

SEATTLE CITY COUNCIL

Council Briefing

August 12, 2024 - 2:00 PM

Meeting Location:

Council Chamber, City Hall, 600 4th Avenue, Seattle, WA 98104

Committee Website:

<http://www.seattle.gov/council/>

Please Note: Times listed are estimated. Please submit written comments at Council@seattle.gov or at least two business hours prior to the meeting at Seattle City Hall, Attn: Council Public Comment, 600 4th Ave., Floor 2, Seattle, WA 98104. Business hours are considered 8 a.m.-5 p.m., Monday through Friday. The deadline is 4:30 p.m. the business day before a meeting with a start time of 9:30 a.m.

1. Approval of the Minutes

Council Briefing Minutes (2024)

[August 5, 2024](#)

2. President's Report

2:00 p.m. - 2:05 p.m.

3. Budget Process Preview

2:05 p.m. - 2:25 p.m.

Presenter: Ben Noble, Director, Council Central Staff

[Presentation](#)

4. Signing of Letters and Proclamations

2:25 p.m. - 2:30 p.m.

5. Preview of City Council Actions, Council and Regional Committees

2:30 p.m. - 3:20 p.m.

City Council Agenda (2024)

[Link to City Council Agendas](#)

[Preliminary August 13, 2024 Agenda](#)

6. Executive Session on Pending, Potential, or Actual Litigation*

3:20 p.m. - 4:05 p.m.

**Executive Sessions are closed to the public*



Legislation Text

File #: Inf 2371, **Version:** 1

Council Briefing Minutes (2024)



Council Chamber, City Hall
600 4th Avenue
Seattle, WA 98104

Seattle Council Committee Report Council Briefing

Monday, August 5, 2024, 2:00 PM

Meeting Start Time: 2:02 p.m.

Presiding Officer: Council President Sara Nelson

Present: 8 - Sara Nelson, Joy Hollingsworth, Robert Kettle, Rob Saka, Cathy Moore, Tammy Morales, Dan Strauss, Tanya Woo

Late Arrival: 1 - Maritza Rivera

1. Approval of the Minutes

Inf 2371 Council Briefing Minutes (2024)

The July 29, 2024 Council Briefing Minutes were approved.

2. President's Report

3. Signing of Letters and Proclamations

4. Preview of City Council Actions, Council and Regional Committees

Inf 2372 City Council Agenda (2024)

The Information Item (Inf) was heard in Committee.

Meeting Adjournment Time: 2:56 p.m.

Prepared by: Megan Rosenfeld, Deputy City Clerk



Legislation Text

File #: Inf 2524, **Version:** 1

Budget Process Preview

Fall 2024 Budget Process

2025 - 2026 Budget

BEN NOBLE, DIRECTOR, COUNCIL CENTRAL STAFF

Outline

1. Roles & Legal Framework
2. Annual Budget Development Process
3. Council's Fall Budget Process

Legal Framework:

Role of the Council and Mayor in the development and adoption of the annual budget (per the State Budget Act)

The Mayor:

- Prepares and submits to the Council a proposed annual budget 90 days prior to the next fiscal year
- Proposed budget must be balanced, meaning proposed spending is less than or equal to projected revenue

(Mayor's budget proposal can assume Council approval of legislative changes necessary to balance that proposal – like changes to taxes or fees or spending restrictions)

The Council:

