Key:

\*D List the corresponding *Diversity Chart* number (1 through 9)

\*\*G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary, O= Other, U= Unknown

RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 02567, **Version:** 1

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Appointment of Kamala Saxton as member, Seattle Center Advisory Commission, for a term to September 28, 2024.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Kamala Saxton</i>		
<b>Board/Commission Name:</b> <i>Seattle Center Advisory Commission</i>		<b>Position Title:</b> <i>Member</i>
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>		<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:		<b>Term of Position: *</b> 9/29/2021 to 9/28/2024  <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> <i>Seward Park</i>	<b>Zip Code:</b> <i>98118</i>	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b>  <i>Kamala is an accomplished entrepreneur with over 20 years of experience in the hospitality, education and nonprofit management sectors. She's the co-founder of Seattle's food-truck-turned-restaurant Marination, a fast casual restaurant group with brick and mortar locations in Columbia City, West Seattle, South Lake Union, T-Mobile Park as well as a corporate catering unit. Kamala has been the investor in several hospitality businesses and a start up baby food business. She is also really excited about seeing Beyonce in concert this September and a huge Prince fan.</i>  <i>Kamala serves on the Board of Directors for UPower and the Seattle Metropolitan Chamber of Commerce and lives in Seward Park with her son, Kainoa.</i>		
<b>Authorizing Signature (original signature):</b>  <i>Bruce Q. Harrell</i> <b>Date Signed (appointed):</b> 4/11/2023		<b>Appointing Signatory:</b> <i>Bruce Harrell</i> <i>Mayor</i>

\*Term begin and end date is fixed and tied to the position and not the appointment date.

# KAMALA SAXTON

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## EXPERIENCE

6/2009 – CURRENT

CO-OWNER, MARINATION LLC

- Developed original menu and recipes
- Hired and trained staff
- Performed all restaurant management duties
- Implemented a marketing plan
- Managed media and PR plan
- Launched additional restaurant locations and catering business

1/1/2007 – 2009

EDUCATION CONSULTANT, SELF-EMPLOYED

- Developed recruiting strategy for educational partnership
- Worked on marketing strategy with local school districts

2004-2007

MATCH SCHOOL, DIRECTOR MATCH CORPS

- Launched high profile education initiative
- Recruited, trained a team of 45 tutors

2000-2004

BILL AND MELINDA GATES FOUNDATION, PUBLIC ACCESS TO TECHNOLOGY

- Provided onsite training to libraries and Native American Chapter Houses regarding public access to technology and internet access

## EDUCATION

2001

MASS COMMUNICATION, MENLO COLLEGE

## **ACTIVITIES**

- Seattle Mayor's Small Business Council, Co-Chair
- UPower, Board Member

# Seattle Center Advisory Commission

15 Members: Pursuant to Ordinances 91885 and 108936, 3-year terms; 1 Member pursuant to Ordinance 121568, 1-year term; all members subject to City Council confirmation:

- 16 Mayor- appointed

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
1	M	7	1.	Member	Koichi Kobayashi	9/29/22	9/28/25	2	Mayor
-	F	2	2.	Member	Joy R. Shigaki	9/29/22	9/28/25	1	Mayor
6	M	7	3.	Member	Michael George	9/29/22	9/28/25	2	Mayor
6	M	7	4.	Chair	Mark F. Dederer	9/29/22	9/28/25	5	Mayor
6	F	6	5.	Member	Jana Lamon	9/29/22	9/28/25	3	Mayor
6	M	7	6.	Member	John Olensky	9/29/20	9/28/23	1	Mayor
6	F	6	7.	Member	Sarah C. Rich	9/29/20	9/28/23	4	Mayor
6	F	1	8.	Member	Stacey E. Hutchison	9/29/20	9/28/23	1	Mayor
6	M	4	9.	Member	Eric Berlinberg	9/29/20	9/28/23	1	Mayor
6	F	7	10.	Vice Chair	Holly Golden	9/29/20	9/28/23	4	Mayor
2	M	4	11.	Member	Matthew Mead	9/29/21	9/28/24	1	Mayor
-	F	2	12.	Member	Kamala Saxton	9/29/21	9/28/24	1	Mayor
7	F	2	13.	Member	Lara Mae D. Chollette	9/29/21	9/28/24	1	Mayor
6	M	N/A	14.	Member	Will Ludlam	9/29/21	9/28/24	4	Mayor
3	F	2	15.	Member	Gloria Connors	9/29/21	9/28/24	4	Mayor
			16.	Get Engaged Member	Vacant	9/1/21	8/31/23		Mayor

## SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
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Mayor	7	8			1	1	1			9			
Council													
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RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 02568, **Version:** 1

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Appointment of Joy R. Shigaki as member, Seattle Center Advisory Commission, for a term to September 28, 2025.

The Appointment Packet is provided as an attachment.





## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Joy R. Shigaki</i>		
<b>Board/Commission Name:</b> <i>Seattle Center Advisory Commission</i>		<b>Position Title:</b> <i>Member</i>
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>		<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:		<b>Term of Position: *</b> 9/29/2022 to 9/28/2025  <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> <i>Beacon Hill</i>	<b>Zip Code:</b> <i>98144</i>	<b>Contact Phone No.:</b> 
<b>Background:</b> <i>A fourth-generation Seattleite, Joy Shigaki returned after 15 years to serve as President &amp; CEO of Friends of Waterfront Seattle to deliver on the promise of this historic moment for the city and a world class civic project. Previously, she worked for the Golden Gate National Parks Conservancy leading the \$98 million campaign for the Presidio Tunnel Tops, an new urban National parkland in San Francisco. Before moving to the Bay Area, Joy held several senior fundraising positions including Director of Development for the Mayor's Fund to Advance New York City, Episcopal Relief &amp; Development, and for Coro New York Leadership Center. Earlier in her career in Seattle, she managed the capital campaign to create a permanent home for the Wing Luke Museum in Seattle's Chinatown International District. All of her work is centered in community for meaningful impact.</i>  <i>Time and again, Joy has demonstrated skill in building and strengthening public private partnerships to achieve major projects, a dynamic at the heart of Friends of Waterfront Seattle's work. Through her life, and over her career, Joy has been deeply grounded in and committed to racial and social justice and has built and strengthened equitable and inclusive organizations. Her collaborative, dynamic leadership style demonstrates a nuanced understanding of the complexities, value, and opportunities of working with and learning from a full spectrum of community stakeholders.</i>		
<b>Authorizing Signature (original signature):</b>  <b>Date Signed (appointed):</b> 4/11/2023		<b>Appointing Signatory:</b> <i>Bruce Harrell</i> <i>Mayor</i>

\*Term begin and end date is fixed and tied to the position and not the appointment date.

## WORK EXPERIENCE

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**President & CEO, Friends of Waterfront Seattle (Seattle, Washington) 2022 to present**

As the leader and visionary, Friends is the non-profit public private partner to the City of Seattle responsible for the fundraising, programming and activation, and stewardship of Waterfront Park in perpetuity to deliver on a park for all. Responsible for the Board of Directors partnership and development, organizational management, and city and community partnerships and engagement. Advancing, practicing, and supporting the organization's values centered in equity, inclusion, connection, and deep partnership with a diverse range of stakeholders and elevating and honoring the complex stories of the Coast Salish land. Serving as a champion of this historic and redefining project for the city through the completion of its capital campaign (\$110 million) as part of a larger \$200 million comprehensive effort for Friends' on-going operations as well as the completion of an operating fund to ensure it will remain financially healthy and whole into the future. Alongside staff, board, and range of dynamic community partners, Friends is delivering on the promise of a park with community centered cultural and artistic programming, recreation and environmental educational opportunities that feel welcoming, safe, and joyful for Seattle families, residents, and tourists alike as a lead up to opening in 2025 and beyond. Currently, the organization has raised \$106 million and continues to build trusted, meaningful relationships and partnerships across the city.

**Vice President of Development + Interim Role, Golden Gate National Parks Conservancy (San Francisco, California) 2020- 2021**

The Conservancy is the non-profit parks partner working with National Parks Service and Presidio Trust to transform places—and people—through conservation and improvement of the Golden Gate National Area. Responsible for overseeing a department of 13. Directly supervised seven. The portfolio included major gifts, membership, on-line giving, direct mail, events, campaigns, government and institutional giving, and planned gifts. Worked to stabilize, streamline, and integrate our overall fundraising efforts raising over \$12 million annually while building intentional DEI practices. Collectively built new systems and introduced a trusted, collaborative, empowered culture across departments. As an Executive Team member, involved in massive staff layoffs due to financial impact of COVID. Active in Conservancy's new strategic direction framing new organizational structure, priorities financial models, culture, and DEI commitment and practices. Following the Tunnel Tops Campaign, key staff envisioning the purpose, messaging, goal, and committee structure of a new People in Parks campaign with key campaign leaders and the President/ CEO. Seeded and launched the fund with \$3 million with a clear vision to invest in racial equity, social justice, and belonging for all communities and people in our public lands.

**Director of Campaign and Fundraising Initiatives, Golden Gate National Parks Conservancy (San Francisco, California) 2017- 2020**

Led and directed the successful Presidio Tunnel Tops campaign, a new national parkland opening in July 2022. Raised nearly \$103 million of the \$98 million goal. Designed by James Corner Field Operations, this world class 14-acre park will connect people to nature and one another, create a dynamic youth and community campus, and offer stunning new spaces for rest, wonder, environmental education, and play. Worked in trusted partnership with the Tunnel Tops campaign committee, co-chairs, President/ CEO, staff, Board of Trustees, leadership donors, and the Presidio Trust and National Parks Service. Provided overall campaign and donor strategy, advisement, content expertise, and communications at all levels including donors, members. In lock step with the construction team, program staff and communications shop to share progress, monitor budget and milestones, and programmatic/ community planning and engagement. Led donor cultivation, solicitations, and stewardship events and meetings. Solicited five to seven figure gifts alongside volunteers and President/ CEO. Planned for expansion pre-COVID. completed in summer 2020. Kept donors closely engaged in project progress and briefed on Conservancy's financial impact in COVID and massive reductions. Led the Bridge to the Future Fund, a special fund to support the staff finally impacted by the layoffs and the pandemic. Stepped into the Interim VP role.

**Director of Development, Mayor's Fund to Advance New York City (New York, New York)**

2016

On behalf of the City of New York, led and facilitated high impact public private partnerships with the business, foundation, and philanthropic communities to support critical public programs. Managed the overall fundraising and partnership development efforts for the Mayor's Fund priority areas. Researched, identified, engaged, and solicited a robust range of new and existing partners (150+) from \$10,000- \$300,000. Generated proposals, program pitches, coordinated donor engagement and stewardship activities contributing towards the \$25 million annual budget. Provided strategic advisement and meeting briefings for the Executive Director and dozens of city agencies on fundraising approaches. Served as point for board chair, First Lady Chirlane McCray, engagements. Staffed the Board of Advisors and key partner convenings in coordination with Mayoral staff. Developed high visibility meetings and events with the Mayor and First Lady. Created and maintained new development systems.

**Senior Director of Advancement, Episcopal Relief & Development (New York, New York)**

2013 to 2016

Episcopal Relief & Development is an established international relief and development organization working in partnership with church, government, and community partners globally. Provided strategic planning, oversight, and execution a \$14.2 million development portfolio. Supervised and coached four staff. Directed and monitored a diverse range of development programs including major gifts, direct response marketing, on-line giving, planned giving, and church giving. Reassessed programs and set new direction for stronger outcomes and returns. Refocused major donor program (\$10,000- \$400,000) and initiated new cultivation and stewardship activities for donor prospecting and engagement. Developed and staffed a new Board of Directors Advancement Committee to develop a dynamic climate of fundraising with the board. Provided trainings for the board and dozens of national volunteers. Established, launched, and completed Episcopal Relief and Development's 75<sup>th</sup> Anniversary campaign (\$7.5 million) including strategy, communications, donor activities, collaterals, and on-line fundraising toolkits. Streamlined data reporting and data management systems for the CRM.

**Director, *NetsforLife*® Inspiration Fund and Church Campaigns, Episcopal Relief & Development**

2010 to 2012

Directed, managed, and implemented all aspects of a \$5 million, three-year national grassroots campaign to educate, engage, and unite Episcopalians in the fight against malaria via *NetsforLife*® program. This program was developed by the organization and other leaders and organizations across Africa. Provided high level strategic direction and oversight including fundraising approaches and tactics, evaluation and monitoring, committee staffing, and budgeting. Successfully developed a campaign website, social media presence, a robust educational toolkit, and communications. Executed tailored outreach strategies and fundraising efforts to diverse church audiences. Launched and managed over 25 local grassroots campaigns nationally mobilizing over 500,000+ people. Developed and executed expert trainings on campaign organizing for 130+ volunteers. Offered on-going support, coaching, and advisement to ensure local needs and fundraising goals were met. Served as national spokesperson. Exceeded goal securing 14,495 individual donors and over 4,000 new donors. Developed and led secondary fundraising campaigns on our core work. Promoted to new position.

**Director of Development, Coro New York Leadership Center (New York, New York)**

*2007 to 2010*

Coro New York Leadership Center is the premier leadership training organization that delivers the skills, knowledge, and network to lead change for students and executives, activists and entrepreneurs. Provided strategic direction, oversight, and coordination of Coro's nearly \$2 million annual fundraising initiatives including corporate, foundation, major donor, and events. To advance our programs and impact, effectively collaborated with the Executive Director, Board of Directors, alumni leadership, and an alumni board to build fundraising capacity, meet revenue goals, and maintain a rich network of relationships. Directed the annual award gala for 500+ guests raising \$500,000 annually. Staffed the board of director's development, gala, and nominations committees to support development goals. Successfully launched and executed a new major donor program for \$1,000+ gifts with a peer-to-peer solicitation model. Provided key training and staffing for volunteers to meet the goal. Successfully led alumni engagement outreach to develop key strategic planning recommendations and a three-year plan. Led the implementation of a new Salesforce constituent database.

**Capital Campaign Manager, Wing Luke Asian Museum (Seattle, Washington)**

*2004 to 2007*

Directed and managed a \$23.2 million capital project to create a permanent home for the museum, the only pan-Asian American and Pacific Islander Museum in the country. Staffed, supported, and collaborated with the Board of Trustees, Campaign Steering Committee, professional counsel, and over 50 campaign volunteers to meet fundraising benchmarks on public, private, and individual donor front. Provided overall strategic direction, project advocacy, fundraising training, and community outreach. Developed innovative approaches and positioning for individual and institutional prospects aligning the interests and strengths of the Asian Pacific Islander community. Created and coordinated large (200+) and small donor events/ receptions to cultivate community support. Co-lead on Federal, County, and City appropriations. Secured over \$8 million in appropriations. Awarded a \$900,000 Kresge Foundation Challenge grant to close the campaign. Part of core team who developed the application including a long range, capacity building major gift, institutional funder, and community focused fundraising plan.

**Field Coordinator, Howard Dean Washington State Presidential Campaign (Yakima, Washington)**

*2003 to 2004*

Served as key field staff in Central Washington. Provided strategic direction with campaign office and supporters in the region. Identified and recruited key organizations and community leaders to secure their endorsements. Worked collaboratively with 60+ volunteers and community stakeholders for campaign outreach, volunteer recruitment, and get out the vote efforts. Coordinated and executed trainings to hundreds of volunteers on the campaign structure, state caucus process, and organizing techniques to broaden and deepen the campaign base.

**Community Relations Specialist, King County Executive Office (Seattle, Washington)**

*1999 to 2003*

Appointed as one of seventeen core staff to support King County Executive Ronald Sims. Led a variety of countywide policy and projects collaborating with county departments, local jurisdictions, community based organizations, businesses, and other key stakeholders. Responsible for program design, implementation, outreach, evaluation, and necessary fundraising for a range of high level regional issues including a state high school graduation standards, environmental stewardship, Census 2000, and community development efforts. Managed and staffed Executive steering committees. Represented the Executive at community events and meetings. Handled constituent issues and served as advance staff.

**Program Development Officer**, St. George's Cathedral Foundation (Cape Town, South Africa)  
1997 to 1998

Project lead for the first Food Bank Initiative in South Africa, which included research, planning, proposal writing, monitoring, and evaluation. Recruited and collaborated with key stakeholders in business, non-governmental organizations, and the community in the planning and development stages. Coordinated an interfaith *Ubuntu Project* to provide a safe space for children and youth to dialogue on reconciliation, nation building, and healing during the South African Truth and Reconciliation Commission.

**Community Resource Specialist**, Atlantic Street Center (Seattle, Washington)  
1994 to 1996

Directed school-based Community Schools Project for at-risk children. Organized academic, social and family support programs and services. Worked to build collaborative relationships with the school, community organizations, and parents. Recruited and supervised school volunteer to tutor and classroom capacity. Planned and managed summer academic and enrichment program.

## EDUCATIONAL BACKGROUND

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**Occidental College** (Los Angeles, California)  
B.A in American Ethnic Studies

**American University** (Washington, D.C.)  
National Politics and Government Seminar

## CURRENT + PAST COMMUNITY INVOLVEMENT

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**Tsuru for Solidarity:** Leadership Committee Member; Rapid Response Committee Member; Fundraising Committee Lead (National) Current

**The Village San Francisco:** Volunteer (San Francisco, CA)

**Grace Cathedral:** Member, Board of Trustee, Development Committee (San Francisco, CA)

**Alameda County Community Food Bank:** Volunteer (Oakland, CA)

**Trinity Wall Street:** Member (New York, NY)

**Church Council of Greater Seattle Commission on Racial Justice:** Vice-Chair and Member (Seattle, WA)

**Japanese-American Citizen's League, Seattle Chapter:** Past President, Board Member, Vice President of Civil Rights and Chair of the Civil Rights Committee (Seattle, WA)

**Japanese-American Citizen's League, Pacific Northwest District Council:** Co-Chair, Regional Strategic Planning Committee; Member (Seattle, WA)

**Episcopal Peace Fellowship:** National Executive Council Member (National)

**St. Peter's Episcopal Church:** Vestry Member and Member (Seattle, WA)

**Episcopal Church of Western Washington:** Co-Chair of the Suffragan Bishop Search Committee, Chair and Member, Commission for Ethnic Ministries (Seattle, WA)

# Seattle Center Advisory Commission

15 Members: Pursuant to Ordinances 91885 and 108936, 3-year terms; 1 Member pursuant to Ordinance 121568, 1-year term; all members subject to City Council confirmation:

- 16 Mayor- appointed

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
1	M	7	1.	Member	Koichi Kobayashi	9/29/22	9/28/25	2	Mayor
-	F	2	2.	Member	Joy R. Shigaki	9/29/22	9/28/25	1	Mayor
6	M	7	3.	Member	Michael George	9/29/22	9/28/25	2	Mayor
6	M	7	4.	Chair	Mark F. Dederer	9/29/22	9/28/25	5	Mayor
6	F	6	5.	Member	Jana Lamon	9/29/22	9/28/25	3	Mayor
6	M	7	6.	Member	John Olensky	9/29/20	9/28/23	1	Mayor
6	F	6	7.	Member	Sarah C. Rich	9/29/20	9/28/23	4	Mayor
6	F	1	8.	Member	Stacey E. Hutchison	9/29/20	9/28/23	1	Mayor
6	M	4	9.	Member	Eric Berlinberg	9/29/20	9/28/23	1	Mayor
6	F	7	10.	Vice Chair	Holly Golden	9/29/20	9/28/23	4	Mayor
2	M	4	11.	Member	Matthew Mead	9/29/21	9/28/24	1	Mayor
-	F	2	12.	Member	Kamala Saxton	9/29/21	9/28/24	1	Mayor
7	F	2	13.	Member	Lara Mae D. Chollette	9/29/21	9/28/24	1	Mayor
6	M	N/A	14.	Member	Will Ludlam	9/29/21	9/28/24	4	Mayor
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			16.	Get Engaged Member	Vacant	9/1/21	8/31/23		Mayor

## SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
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Mayor	7	8			1	1	1			9			
Council													
Other													
Total	7	8			1	1	1			9			

## Key:

\*D List the corresponding *Diversity Chart* number (1 through 9)

\*\*G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary, O= Other, U= Unknown

RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 02569, **Version:** 1


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Reappointment of Mark F. Dederer as member, Seattle Center Advisory Commission, for a term to September 28, 2025.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> Mark F. Dederer		
<b>Board/Commission Name:</b> Seattle Center Advisory Commission		<b>Position Title:</b> Chair
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: Fill in appointing authority		<b>Term of Position: *</b> 9/29/2022 to 9/28/2025  <input type="checkbox"/> Serving remaining term of a vacant position
<b>Residential Neighborhood:</b> Queen Anne	<b>Zip Code:</b> 98199	<b>Contact Phone No.:</b> [REDACTED]
<p><b>Background:</b> Mark Dederer joined the Biller Family Foundation as Executive Director in 2016. Previously, he served as Senior Vice President and Community Affairs Manager for the Wells Fargo Foundation, overseeing the charitable giving program and team member involvement throughout the Washington Region. He also managed Community Affairs in Oregon and Alaska. Before rejoining Wells Fargo in 2010, he was Vice President &amp; Director of the Safeco Insurance Foundation and developed its national contributions program.</p> <p>A Seattle native, Mr. Dederer continues a family legacy of civic duty established by his grandfather, an early Seattle business leader and passionate community advocate who was one of the chairmen on the committee that brought the 1962 World's Fair to the city.</p> <p>Mr. Dederer serves on the board of Philanthropy Northwest, Virginia Mason Hospital board of governors, is a commissioner for the Seattle Center, a member of the Central Washington University Business School advisory board, and is Past Board Chair of Seafair, Seattle's premier summer festival.</p>		
<b>Authorizing Signature (original signature):</b>  <b>Date Signed (appointed):</b> 4/11/2023		<b>Appointing Signatory:</b> Bruce Harrell Mayor

\*Term begin and end date is fixed and tied to the position and not the appointment date.



## **Employment Background**

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### **Hohimer Wealth Management**

**2020 – Present**

*Director Philanthropic Services*

- Provide Clients advice, planning and research on their individual philanthropic needs for multiple family members
- Oversee HWM's philanthropic giving to LMI communities throughout Washington and work with employees to get engaged on boards in the community.
- Participate in meetings with the firm founder engaging prospects and new clients to ensure they have "white glove" service that is part of our firm values as a minority owned company.
- Serve as the company's primary representative with all community activities and events to ensure we are represented in the community.

### **The Sheri & Les Biller Family Foundation, Seattle WA**

**2016 – 2020**

*Executive Director*

- Provide research on issues important to the Foundation's four focus areas as well as federal and state laws which might affect private non-operating foundations. Offer guidance and information on best practices accordingly.
- Represent the Foundation locally and nationally to a wide variety of constituents including press, elected officials, and Foundation grantee partners. Communicate effectively through various channels about the Foundation's mission and purpose.
- Manage all outward-facing presence for the Foundation including website and social media sites. When appropriate, create PR strategies for Foundation programs or events.
- Educate board members on Foundation programs and determine appropriate opportunities to more deeply engage board members with Foundation programs.
- Develop and utilize methods to evaluate the impact and effectiveness of programs the Foundation supports. Monitor the activities of funded projects to achieve the desired impact.
- Work with administrative and legal advisors in all matters related to Foundation operations. These responsibilities will include human resources, budgeting, tax preparation, legal oversight and expense management.

### **Wells Fargo Bank, Seattle WA**

**2010 - 2016**

*Senior Vice President, Wells Fargo Foundation and Community Affairs*

- Manages an annual contributions budget for the Northwest Region in excess of \$6.8 million and shares responsibility for allocating the annual west coast multi-market budget of \$6.5 million throughout California, Oregon, Washington and Alaska.
- Represented Wells Fargo Community Relations team in a national priorities and national relationships workgroup to build the strategic framework for Wells Fargo's philanthropy to ensure alignment with organizational mission and values and maximize impact
- Envisions, develops and oversees strategy and implementation of philanthropic giving in Washington, Alaska and Oregon
- Serves as Wells Fargo's primary representative to community organizations and provides leadership to important initiatives essential to strengthening our region
- Identifies, builds and maintains strategic partnerships and alliances with influential organizations across public, private and nonprofit sectors
- Serves on the west coast leadership team to create an environment supporting community involvement and establishment of Wells Fargo Volunteer Chapters

**Safeco Insurance Foundation, Seattle WA****2007 - 2010***Vice President & Director*

- Developed long term vision and strategy for the Safeco Insurance Foundation
- Oversaw the implementation of new foundation guidelines, website and online application resulting in greater efficiency and reengagement with the community
- Managed and coached foundation team by providing colleagues with technical and community expertise.
- Conducted research, outreach and identified signature non-profit organizations across the United States suitable for Safeco Insurance Foundation's inaugural 2007 grant awards
- Strategically directed over \$16 million in donations impacting approximately 165 community organizations across the United States.

**Wells Fargo Bank, Seattle WA****2002 - 2007***Vice President & Manager, Wells Fargo Foundation and Community Relations***Wells Fargo Bank, Seattle WA****2000 - 2002***Assistant Vice President, Community Support Programs***FUND DEVELOPMENT EXPERIENCE AND CIVIC LEADERSHIP****• KEXP Radio****2013 - present***Capital Campaign Advisory Board*

As an Advisory Board member I am tasked with strategizing and executing a \$15M capital campaign, which strategy includes leadership level asks of individuals and businesses, the production of small and large scale events, social media outreach and building broad based community partnerships.

**• Seafair****2007 - 2012***Board of Directors, Past Board Chair*

As board chair, I helped develop and implement a new development strategy for the Seafair Foundation to ensure the long-term viability and growth of the organization during a highly volatile economic period.

**• ArtsFund****2004 - present***Allocations Committee Chair, Allocations Policy Task Force Member***• Central Washington University College of Business****2009 - present***Advisory Board Member***• Philanthropy Northwest****2014 - present***Board of Directors***• Seattle Center****2010 - present***Commissioner***• Virginia Mason Hospital****2009 - present***Board of Governors***EDUCATION****Central Washington University, International Business****B.S. 1995**

# Seattle Center Advisory Commission

15 Members: Pursuant to Ordinances 91885 and 108936, 3-year terms; 1 Member pursuant to Ordinance 121568, 1-year term; all members subject to City Council confirmation:

- 16 Mayor- appointed

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
1	M	7	1.	Member	Koichi Kobayashi	9/29/22	9/28/25	2	Mayor
-	F	2	2.	Member	Joy R. Shigaki	9/29/22	9/28/25	1	Mayor
6	M	7	3.	Member	Michael George	9/29/22	9/28/25	2	Mayor
6	M	7	4.	Chair	Mark F. Dederer	9/29/22	9/28/25	5	Mayor
6	F	6	5.	Member	Jana Lamon	9/29/22	9/28/25	3	Mayor
6	M	7	6.	Member	John Olensky	9/29/20	9/28/23	1	Mayor
6	F	6	7.	Member	Sarah C. Rich	9/29/20	9/28/23	4	Mayor
6	F	1	8.	Member	Stacey E. Hutchison	9/29/20	9/28/23	1	Mayor
6	M	4	9.	Member	Eric Berlinberg	9/29/20	9/28/23	1	Mayor
6	F	7	10.	Vice Chair	Holly Golden	9/29/20	9/28/23	4	Mayor
2	M	4	11.	Member	Matthew Mead	9/29/21	9/28/24	1	Mayor
-	F	2	12.	Member	Kamala Saxton	9/29/21	9/28/24	1	Mayor
7	F	2	13.	Member	Lara Mae D. Chollette	9/29/21	9/28/24	1	Mayor
6	M	N/A	14.	Member	Will Ludlam	9/29/21	9/28/24	4	Mayor
3	F	2	15.	Member	Gloria Connors	9/29/21	9/28/24	4	Mayor
			16.	Get Engaged Member	Vacant	9/1/21	8/31/23		Mayor

## SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	7	8			1	1	1			9			
Council													
Other													
Total	7	8			1	1	1			9			

## Key:

\*D List the corresponding *Diversity Chart* number (1 through 9)

\*\*G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary, O= Other, U= Unknown

RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 02570, **Version:** 1

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Reappointment of Michael George as member, Seattle Center Advisory Commission, for a term to September 28, 2025.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> Michael George		
<b>Board/Commission Name:</b> Seattle Center Advisory Commission		<b>Position Title:</b> Member
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: Fill in appointing authority		<b>Term of Position: *</b> 9/29/2022 to 9/28/2025  <input type="checkbox"/> Serving remaining term of a vacant position
<b>Residential Neighborhood:</b> Downtown	<b>Zip Code:</b> 98101	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b>  <i>Mr. George leads a wide range of complex commercial real estate consulting projects at Kidder Mathews. He has specialized expertise in transit-oriented development, transportation projects, public and private-sector land acquisition and disposition, and affordable housing.</i>  <i>Mr. George lives Downtown with his wife and two young children. Outside of work he has actively dedicated himself to making Seattle a place where people of all ages and incomes can live full lives. His most recent civic involvement includes serving on, Seattle Public School's Capacity Task Force, the Facilities Master Plan Task Force, Downtown Greenways, chairing the Downtown Seattle Association's Downtown Schools Committee and serving on the Urban Land Institute's Tacoma Dome Technical Advisory Panel. Michael also co-founded Parents for a Better Downtown Seattle, a non-profit dedicated to making Downtown a better neighborhood for children.</i>		
<b>Authorizing Signature (original signature):</b>  Bruce C. Harrell <b>Date Signed (appointed):</b> 4/11/2023		<b>Appointing Signatory:</b> Bruce Harrell Mayor

\*Term begin and end date is fixed and tied to the position and not the appointment date.

# MICHAEL GEORGE

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## PROFESSIONAL EXPERIENCE

### *Senior Consultant, Kidder Mathews*

Seattle, WA — 2009-present

- Leads consulting teams and provides strategic real estate advisory services.
- Specialized expertise in transit-oriented development, public-sector land acquisition and disposition, mixed-use development, and affordable housing.
- Current projects include the Ballard to West Seattle Link and King County's Northgate TOD.

### *Partner, TODMarkets.com*

Seattle, WA — 2014 - present

- Co-founded TODMarkets.com, a market-based approach to identifying transit-oriented real estate opportunities across the nation.

### *Owner, Williamson-George Inc.*

Missoula, MT — 2003 -2009

- Purchased, managed, repositioned, and sold investment properties.
- Directed land development projects.
- Ran day-to-day business operations.

## CIVIC EXPERIENCE

### *Co-Founder, Parents for a Better Downtown Seattle (2013 to present)*

- Co-founded and co-lead Parents for a Better Downtown Seattle (PBDS), a 501-3c dedicated to making Downtown Seattle's neighborhoods more family friendly.
- Current projects include a Public K-8 school in Seattle's Belltown neighborhood and a playground at Waterfront Park in Downtown Seattle.

### *Recent Volunteer Activity (2017 to present)*

- Chair, Downtown Public School Committee/ Downtown Seattle Association / 2019 - Present
- Panelist, Tacoma Dome Technical Advisory Panel / Urban Land Institute / 2019
- Member, Facilities Master Plan Task Force / Seattle Public Schools / 2019
- Member, Public Space Committee /Downtown Seattle Association / 2018
- Member, Capacity Task Force / Seattle Public Schools / 2017
- Chair, Family Friendly Task Force / Downtown Seattle Association / 2017

### *Seattle City Council Candidate (2019)*

- Former District 7 Seattle City Council Candidate. Selected early endorsements include the Sierra Club, CASE, Downtown Seattle Association, Urbanist, Seattle Transit Blog, WTIA and many more.

## EDUCATION

### *MBA*

Presidio, 2012

### *Cert Commercial Real Estate*

University of Washington, 2008

### *BS Business Administration*

University of Montana, 2003

# Seattle Center Advisory Commission

15 Members: Pursuant to Ordinances 91885 and 108936, 3-year terms; 1 Member pursuant to Ordinance 121568, 1-year term; all members subject to City Council confirmation:

- 16 Mayor- appointed

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
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6	M	7	3.	Member	Michael George	9/29/22	9/28/25	2	Mayor
6	M	7	4.	Chair	Mark F. Dederer	9/29/22	9/28/25	5	Mayor
6	F	6	5.	Member	Jana Lamon	9/29/22	9/28/25	3	Mayor
6	M	7	6.	Member	John Olensky	9/29/20	9/28/23	1	Mayor
6	F	6	7.	Member	Sarah C. Rich	9/29/20	9/28/23	4	Mayor
6	F	1	8.	Member	Stacey E. Hutchison	9/29/20	9/28/23	1	Mayor
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6	F	7	10.	Vice Chair	Holly Golden	9/29/20	9/28/23	4	Mayor
2	M	4	11.	Member	Matthew Mead	9/29/21	9/28/24	1	Mayor
-	F	2	12.	Member	Kamala Saxton	9/29/21	9/28/24	1	Mayor
7	F	2	13.	Member	Lara Mae D. Chollette	9/29/21	9/28/24	1	Mayor
6	M	N/A	14.	Member	Will Ludlam	9/29/21	9/28/24	4	Mayor
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			16.	Get Engaged Member	Vacant	9/1/21	8/31/23		Mayor

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	7	8			1	1	1			9			
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RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 02571, **Version:** 1

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Reappointment of Koichi Kobayashi as member, Seattle Center Advisory Commission, for a term to September 28, 2025.

The Appointment Packet is provided as an attachment.





## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Koichi Kobayashi</i>		
<b>Board/Commission Name:</b> <i>Seattle Center Advisory Commission</i>		<b>Position Title:</b> <i>Member</i>
<input type="checkbox"/> <b>Appointment</b> OR <input checked="" type="checkbox"/> <b>Reappointment</b>		<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>		<b>Term of Position: *</b> 9/29/2022 to 9/28/2025 <input type="checkbox"/> Serving remaining term of a vacant position
<b>Residential Neighborhood:</b> <i>Queen Anne</i>	<b>Zip Code:</b> <i>98119</i>	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> <i>Mr. Kobayashi is an Urban Designer and Landscape Architect with over 40 years of experience currently based in the state of Washington, USA. In his prior practice, he spent over five years in China working with EDAW and AOYA, IDU and SED Group in SuZhou, Shanghai and ShenZhen as Director of Planning and Design and on his own consultancy. He also completed a similar position with the BurtHill Company based in Dubai where he concentrated master planning, branding and project programming for large scale development projects around middle east countries and India. This position required him to be the leader for projects and mentor for the 20 plus young professionals from around the world. Currently he is the principal of Kobayashi Global based in Seattle. Throughout his career, Mr. Kobayashi has been involved in project management, participation in staff allocation and management, coordination of project deadlines and budgets, proposal writing, contract administration, coordination with management in other office, coordination with high profile consultant teams, and presentations to national and international clients. He has managed and designed a number of notable projects in USA, CANADA, AUSTRALIA, NEW ZEALAND, CHINA, HONG KONG, DUBAI and JAPAN. His past employment has covered a diverse field of planning and landscape architecture: new town, mixed use development, education, public service, private offices in architecture and landscape architecture and urban design.</i>		
<b>Authorizing Signature (original signature):</b>  <b>Date Signed (appointed):</b> 4/11/2023		<b>Appointing Signatory:</b> <i>Bruce Harrell</i> <i>Mayor</i>

\*Term begin and end date is fixed and tied to the position and not the appointment date.

# **KOICHI KOBAYASHI**

**November 01, 2012**

I am an Urban Designer and Landscape Architect with over 40 years of experience currently based in the state of Washington, USA. Prior to my current practice, I spent over five years in China working with EDAW and AOYA, IDU and SED Group in SuZhou , Shanghai and ShenZhen as Director of Planning and Design and on my own consultancy. I also completed a similar position with the BurtHill Company based in Dubai where I concentrated master planning, branding and project programming for large scale development projects around middle east countries and India. This position required to be the leader for projects and mentor for the 20 plus young professionals from around the world. Currently I am the principal of Kobayashi Global based in Seattle, Washington.

Throughout my career, I have been involved in project management, participation in staff allocation and management, coordination of project deadlines and budgets, proposal writing, contract administration, coordination with management in other office, coordination with high profile consultant teams, and presentations to national and international clients. I have managed and designed a number of notable projects in USA, CANADA, AUSTRALIA, NEW ZEALAND, CHINA, HONG KONG, DUBAI and JAPAN.

My past employment has covered a diverse field of planning and landscape architecture: new town, mixed use development, education, public service, private offices in architecture and landscape architecture and urban design.

## **A. DEGREE:**

University of California, Berkeley  
Master of Landscape Architecture, 1972

Kyoto University, Kyoto, Japan  
B.S. in Landscape Architecture, 1968

## **B.PROFESSIONAL PRACTICE:**

Kobayashi Global., Shanghai, China and Seattle, Washington  
2012  
Principal: Urban Designer, Planner, Landscape Architect

SKUP International, Shanghai, China  
2010-2012

Principal: Urban Designer, Planner, Landscape Architect

SED Group

2010, Shenzhen, China

Manager of Planning and Design

IDU

2009-2010, Shenzhen, China

Manager of Planning and Design

Burt Hill Company

2006-7, Dubai, UAE

Manager of Planning and Design

AOYA Landscape and Urban Planning

2005-7, Shanghai, China

Manager of Planning and Design

EDAW : Seattle (Contract) and Suzou

2004-5, Suzou, China

Manager of Planning and Design in Suzou

Kobayashi & Associates Inc., Seattle, Washington

1989-2004

*Principal: Urban Designer, Planner, Landscape Architect*

Sugio, Kobayashi, Ullman Inc.

1981-1989

*Principal: Urban Designer, Planner, Landscape Architect*

City of Bellevue, Planning Department, Bellevue, Washington

1979-81

*Urban Design Planner*

Cummings & Schlatter Architects, Kirkland, Washington

1977-79

*Site Planner & Landscape Architect*

Jones & Jones Landscape Architect, Seattle, Washington

1976-77

*Landscape Architect*

### **C.PROFESSIONAL EXPERIENCE AT EDUCATIONAL INSTITUTION:**

Special Lecturer

TsingHua University, Peking, China, 2012

Special Lecturer  
Tokyo Agricultural University, Japan, 2012

Special Lecturer  
Osaka University of Art, Japan, 2012

Special Lecturer  
Kyoto University of Art, Japan, 2012

Special Lecturer  
KwanSai Gakuin University, Japan, 2012

Special Lecturer  
Peking University, 2007

Special Lecturer  
TongJi University, 2006 & 2008

Awaji Landscape & Horticultural Academy, Hyogo, Japan  
*Visiting Professor, 2002*

University of Washington, College of Natural Resources  
Center for Urban Horticulture, Affiliate Professor, 2001—2006  
*Affiliate Assistant Professor*

University of Washington, College of Architecture  
Department of Landscape Architecture, Lecturer, 1976—77  
*Lecturer*

Kyushu Women's University  
Kita Kyushu, Japan 1995-98  
*Special Visiting Professor*

The Ohio State University, College of Engineering  
Department of Landscape Architecture,  
*Assistant Professor, 1972—76*

Kyoto University, Kyoto, Japan  
1968-69  
*Research Assistant*

#### **D. Awards and Honors:**

Japanese Institute of Landscape Architecture Award

American Presidential Design Award

American Society of Landscape Architectural Award, Washington Chapter

## **E. RELEVANT PROFESSIONAL PROJECTS:**

- Qindao Small Hill Community Development 2011  
*Conceptual landscape plan development plan for over 300 hector residential and resort*
- Al Awir New Town Conceptual Development Plan, Dubai, UA 2008  
*Conceptual plan development for 50,000 residents outside of Dubai, focusing on sustainability*
- Al Bloom Residential Community Site Plan, Abu Dhabi, UAE 2008  
*Development for 350 units residential community*
- Adoni Resort Community, Ahmedabad, India 2008  
*Planning a medium scale resort community for tourism*
- Tatweer Tower Planning and Design, Dubai 2008  
*Planning for the world second highest twin tower mixed use development with linkage to the Mall of Arabia at DubaiLand8*
- Master Plan for Golf Community at Shinaz, Oman 2007  
*Master Planning and branding for Residential community and five resort hotel development on 400 hector site*
- Jebel Ali Village Master Plan Update , Dubai, UAE 2007  
*Master Planning and branding for Residential community development for 30,000 people on 100 hector site*
- Master Plan for Golf Community Marrakeshe, Morocco 2007  
*Master Planning and branding for Residential community and five resort hotel development on 400 hector site*
- Master Plan for Lusail Golf Community Development, Doha, Qatar 2006  
*Master Planning and branding for Residential community development on 300 hector site in the center of Lusail development*
- Tatweer Tower Planning and Design, Dubai 2007  
*Planning for the world second highest twin tower mixed use development with linkage to the Mall of Arabia at DubaiLand*
- Master Plan for Golf Community at Shinaz, Oman 2007  
*Master Planning and branding for Residential community and five resort hotel development on 400 hector site*
- Jebel Ali Village Master Plan Update , Dubai, UAE 2007  
*Master Planning and branding for Residential community development for 30,000 people on 100 hector site*
- Master Plan for Golf Community Marrakeshe, Morocco 2007  
*Master Planning and branding for Residential community and five resort hotel development on 400 hector site*
- Master Plan for Lusail Golf Community Development, Doha, Qatar 2006  
*Master Planning and branding for Residential community development on 300 hector site in the center of Lusail development*
- Jumeira Town Center and Community Development, Dubai, UAE 2006  
*Master Planning and branding for Residential community for 15,000 people on 100 hector site*
- Fukuhara University Landscape Master Plan 1997  
*Project site covers over 150 acre containing campuses for two universities and a regional park*
- Downtown Seattle Plan EIS, Urban Design and Pedestrian Analysis; Seattle, Washington 1983

- South Bay office & Residential Park, Kirkland, Washington

*Land use/project feasibility study, applications for planned unit development, substantial development permit and land use policy plan amendment*

1977
- Steilacoom Northshore Residential Development Master Plan, Tacoma, Washington

*Master plan for a 600 acre residential development along Puget Sound shoreline*

1990
- Ibaraki Development Master Plan; Ibaraki, Osaka, Japan

*High intensity mixed use development master plan for a 200-acre, 5000-person community*

1991
- Old Bellevue Special Design Review District, Background Study and Analysis, Recommendations

1979
- Design Review Guidebook and Administrative Procedure; Bellevue, Washington

1980
- Design Guidelines Multi-Family Development for Sector Six; Mill Creek, Washington

1981
- Boeing Duwamish Corridor Redevelopment Master Plan Design Guide, Seattle WA

1993
- Bellevue Square Shopping Center, Landscape Master plan & Implementation

1982

Contact:

Koichi Kobayashi

[REDACTED]

[REDACTED]

[REDACTED]  
[REDACTED]

# Seattle Center Advisory Commission

15 Members: Pursuant to Ordinances 91885 and 108936, 3-year terms; 1 Member pursuant to Ordinance 121568, 1-year term; all members subject to City Council confirmation:

- 16 Mayor- appointed

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
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## SELF-IDENTIFIED DIVERSITY CHART

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## Key:

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RD Residential Council District number 1 through 7 or N/A

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## Legislation Text

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**File #:** Appt 02572, **Version:** 1

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Reappointment of Jana Lamon as member, Seattle Center Advisory Commission, for a term to September 28, 2025.

The Appointment Packet is provided as an attachment.





## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Jana Lamon</i>		
<b>Board/Commission Name:</b> <i>Seattle Center Advisory Commission</i>		<b>Position Title:</b> <i>Member</i>
<input type="checkbox"/> <b>Appointment</b> OR <input checked="" type="checkbox"/> <b>Reappointment</b>		<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>		<b>Term of Position: *</b> <i>9/29/2022</i> <b>to</b> <i>9/28/2025</i>  <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> <i>Ballard</i>	<b>Zip Code:</b> <i>98117</i>	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b>  <i>Ms. Lamon is the Assistant Director at the Robinson Center for Young Scholars at the University of Washington. She is passionate about equity in education and works to make sure underrepresented students have access to programs they have been excluded from in the past. As a life-long Seattle resident and she is excited about the city's growth and expansion. Ms. Lamon lives in Ballard with her husband and 2 boys, ages 10 and 7. Ms. Lamon was first appointed to the Seattle Center Advisory Commission in August 2018 to finish out a 3-year term which began in 2016. Her knowledge of Seattle and her leadership skills have added a lot of value during her tenure serving on the Seattle Center Advisory Commission.</i>		
<b>Authorizing Signature (original signature):</b>  <i>Bruce E. Harrell</i> <b>Date Signed (appointed):</b> 4/11/2023		<b>Appointing Signatory:</b> <i>Bruce Harrell</i> <i>Mayor</i>

\*Term begin and end date is fixed and tied to the position and not the appointment date.

## PROFESSIONAL PROFILE

In my leadership roles, I make unique connections with people with my ability to communicate clearly, diplomatically and effectively. In an organized and professional manner, I successfully manage a number of complex, multifaceted relationships, and tasks while exercising good judgment in a fast paced, dynamic, and deadline driven environment.



## KEY SKILLS

Leadership  
Public Speaking  
Multitasking  
Interpersonal Skills  
Community Outreach  
Attention to detail

## WORK EXPERIENCE

### **Assistant Director for the Robinson Center for Young Scholars**

University of Washington  
August 2020-Present

- Serve as the primary support for the Director's responsibilities, including attending meetings, managing required records, providing reports, and responding to personnel actions;
- Work independently with substantial discretion, and protect the confidentiality of written and verbal communications;
- Independently compose and edit correspondence and documents for the Director's signature;
- Assist with editing, proofing, and formatting documents related to the Director's grants, service, grant/manuscript reviews, and publications;
- Collect, analyze and summarize pertinent data and background research as needed;
- Plan events to align with the RC's goals and Director's vision, including but not limited to staff meetings, annual retreat, and task force meetings;
- Provide other meeting or committee support for groups in which the Director participates, including assuring that meeting priorities are established and communicated;
- Identify and pursue funding opportunities for sustainability;
- Assure successful and effective program operations in compliance with funding agencies, University, and Center policies;
- Actively recruit students and teachers for all Center programs;
- Serve as the representative for matters concerning the Center's outreach, including interactions with academic units across campus, within the K-12 schools and families of the community;
- Lead a vibrant public image and connection with the community (via website, info sessions, school visits, social media, etc);

## EDUCATION

Master's in Education  
ANTIOCH UNIVERSITY  
Seattle  
2011

Bachelor of Arts / English  
UNIVERSITY OF  
WASHINGTON  
Seattle  
2001

## WORK EXPERIENCE CONT.

### **Director of Outreach and Enrichment Programs for the Robinson Center for Young Scholars**

University of Washington

Sept. 2018 – August 2020

- Directly supervise and manage my Program Coordinator and Program Assistant: help with time management, create tasks lists for them, assure deadlines are met, mentor
- Seasonally manage a team of 170 people: recruit staff, communicate with, schedule, problem-solve issues, celebrate successes
- Oversee the hiring and supervision of staff for two programs: interview, reference checks, manage time input
- Develop the outreach programming and communications for all of the programs at the Robinson Center: make connections, book events, review contracts, plan events, lead on day of event
- Enhance the Center's equity initiatives: secured funding for students that qualify, book outreach events in under-served neighborhoods in Seattle, create partnerships with low-income family housing units, attend workshops and planning sessions on issues of access and equity, help create grant partnerships with Families of Color and United Way
- Collect, interpret, and write up data for the annual report in all 3 programs
- Oversee and responsible for development and communications projects with a focus on outreach, visual communication, alumni relations, and marketing
- Develop and deliver professional development on issues of equity for staff
- Present at conferences on issues of equity in education and quality environments in enrichment programs

### **Seattle Center Advisory Commission Board Member**

The Seattle Center

Sept. 2018 – Present

- Attend monthly meetings
- Provide Center staff, the Mayor and the City Council with an ongoing assessment of operations, performance, plans and policies of the Seattle Center
- Advise the Center staff, the Mayor and the City Council on policy matters that may affect the Center
- Provide written quarterly reports to the Mayor and the City Council
- Provide recommendations and advise on single issues or matters deemed important by the Commission, the Mayor or the City Council
- Participate in sub-committees or task forces of the Commission as requested by the Commission or the Center staff
- Collaborated with Schools Out Washington and other affiliates to build a productive and successful program

# Seattle Center Advisory Commission

15 Members: Pursuant to Ordinances 91885 and 108936, 3-year terms; 1 Member pursuant to Ordinance 121568, 1-year term; all members subject to City Council confirmation:

- 16 Mayor- appointed

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
1	M	7	1.	Member	Koichi Kobayashi	9/29/22	9/28/25	2	Mayor
-	F	2	2.	Member	Joy R. Shigaki	9/29/22	9/28/25	1	Mayor
6	M	7	3.	Member	Michael George	9/29/22	9/28/25	2	Mayor
6	M	7	4.	Chair	Mark F. Dederer	9/29/22	9/28/25	5	Mayor
6	F	6	5.	Member	Jana Lamon	9/29/22	9/28/25	3	Mayor
6	M	7	6.	Member	John Olensky	9/29/20	9/28/23	1	Mayor
6	F	6	7.	Member	Sarah C. Rich	9/29/20	9/28/23	4	Mayor
6	F	1	8.	Member	Stacey E. Hutchison	9/29/20	9/28/23	1	Mayor
6	M	4	9.	Member	Eric Berlinberg	9/29/20	9/28/23	1	Mayor
6	F	7	10.	Vice Chair	Holly Golden	9/29/20	9/28/23	4	Mayor
2	M	4	11.	Member	Matthew Mead	9/29/21	9/28/24	1	Mayor
-	F	2	12.	Member	Kamala Saxton	9/29/21	9/28/24	1	Mayor
7	F	2	13.	Member	Lara Mae D. Chollette	9/29/21	9/28/24	1	Mayor
6	M	N/A	14.	Member	Will Ludlam	9/29/21	9/28/24	4	Mayor
3	F	2	15.	Member	Gloria Connors	9/29/21	9/28/24	4	Mayor
			16.	Get Engaged Member	Vacant	9/1/21	8/31/23		Mayor

## SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	7	8			1	1	1			9			
Council													
Other													
Total	7	8			1	1	1			9			

## Key:

\*D List the corresponding *Diversity Chart* number (1 through 9)

\*\*G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary, O= Other, U= Unknown

RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 02551, **Version:** 1

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Appointment of Dan Gatchet as member, Seattle Freight Advisory Board, for a term to May 31, 2024.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Dan Gatchet</i>		
<b>Board/Commission Name:</b> <i>Seattle Freight Advisory Board</i>		<b>Position Title:</b> <i>Member</i>
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>		<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>		<b>Term of Position: *</b> 6/1/2022 <b>to</b> 5/31/2024  <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> <i>Queen Anne</i>	<b>Zip Code:</b> <i>98119</i>	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> <i>Dan has a long history in the freight industry, including experience in maritime, trucking, and warehouse management. Dan previously served as the Chair to the Washington State Freight Mobility Strategic Investment Board.</i>		
<b>Authorizing Signature (original signature):</b>  <i>Bruce A. Harrell</i> <b>Date Signed (appointed):</b> 5/2/2023		<b>Appointing Signatory:</b> <i>Bruce A. Harrell</i> <i>Mayor of Seattle</i>

\*Term begin and end date is fixed and tied to the position and not the appointment date.

## **Dan Gatchet**



### **Associations**

- Past Chair, State of Washington Freight Mobility Strategic Investment Board
- Past president, Washington Trucking Associations (WTA)
- Past Co-chair of the Manufacturing Industrial Council (MIC)
- Founding member of the American Trucking Association's (ATA) Intermodal Council
- Past Chair of the California Trucking Association Intermodal Council
- Washington Trucking Associations' Board of Directors

### **Education**

- Business Administration                      University of Washington
- Masters in Business Admin.              University of San Francisco

### **Work History**

- Commercial fishermen in Alaska for 10 years during college years.
- Maritime. Operations Manager, American President Lines, San Pedro CA.
- Trucking. President of Cool Transportation, largest intermodal trucking based in Southern Calif. during 1980s and early 90s.
- Trucking. Started West Coast Trucking in 1993 in Seattle. Sold to a Roadlink, a national intermodal carrier in 2007.
- Warehouse. Pacific Mountain Logistics, Ontario CA. Sold my interest in 2018

# Seattle Freight Advisory Board

12 Members: Pursuant to Resolution 31243, 11 members subject to City Council confirmation, 2-year terms:

- 6 Mayor- appointed
- 5 City Council- appointed
- 1 Other Appointing Authority: Port of Seattle

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
6	F	1	1.	Member	Kristal Fiser	6/1/2022	5/31/2024	1	City Council
		2	2.	Member	Dan McKisson	6/1/2022	5/31/2024	1	City Council
6	F	3	3.	Member	Rachael Ludwick	6/1/2021	5/31/2023	1	Mayor
6	M	7	4.	Member	Dan Gatchet	6/1/2022	5/31/2024	1	Mayor
6	M	-	5.	Member	Howard Agnew	6/1/2022	5/31/2024	1	Mayor
6	M	-	6.	Member	Nigel Barron	6/1/2022	5/31/2024	1	Mayor
		-	7.	Member	Eric Wright	6/1/2021	5/31/2023	1	City Council
6	M	-	8.	Member	Al Muehlenbruch	6/1/2021	5/31/2023	1	City Council
		-	9.	Member	Dan Kelly	6/1/2021	5/31/2023	1	Mayor
			10.	Member	Vacant	6/1/2021	5/31/2023		City Council
6	M	6	11.	Member	Stan Ryter	6/1/2022	5/31/2024	1	Mayor
6	F		12.	Member	Geri Poor	N/A	N/A	N/A	Port of Seattle

## SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	4	1								5			
Council	1	1								2			
Other		1								1			
Total	5	3								8			

## Key:

\*D List the corresponding *Diversity Chart* number (1 through 9)

\*\*G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary, O= Other, U= Unknown

RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*





## Legislation Text

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**File #:** Appt 02552, **Version:** 1

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Appointment of Tyler Blackwell as member, Levy to Move Seattle Oversight Committee, for a term to December 31, 2026.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> Tyler Blackwell		
<b>Board/Commission Name:</b> Levy to Move Seattle Oversight Committee		<b>Position Title:</b> Member (Position 9)
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: Fill in appointing authority		<b>Term of Position: *</b> 1/1/2023 to 12/31/2026  <input type="checkbox"/> Serving remaining term of a vacant position
<b>Residential Neighborhood:</b> Green Lake	<b>Zip Code:</b> 98115	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> Originally from the Midwest, Tyler holds a Bachelor of Science in Integrative Biology and Geography/GIS from the University of Illinois Urbana-Champaign. Tyler relocated to Seattle in the fall of 2020 to further his education, and he has since received his Master of Public Administration, concentrated in public financial management, from the University of Washington's Evans School of Public Policy and Governance. During his time in graduate school, he worked on a variety of transportation projects, and he completed his capstone project with Seattle Public Utilities. Tyler is now the SODO Business Improvement Area's transportation planner, where works to make SODO's transportation network safe, clean, and connected. He is excited to apply his knowledge, experience, and perspective to the Levy Oversight Committee for the promotion of transparency in the City of Seattle's work towards achieving its transportation goals.		
<b>Authorizing Signature (original signature):</b>  <b>Date Signed (appointed):</b> May 1 <sup>st</sup> , 2023		<b>Appointing Signatory:</b> Alex Pedersen Councilmember

\*Term begin and end date is fixed and tied to the position and not the appointment date.

