



# SEATTLE CITY COUNCIL

## Parks, Public Utilities, and Technology Committee Agenda

Wednesday, February 12, 2025

2:00 PM

Council Chamber, City Hall  
600 4th Avenue  
Seattle, WA 98104

Joy Hollingsworth, Chair  
Sara Nelson, Vice-Chair  
Robert Kettle, Member  
Maritza Rivera, Member  
Dan Strauss, Member

Chair Info: 206-684-8803; [Joy.Hollingsworth@seattle.gov](mailto:Joy.Hollingsworth@seattle.gov)

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**SEATTLE CITY COUNCIL**  
**Parks, Public Utilities, and Technology**  
**Committee**  
**Agenda**  
**February 12, 2025 - 2:00 PM**

**Meeting Location:**

Council Chamber, City Hall , 600 4th Avenue , Seattle, WA 98104

**Committee Website:**

<https://www.seattle.gov/council/committees/parks-public-utilities-and-technology-x154106>

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This meeting also constitutes a meeting of the City Council, provided that the meeting shall be conducted as a committee meeting under the Council Rules and Procedures, and Council action shall be limited to committee business.

Members of the public may register for remote or in-person Public Comment to address the Council. Details on how to provide Public Comment are listed below:

Remote Public Comment - Register online to speak during the Public Comment period at the meeting at

<https://www.seattle.gov/council/committees/public-comment>

Online registration to speak will begin one hour before the meeting start time, and registration will end at the conclusion of the Public Comment period during the meeting. Speakers must be registered in order to be recognized by the Chair.

In-Person Public Comment - Register to speak on the Public Comment sign-up sheet located inside Council Chambers at least 15 minutes prior to the meeting start time. Registration will end at the conclusion of the Public Comment period during the meeting. Speakers must be registered in order to be recognized by the Chair.

Pursuant to Council Rule VI.C.10, members of the public providing public comment in Chambers will be broadcast via Seattle Channel.

Please submit written comments to all Councilmembers four hours prior to the meeting at [Council@seattle.gov](mailto:Council@seattle.gov) or at Seattle City Hall, Attn: Council Public Comment, 600 4th Ave., Floor 2, Seattle, WA 98104.

*Please Note: Times listed are estimated*

**A. Call To Order**

**B. Approval of the Agenda**

**C. Public Comment**

**D. Items of Business**

1. [Appt 03053](#) **Appointment of Eric R. Howard as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.**

Attachments: [Appointment Packet](#)

Supporting Documents: [Presentation \(Appts 03053-03064\)](#)

**Briefing, Discussion, and Possible Vote**

**Presenters:** Tiffani Melake and Marshall Foster, Director, Seattle Center

2. [Appt 03054](#) **Appointment of Pamela Quadros as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.**

Attachments: [Appointment Packet](#)

**Briefing, Discussion, and Possible Vote**

**Presenters:** Tiffani Melake and Marshall Foster, Director, Seattle Center

3. [Appt 03055](#) **Appointment of Michelle A. Rusk as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.**

Attachments: [Appointment Packet](#)

**Briefing, Discussion, and Possible Vote**

**Presenters:** Tiffani Melake and Marshall Foster, Director, Seattle Center

4. [Appt 03056](#) **Appointment of Leslie Veloz as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.**

Attachments: [Appointment Packet](#)

**Briefing, Discussion, and Possible Vote**

**Presenters:** Tiffani Melake and Marshall Foster, Director, Seattle Center

5. [Appt 03057](#) **Reappointment of Katie Garrow as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.**

Attachments: [Appointment Packet](#)

**Briefing, Discussion, and Possible Vote**

**Presenters:** Tiffani Melake and Marshall Foster, Director, Seattle Center

6. [Appt 03058](#) **Reappointment of Emily Hooper George as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.**

Attachments: [Appointment Packet](#)

**Briefing, Discussion, and Possible Vote**

**Presenters:** Tiffani Melake and Marshall Foster, Director, Seattle Center



7. [Appt 03059](#) **Reappointment of Shawn Jackson as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.**

Attachments: [Appointment Packet](#)

**Briefing, Discussion, and Possible Vote**

**Presenters:** Tiffani Melake and Marshall Foster, Director, Seattle Center

8. [Appt 03060](#) **Reappointment of Gerry Johnson as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.**

Attachments: [Appointment Packet](#)

**Briefing, Discussion, and Possible Vote**

**Presenters:** Tiffani Melake and Marshall Foster, Director, Seattle Center

9. [Appt 03061](#) **Reappointment of Edward M. Leigh as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.**

Attachments: [Appointment Packet](#)

**Briefing, Discussion, and Possible Vote**

**Presenters:** Tiffani Melake and Marshall Foster, Director, Seattle Center

10. [Appt 03062](#) **Reappointment of Jim Rowe as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.**

Attachments: [Appointment Packet](#)

**Briefing, Discussion, and Possible Vote**

**Presenters:** Tiffani Melake and Marshall Foster, Director, Seattle Center

11. [Appt 03063](#)      **Reappointment of Craig Schafer as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.**

Attachments:    [Appointment Packet](#)

**Briefing, Discussion, and Possible Vote**

**Presenters:** Tiffani Melake and Marshall Foster, Director, Seattle Center

12. [Appt 03064](#)      **Reappointment of Donny Stevenson as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.**

Supporting Documents:    [Appointment Packet](#)

**Briefing, Discussion, and Possible Vote**

**Presenters:** Tiffani Melake and Marshall Foster, Director, Seattle Center

13. [CB 120939](#)      **AN ORDINANCE relating to the Seattle Center Department; authorizing execution of a license agreement with Theatre Puget Sound to manage and operate space in the Seattle Center Armory for use by non-profit arts organizations and individual artists.**

Attachments:    [Att 1 - License Agreement Between Seattle Center and Theatre Puget Sound](#)

Supporting Documents:    [Summary and Fiscal Note](#)  
[Central Staff Memo](#)  
[Presentation](#)

**Briefing, Discussion, and Possible Vote**

**Presenters:** Ellen Norton and Marshall Foster, Director, Seattle Center; Crystal Yingling, Executive Director, Theatre Puget Sound

14. **Seattle Parks and Recreation State Recreation and Conservation  
Office 2025 Grant Applications**

Supporting  
Documents: [Presentation](#)

**Briefing and Discussion**

**Presenters:** Christopher Williams and Moshe Hecht, Seattle Parks and  
Recreation

**E. Adjournment**



## Legislation Text

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**File #:** Appt 03053, **Version:** 1

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Appointment of Eric R. Howard as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> Eric R. Howard		
<b>Board/Commission Name:</b> Central Waterfront Oversight Committee		<b>Position Title:</b> At- Large
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>		<b>Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: Fill in appointing authority	<b>Date Appointed:</b>	<b>Term of Position: *</b> 1/1/2024 to 12/31/2025  <input type="checkbox"/> Serving remaining term of a vacant position
<b>Residential Neighborhood:</b> Columbia City	<b>Zip Code:</b> 98108	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> Eric Howard has spent fifteen years at Boeing Commercial Airplanes in various sales, business development and policy positions and an assignment working on climate change adaptation for the United Nations Development Program in the South Pacific. As part of this, he designed a multimillion-dollar project for the nation of Samoa focused on climate-resilient waterfront development for the island's largest city, Apia. At Boeing, he managed sales campaigns, aircraft finance transactions and maintenance plans for multiple airline customers globally; built local, national and international partnerships to advance Commercial Airplanes business interests; and coordinated analysis on all aspects of aviation policy, including environmental strategy.		
<b>Authorizing Signature (original signature):</b>  <b>Date Signed:</b> December 11, 2024		<b>Appointing Signatory:</b> Bruce A. Harrell Mayor of Seattle

\*Term begin and end date is fixed and tied to the position and not the appointment date.