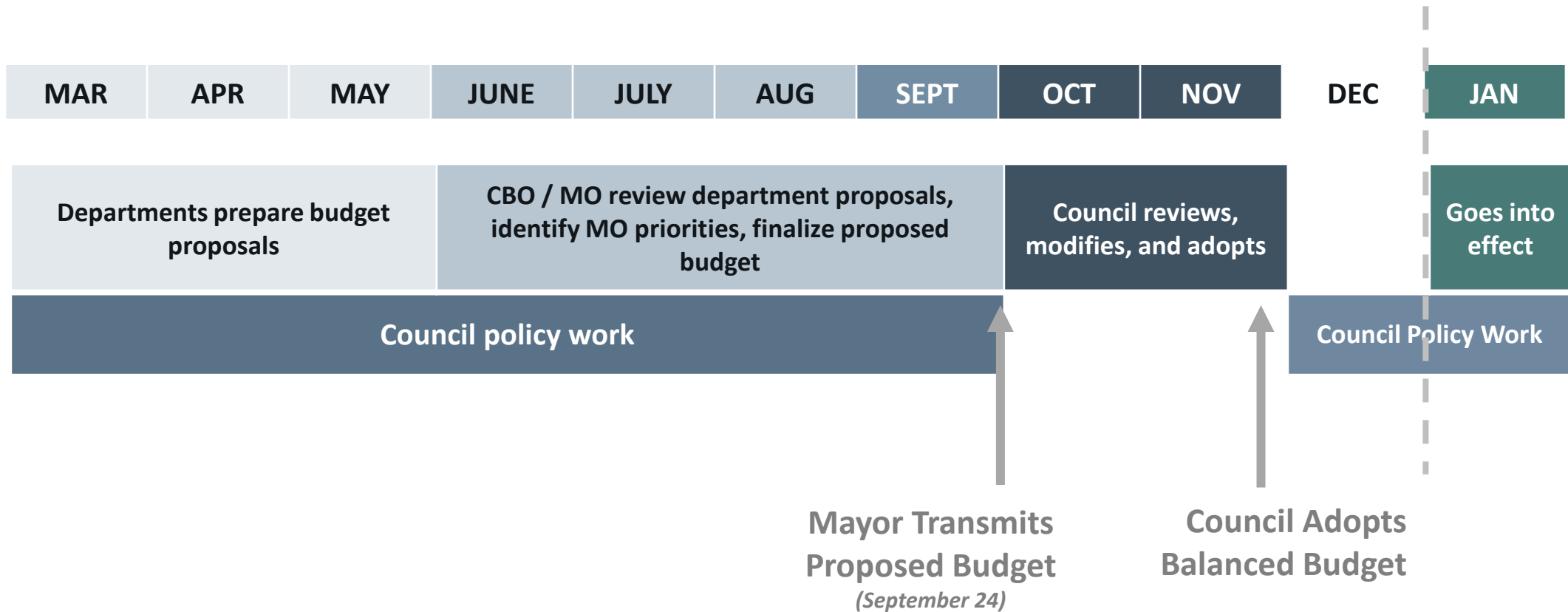
- Reviews and modifies the Mayor's proposal, and ultimately adopts a final balanced City budget no later than 30 days prior to the next fiscal year
- Holds a minimum of two public hearings to receive input from the public

Legislative Authority: Limitations

City Council has “power of the purse”: authority to authorize spending but not administrative authority to implement. The Mayor has sole administrative authority:

- Council cannot compel the Mayor to spend appropriated resources but can limit what appropriated monies can be used for via proviso or spending plans/constraints in ordinance (e.g., [JumpStart Spending Plan](#))
- In effect, Council can constrain or limit funding via conditions on appropriations, but the Council cannot force spending for specific purposes
- The City may only collect taxes as permitted by State law - there are limits to Council’s authority to generate new revenues
- The City may not give money to another party without receiving a public benefit in exchange (no gifts of public funds) and the Council, in most cases, cannot earmark funds for specific organizations)

Annual Development of City Budget



Fall 2024 Select Budget Committee Calendar

Week 1 - 5

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Week 1	23 September	24 Mayor transmits Proposed 2025-2026 Proposed Budget Council Meeting	25 CBO Overview 2025-2026 Proposed Budget 9:30 AM	26	27 Department Presentations 9:30 AM
Week 2	30 September	1 October	2	3	4
	Department Presentations 9:30 AM each day				
Week 3	7 October	8	9	10	11
Week 4	14 October Indigenous Peoples' Day	15	16	17	18
	Central Staff Presentation: Policy Considerations 9:30 AM each day				
	Public Hearing Oct. 16, 5 PM				
Week 5	21 October	22	23	24	25
	Central Staff Presentation 9:30 AM	Revenue Forecast Update Joint Meeting Select Budget Committee & Forecast Council 9:30 AM			

Week 6 - 9

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Week 6	28 October	29	30	31	1 November
			Chair's Balancing Package 9:30 AM		Due Date for Councilmember Proposed Amendments
Week 7	4 November	5 Election Day	6	7	8
Week 8	11 November Veterans' Day	12	13	14	15
		Public Hearing 5 PM	Budget Amendments 9:30 AM each day Discussion & Voting on Councilmember Amendments		
Week 9	18 November	19	20	21	22
		Budget Committee Final Actions 9:30 AM		Special City Council Meeting Final action on 2025-2026 Budget 2 PM	

Council's Budget Review and Adoption: 5-Step Process



Step 1
Sept 24 - 27th

Mayor's 2025-2026 Proposed Budget Presented to the Council; Council deliberations begin