# Tyler Blackwell

## Education

**University of Washington–Evans School of Public Policy & Governance**

*Master of Public Administration in Public Financial Management*

Graduated: June 2022

GPA: 3.88/4.00

**University of Illinois at Urbana-Champaign**

*Bachelor of Science in Integrative Biology and Geography & GIS*

Graduated: May 2020

GPA: 3.86/4.00

## Honors & Awards

*University of Washington*

- Jonathan Brock Endowed Fellowship

*Fall 2020 – Spring 2022*

*University of Illinois*

- Cum Laude
- High Distinction in Geography & GIS
- Entomology Undergraduate Research Award
- Howard & Ruth Roepke Academic Scholarship

*Spring 2020*

*Spring 2020*

*Spring 2020*

*Fall 2017*

## Work Experience

**SODO Business Improvement Area**

Seattle, WA

*Transportation Planner*

*Jan. 2023 – Present*

- Engage with community and business leaders to better understand their transportation concerns
- Develop relationships with transportation partners, including government agencies and nonprofits
- Track, summarize, and evaluate transportation plans and projects
- Manage and provide relevant updates to the SODO BIA Transportation Committee

**Implementing an Equitable Reuse System in Seattle**

Seattle, WA

*Capstone Project, UW Evans School, Seattle Public Utilities*

*Dec. 2021 – June 2022*

- Collaborated with three peers, Seattle Public Utilities, and multiple consulting groups
- Designed methodology to understand equity barriers related to establishing a foodware reuse system in Seattle
- Developed and conducted interviews and surveys with small business owners
- Conducted geographic, qualitative, and quantitative analysis to provide relevant recommendations
- Presented recommendations to Seattle Public Utilities in written and PowerPoint format

**Self-Employed Consultant**

Seattle, WA

*Policy Consultant*

*Jan. 2022 – Apr. 2022*

- Researched the process of creating public-private partnerships in the City of Seattle
- Provided recommendations to client based on research findings
- Compiled written report outlining the process and providing strategies for client consideration

**Washington State Senate Committee Services**

Olympia, WA

*Summer Policy Intern (Remote)*

*June 2021 – Aug. 2021*

- Detailed considerations for establishing a water court system in Washington
- Drafted and presented bills and bill reports to a mock senate committee
- Analyzed the efficacy of Washington's Aquatic Invasive Species Management program
- Examined the state budget to prepare the Senate's "Budget Universe" infographic
- Developed a training briefing on best practices when presenting to elected officials

## Graduate Course Group Projects

**Clean Buildings in Seattle: Cost Savings Through HB 1257**

Seattle, WA

*Class: Economic Approaches to Environmental Management, UW Evans School*

*June 2022*

- Projected the reduction in carbon emissions from buildings in Seattle underneath Washington's Building Performance Standards
- Monetized the carbon reductions to determine cost savings for the city

### **Benefit Cost Analysis of a Vehicle Miles Traveled Tax in Washington**

Seattle, WA

*Class: Applied Cost Benefit Analysis, UW Evans School*

Dec. 2021

- Explored the benefits and costs of implementing a vehicle miles traveled tax in Washington
- Suggested that a tax in Washington is net beneficial to the people of Washington through 2050

### **Vehicle-to-Grid Integration in Washington State**

Seattle, WA

*Class: Climate Change and Energy Policy, UW Evans School*

Dec. 2021

- Analyzed vehicle-to-grid (V2G) technology and its potential impacts on society
- Identified equity barriers to integrating V2G technology into built systems
- Recommended a series of policies Washington State should consider to alleviate equity barriers

### **Emissions Saving Potential of Reduced U.S. Vehicle Usage**

Seattle, WA

*Class: Climate Change and Energy Policy, UW Evans School*

Oct. 2021

- Modeled the extreme reduction in vehicle miles traveled to reduce carbon emissions by 25 gigatons between 2021 and 2050
- Identified three policies the U.S. should take to achieve this emissions reduction
- Provided brief discussion on the feasibility and equity concerns with each policy

### **Policy Alternatives to Address the Seattle Housing Crisis**

Seattle, WA

*Class: Public Policy Analysis, UW Evans School*

May 2021

- Evaluated Seattle's housing crisis and affordable housing policies
- Proposed alternative policy options and criteria by which to evaluate them
- Assembled results and recommendations into a report and presentation

### Undergraduate Research

#### **Illinois State Geological Survey**

Champaign, IL

*Undergraduate Researcher, Department of Quaternary and Engineering Geology*

May 2019 – Aug. 2020

- Defined relationships between fossils and past glacier movement
- Applied microscopy techniques to characterize fossil samples
- Conducted fieldwork, including interacting with locals and operating heavy machinery

#### **School of Integrative Biology, Department of Entomology**

Urbana, IL

*Undergraduate Researcher, Whitfield Lab*

Aug. 2018 – Aug. 2020

- Taxonomically classified 15 species of braconid parasitoid wasp from Costa Rica
- Described morphological differences between species
- Drafted a scientific manuscript based off findings

### Skills & Certification

- **ArcGIS and ArcMap:** intermediate understanding and proficiency, some modeling skills
- Microsoft Office Suite: advanced understanding and proficiency
- General competence in **Stata**; Basic Python coding skills
- French: able to speak, listen, read, and write at an intermediate level
- **Certificate in Biology of Global Change**
- Comfortable with Benefit Cost Analysis, Cashflows, Budgets, and Debt Financing

# Levy to Move Seattle Oversight Committee

16 Members: Pursuant to *Ordinance 124796*, 10 members subject to City Council confirmation, 4-year terms:

- 5 City Council-appointed
- 5 Mayor-appointed
- 6 Other Appointing Authority-appointed (specify): 4 modal advisory board representatives appointed by respective modal advisory boards; City Council Transportation Committee Chair; City Budget Director

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
6	F	3	1.	Member	Rachel Ben-Shmuel	1/1/20	12/31/23	2	Mayor
9	O	2	2.	Member	Clara Cantor	1/1/23	12/31/26	1	Mayor
1	F	2	3.	Member	Jessica Nguyen	1/1/22	12/31/25	1	Mayor
6	M	4	4.	Member	Samuel Ferrara	1/1/23	12/31/26	2	Mayor
6	F	7	5.	Member	Lisa Bogardus	1/1/20	12/31/23	2	Mayor
6	M	6	6.	Member	Dennis Gathard	1/1/20	12/31/23	1	Council
9	M	7	7.	Member	Alexander Bejaran Estevez	1/1/23	12/31/26	1	Council
6	F	4	8.	Member	Inga Manskopf	1/1/20	12/31/23	2	Council
6	M	6	9.	Member	Tyler Blackwell	1/1/23	12/31/26	1	Council
6	M	3	10.	Member	Kevin Werner	1/1/22	12/31/25	1	Council
6	M	2	11.	Bike Advisory Board Member	Quinn Kelly	9/1/2022	8/31/2024	1	SBAB
6	F	5	12.	Pedestrian Advisory Board Member	Maria Sumner	4/1/23	3/31/25	2	SPAB
			13.	Freight Advisory Board Member	Geri Poor	n/a	n/a	n/a	SFAB
6	M	3	14.	Transit Advisory Board Member	Chris Miller	8/3/2022	8/2/2024	1	STAB
			15.	Councilmember	Alex Pedersen	n/a	n/a	n/a	n/a
			16.	Budget Director	Julie Dingley	n/a	n/a	n/a	n/a

## SELF-IDENTIFIED DIVERSITY CHART

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	1	3		1	1					3			1
Council	4	1								4			1
Other	2	1								3			
Total	7	5		1	1					10			2

## Key:

\*D List the corresponding *Diversity Chart* number (1 through 9)

\*\*G List gender, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown

RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 02553, **Version:** 1

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Appointment of Clara Cantor as member, Levy to Move Seattle Oversight Committee, for a term to December 31, 2026.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Clara Cantor</i>		
<b>Board/Commission Name:</b> <i>Levy to Move Seattle Oversight Committee</i>		<b>Position Title:</b> <i>Member (Position 2)</i>
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>		<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>		<b>Term of Position: *</b> 1/1/2023 <b>to</b> 12/31/2026  <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> <i>Othello</i>	<b>Zip Code:</b> <i>98118</i>	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> <i>Clara Cantor is a queer, mixed race community organizer with Seattle Neighborhood Greenways, advocating for people walking, rolling, biking, and accessing transit. This includes bike and pedestrian policy and spending, organizing with the Solidarity Budget Coalition advocating for a city budget that aligns with community priorities, organizing with Whose Streets? Our Streets! for BIPOC community safety and decision-making in transportation and policing, and advocating for neighborhood community needs in transportation in Seattle. Clara is an artist and community builder. She lives in the Rainier Valley with her wife and two young kids, and gets around Seattle by bike and transit.</i>		
<b>Authorizing Signature (original signature):</b>  <i>Bruce A. Harrell</i> <b>Date Signed (appointed):</b> 5/2/2023		<b>Appointing Signatory:</b> <i>Bruce A. Harrell</i> <i>Mayor of Seattle</i>

\*Term begin and end date is fixed and tied to the position and not the appointment date.

## Clara Cantor

### Qualifications and Education:

- 5 years of transportation policy and budget experience and understanding
- Strong commitment to racial equity and solidarity practices, grassroots organizing, and community accountability
- Facilitation and organizing skills and attention to detail

Redmond High School: Redmond WA (2004)

Tasmania University School of Art: Hobart, TAS, Australia (2007) Public Art

Bowdoin College: Brunswick ME. Bachelor of Arts (2008) Visual Arts, Education

### Employment History:

- Community Organizer: [Seattle Neighborhood Greenways](#). Seattle WA (2018-Present)
  - City advocacy on transportation policy and spending specific to walking, rolling, and biking.
  - Relationship building, volunteer leader development, and coalition building, including managing 6 ongoing collaborative campaigns for safety for people walking, biking, and accessing transit.
  - Member, [Solidarity Budget Coalition](#): Leading a coalition advocating align the Seattle city budget with community priorities.
  - Member, [Whose Streets? Our Streets!](#): An all-BIPOC workgroup reimagining traffic enforcement without police, recognizing that a huge percentage of public interaction with the police takes place in our streets and public spaces, often under the guise of street safety.
  - Presenter at the [Race Forward conference, 2020](#) educating about solidarity practices.
- Foodz Catering. Seattle WA (2017-2018) Special events food service
- Community Engagement: Jewish Federation of Greater Seattle. Seattle WA (2015-2017)
  - Founded and ran a new program focused on equity and inclusion within the Jewish community
  - Directed multiple additional programs including advocacy, education, and leadership development.
- Owner and Artist: Clara Makes Fun Stuff (2008-2015) Making and selling wire jewelry and sculpture.
- Seasonal work while traveling (2012-2014) Agricultural labor, food service
- Production Staff, Costumes and Props: Signature Theatre. Arlington VA (2008-2012)
- Sales Associate and Evening Manager: Beadazzled. Washington DC (2008-2012)
- Facilities and Grounds Crew: Bowdoin College Facilities. Brunswick ME (2006-2008)



# Levy to Move Seattle Oversight Committee

16 Members: Pursuant to *Ordinance 124796*, 10 members subject to City Council confirmation, 4-year terms:

- 5 City Council-appointed
- 5 Mayor-appointed
- 6 Other Appointing Authority-appointed (specify): 4 modal advisory board representatives appointed by respective modal advisory boards; City Council Transportation Committee Chair; City Budget Director

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
6	F	3	1.	Member	Rachel Ben-Shmuel	1/1/20	12/31/23	2	Mayor
9	O	2	2.	Member	Clara Cantor	1/1/23	12/31/26	1	Mayor
1	F	2	3.	Member	Jessica Nguyen	1/1/22	12/31/25	1	Mayor
6	M	4	4.	Member	Samuel Ferrara	1/1/23	12/31/26	2	Mayor
6	F	7	5.	Member	Lisa Bogardus	1/1/20	12/31/23	2	Mayor
6	M	6	6.	Member	Dennis Gathard	1/1/20	12/31/23	1	Council
9	M	7	7.	Member	Alexander Bejaran Estevez	1/1/23	12/31/26	1	Council
6	F	4	8.	Member	Inga Manskopf	1/1/20	12/31/23	2	Council
6	M	6	9.	Member	Tyler Blackwell	1/1/23	12/31/26	1	Council
6	M	3	10.	Member	Kevin Werner	1/1/22	12/31/25	1	Council
6	M	2	11.	Bike Advisory Board Member	Quinn Kelly	9/1/2022	8/31/2024	1	SBAB
6	F	5	12.	Pedestrian Advisory Board Member	Maria Sumner	4/1/23	3/31/25	2	SPAB
			13.	Freight Advisory Board Member	Geri Poor	n/a	n/a	n/a	SFAB
6	M	3	14.	Transit Advisory Board Member	Chris Miller	8/3/2022	8/2/2024	1	STAB
			15.	Councilmember	Alex Pedersen	n/a	n/a	n/a	n/a
			16.	Budget Director	Julie Dingley	n/a	n/a	n/a	n/a

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	1	3		1	1					3			1
Council	4	1								4			1
Other	2	1								3			
Total	7	5		1	1					10			2

## Key:

\*D List the corresponding *Diversity Chart* number (1 through 9)

\*\*G List gender, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown

RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 02554, **Version:** 1

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Reappointment of Samuel Ferrara as member, Levy to Move Seattle Oversight Committee, for a term to December 31, 2026.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> Samuel Ferrara		
<b>Board/Commission Name:</b> Levy to Move Seattle Oversight Committee		<b>Position Title:</b> Member (Position 4)
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: Fill in appointing authority		<b>Term of Position: *</b> 1/1/2023 to 12/31/2026  <input type="checkbox"/> Serving remaining term of a vacant position
<b>Residential Neighborhood:</b> Eastlake	<b>Zip Code:</b> 98102	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> Sam is a project manager and engineer at WG Clarke, bringing experience in both civil engineering and project management practices. Sam has background in cost estimating large infrastructure projects and understands how to manage unexpected design changes during the course of a project to make sure the project is successful from both a financial and functional standpoint.		
<b>Authorizing Signature (original signature):</b>  <b>Date Signed (appointed):</b> 5/2/2023		<b>Appointing Signatory:</b> Bruce A. Harrell Mayor of Seattle

\*Term begin and end date is fixed and tied to the position and not the appointment date.

# **SAMUEL FERRARA, P.E.**

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## **Summary of Qualifications:**

- Young professional with management experience in the construction industry and a background in civil engineering

## **Professional Experience:**

### **W.G. Clark Construction – Seattle, WA**

*Project Manager*

**2016 - Present**

- Works on major mixed-use residential construction projects
- Manages and schedules subcontractors on-site
- Prepares monthly pay applications for payment from owner
- RFI and submittal management
- Estimates contract changes
- Writes subcontracts for various trades on site
- Prepared various preliminary and GMP estimates for projects throughout the city
- Manages cost codes and budget

### **Grunley Construction Company, Inc. – Washington, DC**

*Junior Project Engineer*

**2014-2015**

- Worked on various historical renovations in the nation's capital

## **Education:**

### **Master of Science in Civil Engineering - Virginia Tech**

**2016**

- **Overall GPA:** 4.00/4.00

### **Bachelor of Science in Civil Engineering - Virginia Tech**

**2015**

- **Overall GPA:** 3.96/4.00
- **Class Rank:** 1 of 157

## **Certifications:**

- Licensed Professional Engineer (WA State License #20100265)
- LEED Accredited Professional (LEED AP BD+C)

## **Service:**

- Appointed by Seattle Mayor Jenny Durkan to the Move Seattle Levy Oversight Committee and elected by members as committee chair.

## **Publications:**

- *Generational Differences in Virtual Teaming in the United States: Culture, Time, and Technology.* Journal of Information Technology in Construction (ITcon) – Aug. 2017
- *Toward a More Nuanced Understanding of the Generational Digital Divide in Virtual Teams.* Engineering Project Organization Conference 2016 – June 2016

## **Software Experience:**

- Primavera P6, Revu Bluebeam, Microsoft Project, AutoCAD

# Levy to Move Seattle Oversight Committee

16 Members: Pursuant to *Ordinance 124796*, 10 members subject to City Council confirmation, 4-year terms:

- 5 City Council-appointed
- 5 Mayor-appointed
- 6 Other Appointing Authority-appointed (specify): 4 modal advisory board representatives appointed by respective modal advisory boards; City Council Transportation Committee Chair; City Budget Director

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
6	F	3	1.	Member	Rachel Ben-Shmuel	1/1/20	12/31/23	2	Mayor
9	O	2	2.	Member	Clara Cantor	1/1/23	12/31/26	1	Mayor
1	F	2	3.	Member	Jessica Nguyen	1/1/22	12/31/25	1	Mayor
6	M	4	4.	Member	Samuel Ferrara	1/1/23	12/31/26	2	Mayor
6	F	7	5.	Member	Lisa Bogardus	1/1/20	12/31/23	2	Mayor
6	M	6	6.	Member	Dennis Gathard	1/1/20	12/31/23	1	Council
9	M	7	7.	Member	Alexander Bejaran Estevez	1/1/23	12/31/26	1	Council
6	F	4	8.	Member	Inga Manskopf	1/1/20	12/31/23	2	Council
6	M	6	9.	Member	Tyler Blackwell	1/1/23	12/31/26	1	Council
6	M	3	10.	Member	Kevin Werner	1/1/22	12/31/25	1	Council
6	M	2	11.	Bike Advisory Board Member	Quinn Kelly	9/1/2022	8/31/2024	1	SBAB
6	F	5	12.	Pedestrian Advisory Board Member	Maria Sumner	4/1/23	3/31/25	2	SPAB
			13.	Freight Advisory Board Member	Geri Poor	n/a	n/a	n/a	SFAB
6	M	3	14.	Transit Advisory Board Member	Chris Miller	8/3/2022	8/2/2024	1	STAB
			15.	Councilmember	Alex Pedersen	n/a	n/a	n/a	n/a
			16.	Budget Director	Julie Dingley	n/a	n/a	n/a	n/a

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	1	3		1	1					3			1
Council	4	1								4			1
Other	2	1								3			
Total	7	5		1	1					10			2

## Key:

\*D List the corresponding *Diversity Chart* number (1 through 9)

\*\*G List gender, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown

RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 02555, **Version:** 1

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Reappointment of David L. Frantz as member, Seattle Pedestrian Advisory Board, for a term to March 31, 2025.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> David L. Frantz		
<b>Board/Commission Name:</b> Seattle Pedestrian Advisory Board		<b>Position Title:</b> Member (Position 2)
<input type="checkbox"/> Appointment <b>OR</b> <input checked="" type="checkbox"/> Reappointment		<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other		<b>Term of Position: *</b> 4/1/2023 to 3/31/2025  <input type="checkbox"/> Serving remaining term of a vacant position
<b>Residential Neighborhood:</b> U District	<b>Zip Code:</b> 98105	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> David is a recent student of UW where he was actively involved in student government and served on the U Pass Transit Advisory Board. David is interested in topics related to equity, sustainability, and public health in our city.		
<b>Authorizing Signature (original signature):</b>  <b>Date Signed (appointed):</b> May 1st, 2023		<b>Appointing Signatory:</b> Alex Pedersen Councilmember

\*Term begin and end date is fixed and tied to the position and not the appointment date.

**OBJECTIVE** *Vision-driven activator using creativity & compassion to engage public in healthy, supported life*

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## QUALIFICATIONS

- Inclusive communicator focused on empowerment, excitement through conversation & multimedia
  - Actively committed to learning about & deconstructing systems of oppression, cultural ignorance
  - Eager & articulate storyteller experienced in completing multi-stage engagement projects
  - High-intermediate Spanish speaker with background working alongside Hispanic communities
  - Organized strategic planner skilled with critical analysis, innovative thinking for bigger picture
  - Upbeat collaborator who enjoys ideating with others and building inspiring relationships
  - Skilled in Office 365, G-Suite, Adobe Creative Suite, WordPress, ArcGIS StoryMaps, Canva Pro, Figma
- 

## EDUCATION

**B.A. in Communication** | University of Washington, Seattle WA  
*Social and Cultural Communication concentration*

*majority of credits completed*

**AUG 2017 - ON HOLD**

**B.A. in Geography** | University of Washington, Seattle WA  
*Globalization, Health, and Development concentration*

**AUG 2017 - ON HOLD**

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## EXPERIENCE

**Grocery Team Member**, Whole Foods Market (Capitol Hill)

**NOV 2021 - PRESENT**

- Providing positive customer experience with robust product knowledge at busy urban grocer
- Maintaining accessible inventory while upholding comprehensive back-of-house quality control

**AmeriCorps Summer Associate**, United Way of King County

**JUNE 2021 - AUG 2021**

- Served community need by organizing and distributing ~1,000 meal packages to neighbors across greater King County to connect low-income families, senior citizens with critical food aid
- Combined customer service approach with nonprofit goals to understand local conditions, link requisites with appropriate resources, and achieve tangible benefit in individual material well-being

**Communications Director**, Associated Students of the Univ. of Washington

**JUNE 2020 - JUNE 2021**

**Director**, Elections Administration Committee, ASUW

**SEPT 2019 - JUNE 2020**

- Acted as Chief Marketing Officer for student government leading consistent public relations and informational output towards 45,000+ undergraduates and graduates at large public university
- Managed team of six employees, four interns with budget of \$3000 to develop engagement projects
- Controlled multiple social media & email channels to broadcast student resources in all-virtual online learning context utilizing fun, unique information campaigns to cut through busy digital noise
- *Notable Accomplishments: 100pg Annual Report, 3min promo video, 400+ new Instagram followers*
- *Notable Appointments: UPass Transit Advisory Board, Student Board of Publications*

**Committee Chair**, Campus Sustainability Fund

**MAY 2020 - JUNE 2021**

**Committee Member**

**SEPT 2018 - MAY 2020**

- Led interdisciplinary committee of eleven students and staff overseeing \$600,000 budget to distribute grants to student-led projects enhancing sustainability, justice in campus community

**Market Dynamics Intern**, PATH

**AUG 2019 - APRIL 2020**

- Collected qualitative health standards data by outreaching to fifteen foreign health ministries to obtain necessary documents while maintaining organized, growing data set for professional team
- Synthesized findings into deliverables to be shared with stakeholders and future beneficiaries

**Capital Projects Intern**, Seattle Public Schools

**JUNE 2019 - SEPT 2019**

- Operated dynamically between administrative supervisors, laborers, and community members using detailed documents to maintain organization and pace of four separate capital project sites



# Seattle Pedestrian Advisory Board

12 Members: Pursuant to Resolution 29532 and Ordinance 120325, all members subject to City Council confirmation, 2-year terms, Get Engaged Member, 1-year term:

- 7 Mayor- appointed
- 5 City Council - appointed

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
6	F	6	1.	Member	Fallon Boyle	4/1/22	3/31/24	1	City Council
6	M	4	2.	Member	David L. Frantz	4/1/23	3/31/25	2	City Council
6	M	5	3.	Member	Wes Mills	4/1/22	3/31/24	1	City Council
6	F	7	4.	Member	Chelsea Morrison	4/1/23	3/31/25	2	City Council
3	F	3	5.	Member	Natasha Riveron	4/1/23	3/31/25	2	City Council
6	F	7	6.	Member	Emily Davis	4/1/22	3/31/24	2	Mayor
			7.	Member	Vacant	4/1/23	3/31/25		Mayor
1	F	2	8.	Member	Emilie Szeto	4/1/22	3/31/24	1	Mayor
6	O	3	9.	Member	Chris Grgich	4/1/22	3/31/24	1	Mayor
6	F	4	10.	Member	Maria Sumner	4/1/23	3/31/25	3	Mayor
1	M	7	11.	Member	Rohit Ammanamanchi	4/1/22	3/31/24	1	Mayor
6	M	3	12.	Get Engaged Member	Holt Hafer	9/1/22	8/31/23	1	Mayor

## SELF-IDENTIFIED DIVERSITY CHART

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	3		1	2					4			
Council	2	3					1			4			
Other													
Total	4	6		1	2		1			8			

## Key:

- \*D List the corresponding *Diversity Chart* number (1 through 9)
- \*\*G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary, O= Other, U= Unknown
- RD Residential Council District number 1 through 7 or N/A
- Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 02556, **Version:** 1


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Reappointment of Chelsea Morrison as member, Seattle Pedestrian Advisory Board, for a term to March 31, 2025.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Chelsea Morrison</i>		
<b>Board/Commission Name:</b> <i>Seattle Pedestrian Advisory Board</i>		<b>Position Title:</b> <i>Member (Position 4)</i>
<input type="checkbox"/> <b>Appointment</b> <b>OR</b> <input checked="" type="checkbox"/> <b>Reappointment</b>		<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other		<b>Term of Position: *</b> 4/1/2023 to 3/31/2025  <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> <i>Belldtown</i>	<b>Zip Code:</b> <i>98121</i>	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> <i>Chelsea Morrison is a civil engineer and urban planner. Chelsea lives in Belldtown, does not own a car, and is interested in equitable community engagement.</i>		
<b>Authorizing Signature (original signature):</b>  <b>Date Signed (appointed):</b> May 1 <sup>st</sup> , 2023		<b>Appointing Signatory:</b> <i>Alex Pedersen</i> <i>Councilmember</i>

\*Term begin and end date is fixed and tied to the position and not the appointment date.

# CHELSEA MORRISON, P.E.

## LEAD CIVIL ENGINEER

Chelsea is a civil engineer with over 10 years of experience in geometric roadway and intersection design of urban corridors, site development, drainage, and utility coordination. Chelsea is skilled at optimizing design in urban areas through analysis of bus and vehicle movements and incorporation of multi-modal design features to provide safe facilities to all roadway users including pedestrians, bicyclists, transit, and general purpose vehicles.

During design projects, her duties have included agency coordination and permitting, coordinating the work of teams of engineers and technical personnel, developing work flows, providing construction support services, and right-of-way (ROW) acquisition support. Chelsea's responsibilities have included quality control; project scheduling; managing project budgets; progress reporting; making client presentations; performing feasibility studies; and preparing final plans, specifications, and estimates (PS&E) contract documents. Chelsea is familiar with many agency standards and requirements, including City of Seattle, NACTO, AASHTO, and WSDOT.

## EMPLOYMENT HISTORY

Roadway Engineer	Kimley-Horn	2022 – Present
Lead Civil Engineer	WSP	2018 – 2022
Transportation Design Engineer	City of Bellevue	2017 – 2018
Transportation Planning Engineer	CORRE, Inc.	2011 – 2017

## SELECT PROJECT EXPERIENCE

### Pierce Transit, Pacific Avenue/SR7 BRT, Pierce County, WA, 2019-2022

As Segment Lead, Chelsea was responsible for coordinating the final design of civil infrastructure elements of this FTA-funded 14.4-mile urban Bus Rapid Transit route through the City of Tacoma. Chelsea led the design team through multiple iterations of corridor design to optimize project goals while mitigating ROW impacts. Chelsea also led design workshops with project partners to build consensus on design decisions, managed interdisciplinary coordination, and led production and quality control efforts for PS&E packages and WSDOT Plans for Approval (PFA) packages. Main work elements include roadway widening, curb ramp design, roundabout design, wall design, signal improvements, street lighting, channelization, and roadway overlay. The Pierce Transit corridor-based bus rapid transit system will serve Tacoma's Central Business District, Tacoma Dome Station, Parkland, and Spanaway.

### King County Metro, RapidRide H Line, King County, WA, 2018-2022

Chelsea worked as Lead Civil Engineer, responsible for coordinating the final design of civil infrastructure elements for this Bus Rapid Transit route. Main work elements include curb ramp design, wall design, signal improvements, roadway overlay and widening, pedestrian lighting, and channelization. Chelsea was also responsible for ROW acquisition support.



## Education:

MS: Urban and Regional Planning,  
University of Wisconsin-Madison  
2014 – 2016

BS: Civil Engineering,  
University of Wisconsin-Madison  
2007 – 2011

## Professional Qualifications:

Professional Engineer,  
Washington (55111)  
2017 – Present

## Professional Affiliations:

WTS Women Transportation Seminar  
2020 – Present

**Sound Transit, Everett Link Extension (EVLE) and OMF North, Seattle, WA, 2022-Present**

Kimley-Horn is leading the effort on Sound Transit's 16-mile, six-station light rail extension. As Project Engineer, Chelsea is responsible for Project Management Tools including maintaining the Issue Tracking Log. Chelsea is also supporting project permitting and preliminary design services.

**City of Bellevue, 100th Avenue NE and Vicinity Improvements, Bellevue, WA, 2018**

As project manager and lead design engineer for this neighborhood complete streets project in Bellevue, Chelsea was managed in-house design and was responsible for completing 60% design documents. The project included intersection improvements, RRFB design, at-grade pedestrian asphalt path, irrigation, storm sewer, and utility coordination.

**City of Bellevue, Eastgate Way Non-Motorized Access to Transit, Bellevue, WA, 2017-2018**

Chelsea was Project Manager and Lead Design Engineer, responsible for managing in-house design and preparing PS&E contract documents for a two-mile segment of an urban corridor within WSDOT Limited Access. The project included channelization, pavement widening and curb relocation, traffic island reconstruction, and traffic signal modifications including design of bike signals. Chelsea led permitting and coordination efforts including WSDOT Channelization Plan approval and City of Bellevue Right-of-Way Permit.

**City of Bellevue, 2018 Overlay Program, Bellevue, WA, 2017-2018**

As Project Manager and Lead Design Engineer for this pavement maintenance project in Bellevue, Chelsea was responsible for managing in-house design and preparing PS&E contract documents for 30 lane miles of roadway throughout Bellevue. The project included pavement rehabilitation, curb ramp improvements, channelization, and bicycle facilities. Chelsea also led coordination efforts with utilities and permitting support.

**City of Monona, Bicycle and Pedestrian Plan, Monona, WI, 2016**

As a graduate student, Chelsea worked with the City of Monona over the course of two semesters to develop a draft Bicycle and Pedestrian Plan. Work included bicycle and pedestrian audits, bike counts, League of American Bicyclist Bicycle Friendly America program review, and creating a draft Bicycle and Pedestrian Plan for the City.

**Village of Prairie du Sac, Pedestrian Improvements, Sauk County, WI, 2016**

As Project Leader for this non-traditional Safe Routes to School project, Chelsea oversaw construction of a multi-use trail. Project work included coordination between multiple municipalities, School Districts, Contractors, and WisDOT Local Programs; construction of a 0.7 mile multi-use trail, intersection improvements, and landscaping.

**Wisconsin Department of Transportation, Main Street Resurfacing, Janesville, WI, 2015**

Chelsea provided inspection services for this 0.4-mile resurfacing and revitalization project through historic downtown Janesville. The project was constructed in two phases and was adjacent to historic buildings dating back to the 1850s. The project included grading, base patching, water main upgrades, asphalt pavement, concrete pavement, concrete sidewalk, concrete curb and gutter, colored concrete, traffic signals, lighting, and landscaping.

**Wisconsin Department of Transportation, Pike River Trail Shared Use Path, Kenosha County, WI:**

As designer for this shared use path in Kenosha County, Chelsea was responsible for preparing contract documents for a 1.5-mile trail. The project included asphalt trail design, boardwalk, pedestrian structure, wetland impact mitigation, structure modifications, intersection improvements, and signal modifications.

**Wisconsin Department of Transportation, USH 51, Town of Mercer, Iron County, WI, 2012-2013**

Chelsea provided sidewalk, driveway, and curb ramp inspection services for the reconstruction of USH 51 from south of Beachway Drive to north of CTH J, including various local streets. Project work included storm sewer, grading, curb and gutter, sidewalk, box culvert, stamped and stained sidewalk, decorative street lighting, and asphaltic pavement.

# Seattle Pedestrian Advisory Board

12 Members: Pursuant to Resolution 29532 and Ordinance 120325, all members subject to City Council confirmation, 2-year terms, Get Engaged Member, 1-year term:

- 7 Mayor- appointed
- 5 City Council - appointed

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
6	F	6	1.	Member	Fallon Boyle	4/1/22	3/31/24	1	City Council
6	M	4	2.	Member	David L. Frantz	4/1/23	3/31/25	2	City Council
6	M	5	3.	Member	Wes Mills	4/1/22	3/31/24	1	City Council
6	F	7	4.	Member	Chelsea Morrison	4/1/23	3/31/25	2	City Council
3	F	3	5.	Member	Natasha Riveron	4/1/23	3/31/25	2	City Council
6	F	7	6.	Member	Emily Davis	4/1/22	3/31/24	2	Mayor
			7.	Member	Vacant	4/1/23	3/31/25		Mayor
1	F	2	8.	Member	Emilie Szeto	4/1/22	3/31/24	1	Mayor
6	O	3	9.	Member	Chris Grgich	4/1/22	3/31/24	1	Mayor
6	F	4	10.	Member	Maria Sumner	4/1/23	3/31/25	3	Mayor
1	M	7	11.	Member	Rohit Ammanamanchi	4/1/22	3/31/24	1	Mayor
6	M	3	12.	Get Engaged Member	Holt Hafer	9/1/22	8/31/23	1	Mayor

## SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	3		1	2					4			
Council	2	3					1			4			
Other													
Total	4	6		1	2		1			8			

## Key:

- \*D List the corresponding *Diversity Chart* number (1 through 9)
  - \*\*G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary, O= Other, U= Unknown
  - RD Residential Council District number 1 through 7 or N/A
- Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 02557, **Version:** 1


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Reappointment of Natasha Riveron as member, Seattle Pedestrian Advisory Board, for a term to March 31, 2025.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> Natasha Riveron		
<b>Board/Commission Name:</b> Seattle Pedestrian Advisory Board		<b>Position Title:</b> Member (Position 5)
<input type="checkbox"/> Appointment <b>OR</b> <input checked="" type="checkbox"/> Reappointment		<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other		<b>Term of Position: *</b> 4/1/2023 to 3/31/2025  <input type="checkbox"/> Serving remaining term of a vacant position
<b>Residential Neighborhood:</b> Miller Park/Capitol Hill	<b>Zip Code:</b> 98112	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> Natasha Riveron works for Safe Routes Partnership and is passionate about safe and walkable neighborhoods. Natasha previously worked with the National Complete Streets Coalition and wants to advocate for her neighbors as a member of SPAB.		
<b>Authorizing Signature (original signature):</b>  <b>Date Signed (appointed):</b> May 1 <sup>st</sup> , 2023		<b>Appointing Signatory:</b> Alex Pedersen Councilmember

\*Term begin and end date is fixed and tied to the position and not the appointment date.



# Natasha Riveron

## PROFESSIONAL EXPERIENCE

### **Safe Routes Partnership:** Healthy Parks and Places Manager

2020 – Present, Full-time, Remote (residing in Seattle, WA)

- Manage Safe Routes to Parks program. Provided technical assistance to 14 nonprofits across the country to help them meaningfully engage their communities, create Safe Routes to Parks plans, and kick-start implementation through projects that increase access to parks and green spaces.
- Developed more than 25 factsheets, toolkits, videos, and other resources to support active transportation advocates with topics such as implementation, evaluation, Complete Streets policies, and integrating equity.

### **Smart Growth America, National Complete Streets Coalition:** Program Associate

2018 – 2020, Full-time, Washington D.C

- Provided technical assistance to national public health policy organizations in support of 12 Complete Streets policy campaigns, with a focus on promoting equitable implementation.
- Managed Complete Streets technical assistance program for Richmond Regional Transportation Planning District Commission. With local partners, coordinated three community workshops to identify goals and next steps.
- Led research for *Best Complete Streets Policies* report; coordinated analysis of 66 new Complete Streets policies, identified national trends, and wrote case studies on top-scoring jurisdictions.

### **Innovations in Aging Collaborative:** Community Outreach Coordinator

2017 – 2018, Full-time, Colorado Springs, CO

- Established and maintained partnerships with local nonprofits, government agencies, businesses, and advocacy groups to advance goals in the *Age Friendly Colorado Springs* plan, part of AARP's Age Friendly Communities.
- Created dashboard to quantify progress on the plan's action items; used by staff, funders, and stakeholders.

## VOLUNTEER EXPERIENCE

### **Sustainable Capitol Hill**

2021 – Present, Bi-weekly, Seattle, WA

- Manage community workshop and tool library. Developing replacement cost database to cap maximum late fees.

### **Southwest DC Action**

2019 – 2020, Bi-weekly, Washington, D.C.

- Organized for affordable housing in Southwest neighborhood. Co-chaired History and Culture committee.
- Tended communal garden beds

### **Blackbird Outreach**

2017 – 2018, Weekly, Colorado Springs, CO

- Led outreach to community members experiencing homelessness. I talk about the experience in [this short video](#).

## EDUCATION

### **Colorado College**

2013 – 2017, Colorado Springs, CO

- Bachelor of Arts, Major in History, 3.9 GPA, *Cum Laude*
- Phi Beta Kappa, Women's Educational Society Scholar (merit-based scholarship)
- Clubs: Theater Workshop (student theater), *The Cipher* (literary magazine), History Council (educational events)

## PUBLICATIONS

### Complete Streets

- [Safe Routes to Parks in Complete Streets Policies](#) (Factsheet, 2020)
- [Best Complete Streets Policies of 2018](#) (Report, 2018)

### Equity and Mobility Justice

- [Taking Steps toward Mobility Justice: An Invitation to Learn More and Take Action](#) (Resource Package, 2021)
  - [Moving Toward Mobility Justice](#) (Video, 2021)
  - [We Built It This Way: A Primer on Transportation Inequity](#) (Story Map, 2021)
  - [Mobility Justice Map](#) (Google Map, 2021)
- [Protecting Black Lives in Parks and Public Spaces](#) (Blog, 2020)
- [Equitable Community Engagement in the Time of Social Distancing](#) (Blog, 2020)

### Evaluation

- [What Gets Measured Gets Managed: A Step-by-Step Guide to Evaluating Safe Routes Projects from Beginning to End](#) (Factsheet, 2021)
- [Harnessing Data to Advance Safe Routes to Parks](#) (Factsheet, 2020)

### Financing Safe Routes to Parks

- [Prioritize and Partner Up to Pay for Safe Routes to Parks Infrastructure](#) (Factsheet, 2021)
- [Decoding the Jargon: Local Budget Basics for Funding Safe Routes to Parks](#) (Factsheet, 2021)
- [Playing Matchmaker: Choosing the Right Funding Mechanism](#) (Factsheet, 2021)
- [Ready, Set, GO Bonds for Park Access](#) (Factsheet, 2021)

### Safe Routes to Parks, General

- [Connecting People to Parks: A Toolkit to Increase Safe and Equitable Access to Local Parks and Green Spaces](#) (Toolkit, 2021)
- [Why Safe Routes to Parks: Stories, Data, and Resources to Illustrate the Mission](#) (Blog, 2021)

### Safe Routes to School

- [Trauma-Informed Approaches to Safe Routes to School Programming](#) (Blog, 2021)
- [Aligning Safe Routes to Parks With Safe Routes to School](#) (Factsheet, 2020)
- [Colorado Safe Routes to School Program Census](#) (Report, 2020)

## PRESENTATIONS

### Conference Sessions

- [Safe Routes to Parks: Actionable Steps Toward Equitable and Safe Access to Everyday Destinations](#); Oregon Active Transportation Summit, 2021
- [Improving Safe and Equitable Access to Parks and Green Space](#); Walk Bike Places, 2021
- [Dropping Enforcement from the 6 E's](#); Reimagining Community Safety with the Southern California Association of Governments and American Planning Association of California, 2021

### Podcasts

- [Safe Routes to Parks](#); Safegrowth Podcast, 2021

### Workshops

- [Creatively Collaborating and Funding Safe Routes to Parks Improvements](#); Baytown, TX, 2022
- [Safe Routes to Parks and Equitable Community Engagement](#); Maricopa County Health Department, AZ, 2021
- [Working Together for Meaningful Community Engagement](#); Living Streets Alliance and City of Tucson, AZ, 2021
- [Introduction to Safe Routes to Parks](#); Safe Routes to Parks Grant Program, 2020, 2021
- [Equity in Safe Routes to Parks](#); Safe Routes to Parks Grant Program, 2020, 2021

# Seattle Pedestrian Advisory Board

12 Members: Pursuant to Resolution 29532 and Ordinance 120325, all members subject to City Council confirmation, 2-year terms, Get Engaged Member, 1-year term:

- 7 Mayor- appointed
- 5 City Council - appointed

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
6	F	6	1.	Member	Fallon Boyle	4/1/22	3/31/24	1	City Council
6	M	4	2.	Member	David L. Frantz	4/1/23	3/31/25	2	City Council
6	M	5	3.	Member	Wes Mills	4/1/22	3/31/24	1	City Council
6	F	7	4.	Member	Chelsea Morrison	4/1/23	3/31/25	2	City Council
3	F	3	5.	Member	Natasha Riveron	4/1/23	3/31/25	2	City Council
6	F	7	6.	Member	Emily Davis	4/1/22	3/31/24	2	Mayor
			7.	Member	Vacant	4/1/23	3/31/25		Mayor
1	F	2	8.	Member	Emilie Szeto	4/1/22	3/31/24	1	Mayor
6	O	3	9.	Member	Chris Grgich	4/1/22	3/31/24	1	Mayor
6	F	4	10.	Member	Maria Sumner	4/1/23	3/31/25	3	Mayor
1	M	7	11.	Member	Rohit Ammanamanchi	4/1/22	3/31/24	1	Mayor
6	M	3	12.	Get Engaged Member	Holt Hafer	9/1/22	8/31/23	1	Mayor

## SELF-IDENTIFIED DIVERSITY CHART

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	3		1	2					4			
Council	2	3					1			4			
Other													
Total	4	6		1	2		1			8			

## Key:

\*D List the corresponding *Diversity Chart* number (1 through 9)

\*\*G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary, O= Other, U= Unknown

RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 02558, **Version:** 1

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Reappointment of Maria Sumner as member, Seattle Pedestrian Advisory Board, for a term to March 31, 2025.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Maria Sumner</i>		
<b>Board/Commission Name:</b> <i>Seattle Pedestrian Advisory Board</i>		<b>Position Title:</b> <i>Member (Position 10)</i>
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment	<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Appointing Authority:</b> <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other	<b>Term of Position: *</b> 4/1/2023 to 3/31/2025  <input type="checkbox"/> Serving remaining term of a vacant position	
<b>Residential Neighborhood:</b> <i>Ravenna</i>	<b>Zip Code:</b> 98115	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> <i>Maria has lived in Seattle for eight years and currently resides in Ravenna. For work, she is a Technical Program Manager at an AI startup based in Seattle. She spends a lot of time running and strolling on local streets. She is active in her local community and is passionate about safer streets and a healthier, greener environment for pedestrians.</i>		
<b>Authorizing Signature (original signature):</b>  <b>Date Signed (appointed):</b> 5/2/2023	<b>Appointing Signatory:</b> <i>Bruce A. Harrell</i> Mayor	

\*Term begin and end date is fixed and tied to the position and not the appointment date.

## MARIA SUMNER

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### PROFESSIONAL EXPERIENCE

#### **LEXION, Technical Program Manager** - Seattle, WA (April 2022 - Present)

- Leads programs and initiatives with the Machine learning team to deliver efficiency saving products to legal teams

#### **FACEBOOK/META, Technical Program Manager** - Redmond, WA (Aug 2017 - April 2022)

Led multiple cross-functional initiatives with SWE, Research science, Linguist, Data Science, and other XFN to deliver the following in NLU, NLG, Dialog areas:

- Shipped NLU models across 3 hardware devices in 2 languages for 50+ domains, managing the complete model development lifecycle from data annotation to quality improvement monitoring
- Drove programs to bring model deployment rate from 4x/year to 1x/day
- Built out measurement processes and analytic systems including dashboards, scaled quality improvement procedures, and automated data fixer
- Defined model and tooling requirements to parallelize model development for 40 linguists developers and 100s of annotator/vendor partners
- Built workback schedules and drove end-to-end execution to deliver cutting edge NLP research to production including ondevice NLU/NLG models which included custom data techniques and tooling, meeting data/regulatory compliance, and aligning and measuring launch KPIs
- Developed strategic communication forums among teams including strategy syncs, workshops, reporting, and ship room for a team of 200+ Engineers and Linguists

#### **OZLO, NLP Research Scientist** - Seattle, WA (June 2016 - July 2017)

- Solely responsible for building and deploying NLU models shipped to production
- Built measurement pipelines for automated training and testing
- Managed data program for linguists, including all data collection, measurement, model improvement

### EDUCATION

MS in Computational Linguistics **UNIVERSITY OF WASHINGTON** (2015 - 2016)

MA in Linguistics **UNIVERSITY OF IOWA** (2013 - 2015)

BS in Math, Minors in Linguistics, Spanish **TRUMAN STATE UNIVERSITY** (2006 - 2010), Summa cum laude

### SKILLS, AWARDS, COMMUNITY INVOLVEMENT

**Seattle Pedestrian Advisory Board** (March 2020 - Present)

**Linguists in Tech (Cofounder)** - A not-for-profit networking and career advancement organization

**Proficient in Japanese, Indonesian, Spanish**

**Critical Language Scholarship** (Indonesia, 2014)

**Phi Beta Kappa**

**Girls on the Run**

# Seattle Pedestrian Advisory Board

12 Members: Pursuant to Resolution 29532 and Ordinance 120325, all members subject to City Council confirmation, 2-year terms, Get Engaged Member, 1-year term:

- 7 Mayor- appointed
- 5 City Council - appointed

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
6	F	6	1.	Member	Fallon Boyle	4/1/22	3/31/24	1	City Council
6	M	4	2.	Member	David L. Frantz	4/1/23	3/31/25	2	City Council
6	M	5	3.	Member	Wes Mills	4/1/22	3/31/24	1	City Council
6	F	7	4.	Member	Chelsea Morrison	4/1/23	3/31/25	2	City Council
3	F	3	5.	Member	Natasha Riveron	4/1/23	3/31/25	2	City Council
6	F	7	6.	Member	Emily Davis	4/1/22	3/31/24	2	Mayor
			7.	Member	Vacant	4/1/23	3/31/25		Mayor
1	F	2	8.	Member	Emilie Szeto	4/1/22	3/31/24	1	Mayor
6	O	3	9.	Member	Chris Grgich	4/1/22	3/31/24	1	Mayor
6	F	4	10.	Member	Maria Sumner	4/1/23	3/31/25	3	Mayor
1	M	7	11.	Member	Rohit Ammanamanchi	4/1/22	3/31/24	1	Mayor
6	M	3	12.	Get Engaged Member	Holt Hafer	9/1/22	8/31/23	1	Mayor

## SELF-IDENTIFIED DIVERSITY CHART

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	3		1	2					4			
Council	2	3					1			4			
Other													
Total	4	6		1	2		1			8			

## Key:

\*D List the corresponding *Diversity Chart* number (1 through 9)

\*\*G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary, O= Other, U= Unknown

RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 02559, **Version:** 1

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Appointment of Alexander Bejaran Estevez as member, Levy to Move Seattle Oversight Committee, for a term to December 31, 2026.

The Appointment Packet is provided as an attachment.





## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Alexander Bejaran Estevez</i>		
<b>Board/Commission Name:</b> <i>Levy to Move Seattle Oversight Committee</i>		<b>Position Title:</b> <i>Member (Position 7)</i>
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>		<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>		<b>Term of Position: *</b> 1/1/2023 to 12/31/2026  <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> <i>Magnolia</i>	<b>Zip Code:</b> <i>98199</i>	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> <i>Alex Bejaran Estevez was born and raised in San Juan, Puerto Rico. He attended the University of Puerto Rico, where he obtained a BA in Political Science with a focus on International Relations and Political Theory. As part of his undergraduate education, Alex interned at the House Budget Committee's Democratic Staff in Washington DC. After having his graduation delayed to 2018 due to the impacts of Hurricanes Irma and Maria, Alex left Puerto Rico to pursue a Law Degree at Syracuse University in New York. While in Law School, Alex served as Secretary and then President of the Latin American Law Student Association, and interned at the Council on American Islamic Relations - Florida, and the Onondaga County Volunteer Lawyer's Project. In both of these roles, Alex worked to serve the communities of Orlando, FL, and Syracuse, NY respectively, working on issues of religious discrimination, housing and immigration. After completing his law degree, Alex moved to Seattle, where he now works as an attorney for a non-profit that represents survivors of gender based violence. In his free time, Alex enjoys trying all the food Seattle has to offer, going on hikes, and exploring the PNW.</i>		
<b>Authorizing Signature (original signature):</b>  <b>Date Signed (appointed):</b> May 1 <sup>st</sup> , 2023		<b>Appointing Signatory:</b> <i>Alex Pedersen</i> <i>Councilmember</i>

\*Term begin and end date is fixed and tied to the position and not the appointment date.

# Alexander Bejarán Estévez

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## EDUCATION

### **Syracuse University College of Law Syracuse, NY**

Juris Doctor, May 2021

President of the Latin American Law Student Association 2020-2021

Relevant Courses:

- Environmental Law
- Constitutional Law I & II
- Voting Rights
- Housing Law & Policy
- Administrative Law
- Homeland Security Law & Policy

### **University of Puerto Rico, Rio Piedras San Juan, PR**

Bachelor of Arts in Political Science Magna Cum Laude, 2017

GPA: 3.65

Dean's List

## EXPERIENCE

### **Sexual Violence Law Center / Seattle, WA**

*Staff Attorney, September 2021-Present*

- Represented individuals in court in front of judges, commissioners, and other decision makers to adjudicate claims on civil protection orders, Title IX investigations, and criminal privacy matters.
- Respond to calls from survivors of sexual assault and domestic violence to appraise them of their rights and walk them through the Washington State Protection Order process.
- Explained to client the current Washington State legal regime regarding Protection Orders and other relevant areas of the law.
- Distilled changes in Washington State Laws to ensure team is up to date on statutory authorities.
- Led trainings to community organizations to ensure safe work environments.
- Drafted motions for reconsideration and reviewed survivor's petitions.
- Met with clients in individual and group settings to discuss the particulars of their case and keep them informed of any progress that has been made.
- Certified most of the Spanish translations in the office.

### **Volunteer Lawyer's Project of Onondaga County / Syracuse, NY**

*Access to Justice Fellow, August 2020-May 2021*

- Researched New York jurisdictional issues regarding tenant access to city courts
- Helped manage attorney-client meetings and interpreted for the attorneys when needed.
- Assisted supervising attorneys with research related to Family Law, Immigration Law and Housing Law issues.
- Drafted short memos and presented findings on research for supervising attorneys on Housing, Immigration and Family law issues.
- Assisted supervising attorneys with preparation and translation of know your rights. materials related to housing and immigration law.
- Performed client intakes.

### **Systemic Lawyering Corp, Harvard University / Remote**

*Member, June 2020*

- Researched on systemic problems of voter suppression.
- Attended a series of lectures and seminars related to systemic issues in our legal system.
- Volunteered with Nonprofit VOTE to obtain States' voter registration information and changed due to COVID-19.
- Developed a website with COVID-19 & election information for swing states.

**Council on American Islamic Relations / Orlando, FL**

*Legal Intern, May 2019-July 2019*

- Drafted and filed motions to federal and immigration court, such as motions for continuance, interrogatories, and discovery requests.
- Drafted documents, including advocacy letters for clients and potential clients.
- Performed client intakes and interviews.
- Prepared materials for an interfaith conference with the objective of combating anti-Semitism, islamophobia, and other forms of religiously motivated hate crimes.

**Lincoln Soldati for Congress / Portsmouth, NH**

*Policy Assistant, March 2018-August 2018*

- Researched policy to help inform the candidate, refine positions, and craft the campaign's message.
- Researched issues confronting the population of New Hampshire's first district, among them healthcare costs and access to affordable housing.
- Managed the candidate's schedule.
- Prepared the candidate for debates.
- Interviewed interns and volunteers.
- Managed and coordinated teams of interns and volunteers.
- Coordinated the logistics of events, such as timing, invitations and arrangements.

**House Budget Committee Democratic Staff / Washington, D.C.**

*Intern, August 2016-December 2016*

- Tracked legislation.
- Prepared materials for hearings.
- Wrote summaries and memos on committee hearings for the benefit of the ranking member, Rep. Van Hollen.
- Staffed hearings.
- Answered constituent phone calls.

**LICENCES****Washington DC Bar Association**

Admitted January 2022

**Washington State Bar Association**

Admitted August 2022.

# Levy to Move Seattle Oversight Committee

16 Members: Pursuant to *Ordinance 124796*, 10 members subject to City Council confirmation, 4-year terms:

- 5 City Council-appointed
- 5 Mayor-appointed
- 6 Other Appointing Authority-appointed (specify): 4 modal advisory board representatives appointed by respective modal advisory boards; City Council Transportation Committee Chair; City Budget Director

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
6	F	3	1.	Member	Rachel Ben-Shmuel	1/1/20	12/31/23	2	Mayor
9	O	2	2.	Member	Clara Cantor	1/1/23	12/31/26	1	Mayor
1	F	2	3.	Member	Jessica Nguyen	1/1/22	12/31/25	1	Mayor
6	M	4	4.	Member	Samuel Ferrara	1/1/23	12/31/26	2	Mayor
6	F	7	5.	Member	Lisa Bogardus	1/1/20	12/31/23	2	Mayor
6	M	6	6.	Member	Dennis Gathard	1/1/20	12/31/23	1	Council
9	M	7	7.	Member	Alexander Bejaran Estevez	1/1/23	12/31/26	1	Council
6	F	4	8.	Member	Inga Manskopf	1/1/20	12/31/23	2	Council
6	M	6	9.	Member	Tyler Blackwell	1/1/23	12/31/26	1	Council
6	M	3	10.	Member	Kevin Werner	1/1/22	12/31/25	1	Council
6	M	2	11.	Bike Advisory Board Member	Quinn Kelly	9/1/2022	8/31/2024	1	SBAB
6	F	5	12.	Pedestrian Advisory Board Member	Maria Sumner	4/1/23	3/31/25	2	SPAB
			13.	Freight Advisory Board Member	Geri Poor	n/a	n/a	n/a	SFAB
6	M	3	14.	Transit Advisory Board Member	Chris Miller	8/3/2022	8/2/2024	1	STAB
			15.	Councilmember	Alex Pedersen	n/a	n/a	n/a	n/a
			16.	Budget Director	Julie Dingley	n/a	n/a	n/a	n/a

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	1	3		1	1					3			1
Council	4	1								4			1
Other	2	1								3			
Total	7	5		1	1					10			2

## Key:

\*D List the corresponding *Diversity Chart* number (1 through 9)

\*\*G List gender, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown

RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 02560, **Version:** 1

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Reappointment of Margaret McCauley as member, Seattle School Traffic Safety Committee, for a term to March 31, 2026.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Margaret McCauley</i>		
<b>Board/Commission Name:</b> <i>Seattle School Traffic Safety Committee</i>		<b>Position Title:</b> <i>Pedestrian Safety Representative</i>
<input type="checkbox"/> <b>Appointment</b> OR <input checked="" type="checkbox"/> <b>Reappointment</b>		<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>		<b>Term of Position: *</b> 4/1/2023 to 3/31/2026  <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> <i>Judkins Park</i>	<b>Zip Code:</b> <i>98144</i>	<b>Contact Phone No.:</b> <i>[REDACTED]</i>
<b>Background:</b> <i>Margaret has three children who attend Seattle public schools. She has a long standing interest in improving Seattle's safety for travel by all modes. She previously served on the Seattle Pedestrian Advisory Board and believes that students of all ages should be able to walk and roll safely to school.</i>		
<b>Authorizing Signature (original signature):</b>  <i>Bruce A. Harrell</i> <b>Date Signed (appointed):</b> 5/2/2023		<b>Appointing Signatory:</b> <i>Bruce A. Harrell</i> <i>Mayor</i>

\*Term begin and end date is fixed and tied to the position and not the appointment date.