# ERIC R. HOWARD

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**Summary** Over 15 years of experience managing complex, multinational projects in the aerospace and environmental finance domains. Proven track record in building and maintaining networks across governments, research institutions, airline customers, civil society and the enterprise to advance initiatives that meet long-term development goals in the public and private sectors.

## Experience

June 2023 – **BOEING COMMERCIAL AIRPLANES** Renton, WA  
**Business Director & Deputy to the President – Boeing Business Jets**

2020-2023 **Finance Director - Customer Finance**

- Provided all aspects of aviation finance support to facilitate delivery of new aircraft and placement of used aircraft at customer airlines. Key transactions include: Qatar Airways MAX 8 Lease Novation; Lion Air MAX 9 Flight Test delivery.
- Organized and led regional outreach events to banks and lessors to update investors on the value proposition of aircraft as a stable asset class.

2018-2019 **Director – Aviation Policy & Geopolitical Analysis**

- Liaison between BCA and Boeing Government Operations (WDC). Led analysis on behalf of Commercial Airplanes for resolution of 10 year WTO Trade in Large Civil Aircraft Case.
- Quantified Commercial Airplanes business impacts and supported policy response for US Government imposed tariffs on China, EU, Canada and Mexico.
- Member of Board for Roundtable on Sustainable Biomaterials. Managed Sustainable Aviation Fuel project development in Brazil, South Africa and Ethiopia. Shaped Sustainable Aviation Fuel User Group (SAFUG).

2016-2017 **UNITED NATIONS DEVELOPMENT PROGRAMME** Apia, Samoa  
**Project Development Specialist**  
**Climate Change Adaptation Team, Global Environmental Finance Unit**

- Advised governments from Small Island Developing States in the South Pacific on policy and project management solutions to mitigate the impacts of extreme weather events.
- Designed and developed financing programs for the Green Climate Fund generating \$100M+ in program funding. Projects include: bridge repair and drainage systems; vector-borne disease detection and control; early warning system development; development financing for microenterprises; community-level ecology management; and addressing climate vulnerability in the water sector.

2014-2015 **BOEING GLOBAL SERVICES** Renton, WA  
**Program Manager – Latin America, Africa & Caribbean**

- Executed business sales strategies to support fleet growth and operations for airline carriers in 15+ countries, exceeding annual sales target by 20%.
- Created bid proposals for aircraft and aviation services contracts, generating annual sales of \$350M.

2011-2014 **BOEING COMMERCIAL AIRPLANES** Renton, WA  
**Global Business Development & Policy**  
**Regional Director – Latin America, Africa & Caribbean**

- Formed partnerships with airlines, governments and industrial stakeholders to meet business growth objectives.

- Provided analysis and strategy recommendations to senior leadership to advance market access, productivity and technology development objectives for Commercial Airplanes.
- Developed and managed external portfolio-level reports for regional partner nations and collaborators to support project monitoring and evaluation in excess of \$1.8B.
- Led Commercial Airplanes' implementation of a Cooperation Agreement with Embraer (world's largest and third largest aerospace companies) in the areas of *Sustainable Aviation Fuels, Research and Technology* and *Safety*. Liaised with support divisions, including Legal, Risk, Environment and Intellectual Property to ensure projects adhered to corporate governance standards.
- Designed, implemented and monitored South Africa-Boeing agreements advancing titanium beneficiation and Sustainable Aviation Fuels.

2008-2011 **Regional Manager - Asia Pacific & Australia**

- Provided analysis and built cost models for senior leadership to advance market access, productivity and technology development in seven markets.
- Managed Sarbanes Oxley Compliance as it pertains to Boeing Commercial Airplanes Offset Agreements with foreign entities.

2007-2008 **Supplier Management and Procurement  
Procurement Agent**

- Acted as interface between Boeing and multiple suppliers in Asia, managing aero structure and aircraft interior supply chains with an annual budget of over \$40M.

**Education** **HARVARD UNIVERSITY, John F. Kennedy School of Government** Cambridge, MA  
**Master in Public Administration, 2016**

- Social Enterprise Fellow, Center for Public Leadership
  - Led research on airspace governance standard setting as it pertains to humanitarian relief

**UNIVERSITY OF CHICAGO, Graham School** Chicago, IL  
**Master of Science, 2009**  
Concentration: Risk Mitigation, Crisis and Threat Management

**UNIVERSITY OF MINNESOTA, Carlson School of Management** Minneapolis, MN  
**Bachelor of Science in Business, 2006**  
Major: Entrepreneurial Management Minor: African/African-American Studies  
Study Exchanges: University of Dar es Salaam (2005 Academic Year)  
University of the Virgin Islands (2003 Fall Semester)

**Awards and  
Recognitions**

- City of Seattle Central Waterfront Oversight Commission, 2020-
- White House Fellowship Regional Finalist, 2016
- Boeing Sage Award, 2013. Awarded to individuals who champion business with female and minority-owned businesses
- Tanzania National Swim Champion, 2006
- Fellow Award, Sigma Phi Epsilon Fraternity, highest national award for leading a community service project exceeding 500+ hours
- Eagle Scout, Boy Scouts of America, 2002

# Central Waterfront Oversight Committee

20 Members: Pursuant to Ordinance 125761 and Section 5 amended by by Ordinance 126983, 14 members subject to City Council confirmation, all positions shall be 2-years except positions 15 through 20 which shall be permanent.