The Mayor's Proposed 2025-2026 Budget is scheduled to be delivered to Council on Tuesday, September 24. Central Staff and Council Offices begin reviewing the proposed budget:

- Central Staff analysts comb through all of the submittal documents and begin to identify areas/departments for deeper review.
- In the first two weeks Council offices have time to:
 - Compile questions and begin identifying areas to consider changes
 - Begin to refine priorities and identify preliminary ideas that may result in amendments
 - Meet with constituents and stakeholder groups

Step 2

Sept 27 - Oct 22nd

Budget Hearings: CBO & Department Presentations, Central Staff Presents
Policy Considerations; Revenue Forecast Update

1/3

First meeting of the Fall 2024 Select Budget Committee Deliberations (September 25):

- Central Staff – Overview of Council’s fall 2024 budget deliberation process
- CBO – Overview of 2025-2026 Proposed Budget

Department Presentations (Sept 30 – Oct 3):

- CBO and select departments present the Mayor’s proposal, describing proposed changes to funding for existing programs, service, or staffing relative to the 2024 Adopted Budget, and any new proposed initiatives.

Step 2

Sept 27 - Oct 22nd

Budget Hearings: CBO & Department Presentations, Central Staff Presents Policy Considerations; Revenue Forecast Update

2/3

Central Staff Presentation of Policy Considerations (Oct 16-21):

- Identify potential budget issues and, where appropriate, offer policy options associated with the Proposed Budget.
- Opportunity for the committee to review, discuss, and ask questions about the proposed budget, and provide direction to staff on issues and amendments they are considering.
- Councilmembers may also share amendment ideas they are considering with their colleagues during these discussions

Step 2

Sept 27-Oct 22nd

Budget Hearings: CBO & Department Presentations, Central Staff Presents
Policy Considerations; Revenue Forecast Update

3/3

October Economic & Revenue Forecast Update (October 22)

- Joint meeting of the Select Budget Committee and the Forecast Council
- Forecast Office and CBO present an updated economic and revenue forecast and the Forecast Council decides whether to approve
- CS will be available to answer questions and provide initial analysis on how or if the updated forecast impacts balancing the 2025-2026 Budget

Step 3

Oct 30 - Oct 31

Presentation of Chair's Balancing Package & CM Proposed Amendments

1/2

Central Staff works with the Budget Chair to develop a balanced package of changes to the proposed budget that is presented on October 30th. Typically includes:

- Amendments to the proposed budget to address the October revenue forecast update
- Changes to reflect priorities identified by individual councilmembers in committee discussions and one-on-one meetings with the Budget Chair and Central Staff

Step 3

Oct 30 - Oct 31

Presentation of Chair's Balancing Package & CM Proposed Amendments

2/2

Step 4

Nov 13 – 15th

CM Proposed Amendments & Vote on Balancing Package and Amendments

CM Proposals Due: Friday, November 1

Requirements: All proposed amendments must meet the requirements for a complete request:

1. Be submitted by the deadline
2. Include three sponsors (CM proposing the amendment and two additional CMs); and
3. Be self-balanced (e.g., you must provide an offsetting reduction to support any proposed increased spending)

LA Role:

- Submit all amendment requests before deadline.
- Be available to respond to CS follow-up questions promptly.

The Committee votes on the Balancing Package, including amendments, on November 14 and 15. The Chair will organize amendments into voting groups.

Step 5
Nov 19 & 21

Final Council Action

Tuesday - 11/19

The Committee takes any final votes on budget legislation and technical amendments

Thursday - 11/21

City Council takes final action on proposed budget and all associated budget legislation.



Legislation Text

File #: Inf 2372, **Version:** 1

City Council Agenda (2024)



CITY OF SEATTLE

City Council

Agenda

Tuesday, August 13, 2024

2:00 PM

**Council Chamber, City Hall
600 4th Avenue
Seattle, WA 98104**

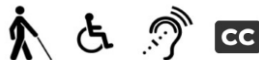
**Sara Nelson, Council President
Joy Hollingsworth, Member
Robert Kettle, Member
Cathy Moore, Member
Tammy J. Morales, Member
Maritza Rivera, Member
Rob Saka, Member
Dan Strauss, Member
Tanya Woo, Member**

Chair Info: 206-684-8809; Sara.Nelson@seattle.gov

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Council Chamber Listen Line: 206-684-8566