## **Margaret McCauley, P.E.**

### **Experience**

**United States of America Environmental Protection Agency**      Seattle, WA    November 2008  
to present

- Clean Water Act permit administrator for industrial and construction stormwater.
- Created International Cold Weather Anaerobic Digestion Research Consortium<sup>1</sup> to support my ETEP prompted research on beneficial uses of organic waste in Alaska Native Villages. Manage interagency agreement with the Dept of Energy's NREL CCHRC. Build and maintain relationships with variety of Alaska organizations including the Denali Commission, ADEC, and ANTHC.
- Launched & lead EPA's Trash Free Waters Program in Pacific Northwest.
- Build collaborative relationships (foundations, tribes, local governments, states, non-profits, academia, and industry). Create communication materials, outreach events, and media interviews.
- Represent the Agency in high level meetings on contentious issues. Negotiate on behalf of EPA with the public, industry, elected officials, tribes, state and federal agencies, and special interest groups.
- Screen, interview, hire, manage, coach, and evaluate multiple interns annually.
- Develop and negotiate approval on work plans, schedules, tracking tools, and protocols for the storm water team. Assess and oversee state environmental programs for effectiveness and efficiency utilizing continuous process improvement strategies and providing advice and guidance.

**Solas Environmental Consulting**      Seattle, WA    November 2006 to  
November 2008

Lead environmental engineer & scientist. Prepare and review procurement and strategy documents, schedules, and budgets. Provide strategies for stewardship, lifecycle design, and materials management tools. Win and negotiate contracts, including budgets, scopes of work, sub-contractor agreements, and deliverable schedules. Design projects and research to assess environmental footprints, sustainability of proposed business plans, and monitoring and evaluation of environmental impacts.

**Winrock International**      Arlington, VA    October 2005 to  
November 2006

Lead technical and business development research and outreach for international development NGO's Innovation Program in Environmental Design.

**U.S. Department of State, Office of Environmental Policy**      Washington, DC    September 2003 to  
October 2005

American Association for the Advancement of Science Diplomacy Fellow, officer with primary responsibility for U.S. policy related to the United Nations Environment Program (UNEP)

**Anchor QEA, L.L.C.**      Seattle, WA    August 1999 to  
September 2003

Environmental engineer & scientist in a consulting firm. Project manager for natural resource and engineering projects.

### **Education**

**University of Washington**      Seattle, WA

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<sup>1</sup> <https://www.iarpcollaborations.org/teams/Cold-High-Anaerobic-Digestion-Self-Formed-Team>

**Master of Science degree, Environmental Engineering** June 1999

**Master of Science degree, Ecosystem Science** August 1999

Thesis and research on the use of constructed wetlands for wastewater treatment. Designed and constructed research program on a wetland being used by a small city as a low energy sewage treatment system. Conducted weekly monitoring of wetland plots including field sampling and laboratory analysis. Organized and moderated graduate-level discussion course on ecological engineering.

**Harvard University**

Cambridge, MA

Bachelor of Arts with honors in Urban Ecology, June 1995

University approved self-designed major to study economic, political, and scientific solutions to environmental problems related to urbanization. Thesis on the use of urban wetlands in water purification, involving field collection and laboratory testing of soil for heavy metals from stormwater runoff, extensive background research including interviews.

**Skills and Interests**

***Certifications and Training:*** Licensed Civil Engineer in Washington State (PE), Hazardous Waste Operations and Emergency Response 40-hour trained, Wetland Delineation (Wetland Training Institute), 3-Day RCRA hazardous waste determination

***Language:*** Conversational Spanish, beginning French, Tamil, and Irish



# Seattle School Traffic Safety Committee

11 Members: Pursuant to Ordinance 124168, 6 members subject to City Council confirmation, 3-year terms:

- 6 Mayor- appointed
- 5 Other Appointing Authority: Seattle Police Department, Seattle Department of Transportation, Seattle Public Schools, King County Metro

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
			1.	Seattle Police Department Representative	Gary Davenport	4/1/2020	3/31/2023	N/A	Chief of Police
1	F	1	2.	Seattle Transportation Representative	Diane Walsh	4/1/2023	3/31/2026	N/A	Director of Transportation
		1	3.	Seattle Public School District No. 1 Representative	Sara Colling	4/1/2022	3/31/2025	N/A	Superintendent of Seattle Public Schools
6	F	7	4.	Seattle Public School District No. 1 Representative	Yvonne Carpenter	4/1/2022	3/31/2025	N/A	Superintendent of Seattle Public Schools
6	F	6	5.	Representative of Parents	Mary Ellen Russell	4/1/2022	3/31/2025	3	Mayor
			6.	King County Metro Representative	Robbie Frankel	4/1/2020	3/31/2023	N/A	Metro Transit General Manager
		1	7.	Member At Large	Robin Schwartz	4/1/2020	3/31/2023	1	Mayor
6	F	6	8.	Member At Large	Noa Guter	4/1/2022	3/31/2025	1	Mayor
	F	5	9.	Member At Large	Marilyn K. Firman	4/1/2021	3/31/2024	2	Mayor
6	F	3	10.	Pedestrian Safety Representative	Margaret McCauley	4/1/2023	3/31/2026	2	Mayor
6	M	6	11.	Bicycle Safety Representative	Leland Bruch	4/1/2020	3/31/2023	2	Mayor

## SELF-IDENTIFIED DIVERSITY CHART

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
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Mayor	1	4								4			
Council													
Other		2			1					1			
Total	1	6			1					5			

## Key:

\*D List the corresponding *Diversity Chart* number (1 through 9)

\*\*G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary, O= Other, U= Unknown

RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** CB 120578, **Version:** 1

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### CITY OF SEATTLE

### ORDINANCE \_\_\_\_\_

### COUNCIL BILL \_\_\_\_\_

AN ORDINANCE relating to City employment, commonly referred to as the Second Quarter 2023 Employment Ordinance; returning positions to the civil service system; exempting positions from the civil service system; and amending Section 4.13.010 of the Seattle Municipal Code; all by a 2/3 vote of the City Council.

### **BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. Returning three exempt positions to Civil Service status. As recommended by the Seattle Human Resources Director in the Classification Determination Report specified, the following positions are returned to Civil Service:

- 1 vacant position (10007356) in the Department of Education & Early Learning, Strategic Advisor 1, General Government (Report #20195)
- 1 vacant position (10007381) in Seattle Public Utilities, Strategic Advisor 1, Customer Service, Public Information & Promotion (Report #20275)
- 1 vacant position (10007481) in the Office of Planning & Community Development, Strategic Advisor 1, General Government (Report #20404)

Section 2. Exempting eight positions from Civil Service status. As recommended by the Seattle Human Resources Director in the Classification Determination Report specified, the following positions are exempted from Civil Service:

- 1 vacant position (00017712) in Seattle City Light, Information Technology Professional A, Exempt (Report #20190)

- 1 vacant position (00024958) in Finance and Administrative Services, Information Technology Professional A, Exempt (Report #20051)
- 6 filled positions (00020790, 00021342, 00021514, 00023341, 00024519, 10003352) in the Law Department, Legal Assistant (Report #20446)

Section 3. Section 4.13.010 of the Seattle Municipal Code, last amended by Ordinance 126605, is amended as follows:

**4.13.010 Exemptions from the Civil Service and Public Safety Civil Service Systems**

\* \* \*

Employment Unit		Titles of Exempt Positions
* * *		
18.	Police	All positions included in the Public Safety Civil Service System, Chapter 4.04 and the Personnel Rules and the Regulations regarding examination, selection, discipline, to
		((Administrative Staff Assistant (PosNo. 1000
		Executive Assistant, Senior (PosNo. 0000633
		((Management Systems Analyst (PosNo. 1000
		Police Chief, Assistant
		Police Chief, Deputy
* * *		

Section 4. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by a 2/3 vote of all the members of the City Council the \_\_\_\_\_ day of \_\_\_\_\_, 2023, and signed by me in open session in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Approved / returned unsigned / vetoed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Bruce A. Harrell, Mayor

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Elizabeth M. Adkisson, Interim City Clerk

(Seal)

## **SUMMARY and FISCAL NOTE\***

<b>Department:</b>	<b>Dept. Contact/Phone:</b>	<b>CBO Contact/Phone:</b>
Seattle Department of Human Resources	Amanda Grumbach	Kailani DeVille Joe Russell

*\* Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

### **1. BILL SUMMARY**

**Legislation Title:** AN ORDINANCE relating to City employment, commonly referred to as the Second Quarter 2023 Employment Ordinance; returning positions to the civil service system; exempting positions from the civil service system; and amending Section 4.13.010 of the Seattle Municipal Code; all by a 2/3 vote of the City Council.

**Summary and Background of the Legislation:** If passed, this legislation would:

- Return three positions to the civil service system. As a result of a classification review and determination, the positions no longer meet the exemption criteria.
- Exempt eight positions from the civil service system. As a result of a classification review and determination, the positions meet blanket exemptions defined by Seattle Municipal Code 4.13.010 subsections 1 and 13.
- Amend Section 4.13.010 of the Seattle Municipal Code to remove positions listed under the Seattle Police Department that have since been abrogated.

### **2. CAPITAL IMPROVEMENT PROGRAM**

**Does this legislation create, fund, or amend a CIP Project?**      ☐ Yes ☒ No

### **3. SUMMARY OF FINANCIAL IMPLICATIONS**

**Does this legislation amend the Adopted Budget?**      ☐ Yes ☒ No

**Does the legislation have other financial impacts to The City of Seattle that are not reflected in the above, including direct or indirect, short-term, or long-term costs?**

No. There would be no direct costs associated with these personnel actions. Any discretionary costs that might be associated with an incumbent's change in civil service status or establishing an employee's pay would be absorbed by the department's existing budget authority and would not require appropriation of new funds.

The amendment to Section 4.13.010 of the Seattle Municipal Code also does not have a financial impact, as it ensures the listing of positions exempted from civil service are

accurately stated. These two positions being removed were abrogated and are no longer active.

**Are there financial costs or other impacts of *not* implementing the legislation?**

This legislation is needed to appropriately designate civil service status which can have personnel implications.

#### **4. OTHER IMPLICATIONS**

**a. Does this legislation affect any departments besides the originating department?**

This legislation would affect the Department of Education & Early Learning, Department of Finance & Administrative Services, Law Department, Office of Planning & Community Development, Seattle City Light, Seattle Police Department, and Seattle Public Utilities.

**b. Is a public hearing required for this legislation?**

No

**c. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**

No

**d. Does this legislation affect a piece of property?**

No

**e. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?**

N/A

**f. Climate Change Implications**

**1. Emissions: Is this legislation likely to increase or decrease carbon emissions in a material way?**

No.

**2. Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle's resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.**

No.

**g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s)?**

N/A

May 19, 2023

## MEMORANDUM

**To:** Seattle City Council  
**From:** Karina Bull, Analyst  
**Subject:** Council Bill 120578: Second Quarter 2023 Employment Ordinance

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On May 23, 2023, the City Council (Council) will discuss and may vote on [Council Bill 120578](#) the Second Quarter Employment Ordinance. This memo provides an overview of the legislation and describes potential impacts.

### Overview

The Council authorizes certain City of Seattle (City) personnel actions through quarterly employment ordinances. In the Second Quarter 2023 Employment Ordinance, Council would authorize the Seattle Department of Human Resources (SDHR) Director to: (1) return three positions to the civil service system, (2) exempt eight positions from the civil service system, and (3) amend the personnel code to remove abrogated positions.

#### 1. Return three positions to the civil service system.

The SDHR Director has determined that the work performed by three positions no longer meets the criteria for civil service exemption and recommends returning these positions to the civil service system. See Table 1 for information on these positions.

*Table 1. Positions that would return to civil service.*

	Department	Original Classification (Exempt)	New Classification (Civil Service)	Vacancy Status
1	Department of Education & Early Learning	Strategic Advisor 1, Exempt	Strategic Advisor 1, General Government	Vacant
2	Seattle Public Utilities	Strategic Advisor 1, Exempt	Strategic Advisor 1, Customer Service, Public Information & Promotion	Vacant
3	Office of Planning & Community Development	Strategic Advisor 1, Exempt	Strategic Advisor 1, General Government	Vacant

Civil service provides a range of job protections for City employees, including merit-based hiring and promotions, opportunity for employees to correct performance issues, and “for cause” termination (i.e., termination based only on unsatisfactory job performance). In contrast, employees exempt from civil service may be appointed without a competitive

hiring process and are subject to “at-will employment” (i.e., employment that may be terminated at any time for any reason not prohibited by law).

The [City Charter Article XVI, Section 3](#)<sup>1</sup> requires civil service membership for all City employees except for those in positions specifically exempted from civil service in the Charter and [Seattle Municipal Code \(SMC\) 4.13](#).<sup>2</sup> Approximately 90 percent of City employees are in the civil service.

The SDHR Director has authority under [Personnel Rule 2.2](#) to determine whether a position is exempt from civil service under SMC 4.13. The Director may exempt the following types of positions:

- Positions requiring a particularly high degree of professional responsiveness and individual accountability;
- Positions requiring a confidential or fiduciary relationship with the appointing authority; or
- Judicial positions requiring insulation as a third branch of government.

After making this determination, the SDHR Director may submit legislation to Council that recommends returning a position to civil service or exempting the position from civil service. Council also has authority to introduce legislation on civil service classification.

2. Exempt eight positions from the civil service system.

The SDHR Director has determined that the work performed by eight positions meets the criteria for civil service exemption and recommends exempting these positions from the civil service system. The SDHR Director’s recommendation for these exemptions will only take effect upon approval by two-thirds vote of the Council. See Table 2 for information on these positions.

*Table 2. Positions that would be exempted from civil service.*

	Department	Original Classification (Exempt)	New Classification (Civil Service)	Vacancy Status
1	Seattle City Light	Energy Management Analyst	Information Technology Professional A, Exempt	Vacant

<sup>1</sup> Under the Charter, positions exempted from civil service include elected officers, certain appointive offices, assistant city attorneys, heads of departments, members of boards and commissions, and additional positions exempted by legislation approved by two-thirds vote of the Council.

<sup>2</sup> Under SMC 4.13, positions exempted from civil service include identified job titles in all employing units and specific positions. Examples of exempted job titles include temporary employees, interns, administrative secretaries, executives, office/maintenance aides, and exempt strategic advisors, managers, and information technology professionals. Examples of specific positions include electric utility executives at Seattle City Light, administrative staff and executive assistants identified by position number, and all directors of offices in the Executive Department.



	Department	Original Classification (Exempt)	New Classification (Civil Service)	Vacancy Status
2	Finance and Administrative Services	Information Technology Professional B-BU	Information Technology Professional A, Exempt	Vacant
3	City Attorney's Office	Administrative Specialist 1	Legal Assistant	6 Filled

3. Amend the personnel code to remove abrogated positions.

The SDHR Director recommends removal of two positions exempted from civil service under SMC 4.13.010 because the positions were abrogated in the City's 2021 Adopted Budget ([ORD 126237](#)). See Table 3 for information on these positions.

*Table 3. Removal of abrogated positions.*

	Department	Job Title
1	Seattle Police Department (SPD)	Administrative Staff Assistant
2	SPD	Management Systems Analyst

## Potential Impacts of CB 120578

### Financial Impacts

There would be no direct costs associated with these personnel actions. Any discretionary costs that might be associated with an incumbent's change in civil service status or reclassification would be absorbed by the department's existing budget authority and would not require appropriation of new funds.

### Racial Equity Impacts

Increasing the number of positions with civil service status would support the City's commitment to eliminating racial disparities and achieving workforce equity.<sup>3</sup> The City's [2021 Workforce Equity Update](#) reports that Black, Indigenous, and People of Color (BIPOC) employees, and especially BIPOC women, are underrepresented at the top levels (e.g., supervisors and high wage earners) of City employment when compared to the general population. Increasing the number of positions with civil service protections, especially those with opportunities for higher pay and/or additional benefits, could achieve more equity for BIPOC employees by requiring a competitive hiring process and removing the barriers that create risk and uncertainty for employees seeking career growth.

<sup>3</sup> In the City's 2021 Workforce Equity Update Report, "workforce equity" is defined as (1) when the workforce is inclusive of people of color and other marginalized or under-represented groups at a rate representative of the greater Seattle area at all levels of government and (2) where institutional and structural barriers impacting employee attraction, selection, participation, and retention have been eliminated, enabling opportunity for employment success and career growth.

Exempting positions from civil service creates greater risk for employees. In recognition of these risks, SDHR has partnered with the City Budget Office and Finance Managers to prioritize civil service status for new positions and decrease the number of exemption requests submitted to Council. Additionally, SDHR is developing plans (including cost estimates) to refine the civil service exemption process to ensure more consistency and equity in the Director's recommended personnel actions. Pending funding, SDHR intends to undertake this effort alongside a full compensation and classification program review, last performed over 30 years ago.

Please contact me if you have questions about this proposed legislation.

cc: Esther Handy, Director  
Aly Pennucci, Deputy Director  
Yolanda Ho, Supervising Analyst



## Legislation Text

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**File #:** CB 120534, **Version:** 3

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AN ORDINANCE relating to tree protection; balancing the need for housing production and increasing tree protections; and amending Sections 23.44.020, 23.47A.016, 23.48.055, 23.76.004, 23.76.006, and Chapter 25.11 of the Seattle Municipal Code.

The Full Text is provided as an attachment.

**CITY OF SEATTLE**

**ORDINANCE \_\_\_\_\_**

**COUNCIL BILL \_\_\_\_\_**

..title

AN ORDINANCE relating to tree protection; balancing the need for housing production and increasing tree protections; and amending Sections 23.44.020, 23.47A.016, 23.48.055, 23.76.004, 23.76.006, and Chapter 25.11 of the Seattle Municipal Code.

..body

WHEREAS, The City of Seattle (City) established a goal of achieving at least 30 percent tree canopy cover by 2037; and

WHEREAS, the City's 2021 Tree Canopy Assessment determined that Seattle has experienced a net loss of 255 acres of tree canopy since 2016, representing a relative decrease of 1.7 percent; and

WHEREAS, tree canopy is inequitably distributed, with neighborhoods most impacted by racial and economic injustice starting with lower canopy and losing more canopy than the citywide average between 2016 and 2021; and

WHEREAS, these neighborhoods also tend to suffer from lower air quality and associated health impacts, and trees help to absorb air pollutants and increase air quality; and

WHEREAS, higher tree canopy cover helps to lower ambient temperatures and reduce heat island effects during the summer months, which are predicted to become increasingly hotter as the climate warms; and

WHEREAS, while all areas in Seattle suffered some amount of tree canopy cover loss, the Parks Natural Areas and Neighborhood Residential management units exhibited the greatest net losses, accounting for 78 percent of total canopy cover lost between 2016 and 2021; and

WHEREAS, the trends revealed by the 2021 Tree Canopy Assessment indicate that Seattle is further away from achieving its goal of 30 percent canopy cover; and

1 WHEREAS, to reverse this decline in canopy cover and realize the City’s goal of an equitably  
2 distributed urban forest in Seattle, the City needs to consider innovative, equity-focused  
3 strategies that promote housing development while also prioritizing tree planting,  
4 preservation, and maintenance and community engagement; and

5 WHEREAS, the Office of Sustainability and Environment’s 2023 Adopted Budget includes  
6 \$150,000 for a tree canopy equity and resilience assessment and plan that will identify  
7 the best strategies and locations for planting, growing, and maintaining trees on private  
8 and public land and in the right-of-way, with a focus on low-canopy neighborhoods in  
9 environmental justice priority areas; and

10 WHEREAS, this legislation is intended to advance the City’s efforts to increase housing  
11 production; reduce climate pollutants per the goals of the Green New Deal for Seattle;  
12 increase community climate resiliency, particularly for vulnerable populations; and  
13 address inequitable tree canopy cover so that all communities can enjoy the  
14 environmental and aesthetic benefits of greater tree canopy cover in their neighborhoods;  
15 and

16 WHEREAS, trees and urban forest provide necessary and substantial economic, social, health  
17 and environmental benefits needed for a thriving, livable and resilient city. These benefits  
18 include improved mental and physical public health, stormwater retention, wildlife  
19 habitat preservation for birds and other species, pollution reduction, climate change  
20 mitigation and adaptation, erosion control, urban heat island reduction, wind protection,  
21 and aesthetic beauty; and

WHEREAS, the goals of this legislation are to protect and enhance the public health, safety, environment, and general welfare of the people of the City by improving protections and processes for Seattle's trees and urban forest located on both public and private land;

NOW, THEREFORE,

**BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. The City Council finds that:

A. The first comprehensive City of Seattle tree ordinance was unanimously adopted in 2001 by Ordinance 120410. The findings accompanying that ordinance remain valid today:

"A. Trees provide a valuable asset to the community as a whole and that preserving trees provides valuable environmental, economic, and aesthetic benefits to the citizens and businesses of Seattle. Retention of trees can promote the public health, safety and general welfare.

B. Trees have the following benefits:

1. Preserve and enhance the City's natural beauty;
2. Provide varied and rich habitats for wildlife;
3. Moderate the effects of wind and temperature and have a positive impact on global climate change;
4. Slow runoff from precipitation, reduce soil erosion and sedimentation and pollution of natural waterways; and thus minimize the public and private costs for storm water control and treatment and utility maintenance;
5. Improve air quality, through the absorption of pollutants and contamination;
6. Mask unwanted sound and reduce noise pollution; and

1 7. Enhance the economic value of both new and existing development.

2 C. Tree removal to accommodate urban development has resulted in the loss to  
3 the public of these beneficial functions of trees and has also resulted in environmental  
4 degradation.”

5 B. An “interim” or “temporary” update to the City’s tree ordinance, Ordinance 122919,  
6 was adopted in 2009, including the following recitals:

7 “WHEREAS, it is in the public interest to maximize the retention of large and  
8 exceptional trees as these trees provide considerable benefit to the city in reducing storm  
9 water runoff and pollution, absorbing air pollutants, providing wildlife habitat, absorbing  
10 carbon dioxide, providing shade, stabilizing soil, and enhancing property value; and

11 WHEREAS, the City is aware of ongoing tree removal on sites that are not  
12 undergoing development, which is inconsistent with Comprehensive Plan goals  
13 concerning no-net loss of tree canopy, tree retention to enhance Seattle's historic, cultural,  
14 environmental and aesthetic character, and general land use policies calling for the  
15 retention and protection of trees; and

16 WHEREAS, the lack of sufficient regulations on sites not undergoing  
17 development undermines the long-term goals for tree retention and preservation and  
18 encourages tree removal prior to the application of a development permit; and

19 WHEREAS, it is necessary for the City to adopt interim regulations that  
20 temporarily reduce or limit the removal of certain trees prior to the adoption of permanent  
21 regulations that address existing tree removal practices that compromise the City's ability  
22 to achieve its stated goals for tree protection.”

1 C. In 2017, a study prepared by the City’s Interdepartmental Tree Team concluded that  
2 “Current code is not supporting tree protection.” Tree Regulations Research Project Phase II  
3 Final Report, March 31, 2017.

4 D. The Fourth National Climate Assessment, published November 2018, concludes:  
5 “Cities around the United States face a number of challenges to prosperity, such as social  
6 inequality, aging and deteriorating infrastructure, and stressed ecosystems. Urban social  
7 inequality is evident in disparities in per capita income, exposure to violence and environmental  
8 hazards, and access to food, services, transportation, outdoor space, and walkable  
9 neighborhoods...Urban forests, open space, and waterways provide multiple benefits, but many  
10 are under stress because of land-use change, invasive species, and pollution. These social,  
11 infrastructure, and environmental challenges affect urban exposure and susceptibility to climate  
12 change effects” [references omitted].

13 E. The City’s latest Tree Canopy Assessment report, published in early 2023 based on  
14 data through 2021, shows a continued reduction in tree canopy on both City-owned and private  
15 lands. Tree canopy loss on private land occurs at a higher rate on land zoned for higher density  
16 housing and other buildings.

17 F. Engrossed Substitute House Bill 1110, which passed the state legislature on April 20,  
18 2023, requires the City to increase its development capacity by allowing more housing in  
19 Seattle’s zones currently defined as Neighborhood Residential zones. Without mitigation,  
20 implementing this requirement would likely decrease the City’s existing ability to retain and  
21 plant trees in residential zones, especially where the City’s latest Tree Canopy Assessment  
22 Report indicates there is the most acreage of existing tree canopy coverage.



G. To maintain the public health, safety, and welfare benefits of trees, the City must utilize a range of regulatory tools including: requiring property owner mitigation for tree removals; maintaining incentives for tree preservation during development; providing adequate ground-level area for tree planting and preservation; and allowing for construction design adjustments or reasonable reductions in the size of development to accomplish preservation of large trees.

Section 2. Section 23.44.020 of the Seattle Municipal Code, last amended by Ordinance 126509, is amended as follows:

**23.44.020 Tree requirements**

\* \* \*

**C. Street tree requirements ((~~in RSL zones~~))**

1. Street trees are required ((~~in RSL zones~~)) for development that would add one or more principal dwelling units on a lot, except as provided in subsection ((~~23.43.020.C.2~~)) 23.44.020.C.2 and Section 23.53.015. Existing street trees shall be retained unless the Director of Transportation approves their removal. The Director, in consultation with the Director of Transportation, shall determine the number, type, and placement of additional street trees to be provided in order to:

- a. Improve public safety;
- b. Promote compatibility with existing street trees;
- c. Match trees to the available space in the planting strip;
- d. Maintain and expand the urban forest canopy;
- e. Encourage healthy growth through appropriate spacing;
- f. Protect utilities; and

g. Allow access to the street, buildings, and lot.

2. Exceptions to street tree requirements

a. If a lot borders an unopened right-of-way, the Director may reduce or waive the street tree requirement along that right-of-way as a Type I decision if, after consultation with the Director of Transportation, the Director determines that the right-of-way is unlikely to be opened or improved.

b. If it is not feasible to plant street trees in a right-of-way planting strip, a 5-foot setback shall be planted with street trees along the street lot line that abuts the required front yard, or landscaping other than trees shall be provided in the planting strip, subject to approval by the Director of the Seattle Department of Transportation. If, according to the Director of the Department of Transportation, a 5-foot setback or landscaped planting strip is not feasible, the Director may reduce or waive this requirement as a Type I decision.

\* \* \*

Section 3. Section 23.47A.016 of the Seattle Municipal Code, last amended by Ordinance 125603, is amended as follows:

**23.47A.016 Landscaping and screening standards**

\* \* \*

B. Street tree requirements

1. Street trees are required when any development is proposed, except as provided in subsection 23.47A.016.B.2 and Section 23.53.015. Existing street trees shall be retained unless the Director of Transportation approves their removal. The Director, in consultation with the Director of Transportation, will determine the number, type, and placement of street trees to be provided to:

- a. ~~((to-improve))~~ Improve public safety;
- b. ~~((to-promote))~~ Promote compatibility with existing street trees;
- c. ~~((to-match))~~ Match trees to the available space in the planting strip;
- d. ~~((to-maintain))~~ Maintain and expand the urban forest canopy;
- e. ~~((to-encourage))~~ Encourage healthy growth through appropriate spacing;
- f. ~~((to-protect))~~ Protect utilities; and
- g. ~~((to-allow))~~ Allow access to the street, buildings, and lot.

2. Exceptions to street tree requirements

a. If a lot borders an unopened right-of-way, the Director may reduce or waive the street tree requirement along that street if, after consultation with the Director of Transportation, the Director determines that the street is unlikely to be opened or improved.

b. Street trees are not required for any of the following:

1) ~~((establishing, constructing or modifying))~~ Modifying principal single-family dwelling units, except as provided in subsection 23.47A.016.B.3; or

2) ~~((changing))~~ Changing a use, or establishing a temporary use or intermittent use; or

3) ~~((expanding))~~ Expanding a structure by 1,000 square feet or less; or

4) ~~((expanding))~~ Expanding surface area parking by less than ten percent in area and less than ten percent in number of spaces.

3. When an existing structure is proposed to be expanded by more than 1,000 square feet, one street tree is required for each 500 square feet over the first 1,000 square feet of

1 additional structure, up to the maximum number of trees that would be required for new  
2 construction.

3 4. If it is not feasible to plant street trees in a right-of-way planting strip, a 5-foot  
4 setback shall be planted with street trees along the street property line or landscaping other than  
5 trees shall be provided in the planting strip, subject to approval by the Director of Transportation.  
6 If, according to the Director of Transportation, a 5-foot setback or landscaped planting strip is  
7 not feasible, the Director of the Seattle Department of Construction and Inspections may reduce  
8 or waive this requirement.

9 \* \* \*

10 Section 4. Section 23.48.055 of the Seattle Municipal Code, last amended by Ordinance  
11 125792, is amended as follows:

12 **23.48.055 Landscaping and screening standards**

13 \* \* \*

14 **D. Street trees requirements**

15 1. Street trees are required when any development is proposed, except as provided  
16 in subsection 23.48.055.D.2 and Section 23.53.015. Existing street trees shall be retained unless  
17 the Director of Transportation approves their removal. The Director, in consultation with the  
18 Director of Transportation, will determine the number, type, and placement of street trees to be  
19 provided to:

- 20 a. ((~~To improve~~)) Improve public safety;  
21 b. ((~~To promote~~)) Promote compatibility with existing street trees;  
22 c. ((~~To match~~)) Match trees to the available space in the planting strip;  
23 d. ((~~To maintain~~)) Maintain and expand the urban forest canopy;

e. ~~((To encourage))~~ Encourage healthy growth through appropriate spacing;

f. ~~((To protect))~~ Protect utilities; and

g. ~~((To allow))~~ Allow access to the street, buildings, and lot.

2. Exceptions to street tree requirements((:))

a. If a lot borders an unopened right-of-way, the Director may reduce or waive the street tree requirement along that street if, after consultation with the Director of Transportation, the Director determines that the street is unlikely to be opened or improved.

b. Street trees are not required for any of the following:

1) ~~((Establishing, constructing, or modifying))~~ Modifying principal single-family dwelling units, except as provided in subsection 23.48.055.D.3;

2) Changing a use, or establishing a temporary use or intermittent use;

3) Expanding a structure by 1,000 square feet or less; or

4) Expanding surface area parking by less than ten percent in area and less than ten percent in number of spaces.

3. When an existing structure is proposed to be expanded by more than 1,000 square feet, one street tree is required for each 500 square feet over the first 1,000 square feet of additional structure, up to the maximum number of trees that would be required for new construction.

4. If it is not feasible to plant street trees in a right-of-way planting strip, a 5-foot setback shall be planted with street trees along the street property line or landscaping other than trees shall be provided in the planting strip, subject to approval by the Director of Transportation.

1 If, according to the Director of Transportation, a 5-foot setback or landscaped planting strip is  
2 not feasible, the Director may reduce or waive this requirement.

3 Section 5. Section 23.76.004 of the Seattle Municipal Code, last amended by Ordinance  
4 126685, is amended as follows:

5 **23.76.004 Land use decision framework**

6 A. Land use decisions are classified into five categories. Procedures for the five different  
7 categories are distinguished according to who makes the decision, the type and amount of public  
8 notice required, and whether appeal opportunities are provided. Land use decisions are generally  
9 categorized by type in Table A for 23.76.004.

10 B. Type I and II decisions are made by the Director and are consolidated in Master Use  
11 Permits. Type I decisions are decisions made by the Director that are not appealable to the  
12 Hearing Examiner. Type II decisions are discretionary decisions made by the Director that are  
13 subject to an administrative open record appeal hearing to the Hearing Examiner; provided that  
14 Type II decisions enumerated in subsections 23.76.006.C.2.c, 23.76.006.C.2.d, 23.76.006.C.2.f,  
15 and 23.76.006.C.2.g, and SEPA decisions integrated with them as set forth in subsection  
16 23.76.006.C.2.o, shall be made by the Council when associated with a Council land use decision  
17 and are not subject to administrative appeal. Type III decisions are made by the Hearing  
18 Examiner after conducting an open record hearing and not subject to administrative appeal. Type  
19 I, II, or III decisions may be subject to land use interpretation pursuant to Section 23.88.020.

20 \* \* \*

**Table A for 23.76.004  
LAND USE DECISION FRAMEWORK<sup>1</sup>**

<b>Director's and Hearing Examiner's Decisions Requiring Master Use Permits TYPE I Director's Decision (Administrative review through land use interpretation as allowed by Section 23.88.020<sup>2</sup>)</b>	
* * *	
*	Building height increase for minor communication utilities in downtown zones
*	<u>Application of tree provisions pursuant to Chapter 25.11</u>
*	Other Type I decisions that are identified as such in the Land Use Code
* * *	
Footnotes for Table A for 23.76.004 <sup>1</sup> Sections 23.76.006 and 23.76.036 establish the types of land use decisions in each category. This Table A for 23.76.004 is intended to provide only a general description of land use decision types. <sup>2</sup> Type I decisions may be subject to administrative review through a land use interpretation pursuant to Section 23.88.020. <sup>3</sup> Shoreline decisions, except shoreline special use approvals that are not part of a shoreline substantial development permit, are appealable to the Shorelines Hearings Board along with all related environmental appeals.	

Section 6. Section 23.76.006 of the Seattle Municipal Code, last amended by Ordinance 126685, is amended as follows:

**23.76.006 Master Use Permits required**

A. Type I, II, and III decisions are components of Master Use Permits. Master Use Permits are required for all projects requiring one or more of these decisions.

B. The following decisions are Type I:

1. Determination that a proposal complies with development standards;
2. Establishment or change of use for uses permitted outright, uses allowed under Section 23.42.038, temporary relocation of police and fire stations for 24 months or less, transitional encampment interim use, temporary uses for four weeks or less not otherwise permitted in the zone, and renewals of temporary uses for up to six months, except temporary uses and facilities for light rail transit facility construction;

3. The following street use approvals:

a. Curb cut for access to parking, whether associated with a development proposal or not;

b. Concept approval of street improvements associated with a development proposal, such as additional on-street parking, street landscaping, curbs and gutters, street drainage, sidewalks, and paving;

c. Structural building overhangs associated with a development proposal;

d. Areaways associated with a development proposal;

4. Lot boundary adjustments;

5. Modification of the following features bonused under Title 24:

a. Plazas;

b. Shopping plazas;

c. Arcades;

d. Shopping arcades; and

e. Voluntary building setbacks;

6. Determinations of Significance (determination that an Environmental Impact Statement is required) for Master Use Permits and for building, demolition, grading, and other construction permits (supplemental procedures for environmental review are established in Chapter 25.05, Environmental Policies and Procedures), except for Determinations of Significance based solely on historic and cultural preservation;

7. Discretionary exceptions for certain business signs authorized by subsection 23.55.042.D;

8. Waiver or modification of required right-of-way improvements;



- 1                   9. Reasonable accommodation;
- 2                   10. Minor amendment to Major Phased Development Permit;
- 3                   11. Streamlined design review decisions pursuant to Section 23.41.018 if no
- 4 development standard departures are requested pursuant to Section 23.41.012, and design review
- 5 decisions in an MPC zone if no development standard departures are requested pursuant to
- 6 Section 23.41.012;
- 7                   12. Shoreline special use approvals that are not part of a shoreline substantial
- 8 development permit;
- 9                   13. Determination that a project is consistent with a planned action ordinance,
- 10 except as provided in subsection 23.76.006.C;
- 11                   14. Decision to approve, condition, or deny, based on SEPA policies, a permit for
- 12 a project determined to be consistent with a planned action ordinance;
- 13                   15. Determination of requirements according to subsections 23.58B.025.A.3.a,
- 14 23.58B.025.A.3.b, 23.58B.025.A.3.c, 23.58C.030.A.2.a, 23.58C.030.A.2.b, and
- 15 23.58C.030.A.2.c;
- 16                   16. Decision to increase the maximum height of a structure in the DOC2 500/300-
- 17 550 zone according to subsection 23.49.008.F;
- 18                   17. Decision to increase the maximum FAR of a structure in the DOC2 500/300-
- 19 550 zone according to subsection 23.49.011.A.2.n;
- 20                   18. Minor revisions to an issued and unexpired MUP that was subject to design
- 21 review, pursuant to subsection 23.41.008.G;
- 22                   19. Building height departures for minor communication facilities in downtown
- 23 zones, pursuant to Section 23.57.013; ((and))

20. Application of tree provisions pursuant to Chapter 25.11; and

21. Other Type I decisions.

\* \* \*

Section 7. The following sections of Chapter 25.11 of the Seattle Municipal Code are recodified:

25.11.020 (Definitions) to 25.11.130

25.11.030 (Exemptions) to 25.11.020

25.11.100 (Enforcement and penalties) to 25.11.120

25.11.095 (Tree service provider registration) to 25.11.100

Section 8. Chapter 25.11 of the Seattle Municipal Code, last amended by Ordinance 126777, is amended as follows:

**25.11.010 Purpose and intent ((:))**

~~((It is the))~~ The purpose and intent of this ~~((chapter))~~ Chapter 25.11 is to:

A. Implement the goals and policies of Seattle's Comprehensive Plan, especially those in the Environment Element dealing with protection of the urban forest while balancing other citywide priorities such as housing production;

B. ~~((To preserve))~~ Preserve and enhance the City's physical and aesthetic character by preventing untimely and indiscriminate removal or destruction of trees;

C. ~~((To protect))~~ Protect trees on undeveloped sites that are not undergoing development by not allowing tree removal except in hazardous situations, to prevent premature loss of trees so their retention may be considered during the development review and approval process;

1 D. ~~((To reward))~~ Facilitate tree protection efforts by granting flexibility for certain  
2 development standards, and ~~((to))~~ promote site planning and horticultural practices that are  
3 consistent with the reasonable use of property;

4 E. ~~((To especially protect exceptional))~~ Protect Tier 2 trees and other trees that because of  
5 their unique historical, ecological, or aesthetic value constitute an important community  
6 resource~~((;to))~~ , and require flexibility in design to protect ~~((exceptional))~~ these trees;

7 F. ~~((To provide))~~ Provide the option of modifying development standards to protect  
8 ~~((trees over two (2) feet in diameter in the same manner that modification of development~~  
9 ~~standards is required for exceptional))~~ Tier 2 trees;

10 G. ~~((To encourage))~~ Encourage retention of trees ~~((over six (6) inches in diameter))~~  
11 through the design review and other processes for larger projects, through education concerning  
12 the value of retaining existing trees, and by not permitting their removal on undeveloped land  
13 prior to development permit review~~((;))~~;

14 H. Support the goals and policies of the City of Seattle Urban Forest Management Plan,  
15 specifically those related to existing Citywide policies that commit the City to realize its vision  
16 of racial equity and environmental justice; and

17 I. Increase Seattle's climate resilience and reduce urban heat islands in the City.

#### 18 **25.11.020 Exemptions**

19 The following trees and tree activities are exempt from the provisions of this Chapter 25.11:

20 A. Normal pruning and maintenance;

21 B. Emergency ~~((activities necessary to remedy an immediate threat to public health,~~  
22 ~~safety, or welfare))~~ actions pursuant to Section 25.11.030, except that tree service providers  
23 conducting commercial tree work on these trees must comply with Section 25.11.100;

C. Tree removal undertaken as part of tree and vegetation management and revegetation of public parkland and open spaces by responsible public agencies or departments;

~~D. ((Tree removal approved as part of an Environmentally Critical Area tree and vegetation plan as provided in Section 25.09.070, except that commercial tree work must comply with the requirements of Section 25.11.095;))~~ Trees located within an Environmentally Critical Area, except that tree service providers conducting commercial tree work on these trees must comply with the tree service provider registry requirements of Section 25.11.100;

~~((F. Tree removal shown as part of an issued building or grading permit as provided in Sections 25.11.060, 25.11.070, and 25.11.080, except that commercial tree work must comply with the requirements of Section 25.11.095;~~

~~G.)) ((Removal of street trees as))~~ F. Trees regulated by Title 15; ((and

~~H. Additions to existing structures, shown as part of an issued building or grading permit as provided in Sections 25.11.060, 25.11.070 and 25.11.080.))~~

E. Tree removal, off-site replanting outside the boundaries of the MPC-YT zone, and payment in lieu of replanting undertaken as part of redevelopment that meets the planned action ordinance within the MPC-YT zone for Yesler Terrace pursuant to Section 23.75.160, except that tree service providers conducting commercial tree work on these trees must comply with the tree service provider registry requirements of Section 25.11.100;

F. Replanting and payment in lieu of replanting undertaken as part of development by permanent supportive housing providers meeting the definition in Section 23.84A.032;

G. Tree removal or commercial tree work as approved by the Director prior to removal in accordance with a recommendation from a certified arborist for an insect, pest, and/or pathogen infestation that does not meet a high risk hazard, except that tree service providers conducting

1 commercial tree work on these trees must comply with the tree service provider registry  
2 requirements of Section 25.11.100 and the replacement requirements of Section 25.11.090;

3 H. Tree removal or commercial tree work to comply with the Americans with Disabilities  
4 Act, or as necessary to improve access for the elderly or people with disabilities; except that tree  
5 service providers conducting commercial tree work on these trees must comply with the tree  
6 service provider registry requirements of Section 25.11.100;

7 I. Removal of invasive or nuisance trees, except that tree service providers conducting  
8 commercial tree work on these trees must comply with the tree service provider registry  
9 requirements of Section 25.11.100 and the replacement requirements of Section 25.11.090.

10 J. Removal of Tier 3 and Tier 4 trees to thin trees that were initially overplanted, as  
11 approved by the Director prior to removal, on developed lots that, when taking the planned tree  
12 removal into account, would have 40 percent canopy cover or higher; except that tree service  
13 providers conducting commercial tree work on these trees must comply with the tree service  
14 provider registry requirements of Section 25.11.100.

15 **25.11.030 Emergency actions**

16 Emergency actions may be undertaken without obtaining a permit in advance from the Seattle  
17 Department of Construction and Inspections. Prior to an emergency action, a registered tree  
18 service provider must determine if there is an extreme risk of imminent failure for the tree or tree  
19 part using the TRAQ method in its most current form. Any person undertaking an emergency  
20 action must complete the following:

21 A. Notify the Director via email or through the Seattle Department of Construction and  
22 Inspections' website before beginning the emergency action;

1        B. Submit a hazardous tree removal application to the Seattle Department of Construction  
2 and Inspections within ten calendar days of the emergency action; otherwise, the responsible  
3 party may be subject to enforcement including fines and penalties in accordance with Section  
4 25.11.120; and

5        C. Include all documentation of tree status, including the TRAQ report and photographs  
6 as part of the retroactive permit submission.

7 ~~((25.11.040 Restrictions on tree removal~~

8        ~~A. Tree removal or topping is prohibited in the following cases, except as provided in~~  
9 ~~Section 25.11.030, or where the tree removal is required for the construction of a new structure,~~  
10 ~~retaining wall, rockery, or other similar improvement that is approved as part of an issued~~  
11 ~~building or grading permit as provided in Sections 25.11.060, 25.11.070, and 25.11.080:~~

12                ~~1. All trees 6 inches or greater in diameter, measured 4.5 feet above the ground,~~  
13 ~~on undeveloped lots;~~

14                ~~2. Exceptional trees on undeveloped lots; and~~

15                ~~3. Exceptional trees on lots in Lowrise, Midrise, commercial, and neighborhood~~  
16 ~~residential zones.~~

17        ~~B. Limits on Tree Removal. In addition to the prohibitions in subsection 25.11.040.A, no~~  
18 ~~more than three trees 6 inches or greater in diameter, measured 4.5 feet above the ground, may~~  
19 ~~be removed in any one year period on lots in Lowrise, Midrise, commercial, and neighborhood~~  
20 ~~residential zones, except when the tree removal is required for the construction of a new~~  
21 ~~structure, retaining wall, rockery, or other similar improvement that is approved as part of an~~  
22 ~~issued building or grading permit as provided in Sections 25.11.060, 25.11.070, and 25.11.080.~~

~~C. Tree removal in Environmentally Critical Areas shall comply with the provisions of  
Section 25.09.070.))~~

**25.11.040 Hazardous tree removal**

A. For any tree regulated pursuant to this Section 25.11.040, approval from the Seattle  
Department of Construction and Inspections is required in advance of hazardous tree removal  
unless it is an emergency action pursuant to Section 25.11.030.

B. Trees subject to the provisions of this Chapter 25.11 may be removed as hazardous, if  
those trees are rated by a registered tree service provider that has an employee or a person on  
retainer who is currently credentialed with an ISA Tree Risk Assessment Qualification as an  
Extreme or High Risk hazard, according to the following:

1. A tree risk assessment, prepared by a registered tree service provider, assesses  
the risk of the tree(s) as one of the following:

a. Extreme Risk. This category applies to trees in which failure is  
imminent and there is a high likelihood of impacting a target, and the consequences of the failure  
are severe.

b. High Risk. This category applies to trees in which consequences are  
significant and likelihood is very likely or likely, or when consequences are severe and  
likelihood is likely.

c. Moderate Risk. This category applies to trees in which consequences  
are minor and likelihood is very likely or likely, or when likelihood is somewhat likely and the  
consequences are significant or severe.

1                           d. Low Risk. This category applies to trees in which consequences are  
2 negligible and likelihood is unlikely; or when consequences are minor and likelihood is  
3 somewhat likely;

4                           2. A potential target includes permanent structures or an area of moderate to high  
5 use;

6                           3. If a potential target does not exist, applicants may be limited to routine pruning  
7 and maintenance to mitigate hazards;

8                           4. Assessment of Extreme and High Risk trees:

9                           a. If a tree is assessed as a High Risk, then the Director may authorize  
10 hazard pruning to mitigate the risk rather than removing the entire tree; or

11                           b. If the tree is assessed as an Extreme or High Risk and mitigation of the  
12 risk through pruning or moving of potential targets is not feasible, then the Director may  
13 designate the tree as a hazardous tree and allow complete removal; and

14                           5. The assessment of other risk categories applicable to regulated trees shall be at  
15 the discretion of the Director.

16                           C. Tier 1, Tier 2, and Tier 3 trees must be replaced pursuant to Section 25.11.090 when  
17 approved for removal as hazardous, except as provided in subsection 25.11.040.D.

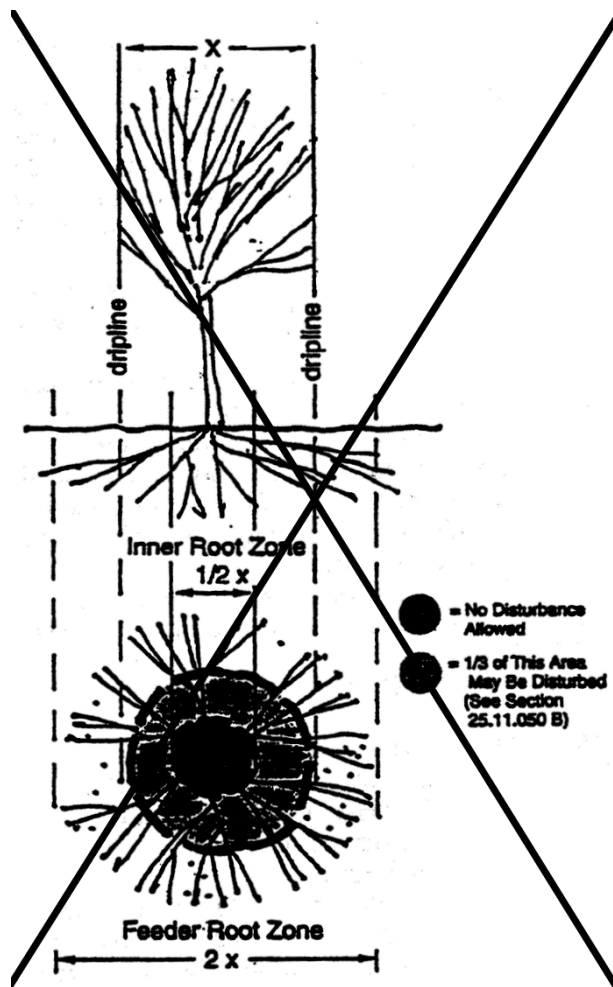
18                           D. Removal of dead trees is exempt from the risk assessment requirements of subsection  
19 25.11.040.B and replacement requirements of subsection 25.11.040.C.

20 ~~((25.11.050 General Provisions for exceptional tree determination and tree protection area~~  
21 ~~delineation in Neighborhood Residential, Lowrise, Midrise, and Commercial zones.~~



1       ~~A. Exceptional trees and potential exceptional trees shall be identified on site plans and~~  
2       ~~exceptional tree status shall be determined by the Director according to standards promulgated~~  
3       ~~by the Seattle Department of Construction and Inspections.~~

4       ~~B. Tree protection areas for exceptional trees shall be identified on site plans. Applicants~~  
5       ~~seeking development standard waivers to protect other trees greater than 2 feet in diameter~~  
6       ~~measured 4.5 feet above the ground shall also indicate tree protection areas on site plans. The~~  
7       ~~basic tree protection area shall be the area within the drip line of the tree. The tree protection area~~  
8       ~~may be reduced if approved by the Director according to a plan prepared by a registered tree~~  
9       ~~service provider. Such reduction shall be limited to 1/3 of the area within the outer half of the~~  
10      ~~area within the drip line. In no case shall the reduction occur within the inner root zone. In~~  
11      ~~addition, the Director may establish conditions for protecting the tree during construction within~~  
12      ~~the feeder root zone. (See Exhibit 25.11.050 B.)~~



**Exhibit 25.11.050B**

~~C. If development standards have been modified according to the provisions of this Chapter 25.11 to avoid development within a designated tree protection area, that area shall remain undeveloped for the remainder of the life of the building, and a permanent covenant stating this requirement shall be recorded in the King County Recorder's Office.~~

~~D. The Director may require a tree protection report by a registered tree service provider who provides the following information:~~

- ~~1. Tree evaluation with respect to its general health, damage, danger of falling, proximity to existing or proposed structures, and/or utility services;~~

~~2. Evaluation of the anticipated effects of proposed construction on the viability of the tree;~~

~~3. A hazardous tree assessment, if applicable;~~

~~4. Plans for supervising and/or monitoring implementation of any required tree protection or replacement measures; and~~

~~5. Plans for conducting post construction site inspection and evaluation.~~

~~E. The Director may condition Master Use Permits or Building Permits to include measures to protect trees(s) during construction, including within the feeder root zone.))~~

**25.11.050 General provisions for regulated tree categories**

A. The removal or topping of the following trees is prohibited, except as provided in Section 25.11.020 and as performed in accordance with Sections 25.11.030 and 25.11.040:

1. When no development is proposed, Tier 1, Tier 2, Tier 3, and Tier 4 trees on undeveloped lots in all zones;

2. When no development is proposed, Tier 1, Tier 2, Tier 3, and Tier 4 trees on developed lots in all zones, except as allowed in subsection 25.11.050.B;

3. When development is proposed, in Neighborhood Residential, Lowrise, Midrise, commercial, and Seattle Mixed zones:

a. Tier 1 trees may not be removed unless in emergency situations or unless they are hazardous as provided in Sections 25.11.030 and 25.11.040;

b. Tier 2 trees may not be removed except as permitted under Sections 25.11.070 and 25.11.080; and

c. Tier 3 and Tier 4 trees may be removed as part of a development permit.

B. When no development is proposed, no more than two Tier 4 trees may be removed in any three-year period on developed lots in Neighborhood Residential, Lowrise, Midrise, commercial, and Seattle Mixed zones, and no more than three Tier 3 and Tier 4 trees may be removed on developed lots in any one-year period in all other zones.

C. Relocated and required replacement trees included in an approved plan set may not be removed, unless removal is approved by a future permit.

D. In addition to the tree removal allowances in subsection 25.11.050.B, the Director may authorize removal and replacement of a Tier 3 tree, or removal of a Tier 4 tree, from developed lots in Neighborhood Residential, Lowrise, Midrise, commercial, and Seattle Mixed zones when removal is needed because the tree is causing obvious physical damage to building foundations or utility infrastructure, where continued or additional damage cannot be avoided through actions other than removal.