- 7 Mayor- appointed
- 7 City Council- appointed
- 6 Other Appointing Authority: Chief Executive Officer, Executive Director or designee

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
			1.	At-Large (Environmental)	Donny Stevenson	1/1/2024	12/31/25	2	Mayor
			2.	At-Large (Labor)	Katie Garrow	1/1/2024	12/31/25	2	Council
6	M	7	3.	At-Large	Gerry Johnson	1/1/2024	12/31/25	2	Mayor
			4.	At-Large	Pamela Quadros	1/1/2024	12/31/25	1	Council
			5.	At-Large	Eric R. Howard	1/1/2024	12/31/25	1	Mayor
3	F	2	6.	At-Large	Michelle A. Rusk	1/1/2024	12/31/25	1	Council
			7.	LID Residential Tenant	Leslie Volez	1/1/2024	12/31/25	1	Mayor
6	M	6	8.	LID Commercial Tenant	Jim Rowe	1/1/2024	12/31/25	2	Council
6	M	3	9.	LID Hotel Property Owner	Craig Schafer	1/1/2024	12/31/25	2	Mayor
6	F	7	10.	LID Condominium Owner	Emily Hooper George	1/1/2024	12/31/25	2	Council
6	M	7	11.	LID Residential Apartment Property Owner	Edward M. Leigh	1/1/2024	12/31/25	2	Mayor
			12.	LID Office Property Owner	Ryan Smith	1/1/2024	12/31/25	1	Council
			13.	LID property on or within one block of Pike/Pine St. owner	Shawn Jackson	1/1/2024	12/31/25	2	Mayor
			14.	LID Commercial/Retail Property Owner		1/1/2024	12/31/25		Council
6	F	3	15.	Pike Place Market PDA	Mary Bacarella	12/31/19			Executive Director (or designee)
6	M	3	16.	Seattle Aquarium Society	Robert W. Davidson	12/31/19			Chief Executive Officer (or designee)
6	M	4	17.	Downtown Seattle Association/MID	Jon Scholes	12/31/19			Chief Executive Officer (or designee)



6	M	NA	18.	Seattle Historic Pier Association	Bob C. Donegan	12/31/19			Executive Director (or designee)
6	F	2	19.	Alliance for Pioneer Square	Lisa Dixon Howard	12/31/19			Executive Director (or designee)
	F		20.	Port of Seattle	Geri Poor	1/1/2024			Executive Director (or designee)

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	3	0								3			
Council	1	2					1			2			
Other	3	3								5			
Total	7	5					1			10			

**Key**

**\*D** List the corresponding *Diversity Chart* number (1 through 9)

**\*\*G** List *gender*, **M**= Male, **F**= Female, **T**= Transgender, **NB**= Non-Binary, **O**= Other, **U**= Unknown

**RD** Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



# **CENTRAL WATERFRONT OVERSIGHT COMMITTEE**

PARKS, PUBLIC UTILITIES & TECHNOLOGY COMMITTEE  
February 12<sup>th</sup>, 2025

# LEGISLATIVE HISTORY FOR PARK OPERATIONS

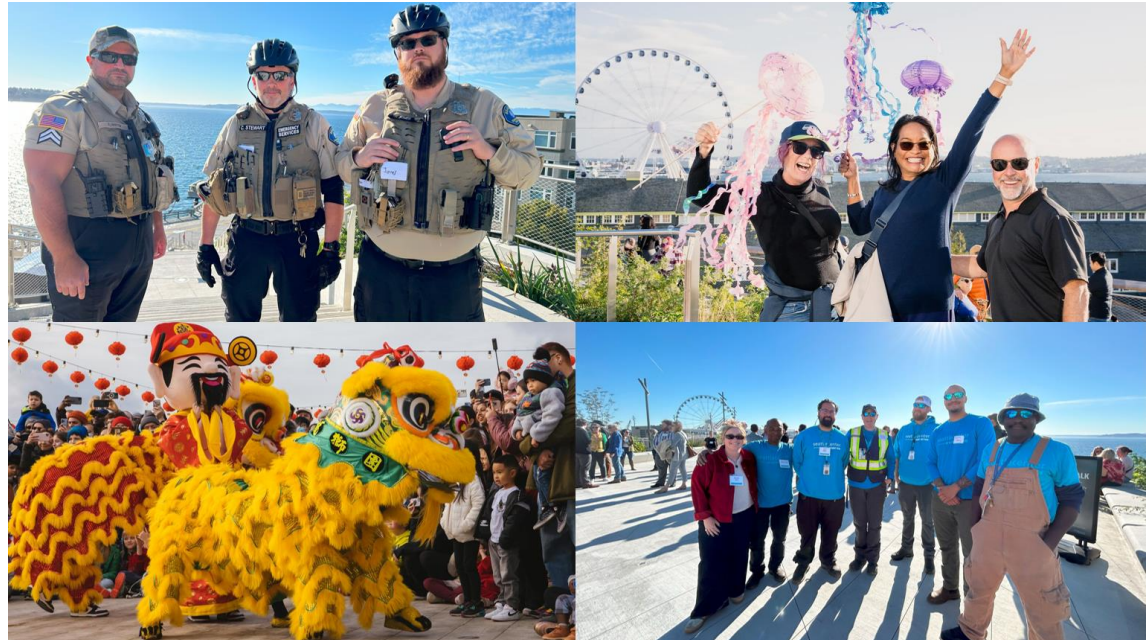
Ordinance/Resolution	Date	Description
Ordinance 123142	November 2009	Establishes Central Waterfront Partnerships Committee to advise City; large scale community engagement on design begins
Resolution 31264	January 2011	Endorses Central Waterfront Guiding Principles; creates Central Waterfront Committee
Resolution 31399	August 2012	Resolution 31399 endorses Waterfront Concept Design and Strategic Plan, establishing funding plan, including LID and philanthropy
		Friends of Waterfront Seattle incorporated as non-profit organization
Resolution 31768	September 2017	<b>Stated intent to enter into an agreement with Friends for the long-term provision of high-quality operations and management services commensurate with Central Waterfront Improvement Program</b>

# LEGISLATIVE HISTORY FOR PARK OPERATIONS

Ordinance/Resolution	Date	Description
Ordinance 125760	January 2019	Establishes the \$160M Local Improvement District (LID)
Ordinance 125761		<b>Approves the O&amp;M Ordinance, created the Central Waterfront Oversight Committee; authorizes two-year pilot agreement for Pier 62; established framework for long term management agreement with Friends of Waterfront Seattle</b>
Ordinance 125762		Contractual agreement with property owners to waive the LID protest in exchange for the <b>City committing to a set standard of maintenance, programming and public safety</b> ; designating park boulevards
Ordinance 126444	September 2021	Portions of the waterfront are designated as Waterfront Park Boulevards
Ordinance 126754	January 2023	<b>Delegates authority to Seattle Center for Operations and Management of Waterfront Park</b>

# PARK OPERATIONS

- Partnership with non-profit Friends of Waterfront Park
- Dedicated, specialized City maintenance team
- Free public programming and events year round
- Public safety and outreach services
- Oversight Committee to ensure accountability and Mayor/Council reporting









# CENTRAL WATERFRONT OVERSIGHT COMMITTEE (CWOC)



# OVERSIGHT COMMITTEE ROLE

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- Mayor/Council appointed. 20 members, including:
  - At-Large (6)
  - LID Tenant/Owner (8)
  - Non-Profit (5)
  - Port (1)
- Developed the Waterfront Park Performance Standard in 2021
- Advises on central waterfront operations, maintenance, safety, cultural and recreational programming
- Provides annual report to Mayor and Council