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CITY OF SEATTLE

City Council Agenda

August 13, 2024 - 2:00 PM

Meeting Location:

Council Chamber, City Hall, 600 4th Avenue, Seattle, WA 98104

Committee Website:

<http://www.seattle.gov/council>

Members of the public may register for remote or in-person Public Comment to address the Council. Details on how to provide Public Comment are listed below:

Remote Public Comment - Register online to speak during the Public Comment period at

<https://www.seattle.gov/council/committees/public-comment>

Online registration to speak will begin one hour before the meeting start time, and registration will end at the conclusion of the Public Comment period during the meeting. Speakers must be registered in order to be recognized by the Chair.

In-Person Public Comment - Register to speak on the Public Comment sign-up sheet located inside Council Chambers at least 15 minutes prior to the meeting start time. Registration will end at the conclusion of the Public Comment period during the meeting. Speakers must be registered in order to be recognized by the Chair.

Please submit written comments at Council@seattle.gov or at least two business hours prior to the meeting at Seattle City Hall, Attn: Council Public Comment, 600 4th Ave., Floor 2, Seattle, WA 98104. Business hours are considered 8 a.m.-5 p.m., Monday through Friday. The deadline is 4:30 p.m. the business day before a meeting with a start time of 9:30 a.m.

A. CALL TO ORDER

B. ROLL CALL

C. PRESENTATIONS**D. PUBLIC COMMENT**

Members of the public may sign up to address the Council for up to 2 minutes on matters on this agenda; total time allotted to public comment at this meeting is 20 minutes.

E. ADOPTION OF INTRODUCTION AND REFERRAL CALENDAR:

Introduction and referral to Council committees of Council Bills (CB), Resolutions (Res), Appointments (Appt), and Clerk Files (CF) for committee recommendation.

F. APPROVAL OF THE AGENDA**G. CONSIDERATION OF INITIATIVE 137**

[Inf 2525](#)

Initiative Measure No. 137, concerning a payroll expense tax to fund the Social Housing Developer.

H. APPROVAL OF CONSENT CALENDAR

The Consent Calendar consists of routine items. A Councilmember may request that an item be removed from the Consent Calendar and placed on the regular agenda.

Journal:**Bills:****Appointments:****LAND USE COMMITTEE:**

[Appt 02915](#)

Reappointment of Radhika Nair as member, Seattle Planning Commission, for a term to April 15, 2026.

The Committee recommends that City Council confirm the Appointment (Appt).

In Favor: 3 - Morales, Strauss, Rivera

Opposed: None

[Appt 02916](#) Appointment of Dylan M. Stevenson as member, Seattle Planning Commission, for a term to April 15, 2027.

The Committee recommends that City Council confirm the Appointment (Appt).

In Favor: 3 - Morales, Strauss, Rivera

Opposed: None

[Appt 02917](#) Reappointment of Nicholas R. Whipple as member, Seattle Planning Commission, for a term to April 15, 2027.

The Committee recommends that City Council confirm the Appointment (Appt).

In Favor: 3 - Morales, Strauss, Rivera

Opposed: None

[Appt 02919](#) Reappointment of Rose Lew Tsai-Le Whitson as member, Seattle Planning Commission, for a term to April 15, 2027.

The Committee recommends that City Council confirm the Appointment (Appt).

In Favor: 3 - Morales, Strauss, Rivera

Opposed: None

[Appt 02923](#) Appointment of P Xiomara Alvarez as member, Seattle Planning Commission, for a term to April 15, 2026.

The Committee recommends that City Council confirm the Appointment (Appt).

In Favor: 3 - Morales, Strauss, Rivera

Opposed: None

[Appt 02924](#) Appointment of Cecelia Black as member, Seattle Planning Commission, for a term to April 15, 2027.

The Committee recommends that City Council confirm the Appointment (Appt).

In Favor: 3 - Morales, Strauss, Rivera

Opposed: None

[Appt 02925](#) Reappointment of McCaela Daffern as member, Seattle Planning Commission, for a term to April 15, 2025.

The Committee recommends that City Council confirm the Appointment (Appt).

In Favor: 3 - Morales, Strauss, Rivera

Opposed: None

[Appt 02926](#) Appointment of Dylan Glosecki as member, Seattle Planning Commission, for a term to April 15, 2027.

The Committee recommends that City Council confirm the Appointment (Appt).