**Table A for 25.11.050**

**Tree related activities on developed lots including but not limited to removal and topping by tree category**

<b><u>Tree category</u></b>	<b><u>Not part of a permit application<sup>1</sup></u></b>	<b><u>During development – Part of a permit application</u></b>
<u>Tier 1</u> <u>Includes trees designated as heritage trees</u>	<u>May not be removed unless deemed hazardous or in need of emergency action with documentation required</u>	<u>May not be removed unless deemed hazardous or in need of emergency action with documentation required</u>
<u>Tier 2</u> <u>Includes trees 24 inches at DSH or greater, tree groves, and specific tree species as provided by Director's Rule</u>	<u>May not be removed unless deemed hazardous or in need of emergency action with documentation required</u>	<u>Approval for removal is part of overall development permit</u>  <u>Documentation required for hazardous and emergency actions</u>

<u>Tier 3</u> <u>Includes trees 12 inches at DSH or greater but less than 24 inches at DSH that are not considered Tier 2 trees as provided by Director's Rule</u>	<u>May not be removed unless deemed hazardous or in need of emergency action with documentation required, except as provided in subsections 25.11.050.B and 25.11.050.C</u>	<u>Approval for removal is part of overall development permit</u>  <u>Documentation required for hazardous and emergency actions</u>
<u>Tier 4</u> <u>Includes trees 6 inches at DSH but less than 12 inches at DSH</u>	<u>May not be removed unless deemed hazardous or in need of emergency action with documentation required, except as provided in subsections 25.11.050.B and 25.11.050.C</u>	<u>Approval for removal is part of overall development permit</u>
<u>Other trees (under 6 inches DSH)</u>	<u>Not regulated, except as provided in subsection 25.11.050.C</u>	<u>Not regulated, except as provided in subsection 25.11.050.C</u>
<u>Footnote to Table A for 25.11.050</u> <u><sup>1</sup> For standards related to undeveloped lots, see subsection 25.11.050.A.</u>		

**~~((25.11.060 Tree protection on sites undergoing development in neighborhood residential zones~~**

**~~A. Exceptional trees~~**

**~~1. The Director may permit a tree to be removed only if:~~**

**~~a. The maximum lot coverage permitted on the site according to Title 23 cannot be achieved without extending into the tree protection area or into a required front and/or rear yard to an extent greater than provided for in subsection 25.11.060A.2; or~~**

**~~b. Avoiding development in the tree protection area would result in a portion of the house being less than 15 feet in width.~~**

~~2. Permitted extension into front or rear yards shall be limited to an area equal to the amount of the tree protection area not located within required yards. The maximum projection into the required front or rear yard shall be 50 percent of the yard requirement.~~

~~3. If the maximum lot coverage permitted on the site can be achieved without extending into either the tree protection area or required front and/or rear yards, then no such extension into required yards shall be permitted.~~

~~B. Trees over 2 feet in diameter measured 4.5 feet above the ground shall be identified on site plans. In order to protect such trees, an applicant may modify their development proposal to extend into front and/or rear yards in the same manner as provided for exceptional trees in subsection 25.11.060.A.))~~

## **25.11.060 Requirements for trees when development is proposed**

### **A. Tree protection area**

1. A tree protection area is required for all existing Tier 1, Tier 2, and Tier 3 trees that are not removed during development, as well as any tree relocated offsite if on private property or any tree planted onsite as part of required mitigation pursuant to this Chapter 25.11.

2. The tree protection area for Tier 1, Tier 2, and Tier 3 trees shall be determined by the Director pursuant to this subsection 25.11.060.A and any rules promulgated by the Director.

3. The tree protection area may be modified from the basic tree protection area based on species tolerance; expected impacts of construction activities; tree size, age, and health; and soil conditions not to exceed the area of the feeder root zone. The Director may require Master Use Permits or building permits to include measures to protect tree(s) during construction, including within the feeder root zone.

1                   4. The tree protection area may be reduced by the Director pursuant to the  
2 provisions of Title 23 and this Chapter 25.11, as follows:

3                   a. Any new encroachment into the tree protection area may not be closer  
4 than one half of the tree protection radius. Existing encroachments closer than one half of the  
5 tree protection radius may remain or be replaced if no appreciable damage to the tree will result.

6                   b. The tree protection area shall not be reduced more than 35 percent  
7 unless an alternative tree protection area or construction method will provide equal or greater  
8 tree protection and result in long-term retention and viability of the tree as determined by a  
9 certified arborist.

10                  c. Existing encroachments do not count toward the reduction.

11                  d. The tree protection area may be temporarily reduced in size during a  
12 specific construction activity that is not likely to cause appreciable damage to the tree.  
13 Appropriate mitigation measures shall be implemented per ANSI A300 standards or their  
14 successor, and the tree protection area shall be returned to its permanent size after the specific  
15 construction activity is complete.

16                  5. The tree protection area is required to include fencing, signage, and other safety  
17 requirements as required in the Seattle Department of Construction and Inspections Tree and  
18 Vegetation Protection Detail.

19                  B. Site plan requirements

20                  1. Tier 1, Tier 2, Tier 3, and Tier 4 trees, including off-site Tier 1, Tier 2, Tier 3,  
21 and Tier 4 trees with canopies overhanging and/or roots extending onto the lot, are required to be  
22 documented on all plan review sheets within a plan set submitted for a Master Use Permit or  
23 building permit.

1                   2. Tree protection areas as determined by subsection 25.11.060.A for all Tier 1,  
2 Tier 2, and Tier 3 trees that will be retained during development are required to be identified on  
3 site plans. Tree protection fencing and signage are required to be shown on all plan review sheets  
4 within a plan set submitted for a Master Use Permit or building permit.

5                   3. Any development standard modifications pursuant to the provisions of Title 23  
6 and this Chapter 25.11 to avoid development within a designated tree protection area are  
7 required to be identified on site plans.

8                   4. Site plans that include modifications to development standards pursuant to the  
9 provisions of Title 23 and this Chapter 25.11 to avoid development within a designated tree  
10 protection area are required to be reviewed and approved by a certified arborist to determine that  
11 the development shown would protect applicable trees.

12                   5. Site plans are required to include any existing tree and its tree protection area,  
13 if applicable, that is documented by the Seattle Department of Construction and Inspections to be  
14 retained by a previous Master Use Permit or building permit.

15                   C. The Director may require a tree protection report prepared by a certified arborist to  
16 confirm accuracy of the tree protection area. The report must use ANSI A300 standards or their  
17 successor and be prepared by a certified arborist. Tree protection evaluation and requirements  
18 may include but are not limited to the following:

19                   1. A tree evaluation with respect to its size, age, general health, damage, danger of  
20 falling, species tolerance to construction impacts, location of structural roots, existing soil  
21 conditions, proximity to existing or proposed structures, extent of proposed grade changes (e.g.,  
22 soil cut and fill), and/or utility services;



2. An evaluation of the anticipated effects of proposed construction on the viability of the tree;
  3. A hazardous tree risk assessment, if applicable;
  4. A plan that documents required tree protection or tree replacement measures including payment in lieu pursuant to Section 25.11.110;
  5. A plan that describes post-construction site inspection and evaluation measures;
  6. A certified arborist's description of the method(s) selected to determine the tree protection area. Methodologies may include exploratory root excavations for individual trees together with a case-by-case description; and
  7. The life expectancy of regulated trees shall be determined by the Director pursuant to this subsection 25.11.060.C and any rules promulgated by the Director. The Director shall determine the likelihood that a tree will live to maturity due to factors including but not limited to:
    - a. Health and physical condition;
    - b. Development site constraints such as proximity to existing or proposed development, access and utilities, soil conditions, and exposure to sunlight; and
    - c. Environmental conditions external to the development site such as the likely occurrence of a disease or an insect infestation, a landslide, or presence of a high water table.
- D. Trees protected by covenant
1. A covenant shall be required prior to the issuance of any permit or approval that includes modification to development standards to avoid development within a designated tree protection area for the following trees:

1 a. Tier 1 trees that are not determined to be hazardous or in need of  
2 emergency action;

3 b. Tier 2 trees that are not removed pursuant to Sections 25.11.070 or  
4 25.11.080; and

5 c. Tier 3 trees that are not proposed to be removed.

6 2. A covenant shall describe the required tree protection areas, include a survey, if  
7 one has been prepared, and include documentation that acknowledges that development is  
8 prohibited on and within any of the tree protection areas, including any disturbance of the tree  
9 protection area that is inconsistent with the provisions of this Chapter 25.11.

10 3. Required covenants shall run with the land and shall be recorded in the King  
11 County Recorder's Office for the remainder of the life of the building or for the remainder of the  
12 life of the tree.

13 ~~((25.11.070 Tree protection on sites undergoing development in Lowrise zones~~

14 ~~The provisions in this Section 25.11.070 apply in Lowrise zones.~~

15 ~~A. Exceptional trees~~

16 ~~1. If the Director determines that an exceptional tree is located on the lot of a~~  
17 ~~proposed development, which is not a major institution use within a Major Institution Overlay~~  
18 ~~zone, and the tree is not proposed to be preserved, the development shall go through streamlined~~  
19 ~~design review as provided in Section 23.41.018 if the project falls below the thresholds for~~  
20 ~~design review established in Section 23.41.004.~~

21 ~~2. The Director may permit the exceptional tree to be removed only if the total~~  
22 ~~floor area that could be achieved within the maximum permitted FAR and height limits of the~~

~~applicable Lowrise zone according to Title 23 cannot be achieved while avoiding the tree protection area through the following:~~

~~a. Development standard adjustments permitted in Section 23.41.018 or the departures permitted in Section 23.41.012.~~

~~b. An increase in the permitted height as follows under subsection 25.11.070.A.3.~~

~~3. In order to preserve an exceptional tree, the following code modifications are allowed:~~

~~a. Permitted height. For a principal structure with a base height limit of 40 feet that is subject to the pitched roof provisions of subsection 23.45.514.D, the Director may permit the ridge of a pitched roof with a minimum slope of 6:12 to extend up to a height of 50 feet if the increase is needed to accommodate, on an additional story, the amount of floor area lost by avoiding development within the tree protection area and the amount of floor area on the additional story is limited to the amount of floor area lost by avoiding development within the tree protection area.~~

~~b. Parking reduction. A reduction in the parking quantity required by Section 23.54.015 and the standards of Section 23.54.030 may be permitted in order to protect an exceptional tree if the reduction would result in a project that would avoid the tree protection area.~~

~~4. If the Director determines that an exceptional tree is located within a Major Institution Overlay zone, and the tree is not proposed to be preserved, the Director may allow removal of an exceptional tree only if:~~

~~a. The proposed development is for a major institution use identified in an adopted Major Institution Master Plan; and~~

~~b. The location of an exceptional tree is such that planned future physical development identified in an adopted Major Institution Master Plan cannot be sited while avoiding the tree protection area; and~~

~~c. Mitigation for exceptional trees and trees over 2 feet in diameter, measured 4.5 feet above the ground, is provided pursuant to Section 25.11.090 for trees that are removed in association with development.~~

~~B. Trees over 2 feet in diameter~~

~~1. Trees over 2 feet in diameter, measured 4.5 feet above the ground shall be identified on site plans.~~

~~2. In order to protect trees over 2 feet in diameter, an applicant may request and the Director may allow modification of development standards in the same manner and to the same extent as provided for exceptional trees in subsection 25.11.070.A.))~~

**25.11.070 Tree protection on sites undergoing development in Neighborhood Residential, Lowrise, Midrise, commercial, and Seattle Mixed zones**

**A. Neighborhood Residential zones**

**1. Tier 2 trees may be removed only if:**

a. The maximum lot coverage permitted on the site pursuant to Title 23 cannot be achieved without extending into the basic tree protection area or into a required front and/or rear yard to an extent greater than provided for in subsection 25.11.070.A.2;

1                                b. Avoiding development in the basic tree protection area would result in a  
2 portion of a principal dwelling unit, or an accessory dwelling unit, being less than 15 feet in  
3 width; or

4                                c. Tree removal is necessary for the construction of new structures, vehicle  
5 and pedestrian access, utilities, retaining wall, or other similar improvements associated with  
6 development.

7                                2. Permitted extension into front or rear yards shall be limited to an area equal to  
8 the amount of the basic tree protection area not located within required yards. The maximum  
9 projection into the required front or rear yard shall be 50 percent of the yard requirement.

10                              3. If the maximum lot coverage permitted on the site can be achieved without  
11 extending into required front and/or rear yards, then no such extension into required yards shall  
12 be permitted.

13                              4. For the purposes of this subsection 25.11.070.A:

14                              a. Lot coverage calculation shall not include any portion of a parcel  
15 containing a biodiversity area or corridor, riparian corridor, priority habitat, priority area setback,  
16 wetland, wetland buffer, or steep slope erosion hazard area, unless the Director has approved  
17 critical areas reduction, waiver, or modification pursuant to Chapter 25.09; and

18                              b. The basic tree protection area cannot be modified.

19                              B. Lowrise, Midrise, commercial and Seattle Mixed zones

20                              1. Tier 2 trees may be removed as follows:

21                              a. If an otherwise allowable development area of 85 percent cannot be  
22 achieved without extending into the basic tree protection area, as follows:

1 1) Calculate the basic tree protection area on the lot. For the  
2 purposes of this subsection 25.11.070.B, the basic tree protection area cannot be modified.

3 2) Subtract the basic tree protection area and the area of any  
4 portions of the lot between a property line and basic tree protection area when the portion of the  
5 lot is 15 feet or less measured from a lot line to a basic tree protection area from the lot area. If  
6 this number is less than 85 percent of the total lot area, Tier 2 trees may be removed.

7 3) When multiple Tier 2 trees are located on a lot, the minimum  
8 number of trees needed to reach 85 percent may be removed based on the evaluation required by  
9 subsection 25.11.060.C.

10 4) When the basic tree protection area of an off-site Tier 1, Tier 2,  
11 or Tier 3 tree is located on the lot, this area shall be included in accordance with subsection  
12 25.11.070.B.

13 b. In Midrise, Commercial, and Seattle Mixed zones Tier 2 trees may be  
14 removed, if an otherwise allowable development area of 100 percent cannot be achieved without  
15 extending into the basic tree protection area more than allowed pursuant to subsection  
16 25.11.060.A.

17 c. For the purposes of this subsection 25.11.070.B, allowable development  
18 area shall not include any portion of a parcel containing a biodiversity area or corridor, riparian  
19 corridor, priority habitat, priority area setback, wetland, wetland buffer, or steep slope erosion  
20 hazard area, unless the Director has approved a critical area reduction, waiver, or modification  
21 pursuant to Chapter 25.09.

22 2. If an applicant chooses to retain Tier 2 trees that would otherwise be allowed to  
23 be removed under subsection 25.11.070.B.1 or if encroachment into the tree protection area of an

1 off-site Tier 1, Tier 2, or Tier 3 tree cannot otherwise be avoided, modifications to development  
2 standards are allowed as follows:

3 a. For development not subject to design review, the following Type I  
4 modifications to standards:

5 1) Setbacks and separation requirements, if applicable, may be  
6 reduced by a maximum of 75 percent;

7 2) Amenity areas may be reduced by a maximum of 75 percent;

8 3) Landscaping and screening may be reduced by a maximum of  
9 75 percent; and

10 4) Structure width, structure depth, and facade length limits, if  
11 applicable, may be increased by a maximum of 30 percent.

12 b. For development that:

13 1) Receives public funding or an allocation of federal low-income  
14 housing tax credits; and

15 2) Is subject to a regulatory agreement, covenant, or other legal  
16 instrument recorded on the property title and enforceable by The City of Seattle, Washington  
17 State Housing Finance Commission, State of Washington, King County, U.S. Department of  
18 Housing and Urban Development, or other similar entity as approved by the Director of  
19 Housing; and

20 3) Either: restricts at least 40 percent of rental units to occupancy  
21 by households earning no greater than 60 percent of median income, and controls the rents that  
22 may be charged for a minimum period of 40 years: or restricts at least 40 percent of ownership

1 units to occupancy by households earning no greater than 80 percent of median income, and  
2 controls the sale price of the units for a minimum period of 40 years

3 The following Type I modifications to standards are permitted:

4 1) Setback, separation, amenity area, landscaping, and screening  
5 requirements, if applicable, may be reduced by a maximum of 100 percent; and

6 2) Structure width, structure depth, and facade length limits, if  
7 applicable, may be increased by a maximum of 100 percent.

8 c. For development subject to design review, the departures permitted in  
9 Section 23.41.012.

10 d. Parking reduction. A reduction in the parking quantity required by  
11 Section 23.54.015 and the modification of standards for safe access of any required parking of  
12 Section 23.54.030 may be permitted in order to protect a Tier 2 tree, if the reduction would result  
13 in a project that would avoid the tree protection area.

14 e. In Lowrise zones, for a principal structure with a base height limit of 40  
15 feet that is subject to the pitched roof provisions of subsection 23.45.514.D, the Director may  
16 permit the ridge of a pitched roof with a minimum slope of 6:12 to extend up to a height of 50  
17 feet if the increase is needed to accommodate, on an additional story, the amount of floor area  
18 lost by avoiding development within the tree protection area and the amount of floor area on the  
19 additional story is limited to the amount of floor area lost by avoiding development within the  
20 tree protection area.

21 3. Tree removal required for development to achieve the allowable development  
22 area according to subsection 25.11.070.B.1 or height limits of the applicable zone includes, but is



1 not limited to, the construction of new structures, vehicles and pedestrian access, utilities,  
2 retaining wall, or other similar improvement.

3 ~~((25.11.080 Tree protection on sites undergoing development in Midrise and Commercial~~  
4 ~~zones~~

5 ~~The provisions in this Section 25.11.080 apply in Midrise and Commercial zones.~~

6 ~~A. Exceptional trees~~

7 ~~1. If the Director determines that an exceptional tree is located on the lot of a~~  
8 ~~proposed development, which is not a major institution use within a Major Institution Overlay~~  
9 ~~zone, and the tree is not proposed to be preserved, the project shall go through streamlined~~  
10 ~~design review as provided in Section 23.41.018 if the project falls below the thresholds for~~  
11 ~~design review established in Section 23.41.004.~~

12 ~~2. The Director may permit an exceptional tree to be removed only if the~~  
13 ~~applicant demonstrates that protecting the tree by avoiding development in the tree protection~~  
14 ~~area could not be achieved through the development standard adjustments permitted in Section~~  
15 ~~23.41.018 or the departures permitted in Section 23.41.012, the modifications allowed by this~~  
16 ~~Section 25.11.080, a reduction in the parking requirements of Section 23.54.015, or a reduction~~  
17 ~~in the standards of Section 23.54.030.~~

18 ~~3. If the Director determines that an exceptional tree is located within a Major~~  
19 ~~Institution Overlay zone, and the tree is not proposed to be preserved, the Director may allow~~  
20 ~~removal of an exceptional tree only if:~~

21 ~~a. The proposed development is for a major institution use identified in an~~  
22 ~~adopted Major Institution Master Plan; and~~

~~b. The location of an exceptional tree is such that planned future physical development identified in an adopted Major Institution Master Plan cannot be sited while avoiding the tree protection area; and~~

~~c. Mitigation for exceptional trees and trees over 2 feet in diameter, measured 4.5 feet above the ground, is provided pursuant to Section 25.11.090 for trees that are removed in association with development.~~

~~B. Trees over 2 feet in diameter measured~~

~~1. Trees over 2 feet in diameter, measured 4.5 feet above the ground, shall be identified on site plans.~~

~~2. In order to protect trees over 2 feet in diameter, an applicant may request and the Director may allow modification of development standards in the same manner and to the same extent as provided for exceptional trees in subsection 25.11.080.A:))~~

**25.11.080 Tree protection on sites in Major Institution Overlay Districts**

A. Except as otherwise provided in subsection 25.11.080.B, if the Director determines that a Tier 2 tree is located within a Major Institution Overlay District, and the tree is not proposed to be preserved, the Director may allow removal of a Tier 2 tree only if:

1. The proposed development is for a major institution use identified in an adopted Major Institution Master Plan; and

2. The location of a Tier 2 tree is such that planned future physical development identified in an adopted Major Institution Master Plan cannot be sited while avoiding the tree protection area; and

3. Mitigation for Tier 2 trees is provided pursuant to this Chapter 25.11.

1 B. To the extent a provision of a Major Institution Master Plan approved pursuant to  
2 Chapter 23.69 is inconsistent with subsection 25.11.080.A, the Major Institution Master Plan  
3 provision shall control application of this Chapter 25.11 within the Major Institution Overlay  
4 District.

5 **25.11.090 Tree replacement, maintenance, and site restoration**

6 A. ~~((Each exceptional tree and tree over 2 feet in diameter that is))~~ In all zones, Tier 1,  
7 Tier 2, and Tier 3 trees removed in association with development or because they are hazardous,  
8 infested by insects, pests, or pathogens, or an invasive or nuisance tree, or in accordance with the  
9 removal criteria in subsection 25.11.050.D, ~~((in all zones))~~ shall be replaced by one or more new  
10 trees, the size and species of which shall be determined by the Director; the tree replacement  
11 required shall be designed to result, upon maturity, in a canopy cover that is ~~((at least equal))~~ at  
12 least roughly proportional to the canopy cover prior to tree removal. Site restoration where there  
13 is on-site tree replacement in association with development shall include the removal of all  
14 invasive vegetation and shall prohibit replacement with invasive species. ~~((Preference shall be~~  
15 given to on-site replacement. When on-site replacement cannot be achieved, or is not appropriate  
16 as determined by the Director, preference for off-site replacement shall be on public property.))  
17 When on-site replacement is proposed, such trees count toward the Green Factor under SMC  
18 23.86.019. When off-site replacement is proposed, preference for the location shall be on public  
19 property.

20 ~~((B. No tree replacement is required if the tree is (1) hazardous, dead, diseased, injured,~~  
21 ~~or in a declining condition with no reasonable assurance of regaining vigor as determined by a~~  
22 ~~registered tree service provider; or (2) proposed to be relocated to another suitable planting site~~  
23 ~~as approved by the Director.))~~

1        B. For each relocated or required replacement tree, maintenance and monitoring is  
2 required for a five-year period. The period begins when the replacement tree is planted.

3 Maintenance and monitoring shall include the following:

4            1. Sufficient maintenance actions to ensure survival of the replacement tree:

5                    a. When more than one replacement tree is required, 80 percent survival of  
6 new trees planted at the end of five years;

7                    b. When one replacement tree is required, 100 percent survival of the new  
8 tree planted at the end of five years;

9            2. Replacement and replanting of failed trees; and

10            3. Photographic documentation of planting success retained for the five-year  
11 period. Submission of documentation to the Seattle Department of Construction and Inspections  
12 is not required unless requested by the Department.

13        C. In addition to the maintenance actions for replacement trees described in subsection  
14 25.11.090.B.1, the Director shall promulgate rules to maintain the long-term health and ensure  
15 survival of replacement trees. This shall include rules that specify:

16            1. The watering of replacement trees necessary to ensure survival; and

17            2. Tree species that will fulfill the replacement requirement. Qualifying tree  
18 species shall be limited to trees that are native and/or culturally significant, and resilient to  
19 climate change.

20        D. The locations of replacement and relocated trees shall be available to the public on a  
21 City web page through an online mapping tool by March 31, 2024.

22 **25.11.100 Tree service provider registration**

23        A. Applicability

1                   1. This Section 25.11.100 establishes a public registration system for tree service  
2 providers operating within Seattle.

3                   2. ~~((Within 120 days of May 5, 2022, the Director shall establish a tree service~~  
4 ~~provider registration application process and public registry. Starting November 10, 2022, after~~  
5 ~~the Director has established the application process and public registry, no))~~ No tree service  
6 provider may conduct commercial tree work unless ~~((it is listed))~~ registered on the City's tree  
7 service provider public registry. The Director may promulgate rules as needed to support  
8 administration of the application process and public registry.

9                   3. Any commercial tree work must be done by a registered tree service provider.

10                  4. This Section 25.11.100 does not regulate commercial tree work under the  
11 jurisdiction and oversight of the Department of Transportation, the Seattle Parks and Recreation  
12 Department, the Department of Finance and Administrative Services, Seattle Public Utilities, or  
13 the City Light Department.

14                  B. Tree service provider registration required. A tree service provider must be registered  
15 by the Director before it may conduct commercial tree work unless otherwise provided in  
16 subsection 25.11.100.A. A tree service provider registration shall be valid for one year from the  
17 date of issuance. The Director shall publish a registry of registered tree service providers on a  
18 City web page available to the public. Registered tree service providers are required to renew  
19 their registration annually. Annual registration renewals shall require submittal to the Director of  
20 documentation of continued compliance with this Chapter 25.11, provided that renewal may be  
21 denied pursuant to any rules administering this Section 25.11.100 or as provided in Section  
22 25.11.120. A tree service provider registration shall be issued by the Director to each applicant  
23 meeting the following requirements:

1. Possesses a current and valid Seattle business license;
2. Has at least one employee or a person on retainer who is a currently  
credentialed International Society of Arboriculture (ISA) certified arborist trained and  
knowledgeable to conduct work in compliance with (~~American National Standards Institute~~  
(~~ANSI Standard A-300~~) ANSI A300 standards or (~~its~~) their successor (~~standard~~));
3. Acknowledges in writing knowledge of City codes applicable to commercial  
tree work;
4. Is not currently under suspension from registration under Section 25.11.120 and  
does not have any outstanding fines or penalties related to commercial tree work activities owed  
to The City of Seattle;
5. Possesses a current and valid Washington State contractor registration under  
chapter 18.27 RCW; and
6. Possesses a current certificate of insurance with an amount of insurance  
coverage determined by the Director.

C. Tree service provider activities

1. Unless it is an emergency action pursuant to Section (~~25.11.020~~) 25.11.030, a  
registered tree service provider shall comply with the following public notice requirements prior  
to conducting commercial tree work that involves reportable work or removal of any (~~tree 6~~  
~~inches or greater DBH~~) Tier 1, Tier 2, Tier 3, or Tier 4 tree:
- a. The registered tree service provider shall provide the Director with the  
following information:

1 1) A brief description of the commercial tree work the registered  
2 tree service provider will be conducting that identifies whether the tree meets the City's  
3 definition of ~~((exceptional))~~ a Tier 2 tree;

4 2) The tree service provider's registration number; and

5 3) The permit number, if a permit is required. If no permit is  
6 required, the tree service provider shall indicate that no permit is required.

7 b. The Director shall provide the public notice information required by  
8 subsection 25.11.100.C.1.a to the public on a City web page at least three business days in  
9 advance of reportable work and at least six business days in advance of removal of any tree 6  
10 inches or greater ~~((DBH))~~ DSH. By March 31, 2024, the web page shall provide the information  
11 through an online mapping tool.

12 c. While a registered tree service provider is conducting commercial tree  
13 work subject to public notice required by subsection 25.11.100.C.1.a, the tree service provider  
14 shall post the public notice in a safe location at or adjacent to the commercial tree work site in a  
15 manner clearly visible from the public right-of-way. The posted public notice should remain in  
16 place for five days after the work has been completed.

17 2. A registered tree service provider is responsible for complying with best  
18 practices applicable to the particular commercial tree work for which they are retained,  
19 including:

20 a. Determination of the commercial tree work needed to justify removal or  
21 pruning outside ~~((of the routine pruning operations))~~ normal pruning and maintenance in order to  
22 meet the objectives of the hiring entity; and

b. Maintaining adequate supervisory control over workers conducting commercial tree work under their direct supervision.

3. If a registered tree service provider is proposing to remove a tree based on it being a hazardous tree the following requirements apply:

a. The registered tree service provider applying or preparing the report required by subsection 25.11.100.C.3.b for the hazardous tree removal permit must either have an employee or a person on retainer who is currently credentialed with an ISA Tree Risk Assessment Qualification;

b. The registered tree service provider must submit documents as required by the Director, including a brief report that summarizes the factors contributing to the tree's risk rating. This report should include information on the overall health of the tree, the dimensions and structure of the tree, and analysis of potential targets should it or major parts of it fall. When deemed necessary by the Director, the report should also include analysis of tissue samples to confirm disease or other issues concerning whether the tree poses a hazard to property or human safety;

c. If the tree does not meet the City's definition of ~~((exceptional))~~ a Tier 2 tree, the registered tree service provider that prepares the report required by subsection 25.11.100.C.3.b for the hazardous tree removal permit application may also perform the removal of the tree; and

d. If the tree meets the City's definition of ~~((exceptional))~~ a Tier 2 tree, the Director may require that the registered tree service provider or hiring entity shall engage another registered tree service provider to independently assess the tree and prepare the report required by subsection 25.11.100.C.3.b. The registered tree service provider that independently assesses



the tree and prepares the report must be different from the registered tree service provider that will perform the removal of the tree.

4. Commercial vehicles used by the registered tree service provider shall (1) clearly display the tree service provider's City-issued registration number and (2) have the name of the business to which the vehicle is registered and the business's phone number or email address permanently displayed on the left, right, and rear (where applicable) sides in letters no less than 2 inches in height.

**25.11.110 Off-site planting and voluntary payment in lieu**

If tree removal is approved by the Director, the applicant may elect to make a voluntary payment in lieu of tree replacement on-site as specified in this Section 25.11.110.

A. A combination of planting trees on site, planting trees off-site and/or payment in lieu is allowed, provided that the combination is consistent with the provisions of this Chapter 25.11 and the results shall be equivalent to or greater than the minimum requirements for on-site tree plantings.

B. All payments shall be paid to the Seattle Department of Construction and Inspections before the issuance of a permit authorizing removal of trees pursuant to this Chapter 25.11.

C. Payments shall be calculated pursuant to a rule promulgated by the Director. For Tier 1 and Tier 2 trees that are below 24 inches DSH, the payment shall be equal to the amount for a Tier 1 or Tier 2 tree that is 24 inches DSH.

D. Revenue generated from payment in lieu of planting shall be used to plant and maintain new trees in census tracts with tree canopy cover of 25 percent or less, according to the 2021 Seattle Tree Canopy Assessment (or successor tree canopy assessment). Within these census tracts, the City shall prioritize planting new trees in the public place.

**25.11.115 Modification of tree removal, replacement, and voluntary in-lieu payment requirements**

**A. General**

1. An applicant may request a modification, according to subsections 25.11.115.B and 25.11.115.C, of the amount of mitigation calculated according to Section 25.11.110 or the limitation on Tier 1 tree removals according to Section 25.11.050, respectively.

2. An applicant requesting a modification under subsection 25.11.115.B regarding the amount of mitigation calculated according to Section 25.11.110 shall have requested a modification to standards according to Section 25.11.070, if applicable.

3. The decision on any modification shall specify a mitigation amount.

B. Modification based on mitigation greater than impact. The Director shall, as a special exception according to Chapter 23.76, modify the amount of mitigation calculated according to Section 25.11.110 if the applicant demonstrates that the required amount of mitigation exceeds the amount that would be needed to mitigate the actual cost of tree canopy loss from a proposed development.

**C. Modification based on severe economic impact**

1. The purpose of this subsection 25.11.115.C is to allow the Director, as a special exception according to Chapter 23.76, to modify regulations that limit the removal of Tier 1 trees according to Section 25.11.050, if the applicant can demonstrate facts supporting a determination of severe economic impact at such a level that a property owner's constitutional rights may be at risk.

1                   2. For the purposes of this subsection 25.11.115.C, the Director is not making a  
2 determination of the constitutional rights of a property owner, but instead is reviewing the  
3 credibility and strength of facts demonstrating severe economic impact.

4                   3. The Director may waive or modify regulations that limit the removal of Tier 1  
5 trees, if the applicant shows that application of the requirements according to this Chapter 25.11  
6 would:

7                   a. Create severe economic impact by depriving a property owner of all  
8 economically beneficial use of the property; or

9                   b. Create severe economic impact, not reaching deprivation of all  
10 economically beneficial use, but as applied on a case-by-case basis after weighing the economic  
11 impact of the regulations on the property owner, the extent to which the regulations have  
12 interfered with distinct investment-backed expectations, and the character of the City's tree  
13 regulations.

14                   4. In determining whether there is a severe economic impact under Section  
15 25.11.115.C.3.b, the Director may weigh the following factors:

16                   a. The severity of the economic impact caused by the application of the  
17 requirements according to this Chapter 25.11;

18                   b. The degree to which the Tier 1 tree removal limitations under Section  
19 25.11.050 were or could have been anticipated at the time the property owner purchased the  
20 property or at the time the property owner voluntarily agreed to enter into the Heritage Tree  
21 Program;

22                   c. The extent to which alternative uses of the property or configurations of  
23 the proposed development would alleviate the need for the requested waiver or modification;

1 d. The extent to which any economic impact was due to decisions by the  
2 applicant and/or property owner; and

3 e. Other factors relevant to whether the burden should be borne by the  
4 property owner.

5 5. The waiver or modification may be approved only to the extent necessary to  
6 grant relief from the severe economic impact.

7 6. A request to the Director for a waiver or modification according to this  
8 subsection 25.11.115.C shall include, at a minimum, all of the following:

9 a. A description of the requested waiver or modification, including any  
10 proposed voluntary in lieu payment amount;

11 b. Documentation showing that any relief available according to  
12 subsection 25.11.070 would not eliminate the need for the requested waiver or modification;

13 c. The identity of the property owner and the date of the owner's  
14 acquisition of the property and the date the property owner voluntarily entered into the Heritage  
15 Tree Program;

16 d. Documentation showing the use of the property at the time of the  
17 request or, if the property is vacant at that time, the use of the property prior to commencement  
18 of vacancy;

19 e. Documentation explaining and supporting the claim of economic  
20 impact; and

21 f. Documentation showing that a different development configuration that  
22 satisfied the requirements according to this Chapter 25.11 would not alleviate the need for the  
23 requested waiver or modification.

1                   7. The applicant shall provide any additional information as may be required by  
2 the Director to make a determination on the request. The applicant shall have the burden of  
3 proving by a preponderance of the evidence that a waiver or modification authorized according  
4 to this subsection 25.11.115.C is justified.

5                   8. The fact of a decrease in property value, standing alone and without  
6 consideration of the full range of relevant factors including those according to subsection  
7 25.11.115.C.4, shall not be a sufficient basis for the Director to grant a waiver or modification  
8 authorized according to this subsection 25.11.115.C.

9                   9. In any appeal to the Hearing Examiner, the parties will have an additional  
10 opportunity to make a record on the factual issues, consistent with due process.

## 11 **25.11.120 Enforcement and penalties**

### 12 **A. Authority**

13                   1. The Director (~~((shall have))~~) has authority to enforce the provisions of this  
14 Chapter 25.11, (~~((to))~~) issue permits, impose conditions and establish penalties for violations of  
15 applicable law or rules by (~~((registered tree service providers,))~~) the responsible party, establish  
16 administrative procedures and guidelines, conduct inspections, and prepare the forms and publish  
17 Director's Rules that may be necessary to carry out the purposes of this Chapter 25.11.

18                   2. The Director shall remove a registered tree service provider from the public  
19 registry for a period of one year after that registered tree service provider has been issued two  
20 notices of violation for the removal of a Tier 1, Tier 2, Tier 3, or Tier 4 tree in violation of this  
21 Chapter 25.11 within a period of one year. Following the one-year removal period, the tree  
22 service provider may submit an application to be added to the public registry. Beginning on  
23 January 1, 2024, penalties shall be double the amount set by Director's rule for a violation of

Section 25.11.100 for tree service providers that conduct commercial tree work without first registering with the City.

3. The Director shall not issue a permit for development on a site for which a notice of violation has been issued until that notice of violation is resolved.

B. Violation. It ~~((shall be))~~ is a violation of this ~~((chapter))~~ Chapter 25.11 for any person, firm, or corporation to remove, clear, or take any action detrimental to trees contrary to or in violation of any provision of this ~~((chapter))~~ Chapter 25.11. It ~~((shall be))~~ is a violation of this ~~((chapter))~~ Chapter 25.11 for any person, firm, or corporation to knowingly aid and abet, counsel, encourage, hire, commend, induce, or otherwise procure another to violate or fail to comply with this ~~((chapter))~~ Chapter 25.11.

C. Notice of ~~((Violation-))~~ violation

1. Issuance. The Director is authorized to issue a ~~((Notice of Violation))~~ notice of violation to a responsible party, whenever the Director determines that a violation of this ~~((subtitle))~~ Chapter 25.11 has occurred or is occurring. The ~~((Notice of Violation))~~ notice of violation shall be considered an order of the Director.

2. Contents~~((:-))~~

a. The ~~((Notice of Violation))~~ notice of violation shall include ~~((the following information))~~:

i. A description of the violation and the action necessary to correct it;

ii. The date of the notice; and

iii. A deadline by which the action necessary to correct the violation must be completed.

1                               b. A ~~((Notice of Violation))~~ notice of violation may be amended at any  
2 time to correct clerical errors, add citations of authority, or modify the description of the  
3 violation(s) or the required corrective action.

4                               3. Service. The Director shall serve the notice upon a responsible party either by  
5 personal service or by first class mail to the party's last known address. ~~((If the address of the~~  
6 ~~responsible party is unknown and cannot be found after a reasonable search, the notice may be~~  
7 ~~served by posting a copy of the notice at a conspicuous place on the property. Alternatively, if))~~  
8 If the whereabouts of the responsible party ~~((is))~~ are unknown and cannot be ascertained in the  
9 exercise of reasonable diligence, and the Director makes an affidavit to that effect, then service  
10 may be accomplished by publishing the notice once each week for two consecutive weeks in the  
11 City official newspaper and by posting a copy of the notice at a conspicuous place on the  
12 property.

13                               4. Nothing in this ~~((subtitle))~~ Chapter 25.11 shall be deemed to obligate or require  
14 the Director to issue a ~~((Notice of Violation))~~ notice of violation or order prior to the initiation of  
15 enforcement action by the City Attorney's Office ~~((pursuant to SMC 22.808.030.E))~~ in  
16 Municipal Court.

17                               D. ~~((Stop work Order))~~ Stop work order. Whenever a continuing violation of this  
18 ~~((chapter))~~ Chapter 25.11 will materially impair the Director's ability to secure compliance with  
19 this ~~((chapter))~~ Chapter 25.11, when the continuing violation threatens the health or safety of the  
20 public, or when the continuing violation threatens or harms the environment, the Director may  
21 issue a ~~((stop work))~~ stop work order specifying the violation and prohibiting any work or other  
22 activity at the site. The posting of the ~~((stop work))~~ stop work order on the site shall be deemed

adequate notice of the ~~((stop-work))~~ stop work order. A failure to comply with a ~~((stop-work))~~  
stop work order shall constitute a violation of ~~((this chapter))~~ Chapter 25.11.

E. Review by Director and ~~((Judicial Appeal.))~~ judicial appeal

1. A ~~((Notice of Violation, Director's order, or invoice))~~ notice of violation issued pursuant to this ~~((subtitle))~~ Chapter 25.11 shall be final and not subject to further appeal unless an aggrieved party requests in writing a review by the Director within ten ~~((40))~~ days after service of the ~~((Notice of Violation, order or invoice))~~ notice of violation. When the last day of the period so computed is a Saturday, Sunday, or federal or City holiday, the period shall ~~((period shall))~~ run until ~~((five (5:00)))~~ 5 p.m. on the next business day.

2. Following receipt of a request for review, the Director shall notify the requesting party, any persons served the ~~((Notice of Violation, order or invoice,))~~ notice of violation and any person who has requested notice of the review, that the request for review has been received by the Director. Additional information for consideration as part of the review shall be submitted to the Director no later than ~~((fifteen (15)))~~ 15 days after the ~~((written request for a review is mailed))~~ Director notifies the requester of timely receipt of the request for review.

3. The Director will review the basis for issuance of the ~~((Notice of Violation, order, or invoice))~~ notice of violation and all information received by the deadline for submission of additional information for consideration as part of the review. The Director may request clarification of information received and a site visit. After the review is completed, the Director may

a. ~~Sustain the Notice of Violation, order or invoice; or~~

b. ~~Withdraw the Notice of Violation, order or invoice; or~~



1 ~~e. Continue~~) sustain, withdraw, modify, or amend the notice of violation,  
2 or continue the review to a date certain for receipt of additional information(~~(; or~~

3 ~~d. Modify or amend the Notice of Violation, order, or invoice~~) .

4 4. The Director's decision (~~(shall become final)~~) is final and is not subject to  
5 further appeal unless an aggrieved party appeals (~~((the decision to the Municipal Court within ten~~  
6 ~~(10) days after the Director issues the decision. Appeal hearings in Municipal Court shall be de~~  
7 ~~novø))~~ as allowed under state law.

8 F. Referral to City Attorney for (~~(Enforcement)~~) enforcement. If a responsible party fails  
9 to correct a violation or pay a penalty as required by a (~~(Notice of Violation)~~) notice of violation,  
10 or fails to comply with a Director's order, the Director may refer the matter to the City  
11 Attorney's Office for civil (~~(or criminal)~~) enforcement action. Judicial enforcement of a violation  
12 of this (~~(subtitled)~~) Chapter 25.11 shall be by de novo review in Municipal Court.

13 G. Filing Notice or (~~(Order)~~) order. A (~~(Notice of Violation)~~) notice of violation,  
14 voluntary compliance agreement, or (~~(an)~~) order issued by the Director or (~~(court)~~) Municipal  
15 Court may be filed with the King County (~~(Department of Records and Elections)~~) Recorder's  
16 Office.

17 H. Change of (~~(Ownership)~~) ownership. When a (~~(Notice of Violation)~~) notice of  
18 violation, voluntary compliance agreement, or (~~(an)~~) order issued by the Director or (~~(court)~~)  
19 Municipal Court has been filed with the King County (~~(Department of Records and Elections)~~)  
20 Recorder's Office, a (~~(Notice of Violation)~~) notice of violation or an order regarding the same  
21 violations need not be served upon a new owner of the property where the violation occurred. If  
22 no (~~(Notice of Violation)~~) notice of violation or order is served upon the new owner, the Director  
23 may grant the new owner the same number of days to comply as was given the previous owner.

The compliance period for the new owner shall begin on the date that the conveyance of title to the new owner is completed.

I. Civil ~~((Penalties.))~~ penalties

1. Any person, firm, or corporation ~~((who is))~~ responsible for the removal, topping, or other action detrimental to a tree in violation of this ~~((chapter))~~ Chapter 25.11 or any notice, decision, or order issued by the Director pursuant to this ~~((chapter))~~ Chapter 25.11 shall be subject to a civil penalty in ~~((the))~~ an amount ~~((equal to the appraised value of the tree(s) affected in accordance with the Guide for Plant Appraisal, 9th Edition, or successor))~~ as stated in a Director's Rule with a 50 percent increase above that amount. If the violation is found to have been willful or malicious, conducted purposefully to improve views, increase market value, or expand development potential, or the result of negligence by a contractor or operator of construction machinery, the amount of the penalty may be trebled as punitive damages.

2. Any person who fails to comply with ~~((Section))~~ subsection 25.11.120.D shall be subject to a civil penalty in an amount not to exceed ~~((Five Hundred Dollars (\$500)))~~ \$1,000 a day.

3. The Director shall notify the City Attorney in writing of the name of any person subject to the penalty~~((;))~~ and shall assist the City Attorney in collecting the penalty.

J. Restoration. In addition to any other remedies available, violators of this ~~((chapter))~~ Chapter 25.11 shall be responsible for restoring unlawfully damaged areas in conformance with a plan, approved by the Director, which provides for:

~~((repair))~~ 1. Repair of any environmental and property damage, and restoration of the site; and

1 ~~((which results in a))~~ 2. Restored site condition that, to the greatest extent  
2 practicable, equals the site condition at planting maturities that would have existed in the absence  
3 of the violation(s).

4 K. Criminal ~~((Penalty-))~~ penalty

5 1. Anyone violating or failing to comply with any order issued by the Director  
6 pursuant to this ~~((chapter))~~ Chapter 25.11 shall~~((;))~~ upon conviction ~~((thereof,))~~ be punished by a  
7 fine of not more than ~~((One Thousand Dollars (\$1,000)))~~ \$1,000 or by imprisonment for not  
8 more than ~~((ninety (90)))~~ 90 days, or by both such fine and imprisonment. Each day's violation  
9 or failure to comply shall constitute a separate offense.

10 2. Anyone violating or failing to comply with any of the provisions of this  
11 ~~((chapter))~~ Chapter 25.11 and who within the past five ~~((5))~~ years has had a judgment against  
12 them pursuant to subsection 25.11.120.B shall upon conviction ~~((thereof,))~~ be fined in a sum not  
13 to exceed ~~((Five Thousand Dollars (\$5,000)))~~ \$5,000 or by imprisonment for not more than  
14 ~~((three hundred sixty four (364)))~~ 364 days, or by both such fine and imprisonment. Each day's  
15 violation or failure to comply shall constitute a separate offense.

16 **25.11.130 Definitions**

17 "Commercial tree work" means any of the following actions conducted within ~~((the City~~  
18 ~~of))~~ Seattle in exchange for financial compensation: reportable work; and the removal ~~((of any~~  
19 ~~tree 6 inches or greater DBH; and the assessment of the health or hazard risk of trees larger than~~  
20 6 inches DBH)) or assessment of the health or hazard risk of any Tier 1, Tier 2, Tier 3, or Tier 4  
21 tree. Normal pruning and maintenance that does not meet the definition of reportable work is not  
22 commercial tree work.

1 “Commercial vehicle” means: (1) a “motor truck” or “truck” except a passenger car; or  
2 (2) a station wagon or van that has been permanently modified to carry no more than three seated  
3 passengers. Such vehicles shall be properly licensed as a truck.

4 “Diameter at ~~((breast))~~ standard height” or (~~((“DBH”))~~) “DSH” means the diameter of a  
5 tree trunk measured at 4.5 feet above ground. (~~((Diameter at breast height is equivalent to~~  
6 ~~“diameter at standard height” or “DSH.”))~~)

7 “Director” means the Director of the Seattle Department of Construction and Inspections.

8 “Drip line” means an area encircling the base of a tree, the minimum extent of which is  
9 delineated by a vertical line extending from the outer limit of a tree’s branch tips down to the  
10 ground. The drip line may be irregular in shape to reflect variation in branch outer limits.

11 “Emergency action” means any action taken to a Tier 1, Tier 2, or Tier 3 tree that has an  
12 extreme risk of imminent failure risk rating according to tree risk assessment evaluation  
13 standards established by the International Society of Arboriculture (ISA), including but not  
14 limited to such actions as trimming or removal that is necessary to remedy an immediate threat to  
15 people, structures, or health and safety.

16 (~~((“Exceptional tree” means a tree or group of trees that because of its unique historical,~~  
17 ~~ecological, or aesthetic value constitutes an important community resource, and is deemed as~~  
18 ~~such by the Director according to standards promulgated by the Seattle Department of~~  
19 ~~Construction and Inspections.))~~)

20 “Feeder root zone” means an area encircling the base of a tree equal to twice the diameter  
21 of the drip line.

22 “Hazardous tree” means any tree or tree part that poses a high risk of damage to persons  
23 or property, and that is designated (~~((as such))~~) by the Director (~~((according to the tree hazard~~

~~evaluation standards~~)) according to tree risk assessment evaluation standards established by the International Society of Arboriculture.

“Hedge” means a line of closely-spaced trees and/or shrubs intentionally planted and/or maintained along a property boundary or landscape border for privacy, screening, safety, or similar function, which typically requires ongoing pruning or shearing to maintain its intended function and/or reasonable use of nearby developed areas.

~~((“Inner root zone” means an area encircling the base of a tree equal to one-half the diameter of the drip line.))~~

“Invasive tree” or “nuisance tree” means any tree species that is documented on the King County Noxious Weed Board’s Class A, Class B, Class C Noxious Weed, or any Weeds of Concern Lists, except that the following trees shall not be considered an invasive tree or nuisance tree: Black locust - *Robinia pseudoacacia*; Harlequin (prev. Norway) maple - *Acer platanoides*; and Horsechestnut - *Aesculus hippocastanum*.

“Maturity” means the eventual size of a tree, both in height and trunk width, to be expected in Seattle. Maturity does not mean the maximum possible size of a tree.

“Normal pruning and maintenance” means for trees, shrubs, and other woody plants compliance with American National Standards Institute A300 pruning standards.

“Reportable work” means removal of live branches ((2)) 4 inches in diameter or greater; pruning or removal of live roots 2 inches in diameter or greater; or removal of live branches constituting ((15)) 25 percent or more of a tree’s foliage-bearing area. Pruning of trees cultivated for fruit production and maintenance of hedges is not reportable work.

“Responsible party” means, in cases of violations, a person in control of property in fee ownership or tenancy where a tree or tree protection area is located and the person or entity that

1 damaged or removed the tree. The responsible party may include the owner or owners, lessees,  
2 tenants, occupants, or other persons who direct or pay for the detrimental action. The responsible  
3 party may also include the person, partnership, or corporation who violated the provisions of this  
4 Chapter 25.11.

5 “Tier 1 tree” means a heritage tree. A heritage tree is a tree or group of trees as defined in  
6 Title 15.

7 “Tier 2 tree” means any tree that is 24 inches in diameter at standard height or greater,  
8 tree groves, each tree comprising a tree grove, and specific tree species below 24 inches in  
9 diameter at standard height as provided by Director’s Rule.

10 “Tier 3 tree” means any tree that is 12 inches in diameter at standard height or greater but  
11 less than 24 inches in diameter at standard height and is not defined as a Tier 1 or Tier 2 tree.

12 “Tier 4 tree” means any tree that is 6 inches or greater in diameter at standard height but  
13 less than 12 inches in diameter at standard height and is not defined as a Tier 1 or Tier 2 tree.

14 “Topping” means the cutting back of limbs to stubs within the tree’s crown, to such a  
15 degree as to remove the normal canopy and disfigure the tree; or the cutting back of limbs or  
16 branches to lateral branches that are less than ~~((one-half (1/2)))~~ half of the diameter of the limb  
17 or branch that is cut. Topping does not include acceptable pruning practices as described in the  
18 ANSI A300 standards or their successor such as crown reduction, utility pruning, or crown  
19 cleaning to remove a safety hazard or dead or diseased material. Topping is a type of tree  
20 removal.

21 “Tree grove” means a group of eight or more trees, 12 inches in diameter at standard  
22 height or greater that has a continuous canopy. It excludes red alders, black cottonwoods, bitter  
23 cherries, Lombardy poplars, invasive trees, and any tree, the entire trunk of which is in the public

1 place. Trees planted as a hedge or clearly maintained as such are not tree groves. A tree grove  
2 may be located across property lines on abutting and/or adjacent lots. A tree grove shall be  
3 regulated as a Tier 2 tree, and each tree comprising that grove shall also be regulated as a Tier 2  
4 tree.

5 “Tree protection area” means the area surrounding a tree defined by a specified distance,  
6 in which excavation and other construction-related activities must be avoided unless approved by  
7 the Director. The tree protection area is variable depending on species, age and health of the tree,  
8 soil conditions, and proposed construction.

9 “Tree protection area, basic” means the area surrounding a tree in which excavation and  
10 other construction-related activities must be avoided unless approved by the Director. This area  
11 is delineated using a radius that is equal to one foot for every inch DSH of the tree.

12 “Tree removal” means removal of tree(s) or vegetation, through either direct or indirect  
13 actions including, but not limited to, clearing, topping, or cutting, causing irreversible damage to  
14 roots or trunks; poisoning; destroying the structural integrity; and/or any filling, excavation,  
15 grading, or trenching in the ((dripline)) drip line area of a tree which has the potential to cause  
16 irreversible damage to the tree, or relocation of an existing tree to a new planting location.

17 “Tree service provider” means any person or entity engaged in commercial tree work.

18 “Undeveloped lot” means a lot on which no buildings are located.

19 Section 9. New portions of Seattle Municipal Code Chapter 25.11 substantially identical  
20 to struck provisions shall be construed as continuations of the struck portions rather than new  
21 enactments.

22 Section 10. The provisions of this ordinance are separate and severable. The invalidity of  
23 any clause, sentence, paragraph, subdivision, section, or portion of this ordinance, or the

1 invalidity of its application to any person or circumstance, does not affect the validity of the  
2 remainder of this ordinance or the validity of its application to other persons or circumstances.

3       Section 11. This section establishes the Council’s intent for the City to take additional  
4 measures to support implementation of the tree protection regulations enacted by this ordinance  
5 and enhance Seattle’s urban forest. Attachment 1 to this ordinance outlines specific requests to  
6 the Executive for future work and additional actions the Council intends to implement related to  
7 protecting trees and increasing tree canopy cover on both public and private property.



Section 12. This ordinance shall take effect and be in force 60 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
and signed by me in open session in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Approved /    returned unsigned /    vetoed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Bruce A. Harrell, Mayor

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Elizabeth M. Adkisson, Interim City Clerk

(Seal)

Attachments:

Attachment 1 – Tree Protection Requests and Additional Actions

**Attachment 1 to CB 120534: Tree Protection Requests and Additional Actions**

It is the Council's intent that the following measures be considered to support implementation of the tree protection regulations enacted in the Ordinance introduced as CB 120534 and enhance Seattle's urban forest:

1. The Department of Construction and Inspections (SDCI) shall prepare a report 12 months after the effective date of this ordinance on the use by permit applicants of payment-in-lieu of tree replacement. This report shall include the number of permit applicants that used the payments, payment amounts, total payments collected, City costs related to tree planting and establishment, and any recommendations for changes to the payment amounts to be included in a revised Director's Rule. Recommendations for changes to fee amounts shall include consideration of adequacy of payment amount to replace removed trees, cover City planting and establishment costs, and effects of payment amount on permit applicant decisions about usage of the payment option. The report shall be provided to the Mayor and the Chair of the City Council Land Use Committee, or successor committee.
2. The Council requests that the Seattle Department of Construction and Inspections (SDCI) identify strategies to reduce the financial burden on applicants requesting approval to remove a hazardous tree outside of development if the applicant's annual household income is at or below 80 percent of area median income (AMI). The Council requests that SDCI consider the following strategies (1) reducing or waiving SDCI's review fee for applicants if the applicant's household income is at or below 80 percent of AMI; and (2) coordinating with Seattle Public Utilities to provide applicants who qualify with free replacement trees through its Trees for Neighborhoods program, if replacement trees are required.

The Council requests that SDCI report to the Chair of the Land Use Committee with practicable strategies by September 26, 2023. In addition to identifying strategies to mitigate the financial impact on income qualified applicants, the Council requests that the report include an annual estimate of the increased General Fund (GF) resources, or other City resources that could be for this purpose, that would be necessary for a reduced- or no- fee review, including the resources necessary to determine if the applicant meets the income eligibility requirements. The Council encourages SDCI to think broadly about strategies to reduce the impact on qualifying applicants and minimize the impact on the GF.

3. The Council intends to ensure that the Seattle Department of Transportation continues to administer the heritage (Tier 1) tree program and expands access for the public to submit new nominations for designation. Additionally, the Council recognizes the need to invest in programs and activities that help enhance and protect Seattle's urban forest and thus intends to add resources during the 2024 Budget deliberations to:
  - a. Seattle Public Utilities to expand the Trees for Neighborhoods program, which provides free yard and street trees to residents; and
  - b. The Seattle Department of Construction and Inspections for additional code enforcement staff to ensure that residents, businesses, and others are complying with the provisions of Seattle Municipal Code Chapter 25.11.