# OVERSIGHT COMMITTEE HISTORY

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- Committee work started Jan 2020 and COVID-19 impacted committee work
- 2023 Legislation reset original terms to 4 years and added:
  - Port of Seattle (Permanent)
  - Friends of Waterfront Park (Ex-Officio)
  - Seattle Center (Ex-Officio)

# REAPPOINTMENTS

POS #	Position Title	Name	REAPPOINTMENT OR APPOINTMENT	Appointed By
1	At-Large (Environmental)	Donny Stevenson	REAPPOINTMENT	Mayor
2	At-Large (Labor)	Katie Garrow	REAPPOINTMENT	Council
3	At-Large	Gerry Johnson	REAPPOINTMENT	Mayor
8	LID Commercial Tenant	Jim Rowe	REAPPOINTMENT	Council
9	LID Hotel Property Owner	Craig Schafer	REAPPOINTMENT	Mayor
10	LID Condominium Owner	Emily Hooper George	REAPPOINTMENT	Council
11	LID Residential Apartment Property Owner	Edward M. Leigh	REAPPOINTMENT	Mayor
13	LID property on or within one block of Pike/Pine St. Owner	Shawn Jackson	REAPPOINTMENT	Mayor

# NEW APPOINTMENTS

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POS #	Position Title	Name	REAPPOINTMENT OR APPOINTMENT	Appointed By
4	At- Large	Pamela Quadros	APPOINTMENT	Council
5	At- Large	Eric Howard	APPOINTMENT	Mayor
6	At- Large	Michelle A. Rusk	APPOINTMENT	Council
7	LID Residential Tenant	Leslie Volez	APPOINTMENT	Mayor
12	LID Office Property Owner	Ryan Smith	APPOINTMENT	Council







## Legislation Text

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**File #:** Appt 03054, **Version:** 1

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Appointment of Pamela Quadros as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.

The Appointment Packet is provided as an attachment.





## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> Pamela Quadros		
<b>Board/Commission Name:</b> Central Waterfront Oversight Committee		<b>Position Title:</b> At-Large
<b>X Appointment OR <input type="checkbox"/> Reappointment</b>		<b>Council Confirmation required?</b> <b>X</b> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <b>X</b> Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: Fill in appointing authority	<b>Date Appointed:</b> 12/11/24	<b>Term of Position: *</b> 1/1/2024 to 12/31/2025  <input checked="" type="checkbox"/> Serving remaining term of a vacant position
<b>Residential Neighborhood:</b> West Seattle	<b>Zip Code:</b> 98116	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> With over 20 years of leadership experience spanning media, advertising, government, non-profit sectors, and smart cities, I have a strong track record in revenue generation, financial performance, new product development, and talent growth. Certified in DEI, I am dedicated to fostering inclusive and collaborative work environments where everyone can excel.  My management approach blends innovation with action and problem-solving. I utilize my expertise in media, events, market research, and thought leadership to enhance business operations and outcomes. I am adept at launching and refining sales and marketing strategies, providing training, and managing P3 projects across diverse markets. Additionally, I build and nurture strategic partnerships with both internal and external stakeholders, including my organization, government entities, and community groups. I focus on driving success and growth through disruption, technology, and customer-centric solutions.		
<b>Authorizing Signature (original signature):</b> 		<b>Appointing Signatory:</b> Joy Hollingsworth Seattle City Councilmember

\*Term begin and end date is fixed and tied to the position and not the appointment date.

## PAMELA QUADROS, MBA

### PROGRESSIVE LEADERSHIP | CULTIVATOR OF TALENT AND RELATIONSHIPS

I am a dynamic senior executive with a track record of revenue generation and financial performance. I have developed a reputation for action, team building, new product development, talent growth, and strategic partnerships during my career of increasing scope and responsibility. My management style lends itself to innovation and developing high-performing products, teams, and leaders through collaborative and inclusive work environments where talent can bring their whole selves to work. While maintaining high standards and providing appropriate recognition and rewards, I leverage collaborative, decisive, and investigative leadership to optimize day-to-day business. I am a true problem solver, experienced industry disrupter, and strategic thinker with a bias for action. I motivate my teams with an entrepreneurial mindset, strong business intuition, and technology growth.

#### LEADERSHIP

Employee Engagement & Development  
Diversity, Equity, & Inclusion  
Community Relations  
Cross-Functional Relationships  
Business Operations Management

#### EXECUTION

Forecasting, Reporting, Driving Revenue  
Customer Service & GTM Strategy  
KPIs and Product Development  
PNL & Budgeting  
Continuous Process Improvement

#### INFLUENCE

Masterful Networking & Negotiating  
Strategic Partnership Management  
Expert Business Development  
Sales, Marketing, & Analytics  
Coach, Mentor, Thought Leader

### PROFESSIONAL EXPERIENCE

**Seattle Sports Commission**, Seattle, WA (January 1, 2024-Present)

#### Vice President of Partnerships

In collaboration with the CEO, the VP of Partnerships is tasked with developing and executing a diversified revenue strategy through strategic corporate partnerships, event ticket sales, membership dues, fundraising, and grants. This role involves managing relationships with commercial partners, overseeing proposal development, activations, fulfillment, and partnership renewals. The VP of Partnerships also spearheads community engagement efforts with local associations and neighborhoods. Additionally, they support the SSC Team in executing signature events and attracting world-class sporting events to Seattle. Furthermore, the VP leads fundraising initiatives for both the Commission and Foundation.

**Puget Sound Business Journal of American City Business Journals**– Seattle, WA (April 2021-Dec 2023)

#### Vice President of MultiMedia

I lead a team facilitating strategic multi-media solutions and projects for enterprise, midmarket, government, non-profit, and tech companies using digital media, strategic partnerships, event sponsorship, traditional advertising, research sales, and native thought leader communication and content. ACBJ hired me to change the office's culture, develop new initiatives to generate revenue, and improve internal and external communications to increase productivity by assessing the company's needs and priorities. Expertise includes day-to-day sales & marketing operations, development of operational efficiency, budget management, internal communications with the broader ACBJ organization, coaching, mentoring, training, and KPIs. The territory is part of Canada and the USA.

#### Highlights of Business Impact

- Led the division out of the Pandemic, surpassing revenue goals with out-of-the-box solutions to increase event, media, and research revenue.

**Coach PQ LLC** – Seattle, WA (a position held while obtaining an MBA and during the Pandemic) (2016-present)

#### Consultant

I specialized in helping businesses, governments, talent, and communities realize their potential and purpose while assisting in sales, marketing, and obtaining growth. Expertise includes mentoring, coaching, Management Development, Workplace Culture, Organizational Development, Revenue Generation, Community Non-Profits, Career Growth,

Recruitment, Sales & Marketing, Advertising Sales and development, Change Management, Personal Development, Team Building, Training Development, Trainer, Strategist, Consultant: government partnerships (P3) and development, Diversity and Inclusion training and implementation.

- Some clients include Girls Rock Math, Seattle Public Schools, OutFront Media, Lamar Advertising, and Supergraphics.