In Favor: 3 - Morales, Strauss, Rivera

Opposed: None

[Appt 02927](#) Reappointment of Matt Hutchins as member, Seattle Planning Commission, for a term to April 15, 2026.

The Committee recommends that City Council confirm the Appointment (Appt).

In Favor: 3 - Morales, Strauss, Rivera

Opposed: None

[Appt 02928](#) Reappointment of Lauren Squires as member, Seattle Planning Commission, for a term to April 15, 2025.

The Committee recommends that City Council confirm the Appointment (Appt).

In Favor: 3 - Morales, Strauss, Rivera

Opposed: None

[Appt 02929](#) Reappointment of Jamie Marie Stroble as member, Seattle Planning Commission, for a term to April 15, 2025.

The Committee recommends that City Council confirm the Appointment (Appt).

In Favor: 3 - Morales, Strauss, Rivera

Opposed: None

SUSTAINABILITY, CITY LIGHT, ARTS AND CULTURE COMMITTEE:

[Appt 02922](#)

Appointment of Eric Chan as member, International Special Review District Board, for a term to November 30, 2025.

The Committee recommends that City Council confirm the Appointment (Appt).

In Favor: 5 - Woo, Moore, Morales, Saka, Strauss

Opposed: None

I. COMMITTEE REPORTS

Discussion and vote on Council Bills (CB), Resolutions (Res), Appointments (Appt), and Clerk Files (CF).

SUSTAINABILITY, CITY LIGHT, ARTS AND CULTURE COMMITTEE:

1. [Res 32138](#) A RESOLUTION relating to the City Light Department; acknowledging and approving the 2024 Integrated Resource Plan Progress Report as conforming with the public policy objectives of the City of Seattle and the requirements of the State of Washington; and approving the Progress Report for the biennium September 2024 through August 2026.

The Committee recommends that City Council adopt the Resolution (Res).

In Favor: 5 - Woo, Moore, Morales, Saka, Strauss

Opposed: None

TRANSPORTATION COMMITTEE:

2. [CB 120826](#) AN ORDINANCE relating to grant funds from non-City sources; authorizing the Director of Transportation to accept specified grants and execute related agreements for and on behalf of the City; amending Ordinance 126955, which adopted the 2024 Budget; changing appropriations to the Seattle Department of Transportation and various Budget Control Levels, and from various funds in the Budget; and ratifying and confirming certain prior acts.

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 4 - Saka, Hollingsworth, Kettle, Woo

Opposed: None

SELECT BUDGET COMMITTEE:

3. [CB 120811](#) AN ORDINANCE amending Ordinance 126955, which adopted the 2024 Budget, including the 2024-2029 Capital Improvement Program (CIP); changing appropriations to various departments and budget control levels, and from various funds in the Budget; and ratifying and confirming certain prior acts; all by a 3/4 vote of the City Council.

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 9 - Strauss, Rivera, Hollingsworth, Kettle, Moore, Morales, Nelson, Saka, Woo

Opposed: None

4. [CB 120812](#) AN ORDINANCE amending Ordinance 126955, which adopted the 2024 Budget, including the 2024-2029 Capital Improvement Program (CIP); changing appropriations to various departments and budget control levels, and from various funds in the Budget; revising project allocations for certain projects in the 2024-2029 CIP; adding CIP Projects; imposing a proviso; creating positions; modifying positions; abrogating positions; and ratifying and confirming certain prior acts.

The Committee recommends that City Council pass as amended the Council Bill (CB).

In Favor: 9 - Strauss, Rivera, Hollingsworth, Kettle, Moore, Morales, Nelson, Saka, Woo

Opposed: None

5. [CB 120813](#) AN ORDINANCE relating to acceptance of funding from non-City sources; authorizing the heads of various departments to accept and authorize the expenditure of specified grants, private funding, and subsidized loans and to execute, deliver, and perform corresponding agreements; amending Ordinance 126955, which adopted the 2024 Budget, including the 2024-2029 Capital Improvement Program (CIP); changing appropriations to various departments and budget control levels, and from various funds in the Budget; revising project allocations for certain projects in the 2024-2029 CIP; and ratifying and confirming certain prior acts.

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 9 - Strauss, Rivera, Hollingsworth, Kettle, Moore, Morales, Nelson, Saka, Woo

Opposed: None

J. ITEMS REMOVED FROM CONSENT CALENDAR

K. ADOPTION OF OTHER RESOLUTIONS

L. OTHER BUSINESS

M. ADJOURNMENT