4. The Council requests that the Seattle Department of Construction and Inspections, in consultation with the Office of Sustainability and Environment and Department of Neighborhoods, and other departments as needed, develop a plan to conduct culturally- and linguistically-appropriate outreach to inform residents and tree service providers about the updated tree protection regulations, particularly those related to tree removal limits outside of development, by August 31, 2023. The plan should include a proposed timeline, budget, and detailed description of the proposed outreach strategy.
5. The Council requests that the Executive consider strategies to improve oversight of trees located on private property and ensure that the City is considering impacts to Seattle’s urban forest while also balancing the need for housing production, including but not limited to: establishing an Urban Forestry Division with dedicated staff within the Seattle Department of Construction and Inspections; assigning responsibility for urban forestry oversight to the Office of Sustainability and Environment; and/or other organizational changes, as appropriate.
6. The Council requests that the City Budget Office (CBO) submit legislation with the 2024 Proposed Budget that would establish a fund to receive in-lieu fee payments from developers and private property owners in accordance with Seattle Municipal Code Section 25.11.110. In addition, any donations, grants, or other revenues the City receives to protect and grow the City’s tree canopy should be deposited into this fund. The legislation should include any spending restrictions for this fund (e.g., revenues from payments in-lieu may be used to plant new trees). If CBO determines that creating a new fund is not the best approach, the Council requests that CBO propose other strategies that would provide transparent tracking of these revenues and expenditures, such as creating a new Capital Improvement Program (CIP) project in the 2024-2029 Proposed CIP and requesting annual reporting of revenues and expenditures with the annual budget.
7. The Council requests that the Executive identify causes of tree loss on City-owned and City-managed property and propose potential improvements to the City’s maintenance activities, including via contractors and partnerships, to increase tree canopy cover on City-owned and City-managed property, enhance the health of existing trees on City-owned and City-managed property, and prevent the loss of the same. The proposed improvements should be informed by the recommendations of the City of Seattle 2021 Tree Canopy Assessment Final Report released in March 2023.
8. The Council requests that SDCI examine existing practices and make modifications to ensure that processes and requirements for the administration of Seattle Municipal Code Chapter 25.11 are clear and understandable to permit applicants and other interested parties. Modifications should include steps such as the pre-application process, updates or revisions to forms, checklists, meetings, continuous review by SDCI staff arborists from pre-application through final inspection, and informational documents such as tips and webpages. SDCI should seek to ensure that trees and tree protection areas are considered as early as possible in the permit review process.

## **SUMMARY and FISCAL NOTE\***

<b>Department:</b>	<b>Dept. Contact/Phone:</b>	<b>CBO Contact/Phone:</b>
Seattle Department of Construction and Inspections	Chanda Emery	Christie Parker

*\* Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

### **1. BILL SUMMARY**

**Legislation Title:** AN ORDINANCE relating to tree protection; balancing the need for housing production and increasing tree protections; and amending Sections 23.44.020, 23.47A.016, 23.48.055, 23.76.004, 23.76.006, and Chapter 25.11 of the Seattle Municipal Code.

**Summary and Background of the Legislation:** This legislation updates Title 23 (Land Use Code) and Chapter 25.11 (Tree Protection Code). The legislation is applicable citywide, largely in the Neighborhood Residential, Lowrise, Midrise, commercial and Seattle Mixed zones.

The update to the Tree Code includes the following changes:

- Expands the types and sizes of trees that are regulated and includes three new categories. The updated categories are as follows:
  - Tier 1, which consists of all heritage trees;
  - Tier 2, which encompasses the current exceptional category but with a reduced size threshold;
  - Tier 3, which includes all trees 12 inches or greater in diameter that do not fall under Tier 2; and
  - Tier 4, which includes all trees 6 inches or greater in diameter that do not fall under Tier 2 or Tier 3.
- Applies replacement requirements to include both Tier 2 and Tier 3 trees
- Uses 85% development coverage to measure zoned development capacity in place of floor area ratio (FAR) in the zones allowing multifamily use
- Simplifies provisions, including allowing development standards to be modified to aid in tree preservation as an administrative process without requiring Design Review, while maintaining Design Review as an option in multifamily and commercial zones
- Establishes a payment option for tree replacement using one for one replacement for smaller trees and trunk area calculation for larger trees (payment in-lieu)
- Supports administration of the updated code with tracking of tree preservation, removal, and replacement
- Requires installation of street trees for certain new residential development
- Requires replacement of Tier 1, 2 and 3 trees when removed as hazardous

For additional detail, please see Summary Attachment 1 – Expanded Summary of Code Changes.

## 2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project?  X  Yes   No

Project Name:	Project I.D.:	Project Location:	Start Date:	End Date:	Total Project Cost Through 2026:
Urban Forestry Capital Establishment (SDOT)	MC-TR-C050	Citywide	2024	Ongoing	\$1,270,000
Urban Forestry-Tree Replacement (PRK)	MC-PR-41011	Citywide	2024	Ongoing	\$570,000

- This legislation does not affect the 2023 Adopted CIP but it does provide future CIP funding. Revenue from this legislation is not anticipated to be received until 2024.
- CIP funding is provided from the payment in lieu program established in this legislation. Payment in lieu fees pay for tree planting as well as 5 years of tree establishment costs (watering, trimming, etc.).
- Financial figures throughout this document are shown in inflated dollars using an annual inflation factor of 3%.
- These figures, and others related to funds from the payment in lieu program, assume that payment in lieu will be used in 1% of the cases where mitigation is required for tree removal. They also assume that usage of the program will ramp up at a steady rate from 2023 to 2025: in other words, 33% of its long-term capacity in 2023, 66% in 2024 and 100% in 2025.

## 3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation amend the Adopted Budget?   Yes  X  No

Appropriation change (\$):	General Fund \$		Other \$	
	2023	2024	2023	2024
	\$0	\$0	\$0	\$0
Estimated revenue change (\$):	Revenue to General Fund		Revenue to Other Funds	
	2023	2024	2023	2024
	\$0	\$0	\$0	\$191,000
Positions affected:	No. of Positions		Total FTE Change	
	2023	2024	2023	2024
	0	0	.0	0

**Does the legislation have other financial impacts to The City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?**

Yes. A companion bill provides the appropriations and positions necessary to implement this legislation. This associated cost and position information is also included here for

informational purposes. In addition, there are long-term financial implications as indicated below.

While the number of permit applications anticipated by SDCI would not be changed by adoption of this legislation, the number of applications that would include newly regulated trees would increase. This results in a need for additional SDCI staff to be funded by permit fees for permit reviews and site inspections. Additional funding by the General Fund for code compliance and enforcement work may be necessary in the future. In addition, starting five years after implementation of the legislation, SDOT and SPR will incur long-term maintenance costs for the trees planted under those capital programs.

New positions are also needed to support the tree tracking as part of the review and inspection process for permits reviewed under the updated tree code. SDCI has supported tree tracking for two years through temporary hires. One regular position will allow this work to continue to support the permit process. SDCI estimates the additional City employee time needed for ongoing implementation and enforcement of this legislation as follows:

POSITION	QUANTITY/TYPE	ANNUAL COST	FUND SOURCE
Land Use Environmental Analyst (permit reviewer)	1.0 FTE	\$161,000	Fees
Inspection Services Site Inspector	1.0 FTE	\$148,000	Fees
Land Use Management Systems Analyst Supervisor (tree tracking)	1.0 FTE	\$167,000	Fees
<b>Total</b>	<b>3.0 FTE</b>	<b>\$476,000</b>	<b>Fees</b>

Since this legislation is being considered mid-year, the 2023 fiscal impact for staffing costs is based on 6 months plus fleet costs.

In addition, starting five years after implementation of the legislation, SDOT and SPR will incur long-term maintenance costs for the trees planted under those capital programs as follows:

Projected City-Funded Maintenance Costs by Year For Trees Planted Using Payment In Lieu						
	2028	2029	2030	2031	...	2042
<b>SDOT</b>	\$18,000	\$67,000	\$141,000	\$213,000	...	\$948,000
<b>SPR</b>	\$26,000	\$82,000	\$150,000	\$198,000	...	\$817,000

- Financial figures throughout this document are shown in inflated dollars using an annual inflation factor of 3%.
- These figures, and others related to funds from the payment in lieu program, assume that payment in lieu will be used in 1% of the cases where mitigation is required for tree removal. They also assume that usage of the program will ramp up at a steady rate from 2023 to 2025: in other words, 33% of its long-term capacity in 2023, 66% in 2024 and 100% in 2025.

- The establishment period, which consists of the first five years of each tree’s growth, is treated as part of the capital investment and will be funded by the capital projects identified above. Thus, City-funded maintenance costs do not begin to accrue until the fifth year (2028).

### **Are there financial costs or other impacts of *not* implementing the legislation?**

Yes. Not implementing the legislation could result in the loss of tree canopy coverage or impact the achievement of future canopy cover goals over time in the Neighborhood Residential, Lowrise, Midrise, commercial, and Seattle Mixed zones. The citywide 2037 Urban Forest Management Plan (UFMP) canopy cover goal (set in 2007) is 30%, and the 2021 canopy cover assessment measured Seattle’s current canopy at 28% citywide. Additionally, not implementing the legislation could contribute to delay in the permit process for development projects that have tree reviews, which could slow housing production.

This legislation is an opportunity for the City to address inequitable canopy cover in neighborhoods where BIPOC residents and business owners live and work. The 2021 Canopy Cover Assessment provides an analysis that shows areas where people of color and people with low incomes live in Seattle are also the areas that have fewer environmental benefits and greater environmental burdens due to low canopy cover. Some of these communities are closer to the most heavily trafficked roadways and have poor air quality.

## **3.a. Appropriations**

### **\_\_\_\_\_ This legislation adds, changes, or deletes appropriations.**

**Appropriations Notes:** Although appropriations are not included in this bill, a companion bill will include the appropriations necessary to implement this legislation. The companion bill increases 2023 appropriations for the Construction and Inspections Fund (48100) by \$273,000 in 2023 as follows:

- Budget Control Level BO-CI-U2200 – Land Use Services – \$164,000
- Budget Control Level BO-CI-U23A0 – Inspections – \$109,000

These changes assume position costs for 6 months in 2023 as well as a one-time fleet add in 2023 for a new site inspector position.

### 3.b. Revenues/Reimbursements

**X** This legislation adds, changes, or deletes revenues or reimbursements.

#### Anticipated Revenue/Reimbursement Resulting from This Legislation:

Fund Name and Number	Dept	Revenue Source	2023 Revenue	2024 Estimated Revenue
13000 – Transportation Fund	SDOT	Payments in lieu for tree removal mitigation	\$0	\$132,000
10200 – Park and Recreation Fund	SPR	Payments in lieu for tree removal mitigation	\$0	\$59,000
		<b>TOTAL</b>	<b>\$0</b>	<b>\$191,000</b>

**Revenue/Reimbursement Notes:** The revenue shown here is for the payment in lieu program. It therefore does not offset the SDCI staffing costs represented in the sections above. The revenue accrues to different funds: specifically, it funds the capital improvement programs identified in Section 2.

### 3.c. Positions

       This legislation adds, changes, or deletes positions.

**Position Notes:** Although appropriations are not included in this bill, a companion bill will include the positions necessary to implement this legislation. The companion bill includes the following three ongoing positions:

- FTE Environmental Analyst, SDCI (Land Use)
- FTE Site Inspector, SDCI (Inspection Services)
- Management Systems Analyst Supervisor (Land Use)

This is an initial estimate of FTE needs based on Subject Matter Expert (SME) input. The department will evaluate the project over time and determine if additional positions are required in the future.

## 4. OTHER IMPLICATIONS

### a. Does this legislation affect any departments besides the originating department?

The City department with direct responsibility for implementation and enforcement of this legislation is the Seattle Department of Construction and Inspections (SDCI). Other departments have a supporting role, including Seattle Parks and Recreation (SPR) and the Seattle Department of Transportation (SDOT). These departments receive payments from the



payment in-lieu provisions and will use these payments to plant replacement trees. SDOT and SPR have been consulted and support this legislation.

**b. Is a public hearing required for this legislation?**

Yes.

**c. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**

Yes. Notices will be published in *The Daily Journal of Commerce* and in the City's Land Use Information Bulletin. The SEPA Draft legislation, the City's Determination, pursuant to environmental review under the State Environmental Policy Act (SEPA), was published on February 17, 2022.

**d. Does this legislation affect a piece of property?**

Yes. The legislation affects properties in zones applicable to SMC 25.11 which includes properties citywide, largely zoned Neighborhood Residential, Lowrise, Midrise, commercial and Seattle Mixed zones. The legislation also requires certain new development to plant street trees within the street right-of-way (ROW). If there is no room to plant trees in the street ROW, then a builder or property owner could elect the payment in-lieu option.

**e. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?**

This legislation helps plant trees in low canopy areas and/or low-income communities, many of which are BIPOC neighborhoods with public health disparities, including higher rates of asthma due to lower air quality than in higher tree canopy areas. This could be accomplished by either planting trees onsite when mitigation is required for tree removal and/or through the voluntary alternative to make a payment in-lieu of replanting on-site; in this case, the City will use the payment in lieu fees to plant trees elsewhere emphasizing neighborhoods with lower canopy cover. It is estimated that payments in-lieu alone will fund the planting of more than 3,000 trees over the next 20 years. As previously mentioned, data indicates that vulnerable and historically disadvantaged communities are most impacted by lower tree canopies in Seattle.

**f. Climate Change Implications**

**1. Emissions: Is this legislation likely to increase or decrease carbon emissions in a material way?**

This legislation will likely result in a small reduction of greenhouse gas emissions by reducing the energy needed to cool buildings during summer heat waves when preserved

and replanted trees provide shading. In addition, the legislation will likely foster other related tree benefits including carbon storage and sequestration.

2. **Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle’s resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.**

This legislation increases Seattle’s resiliency and its ability to adapt to climate change by increasing tree protections (i.e., regulating more trees) together with the option to elect to make a payment in-lieu of replanting on-site. Documented resiliency benefits of the urban forest include shading and mitigation of stormwater impacts.

- g. **If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program’s desired goal(s).**

Not applicable.

**Summary Attachments:**

Summary Attachment 1 – Expanded Summary of Code Changes

## Expanded Summary of Code Changes

Below is an expanded summary list of what requirements will be changing and how these requirements are changing with this legislation. These items are generally listed in the same order as presented in the draft legislation.

1. **Plant trees in street right-of-way (ROW) for new single-family development in Neighborhood Residential, commercial, and Seattle Mixed zones:** This legislation would require that trees must be planted in the street right-of-way for new construction of principal single-family dwelling units, except for accessory dwelling units and building additions, in Neighborhood Residential zones subject to Chapter 23.44 of the Land Use Code, and in commercial zones and Seattle Mixed zones subject to Chapters 23.47A and 23.48 of the Land Use Code.
2. **Adds that the application of the tree provisions pursuant to Chapter 25.11 is regulated as a Type I decision:** This would simplify provisions, including allowing development standards to be modified to aid in tree preservation as an administrative process without requiring Design Review, while maintaining Design Review as an option in multifamily and commercial zones. This means that new development projects would use an administrative Type I review (non-appealable, which is the same decision type as compliance with zoning). This change allows for the applicant and the City to work closer together and earlier in the development review process when a “tree review” is required.
3. **Updates the purpose and intent of Chapter 25.11:** This section was updated to include a new phrase which reads “while balancing other citywide priorities such as housing production.” This change signals that the intent of Chapter 25.11 is to support future growth and density with a balanced approach as per [Resolution 31902](#).
4. **Clarifies actions that are exempt from Chapter 25.11:** This change means that items listed in the exemption section of this legislation are exempt from these regulations and/or it is regulated within another section of the Land Use Code. Some of these exemptions include: when a tree needs to be removed because it is infested with insects and/or pests that have caused the tree’s health to be no longer beneficial to itself and the environment; tree removal that is necessary to be in compliance with the Americans with Disabilities Act (ADA) such as the installation of a curb ramp or a walkway for wheelchair access to a building from the sidewalk; tree removals and other tree-related activities as part of redevelopment that are applicable to planned action ordinances such as within the MPC-YT zone for Yesler Terrace. Additionally, permanent supportive housing development project proposals would be exempt from Chapter 25.11 because these types of projects are already regulated by the Land Use Code.
5. **Adds a new section addressing emergency actions that may be undertaken without obtaining a permit in advance:** This section was added to give increased certainty in the

tree code for what is required to be submitted to SDCI for an emergency action. An example of an emergency action could be a fallen tree from a severe windstorm that has the potential to cause injury (i.e., hazardous tree). This legislation clarifies the list of emergency activities and allows for the tree to be removed or pruned to remedy an immediate threat to public health, safety, or welfare.

6. **Adds a new section addressing provisions related to hazardous tree removal:** This legislation updates the references in the regulations to be in line with established industry standards for tree risk assessment evaluation. The other change is a new section that requires hazardous trees 12 inches in diameter and greater to be replaced if those trees are removed.
7. **New “tiers” naming:** Chapter 25.11 is updated to use a new “tiers” naming nomenclature. This change removes and replaces the “exceptional” tree category in the existing tree regulations. There are four tree tiers in this legislation: Tier 1 Tree, Tier 2 Tree, Tier 3 Tree, and Tier 4 Tree. With these new tiers, this legislation does the following:
  - a. Regulates heritage trees as Tier 1 Trees;
  - b. Expands the formerly “exceptional” tree category (now called Tier 2 Trees) to include more trees with a lowered threshold from 30” to 24” and now also includes tree groves. In addition, some “exceptional” trees that are currently regulated by species and size in existing Director’s Rule 16-2008 will retain their “exceptional” tree status as the name is changed from “exceptional” to Tier 2 Trees;
  - c. Regulates trees that are 12” to 24” diameter. This change now requires these Tier 3 Trees to either be replaced if removed or the property owner may elect to make a payment in-lieu of replacement onsite;
  - d. Regulates trees that are 6” to 12” diameter; and this legislation requires these Tier 4 trees to be delineated and shown on project proposals and site plans to assist SDCI in using GIS tracking to report on tree-related data including how many trees were removed, replaced and preserved during development. It should be noted that GIS tree tracking work activities apply not only to Tier 4 trees but all tree tiers (Tiers 1-4).
8. **Revisions to “tree protection area”:** This legislation includes a new description about factors relating to the tree protection area that is substantially similar to the existing provisions. It maintains the basic tree protection area (area within the drip line of a tree, which may be irregular in shape to reflect variation in branch outer limits) and factors that will be considered when modifying the basic tree protection area to determine the extent of the tree protection area.

It also adds the following:

- a. Description about determining the tree protection area, which “shall be determined based on species tolerance; expected impacts of construction activities; tree size, age, and health; and soil conditions not to exceed the area of the feeder root zone.”
- b. Indicates that the tree protection area “shall not be reduced more than 35 percent (compared to 33 percent under existing code) unless an alternative tree protection area or construction method will provide equal or greater tree protection and result

- in long-term retention and viability of the tree as determined by a certified arborist” with existing encroachments not counting toward the reduction.
- c. New encroachments into the tree protection area, if allowed by the SDCI Director and with arborist findings, could not be closer than one-half of the tree protection radius; and existing encroachments closer than one-half radius could remain or be replaced if no appreciable damage to the tree would result.
  - d. For properties undergoing development, a tree protection area also would be required for trees relocated off the site and trees newly planted on-site as mitigation.
  - e. Removes the graphic illustration of the tree protection area, Exhibit 25.11.050B.
  - f. Provides new tree protection area using ANSI 300 standards. The tree protection area requirements are provided in the SDCI Tree and Vegetation Protection Detail.
9. **Tree removal limits:** This legislation adjusts tree removal limits when no development is proposed for an allowance of two Tier 4 trees in any 36-month period in the LR, MR, C and SM zones, and maintains the allowance for three Tier 3 and 4 trees in any 12-month period in all other zones.
10. **Outdated tree covenants can be discontinued:** This legislation clarifies wording to allow tree protection area covenants to be discontinued if the tree no longer exists (i.e., covenant applies “...for the remainder of the life of the tree”). Deletes references to “permanent” covenants.
11. **Zoning capacity calculation in dense zones:** Replaces floor area ratio (FAR) development capacity standard in the LR, MR, C and SM zones to use a hardscape area allowance of 85% coverage (in addition to a factor that includes leftover pieces of the property that are too small to accommodate usable development) to calculate zoned capacity for the application of the tree code.

Maintains and clarifies incentives for the retention of Tier 2 trees through a menu of adjustments to development standards. For development not subject to design review:

- a. Setbacks and separation requirements may be reduced by a maximum of 50 percent
- b. Amenity areas may be reduced by a maximum of 10 percent
- c. Landscaping and screening may be reduced by a maximum of 25 percent
- d. Structure width, structure depth, and façade length limits may be increased by a maximum of 10 percent

For development subject to design review, there are departures permitted in Section 23.41.012.

Reduction in parking quantity required by Section 23.54.015 is allowed if the reduction would result in avoidance of the tree protection area and the modification of standards for safe access.

In Lowrise zones, allows an increase in base height from 40 feet to 50 feet, for an additional building floor if needed to recover floor area lost within a tree protection area.

12. **Major Institutions clarification:** The update clarifies that if provisions of a City Council approved Major Institution Master Plan are inconsistent with the City's tree protection code guidance, the Master Plan's provisions will supersede.
13. **Tree replacement, maintenance and site restoration:** This legislation requires Tier 2 trees and Tier 3 trees that are removed in association with development, plus hazardous trees, to be replaced by one or more new trees; the size and species of the replacement trees is determined by the Director. Clarifies that replacement is to result in roughly proportional canopy cover prior to tree removal. It also adds a five-year maintenance and monitoring requirement by the property owner for newly planted replacement trees on private property, similar to a requirement used in existing codes for environmentally critical areas and shorelines. Prohibits removal of replacement trees of any size unless removal is approved by a future permit.
14. **Off-site planting and voluntary payment in lieu:** This legislation includes establishment of payment in lieu amounts and rates; such amounts are calculated to account for the cost for City departments to plant and establish trees for five years. Departmental planting costs include watering and minor pruning necessary to establish the trees for a reasonable likelihood of longer-term survival consistent with the City's practices on capital funding.
15. **Enforcement and penalties:** The update adds language that if the violation is found to have been conducted purposefully to improve views, increase market value, or expand development potential, or was the result of negligence by a contractor or operator of its construction machinery, the amount of the penalty would be tripled as punitive damages.
16. **Definitions:** This legislation establishes a list of new definitions (e.g., tree grove, responsible party) and removes other definitions (e.g., caliper, exceptional tree, diameter at breast height) that are no longer applicable or are now inapposite given the updates to Chapter 25.11 and other sections of the Land Use Code.



## Legislation Text

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File #: CB 120535, Version: 2

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## CITY OF SEATTLE

## ORDINANCE \_\_\_\_\_

## COUNCIL BILL \_\_\_\_\_

AN ORDINANCE amending Ordinance 126725, which adopted the 2023 Budget; changing appropriations for various departments and budget control levels, and from various funds; and creating positions; all by a 3/4 vote of the City Council.

**BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. In order to pay for necessary costs and expenses incurred or to be incurred in 2023, but for which insufficient appropriations were made due to causes that could not reasonably have been foreseen at the time of the making of the 2023 Budget, appropriations for the following items in the 2023 Budget are increased from the funds shown, as follows:

Item	Fund	Department	Budget Summary Level	Amount
10.1	Construction and Inspections Fund (48100)	Seattle Department of Construction and Inspections	Land Use Services (BO-CI-U2200)	\$164,000
10.2	Construction and Inspections Fund (48100)	Seattle Department of Construction and Inspections	Inspections (BO-CI-U23A0)	\$109,000
10.3	Transportation Fund (13000)	Seattle Department of Transportation	Maintenance Operations (BO-TR-17005)	\$100,000
<b>Total</b>				<b>\$373,000</b>

Section 2. The following new positions are created in the Seattle Department of Construction and Inspections:

Department	Position Title	Position Status	Number
Seattle Department of Construction and Inspections	Land Use Environmental Analyst (permit reviewer)	Full-time	1.0

Seattle Department of Construction and Inspections	Inspection Services Site Inspector	Full-time	1.0
Seattle Department of Construction and Inspections	Land Use Management Systems Analyst Supervisor (tree tracking)	Full-time	1.0
<b>Total</b>			<b>3.0</b>

The Director of the Seattle Department of Construction and Inspections is authorized to fill these positions subject to Seattle Municipal Code Title 4, the City’s Personnel Rules, and applicable employment laws.

Section 3. The following new positions are created in the Seattle Department of Transportation:

<b>Department</b>	<b>Position Title</b>	<b>Position Status</b>	<b>Number</b>
Seattle Department of Transportation	Civil Engineering Specialist, Senior	Full-time	1.0
<b>Total</b>			<b>1.0</b>

The Director of the Seattle Department of Transportation is authorized to fill these positions subject to Seattle Municipal Code Title 4, the City’s Personnel Rules, and applicable employment laws.

Section 4. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by a 3/4 vote of all the members of the City Council the \_\_\_\_\_ day of \_\_\_\_\_, 2023, and signed by me in open session in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2023.



\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Approved / returned unsigned / vetoed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Bruce A. Harrell, Mayor

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Elizabeth M. Adkisson, Interim City Clerk

(Seal)

## **SUMMARY and FISCAL NOTE\***

**Department:**

Seattle Department of  
Construction and Inspections

**Dept. Contact/Phone:**

Chanda Emery

**CBO Contact/Phone:**

Christie Parker

*\* Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

### **1. BILL SUMMARY**

**Legislation Title:** AN ORDINANCE amending Ordinance 126725, which adopted the 2023 Budget; changing appropriations for various departments and budget control levels, and from various funds; and creating positions; all by a 3/4 vote of the City Council.

**Summary and Background of the Legislation:** This legislation is companion legislation to a separate bill that updates Title 23 (Land Use Code) and Title 25 (Tree Protection Code). This legislation provides the appropriations and positions necessary to implement the tree protection legislation. The appropriations are backed by revenues from permit fees in SDCI's Construction and Inspections Fund.

### **2. CAPITAL IMPROVEMENT PROGRAM**

**Does this legislation create, fund, or amend a CIP Project?** \_\_\_\_ Yes  X  No

**CIP Notes:** Although this bill does not directly affect the CIP, the payment in lieu program established in the tree protection companion legislation funds two projects in the CIP beginning in 2024. For additional information, please consult the tree protection companion legislation.

### **3. SUMMARY OF FINANCIAL IMPLICATIONS**

**Does this legislation amend the Adopted Budget?**  X  Yes \_\_\_\_ No

Appropriation change (\$):	General Fund \$		Other \$	
	2023	2024	2023	2024
	\$0	\$0	\$273,000	\$667,000
Estimated revenue change (\$):	Revenue to General Fund		Revenue to Other Funds	
	2023	2024	2023	2024
	\$0	\$0	\$0	\$0
Positions affected:	No. of Positions		Total FTE Change	
	2023	2024	2023	2024
	3.0	3.0	3.0	3.0

**Does the legislation have other financial impacts to The City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?**

The tree protection companion legislation includes a new payment in lieu of tree replacement program. That program is anticipated to generate no revenue in 2023 and \$191,000 in 2024. That revenue will be directed to funds within Parks and SDOT. For additional information, please consult the companion legislation and associated documents.

**Are there financial costs or other impacts of *not* implementing the legislation?**

If this legislation is not implemented, SDCI will be forced to use existing resources to implement the tree protection regulations; this will likely impact other SDCI programs and projects, including potential permit processing/issuance delays.

**3.a. Appropriations**

**X This legislation adds, changes, or deletes appropriations.**

Fund Name and Number	Dept	Budget Control Level Name/Number*	2023 Appropriation Change**	2024 Estimated Appropriation Change (ongoing)
Construction and Inspections Fund (48100)	SDCI	BO-CI-U2200 - Land Use Services	\$164,000	\$328,000
Construction and Inspections Fund (48100)	SDCI	BO-CI-U23A0 - Inspections	\$109,000	\$148,000
<b>TOTAL</b>			<b>\$273,000</b>	<b>\$476,000</b>

*\*\*2023 Appropriation Change assumes position costs for 6 months in 2023; includes one-time fleet add in 2023 for Site Inspector.*

**Appropriations Notes:** The appropriations included above will pay for staffing costs as outlined below in section 3c.

### 3.b. Revenues/Reimbursements

       This legislation adds, changes, or deletes revenues or reimbursements.

**Revenue/Reimbursement Notes:** Although this legislation does not affect revenues, the tree protection companion legislation will result in revenues for the payment in lieu program as follows:

Fund Name and Number	Dept	Revenue Source	2023 Revenue	2024 Estimated Revenue
13000 – Transportation Fund	SDOT	Payments in lieu for tree removal mitigation	\$0	\$132,000
10200 – Park and Recreation Fund	SPR	Payments in lieu for tree removal mitigation	\$0	\$59,000
		<b>TOTAL</b>	<b>\$0</b>	<b>\$191,000</b>

The revenue shown here is for the payment in lieu program. It therefore does not offset the SDCI staffing costs represented in the sections above and identified in the appropriation increases.

### 3.c. Positions

  **X**   This legislation adds, changes, or deletes positions.

**Total Regular Positions Created, Modified, or Abrogated through This Legislation, Including FTE Impact:**

Position # for Existing Positions	Position Title & Department*	Fund Name & Number	Program & BCL	PT/ FT	2023 Positions	2023 FTE	Does it sunset? (If yes, explain below in Position Notes)
N/A	Environmental Analyst, SDCI (Land Use)	Construction and Inspections Fund (48100)	Program: PO-CI-U22A1 BSL: BO-CI-U2200 - Land Use Services	FT	1	1	No
N/A	Site Inspector, SDCI (Inspection Services)	Construction and Inspections Fund (48100)	Program: PO-CI-U23N1 BSL: BO-CI-U23A0 - Inspections	FT	1	1	No
N/A	Management Systems Analyst Supervisor (Land Use)	Construction and Inspections Fund (48100)	Program: PO-CI-U22A1 BSL: BO-CI-U2200 - Land Use Services	FT	1	1	No

			<b>TOTAL</b>		<b>3</b>	<b>3</b>	
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### Position Notes:

While the tree protection companion legislation does not change the anticipated number of permit applications anticipated by SDCI, the number of applications that would include newly regulated trees would increase. This results in a need for additional SDCI staff to be funded by permit fees for permit reviews and site inspections. Additional funding by the General Fund for code compliance and enforcement work may be necessary in the future.

All positions are ongoing. Since this legislation is being considered mid-year, the 2023 fiscal impact for staffing costs is based on 6 months plus fleet costs.

This is an initial estimate of FTE needs based on Subject Matter Expert (SME) input. The department will evaluate the project over time and determine if additional positions are required in the future.

## 4. OTHER IMPLICATIONS

### a. Does this legislation affect any departments besides the originating department?

The City department with direct responsibility for implementation and enforcement of this legislation is the Seattle Department of Construction and Inspections (SDCI). Other departments have a supporting role in the tree protection companion legislation, including Seattle Parks and Recreation (SPR) and the Seattle Department of Transportation (SDOT). These departments receive payments from the payment in-lieu provisions and will use these payments to plant replacement trees. SDOT and SPR have been consulted and support this legislation.

### b. Is a public hearing required for this legislation?

No.

### c. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?

No.

### d. Does this legislation affect a piece of property?

No.

### e. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?

None.

### f. Climate Change Implications

1. **Emissions: Is this legislation likely to increase or decrease carbon emissions in a material way?**  
No.
  2. **Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle's resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.**  
No.
- g. **If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s).**
- Not applicable.



## Legislation Text

File #: CB 120572, Version: 1

## CITY OF SEATTLE

## ORDINANCE \_\_\_\_\_

## COUNCIL BILL \_\_\_\_\_

AN ORDINANCE amending Ordinance 126490, which adopted the 2022 Budget, including the 2022-2027 Capital Improvement Program (CIP); changing appropriations to various departments and budget control levels, and from various funds in the Budget; and ratifying and confirming certain prior acts; all by a 3/4 vote of the City Council.

**BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. In order to pay for necessary costs and expenses incurred or to be incurred in 2022, but for which insufficient appropriations were made due to causes that could not reasonably have been foreseen at the time of making the 2022 Budget, appropriations for the following items in the 2022 Budget are increased from the funds shown, as follows:

Item	Department	Fund	Budget Summary Level/ BCL Code	Amount
1.1	Seattle Department of Transportation	General Fund (00100)	Mobility Operations (00100-BO-TR-17003)	\$867,937
1.2	Seattle Department of Transportation	General Fund (00100)	Parking Enforcement (00100-BO-TR-17006)	\$1,548,166
1.3	Seattle Department of Transportation	Move Seattle Levy Fund (10398)	Mobility Operations (10398-BO-TR-17003)	\$354,571
1.4	Department of Finance and Administrative Services	Finance and Administrative Services Fund (50300)	Fleet Services (50300-BO-FA-FLEETS)	\$1,730,656
1.5	Ethics and Elections Commission	General Fund (00100)	Ethics and Elections (00100-BO-ET-V1T00)	\$44,840
<b>Total</b>				<b>\$4,546,170</b>

Section 2. In order to pay for necessary capital costs and expenses incurred or to be incurred, but for which

insufficient appropriations were made due to causes that could not reasonably have been foreseen at the time the 2022 Budget was adopted, the appropriations and project allocations for the following items in the 2022 Budget are increased for Seattle Department of Transportation and the Department of Finance and Administrative Services from the funds shown, as follows:

Item	Department	Fund	Budget Summary Level/ BCL Code	CIP Project Name	CIP Project Appropriation Change
2.1	Seattle Department of Transportation	Unrestricted Cumulative Reserve Fund (00164)	Mobility-Capital (00164-BC-TR-19003)	Next Generation Intelligent Transportation Systems (ITS) (MC-TR-C021)	\$12,292
2.2	Department of Finance and Administrative Services	Finance and Administrative Services Fund (50300)	FAS Project Delivery Services (50300-BC-FA-FASPDS)	Customer Requested Tenant Improvement Program (MC-FA-FASPDS)	\$321,469
<b>Total</b>					<b>\$333,761</b>

Section 3. Any act consistent with the authority of this ordinance taken after its passage and prior to its effective date is ratified and confirmed.

Section 4. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by a 3/4 vote of all the members of the City Council the \_\_\_\_\_ day of \_\_\_\_\_, 2023, and signed by me in open session in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_



President \_\_\_\_\_ of the City Council

Approved /    returned unsigned /    vetoed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Bruce A. Harrell, Mayor

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Elizabeth M. Adkisson, Interim City Clerk

(Seal)

## SUMMARY and FISCAL NOTE\*

<b>Department:</b>	<b>Dept. Contact/Phone:</b>	<b>CBO Contact/Phone:</b>
City Budget Office	Caleb Wagenaar	Caleb Wagenaar

*\* Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

### 1. BILL SUMMARY

**Legislation Title:** AN ORDINANCE amending Ordinance 126490, which adopted the 2022 Budget, including the 2022-2027 Capital Improvement Program (CIP); changing appropriations to various departments and budget control levels, and from various funds in the Budget; and ratifying and confirming certain prior acts; all by a 3/4 vote of the City Council.

**Summary and background of the Legislation:** This legislation will implement various adjustments to the 2022 Adopted Budget that are needed to complete the City's accounting process for the year.

The proposed legislation includes discrete actions that amend the 2022 Adopted Budget by adding budget authority to various departments to address unanticipated expenses and correct accounting errors which resulted in spending exceeding a budget control level's budget authority.

### 2. CAPITAL IMPROVEMENT PROGRAM

**Does this legislation create, fund, or amend a CIP Project?** ☒ Yes ☐ No

### 3. SUMMARY OF FINANCIAL IMPLICATIONS

**Does this legislation amend the Adopted Budget?** ☒ Yes ☐ No

	General Fund \$		Other \$	
	2022	2023	2022	2023
<b>Appropriation change (\$):</b>	\$2,460,943	\$0	\$2,418,988	\$0
	Revenue to General Fund		Revenue to Other Funds	
	2022	2023	2022	2023
<b>Estimated revenue change (\$):</b>	\$0	\$0	\$0	\$0
	No. of Positions		Total FTE Change	
	2022	2023	2022	2023
<b>Positions affected:</b>	0	0	0	0

**Does the legislation have other financial impacts to the City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?**  
No. Please see Summary Attachment A for details on 2022 spending.

**Is there financial cost or other impacts of *not* implementing the legislation?**

The same objectives could not be achieved without this legislation.

**3.a. Appropriations**

**X This legislation adds, changes, or deletes appropriations.**

See Summary Attachment A for details on 2022 spending.

**Is this change one-time or ongoing?**

All are one-time.

**4. OTHER IMPLICATIONS**

**a. Does this legislation affect any departments besides the originating department?**

No.

**b. Is a public hearing required for this legislation?**

No.

**c. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**

No.

**d. Does this legislation affect a piece of property?**

No.

**e. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?**

See Summary Attachment A for any RSJI implications.

**f. Climate Change Implications**

**Emissions: Is this legislation likely to increase or decrease carbon emissions in a material way?**

No.

**Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle's resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.**

No.

- g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s)?**

N/A

**Summary Attachments:**

Summary Att A – 2022 Budget Exceptions Ordinance Summary Detail Table

**2022 Budget Exceptions Ordinance Summary Detail Table**

<b>Item #</b>	<b>Title</b>	<b>Description</b>	<b>Amount/FTE</b>
<b>Section 1 – Appropriation Increases</b>			
1.1	2022 Mobility Operations - GF Budget Exception Clearing (Seattle Department of Transportation)	This item provides retroactive appropriation increase of \$867,937 for the Seattle Department of Transportation to pay for transaction costs related to parking meters and the pay-by-phone function for on-street parking in the General Fund - Mobility Operations (00100-BO-TR-17003) Budget Control Level. The overspend is related to the transaction costs paid to process payments. These transaction costs are driven by a combination of the on-street parking rates and the frequency of vehicles parking on-street, which exceeded budgeted expectations in the 2022 Adopted Budget.	\$867,937
1.2	2022 Parking Enforcement Budget Exception Clearing (Seattle Department of Transportation)	This item provides retroactive appropriation increase of \$1,548,166 for the Seattle Department of Transportation in the General Fund Parking Enforcement (00100-BO-TR-17006) Budget Control Level. The overspending is related to the costs of the Parking Enforcement Division at SDOT. This item was driven not only by higher than budgeted labor costs but also by unanticipated costs for PEO support at City events.	\$1,548,166
1.3	2022 Mobility Operations - MSL Budget Exception Clearing (Seattle Department of Transportation)	This item provides retroactive appropriation increase of \$354,571 for the Seattle Department of Transportation to pay for the costs or safety-related work on signs and signal maintenance in the Move Seattle Levy Mobility Operations (10398-BO-TR-17003) Budget Control Level. The overspend is related to necessary work to support damaged signs or signals in order to keep the right-of-way safe and functional. SDOT was able to use administrative solutions to avoid a budget exception on the General Fund for this same work. However, timing and technical issues did not allow for SDOT to avoid this budget exception for the Move Seattle Levy Fund.	\$354,571

Item #	Title	Description	Amount/FTE
1.4	Fleet Services Budget Exception (Department of Finance and Administrative Services)	This item provides a retroactive appropriation increase of \$1,730,656 for the Department of Facilities and Administrative Services to pay unanticipated costs in the FAS Fleet Services BCL (50300-BC-FA-FLEETS) due to fuel price increases and increased vendor costs. Expenditures exceeded budget largely due to a spike in fuel prices after the start of the year resulting in expenditures far exceeding initial projections in the FAS submitted Q3 Supplemental request. Additional costs occurred due to the need to use outside vendors to support increased need for fleet maintenance. The fleet group is working to hire staff and train in the maintenance area which will reduce the need to use external vendors in the future.	\$1,730,656
1.5	2022 Exception (Ethics and Elections Commission)	This item provides a retroactive appropriation increase of \$44,840 for the Seattle Ethics and Elections Commission (SEEC) to pay unanticipated costs in the BO-ET-V1T00 - Ethics and Elections BSL due to central rate charges in benefit, retirement and FICA accounts that were higher than the initial, budgeted amounts. The SEEC budget is nearly 100% labor and central rates costs and with no vacancies in 2022, there was no underspend to absorb these higher-than-budgeted benefit charges. The FTE count for health care charges was adjusted for 2023 and 2024 and the budget and central rate charges are now aligned.	\$44,840
<b>Section 2 – Appropriation Increase – Capital Budgets</b>			
2.1	2022 Mobility-Capital Budget Exception Clearing (Seattle Department of Transportation)	This item provides a retroactive appropriation increase of \$12,292 for the Seattle Department of Transportation to pay unanticipated costs in the Unrestricted Cumulative Reserve Fund - Mobility Capital (00164-BC-TR-19003) Budget Control Level. This budget exception was caused by a technical issue related to automatic budget carryforward authorized by State law. SDOT will resolve these issues in 2023.	\$12,292

Item #	Title	Description	Amount/FTE
2.2	FAS Project Delivery Services Budget Exception (Department of Finance and Administrative Services)	<p>This item provides a retroactive appropriation increase of \$321,469 amount for the Department of Facilities and Administrative Services to pay unanticipated costs in the FAS Project Delivery Services BCL (50300-BC-FA-FASPDs) due to unexpected late-year tenant improvement work requested by City departments.</p> <ul style="list-style-type: none"> <li>• The over-expenditure occurred because tenant improvement requests made at year-end by client departments and FAS Facility Ops were higher than expected. While these expenses were backed by revenue and reimbursed, most of the requests were made after the Q3 Supplemental deadline.</li> <li>• The balance of the appropriating fund was minimally impacted by the over-expenditure; all but \$13K of the expenses were billed and reimbursed in 2022.</li> <li>• FAS plans to 1. implement a process to monitor fund balance more frequently and 2. engage with our clients during the budget process as well as mid-year to determine whether existing appropriation is sufficient to cover estimated spend plans.</li> </ul>	\$321,469



## Legislation Text

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File #: CB 120573, Version: 1

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## CITY OF SEATTLE

## ORDINANCE \_\_\_\_\_

## COUNCIL BILL \_\_\_\_\_

AN ORDINANCE amending Ordinance 126725, which adopted the 2023 Budget, including the 2023-2028 Capital Improvement Program (CIP); changing appropriations to various departments and budget control levels, and from various funds in the Budget; and ratifying and confirming certain prior acts; all by a 3/4 vote of the City Council.

**BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. In order to pay for necessary costs and expenses incurred or to be incurred, but for which insufficient appropriations were made due to causes that could not reasonably have been foreseen at the time of making the 2023 Budget, appropriations for the following items in the 2023 Budget are increased from the funds shown, as follows:

Item	Department	Fund	Budget Summary Level/ BCL Code	Amount
1.1	Civil Service Commissions	General Fund (00100)	Civil Service Commissions (00100-BO-VC-V1CIV)	\$97,672
1.2	Department of Education and Early Learning	Sweetened Beverage Tax Fund (00155)	Early Learning (00155-BO-EE-IL100)	\$150,000
1.3	Department of Education and Early Learning	Families Education Preschool Promise Levy (17871)	K-12 Programs (17871-BO-EE-IL200)	\$876,217
1.4	Department of Finance and Administrative Services	Finance and Administrative Services Fund (50300)	Leadership and Administration (50300-BO-FA-BUDCENTR)	\$329,319



1.5	Department of Finance and Administrative Services	Finance and Administrative Services Fund (50300)	Facilities Services (50300-BO-FA-FACILITY)	\$500,000
1.6	Department of Finance and Administrative Services	Finance and Administrative Services Fund (50300)	Facilities Services (50300-BO-FA-FACILITY)	\$1,901,342
1.7	Department of Finance and Administrative Services	Fleet Capital Fund (50321)	Fleet Capital Program (50321-BO-FA-FLEETCAP)	\$909,340
1.8	Department of Finance and Administrative Services	Finance and Administrative Services Fund (50300)	City Finance (50300-BO-FA-CITYFINAN)	\$477,600
1.9	Department of Finance and Administrative Services	Finance and Administrative Services Fund (50300)	City Purchasing and Contracting Services (50300-BO-FA-CPCS)	\$157,500
		Payroll Expense Tax (14500)	City Purchasing and Contracting Services (14500-BO-FA-CPCS)	\$157,500
1.10	Department of Finance and Administrative Services	General Fund (00100)	City Services (00100-BO-FA-CITYSVCS)	\$200,000
1.11	Department of Neighborhoods	General Fund (00100)	Community Building (00100-BO-DN-I3300)	\$148,000
1.12	Employees' Retirement System	Employees' Retirement Fund (61030)	Employee Benefit Management (61030-BO-RE-R1E00)	\$1,010,389
1.13	Finance General	General Fund (00100)	General Purpose (00100-BO-FG-2QD00)	\$27,250,000
1.14	Finance General	2021 Multipurpose LTGO Bond Fund (36800)	Appropriation to Special Funds (36800-BO-FG-2QA00)	\$1,813,301
		2022 Multipurpose LTGO Bond Fund (36900)	Appropriation to Special Funds (36900-BO-FG-2QA00)	\$3,567,219

1.15	Finance General	Unrestricted Cumulative Reserve Fund (00164)	General Purpose (00164-BO-FG-2QD00)	\$2,000,000
1.16	Finance General	Payroll Expense Tax (14500)	Appropriation to Special Funds (14500-BO-FG-2QA00)	\$250,000
1.17	Finance General	General Fund (00100)	General Purpose (00100-BO-FG-2QD00)	\$74,867
1.18	Finance General	General Fund (00100)	General Purpose (00100-BO-FG-2QD00)	\$1,200,000
1.19	Human Services Department	General Fund (00100)	Supporting Safe Communities (00100-BO-HS-H4000)	\$474,000
1.20	Human Services Department	Human Services Fund (16200)	Supporting Affordability and Livability (16200-BO-HS-H1000)	\$5,665,893
1.21	Human Services Department	General Fund (00100)	Supporting Affordability and Livability (00100-BO-HS-H1000)	\$100,000
		Unrestricted Cumulative Reserve Fund (00164)	Supporting Affordability and Livability (00164-BO-HS-H1000)	\$500,000
1.22	Human Services Department	General Fund (00100)	Supporting Affordability and Livability (00100-BO-HS-H1000)	\$1,500,000
1.23	Human Services Department	General Fund (00100)	Supporting Affordability and Livability (00100-BO-HS-H1000)	\$250,000
1.24	Human Services Department	General Fund (00100)	Leadership and Administration (00100-BO-HS-H5000)	\$262,000
1.25	Executive (Office for Civil Rights)	General Fund (00100)	Civil Rights (00100-BO-CR-X1R00)	\$30,463
1.26	Executive (Office of Housing)	Payroll Expense Tax (14500)	Multifamily Housing (14500-BO-HU-3000)	\$34,461,003

1.27	Executive (Office of Housing)	Payroll Expense Tax (14500)	Homeownership & Sustainability (14500-BO-HU-2000)	\$153,948
1.28	Executive (Office of Housing)	Office of Housing Fund (16600)	Leadership and Administration (16600-BO-HU-1000)	\$192,303
			Homeownership & Sustainability (16600-BO-HU-2000)	\$1,257,134
			Multifamily Housing (16600-BO-HU-3000)	\$78,984
1.29	Executive (Office of Planning and Community Development)	General Fund (00100)	Equitable Development Initiative (00100-BO-PC-X2P40)	\$22,242,279
		Short-Term Rental Tax Fund (12200)	Equitable Development Initiative (12200-BO-PC-X2P40)	\$3,234,954
		Unrestricted Cumulative Reserve Fund (00164)	Equitable Development Initiative (00164-BO-PC-X2P40)	\$263,000
		Payroll Expense Tax (14500)	Equitable Development Initiative (14500-BO-PC-X2P40)	\$15,169,242
1.30	Executive (Office of Planning and Community Development)	General Fund (00100)	Planning and Community Development (00100-BO-PC-X2P00)	\$18,200
1.31	Executive (Office of Planning and Community Development)	General Fund (00100)	Planning and Community Development (00100-BO-PC-X2P00)	\$30,000
		Payroll Expense Tax (14500)	Planning and Community Development (14500-BO-PC-X2P00)	\$2,300,000
1.32	Executive (Office of Planning and Community Development)	General Fund (00100)	Planning and Community Development (00100-BO-PC-X2P00)	\$150,000
		Payroll Expense Tax (14500)	Planning and Community Development (14500-BO-PC-X2P00)	\$450,000

1.33	Executive (Office of Planning and Community Development)	General Fund (00100)	Planning and Community Development (00100-BO-PC-X2P00)	\$142,192
1.34	Executive (Office of the Mayor)	General Fund (00100)	Office of the Mayor (00100-BO-MA-X1A00)	\$38,132
1.35	Seattle City Light	Light Fund (41000)	Leadership and Administration (41000-BO-CL-ADMIN)	\$250,000
1.36	Seattle City Light	Light Fund (41000)	Customer Care (41000-BO-CL-CUSTCARE)	\$2,325,509
1.37	Seattle Department of Construction and Inspections	General Fund (00100)	Compliance (00100-BO-CI-U2400)	\$90,000
1.38	Seattle Department of Construction and Inspections	General Fund (00100)	Government Policy, Safety & Support (00100-BO-CI-U2600)	\$54,000
1.39	Seattle Department of Construction and Inspections	Construction and Inspections (48100)	Process Improvements & Technology (48100-BO-CI-U2800)	\$2,450,000
1.40	Seattle Department of Human Resources	General Fund (00100)	Leadership and Administration (00100-BO-HR-N5000)	\$641,771
1.41	Seattle Department of Transportation	Transportation Fund (13000)	Bridges & Structures (13000-BO-TR-17001)	\$200,000
1.42	Seattle Department of Transportation	Transportation Fund (13000)	Mobility Operations (13000-BO-TR-17003)	\$1,361,415
		Transportation Benefit District Fund (19900)	Mobility Operations (19900-BO-TR-17003)	\$35,629
1.43	Seattle Department of Transportation	Payroll Expense Tax (14500)	Mobility Operations (14500-BO-TR-17003)	\$78,251
1.44	Seattle Department of Transportation	Payroll Expense Tax (14500)	Mobility Operations (14500-BO-TR-17003)	\$120,000
1.45	Seattle Department of Transportation	Seattle Streetcar Operations (10800)	First Hill Streetcar Operations (10800-BO-TR-12002)	\$366,210

1.46	Seattle Department of Transportation	Seattle Streetcar Operations (10800)	South Lake Union Streetcar Operations (10800-BO-TR-12001)	\$244,140
1.47	Seattle Parks and Recreation	Seattle Park District Fund (19710)	Leadership and Administration (19710-BO-PR-20000)	\$700,000
1.48	Seattle Public Library	2019 Library Levy Fund (18200)	The Seattle Public Library (18200-BO-SPL)	\$166,000
1.49	Seattle Public Library	Library Fund (10410)	The Seattle Public Library (10410-BO-SPL)	\$127,000
1.50	Seattle Public Library	2012 Library Levy Fund (18100)	The Seattle Public Library (18100-BO-SPL)	\$258,000
1.51	Seattle Public Library	2012 Library Levy Fund (18100)	The Seattle Public Library (18100-BO-SPL)	\$9,250
		2019 Library Levy Fund (18200)	The Seattle Public Library (18200-BO-SPL)	\$107,750
1.52	Seattle Public Library	2019 Library Levy Fund (18200)	The Seattle Public Library (18200-BO-SPL)	\$200,000
1.53	Executive (Office of Arts and Culture)	Municipal Arts Fund (12010)	Public Art (12010-BO-AR-2VMA0)	\$77,000
1.54	Executive (Office of Arts and Culture)	Arts and Culture Fund (12400)	Arts and Cultural Programs (12400-BO-AR-VA160)	\$334,000
1.55	Executive (Office of Arts and Culture)	Payroll Expense Tax (14500)	Arts and Cultural Programs (14500-BO-AR-VA160)	\$529,358
1.56	Executive (Office of Arts and Culture)	General Fund (00100)	Cultural Space (00100-BO-AR-VA170)	\$3,200,000
1.57	Executive (Office of Arts and Culture)	Payroll Expense Tax (14500)	Arts and Cultural Programs (14500-BO-AR-VA160)	\$156,326
1.58	Executive (Office of Immigrant and Refugee Affairs)	General Fund (00100)	Office of Immigrant and Refugee Affairs (00100-BO-IA-X1N00)	\$64,677
1.59	Executive (Office of Immigrant and Refugee Affairs)	General Fund (00100)	Office of Immigrant and Refugee Affairs (00100-BO-IA-X1N00)	\$16,201

1.60	Executive (Office of Sustainability and Environment)	Payroll Expense Tax (14500)	Office of Sustainability and Environment (14500-BO-SE-X1000)	\$109,269
1.61	Executive (Office of Sustainability and Environment)	Payroll Expense Tax (14500)	Office of Sustainability and Environment (14500-BO-SE-X1000)	\$930,019
1.62	Executive (Office of Sustainability and Environment)	Payroll Expense Tax (14500)	Office of Sustainability and Environment (14500-BO-SE-X1000)	\$275,000
1.63	Executive (Office of Sustainability and Environment)	General Fund (00100)	Office of Sustainability and Environment (00100-BO-SE-X1000)	\$35,000
1.64	Office of the City Auditor	Sweetened Beverage Tax Fund (00155)	Office of the City Auditor (00155-BO-AD-VG000)	\$500,000
1.65	Seattle Information Technology Department	Information Technology Fund (50410)	Applications (50410-BO-IT-D0600)	\$146,803
1.66	Seattle Information Technology Department	Information Technology Fund (50410)	Applications (50410-BO-IT-D0600)	\$581,000
1.67	Seattle Information Technology Department	Information Technology Fund (50410)	Applications (50410-BO-IT-D0600)	\$109,498
1.68	Seattle Information Technology Department	Information Technology Fund (50410)	Applications (50410-BO-IT-D0600)	\$404,089
1.69	Seattle Information Technology Department	Information Technology Fund (50410)	Applications (50410-BO-IT-D0600)	\$237,682
1.70	Seattle Information Technology Department	Information Technology Fund (50410)	Applications (50410-BO-IT-D0600)	\$1,764,611
1.71	Seattle Information Technology Department	Information Technology Fund (50410)	Applications (50410-BO-IT-D0600)	\$25,215
1.72	Seattle Information Technology Department	Information Technology Fund (50410)	Applications (50410-BO-IT-D0600)	\$43,974

1.73	Seattle Information Technology Department	Information Technology Fund (50410)	Frontline Services and Workplace (50410-BO-IT-D0400)	\$19,026
1.74	Seattle Information Technology Department	Information Technology Fund (50410)	Applications (50410-BO-IT-D0600)	\$488,595
1.75	Seattle Information Technology Department	Information Technology Fund (50410)	Applications (50410-BO-IT-D0600)	\$210,276
1.76	Seattle Information Technology Department	Information Technology Fund (50410)	Applications (50410-BO-IT-D0600)	\$127,616
1.77	Seattle Information Technology Department	Information Technology Fund (50410)	Frontline Services and Workplace (50410-BO-IT-D0400)	\$99,754
1.78	Seattle Information Technology Department	Information Technology Fund (50410)	Applications (50410-BO-IT-D0600)	\$262,000
1.79	Executive (Office of Labor Standards)	Office of Labor Standards Fund (00190)	Office of Labor Standards (00190-BO-LS-1000)	\$35,921
1.80	Executive (Office of Labor Standards)	Office of Labor Standards Fund (00190)	Office of Labor Standards (00190-BO-LS-1000)	\$9,277
1.81	Seattle Municipal Court	General Fund (00100)	Administration (00100-BO-MC-3000)	\$171,455
1.82	Seattle Municipal Court	General Fund (00100)	Administration (00100-BO-MC-3000)	\$140,173
1.83	Seattle Municipal Court	General Fund (00100)	Court Operations (00100-BO-MC-2000)	\$82,600
1.84	Community Safety and Communications Center	General Fund (00100)	Community Safety and Communications Center (00100-BO-CS-10000)	\$271,120
1.85	Community Safety and Communications Center	General Fund (00100)	Community Safety and Communications Center (00100-BO-CS-10000)	\$343,635
1.86	Executive (Office of Planning and Community Development)	General Fund (00100)	Planning and Community Development (00100-BO-PC-X2P00)	\$330,664

Total	\$153,950,753
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Section 2. Any act consistent with the authority of this ordinance taken after its passage and prior to its effective date is ratified and confirmed.