**Intersection Co. (Alphabet Company, formerly Titan Outdoor LLC, a private company) – Seattle, WA (2004-2016)**

**Vice President General Manager**

A disrupter in smart cities, Titan hired me as the first Vice President to lead the Go-To-Market strategy & start up the company across multiple markets. I also lead the launch and development of sales & marketing strategies, training, and the day-to-day operations in the Pacific Northwest territory, including the program management of the government partnership. Additionally, I facilitated the office climate & culture development with diversity and inclusion management. Finally, I met the division's financial & non-financial objectives through talent development, quantitative data analysis, effective communication, productivity, efficiency, and program management. Government partners included King County Metro, Sound Transit, Community Transit, Kitsap Transit, and Pierce Transit.

**Highlights of Business Impact**

- Grew advertising revenue for our transit partner from **\$5.7 million by \$2 million** per year for three years, reaching **over \$10 million** in revenue in the first half of our contract term
- During my tenure, I developed GTM strategies for eight new product lines that resulted in over \$19.5 million in new gross revenue, which is still in operation. This is a feat, considering some products sell for \$22 monthly.
- I received **Manager of the Year** due to outstanding operational leadership and exceeding sales projections.
- Established strategic partnership programs that led to an excess of **\$5M in cost savings** over 11 years
- Extended **government contract without RFP** process due to exceptional relationship management
- I was the lead representative for trade and other professional associations, community, government, and civic groups, as well as key accounts and industry leaders within media and advertising agencies.
- Program Manager of multiple projects, clients, and employees simultaneously, locally and nationally.

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**EDUCATION**

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**Diversity and Inclusion for HR Certification** – Cornell University (2020)

**Master of Business Administration (MBA)**- Southern New Hampshire University (2018)

**Bachelor of Business Administration (BBA)** – British Columbia Institute of Technology | Thompson Rivers University

**Diploma of Technological Sales, Marketing Management** – British Columbia Institute of Technology

**Computer proficiency** – Salesforce, Microsoft Office, social media, CRM, and various proprietary software

**Professional sales training courses like** Brian Tracy, Integrity Selling, The Center for Sales Strategy, Pitney Bowes

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**COMMUNITY ACCOLADES & VOLUNTEERISM**

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Seattle Public Schools, Government and Non-profit volunteerism and paid contracting (2013-present)

**Outstanding Graduate** Master of Business Administration – Southern New Hampshire University (2019)

Golden Acorn Award Non-Profit award (2019)

Recognized as one of **Puget Sound's 40 under 40** (September 2013)

Essential Award, WestSide Baby (2013) Board Member

Titan Cares and various other board positions (2004-2016)

Recognized as one of **Clark County's Accomplished & under 40** (November 2003)



## Central Waterfront Oversight Committee

20 Members: Pursuant to Ordinance 125761 and Section 5 amended by by Ordinance 126983, 14 members subject to City Council confirmation, all positions shall be 2-years except positions 15 through 20 which shall be permanent.

- 7 Mayor- appointed
- 7 City Council- appointed
- 6 Other Appointing Authority: Chief Executive Officer, Executive Director or designee

### Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
			1.	At-Large (Environmental)	Donny Stevenson	1/1/2024	12/31/25	2	Mayor
			2.	At-Large (Labor)	Katie Garrow	1/1/2024	12/31/25	2	Council
6	M	7	3.	At-Large	Gerry Johnson	1/1/2024	12/31/25	2	Mayor
			4.	At-Large	Pamela Quadros	1/1/2024	12/31/25	1	Council
			5.	At-Large	Eric R. Howard	1/1/2024	12/31/25	1	Mayor
3	F	2	6.	At-Large	Michelle A. Rusk	1/1/2024	12/31/25	1	Council
			7.	LID Residential Tenant	Leslie Volez	1/1/2024	12/31/25	1	Mayor
6	M	6	8.	LID Commercial Tenant	Jim Rowe	1/1/2024	12/31/25	2	Council
6	M	3	9.	LID Hotel Property Owner	Craig Schafer	1/1/2024	12/31/25	2	Mayor
6	F	7	10.	LID Condominium Owner	Emily Hooper George	1/1/2024	12/31/25	2	Council
6	M	7	11.	LID Residential Apartment Property Owner	Edward M. Leigh	1/1/2024	12/31/25	2	Mayor
			12.	LID Office Property Owner	Ryan Smith	1/1/2024	12/31/25	1	Council
			13.	LID property on or within one block of Pike/Pine St. owner	Shawn Jackson	1/1/2024	12/31/25	2	Mayor
			14.	LID Commercial/Retail Property Owner		1/1/2024	12/31/25		Council
6	F	3	15.	Pike Place Market PDA	Mary Bacarella	12/31/19			Executive Director (or designee)
6	M	3	16.	Seattle Aquarium Society	Robert W. Davidson	12/31/19			Chief Executive Officer (or designee)
6	M	4	17.	Downtown Seattle Association/MID	Jon Scholes	12/31/19			Chief Executive Officer (or designee)

6	M	NA	18.	Seattle Historic Pier Association	Bob C. Donegan	12/31/19			Executive Director (or designee)
6	F	2	19.	Alliance for Pioneer Square	Lisa Dixon Howard	12/31/19			Executive Director (or designee)
	F		20.	Port of Seattle	Geri Poor	1/1/2024			Executive Director (or designee)

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	3	0								3			
Council	1	2					1			2			
Other	3	3								5			
Total	7	5					1			10			

Key

**\*D** List the corresponding *Diversity Chart* number (1 through 9)

**\*\*G** List *gender*, **M**= Male, **F**= Female, **T**= Transgender, **NB**= Non-Binary, **O**= Other, **U**= Unknown

**RD** Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 03055, **Version:** 1

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Appointment of Michelle A. Rusk as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> Michelle A. Rusk		
<b>Board/Commission Name:</b> Central Waterfront Oversight Committee		<b>Position Title:</b> At-Large
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>		<b>Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input checked="" type="checkbox"/> Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: Fill in appointing authority	<b>Date Appointed:</b> 12/11/24	<b>Term of Position: *</b> 1/1/2024 to 12/31/2025  <input type="checkbox"/> Serving remaining term of a vacant position
<b>Residential Neighborhood:</b> Pioneer Square	<b>Zip Code:</b> 98104	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> I am a lifelong Washingtonian and have loved living in Pioneer Square for the last nearly ten years, including while attending law school at the University of Washington. After working at a law firm in downtown Seattle, I'm now enjoying working at the state legislature. It has been wonderful to volunteer in my local community, including as the former chair of the Downtown Seattle Association's Residents' Council and currently as a board member with the Pioneer Square Residents' Council.		
<b>Authorizing Signature (original signature):</b> 	<b>Appointing Signatory:</b> Joy Hollingsworth Seattle City Councilmember	

\*Term begin and end date is fixed and tied to the position and not the appointment date.