Section 3. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by a 3/4 vote of all the members of the City Council the \_\_\_\_\_ day of \_\_\_\_\_, 2023, and signed by me in open session in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Approved /    returned unsigned /    vetoed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Bruce A. Harrell, Mayor

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2023.



Elizabeth M. Adkisson, Interim City Clerk

(Seal)

## SUMMARY and FISCAL NOTE\*

<b>Department:</b>	<b>Dept. Contact/Phone:</b>	<b>CBO Contact/Phone:</b>
City Budget Office	Caleb Wagenaar	Caleb Wagenaar

*\* Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

### 1. BILL SUMMARY

**Legislation Title:** AN ORDINANCE amending Ordinance 126725, which adopted the 2023 Budget, including the 2023-2028 Capital Improvement Program (CIP); changing appropriations to various departments and budget control levels, and from various funds in the Budget; and ratifying and confirming certain prior acts; all by a 3/4 vote of the City Council.

**Summary and background of the Legislation:** This legislation appropriates unexpended non-capital appropriations from the 2022 Budget to the 2023 Budget.

RCW 35.32A.080 states: “The whole or any part of any appropriation provided in the budget for operating and maintenance expenses remaining unexpended or unencumbered at the close of the fiscal year shall automatically lapse, except any such appropriation as the city council shall continue by ordinance.” This legislation requests continuances for unexpended 2022 appropriations for non-capital purposes in the amount of \$154 million. Appropriations were made in the 2022 Budget for these expenditures but for various reasons, spending was not initiated or completed during the 2022 fiscal year. This ordinance re-appropriates these funds, which lapsed at the end of 2022, in most cases for the same purposes that the funds were dedicated to in 2022.

### 2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project?      ☐ Yes ☒ No

### 3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation amend the Adopted Budget?      ☒ Yes ☐ No

Appropriation change (\$):	General Fund \$		Other \$	
	2023	2024	2023	2024
	\$59,649,101	\$0	\$94,301,652	\$0
Estimated revenue change (\$):	Revenue to General Fund		Revenue to Other Funds	
	2023	2024	2023	2024
	\$0	\$0	\$0	\$0
Positions affected:	No. of Positions		Total FTE Change	
	2023	2024	2023	2024
	0	0	0	0

**Does the legislation have other financial impacts to the City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?**

No. Please see Summary Attachment A for details on 2022 carry forward spending.

**Is there financial cost or other impacts of *not* implementing the legislation?**

The objectives supported by these resources could not be achieved without this legislation.

### **3.a. Appropriations**

☒ **This legislation adds, changes, or deletes appropriations.**

See Summary Attachment A for details on 2022 carry forward appropriation.

### **3.b. Revenues/Reimbursements**

☐ **This legislation adds, changes, or deletes revenues or reimbursements.**

### **3.c. Positions**

☐ **This legislation adds, changes, or deletes positions.**

## **4. OTHER IMPLICATIONS**

**a. Does this legislation affect any departments besides the originating department?**

Yes, this legislation impacts most departments' 2023 budgets. The budget appropriation contained in this legislation provides appropriation authority to cover unanticipated spending above previously authorized during 2022.

**b. Is a public hearing required for this legislation?**

No.

**c. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**

No.

**d. Does this legislation affect a piece of property?**

No.

**e. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?**  
See Summary Attachment A for any associated implications.

**f. Climate Change Implications**

1. **Emissions: Is this legislation likely to increase or decrease carbon emissions in a material way?**

See Summary Attachment A for any associated implications.

2. **Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle's resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.**

See Summary Attachment A for any associated implications.

- g. **If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s).**

See Summary Attachment A for any associated implications.

### **Summary Attachments:**

Summary Att A – 2022 Carry Forward Ordinance Summary Detail Table

**2022 Carry Forward Ordinance Summary Detail Table**

Item #	Title	Description	Amount/FTE
<b>Section 1 – Appropriation Increases</b>			
1.1	2022 Carryforward Civil Service Vaccine Mandate Appeals (Civil Service Commissions)	This item increases one-time appropriation authority by \$97,671.92 to the BO-VC-V1CIV Civil Service Commissions BSL. These resources will be used to increase the department's capacity for appeals and hearing related to vaccine mandate separations and impacts of the vaccine mandate being lifted, both for the Civil Service Commission (CSC) and Public Safety Civil Service Commission (PSCSC).	\$97,672
1.2	Prenatal-3 Grant Carryforward (Department of Education and Early Learning)	This item increases appropriation authority by \$150,000 in the Sweetened Beverage Tax DEEL Budget Control Level (00155-BO-EE-IL100) and provides resources for DEEL to fund a contract for Prenatal-3 services. DEEL completed an RFP process in 2022 for Prenatal-3 grant services and awarded grants to several organizations. DEEL was unable to complete a contract prior to the year-end deadline with one of the awardees. This contract was executed in January 2023 and the work is underway.	\$150,000
1.3	K-12 Families, Education, Preschool, and Promise (FEPP) Levy Carryforward (Department of Education and Early Learning)	This item increases appropriation authority by \$876,217 in the FEPP Levy DEEL Budget Control Level (17871-BO-EE-IL200) and provides resources for DEEL to support the second half of a 2022-23 school year Memorandum of Agreement (MOA) with Seattle Parks and Recreation for Sports and Transportation. MOA funding is not encumbered in PeopleSoft and requires legislated carryforward. This funding also supports the 2023 Opportunities and Access Request for Investment per the FEPP Levy Implementation and Evaluation Plan.	\$876,217

Item #	Title	Description	Amount/FTE
1.4	Support for Workplace Safety Positions (Department of Finance and Administrative Services)	This item increases appropriation authority by \$329,319 to the Finance and Administrative Services Department in the Finance and Administrative Services Fund Leadership and Administration Budget Control Level (50300-BO-FA-BUDCENTR) for funding for two Safety & Health Specialist temporary positions that were approved via 2022 Ordinance 126706 (item 2.3). The 2022 funding was not used because the ordinance was signed at the end of the year and recruitment began in December of 2022.	\$329,319
1.5	Carryforward for Police Evidence Warehouse (Department of Finance and Administrative Services)	This item increases appropriation authority by \$500,000 to the Finance and Administrative Services Department in the Finance and Administrative Services Fund Facilities Services Budget Control Level (50300-BO-FA-FACILITY) to provide the appropriation needed to pay the lease for a police evidence warehouse approved via Ordinance 126429 (item 2.47). The Seattle Police Department identified a need for a new evidence warehouse with more storage but identifying the location and making appropriate adjustments to the facility resulted in the lease start being delayed until January 2023.	\$500,000
1.6	Facilities Repairs and Improvements (Department of Finance and Administrative Services)	This item increases appropriation authority by \$1,901,342 to the Finance and Administrative Services Department in the Finance and Administrative Services Fund Facilities Services Budget Control Level (50300-BO-FA-FACILITY) to support work started in 2022 by FAS's Capital Development Division, but will be billed to the Facilities Division operating budget upon completion. This work is composed of requests from various City departments for maintenance or improvement projects. The specific list of projects includes eight repair projects for Fire Stations/precincts, eight projects for Seattle Municipal Tower/City Hall repairs/improvements, and a Harbor Patrol building repair.	\$1,901,342

Item #	Title	Description	Amount/FTE
1.7	Fleet Capital Program Carryforward (Department of Finance and Administrative Services)	This item increases appropriation authority by \$909,340 to the Finance and Administrative Services Department in the Fleet Capital Fund Fleet Capital Program Budget Control Level (50321-BO-FA-FLEETCAP) to provide appropriation for projects planned in 2022 that were not able to begin in 2022. Several vehicles planned for replacement in 2022 were not available on the market due to supply chain issues.	\$909,340
1.8	City Finance Carryforward Request (Department of Finance and Administrative Services)	This item increases appropriation authority by \$477,600 to the Finance and Administrative Services Fund City Finance Budget Control Level (50300-BO-FA-CITYFINAN) for consulting and contracting costs. City Finance has some unanticipated expenditures in 2023 in Business systems and Risk Management. City Finance also had several contracts with inflation built in for which we do not have sufficient budget. Carry forward funds from 2022 underspend will allow us to meet these unanticipated and inflationary contractual responsibilities.	\$477,600
1.9	Priority Hire Carryforward (Department of Finance and Administrative Services)	This item increases appropriation authority by \$157,500 to the Finance and Administrative Services Fund City Purchasing & Contracting Budget Control Level (50300-BO-FA-CPCS) and this item also increases appropriation authority by \$157,500 in the Finance and Administrative Services Fund City Purchasing & Contracting Budget control Level (14500-BO-FA-CPCS). This request is the balance remaining of an additional one-time investment in the Priority Hire Program. The scalable program provides technical assistance to WMBE firms to do business with the City, and wrap-around services intended to support construction apprenticeship training and retention of apprentices and workers who are members of Black, Indigenous, and People of Color (BIPOC) communities. The item is funded by a transfer of Jumpstart Payroll Expense Tax Fund.	\$315,000

Item #	Title	Description	Amount/FTE
1.10	Public Safety Waterways Study Carryforward (Department of Finance and Administrative Services)	This item increases appropriation authority by \$200,000 to the Finance and Administrative Services Department in the Finance and Administrative Services Fund City Services Budget Control Level (50300-BO-FA-CITYSVCS). This request carries forward one-time funding for the Public Safety Waterways study. The study will be completed in 2023.	\$200,000
1.11	Guaranteed Basic Income Pilot Development (Department of Neighborhoods)	This item increases appropriation authority by \$148,000 to General Fund Community Building BCL (00100-BO-DN-I3300) and provides resources to Department of Neighborhoods for continuation of Guaranteed Basic Income pilot development. These funds were a one-time add for DON to develop a Guaranteed Income pilot appropriate for Seattle communities. DON initiated the work in 2022 and has been in steady development with four community-based partners. Community partnerships have set the pace for this work and the steady spending of these funds reflects that pace. DON anticipates the work will be completed in 2023 resulting in 3-4 pilot plans City leadership can consider. Carryover of these funds would support completion of this Council request.	\$148,000
1.12	Carryforward Unexpended 2022 (Employees' Retirement System)	This item increases appropriation authority by \$1,010,389 in the Employees' Retirement Fund Employee Benefit Management Budget Control Level (61030-BO-RE-R1E00) and provides resources for SCERS to expense in 2023 service hours purchased in 2022 as it undertakes maintenance and improvements to its Pension Administration System (PAS).	\$1,010,389
1.13	Participatory Budgeting (Finance General)	This item increases appropriation authority by \$27,250,000 in Finance General's General Fund (00100) Reserves Budget Summary Level (BO-FG-2QD00) to carry forward funding for Participatory Budgeting.	\$27,250,000



Item #	Title	Description	Amount/FTE
1.14	2022 LTGO Bond Carryforward for ITD Projects (Finance General)	This item increases appropriation authority by \$1,813,301 in the 2021 Multipurpose LTGO Bond Fund's Appropriation to Special Funds BCL (36800-BO-FG-2QA00) and by \$3,567,219 in the 2022 Multipurpose LGTO Bond Fund's Appropriation to Special Funds BCL (36900-BO-FG-2QA00) in Finance General to carry forward funds for the Seattle Information Technology Department (ITD). Finance General occasionally holds bond proceeds on behalf of ITD and the department bills the bond fund as costs are incurred.	\$5,380,520
1.15	West Wing Capital Improvements (Finance General)	This item increases appropriation authority by \$2,000,000 in the Cumulative Reserve Subfund - Unrestricted (CRS-U) Fund General Purpose Budget Control Level (00164-BO-FG-2QD00) in Finance General. The CRS-U funds were added to the 2020 Adopted Budget as part of the High Barrier Workgroup recommendations. The funds are to be used for a partnership between the City and King County to create a 40-60 bed, comprehensive place-based treatment center at the “West Wing” of the King County Correctional Facility. The treatment center will provide enhanced shelter case management, including intensive on-site treatment for mental health and substance use disorder issues. An additional \$400,000 of General Fund is included in the 2023 Adopted Budget to support this work.	\$2,000,000
1.16	Transfers to FAS (Finance General)	This item increases appropriation authority by \$250,000 in the Payroll Expense Tax Fund's Appropriation to Special Funds BCL (14500-BO-FG-2QA00) in Finance General to carryforward for a transfer to the Department of Finance and Administrative Services (FAS). These funds back FAS spending on ECI Workforce Equity and was intended to transfer in 2022 but the transfer was not completed before yearend.	\$250,000
1.17	Parking Enforcement Reserve (Finance General)	This item increases appropriation authority by \$74,867 in the General Fund General Purpose Budget Control Level (00100-BO-FG-2QD00) in Finance General to carryforward the remaining funding reserved for parking enforcement related 2021-2022 refunds.	\$74,867

Item #	Title	Description	Amount/FTE
1.18	Alternative 911 Response (Finance General)	This item increases appropriation authority by \$1,200,000 in the General Fund's General Purpose BCL (00100-BO-FG-2QD00) in Finance General to carryforward funding for the Alternative 911 Reserve. The Mayor's Office is currently working closely with City Council Central Staff on solutions to stand-up programs that perform a variety of public safety-related community service and outreach work that does not require the enforcement authority of a sworn officer. This work includes investments in programs at multiple departments for diversifying 911 responses and responding to behavioral health crisis calls and adds to \$708,950 included in Finance General in the 2023 Adopted Budget.	\$1,200,000
1.19	Gender Based Violence Critical Services Gaps (Human Services Department)	This item increases appropriation authority by \$474,000 in the General Fund Supporting Safe Communities Budget Control level (00100-BO-HS-H4000) and provides resources for the Human Services Department to address gaps the Gender Based Violence Services network resulting from the outcome of the 2022 GBV RFP. Three organizations who also provide critical resources for marginalized populations were not funded in 2023 creating a critical service gap. This funding will allow time for the programs to locate additional funding sources to sustain services, or ramp down their program if ongoing funding is not identified.	\$474,000
1.20	Childcare Bonus Funds Carryforward (Human Services Department)	This item increases appropriation authority by \$5,665,893 in the Human Services Fund Supporting Affordability & Livability Budget Control level (16200-BO-HS-H1000) and provides resources for the Human Services Department to implement childcare facility development contracts in Seattle. This budget was not encumbered in 2022 and is required to support identified childcare facility projects backed by Childcare Bonus Fund revenue. The budget authority for these projects was added as one-time appropriation in the 2022 mid-year supplemental budget.	\$5,665,893

Item #	Title	Description	Amount/FTE
1.21	Lambert House Carryforward (Human Services Department)	This item increases appropriation authority by \$500,000 in the Cumulative Reserve Fund Supporting Affordability & Livability Budget Control level (00164-BO-HS-H1000) and \$100,000 in the General Fund Supporting Affordability & Livability Budget Control level (00100-BO-HS-H1000) and provides resources for the Human Services Department to support facility improvements. The budget authority for this project was added as one-time appropriation in the 2021 carryforward budget process. This budget for facility improvements for a LGBTQ youth program was not encumbered in 2022 due to unforeseen delays.	\$600,000
1.22	AiPACE Carryforward (Human Services Department)	This item increases appropriation authority by \$1,500,000 in the General Fund Supporting Affordability & Livability Budget Control level (00100-BO-HS-H1000) and provides resources for the Human Services Department to support facility improvements. This budget for facility improvements for an older adult health program was not encumbered in 2022 due to unforeseen delays. The budget authority for this project was added as one-time appropriation in the 2022 adopted budget and 2022 mid-year supplemental.	\$1,500,000
1.23	Lake City Facility Carryforward (Human Services Department)	This item increases appropriation authority by \$250,000 in the General Fund Supporting Affordability & Livability Budget Control level (00100-BO-HS-H1000) and provides resources for the Human Services Department to support facility improvements. The budget authority for this project was added as one-time appropriation in the 2022 adopted budget. This budget for facility improvements for a site in Lake City was not encumbered in 2022 due to unforeseen delays.	\$250,000

Item #	Title	Description	Amount/FTE
1.24	CCMS Implementation Technical Support (Human Services Department)	This item increases appropriation authority by \$262,000 in the General Fund Leadership & Administration Budget Control level (00100-BO-HS-H5000) and provides resources for the Human Services Department to finalize implementation of the new Citywide Contract Management System (CCMS). The purpose of this project is to implement specific customization that's required to meet HSD's business needs for work started in 2022 under a Memorandum of Agreement between HSD and Seattle IT. The anticipated project completion is 2023. The budget authority for this project was a set-aside in HSD's appropriation in the 2022 Adopted Budget.	\$262,000
1.25	DV Community Expert and Stakeholder Workgroup (Office for Civil Rights)	This item increases appropriation authority by \$30,463 to the Office for Civil Rights' General Fund Budget Control Level (00100-BO-CR-X1R00) and provides resources for the Domestic Violence (DV) Community Expert and Stakeholder Workgroup. The funding completes the work initiated by a 2022 Council Budget Action OCR-002-A-001, will support stipends and meeting costs for 15 community members for the remaining monthly stakeholder meetings through mid-2023.	\$30,463
1.26	PET Multifamily Capital Carryforward (Office of Housing)	This item increases appropriation authority by \$34,461,003 in the Payroll Expense Tax Fund Multifamily Housing Budget Control Level (14500-BO-HU-3000) and provides resources to the Office of Housing. These funds have been awarded to specific projects, but they are unencumbered in the City's financial system as the loans have not yet closed.	\$34,461,003
1.27	PET Weatherization Carryforward (Office of Housing)	This item increases appropriation authority by \$153,948 in the Payroll Expense Tax Fund Homeownership & Sustainability Budget Control Level (14500-BO-HU-2000) and provides resources to the Office of Housing to support ongoing implementation of weatherization work related to the Green New Deal program.	\$153,948

Item #	Title	Description	Amount/FTE
1.28	Technical Adjustment Carryforward (Office of Housing)	This item increases appropriation authority by \$1,257,134 in the Office of Housing Fund Homeownership & Sustainability Budget Control Level (16600-BO-HU-2000), increases appropriation authority by \$192,303 in the Office of Housing Fund Leadership and Administration Budget Control Level (16600-BO-HU-1000), increases appropriation authority by \$78,984 in the Office of Housing Fund Multifamily Housing Budget Control Level (16600-BO-HU-3000), and provides resources to the Office of Housing to grant adequate appropriation authority in each 16600 BSL to clear the negative authority in funding sources and subfunds in that BSL. Clearing the negatives will be done via a budget journal after the carryforward process, but this step is necessary to make the intra-BSL transfers possible.	\$1,528,421
1.29	EDI Awards (Office of Planning and Community Development)	This item increases appropriation authority by \$40,909,475 in the Equitable Development Initiative BCL (BO-PC-X2P40) and provides resources to the Office of Planning and Community Development for Equitable Development Initiative (EDI) projects that have not yet been contracted. Of the total amount, \$22.2 million is from the General Fund (00100) including \$19.3 million from the Mercer Megablock and \$2 million from the Civic Square Block. \$263,000 is from CRS-U (Fund 00164), \$3.2 million is from Short-Term Rental Tax (Fund 12200), and \$15.2 million is from Payroll Expense Tax (Fund 14500). While these funds have all been awarded, the contracting process for these long-term projects often takes multiple years and funds do not always get contracted within the year of the associated EDI RFP.	\$40,909,475

Item #	Title	Description	Amount/FTE
1.30	Equitable Development Zoning (Office of Planning and Community Development)	This item increases appropriation authority by \$18,200 in the General Fund Planning and Community Development Budget Control Level (00100-BO-PC-X2P00) and provides resources for the Office of Planning and Community Development to continue ongoing work on the Equitable Development Zoning Initiative to address barriers in the City's land use and zoning regulations that make it difficult for Equitable Development Initiative (EDI) and other affordable housing and development projects to succeed. This project was initially funded in the 2022 Adopted Budget. OPCD advanced work on this initiative in 2022 by meeting with focus groups and plans to continue with engagement work in 2023.	\$18,200
1.31	Duwamish Valley Program (Office of Planning and Community Development)	This item increases appropriation authority by \$2,330,000 in the Planning and Community Development BCL (BO-PC-X2P00) and provides resources for the Office of Planning and Community Development to continue the Duwamish Valley Program work, which includes investments in community assets such as the South Park Community Center, South Park Neighborhood Center, Georgetown gathering spaces, and community-supported development at the Unity Electric site. Of this amount, \$30,000 is General Fund (Fund 00100) and \$2.3 million is from the Payroll Expense Tax (Fund 14500).	\$2,330,000
1.32	Regional Subarea Growth Planning (Office of Planning and Community Development)	This item increases appropriation authority by \$600,000 in the Planning and Community Development Budget Control Level (BO-PC-X2P00) and provides resources for the Office of Planning and Community Development to continue a multi-year planning effort for regional growth center subarea plans. Of this funding, \$150,000 is from General Fund (Fund 00100) that was appropriated in the 2022 Adopted Budget; \$252,000 is Payroll Expense Tax (Fund 14500) that was allocated in the 2022 year-end supplemental budget (Ordinance 126706); and \$198,000 was transferred from 2022 mid-year salary savings in Payroll Expense Tax Fund. The RFP for engagement, policy, and plan development was released in December 2022 and the RFP for technical analysis will occur in March 2023.	\$600,000

Item #	Title	Description	Amount/FTE
1.33	Comprehensive Plan Major Update (Office of Planning and Community Development)	This item increases appropriation authority by \$142,192 in the General Fund Planning and Community Development Budget Control Level (00100-BO-PC-X2P00) and provides resources for the Office of Planning and Community Development to continue a multi-year update to the City's One Seattle Comprehensive Plan Major Update. The total General Fund budget for this work from 2021 and 2022 combined was \$1,025,000. The carry-forward funding will continue to partially support the term-limited (through 2024) outreach position Council added in the 2022 budget as well as supporting other outreach and engagement expenses such as designing materials and conducting public meetings.	\$142,192
1.34	Carryforward for WA AGO invoice (Office of the Mayor)	This item increases appropriation authority by \$38,132 in the General Fund Office of the Mayor Budget Control Level (00100-BO-MA-X1A000) and provides resources to the Office of the Mayor to pay an invoice for work incurred in 2022 by the Washington State Office of the Attorney General to provide research and consulting services on public safety alternatives to traditional law enforcement, but that was not paid in 2022.	\$38,132
1.35	Business Process Management Consulting Contract (Seattle City Light)	This item increases appropriation authority by \$250,000 in the Light Fund General Leadership and Administration BSL and provides resources for the Utility to support the Enterprise Business Process Management initiative which would define building business process capabilities across all SCL business units. Work on this contract was unable to be completed due to staffing issues and other delays in 2022 but completing this work is critical to the success of the Utility Strategic Plan. The funding would come from a one-time special carryforward of unspent 2022 funds.	\$250,000



Item #	Title	Description	Amount/FTE
1.36	Technology Electrification (Seattle City Light)	This item increases appropriation authority by \$2,325,509 in the City Light Fund Customer Care BSL (CUSTCARE) and provides resources for the Utility to fund the Transportation Electrification incentive program's initiatives ensuring that the commitments laid out in City Light's Strategic Plan and the Transportation Electrification Strategic Investment Plan are met. Budget for this program went unspent in 2022 due to delay in SCL's staffing capacity to review customer applications and delays in customer delays in construction completion. The funding of this request would come from a one-time use of 2022 unspent O&M dollars.	\$2,325,509
1.37	Economic Displacement Relocation Assistance Implementation (Seattle Department of Construction and Inspections)	This item increases appropriation authority by \$90,000 in the General Fund Compliance Budget Control Level (00100-BO-CI-U2400) and provides resources to the Seattle Department of Construction and Inspections for implementation costs associated with the Economic Displacement Relocation Assistance (EDRA) program. The 2022 Adopted Budget included \$1.27 million of one-time GF funding for EDRA implementation, including IT work and development of outreach materials. Initial IT project work was completed in December 2022; however, critical document upload work remains to be done. This funding will also be used for translation, printing, and outreach infographics that incorporate new EDRA content into the Renter's Handbook.	\$90,000
1.38	Unreinforced Masonry (URM) Program Support (Seattle Department of Construction and Inspections)	This item increases appropriation authority by \$54,000 in the General Fund Government, Policy, Safety & Support Budget Control Level (00100-BO-CI-U2600) and provides resources to the Seattle Department of Construction and Inspections to continue the work of setting up the Unreinforced Masonry (URM) Program. Of the \$200,000 GF included for URM in the 2022 Adopted Budget, \$54,000 is to procure a part-time contractor to develop a guidebook that provides general information and helps URM owners navigate the retrofit process. Because the URM program manager was not hired until November 2022, the contract for the guidebook was not executed in 2022.	\$54,000



Item #	Title	Description	Amount/FTE
1.39	Process Improvement & Technology Projects (Seattle Department of Construction and Inspections)	This item increases appropriation authority by \$2,450,000 in the Construction and Inspections Fund Process Improvement & Technology Budget Control Level (48100-BO-CI-U2800) and provides resources to the Seattle Department of Construction and Inspections to complete projects that were budgeted in 2022 but did not get completed due to other priorities. Projects that had to be paused include Permit History Research, Accela PeopleSoft Integration, and Accela Enhancements work.	\$2,450,000
1.40	IT projects one-time funding carryforward (Seattle Department of Human Resources)	This item increases appropriation authority by \$641,771 in the General Fund Leadership and Administration Budget Control Level (00100-BO-HR-N5000) and provides resources for the Seattle Department of Human Resources to pay for two information technology projects. Project IT060423TCARAT is under way to replace the legacy Compensation and Classification tracking system, with a projected Q2 2023 completion. Project IT060423THRCST to implement a customer tracking system for benefits administration is in the planning stage. These critical projects cannot be implemented without carryforward of the one-time budget authority added in the 2020 Adopted budget.	\$641,771
1.41	West Seattle Bridge Monitoring Carryforward (Seattle Department of Transportation)	This item increases appropriation authority by \$200,000 to 13000-BO-TR-17001 (Transportation Fund, Bridges and Structures) Budget Control Level and provides resources to the Seattle Department of Transportation for the 24/7 structural health monitoring system for the West Seattle Bridge. The funds were received by MO-TR-G004 in the 2022 year-end supplemental, but were not spent in 2022 because the O&M work shifted to 2023. No other budget is provided for this monitoring work in 2023 as the costs were not known when the 2023 budget was being developed; hence, carryforward is essential (see attached document 'MO-TR-G004 Spend Plan'). The monitoring will be an ongoing body of work throughout the remaining life of the bridge and ongoing appropriations will be required beginning in 2024. No proviso was associated with these funds.	\$200,000

Item #	Title	Description	Amount/FTE
1.42	Seattle Transportation Plan Carryforward (Seattle Department of Transportation)	This item increases the appropriation authority by \$1,361,415 to the 13000-BO-TR-17003 (Transportation Fund, Mobility Operations) Budget Control Level, by \$35,629 to the 19900 BO-TR-17003 (Transportation Benefit District, Mobility Operations) Budget Control Level; and provides carry forward funding for the Seattle Transportation Plan. The Seattle Transportation Plan is a multi-year effort to revise and unify all the existing modal plans (bike, pedestrian, transit, freight) into a single comprehensive document. While there were expenditures in 2022, the unspent funds remain necessary for the plan in 2023. There was a proviso related to this work in the 2022 budget that was lifted.	\$1,397,044
1.43	Climate Emergency Response Framework Carryforward (Seattle Department of Transportation)	This item increases the appropriation authority by \$78,251 to the 14500-BO-TR-17003 (Payroll Expense, Mobility Operations) Budget Control Level and provides carry forward funding for the Climate Emergency Response Framework that was part of the Green New Deal plan in the 2022 budget. This work examines SDOT's roles, responsibilities and opportunities to reduce the impact on the climate. Work was delayed in early 2022 due the the time needed to select a consultant for this work. The work is anticipated to be completed by April 2023. There was no proviso for this work.	\$78,251
1.44	Columbia City Patio Carryforward (Seattle Department of Transportation)	This item increases the appropriation authority by \$120,000 to the 14500-BO-TR-17003 (Payroll Expense, Mobility Operations) Budget Control Level and provides carryforward funding for the Columbia City Patio project. The project was originally funded with a funding source that under-generated revenue in 2022. The project was put on hold until new funding was found to support this work. Once funding became available, staff capacity to deliver the project was not available. There were no provisos related to this work in the 2022 budget.	\$120,000

Item #	Title	Description	Amount/FTE
1.45	First Hill Streetcar Operations Carryforward (Seattle Department of Transportation)	This item increases appropriation authority by \$366,210 in the Seattle Streetcar Operations Fund First Hill Streetcar Operations BCL (10800-BO-TR-12002) and provides resources to the Seattle Department of Transportation for payment of King County Metro's reconciliation bill for 2022 service. The reconciliation bill is anticipated to be received by SDOT in mid-2023.	\$366,210
1.46	South Lake Union Streetcar Operations Carryforward (Seattle Department of Transportation)	This item increases appropriation authority by \$244,140 in the Seattle Streetcar Operations Fund South Lake Union Streetcar Operations BCL (10800-BO-TR-12001) and provides resources to the Seattle Department of Transportation for payment of King County Metro's reconciliation bill for 2022 service. The reconciliation bill is anticipated to be received by SDOT in mid-2023.	\$244,140
1.47	Waterfront Park Carryforward (Seattle Parks and Recreation)	This item increases appropriation by \$700,000 to Seattle Parks and Recreation (SPR) in the Park District Fund to the Leadership and Administration Budget Control Level (19710-BO-PR-20000) and provides resources to cover anticipated expenses for maintenance and of Waterfront Park including Pier 63 and additional park and open space elements of the development project currently underway during the transition of ongoing maintenance to Seattle Center by July 1, 2023. The underspending of operation and maintenance funds is the result of the overall delay in the Waterfront construction schedule. Funds will be used in 2023 to cover maintenance costs beyond the resources included in the Adopted Budget, in line with an agreement between SRP, Seattle Center, and Office of the Waterfront and Civic Projects.	\$700,000

Item #	Title	Description	Amount/FTE
1.48	AMH System Maintenance and Support (Seattle Public Library)	This item increases appropriation authority by \$166,000 to Seattle Public Library in the 2019 Library Levy Budget Control Level (18200-BO-SPL) for the Library Programs and Services Division and provides resources related to support and maintenance of the Library's central Automated Materials Handling System (AMHS), a critical piece of infrastructure that is funded via the Library's Capital Improvement Program (CIP). The AMHS project has been delayed due to the COVID-19 pandemic but is expected to be complete in early 2023. This item will support necessary equipment use (e.g., book trucks and ergonomic lifts) needed to operate the AMHS once the project is complete in early 2023.	\$166,000
1.49	Union Training Fund (Seattle Public Library)	This item increases appropriation authority by \$127,000 to Seattle Public Library in the Library Fund Budget Control Level (10410-BO-SPL) for the Human Resources Division. These funds are related to unspent resources designated for use by the Librarian's union (Local 2083). Carry-forward of these funds is stipulated in the Library & AFSCME labor contract – Article 25, Section 4.	\$127,000
1.50	Multi-Year Meeting Room Audio Visual Project (Seattle Public Library)	This item increases appropriation authority by \$258,000 to Seattle Public Library in the 2012 Library Levy Budget Control Level (18100-BO-SPL) for the Library Programs and Services Division and provides resources for Information Technology to continue an ongoing, multi-year meeting room Audio/Visual upgrade project. This long-term project represents several significant upgrades to our meeting rooms and was designated as a priority connected to the 2012 Library Levy. Due to the COVID-19 pandemic and the reprioritization of staff capacity, this project was deferred in 2020 and 2021. The project was underway in 2022 and is expected to be completed in 2023.	\$258,000

Item #	Title	Description	Amount/FTE
1.51	Furniture Purchases at the Central Library and Branches (Seattle Public Library)	This item increases appropriation authority by \$107,750 to Seattle Public Library in the 2019 Library Levy Budget Control Level (18200-BO-SPL) and \$9,250 to Seattle Public Library in the 2012 Library Levy Budget Control Level (18100-BO-SPL) for the Administrative Services Division and provides resources for the building and facilities team to cover the cost of furniture replacement in branches and at the Central Library. The furniture budget is programmed on a multi-year basis and draws in funding from multiple sources. Some furniture purchases were deferred due capacity constraints owing to the COVID-19 pandemic. There still exists a need to replace these worn out and damaged pieces of furniture system-wide. The resources associated with the 2012 Library Levy are expected to be fully spent by the end of 2023.	\$117,000
1.52	Future of the Library Study (Seattle Public Library)	This item increases appropriation authority by \$200,000 to Seattle Public Library in the 2019 Library Levy Budget Control Level (18200-BO-SPL) for the Chief Librarian's Office Division and provides resources for the Future of the Library study. The 2019 Library Levy provided \$200,000 in resources to undertake a Future of the Library study. Due to the COVID-19 pandemic and related budget reductions, this work was deferred from 2020. Due to the resignation and subsequent search for a new Chief Librarian, this project was placed on hold until 2022 and will continue into 2023. Contract negotiations with a consultant in 2022 were prolonged and a contract was signed January 2023. Work is underway.	\$200,000
1.53	Vehicle for Public Art Restoration (Office of Arts and Culture)	This item increases appropriation authority by \$77,000 in the Office of Arts & Culture, in Municipal Art Fund Budget Control Level (12010-BO-AR-2VMA0). The 2022 Mid-Year Supplemental Budget included a one-time appropriation increase to acquire an art pressure washer truck and related cleaning tools to facilitate the ongoing maintenance and conservation of outdoor art installations displayed around the city. The truck was not available to purchase in 2022 and this carryforward is needed to complete the purchase in 2023.	\$77,000

Item #	Title	Description	Amount/FTE
1.54	Seattle Public Schools Creative Advantage Program (Office of Arts and Culture)	This item increases appropriation authority by \$334,000 in the Office of Arts & Culture, in Arts & Culture Fund Budget Control Level (12400-BO-AR-VA160). Funding from the carryforward request will go towards two annual Creative Advantage contracts with SPS, which have been going through a realignment process which resulted in extended legal review from both SPS and City legal departments. Due to this extended review, contracts were not executed prior to the end of 2022. This funding supports direct multi-year partnership funding to Seattle Public Schools, who contract directly with individual artists and arts organizations to provide student arts residencies and teacher professional development.	\$334,000
1.55	Hope Corps Program (Office of Arts and Culture)	This item increases appropriation authority by \$529,358 in the Office of Arts & Culture, in Payroll Tax Budget Control Level (14500-BO-AR-VA160) for the Hope Corps program. Hope Corps connects under-employed and unemployed workers in the creative industries with career opportunities. ARTS completed two RFP process in 2022 to award funding to artists and arts organizations. This carryforward budget will support seven Spatial Justice through Street Art (SJSA) awards (\$400,000), program expenses for Community of Practice convenings (\$35,000) and staffing costs for program operations (\$94,000).	\$529,358

Item #	Title	Description	Amount/FTE
1.56	Strategic Investment Fund (Office of Arts and Culture)	This item increases appropriation authority by \$3,200,000 in the Office of Arts & Culture, in General Fund Budget Control Level (00100-BO-AR-VA170). In 2021 ARTS completed an RFP process to award \$5.7 million of the Strategic Investment Fund (SIF). Two projects were selected but one project could not be completed to do a property owner deciding not to sell the property that was to be acquired. The Strategic Investment Fund (SIF) is intended to support strategic land and real estate acquisitions in areas at high risk of displacement or in areas of low access to opportunity that present unique opportunities for transformational equitable development. The intention is to transfer the \$3.2 million budget to OPCD in the Mid-Year Supplemental Budget. OPCD is actively working with the awardee to identify a new site.	\$3,200,000
1.57	Neighborhood Recovery Program (Office of Arts and Culture)	This item increases appropriation authority by \$156,326 in the Office of Arts & Culture, in Payroll Tax Budget Control Level (14500-BO-AR-VA160). The 2022 Adopted Budget included \$1.5 million of Payroll Expense Tax (PET) to support arts and cultural programming negatively impacted during the pandemic. Of this amount \$375,000 was allocated for ARTS to hire three temporary positions to administer the program and provide technical assistance for the projects. This carryforward request will support the three temporary positions in 2023.	\$156,326
1.58	Immigrant Safety And Access Network Underspend (Office of Immigrant and Refugee Affairs)	This item requests to carryforward \$64,677 for the Immigrant Family Institute (IFI), which has been renamed to Immigrant Safety and Access Network (ISAN). The total request includes: "This item requests to carryforward \$64,677 for the Immigrant Family Institute (IFI), which has been renamed to Immigrant Safety and Access Network (ISAN). The total request includes: - \$64,677 in 2022 General Fund underspend for IFI  OIRA published an RFP on February 9 to contract with community-based organizations for the program. All underspend in this request that is carried forward will directly go into contracts with those organizations.	\$64,677

Item #	Title	Description	Amount/FTE
1.59	Carryforward Request for an NCP Contract (Office of Immigrant and Refugee Affairs)	This is a request to carryforward \$16,201 of OIRA's 2022 GF underspend for a contract that was accidentally missed in the amendment process. This amount would have otherwise been encumbered.	\$16,201
1.60	Energy Apprenticeship Funding CF (Office of Sustainability and Environment)	This item increases appropriation authority by \$109,269 with Fund 14500 - Office of Sustainability & Environment Budget Control Level (BO-SE-X1000) and provides resources to Office of Sustainability & Environment to carryforward funding provided in the 2022 Adopted budget to invest in Clean Energy Pre-Apprenticeship Scholarships for clean energy workforce job training program. The Office of Sustainability & Environment (OSE) partnered with the Department of Finance and Administrative Services (FAS) in letting a Request for Proposals to support the goals of the Green New Deal and advance green and just workforce development and priority hire goals. Due to the timeline determined by FAS, a minor portion of the \$1M allocated for this work did not get encumbered in 2022. These funds should be carried forward to continue the City's investment in this program which targets inclusive outreach (in-language and through trusted networks) to fund program training costs and post-training support services for new apprentices with the goal of increasing retention in the clean energy workforce.	\$109,269



Item #	Title	Description	Amount/FTE
1.61	Heavy Duty Vehicle Rebate Funding CF (Office of Sustainability and Environment)	This item increases appropriation authority by \$930,019 with Fund 14500 - Office of Sustainability & Environment Budget Control Level (BO-SE-X1000) and provides resources to Office of Sustainability & Environment to carryforward funding provided in the 2022 Adopted budget to invest in a Green New Deal item that provided funding for electric heavy duty vehicle rebates for operators in the Duwamish Valley. Examples include drayage trucks, school buses, and other industrial and commercial fleets. This item was part of a package of investments that expand the Duwamish Valley Program in 2022 and is also part of a package of Green New Deal items funded in 2022 by payroll expense tax (Jumpstart) funds. This work was underway in 2022 and began with community engagement. In 2023, OSE intends to use this funding and 2023 funding to launch a rebate program.	\$930,019
1.62	Duwamish Valley Green Workforce Development (Office of Sustainability and Environment)	This item increases appropriation authority by \$275,000 with Fund 14500 - Office of Sustainability & Environment Budget Control Level (BO-SE-X1000) and allows the Office of Sustainability & Environment to carryforward funding provided in the 2022 Adopted Budget to invest in a Green New Deal item that provided funding that addresses priorities from the Industrial and Maritime Strategy as well as the Duwamish Valley Action Plan, and focuses on green economy careers, aiming to facilitate pathways to jobs in manufacturing, logistics, and the maritime sector, as well as work supporting sea level rise adaptation, the electric vehicle industry, and climate change resilience. This was one item that was part of a package of investments that expand the Duwamish Valley Program in 2022, and also form parts of a package of Green New Deal items funded by payroll expense tax (Jumpstart) funds. Due to a lack of staff capacity in 2022 these funds were not put under contract, however there is capacity to tackle this work in 2023.	\$275,000

Item #	Title	Description	Amount/FTE
1.63	South Park Flooding Emergency Relief & Response Support (Office of Sustainability and Environment)	This item increases appropriation authority by \$35,000 with Fund 00100 - Office of Sustainability & Environment Budget Control Level (BO-SE-X1000) and provides resources to Office of Sustainability & Environment to carryforward funding provided in the 2022 Adopted budget to support South Park flooding emergency relief and follow-up response efforts. OSE staff were engaged with South Park families and community through an intensive response to the 12/27/2022 flooding of the Duwamish River. A number of households experienced income loss or financial hardship associated with the flooding event. While OSE sought to complete this contract before yearend, it was not encumbered due to an administrative error. This allocation will make whole the department and allow continuation of this work.	\$35,000
1.64	Sweetened Beverage Tax Evaluation Carryforward (Office of the City Auditor)	This item increases appropriation authority by \$500,000 to the Office of the City Auditor in Sweetened Beverage Tax Fund and the Office of City Auditor Budget Control Level (00155-PO-AD-VG000), in order to carry-forward a residual balance of the Sweetened Beverage Tax fund. This carryforward will allow the Office of City Auditor to conclude work on the Sweetened Beverage Tax evaluation in 2023.	\$500,000
1.65	FAS IT Initiatives: WorkDay Adaptive - Budget System Part 2 (Seattle Information Technology Department)	This item increases the appropriation authority by \$146,803 in the Applications BSL (50410-BO-IT-D0600). The budget carry forward is necessary for ITD to continue to support the FAS WorkDay Adaptive implementation. The approved project implementation was delayed due to council action on the project structure changes and delays on the HCM Integration. The costs associated with this work will be direct billed to FAS.	\$146,803
1.66	FAS IT Initiatives: Replace Online Business Directory (OBD) (Seattle Information Technology Department)	This item increases appropriation authority by \$581,000 in the Applications BSL (50410-BO-IT-D0600). The budget carry forward is necessary for ITD to support the FAS Online Business Directory (OBD) project. The project was delayed due to resource constraints, and it is currently scheduled to begin in Q2 or Q3 of 2023. The cost associated with this work will be direct billed to FAS.	\$581,000

Item #	Title	Description	Amount/FTE
1.67	SPD IT Initiative: CSCC 911 Logging Recorder CAD (Seattle Information Technology Department)	This item increases the appropriation authority by \$109,498 in the Applications BSL (50410-BO-IT-D0600). The budget carryforward is necessary for ITD to support the SPD - CSCC 911 Logging Record CAD project. This project will be conducted in 2023. Revenues to support this work were already collected via 1/12 allocation.	\$109,498
1.68	SDHR IT Initiative: Customer Service Tracking System (Seattle Information Technology Department)	This item increases appropriation authority by \$404,089 in the Applications BSL (50410-BO-IT-D0600). This project was delayed due to resource constraints and is now scheduled to begin in 2023. The cost will be billed directly to SDHR.	\$404,089
1.69	SDHR IT Initiative: CARATS System Replacement (Seattle Information Technology Department)	This item increases appropriation authority by \$237,682 in the Applications BSL (50410-BO-IT-D0600). This budget carryforward is necessary for ITD to continue to support the SDHR's CARATS's system replacement, which is scheduled to be completed in Q2 2023. This cost will be direct billed to SDHR.	\$237,682
1.70	OH IT Initiatives: Housing Data Management System (Seattle Information Technology Department)	This item increases appropriation authority by \$1,764,610 in the Applications BSL (50410-BO-IT-D0600). The budget carryforward is necessary for ITD to continue to support the Office of Housing Data Management system project. The costs associated with this work will be direct billed to Office of Housing.	\$1,764,611
1.71	CSCC IT Initiatives: CSCC Employee Repository (Seattle Information Technology Department)	This item increases appropriation authority by \$25,215 in the Applications BSL (50410-BO-IT-D0600). This budget carryforward is necessary for ITD to continue work on the CSCC Employee Repository project. The revenues to support this work have already been collected via 1/12 allocation.	\$25,215
1.72	CSCC IT Initiatives: Criteria Based Dispatch System (Seattle Information Technology Department)	This item increases appropriation authority by \$43,974 in the Applications BSL (50410-BO-IT-D0600). This budget carryforward is necessary for ITD to continue work on the Criteria Based Dispatch System project. The costs associated with this work will be direct billed to CSCC.	\$43,974

Item #	Title	Description	Amount/FTE
1.73	RecordPoint Implementation (Seattle Information Technology Department)	This item increases appropriation by \$19,026 in the Frontline Services and Workplace BSL (50410-BO-IT-D0400) to continue work on the RecordPoint system implementation. The revenues to support this work have already been collected via 1/12th allocation.	\$19,026
1.74	SFD IT Initiatives: RMS NFIRS Modernization (Seattle Information Technology Department)	This item increases appropriation authority by \$488,595 in the Applications BSL (50410-BO-IT-D0600). The budget carryforward is necessary to continue to support the RMS NFIRS Modernization project. The revenues to support this work have already been collected via 1/12 allocation.	\$488,595
1.75	SFD IT Initiatives: Fire Safety & Training System (Seattle Information Technology Department)	This item increases appropriation authority by \$210,276 in the Applications BSL (50410-BO-IT-D0600). This carryforward is necessary for ITD to continue to support the Fire Safety & Training System project, which is currently moving into the execution phase. The revenues to support this work have already been collected via 1/12 allocation.	\$210,276
1.76	SFD IT Initiatives: Emergency MED Dispatch Prot (Seattle Information Technology Department)	This item increases appropriation authority by \$127,616 in the Applications BSL (50410-BO-IT-D0600). The budget carryforward is necessary for ITD to support the SFD's Emergency Medical Dispatch Project. This work has been delayed due to limited resource availability. The costs associated with this project will be direct billed to SFD.	\$127,616
1.77	Digital Equity Administrative Specialist (Seattle Information Technology Department)	This item increases appropriation authority by \$99,754 in the Frontline Services and Workplace BCL (50410-BO-IT-D0400). The budget carryforward is needed to support a part-time staffer assisting our Digital Equity/Tech Matching Fund team with Digital Navigator work. The agreement began in 2022, and unspent funds need to be carried into 2023.	\$99,754
1.78	HSD IT Initiatives: CCMS Technical Support Implementation (Seattle Information Technology Department)	This item increases appropriation authority by \$262,000 in the Applications BCL (50410-BO-IT-D0600). The budget carryforward is needed to support HSD's final implementation of the Citywide Contract Management System. Revenues will be direct billed to HSD.	\$262,000

Item #	Title	Description	Amount/FTE
1.79	Domestic Worker Standards Board Recommendation Costs (Office of Labor Standards)	<p>This item increases appropriation authority by \$35,921 to 00190-OLS-BO-LS-1000 Budget Control Level and provides resources to the Office of Labor Standards for work associated with three costs related to Domestic Workers Standards Board's recommendations, but not encumbered due an FAS accounting error and delayed invoicing, respectively.</p> <p>In FY 2022, OLS executed a \$5,000 contract with El Rey 1360 AM to air Spanish radio ads/interviews on the Domestic Workers Ordinance. The advertisements would be aired between December, 2022, and September, 2023. Unfortunately, due to an accidental error at the Facilities and Administrative Services Department, the encumbrance was accidentally overlooked. This contract was to be funded through the remaining FY 2022 one-time allocation to advance the Domestic Workers Standards Board's recommendations.</p> <p>In FY 2022, OLS completed work to update and provide additional translation of the Domestic Worker's Ordinance Booklet and the Domestic Workers Ordinance Model Notice of Rights. OLS updated the booklet to be an evergreen document and translated it into 11 languages spoken by the domestic worker community. We also completed annual updates to the Domestic Workers Model Notice of Rights with FY 2023 minimum wage information and translated it into 13 additional languages. Due to delayed invoicing, the printing costs (\$25,208.97) for the booklets and the translation costs (\$5,711.94) for the model notice were not invoiced until after the deadline for FY 2022 expenses. These expenses should have come out of the one-time FY 2022 allocation to advance the Domestic Workers Standards Board Recommendations.</p> <p>The FY 2023 budget is insufficient to cover these expenses. The Department anticipates that additional appropriate to facilitate additional advancement of Domestic Workers Standards Board recommendations will be necessary; however, this would be the subject of deliberation and planning.</p>	\$35,921

Item #	Title	Description	Amount/FTE
1.80	FY 2022 Language Access Expenses (Office of Labor Standards)	<p>This item increases appropriation authority by \$9,277 to 00190-OLS-BO-LS-1000 Budget Control Level and provides resources to the Office of Labor Standards for work associated with provision of necessary translations of notices required by four ordinances that provide worker protections to hotel employees (Seattle Municipal Code Chapters 14.26 – 14.29).</p> <p>Each year, OLS must update two Notice of Rights posters and waivers required by the Hotel Employee Safety Protections Ordinance, Protecting Hotel Employees from Injury Ordinance, Improving Hotel Employee’s Access to Medical Care Ordinance, and Hotel Employees Job Retention Ordinance and must also provide the posters in multiple languages to aid in employer compliance with the laws. OLS updated these documents and provided translations in 10 new languages in FY 2022. Unfortunately, due to delayed end of year invoicing, the translation costs for the booklets were not invoiced until after the deadline for FY 2022 expenses. This cost was accounted for and would have been paid out of our FY 2022 language access budget, but for the delay in invoicing.</p> <p>The FY 2023 budget is insufficient to cover these expenses. Our total FY 2023 allocation for language access expenses is \$35,000. The entirety of this allocation will be used for FY 2023 language access work. If carryforward is not provided, we would be unable to cover our language access needs for FY 2023, which are a key component to our outreach strategy, racial equity work and our commitment to immigrant and refugee workers and workers.</p>	\$9,277

Item #	Title	Description	Amount/FTE
1.81	Grant Funding for Therapeutic Court Coordinator (Seattle Municipal Court)	This item increases appropriation authority by \$171,455 to the General Fund Seattle Municipal Court Administration Budget Control Level (00100-BO-MC-3000) to carryforward two grants approved in 2022 through Ordinance 126692. This one-time grant funding was provided by the Washington State Legislature to the Washington State Administrative Office of the Court for disbursement to Courts throughout the state for the sole purpose of use in Therapeutic Courts and enhancement of services. This grant, originally in the amount of \$191,384, funds a Therapeutic Court Coordinator supporting the existing therapeutic court teams through collaboration, evidence-based practice, daily operations, data analysis, and program innovation. This item is required as the carryforward provision was omitted from the authorizing ordinance.	\$171,455
1.82	Grant Funding for Community Justice Counselor (Seattle Municipal Court)	This item increases appropriation authority by \$140,173 to the General Fund Seattle Municipal Court Administration Budget Control Level (00100-BO-MC-3000) to carryforward two grants approved in 2022 through Ordinance 126692. This one-time grant funding was provided by the Washington State Legislature to the Washington State Administrative Office of the Court for disbursement to Courts throughout the state for the sole purpose of use in Therapeutic Courts and enhancement of services. This grant, originally in the amount of \$175,173, funds a Community Justice Counselor to help connect participants in Community Court to vital community-based treatment and services. This item is required as the carryforward provision was omitted from the authorizing ordinance.	\$140,173



Item #	Title	Description	Amount/FTE
1.83	Trial Court Improvement Account Carryforward (Seattle Municipal Court)	This item increases appropriation authority by \$82,600 to the General Fund Seattle Municipal Court-Court Operations Budget Control Level (00100-BO-MC-2000) to carryforward unspent Trial Court Improvement Account funding. The Administrative Office of the Court provides TCIA funds for SMC to use for special project funding for program and technology improvements in the court, trainings and other related one-time expenditures. The 2022 Adopted Budget originally appropriated \$168,000 to expand court-wide Race and Social Justice Initiative (RSJI) training, and leadership development.	\$82,600
1.84	Protocol Dispatch System Carryforward (Community Safety and Communications Center)	The purpose of this project is to procure and implement a Criteria Based Dispatch system (i.e., dispatch protocol system) with QA module and CAD/Logging Recorder integrations. This is a carryforward for the unspent funding from 2022 that will be used in 2023 as the project completes. The project was started in 2022, but only 17% of the funds were spent and the project is underway and expected to complete in 2023.	\$271,120
1.85	Low Acuity Carryforward (Community Safety and Communications Center)	This carryforward is for the unspent funding for the Low Acuity 911 project from the CLFR funding added to General Fund. This funding covers two Strategic Advisor 2 positions which were hired in October 2022. Only 14% of the funding was spent in 2022 and the work is ongoing in 2023. This program is a priority policy area for the Mayor's Office and City Council with a pilot project for alternative response.	\$343,635
1.86	Restore EDI Funding Lapsed in 2021 (Office of Planning and Community Development)	This item increases appropriation authority by \$330,664 in the General Fund Planning and Community Development Budget Control Level (00100-BO-PC-X2P00) to restore funding that was mistakenly lapsed from the 2021 budget. In 2021, Ordinance 126449 allocated \$24,325,680 of funds from the Mercer Megablock funding source for Strategic Investment projects. This funding was budgeted in two detail projects, but at the end of the year only the remaining Mercer Megablock budget from one of the detail projects was requested for carry forward.	\$330,664





## Legislation Text

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**File #:** CB 120563, **Version:** 1

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### CITY OF SEATTLE

### ORDINANCE \_\_\_\_\_

### COUNCIL BILL \_\_\_\_\_

AN ORDINANCE relating to historic preservation; imposing controls upon Madison Middle School, a landmark designated by the Landmarks Preservation Board under Chapter 25.12 of the Seattle Municipal Code, and adding it to the Table of Historical Landmarks contained in Chapter 25.32 of the Seattle Municipal Code.

WHEREAS, the Landmarks Preservation Ordinance, Chapter 25.12 of the Seattle Municipal Code (SMC), establishes a procedure for the designation and preservation of sites, improvements, and objects having historical, cultural, architectural, engineering, or geographic significance; and

WHEREAS, the Landmarks Preservation Board (“Board”), after a public meeting on December 5, 2001, voted to approve the nomination of the improvement located at 3429 45<sup>th</sup> Avenue SW and the site on which the improvement is located (which are collectively referred to as “Madison Middle School”) for designation as a landmark under SMC Chapter 25.12; and

WHEREAS, after a public meeting on January 16, 2002, the Board voted to approve the designation of Madison Middle School under SMC Chapter 25.12; and

WHEREAS, on February 16, 2022, the Board and Madison Middle School’s owner agreed to controls and incentives to be applied to specific features or characteristics of the designated landmark; and

WHEREAS, the Board recommends that the City Council enact a designating ordinance approving the controls and incentives; NOW, THEREFORE,

**BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. Designation. Under Seattle Municipal Code (SMC) 25.12.660, the designation by the Landmarks Preservation Board (“Board”) of the improvement located at 3429 45<sup>th</sup> Avenue SW and the site on which the improvement is located (which are collectively referred to as “Madison Middle School”) is acknowledged.

A. Legal Description. Madison Middle School is located on the property legally described as:

Tracts 148 & 149, West Seattle 5 acre tracts No. 5 as recorded in Volume 2, page 79, records of King County, Washington. Together with vacated 46th Ave. SW and vacated alley between 45th Ave. SW and 46th Ave. SW in Tract 148 Ordinance 53977 except streets.

B. Specific Features or Characteristics Designated. Under SMC 25.12.660.A.2, the Board designated the following specific features or characteristics of Madison Middle School:

1. The site, excluding the 1971 gymnasium building and the portables.
2. The exterior of the building.
3. The main entrance hall and lobby with coved ceiling and cast plaster ornament.

C. Basis of Designation. The designation was made because Madison Middle School is more than 25 years old; has significant character, interest, or value as a part of the development, heritage, or cultural characteristics of the City, state, or nation; has integrity or the ability to convey its significance; and satisfies the following SMC 25.12.350 provisions:

1. It embodies the distinctive visible characteristics of an architectural style, or period, or of a method of construction (SMC 25.12.350.D).

Section 2. Controls. The following controls are imposed on the features or characteristics of Madison Middle School that were designated by the Board for preservation:

A. Certificate of Approval Process.

1. Except as provided in subsection 2.A.2 or subsection 2.B of this ordinance, the owner must obtain a Certificate of Approval issued by the Board according to SMC Chapter 25.12, or the time for denying a

Certificate of Approval must have expired, before the owner may make alterations or significant changes to the features or characteristics of Madison Middle School that were designated by the Board for preservation.

2. No Certificate of Approval is required for the following:

- a. Any in-kind maintenance or repairs of the features or characteristics of Madison Middle School that were designated by the Board for preservation.
- b. Removal of trees less than 6 inches in diameter measured 4-1/2 feet above ground.
- c. Removal of mature trees that are not included in any of the following categories:
  - 1) Significant to the property's history or design, as outlined in the nomination application.
  - 2) A designated Heritage Tree on the City of Seattle/Plant Amnesty list.
  - 3) An Exceptional Tree per City of Seattle regulations.
- d. Planting of new trees in locations that will never obscure the view of designated features of the landmark, or physically undermine a built feature of the landmark.
- e. Planting or removal of shrubs, perennials, or annuals, in locations that will never obscure the view of designated features of the landmark, or physically undermine a built feature of the landmark.
- f. Installation, removal, or alteration of the following site furnishings: benches, chairs, tables, swings, movable planters, trash/recycling receptacles, and bike racks.
- g. Installation, removal, or alteration (including repair) of underground irrigation and underground utilities, provided that the site is restored in kind.
- h. Repaving and restriping of existing asphalt paved areas.
- i. Installation, removal, or alteration of signage for accessibility compliance, school safety, and other signage as required by City code or Seattle Public Schools safety signage for playgrounds; e.g., "No Guns" or "No Trespassing."

j. Installation, removal, or alteration of a building identification sign defined by the following criteria:

- 1) The sign shall be freestanding on the site.
- 2) The sign shall not be attached to built historic features.
- 3) The sign location shall not obscure the view of designated features of the buildings or site.
- 4) The sign's content may include the building name, street address, and logo associated with the school's identity.
- 5) The sign shall not be internally illuminated.
- 6) The sign shall be no more than 30 square feet in area, and the top of the sign shall not exceed 4 feet above grade.

k. Removal of portable classroom buildings.

l. Installation or removal of interior, temporary window shading devices that are operable and do not obscure the glazing when in the open position.

m. Installation, removal, or alteration of curbs, bollards, or wheelstops in parking areas.

n. Installation, removal, or alteration of the existing playfield surface, track materials, field lights, field drainage, ground source wells, goal posts, and other track/field related sports equipment on the west side of the property.

o. Demolition of non-historic building additions, provided associated alterations or changes to the Landmark are addressed per subsection 2.B.3.o of this ordinance.

p. Minor alterations or changes to non-historic building additions, provided they do not increase the footprint or height of that portion of the building. Art installations shall be addressed per subsection 2.B.3.i of this ordinance.

**B. City Historic Preservation Officer (CHPO) Approval Process.**

1. The CHPO may review and approve alterations or significant changes to the features or characteristics listed in subsection 2.B.3 of this ordinance according to the following procedure:

a. The owner shall submit to the CHPO a written request for the alterations or significant changes, including applicable drawings or specifications.

b. If the CHPO, upon examination of submitted plans and specifications, determines that the alterations or significant changes are consistent with the purposes of SMC Chapter 25.12, the CHPO shall approve the alterations or significant changes without further action by the Board.

2. If the CHPO does not approve the alterations or significant changes, the owner may submit revised materials to the CHPO, or apply to the Board for a Certificate of Approval under SMC Chapter 25.12. The CHPO shall transmit a written decision on the owner's request to the owner within 14 days of receipt of the request. Failure of the CHPO to timely transmit a written decision constitutes approval of the request.

3. CHPO approval of alterations or significant changes to the features or characteristics of Madison Middle School that were designated by the Board for preservation is available for the following:

a. The installation, removal, or alteration of ducts, conduits, HVAC vents, grills, pipes, panels, weatherheads, wiring, meters, utility connections, downspouts and gutters, and/or other similar mechanical, electrical, and telecommunication elements necessary for the normal operation of the building or site.

b. Installation, removal, or alteration of exterior light fixtures, exterior security lighting, and security system equipment.

c. Installation of a new single-story equipment storage building associated with the track and playfield on the west half of the property.

d. Removal of trees more than 6 inches in diameter measured 4-1/2 feet above ground, when identified as a hazard by an International Society of Arboriculture (ISA) Certified Arborist, and not already excluded from review in subsection 2.A.2.c of this ordinance.

e. Installation, removal, or alterations to fences, gates, and barriers.

f. Signage other than signage excluded in subsections 2.A.2.i and 2.A.2.j of this ordinance.

g. Installation, removal, or alteration of improvements for safety or accessibility compliance.

h. Installation, removal, or alteration of fire and life safety equipment.

i. Installation, removal, or alteration of painted murals and other art installations located on features or characteristics of the landmark that were designated by the Board for preservation.

j. Installation, removal, or alteration of minor landscape features.

k. Alterations or changes to interior features or characteristics of the landmark that were designated by the Board for preservation.

l. Installation of photovoltaic panels on a building rooftop.

m. Changes to paint colors for any of the features or characteristics of the landmark that were designated by the Board for preservation.

n. Replacement of non-historic doors and windows within original openings, when the staff determines that the design intent is consistent with the *Secretary of the Interior's Standards for Rehabilitation*.

o. Alterations or changes to designated features of the landmark when associated with demolition of adjacent non-historic building additions.

p. Emergency repairs or measures (including immediate action to secure the area, install temporary equipment, and employ stabilization methods as necessary to protect the public's safety, health, and welfare) to address hazardous conditions with adverse impacts to the buildings or site as related to a seismic or other unforeseen event. Following such an emergency, the owner shall adhere to the following:

1) The owner shall immediately notify the City Historic Preservation Officer and

document the conditions and actions the owner took.

2) If temporary structural supports are necessary, the owner shall make all reasonable efforts to prevent further damage to historic resources.

3) The owner shall not remove historic building materials from the site as part of the emergency response.

4) In consultation with the City Historic Preservation Officer and staff, the owner shall adopt and implement a long-term plan to address any damage through appropriate solutions.

Section 3. Incentives. The following incentives are granted on the features or characteristics of Madison Middle School that were designated by the Board for preservation:

A. Uses not otherwise permitted in a zone may be authorized in a designated landmark by means of an administrative conditional use permit issued under SMC Title 23.

B. Exceptions to certain of the requirements of the Seattle Building Code and the Seattle Energy Code, adopted by SMC Chapter 22.101, may be authorized according to the applicable provisions.

C. Special tax valuation for historic preservation may be available under chapter 84.26 RCW upon application and compliance with the requirements of that statute.

D. Reduction or waiver, under certain conditions, of minimum accessory off-street parking requirements for uses permitted in a designated landmark structure may be permitted under SMC Title 23.

Section 4. Enforcement of this ordinance and penalties for its violation are as provided in SMC 25.12.910.

Section 5. Madison Middle School is added alphabetically to Section IV, Schools, of the Table of Historical Landmarks contained in SMC Chapter 25.32.

Section 6. The City Clerk is directed to record a certified copy of this ordinance with the King County Recorder's Office, deliver two certified copies to the CHPO, and deliver one copy to the Director of the Seattle Department of Construction and Inspections. The CHPO is directed to provide a certified copy of this ordinance

to Madison Middle School's owner.

Section 7. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the \_\_\_\_\_ day of \_\_\_\_\_, 2022, and signed by me in open session in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Approved /    returned unsigned /    vetoed this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Bruce A. Harrell, Mayor

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
\_\_\_\_\_, City Clerk

(Seal)

Attachments:



## **SUMMARY and FISCAL NOTE\***

<b>Department:</b>	<b>Dept. Contact/Phone:</b>	<b>CBO Contact/Phone:</b>
Neighborhoods	Erin Doherty/206-684-0380	Miguel Jimenez/206-684-5805

*\* Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

### **1. BILL SUMMARY**

#### **Legislation Title:**

AN ORDINANCE relating to historic preservation; imposing controls upon Madison Middle School, a landmark designated by the Landmarks Preservation Board under Chapter 25.12 of the Seattle Municipal Code, and adding it to the Table of Historical Landmarks contained in Chapter 25.32 of the Seattle Municipal Code.

#### **Summary and Background of the Legislation:**

The attached legislation acknowledges the designation of Madison Middle School as a historic landmark by the Landmarks Preservation Board, imposes controls, grants incentives, and adds Madison Middle School to the Table of Historical Landmarks contained in SMC Chapter 25.32. The legislation does not have a financial impact.

Madison Middle School was built in 1929 and expanded in 1931. The property is located in the Admiral neighborhood of West Seattle. A Controls and Incentives Agreement has been signed by the owner and has been approved by the Landmarks Preservation Board. The controls in the agreement apply to the exterior of the building; the main entrance hall and lobby with coved ceiling and cast plaster ornament; and the site (excluding the 1971 gymnasium building and the portables), but do not apply to any in-kind maintenance or repairs of the designated features.

### **2. CAPITAL IMPROVEMENT PROGRAM**

Does this legislation create, fund, or amend a CIP Project?      ☐ Yes ☒ No

### **3. SUMMARY OF FINANCIAL IMPLICATIONS**

Does this legislation amend the Adopted Budget?      ☐ Yes ☒ No

Does the legislation have other financial impacts to The City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?  
No.

Are there financial costs or other impacts of *not* implementing the legislation?  
No.

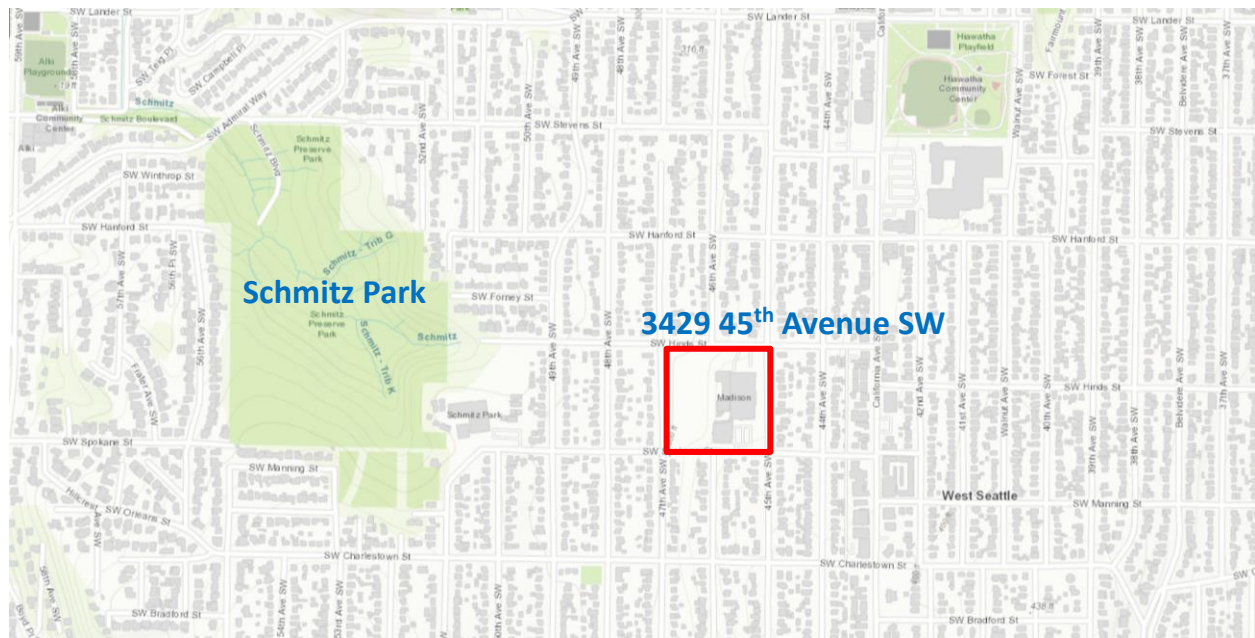
#### 4. OTHER IMPLICATIONS

- a. **Does this legislation affect any departments besides the originating department?**  
No.
- b. **Is a public hearing required for this legislation?**  
No.
- c. **Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**  
No.
- d. **Does this legislation affect a piece of property?**  
Yes, see attached map.
- e. **Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?**  
This is a public school building, and the Landmarks Board has approved multiple major additions to expand the school's capacity, including one in 2021 that is nearly complete. The legislation does not have a negative impact on vulnerable or historically disadvantaged communities. A language access plan is not anticipated.
- f. **Climate Change Implications**
1. **Emissions: Is this legislation likely to increase or decrease carbon emissions in a material way?**  
This legislation supports the sustainable practice of preserving historic buildings and their embodied energy. Reuse and restoration of a building or structure reduces the consumption of new natural resources, and the carbon emissions associated with new construction. Preservation also avoids contributing to the ever-growing landfills
2. **Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle's resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.**  
Many historic buildings possess materials and craftsmanship that cannot be duplicated today. When properly maintained and improved, they will benefit future generations, and surpass the longevity of most of today's new construction. They can also support upgraded systems for better energy performance, and these investments typically support local or regional suppliers, and labor industries.
- g. **If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s)?**  
No new initiative or programmatic expansion.

#### Summary Attachments:

## Summary Exhibit A – Vicinity Map of Madison MS

Summary Ex A – Vicinity Map of Madison MS  
V1a



Note: This map is intended for illustrative or informational purposes only and is not intended to modify anything in the legislation.



## Legislation Text

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**File #:** CB 120564, **Version:** 1

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### CITY OF SEATTLE

### ORDINANCE \_\_\_\_\_

### COUNCIL BILL \_\_\_\_\_

AN ORDINANCE relating to historic preservation; imposing controls upon Magnolia Elementary School, a landmark designated by the Landmarks Preservation Board under Chapter 25.12 of the Seattle Municipal Code, and adding it to the Table of Historical Landmarks contained in Chapter 25.32 of the Seattle Municipal Code.

WHEREAS, the Landmarks Preservation Ordinance, Chapter 25.12 of the Seattle Municipal Code (SMC), establishes a procedure for the designation and preservation of sites, improvements, and objects having historical, cultural, architectural, engineering, or geographic significance; and

WHEREAS, the Landmarks Preservation Board (“Board”), after a public meeting on June 3, 2015, voted to approve the nomination of the improvement located at 2418 28<sup>th</sup> Avenue W and the site on which the improvement is located (which are collectively referred to as “Magnolia Elementary School”) for designation as a landmark under SMC Chapter 25.12; and

WHEREAS, after a public meeting on July 15, 2015, the Board voted to approve the designation of Magnolia Elementary School under SMC Chapter 25.12; and

WHEREAS, on February 16, 2022, the Board and Magnolia Elementary School’s owner agreed to controls and incentives to be applied to specific features or characteristics of the designated landmark; and

WHEREAS, the Board recommends that the City Council enact a designating ordinance approving the controls and incentives; NOW, THEREFORE,

**BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. Designation. Under Seattle Municipal Code (SMC) 25.12.660, the designation by the Landmarks Preservation Board (“Board”) of the improvement located at 2418 28<sup>th</sup> Avenue W and the site on which the improvement is located (which are collectively referred to as “Magnolia Elementary School”) is acknowledged.

A. Legal Description. Magnolia Elementary School is located on the property legally described as:

Block 24, Arlington Heights Addition to the City of Seattle according to the plat thereof recorded in Volume 1 of Plats at page 243, Records of King County, Washington. Together with the west one-half of 27<sup>th</sup> Avenue West as vacated by ordinance #59150.

B. Specific Features or Characteristics Designated. Under SMC 25.12.660.A.2, the Board designated the following specific features or characteristics of Magnolia Elementary School:

1. The site.
2. The exteriors of the 1927 building, and 1931 and 1940 additions.
3. The following portions of the interior: the meeting room / cafeteria; the first floor central entry hall; the bookroom; the remaining original classrooms; the hallway doors and light fixtures; and the four stairways.

C. Basis of Designation. The designation was made because Magnolia Elementary School is more than 25 years old; has significant character, interest, or value as a part of the development, heritage, or cultural characteristics of the City, state, or nation; has integrity or the ability to convey its significance; and satisfies the following SMC 25.12.350 provisions:

1. It is associated in a significant way with a significant aspect of the cultural, political, or economic heritage of the community, City, state or nation (SMC 25.12.350.C).
2. It embodies the distinctive visible characteristics of an architectural style, or period, or of a method of construction (SMC 25.12.350.D).
3. Because of its prominence of spatial location, contrasts of siting, age, or scale, it is an easily

identifiable visual feature of its neighborhood or the City and contributes to the distinctive quality or identity of such neighborhood or the City (SMC 25.12.350.F).

Section 2. Controls. The following controls are imposed on the features or characteristics of Magnolia Elementary School that were designated by the Board for preservation:

A. Certificate of Approval Process.

1. Except as provided in subsection 2.A.2 or subsection 2.B of this ordinance, the owner must obtain a Certificate of Approval issued by the Board according to SMC Chapter 25.12, or the time for denying a Certificate of Approval must have expired, before the owner may make alterations or significant changes to the features or characteristics of Magnolia Elementary School that were designated by the Board for preservation.

2. No Certificate of Approval is required for the following:

a. Any in-kind maintenance or repairs of the features or characteristics of Magnolia Elementary School that were designated by the Board for preservation.

b. Removal of trees less than 6 inches in diameter measured 4-1/2 feet above ground.

c. Removal of mature trees that are not included in any of the following categories:

1) Significant to the property's history or design, as outlined in the nomination application.

2) A designated Heritage Tree on the City of Seattle/Plant Amnesty list.

3) An Exceptional Tree per City of Seattle regulations.

d. Planting of new trees in locations that will never obscure the view of designated features of the landmark, or physically undermine a built feature of the landmark.

e. Planting or removal of shrubs, perennials, or annuals, in locations that will never obscure the view of designated features of the landmark, or physically undermine a built feature of the landmark.

f. Installation, removal, or alteration of the following site furnishings: benches, chairs,

tables, swings, movable planters, trash/recycling receptacles, and bike racks.

g. Installation, removal, or alteration (including repair) of underground irrigation and underground utilities, provided that the site is restored in kind.

h. Repaving and restriping of existing asphalt paved areas.

i. Installation, removal, or alteration of play equipment in existing outdoor play areas.

j. Installation, removal, or alteration of signage for accessibility compliance, school safety, and other signage as required by City code or Seattle Public Schools safety signage for playgrounds; e.g., “No Guns” or “No Trespassing.”

k. Installation, removal, or alteration of a building identification sign defined by the following criteria:

1) The sign shall be freestanding on the site.

2) The sign shall not be attached to built historic features.

3) The sign location shall not obscure the view of designated features of the buildings or site.

4) The sign’s content may include the building name, street address, and logo associated with the school’s identity.

5) The sign shall not be internally illuminated.

6) The sign shall be no more than 30 square feet in area, and the top of the sign shall not exceed 4 feet above grade.

l. Removal of non-historic portable classroom buildings.

m. Installation or removal of interior, temporary window shading devices that are operable and do not obscure the glazing when in the open position.

n. Installation, removal, or alteration of curbs, bollards, or wheelstops in parking areas.

o. Installation or removal of artwork located at designated areas of the building interior,



when fastened to gypsum wallboard surfaces.

p. Installation, removal, or alteration of the existing playcourt and/or sports equipment on the east side of the property.

q. Demolition of non-historic building additions, provided associated alterations or changes to the Landmark are addressed per subsection 2.B.3.p of this ordinance.

r. Minor alterations or changes to non-historic building additions, provided they do not increase the footprint or height of that portion of the building. Art installations shall be addressed per subsection 2.B.3.i of this ordinance.

**B. City Historic Preservation Officer (CHPO) Approval Process.**

1. The CHPO may review and approve alterations or significant changes to the features or characteristics listed in subsection 2.B.3 of this ordinance according to the following procedure:

a. The owner shall submit to the CHPO a written request for the alterations or significant changes, including applicable drawings or specifications.

b. If the CHPO, upon examination of submitted plans and specifications, determines that the alterations or significant changes are consistent with the purposes of SMC Chapter 25.12, the CHPO shall approve the alterations or significant changes without further action by the Board.

2. If the CHPO does not approve the alterations or significant changes, the owner may submit revised materials to the CHPO, or apply to the Board for a Certificate of Approval under SMC Chapter 25.12. The CHPO shall transmit a written decision on the owner's request to the owner within 14 days of receipt of the request. Failure of the CHPO to timely transmit a written decision constitutes approval of the request.

3. CHPO approval of alterations or significant changes to the features or characteristics of Magnolia Elementary School that were designated by the Board for preservation is available for the following:

a. The installation, removal, or alteration of ducts, conduits, HVAC vents, grills, pipes, panels, weatherheads, wiring, meters, utility connections, downspouts and gutters, and/or other similar

mechanical, electrical, and telecommunication elements necessary for the normal operation of the building or site.

b. Installation, removal, or alteration of exterior light fixtures, exterior security lighting, and security system equipment.

c. Installation of new single-story portable classrooms or a storage shed.

d. Removal of trees more than 6 inches in diameter measured 4-1/2 feet above ground, when identified as a hazard by an International Society of Arboriculture (ISA) Certified Arborist, and not already excluded from review in subsection 2.A.2.c of this ordinance.

e. Installation, removal, or alterations to fences, gates, and barriers.

f. Signage other than signage excluded in subsections 2.A.2.j and 2.A.2.k of this ordinance.

g. Installation, removal, or alteration of improvements for safety or accessibility compliance.

h. Installation, removal, or alteration of fire and life safety equipment.

i. Installation, removal, or alteration of painted murals and other art installations located on features or characteristics of the landmark that were designated by the Board for preservation, other than those excluded in subsection 2.A.2.o of this ordinance.

j. Installation, removal, or alteration of new learning gardens or play areas, including expansions of their existing areas.

k. Installation, removal, or alteration of garden logs and boulders for outdoor seating, and other landscape features or accessories.

l. Alterations or changes to interior features or characteristics of the landmark that were designated by the Board for preservation.

m. Installation of photovoltaic panels on a building rooftop.

n. Changes to paint colors for any of the features or characteristics of the landmark that were designated by the Board for preservation.

o. Replacement of non-historic doors and windows within original openings, when the staff determines that the design intent is consistent with the *Secretary of the Interior's Standards for Rehabilitation*.

p. Alterations or changes to designated features of the landmark when associated with demolition of adjacent non-historic building additions.

q. Emergency repairs or measures (including immediate action to secure the area, install temporary equipment, and employ stabilization methods as necessary to protect the public's safety, health, and welfare) to address hazardous conditions with adverse impacts to the buildings or site as related to a seismic or other unforeseen event. Following such an emergency, the owner shall adhere to the following:

1) The owner shall immediately notify the City Historic Preservation Officer and document the conditions and actions the owner took.

2) If temporary structural supports are necessary, the owner shall make all reasonable efforts to prevent further damage to historic resources.

3) The owner shall not remove historic building materials from the site as part of the emergency response.

4) In consultation with the City Historic Preservation Officer and staff, the owner shall adopt and implement a long-term plan to address any damage through appropriate solutions.

Section 3. Incentives. The following incentives are granted on the features or characteristics of Magnolia Elementary School that were designated by the Board for preservation:

A. Uses not otherwise permitted in a zone may be authorized in a designated landmark by means of an administrative conditional use permit issued under SMC Title 23.

B. Exceptions to certain of the requirements of the Seattle Building Code and the Seattle Energy Code,

adopted by SMC Chapter 22.101, may be authorized according to the applicable provisions.

C. Special tax valuation for historic preservation may be available under chapter 84.26 RCW upon application and compliance with the requirements of that statute.

D. Reduction or waiver, under certain conditions, of minimum accessory off-street parking requirements for uses permitted in a designated landmark structure may be permitted under SMC Title 23.

Section 4. Enforcement of this ordinance and penalties for its violation are as provided in SMC 25.12.910.

Section 5. Magnolia Elementary School is added alphabetically to Section IV, Schools, of the Table of Historical Landmarks contained in SMC Chapter 25.32.

Section 6. The City Clerk is directed to record a certified copy of this ordinance with the King County Recorder's Office, deliver two certified copies to the CHPO, and deliver one copy to the Director of the Seattle Department of Construction and Inspections. The CHPO is directed to provide a certified copy of this ordinance to Magnolia Elementary School's owner.

Section 7. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the \_\_\_\_\_ day of \_\_\_\_\_, 2022, and signed by me in open session in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Approved /    returned unsigned /    vetoed this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Bruce A. Harrell, Mayor

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
\_\_\_\_\_, City Clerk

(Seal)

Attachments:

## **SUMMARY and FISCAL NOTE\***

<b>Department:</b>	<b>Dept. Contact/Phone:</b>	<b>CBO Contact/Phone:</b>
Neighborhoods	Erin Doherty/206-684-0380	Miguel Jimenez/206-684-5805

*\* Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

### **1. BILL SUMMARY**

#### **Legislation Title:**

AN ORDINANCE relating to historic preservation; imposing controls upon Magnolia Elementary School, a landmark designated by the Landmarks Preservation Board under Chapter 25.12 of the Seattle Municipal Code, and adding it to the Table of Historical Landmarks contained in Chapter 25.32 of the Seattle Municipal Code.

#### **Summary and Background of the Legislation:**

The attached legislation acknowledges the designation of Magnolia Elementary School as a historic landmark by the Landmarks Preservation Board, imposes controls, grants incentives, and adds Magnolia Elementary School to the Table of Historical Landmarks contained in SMC Chapter 25.32. The legislation does not have a financial impact.

Magnolia Elementary School was built in 1927 and added on to in 1931 and 1940. The property is located in the Magnolia neighborhood. A Controls and Incentives Agreement has been signed by the owner and has been approved by the Landmarks Preservation Board. The controls in the agreement apply to the site; the exteriors of the 1927 building, and 1931 and 1940 additions; the meeting room/cafeteria; the first floor central entry hall; the bookroom; the original classrooms that remain, the light fixtures and doors in the hallways; and the four stairways, but do not apply to any in-kind maintenance or repairs of the designated features.

### **2. CAPITAL IMPROVEMENT PROGRAM**

Does this legislation create, fund, or amend a CIP Project?      ☐ Yes ☒ No

### **3. SUMMARY OF FINANCIAL IMPLICATIONS**

Does this legislation amend the Adopted Budget?      ☐ Yes ☒ No

Does the legislation have other financial impacts to The City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?  
No.

Are there financial costs or other impacts of *not* implementing the legislation?  
No.

#### 4. OTHER IMPLICATIONS

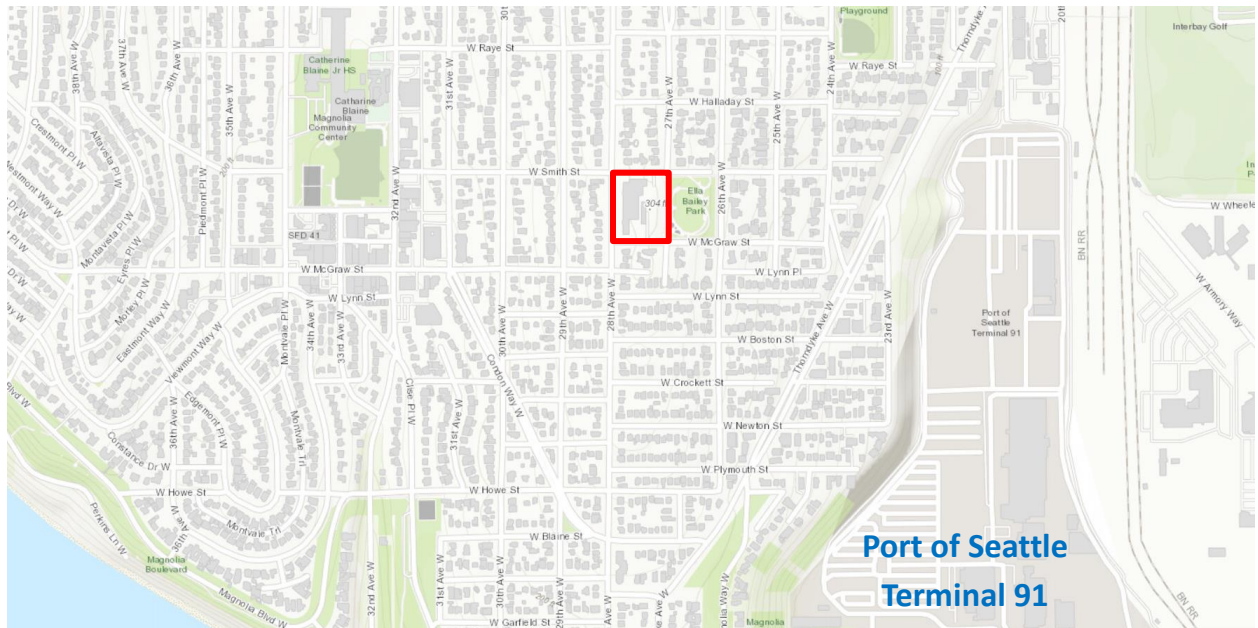
- a. **Does this legislation affect any departments besides the originating department?**  
No.
- b. **Is a public hearing required for this legislation?**  
No.
- c. **Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**  
No.
- d. **Does this legislation affect a piece of property?**  
Yes, see attached map.
- e. **Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?**  
This is a public school building, and the Landmarks Board approved full rehabilitation and a major addition to expand the school's capacity. The first phase of project construction was completed in Fall 2019, and second phase is pending. The legislation does not have a negative impact on vulnerable or historically disadvantaged communities. A language access plan is not anticipated.
- f. **Climate Change Implications**
1. **Emissions: Is this legislation likely to increase or decrease carbon emissions in a material way?**  
This legislation supports the sustainable practice of preserving historic buildings and their embodied energy. Reuse and restoration of a building or structure reduces the consumption of new natural resources, and the carbon emissions associated with new construction. Preservation also avoids contributing to the ever-growing landfills
2. **Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle's resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.**  
Many historic buildings possess materials and craftsmanship that cannot be duplicated today. When properly maintained and improved, they will benefit future generations, and surpass the longevity of most of today's new construction. They can also support upgraded systems for better energy performance, and these investments typically support local or regional suppliers, and labor industries.
- g. **If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s)?**  
No new initiative or programmatic expansion.

**Summary Attachments:**

Summary Exhibit A – Vicinity Map of Magnolia ES



Summary Ex A – Vicinity Map of Magnolia ES  
V1a



Note: This map is intended for illustrative or informational purposes only and is not intended to modify anything in the legislation.



## Legislation Text

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**File #:** CB 120565, **Version:** 1

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### CITY OF SEATTLE

### ORDINANCE \_\_\_\_\_

### COUNCIL BILL \_\_\_\_\_

AN ORDINANCE relating to historic preservation; imposing controls upon Daniel Bagley Elementary School, a landmark designated by the Landmarks Preservation Board under Chapter 25.12 of the Seattle Municipal Code, and adding it to the Table of Historical Landmarks contained in Chapter 25.32 of the Seattle Municipal Code.

WHEREAS, the Landmarks Preservation Ordinance, Chapter 25.12 of the Seattle Municipal Code (SMC), establishes a procedure for the designation and preservation of sites, improvements, and objects having historical, cultural, architectural, engineering, or geographic significance; and

WHEREAS, the Landmarks Preservation Board (“Board”), after a public meeting on May 6, 2015, voted to approve the nomination of the improvement located at 7821 Stone Avenue N and the site on which the improvement is located (which are collectively referred to as “Daniel Bagley Elementary School”) for designation as a landmark under SMC Chapter 25.12; and

WHEREAS, after a public meeting on June 17, 2015, the Board voted to approve the designation of Daniel Bagley Elementary School under SMC Chapter 25.12; and

WHEREAS, on February 16, 2022, the Board and Daniel Bagley Elementary School’s owner agreed to controls and incentives to be applied to specific features or characteristics of the designated landmark; and

WHEREAS, the Board recommends that the City Council enact a designating ordinance approving the controls and incentives; NOW, THEREFORE,

**BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. Designation. Under Seattle Municipal Code (SMC) 25.12.660, the designation by the Landmarks Preservation Board (“Board”) of the improvement located at 7821 Stone Avenue N and the site on which the improvement is located (which are collectively referred to as “Daniel Bagley Elementary School”) is acknowledged.

A. Legal Description. Daniel Bagley Elementary School is located on the property legally described as:

West 660 feet of North 395 feet of Government Lot 2 in Northeast quarter (¼) of Section 06 Township 25N Range 04, less West 165 feet thereof less portions for streets; together with North 10 inches of South 102.5 feet of North 500.01 feet of East 29 feet of West 200 feet of SD Government Lot 2.

B. Specific Features or Characteristics Designated. Under SMC 25.12.660.A.2, the Board designated the following specific features or characteristics of Daniel Bagley Elementary School:

1. The site.
2. The exterior of the building.
3. The following portions of the interior: meeting room/cafeteria, central entrance and associated corridor display, central stair at the first and second floors, corridors, and classrooms.

C. Basis of Designation. The designation was made because Daniel Bagley Elementary School is more than 25 years old; has significant character, interest, or value as a part of the development, heritage, or cultural characteristics of the City, state, or nation; has integrity or the ability to convey its significance; and satisfies the following SMC 25.12.350 provisions:

1. It is associated in a significant way with a significant aspect of the cultural, political, or economic heritage of the community, City, state or nation (SMC 25.12.350.C).
2. It embodies the distinctive visible characteristics of an architectural style, or period, or of a method of construction (SMC 25.12.350.D).
3. It is an outstanding work of a designer or builder (SMC 25.12.350.E).

Section 2. Controls. The following controls are imposed on the features or characteristics of Daniel

Bagley Elementary School that were designated by the Board for preservation:

A. Certificate of Approval Process.

1. Except as provided in subsection 2.A.2 or subsection 2.B of this ordinance, the owner must obtain a Certificate of Approval issued by the Board according to SMC Chapter 25.12, or the time for denying a Certificate of Approval must have expired, before the owner may make alterations or significant changes to the features or characteristics of Daniel Bagley Elementary School that were designated by the Board for preservation.

2. No Certificate of Approval is required for the following:

a. Any in-kind maintenance or repairs of the features or characteristics of Daniel Bagley Elementary School that were designated by the Board for preservation.

b. Removal of trees less than 6 inches in diameter measured 4-1/2 feet above ground.

c. Removal of mature trees that are not included in any of the following categories:

1) Significant to the property's history or design, as outlined in the nomination application.

2) A designated Heritage Tree on the City of Seattle/Plant Amnesty list.

3) An Exceptional Tree per City of Seattle regulations.

d. Planting of new trees in locations that will never obscure the view of designated features of the landmark, or physically undermine a built feature of the landmark.

e. Planting or removal of shrubs, perennials, or annuals, in locations that will never obscure the view of designated features of the landmark, or physically undermine a built feature of the landmark.

f. Installation, removal, or alteration of the following site furnishings: benches, chairs, tables, swings, movable planters, trash/recycling receptacles, and bike racks.

g. Installation, removal, or alteration (including repair) of underground irrigation and

underground utilities, provided that the site is restored in kind.

h. Repaving and restriping of existing asphalt paved areas.

i. Installation, removal, or alteration of play equipment in existing outdoor play areas.

j. Installation, removal, or alteration of signage for accessibility compliance, school safety, and other signage as required by City code or Seattle Public Schools safety signage for playgrounds; e.g., “No Guns” or “No Trespassing.”

k. Installation, removal, or alteration of a building identification sign defined by the following criteria:

1) The sign shall be freestanding on the site.

2) The sign shall not be attached to built historic features.

3) The sign location shall not obscure the view of designated features of the buildings or site.

4) The sign’s content may include the building name, street address, and logo associated with the school’s identity.

5) The sign shall not be internally illuminated.

6) The sign shall be no more than 30 square feet in area, and the top of the sign shall not exceed 4 feet above grade.

l. Removal of non-historic portable classroom buildings.

m. Installation or removal of interior, temporary window shading devices that are operable and do not obscure the glazing when in the open position.

n. Installation, removal, or alteration of curbs, bollards, or wheelstops in parking areas.

o. Installation or removal of artwork located at designated areas of the building interior, when fastened to gypsum wallboard surfaces.

p. Installation, removal, or alteration of the existing playfield/playcourt/track materials,

goal posts, and other track/field related sports equipment on the west side of the property.

q. Demolition of non-historic building additions, provided associated alterations or changes to the Landmark are addressed per subsection 2.B.3.p of this ordinance.

r. Minor alterations or changes to non-historic building additions, provided they do not increase the footprint or height of that portion of the building. Art installations shall be addressed per subsection 2.B.3.i of this ordinance.

**B. City Historic Preservation Officer (CHPO) Approval Process.**

1. The CHPO may review and approve alterations or significant changes to the features or characteristics listed in subsection 2.B.3 of this ordinance according to the following procedure:

a. The owner shall submit to the CHPO a written request for the alterations or significant changes, including applicable drawings or specifications.

b. If the CHPO, upon examination of submitted plans and specifications, determines that the alterations or significant changes are consistent with the purposes of SMC Chapter 25.12, the CHPO shall approve the alterations or significant changes without further action by the Board.

2. If the CHPO does not approve the alterations or significant changes, the owner may submit revised materials to the CHPO, or apply to the Board for a Certificate of Approval under SMC Chapter 25.12. The CHPO shall transmit a written decision on the owner's request to the owner within 14 days of receipt of the request. Failure of the CHPO to timely transmit a written decision constitutes approval of the request.

3. CHPO approval of alterations or significant changes to the features or characteristics of Daniel Bagley Elementary School that were designated by the Board for preservation is available for the following:

a. The installation, removal, or alteration of ducts, conduits, HVAC vents, grills, pipes, panels, weatherheads, wiring, meters, utility connections, downspouts and gutters, and/or other similar mechanical, electrical, and telecommunication elements necessary for the normal operation of the building or

site.

b. Installation, removal, or alteration of exterior light fixtures, exterior security lighting, and security system equipment.

c. Installation of new single-story portable classrooms or a storage shed.

d. Removal of trees more than 6 inches in diameter measured 4-1/2 feet above ground, when identified as a hazard by an International Society of Arboriculture (ISA) Certified Arborist, and not already excluded from review in subsection 2.A.2.c of this ordinance.

e. Installation, removal, or alterations to fences, gates, and barriers.

f. Signage other than signage excluded in subsections 2.A.2.j and 2.A.2.k of this ordinance.

g. Installation, removal, or alteration of improvements for safety or accessibility compliance.

h. Installation, removal, or alteration of fire and life safety equipment.

i. Installation, removal, or alteration of painted murals and other art installations located on features or characteristics of the landmark that were designated by the Board for preservation, other than those excluded in subsection 2.A.2.o of this ordinance.

j. Installation, removal, or alteration of new learning gardens or play areas, including expansions of their existing areas.

k. Installation, removal, or alteration of garden logs and boulders for outdoor seating, and other landscape features or accessories.

l. Alterations or changes to interior features or characteristics of the landmark that were designated by the Board for preservation.

m. Installation of photovoltaic panels on a building rooftop.

n. Changes to paint colors for any of the features or characteristics of the landmark that

were designated by the Board for preservation.

o. Replacement of non-historic doors and windows within original openings, when the staff determines that the design intent is consistent with the *Secretary of the Interior's Standards for Rehabilitation*.

p. Alterations or changes to designated features of the landmark when associated with demolition of adjacent non-historic building additions.

q. Emergency repairs or measures (including immediate action to secure the area, install temporary equipment, and employ stabilization methods as necessary to protect the public's safety, health, and welfare) to address hazardous conditions with adverse impacts to the buildings or site as related to a seismic or other unforeseen event. Following such an emergency, the owner shall adhere to the following:

1) The owner shall immediately notify the City Historic Preservation Officer and document the conditions and actions the owner took.

2) If temporary structural supports are necessary, the owner shall make all reasonable efforts to prevent further damage to historic resources.

3) The owner shall not remove historic building materials from the site as part of the emergency response.

4) In consultation with the City Historic Preservation Officer and staff, the owner shall adopt and implement a long-term plan to address any damage through appropriate solutions.

Section 3. Incentives. The following incentives are granted on the features or characteristics of Daniel Bagley Elementary School that were designated by the Board for preservation:

A. Uses not otherwise permitted in a zone may be authorized in a designated landmark by means of an administrative conditional use permit issued under SMC Title 23.

B. Exceptions to certain of the requirements of the Seattle Building Code and the Seattle Energy Code, adopted by SMC Chapter 22.101, may be authorized according to the applicable provisions.



C. Special tax valuation for historic preservation may be available under chapter 84.26 RCW upon application and compliance with the requirements of that statute.

D. Reduction or waiver, under certain conditions, of minimum accessory off-street parking requirements for uses permitted in a designated landmark structure may be permitted under SMC Title 23.

Section 4. Enforcement of this ordinance and penalties for its violation are as provided in SMC 25.12.910.

Section 5. Daniel Bagley Elementary School is added alphabetically to Section IV, Schools, of the Table of Historical Landmarks contained in SMC Chapter 25.32.

Section 6. The City Clerk is directed to record a certified copy of this ordinance with the King County Recorder's Office, deliver two certified copies to the CHPO, and deliver one copy to the Director of the Seattle Department of Construction and Inspections. The CHPO is directed to provide a certified copy of this ordinance to Daniel Bagley Elementary School's owner.

Section 7. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the \_\_\_\_\_ day of \_\_\_\_\_, 2022, and signed by  
me in open session in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Approved /    returned unsigned /    vetoed this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Bruce A. Harrell, Mayor

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Elizabeth M. Adkisson, Interim City Clerk

(Seal)

Attachments:

## **SUMMARY and FISCAL NOTE\***

<b>Department:</b>	<b>Dept. Contact/Phone:</b>	<b>CBO Contact/Phone:</b>
Neighborhoods	Erin Doherty/206-684-0380	Miguel Jimenez/206-684-5805

*\* Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

### **1. BILL SUMMARY**

#### **Legislation Title:**

AN ORDINANCE relating to historic preservation; imposing controls upon Daniel Bagley Elementary School, a landmark designated by the Landmarks Preservation Board under Chapter 25.12 of the Seattle Municipal Code, and adding it to the Table of Historical Landmarks contained in Chapter 25.32 of the Seattle Municipal Code.

#### **Summary and Background of the Legislation:**

The attached legislation acknowledges the designation of Daniel Bagley Elementary School as a historic landmark by the Landmarks Preservation Board, imposes controls, grants incentives, and adds Daniel Bagley Elementary School to the Table of Historical Landmarks contained in SMC Chapter 25.32. The legislation does not have a financial impact.

Daniel Bagley Elementary School was built in 1920. The property is located in the Green Lake neighborhood. A Controls and Incentives Agreement has been signed by the owner and has been approved by the Landmarks Preservation Board. The controls in the agreement apply to the site; the exterior of the building; the meeting room/cafeteria; the central entrance and associated corridor display; the central stair at the first and second floors; the corridors; and classrooms, but do not apply to any in-kind maintenance or repairs of the designated features.

### **2. CAPITAL IMPROVEMENT PROGRAM**

Does this legislation create, fund, or amend a CIP Project?      ☐ Yes ☒ No

### **3. SUMMARY OF FINANCIAL IMPLICATIONS**

Does this legislation amend the Adopted Budget?      ☐ Yes ☒ No

Does the legislation have other financial impacts to The City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?  
No.

Are there financial costs or other impacts of *not* implementing the legislation?  
No.

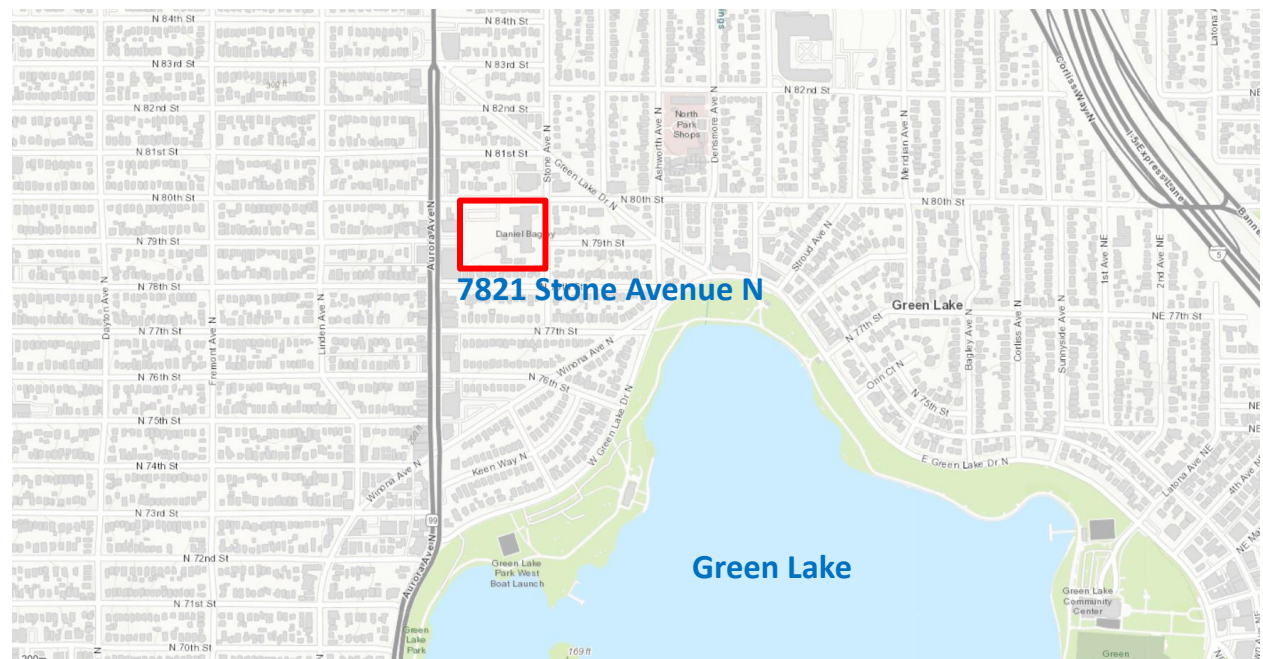
#### 4. OTHER IMPLICATIONS

- a. **Does this legislation affect any departments besides the originating department?**  
No.
- b. **Is a public hearing required for this legislation?**  
No.
- c. **Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**  
No.
- d. **Does this legislation affect a piece of property?**  
Yes, see attached map.
- e. **Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?**  
This is a public school building, and the Landmarks Board approved full rehabilitation and a major addition to expand the school's capacity. The project construction was completed in Fall 2020. The legislation does not have a negative impact on vulnerable or historically disadvantaged communities. A language access plan is not anticipated.
- f. **Climate Change Implications**
1. **Emissions: Is this legislation likely to increase or decrease carbon emissions in a material way?**  
This legislation supports the sustainable practice of preserving historic buildings and their embodied energy. Reuse and restoration of a building or structure reduces the consumption of new natural resources, and the carbon emissions associated with new construction. Preservation also avoids contributing to the ever-growing landfills
2. **Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle's resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.**  
Many historic buildings possess materials and craftsmanship that cannot be duplicated today. When properly maintained and improved, they will benefit future generations, and surpass the longevity of most of today's new construction. They can also support upgraded systems for better energy performance, and these investments typically support local or regional suppliers, and labor industries.
- g. **If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s)?**  
No new initiative or programmatic expansion.

#### Summary Attachments:

## Summary Exhibit A – Vicinity Map of Bagley ES

Summary Ex A – Vicinity Map of Bagley ES  
V1a



Note: This map is intended for illustrative or informational purposes only and is not intended to modify anything in the legislation



## Legislation Text

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**File #:** CB 120566, **Version:** 1

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### CITY OF SEATTLE

### ORDINANCE \_\_\_\_\_

### COUNCIL BILL \_\_\_\_\_

AN ORDINANCE relating to historic preservation; imposing controls upon West Seattle High School, a landmark designated by the Landmarks Preservation Board under Chapter 25.12 of the Seattle Municipal Code, and adding it to the Table of Historical Landmarks contained in Chapter 25.32 of the Seattle Municipal Code.

WHEREAS, the Landmarks Preservation Ordinance, Chapter 25.12 of the Seattle Municipal Code (SMC), establishes a procedure for the designation and preservation of sites, improvements, and objects having historical, cultural, architectural, engineering, or geographic significance; and

WHEREAS, the Landmarks Preservation Board (“Board”), after a public meeting on May 6, 1981, voted to approve the nomination of the improvement located at 4075 SW Stevens Street and the site on which the improvement is located (which are collectively referred to as “West Seattle High School”) for designation as a landmark under SMC Chapter 25.12; and

WHEREAS, after a public meeting on June 17, 1981, the Board voted to approve the designation of West Seattle High School under SMC Chapter 25.12; and

WHEREAS, on November 16, 2022, the Board and West Seattle High School’s owner agreed to controls and incentives to be applied to specific features or characteristics of the designated landmark; and

WHEREAS, the Board recommends that the City Council enact a designating ordinance approving the controls and incentives; NOW, THEREFORE,

### **BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. Designation. Under Seattle Municipal Code (SMC) 25.12.660, the designation by the

Landmarks Preservation Board (“Board”) of the improvement located at 4075 SW Stevens Street and the site on which the improvement is located (which are collectively referred to as “West Seattle High School”) is acknowledged.

A. Legal Description. West Seattle High School is located on the property legally described as:

The area of land bounded by the south property line of Hiawatha Playfield on the north side, the west edge of the Walnut Avenue SW right-of-way on the east side, the centerline of SW Winthrop Street on the south side (extended westward to the east edge of the California Avenue SW right-of-way), and the east edge of the California Avenue SW right-of-way on the west side.

B. Specific Features or Characteristics Designated. Under SMC 25.12.660.A.2, the Board designated the following specific features or characteristics of West Seattle High School:

1. The site as illustrated in Attachment A to this ordinance.
2. The exteriors of the buildings located on the designated site.

C. Basis of Designation. The designation was made because West Seattle High School is more than 25 years old; has significant character, interest, or value as a part of the development, heritage, or cultural characteristics of the City, state, or nation; has integrity or the ability to convey its significance; and satisfies the following SMC 25.12.350 provisions:

1. It embodies the distinctive visible characteristics of an architectural style, or period, or of a method of construction (SMC 25.12.350.D).

Section 2. Controls. The following controls are imposed on the features or characteristics of West Seattle High School that were designated by the Board for preservation:

A. Certificate of Approval Process.

1. Except as provided in subsection 2.A.2 or subsection 2.B of this ordinance, the owner must obtain a Certificate of Approval issued by the Board according to SMC Chapter 25.12, or the time for denying a Certificate of Approval must have expired, before the owner may make alterations or significant changes to the features or characteristics of West Seattle High School that were designated by the Board for preservation.



2. No Certificate of Approval is required for the following:

a. Any in-kind maintenance or repairs of the features or characteristics of West Seattle High School that were designated by the Board for preservation.

b. Removal of trees less than 6 inches in diameter measured 4-1/2 feet above ground.

c. Removal of mature trees that are not included in any of the following categories:

1) Significant to the property's history or design, as outlined in the nomination application.

2) A designated Heritage Tree on the City of Seattle/Plant Amnesty list.

3) An Exceptional Tree per City of Seattle regulations.

d. Planting of new trees in locations that will never obscure the view of designated features of the landmark, or physically undermine a built feature of the landmark.

e. Planting or removal of shrubs, perennials, or annuals, in locations that will never obscure the view of designated features of the landmark, or physically undermine a built feature of the landmark.

f. Installation, removal, or alteration of the following site furnishings: benches, chairs, tables, swings, movable planters, trash/recycling receptacles, and bike racks.

g. Installation, removal, or alteration (including repair) of underground irrigation and underground utilities, provided that the site is restored in kind.

h. Repaving and restriping of existing asphalt paved areas.

i. Installation, removal, or alteration of signage for accessibility compliance, school safety, and other signage as required by City code or Seattle Public Schools safety signage for playgrounds; e.g., "No Guns" or "No Trespassing".

j. Installation, removal, or alteration of a building identification sign defined by the following criteria:

- 1) The sign shall be freestanding on the site.
- 2) The sign shall not be attached to built historic features.
- 3) The sign location shall not obscure the view of designated features of the buildings or site.
- 4) The sign's content may include the building name, street address, and logo associated with the school's identity.
- 5) The sign shall not be internally illuminated.
- 6) The sign shall be no more than 30 square feet in area, and the top of the sign shall not exceed 4 feet above grade.

k. Removal of portable classroom buildings.

l. Installation or removal of interior, temporary window shading devices that are operable and do not obscure the glazing when in the open position.

m. Installation, removal, or alteration of curbs, bollards, or wheelstops in parking areas.

n. Demolition of non-historic building additions, provided associated alterations or changes to the Landmark are addressed per subsection 2.B.3.n of this ordinance.

o. Minor alterations or changes to non-historic building additions located on the designated portion of the site, provided they do not increase the footprint or height of that portion of the building. Art installations shall be addressed under subsection 2.B.3.i of this ordinance.

p. Installation of new single-story portable classrooms or a storage shed, when located within the area illustrated in Attachment A to this ordinance.

#### **B. City Historic Preservation Officer (CHPO) Approval Process.**

1. The CHPO may review and approve alterations or significant changes to the features or characteristics listed in subsection 2.B.3 of this ordinance according to the following procedure:

a. The owner shall submit to the CHPO a written request for the alterations or significant changes, including applicable drawings or specifications.

b. If the CHPO, upon examination of submitted plans and specifications, determines that the alterations or significant changes are consistent with the purposes of SMC Chapter 25.12, the CHPO shall approve the alterations or significant changes without further action by the Board.