# MICHELLE A. RUSK

## LEGAL EXPERIENCE

**WASHINGTON HOUSE OF REPRESENTATIVES - OFFICE OF PROGRAM RESEARCH** | Seattle & Olympia, WA Nov. 2021-present  
**Legal Counsel**

- Provide non-partisan, broad-ranging, legal support to members of the Washington State House of Representative including drafting bills and amendments, providing technical review and analysis of proposed legislation, and preparing bill analyses and legal memoranda
- Participate in public legislative hearings and work sessions including preparing and delivering bill briefings and presentations

**FOSTER GARVEY** | Seattle, WA Sept 2017 – Oct. 2021  
**Associate Attorney**  
**Summer Associate** (2015 and 2016)

- Represented public and private clients in a wide range of land use and real estate matters, including advising clients on local and state regulatory processes relating to property development, permitting, and environmental review
- Researched and drafted internal legal memoranda, motions, and briefs, and participated as a team member in all stages of litigation, including in trial and appellate proceedings in administrative and judicial forums

**SEATTLE CITY ATTORNEY'S OFFICE, CIVIL DIVISION - TORTS SECTION** | Seattle, WA Mar. 2016 – June 2016  
**Student Law Clerk**

- Performed legal research; drafted motions, including motions for summary judgments and associated declarations; investigated facts concerning evidentiary support for motions; and provided litigation assistance to section attorneys

**VETERANS PROJECT, NORTHWEST JUSTICE PROJECT** | Seattle, WA Jan. 2015 – May 2015  
**Student Law Clerk**

- Worked in coordination with attorneys on civil legal aid cases for veterans including child support and disability compensation appeals

## OTHER PROFESSIONAL EXPERIENCE

**Staff Assistant/Intern Coordinator, U.S. House of Representatives** | Washington, D.C. Jan. 2011 – July 2012  
Implemented congressional internship program, coordinated constituent services & assisted with drafting legislative correspondence

**Marketing Assistant, Saratoga County Chamber of Commerce** | Saratoga Springs, NY July 2013 – Feb. 2014  
Promoted chamber membership of 3,000 businesses, events, and services, including drafting press releases and membership emails

**Marketing Coordinator, Saratoga Economic Development Corp.** | Saratoga Springs, NY Nov. 2013 – Aug. 2014  
Wrote all press releases, drafted articles for publications, and consulted on strategy related to County economic development

**Project Assistant** (hired as Receptionist), **Nelson Mullins Riley & Scarborough** | Charleston, SC Aug. 2012 – April 2013  
Assisted the national coordinating counsel for an energy company in litigation and settlement strategy, including coordination with legal counsel nationwide, management of multiple in-house databases, and participation in preparing documents as part of discovery.

## CIVIC ENGAGEMENT

Board Member, Pioneer Square Residents' Council | Appointee, Seattle Central Waterfront Oversight Committee |  
Board Member, Latina/o Bar Association of Washington | Advisory Board Member, Whitworth Women's Leadership Network

## EDUCATION

**UNIVERSITY OF WASHINGTON SCHOOL OF LAW** | Seattle, WA June 2017  
Juris Doctor (Graduated with Honors)

*Activities:* Associate Editor-in-Chief, Washington International Law Journal, | 3L Representative, Student Bar Association  
President, Women's Law Caucus | Treasurer, Latina/o Law Student Assoc. | Veterans Law Moot Court, Speaker Award

**GEORGE MASON UNIVERSITY** | Arlington, VA | Paralegal Certificate March 2013

**WHITWORTH UNIVERSITY** | Spokane, WA May 2011  
Bachelor of Arts, Political Science, Minor in Spanish - *magna cum laude*  
*Honors and Activities:* Provost's Honor Roll | Laureate Society Member, 3.75+ GPA | Mind & Heart Scholar | Political Science  
*Study Abroad:* University of Guanajuato in Guanajuato, Mexico (January 2009)

## Central Waterfront Oversight Committee

20 Members: Pursuant to Ordinance 125761 and Section 5 amended by by Ordinance 126983, 14 members subject to City Council confirmation, all positions shall be 2-years except positions 15 through 20 which shall be permanent.

- 7 Mayor- appointed
- 7 City Council- appointed
- 6 Other Appointing Authority: Chief Executive Officer, Executive Director or designee

### Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
			1.	At-Large (Environmental)	Donny Stevenson	1/1/2024	12/31/25	2	Mayor
			2.	At-Large (Labor)	Katie Garrow	1/1/2024	12/31/25	2	Council
6	M	7	3.	At-Large	Gerry Johnson	1/1/2024	12/31/25	2	Mayor
			4.	At-Large	Pamela Quadros	1/1/2024	12/31/25	1	Council
			5.	At-Large	Eric R. Howard	1/1/2024	12/31/25	1	Mayor
3	F	2	6.	At-Large	Michelle A. Rusk	1/1/2024	12/31/25	1	Council
			7.	LID Residential Tenant	Leslie Volez	1/1/2024	12/31/25	1	Mayor
6	M	6	8.	LID Commercial Tenant	Jim Rowe	1/1/2024	12/31/25	2	Council
6	M	3	9.	LID Hotel Property Owner	Craig Schafer	1/1/2024	12/31/25	2	Mayor
6	F	7	10.	LID Condominium Owner	Emily Hooper George	1/1/2024	12/31/25	2	Council
6	M	7	11.	LID Residential Apartment Property Owner	Edward M. Leigh	1/1/2024	12/31/25	2	Mayor
			12.	LID Office Property Owner	Ryan Smith	1/1/2024	12/31/25	1	Council
			13.	LID property on or within one block of Pike/Pine St. owner	Shawn Jackson	1/1/2024	12/31/25	2	Mayor
			14.	LID Commercial/Retail Property Owner		1/1/2024	12/31/25		Council
6	F	3	15.	Pike Place Market PDA	Mary Bacarella	12/31/19			Executive Director (or designee)
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6	M	NA	18.	Seattle Historic Pier Association	Bob C. Donegan	12/31/19			Executive Director (or designee)
6	F	2	19.	Alliance for Pioneer Square	Lisa Dixon Howard	12/31/19			Executive Director (or designee)
	F		20.	Port of Seattle	Geri Poor	1/1/2024			Executive Director (or designee)

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	3	0								3			
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Other	3	3								5			
Total	7	5					1			10			

Key

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**RD** Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 03056, **Version:** 1

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Appointment of Leslie Veloz as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.

The Appointment Packet is provided as an attachment.





## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> Leslie Veloz		
<b>Board/Commission Name:</b> Central Waterfront Oversight Committee		<b>Position Title:</b> LID Residential Tenant
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>		<b>Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	<b>Date Appointed:</b>	<b>Term of Position: *</b> 12/1/2024 to 12/31/2025  <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> SODO	<b>Zip Code:</b> 98104	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> <i>Leslie Veloz is a Data Privacy and Cybersecurity Attorney at Hintze Law PLLC. Leslie offers clients pragmatic and results-driven legal counsel on U.S. and international AI, privacy, and cybersecurity issues as well as the establishment, integration, and management of effective privacy programs. She provides guidance to a diverse range of clients from innovative startups to Fortune 100 corporations. Her mission is to bridge the gap between the complexities of technology and the everyday lives of people, ensuring a brighter, more secure digital future for all. When she's not navigating the intricacies of data privacy and cybersecurity, you can find her dedicated to uplifting and supporting the local community. Leslie currently serves on the board of directors for the Latina/o Bar Association of Washington (LBAW) and the Eastside Legal Assistance Program (ELAP).</i>		
<b>Authorizing Signature (original signature):</b> 	<b>Appointing Signatory:</b> Bruce A. Harrell Mayor of Seattle	

Date: December 11, 2024

*\*Term begin and end date is fixed and tied to the position and not the appointment date.*

## Leslie Veloz, Esq.

Data Privacy and Cybersecurity Attorney

Admitted in Washington State [REDACTED]

### CERTIFICATIONS

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Certified Information Privacy Professional – United States (CIPP/US)

Certified Information Privacy Manager (CIPM)

Certified Information Privacy Technologist (CIPT)

### EXPERIENCE

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**Hintze Law**, Seattle, Washington

November 2021 – Present

*Data Privacy and Cybersecurity Associate*

Offer clients pragmatic and results-driven legal counsel on U.S. and international AI, privacy, and cybersecurity issues as well as the establishment, integration, and management of effective privacy programs. Provide guidance to a diverse range of clients from innovative startups to Fortune 100 corporations. Substantive areas of expertise include breach response, AI/ML risk assessment and mitigation, health privacy, privacy and security by design, vendor risk management, privacy assessments, internal privacy policies, joint controller and data processing agreements, external privacy notices, children privacy, U.S. state comprehensive and federal privacy laws, the GDPR, global incident response and data breach notification.

**T-Mobile**, Seattle, Washington

May 2021 – November 2021

*Privacy Legal Intern*

As the first-ever Privacy Legal Intern, conducted legal research and writing on various data protection and privacy laws, regulations, and industry standards. Collaborated with internal clients to assess products for privacy impacts and worked with attorneys and technologists to address complex privacy issues. Additionally, attended Legal Privacy meetings, provided summaries and analysis, and assisted the Privacy team with diverse legal privacy projects, including product reviews, analyzing new laws, drafting policies, and negotiating privacy terms in contracts.

### LEADERSHIP & MEMBERSHIPS

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- WSBA Legal Technology Task Force
  - Education and Ethics Workgroup Member, 2024 - Present
- Eastside Legal Assistance Program (ELAP)
  - Board of Directors, 2024 - Present
- Latina/o Bar Association of Washington (LBAW)
  - Vice President of Development, 2023 - Present
- International Association of Privacy Professionals (IAPP)
- Loren Miller Bar Association (LMBA)
- Hispanic National Bar Association (HNBA)

### EDUCATION

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**Seton Hall University School of Law**, Newark, NJ

Juris Doctor

**University at Buffalo**, Buffalo, NY

Bachelor of Arts

## **SPEAKING ENGAGEMENTS**

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- Guest Lecturer – “Privacy & AI in Business,” **University of Washington Masters in Entrepreneurship Program** - November 18, 2024, Seattle, WA
- Guest Lecturer – “The Right to Privacy in the Digital Age,” **Temple University** – November 14, 2024, Online
- *CLE Presenter* – “Cybersecurity Tabletop Exercise: What are they, and why should your company do them?” **The Masters Conference** - September 18, 2024, Seattle, WA
- *CLE Presenter* – “Broad AI Ethical Considerations,” **NBI** - July 15, 2024, Online
- *Co-Presenter* – “Demystifying Data Protection Assessment Requirements In State Privacy Laws,” **Washington State Bar Association CLE** - April 10, 2024, Online
- *Panelist* – “CTRL+ALT+DELICATE: Navigating the Legal, Ethical, & Regulatory AI Landscape,” **HNBA VIA Corporate Counsel Conference** - March 21, 2024, Seattle, WA
- *Co-Presenter* – “Privacy 101,” **Seattle University School of Law** - March 5, 2024, Seattle, WA
- *CLE Presenter* – “Artificial Intelligence in the Law Practice,” **The Seminar Group** - December 12, 2023, Seattle, WA
- *Guest Lecturer* – “Navigating the Legal Landscape of AI in Business,” **University of Washington Masters in Entrepreneurship Program** - November 13, 2023, Seattle, WA
- *CLE Presenter* – “Understanding AI: Technical & Legal Perspectives,” **Latino Bar Association of Washington** - October 12, 2023, Seattle, WA
- *CLE Presenter* – “Privacy 101,” **Latino Bar Association of Washington** - September 29, 2023, Seattle, WA
- *CLE Presenter* – “Privacy Impact Assessment Training,” **T-Mobile** - May 4, 2023, Seattle, WA
- *Panelist* – “Industry Talk: Privacy Law,” **Northeast Black Law Students Association 54th Regional Convention** - February 25, 2022, Mashantucket, CT

## **PUBLICATIONS**

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- “[Florida's Comprehensive Privacy Law Enacted](#),” **Hintze Law Blog** - June 8, 2023
- “[Hintze Global Privacy & Security Updates](#),” **Hintze Law Blog** - March 30, 2023
- “[Utah's Social Media Regulation Act - Overview of Privacy & Business Impact](#),” **Hintze Law Blog** - March 27, 2023
- “[Hintze Law Global Privacy Updates](#),” **Hintze Law Blog** - October 25, 2022

## Central Waterfront Oversight Committee

20 Members: Pursuant to Ordinance 125761 and Section 5 amended by by Ordinance 126983, 14 members subject to City Council confirmation, all positions shall be 2-years except positions 15 through 20 which shall be permanent.

- 7 Mayor- appointed
- 7 City Council- appointed
- 6 Other Appointing Authority: Chief Executive Officer, Executive Director or designee

### Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
			1.	At-Large (Environmental)	Donny Stevenson	1/1/2024	12/31/25	2	Mayor
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			5.	At-Large	Eric R. Howard	1/1/2024	12/31/25	1	Mayor
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6	M	3	16.	Seattle Aquarium Society	Robert W. Davidson	12/31/19			Chief Executive Officer (or designee)
6	M	4	17.	Downtown Seattle Association/MID	Jon Scholes	12/31/19			Chief Executive Officer (or designee)

6	M	NA	18.	Seattle Historic Pier Association	Bob C. Donegan	12/31/19			Executive Director (or designee)
6	F	2	19.	Alliance for Pioneer Square	Lisa Dixon Howard	12/31/19			Executive Director (or designee)
	F		20.	Port of Seattle	Geri Poor	1/1/2024			Executive Director (or designee)

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	3	0								3			
Council	1	2					1			2			
Other	3	3								5			
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Key

**\*D** List the corresponding *Diversity Chart* number (1 through 9)

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**RD** Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 03057, **Version:** 1

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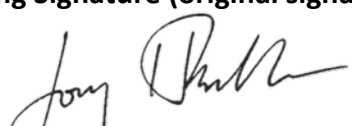
Reappointment of Katie Garrow as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.