2. If the CHPO does not approve the alterations or significant changes, the owner may submit revised materials to the CHPO, or apply to the Board for a Certificate of Approval under SMC Chapter 25.12. The CHPO shall transmit a written decision on the owner's request to the owner within 14 days of receipt of the request. Failure of the CHPO to timely transmit a written decision constitutes approval of the request.

3. CHPO approval of alterations or significant changes to the features or characteristics of West Seattle High School that were designated by the Board for preservation is available for the following:

a. The installation, removal, or alteration of ducts, conduits, HVAC vents, grills, pipes, panels, weatherheads, wiring, meters, utility connections, downspouts and gutters, and/or other similar mechanical, electrical, and telecommunication elements necessary for the normal operation of the buildings or site.

b. Installation, removal, or alteration of exterior light fixtures, exterior security lighting, and security system equipment.

c. Installation of a new storage shed when located outside of the area approved in subsection 2.A.2.p of this ordinance.

d. Removal of trees more than 6 inches in diameter measured 4-1/2 feet above ground, when identified as a hazard by an International Society of Arboriculture (ISA) Certified Arborist, and not already excluded from review in subsection 2.A.2.c of this ordinance.

e. Installation, removal, or alterations to fences, gates, and barriers.

f. Signage other than signage excluded in subsections 2.A.2.i and 2.A.2.j of this

ordinance.

g. Installation, removal, or alteration of improvements for safety, or accessibility

compliance.

h. Installation, removal, or alteration of fire and life safety equipment.

i. Installation, removal, or alteration of painted murals and other art installations located on the site or building exteriors.

j. Installation, removal, or alteration of minor landscape features.

k. Installation of photovoltaic panels on a low slope building rooftop.

l. Changes to paint colors for any of the features or characteristics of the landmark that were designated by the Board for preservation.

m. Replacement of non-historic doors and windows within original openings, when the staff determines that the design intent is consistent with the *Secretary of Interior's Standards for Rehabilitation*.

n. Alterations or changes to designated features of the landmark when associated with demolition of adjacent non-historic building additions.

o. Emergency repairs or measures (including immediate action to secure the area, install temporary equipment, and employ stabilization methods as necessary to protect the public's safety, health, and welfare) to address hazardous conditions with adverse impacts to the building or site as related to a seismic or other unforeseen event. Following such an emergency, the owner shall adhere to the following:

1) The owner shall immediately notify the City Historic Preservation Officer and document the conditions and actions the owner took.

2) If temporary structural supports are necessary, the owner shall make all reasonable efforts to prevent further damage to historic resources.

3) The owner shall not remove historic building materials from the site as part of the emergency response.

4) In consultation with the City Historic Preservation Officer and staff, the owner shall adopt and implement a long-term plan to address any damage through appropriate solutions.

Section 3. Incentives. The following incentives are granted on the features or characteristics of West Seattle High School that were designated by the Board for preservation:

A. Uses not otherwise permitted in a zone may be authorized in a designated landmark by means of an administrative conditional use permit issued under SMC Title 23.

B. Exceptions to certain of the requirements of the Seattle Building Code and the Seattle Energy Code, adopted by SMC Chapter 22.101, may be authorized according to the applicable provisions.

C. Special tax valuation for historic preservation may be available under chapter 84.26 RCW upon application and compliance with the requirements of that statute.

D. Reduction or waiver, under certain conditions, of minimum accessory off-street parking requirements for uses permitted in a designated landmark structure may be permitted under SMC Title 23.

Section 4. Enforcement of this ordinance and penalties for its violation are as provided in SMC 25.12.910.

Section 5. West Seattle High School is added alphabetically to Section IV, Schools, of the Table of Historical Landmarks contained in SMC Chapter 25.32.

Section 6. The City Clerk is directed to record a certified copy of this ordinance with the King County Recorder's Office, deliver two certified copies to the CHPO, and deliver one copy to the Director of the Seattle Department of Construction and Inspections. The CHPO is directed to provide a certified copy of this ordinance to West Seattle High School's owner.

Section 7. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the \_\_\_\_\_ day of \_\_\_\_\_, 2023, and signed by  
me in open session in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Approved / returned unsigned / vetoed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Bruce A. Harrell, Mayor

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

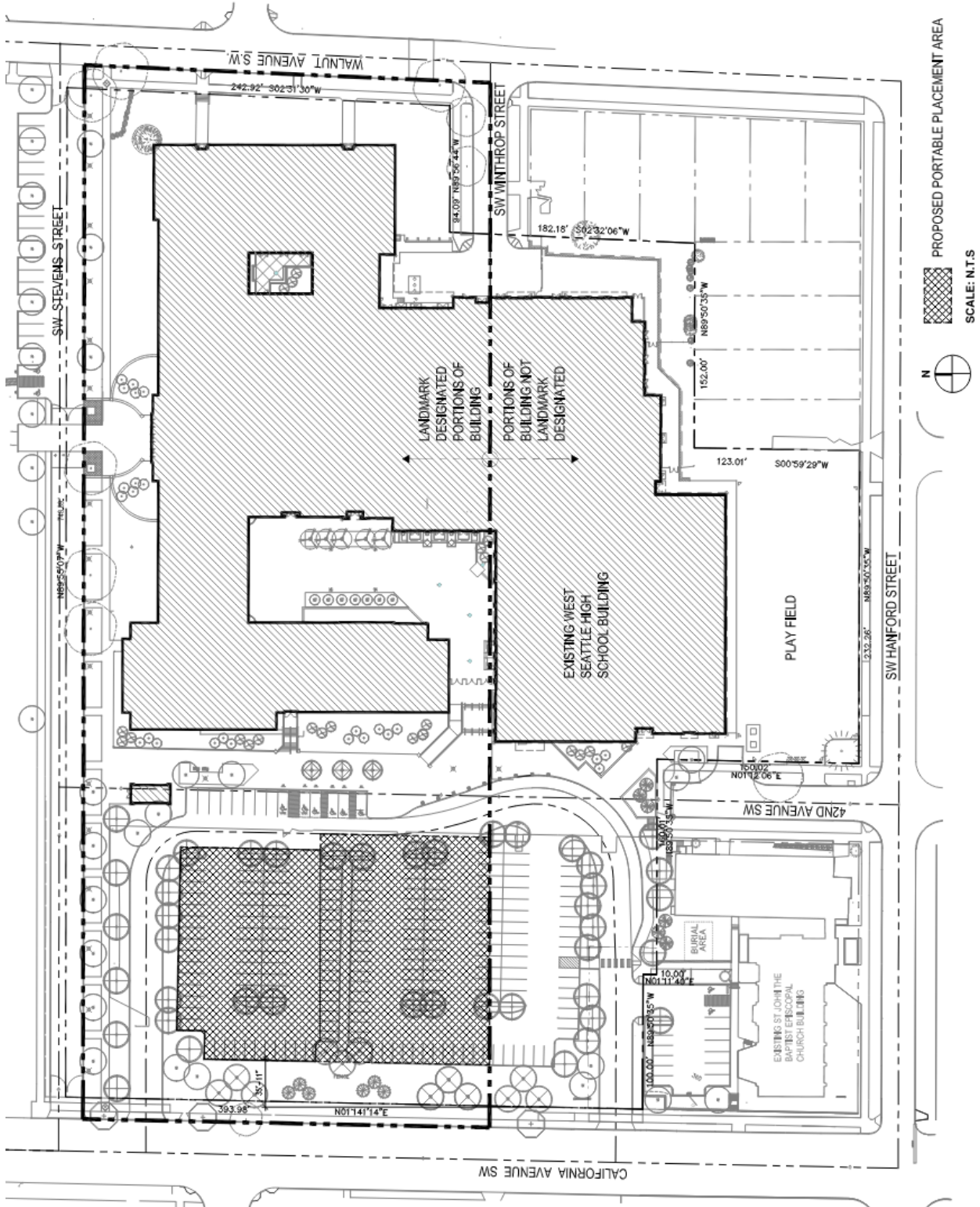
\_\_\_\_\_  
Elizabeth M. Adkisson, Interim City Clerk

(Seal)

Attachments (if any):

Attachment A - West Seattle High School Site Plan

## West Seattle High School Site Plan



## **SUMMARY and FISCAL NOTE\***

<b>Department:</b>	<b>Dept. Contact:</b>	<b>CBO Contact:</b>
Neighborhoods	Erin Doherty/206-684-0380	Miguel Jimenez/206-684-5805

*\* Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

### **1. BILL SUMMARY**

#### **Legislation Title:**

AN ORDINANCE relating to historic preservation; imposing controls upon West Seattle High School, a landmark designated by the Landmarks Preservation Board under Chapter 25.12 of the Seattle Municipal Code, and adding it to the Table of Historical Landmarks contained in Chapter 25.32 of the Seattle Municipal Code.

#### **Summary and Background of the Legislation:**

The attached legislation acknowledges the designation of West Seattle High School as a historic landmark by the Landmarks Preservation Board, imposes controls, grants incentives, and adds West Seattle High School to the Table of Historical Landmarks contained in SMC Chapter 25.32. The legislation does not have a financial impact.

West Seattle High School was built in 1917, with numerous later additions. The property is located in the North Admiral area. A Controls and Incentives Agreement has been signed by the owner and has been approved by the Landmarks Preservation Board. The controls in the agreement apply to the portion of the site illustrated in Ordinance Attachment A, and the exteriors of the historic buildings illustrated in Ordinance Attachment A, but do not apply to any in-kind maintenance or repairs of the designated features.

### **2. CAPITAL IMPROVEMENT PROGRAM**

**Does this legislation create, fund, or amend a CIP Project?**      ☐ Yes ☒ No

### **3. SUMMARY OF FINANCIAL IMPLICATIONS**

**Does this legislation amend the Adopted Budget?**      ☐ Yes ☒ No

**Does the legislation have other financial impacts to The City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?**  
No.

**Are there financial costs or other impacts of *not* implementing the legislation?**  
No.

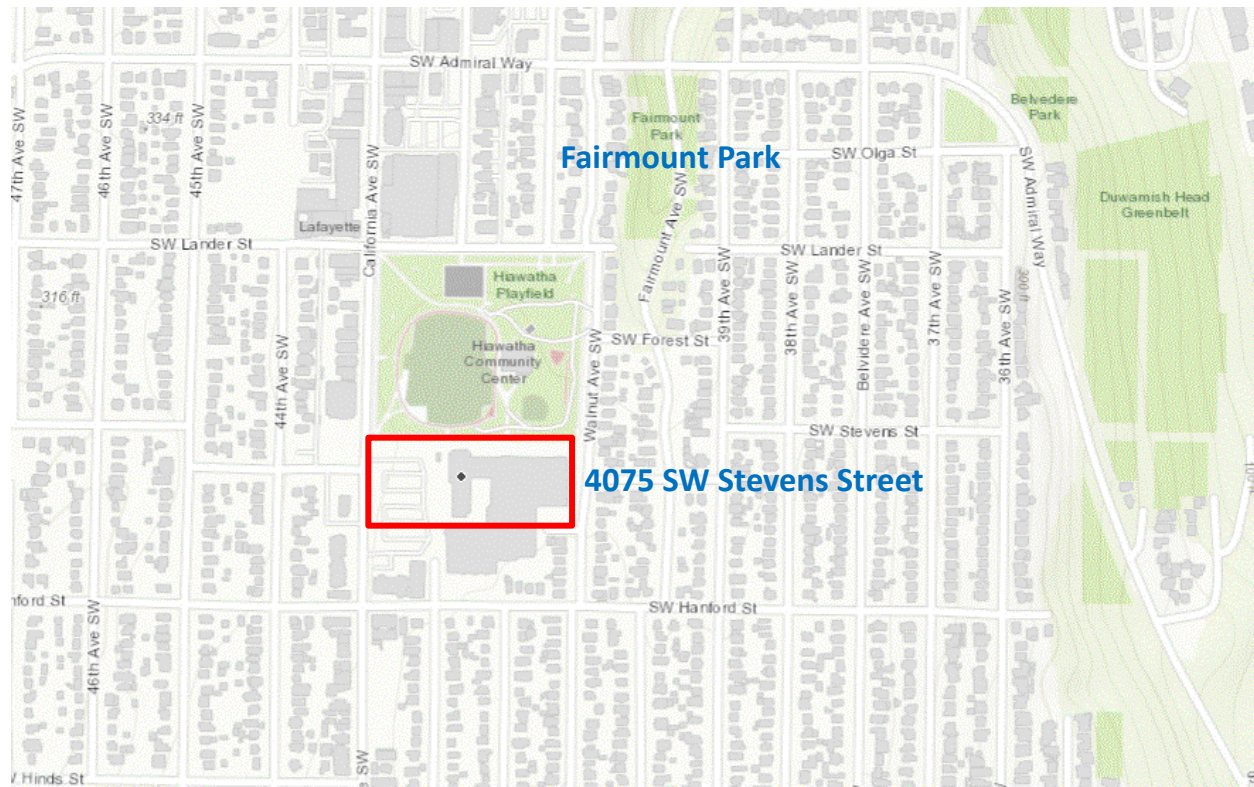


#### 4. OTHER IMPLICATIONS

- a. **Does this legislation affect any departments besides the originating department?**  
No.
- b. **Is a public hearing required for this legislation?**  
No.
- c. **Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**  
No.
- d. **Does this legislation affect a piece of property?**  
Yes, see attached map in Exhibit A.
- e. **Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?**  
This is a public school building, and the Landmarks Board has approved a major addition to expand the school's capacity. The legislation does not have a negative impact on vulnerable or historically disadvantaged communities. A language access plan is not anticipated.
- f. **Climate Change Implications**
- 1. Emissions: Is this legislation likely to increase or decrease carbon emissions in a material way?**  
This legislation supports the sustainable practice of preserving historic buildings and their embodied energy. Reuse and restoration of a building or structure reduces the consumption of new natural resources, and the carbon emissions associated with new construction. Preservation also avoids contributing to the ever-growing landfills.
  - 2. Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle's resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.**  
Many historic buildings possess materials and craftsmanship that cannot be duplicated today. When properly maintained and improved, they will benefit future generations, and surpass the longevity of most of today's new construction. They can also support upgraded systems for better energy performance, and these investments typically support local or regional suppliers, and labor industries.
- g. **If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s)?**  
No new initiative or programmatic expansion.

**Summary Attachments (if any):**

Summary Exhibit A – Vicinity Map of West Seattle HS



Note: This map is intended for illustrative or informational purposes only and is not intended to modify anything in the legislation.



## Legislation Text

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**File #:** CB 120557, **Version:** 1

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### CITY OF SEATTLE

#### ORDINANCE \_\_\_\_\_

#### COUNCIL BILL \_\_\_\_\_

AN ORDINANCE relating to the Department of Transportation’s Hazard Mitigation Program; authorizing the Director of the Department of Transportation to acquire, accept, and record, on behalf of The City of Seattle, a Catchment Wall Easement from Paul Tan and Ly Ngoc Tan, a married couple, located in a portion of Lot 7, Block 35, Rainier Beach, and a Catchment Wall Easement from Gracie Lee Young, located in a portion of Lot 8, Block 35, Rainier Beach; for the purpose of extending the protection of the adjacent roadway of superficial surface erosion of the adjacent slopes along a portion of Rainier Avenue South; placing the real property rights under the jurisdiction of the Seattle Department of Transportation; and ratifying and confirming certain prior acts.

WHEREAS, the Landslide Mitigation Project under the Hazard Mitigation Program (the “Project”) provides

the Seattle Department of Transportation (“SDOT”) with resources to identify landslide concerns that affect the right-of-way, undertake reconnaissance engineering and geotechnical studies of the problem areas, and prioritize and make repairs as necessary to maintain public safety; and

WHEREAS, historically, many landslides have occurred along Rainier Avenue South between Carver Street and South Norfolk Street (“Impacted Area”); and

WHEREAS, Ordinances 124374 and 126045 were passed in 2013 and 2020, respectively, accepting several easements to construct and maintain a retaining wall along portions of the Impacted Area to mitigate potential adverse impacts to Rainier Avenue South and the surrounding residences in the event of reoccurring landslides in the Impacted Area; and

WHEREAS, another landslide occurred in the Impacted Area due to heavy rainfall in February 2022 that damaged a new portion of the Impacted Area as well as a portion of the existing retaining wall; and

WHEREAS, SDOT has repaired the damaged portion of the retaining wall and plans to extend it in the

Impacted Area between South Perry Street and South Norfolk Street; and

WHEREAS, acceptance of the two new catchment wall easements is necessary and advisable to construct and maintain the retaining wall extension; NOW, THEREFORE,

**BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. The Catchment Wall Easement dated July 12, 2022, granted by Paul Tan and Ly Ngoc Tan, a married couple, recorded under King County Recording Number 20220728000531 and attached as Attachment 1 to this ordinance, granting to The City of Seattle (the “City”) an easement to construct, repair, replace, and maintain a catchment wall and any other modifications associated with the catchment wall as described in the easement over property legally described and depicted in Exhibit A of Attachment 1 to this ordinance is accepted (a portion of Tax Parcel Number 712930-1765).

Section 2. The Catchment Wall Easement dated July 12, 2022, granted by Gracie Lee Young, recorded under King County Recording Number 20220728000533 and attached as Attachment 2 to this ordinance, granting to the City an easement to construct, repair, replace, and maintain a catchment wall and any other modifications associated with the catchment wall as described in the easement over property legally described and depicted in Exhibit A of Attachment 2 to this ordinance is accepted (a portion of Tax Parcel Number 712930-1775).

Section 3. The easements accepted in Sections 1 and 2 of this ordinance are placed under the jurisdiction of the Seattle Department of Transportation.

Section 4. Any act consistent with the authority of this ordinance taken prior to its effective date is ratified and confirmed.

Section 5. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the \_\_\_\_\_ day of \_\_\_\_\_, 2023, and signed by

me in open session in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Approved / returned unsigned / vetoed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Bruce A. Harrell, Mayor

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Elizabeth M. Adkisson, Interim City Clerk

(Seal)

**Attachments:**

Attachment 1 - Recorded Catchment Wall Easement granted by Paul Tan and Ly Ngoc Tan

Attachment 2 - Recorded Catchment Wall Easement granted by Gracie Lee Young

After recording return document to:

City of Seattle  
Department of Transportation  
700 5th Avenue – Suite 3800  
PO Box 34996  
Seattle, WA 98124-4966  
Attn: Mary Jung

*Document Title: Catchment Wall Easement*  
*Reference Number of Related Document: N/A*  
*Grantor(s): Paul Tan and Ly Ngoc Tan*  
*Grantee: City of Seattle*  
*Abbreviated Legal Description: Ptn of Lot 7 of Block 35, Rainier Beach, according to the plat thereof recorded in Volume 8 of Plats, Page 11, records of King County, WA.*  
*Additional Legal Description is on Page(s) 5 and 6 of Document.*  
*Assessor's Tax Parcel Number(s): 712930-1765*

### **CATCHMENT WALL EASEMENT**

Project: Rainier Avenue South Hazard Mitigation

The Grantors, **PAUL TAN and LY NGOC TAN, a married couple**, for and in consideration of mutual and offsetting benefits, other valuable consideration and the covenants and promises of the City hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged, convey and warrant unto the **CITY OF SEATTLE**, a municipal corporation of the State of Washington, and its assigns, an Easement over, under, across and upon the hereinafter described lands (“the Easement area”) for the purposes of constructing, repairing, replacing and maintaining a catchment wall and other modifications associated therewith, to the same extent and purpose as if the rights herein granted had been acquired under Eminent Domain statutes of the State of Washington.

Tax Parcel Number 712930-1765  
Project Parcel 1

Page 1 of 6 pages

**CATCHMENT WALL EASEMENT**


The Grantors reserve the right to use the Easement area for purposes that will not unreasonably interfere with the Grantee's full enjoyment of the rights granted by this Easement. Neither the Grantors nor their successors and assigns may erect or construct any building or structure, or excavate, within the Easement area without the prior written consent of the Seattle Department of Transportation ("SDOT"). Further, planting trees or any other vegetation, except for grass, shall not be allowed within the Easement area. Grantor will submit a proposed work plan to SDOT at least 120 days before any work is commenced in the Easement area. As used in this Easement, "building or structure" means anything constructed or erected on the ground or any improvement built up or composed of parts joined together in some definite manner and affixed to the ground, including fences, walls and signs.

To the extent allowed by law, Grantors, their successors and assigns agree to indemnify Grantee from and against any and all claims, demands, suits, damages, loss or liability of any kind arising out of, or resulting from, erosion and/or landslides. The foregoing indemnity shall run with the land and bind Grantor(s) successors and assigns.

Said lands being situated in King County, State of Washington, and described as follows:

See Exhibit A attached hereto and made a part hereof.

Grantors:

By   
Paul Tan

By:   
Ly Ngoc Tan

Date: 6/29/2022, 2022

Tax Parcel Number 712930-1765  
Project Parcel 1

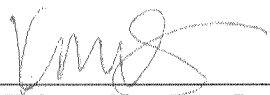
Page 2 of 6 pages





CATCHMENT WALL EASEMENT

Approved and Accepted By:  
CITY OF SEATTLE

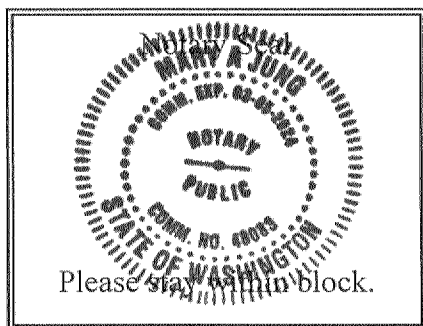
By:   
Kristen Simpson, Interim Director  
Seattle Department of Transportation

Date: July 12, 2022

STATE OF WASHINGTON     )  
  : §  
County of King                     )

On this 12<sup>th</sup> day of July, 2022, before me personally appeared KRISTEN SIMPSON, to me known to be the Interim Director of the Seattle Department of Transportation of the City of Seattle, a Washington Municipal Corporation, the municipal corporation that executed the within and foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said municipal corporation for the uses and purposes therein mentioned, and on oath stated that she was authorized to execute said instrument.

WITNESS MY HAND AND OFFICIAL SEAL hereto affixed the day and year first above written.



Mary A. Jung  
Notary (print name) MARY A. Jung  
Notary Public in and for the State of Washington,  
residing at Seattle, WA  
My Appointment expires March 5, 2024

Tax Parcel Number 712930-1765  
Project Parcel 1

Page 4 of 6 pages

**CATCHMENT WALL EASEMENT**

**EXHIBIT A**  
**PERMANENT EASEMENT DESCRIPTION**  
**FOR LOT 7, BLOCK 35**  
**RAINIER BEACH**

THAT PORTION OF LOT 7 BLOCK 35, OF RAINIER BEACH, AS RECORDED IN VOLUME 8 OF PLATS, PAGE 11, RECORDS OF KING COUNTY, WASHINGTON, SITUATED IN THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 2, TOWNSHIP 23 NORTH, RANGE 4 EAST, W.M., DESCRIBED AS FOLLOWS;

COMMENCING AT THE INTERSECTION OF THE SOUTHERLY MARGIN OF RAINIER AVENUE SOUTH AND SOUTHERLY MARGIN OF SOUTH PERRY STREET, ALSO KNOWN AS THE NORTHWESTERLY CORNER OF LOT 1, OF SAID BLOCK 35, TOGETHER WITH THAT PORTION OF SOUTH PERRY STREET AS VACATED BY COUNTY COMMISSION UNDER VOLUME 14-247 AND WHICH ATTACHED BY OPERATION OF LAW; THENCE ALONG SAID MARGIN OF RAINIER AVENUE SOUTH, S 40° 18' 47" E A DISTANCE OF 337.40 FEET TO THE POINT OF BEGINNING;

THENCE CONTINUING ALONG SAID RIGHT OF WAY MARGIN S 40° 18' 47" E A DISTANCE OF 20.60 FEET TO THE SOUTHEASTERLY PROPERTY LINE OF LOT 7; THENCE ALONG SAID PROPERTY LINE S 49° 42' 00" W 5.00 FEET; THENCE LEAVING SAID PROPERTY LINE N 40° 18' 47" W 20.60 FEET; THENCE N 49° 42' 00" E A DISTANCE OF 5.00 FEET TO THE POINT OF BEGINNING.

SITUATED IN THE CITY OF SEATTLE, COUNTY OF KING, STATE OF WASHINGTON.

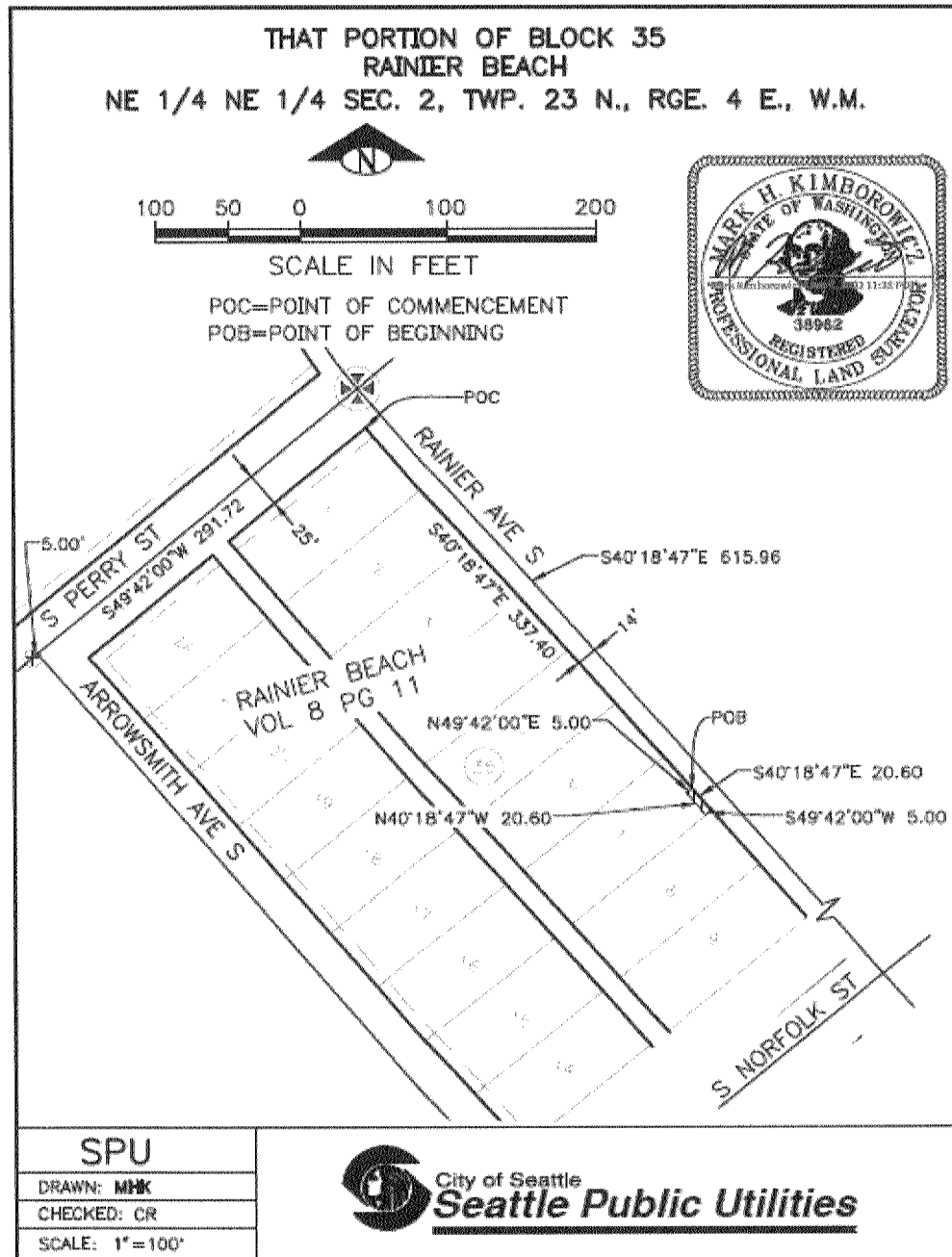
CONTAINING 103 SQ. FT., MORE OR LESS



Tax Parcel Number 712930-1765  
Project Parcel 1

Page 5 of 6 pages

CATCHMENT WALL EASEMENT



Tax Parcel Number 712930-1765  
Project Parcel 1

Page 6 of 6 pages

After recording return document to:

City of Seattle  
Department of Transportation  
700 5th Avenue – Suite 3800  
PO Box 34996  
Seattle, WA 98124-4966  
Attn: Mary Jung

*Document Title: Catchment Wall Easement*  
*Reference Number of Related Document: N/A*  
*Grantor(s): Gracie Lee Young*  
*Grantee: City of Seattle*  
*Abbreviated Legal Description: Ptn of Lot 8 of Block 35, Rainier Beach, according to the plat thereof recorded in Volume 8 of Plats, Page 11, records of King County, WA.*  
*Additional Legal Description is on Page(s) 5 and 6 of Document.*  
*Assessor's Tax Parcel Number(s): 712930-1775*

### **CATCHMENT WALL EASEMENT**

Project: Rainier Avenue South Hazard Mitigation

The Grantor, **GRACIE LEE YOUNG**, for and in consideration of mutual and offsetting benefits, other valuable consideration and the covenants and promises of the City hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged, conveys and warrants unto the **CITY OF SEATTLE**, a municipal corporation of the State of Washington, and its assigns, an Easement over, under, across and upon the hereinafter described lands ("the Easement area") for the purposes of constructing, repairing, replacing and maintaining a catchment wall and other modifications associated therewith, to the same extent and purpose as if the rights herein granted had been acquired under Eminent Domain statutes of the State of Washington.

Tax Parcel Number 712930-1775  
Project Parcel 2

Page 1 of 6 pages

### CATCHMENT WALL EASEMENT

The Grantor reserves the right to use the Easement area for purposes that will not unreasonably interfere with the Grantee's full enjoyment of the rights granted by this Easement. Neither the Grantor nor her successors and assigns may erect or construct any building or structure, or excavate, within the Easement area without the prior written consent of the Seattle Department of Transportation ("SDOT"). Further, planting trees or any other vegetation, except for grass, shall not be allowed within the Easement area. Grantor will submit a proposed work plan to SDOT at least 120 days before any work is commenced in the Easement area. As used in this Easement, "building or structure" means anything constructed or erected on the ground or any improvement built up or composed of parts joined together in some definite manner and affixed to the ground, including fences, walls and signs.

To the extent allowed by law, Grantor, her successors and assigns agree to indemnify Grantee from and against any and all claims, demands, suits, damages, loss or liability of any kind arising out of, or resulting from, erosion and/or landslides. The foregoing indemnity shall run with the land and bind Grantors successors and assigns.

Said lands being situated in King County, State of Washington, and described as follows:

See Exhibit A attached hereto and made a part hereof.

Grantor:

By: Gracie Lee Young  
Gracie Lee Young

Date: 6-22, 2022


Tax Parcel Number 712930-1775  
Project Parcel 2

Page 2 of 6 pages



CATCHMENT WALL EASEMENT

Approved and Accepted By:  
CITY OF SEATTLE

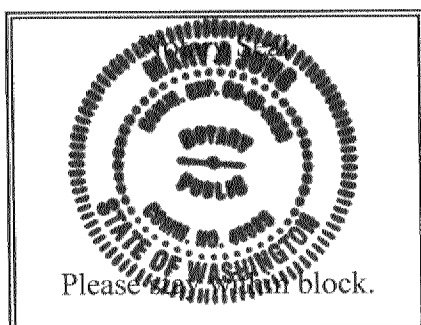
By:   
Kristen Simpson, Interim Director  
Seattle Department of Transportation

Date: July 12, 2022

STATE OF WASHINGTON     )  
  : §  
County of King                 )

On this 12<sup>th</sup> day of July, 2022, before me personally appeared KRISTEN SIMPSON, to me known to be the Interim Director of the Seattle Department of Transportation of the City of Seattle, a Washington Municipal Corporation, the municipal corporation that executed the within and foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said municipal corporation for the uses and purposes therein mentioned, and on oath stated that she was authorized to execute said instrument.

WITNESS MY HAND AND OFFICIAL SEAL hereto affixed the day and year first above written.



Mary A. Jung  
Notary (print name) MARY A. Jung  
Notary Public in and for the State of Washington,  
residing at Seattle, WA  
My Appointment expires March 5, 2024

Tax Parcel Number 712930-1775  
Project Parcel 2

Page 4 of 6 pages

**CATCHMENT WALL EASEMENT**

**EXHIBIT A**

**PERMANENT EASEMENT DESCRIPTION**

**FOR LOT 8, BLOCK 35**

**RAINIER BEACH**

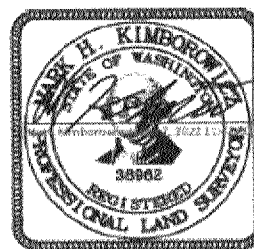
THAT PORTION OF LOT 8 BLOCK 35, OF RAINIER BEACH, AS RECORDED IN VOLUME 8 OF PLATS, PAGE 11, RECORDS OF KING COUNTY, WASHINGTON, SITUATED IN THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 2, TOWNSHIP 23 NORTH, RANGE 4 EAST, W.M., DESCRIBED AS FOLLOWS;

COMMENCING AT THE INTERSECTION OF THE SOUTHERLY MARGIN OF RAINIER AVENUE SOUTH AND SOUTHERLY MARGIN OF SOUTH PERRY STREET, ALSO KNOWN AS THE NORTHWESTERLY CORNER OF LOT 1, OF SAID BLOCK 35, TOGETHER WITH THAT PORTION OF SOUTH PERRY STREET AS VACATED BY COUNTY COMMISSION UNDER VOLUME 14-247 AND WHICH ATTACHED BY OPERATION OF LAW; THENCE ALONG SAID MARGIN OF RAINIER AVENUE SOUTH, S 40° 18' 47" E A DISTANCE OF 358.00 FEET TO THE NORTHWESTERLY PROPERTY LINE OF LOT 8 AND THE POINT OF BEGINNING;

THENCE CONTINUING ALONG SAID RIGHT OF WAY MARGIN S 40° 18' 47" E A DISTANCE OF 39.90 FEET; THENCE LEAVING SAID RIGHT OF WAY MARGIN S 49° 42' 00" W 5.00 FEET; THENCE N 40° 18' 47" W A DISTANCE OF 39.90 FEET TO THE NORTHWESTERLY PROPERTY LINE OF SAID LOT 8; THENCE ALONG SAID PROPERTY LINE N 49° 42' 00" E 5.00 FEET TO THE POINT OF BEGINNING.

SITUATED IN THE CITY OF SEATTLE, COUNTY OF KING, STATE OF WASHINGTON.

CONTAINING 200 SQ. FT., MORE OR LESS

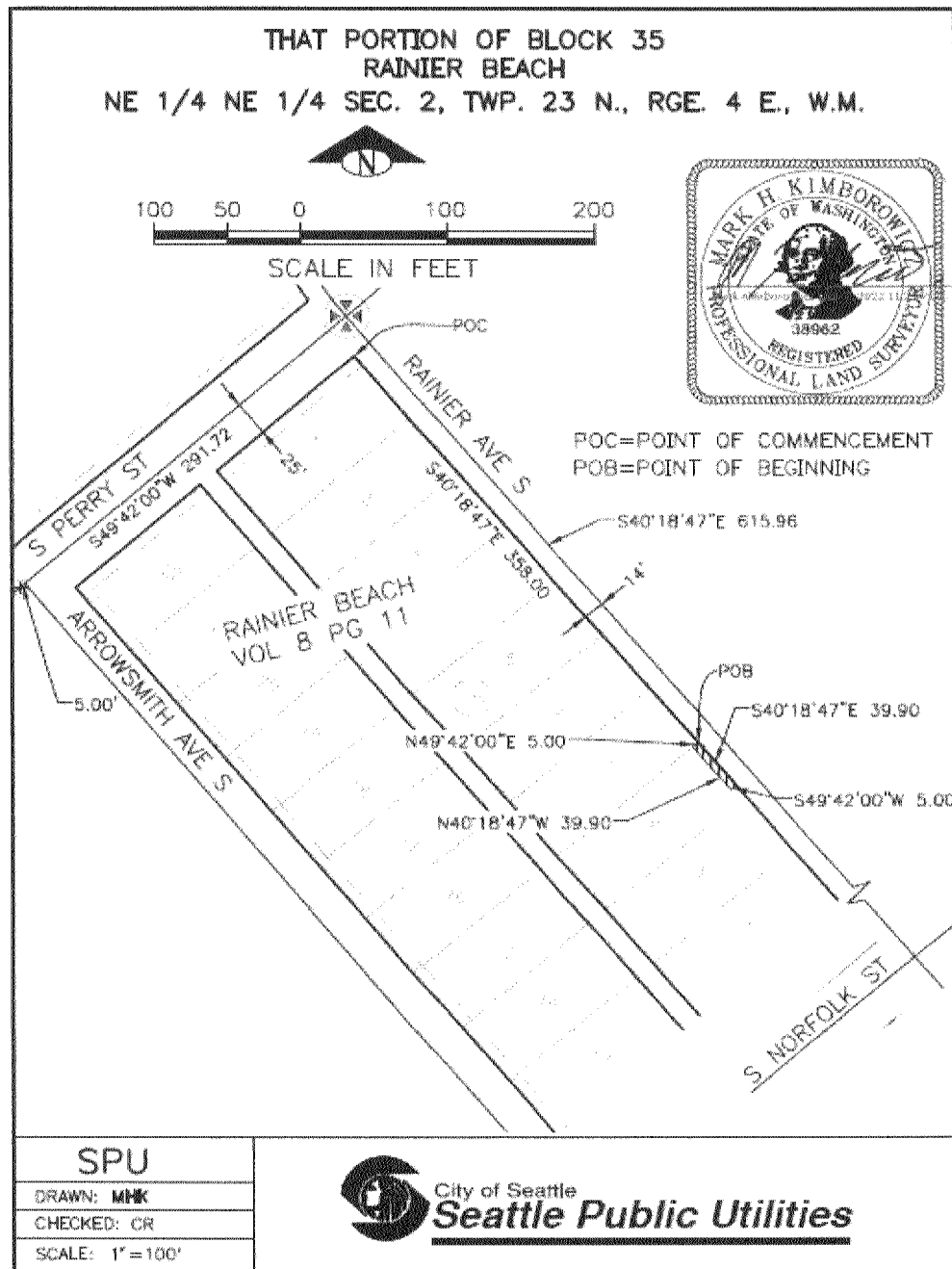


Tax Parcel Number 712930-1775  
Project Parcel 2

Page 5 of 6 pages



CATCHMENT WALL EASEMENT



Tax Parcel Number 712930-1775  
Project Parcel 2

Page 6 of 6 pages

## **SUMMARY and FISCAL NOTE\***

<b>Department:</b>	<b>Dept. Contact:</b>	<b>CBO Contact:</b>
Department of Transportation	Gretchen Haydel	Christie Parker

*\* Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

### **1. BILL SUMMARY**

#### **Legislation Title:**

AN ORDINANCE relating to the Department of Transportation’s Hazard Mitigation Program; authorizing the Director of the Department of Transportation to acquire, accept, and record, on behalf of The City of Seattle, a Catchment Wall Easement from Paul Tan and Ly Ngoc Tan, a married couple, located in a portion of Lot 7, Block 35, Rainier Beach, and a Catchment Wall Easement from Gracie Lee Young, located in a portion of Lot 8, Block 35, Rainier Beach; for the purpose of extending the protection of the adjacent roadway of superficial surface erosion of the adjacent slopes along a portion of Rainier Avenue South; placing the real property rights under the jurisdiction of the Seattle Department of Transportation; and ratifying and confirming certain prior acts.

#### **Summary and Background of the Legislation:**

This legislation authorizes the acquisition, acceptance, and recording of two catchment wall easements granted to The City of Seattle by private property owners in connection with the landslide mitigation work planned to extend the retaining wall along Rainier Avenue South between a portion of South Perry Street and South Norfolk Street (the “Project Area”) under the Seattle Department of Transportation’s Hazard Mitigation Program – Landslide Mitigation Project.

February 2022 was an especially rainy month in Seattle, producing one of the wettest storms in decades. It is reported that some parts of the region received more than four inches of rain over a period of two days during the month.

According to City records, Rainier Avenue South has historically experienced many landslides between Carver Street and South Norfolk Street indicating that there was a high probability of reoccurrence. During February 2022, there were two such landslides near each other in the Project Area that closed down both sides of a portion of Rainier Avenue South due to debris blocking the roadway and sidewalk. SDOT immediately consulted with geologists before safely reopening this street segment. A tree also fell during one of these landslides, damaging a portion of the existing retaining wall that has since been repaired.

These two catchment wall easements are necessary to extend the retaining wall in response to the landslides.

### **2. CAPITAL IMPROVEMENT PROGRAM**

**Does this legislation create, fund, or amend a CIP Project?**      ☐ Yes ☒ No

### 3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation amend the Adopted Budget? ☐ Yes ☒ No

Does the legislation have other financial impacts to The City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?  
No.

Are there financial costs or other impacts of *not* implementing the legislation?  
Yes. If the catchment wall easements are not accepted, the Seattle Department of Transportation will not be able to construct the recommended retaining wall extension, thereby exposing The City of Seattle to potential liability with respect to any future landslides that may occur. Risk management is especially important in this area given its landslide history.

### 4. OTHER IMPLICATIONS

- a. Does this legislation affect any departments besides the originating department?  
No.
- b. Is a public hearing required for this legislation?  
No.
- c. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?  
No.
- d. Does this legislation affect a piece of property?  
Yes. Private property owners are granting easements to the City to complete and maintain the retaining wall expansion.
- e. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?  
There are no known impacts to vulnerable or historically disadvantaged communities.
- f. Climate Change Implications
  - 1. Emissions: Is this legislation likely to increase or decrease carbon emissions in a material way?  
No.

- 2. Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle's resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.**

Yes. As our climate continues to evolve, we could experience more periods of heavy rain for extended periods of time that may make this area vulnerable to future landslides.

Therefore, it is important to build retaining walls that can help safeguard against further damage and street closures.

- g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s)?**

This legislation does not include a new initiative or a major programmatic expansion.

**Summary Attachments:**

Summary Exhibit 1 - Vicinity Map





## Legislation Text

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**File #:** CB 120574, **Version:** 1

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### CITY OF SEATTLE

#### ORDINANCE \_\_\_\_\_

#### COUNCIL BILL \_\_\_\_\_

AN ORDINANCE relating to Seattle Public Utilities; declaring certain real property rights at the Foy Pump Station property (500 NE 145<sup>th</sup> St) as being surplus to the City's municipal utility needs; authorizing the sale of 451 square feet of King County Parcel 756870-0780 and 460 square feet of King County Parcel 756870-0775, and granting 1,201 square feet and 453 square feet on the same respective parcels for 3-year term temporary construction easements to the City of Shoreline for the purposes of the 145<sup>th</sup> Street and I-5 Interchange Project; directing the proceeds therefrom to Seattle Public Utilities' Water Fund; and ratifying and confirming certain prior acts.

WHEREAS, the City of Shoreline is constructing the 145<sup>th</sup> Street and I-5 Interchange Project ("Project") to improve safety and multimodal access along the 145<sup>th</sup> Street corridor and connect to the Sound Transit Shoreline South/148<sup>th</sup> Light Rail Station, which is planned to open in 2024; and

WHEREAS, the Project includes construction of the roundabout, which will require the permanent use of a portion of Seattle Public Utilities' (SPU) Foy Pump Station property and temporary use of additional areas for construction purposes; and

WHEREAS, Resolution 29799, adopted in 1998, and most recently amended by Resolution 31837 in 2018, adopted procedures regarding property reuse and disposition of City-owned property (Property Disposition Procedures); and

WHEREAS, SPU's recommendation to transfer the property is based on the City of Shoreline's need to secure the property rights for its transportation project and is distinct from the type of property transfer that would typically be subject to the Property Disposition Procedures; and

WHEREAS, each of the properties being transferred is less than 500 square feet and each is therefore exempt from the public notification requirements described in the Property Disposition Procedures; and

WHEREAS, the property interests to be conveyed to Shoreline are consistent with municipal purposes and due to their small size the properties are determined exempt from the Property Disposition Procedures; and WHEREAS, the transfer of these property rights would not negatively affect SPU water operations; and WHEREAS, SPU and the City of Shoreline have agreed on the terms and fair market value for the property acquisition and temporary easements; NOW, THEREFORE,

**BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. Pursuant to the provisions of Revised Code of Washington (RCW) 35.94.040 and after a public hearing, the property described in Attachment 1 to this ordinance is no longer required for municipal utility purposes and is surplus to The City of Seattle's utility needs.

Section 2. Upon receipt of payment in the amount of \$211,100, the General Manager and Chief Executive Officer of Seattle Public Utilities, or designee, is authorized to execute, for and on behalf of The City of Seattle, two quitclaim deeds to the City of Shoreline of approximately 451 square feet of King County Parcel No. 756870-0780 and 460 square feet of King County Parcel No. 756870-0775, described in Attachment 1 to this ordinance, and two temporary construction easements under the agreed terms and conditions, for a three-year duration, in, on, over, through, and across the City's real property legally described in Attachment 2 to this ordinance.

Section 3. The proceeds of the sale shall be deposited into Seattle Public Utilities' Water Fund (43000).

Section 4. Any action consistent with the authority of this ordinance taken after its passage and prior to its effective date is ratified and confirmed.

Section 5. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the \_\_\_\_\_ day of \_\_\_\_\_, 2023, and signed by  
me in open session in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Approved / returned unsigned / vetoed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Bruce A. Harrell, Mayor

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Elizabeth M. Adkisson, Interim City Clerk

(Seal)

Attachments:

Attachment 1 - Legal Description of Fee Acquisitions

Attachment 2 - Legal Description of Temporary Easements



**FEE ACQUISITION**  
**PARCEL NO. 756870-0775**

That portion of the SW Quarter of the SE Quarter of Section 17, Township 26 North, Range 4 East, W.M., described as follows:

Beginning at a point opposite SR 523 line Highway Engineer's Station (hereinafter referred to as "HES") 16+45.85 on the centerline of the SR 523 (NE 145<sup>TH</sup> ST) & I-5 Interchange Improvements Right of Way Plan Dated July 20, 2022 and 30.00 feet Northerly therefrom;

Thence Easterly to a point opposite SR 523 line HES 17+07.85 and 30.00 feet Northerly therefrom;

Thence Northerly to a point opposite SR 523 line HES 17+07.45 and 41.84 feet Northerly therefrom to a non-tangent curve having a radius of 500.19 feet, bearing S03°00'16"E;

Thence Westerly along said curve through a central angle of 4°17'28", an arc distance of 37.46 feet to a point opposite HES 16+70.28 and 37.24 feet Northerly therefrom;

Thence Westerly to a point opposite SR 523 line HES 16+49.57 and 31.51 feet Northerly therefrom to a non-tangent curve having a radius of 66.28 feet, bearing N09°15'18"W;

Thence Westerly along said curve through a central angle of 3°17'17", an arc distance of 3.80 feet to a point opposite SR 523 line HES 16+45.82 and 30.88 feet Northerly therefrom;

Thence Southerly to the Point of Beginning.

Containing 460 Square Feet.

**FEE ACQUISITION**  
**PARCEL NO. 756870-0780**

That portion of the SW Quarter of the SE Quarter of Section 17, Township 26 North, Range 4 East, W.M., described as follows:

Beginning at a point opposite SR 523 line Highway Engineer's Station (hereinafter referred to as "HES") 15+83.85 on the centerline of 5<sup>th</sup> AVE NE of the SR 523 (NE 145<sup>TH</sup> ST) & I-5 Interchange Improvements Right of Way Plan dated July 20, 2022 and 30.00 feet Northerly therefrom;

Thence Easterly to a point opposite SR 523 line HES 16+45.85 and 30.00 feet Northerly therefrom;

Thence Northerly to a point opposite SR 523 line HES 16+45.82 and 30.88 feet Northerly therefrom to a non-tangent curve having a radius of 66.28 feet, bearing N05°58'00"W;

Thence Westerly along said curve through a central angle of 62°12'33", an arc distance of 71.97 feet to a point opposite SR 523 line HES 15+82.89 and 57.89 feet Northerly therefrom;

Thence Southerly to the Point of Beginning.

Containing 451 Square Feet.

## **TEMPORARY CONSTRUCTION EASEMENT**

### **PARCEL NO. 756870-0775**

That portion of the SW Quarter of the SE Quarter of Section 17, Township 26 North, Range 4 East, W.M., described as follows:

Beginning at a point opposite SR 523 line Highway Engineer's Station (hereinafter referred to as "HES") 17+07.45 on the centerline of the SR 523 (NE 145<sup>TH</sup> ST) & I-5 Interchange Improvements Right of Way Plan Dated July 20, 2022 and 30.88 feet Northerly therefrom and the beginning of a non-tangent curve having a radius of 66.28 feet, bearing N05°58'00"W;

Thence Easterly along said curve through a central angle of 3°17'17", an arc distance of 3.80 feet to a point opposite SR 523 line HES 16+49.57 and 31.51 feet Northerly therefrom;

Thence Easterly to a point opposite SR 523 line HES 16+70.28 and 37.24 feet Northerly therefrom to a non-tangent curve having a radius of 500.19 feet, bearing S07°17'45"E;

Thence Easterly along said curve through a central angle of 4°17'28", an arc distance of 37.46 feet to a point opposite HES 17+07.45 and 41.84 feet Northerly therefrom;

Thence Northerly to a point opposite SR 523 line HES 17+07.14 and 50.83 feet Northerly therefrom;

Thence Westerly to a point opposite SR 523 line HES 16+45.56 and 38.65 feet Northerly therefrom;

Thence Southerly to the Point of Beginning.

Containing 453 Square Feet.

**TEMPORARY CONSTRUCTION EASEMENT**

**PARCEL NO. 756870-0780**

That portion of the SW Quarter of the SE Quarter of Section 17, Township 26 North, Range 4 East, W.M., described as follows:

Beginning at a point opposite 5 AVE line Highway Engineer's Station (hereinafter referred to as "HES") 45+99.13 on the centerline of 5<sup>th</sup> AVE NE of the SR 523 (NE 145<sup>TH</sup> ST) & I-5 Interchange Improvements Right of Way Plan dated July 20, 2022 and 67.99 feet Easterly therefrom;

Thence Southerly to a point opposite SR 523 line HES 15+82.89 and 57.89 feet Northerly therefrom to a non-tangent curve having a radius of 66.28 feet, bearing N56°14'33"E;

Thence Southeasterly along said curve through a central angle of 62°12'33", an arc distance of 71.97 feet to a point opposite SR 523 line HES 16+45.82 and 30.88 feet Northerly therefrom;

Thence Northerly to a point opposite SR 523 line HES 16+45.56 and 36.85 feet Northerly therefrom;

Thence Northwesterly to a point opposite SR 523 line HES 16+36.55 and 44.49 feet Northerly therefrom;

Thence Westerly to a point opposite SR 523 line HES 15+96.90 and 44.40 feet Northerly therefrom;

Thence Northerly to a point opposite SR 523 line HES 15+96.61 and 50.00 feet Northerly therefrom;

Thence Northwesterly to a point opposite SR 523 line HES 15+91.30 and 55.51 feet Northerly therefrom;

Thence Northerly to a point opposite 5th AVE line HES 45+99.22 and 76.27 feet Easterly therefrom;

Thence West to the Point of Beginning.

Containing 1,201 Square Feet.

## **SUMMARY and FISCAL NOTE\***

<b>Department:</b>	<b>Dept. Contact:</b>	<b>CBO Contact:</b>
Seattle Public Utilities	Rachel Xu	Akshay Iyengar

*\* Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

### **1. BILL SUMMARY**

**Legislation Title:** AN ORDINANCE relating to Seattle Public Utilities; declaring certain real property rights at the Foy Pump Station property (500 NE 145<sup>th</sup> St) as being surplus to the City's municipal utility needs; authorizing the sale of 451 square feet of King County Parcel 756870-0780 and 460 square feet of King County Parcel 756870-0775, and granting 1,201 square feet and 453 square feet on the same respective parcels for 3-year term temporary construction easements to the City of Shoreline for the purposes of the 145<sup>th</sup> Street and I-5 Interchange Project; directing the proceeds therefrom to Seattle Public Utilities' Water Fund; and ratifying and confirming certain prior acts.

#### **Summary and Background of the Legislation:**

The City of Shoreline's SR523 N/NE 145<sup>th</sup> St & Interstate-5 Interchange Improvement project includes construction of a new roundabout on NE 145<sup>th</sup> St on the east side of Interstate-5 in coordination with the new light rail station in the area. Construction of the roundabout will require the permanent use of a small part of SPU's Foy Pump Station property and additional areas for temporary construction use.

The legislation would authorize the GM/CEO of Seattle Public Utilities to sell this property and to grant three temporary construction easements. These property rights transfers would not negatively affect SPU water operations. The size and dimensions of the property being sold preclude any other uses.

### **2. CAPITAL IMPROVEMENT PROGRAM**

**Does this legislation create, fund, or amend a CIP Project?**      ☐ Yes ☒ No

### **3. SUMMARY OF FINANCIAL IMPLICATIONS**

**Does this legislation amend the Adopted Budget?**      ☐ Yes ☒ No

**Does the legislation have other financial impacts to The City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?**

SPU would receive \$211,100 as payment for the property sale and the temporary construction easements.

**Are there financial costs or other impacts of *not* implementing the legislation?**

If the City of Shoreline is not able to acquire the property and construction easements, it will be extremely difficult to complete its interchange project with resulting impacts to the functioning of the regional mass transit system at this key transit hub.

### 3.b. Revenues/Reimbursements

X This legislation adds, changes, or deletes revenues or reimbursements.

#### Anticipated Revenue/Reimbursement Resulting from This Legislation:

Fund Name and Number	Dept	Revenue Source	2023 Revenue	2024 Estimated Revenue
43000 Water Fund	SPU	City of Shoreline	\$211,100	
TOTAL			\$211,100	

### 4. OTHER IMPLICATIONS

- a. Does this legislation affect any departments besides the originating department?  
No
- b. Is a public hearing required for this legislation?  
Yes.
- c. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?  
No
- d. Does this legislation affect a piece of property?  
Yes, a map is attached.
- e. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?  
None
- f. Climate Change Implications
- Emissions:** Is this legislation likely to increase or decrease carbon emissions in a material way?  
The ordinance would support expanded regional mass transit service and reduce carbon emissions.
  - Resiliency:** Will the action(s) proposed by this legislation increase or decrease Seattle's resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.  
This ordinance would support regional mass transit service and reduce carbon emissions.

- g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s)?**

NA

**Summary Attachments :**

Summary Exhibit 1 – Vicinity Map

Summary Ex 1 – Vicinity Map  
V1