The Appointment Packet is provided as an attachment.





## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Katie Garrow</i>		
<b>Board/Commission Name:</b> <i>Central Waterfront Oversight Committee</i>		<b>Position Title:</b> <i>At- Large (Labor)</i>
<input type="checkbox"/> <b>Appointment</b> OR <input checked="" type="checkbox"/> <b>Reappointment</b>		<b>Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input checked="" type="checkbox"/> Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	<b>Date Appointed:</b> <i>12/11/24</i>	<b>Term of Position: *</b> <i>1/1/2024</i> <b>to</b> <i>12/31/2025</i>  <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> <i>Federal Way</i>	<b>Zip Code:</b> <i>98003</i>	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> <i>Katie Garrow is the Deputy Executive Director at MLK Labor, which represents 100,000 workers in 150 affiliate unions, including workers in the public and private sectors in the downtown core and waterfront area. She has served on the Central Waterfront Oversight Committee since December 2019.</i>		
<b>Authorizing Signature (original signature):</b> 		<b>Appointing Signatory:</b> Joy Hollingsworth  Seattle City Councilmember

\*Term begin and end date is fixed and tied to the position and not the appointment date.

## Katie Garrow Bio

Katie Garrow was elected to serve as Executive Secretary-Treasurer of MLK Labor in September 2021. She is only the second woman and the youngest person to lead the organization in its 135 year history.

Garrow brings 15 years of political, union and community organizing to the position, including five years of executive experience at MLK Labor. Katie got her start in the labor movement by organizing domestic workers and day laborers through a hiring hall in the San Francisco Bay Area. She went on to represent public sector workers at the City of Seattle at PROTEC17, before joining the staff at MLK Labor.

At the Labor Council, Katie's focus has included a very successful push to grow labor's political power beyond Seattle and into South King County where union members make up as much as 40% of the electorate. She worked to elect more than 50 union members as mayors, city council members, and school board directors in Seattle and South King County. She has also led the Labor Council's work around anti-racism, clean energy jobs, and workforce development.

Garrow was born into a working-class family in Grays Harbor County in WA, where her father was a union boilermaker and her mother worked in rural economic development. She witnessed firsthand the decline of logging towns like hers in the area. Consequently, she is rooted in the plight of the rural working class but is also passionately devoted to modernizing the labor movement to be relevant and representative of young people, women, people of color, and LGBTQ workers who have been left out and excluded from our unions and American prosperity.

Katie earned a BA in Spanish from Pacific Lutheran University. She lives in South King County with her husband and two stepchildren.

# KATIE GARROW

## Skills Summary

Executive leader of a labor organization managing a \$3 million annual budget and staff of 12. Expertise in public policy, workforce development, electoral politics, lobbying, union and community organizing and contract negotiation.

## Education

### ***BA Spanish Literature and Global Studies / 2011***

Pacific Lutheran University

Magna cum laude, international honors program

## Experience

### ***MLK Labor***

*Executive Secretary-Treasurer / 2021-Present*

*Deputy Executive Secretary-Treasurer / 2016-2021*

Seven years of executive level leadership in King County's largest labor organization. Doubled revenue and staff from 2021-2023. Elected 50 union members to public office.

### ***Protec 17***

*Union Representative / 2013-2016*

Negotiated public sector union contracts. Represented members in grievance processes, investigations, discipline hearings, mediation and arbitration.

## Boards and Volunteering

***King County Workforce Development Council, Treasurer / 2018-present***

***Transportation Choices Coalition, Board of Directors / 2021-present***

***Seattle Convention Center, Board of Directors / 2021-present***

***Washington State Labor Council, Executive Board /2021-present***

## Katie Garrow Bio

Katie Garrow was elected to serve as Executive Secretary-Treasurer of MLK Labor in September 2021. She is only the second woman and the youngest person to lead the organization in its 135 year history.

Garrow brings 15 years of political, union and community organizing to the position, including five years of executive experience at MLK Labor. Katie got her start in the labor movement by organizing domestic workers and day laborers through a hiring hall in the San Francisco Bay Area. She went on to represent public sector workers at the City of Seattle at PROTEC17, before joining the staff at MLK Labor.

At the Labor Council, Katie's focus has included a very successful push to grow labor's political power beyond Seattle and into South King County where union members make up as much as 40% of the electorate. She worked to elect more than 50 union members as mayors, city council members, and school board directors in Seattle and South King County. She has also led the Labor Council's work around anti-racism, clean energy jobs, and workforce development.

Garrow was born into a working-class family in Grays Harbor County in WA, where her father was a union boilermaker and her mother worked in rural economic development. She witnessed firsthand the decline of logging towns like hers in the area. Consequently, she is rooted in the plight of the rural working class but is also passionately devoted to modernizing the labor movement to be relevant and representative of young people, women, people of color, and LGBTQ workers who have been left out and excluded from our unions and American prosperity.

Katie earned a BA in Spanish from Pacific Lutheran University. She lives in South King County with her husband and two stepchildren.

## Central Waterfront Oversight Committee

20 Members: Pursuant to Ordinance 125761 and Section 5 amended by by Ordinance 126983, 14 members subject to City Council confirmation, all positions shall be 2-years except positions 15 through 20 which shall be permanent.

- 7 Mayor- appointed
- 7 City Council- appointed
- 6 Other Appointing Authority: Chief Executive Officer, Executive Director or designee

### Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
			1.	At-Large (Environmental)	Donny Stevenson	1/1/2024	12/31/25	2	Mayor
			2.	At-Large (Labor)	Katie Garrow	1/1/2024	12/31/25	2	Council
6	M	7	3.	At-Large	Gerry Johnson	1/1/2024	12/31/25	2	Mayor
			4.	At-Large	Pamela Quadros	1/1/2024	12/31/25	1	Council
			5.	At-Large	Eric R. Howard	1/1/2024	12/31/25	1	Mayor
3	F	2	6.	At-Large	Michelle A. Rusk	1/1/2024	12/31/25	1	Council
			7.	LID Residential Tenant	Leslie Volez	1/1/2024	12/31/25	1	Mayor
6	M	6	8.	LID Commercial Tenant	Jim Rowe	1/1/2024	12/31/25	2	Council
6	M	3	9.	LID Hotel Property Owner	Craig Schafer	1/1/2024	12/31/25	2	Mayor
6	F	7	10.	LID Condominium Owner	Emily Hooper George	1/1/2024	12/31/25	2	Council
6	M	7	11.	LID Residential Apartment Property Owner	Edward M. Leigh	1/1/2024	12/31/25	2	Mayor
			12.	LID Office Property Owner	Ryan Smith	1/1/2024	12/31/25	1	Council
			13.	LID property on or within one block of Pike/Pine St. owner	Shawn Jackson	1/1/2024	12/31/25	2	Mayor
			14.	LID Commercial/Retail Property Owner		1/1/2024	12/31/25		Council
6	F	3	15.	Pike Place Market PDA	Mary Bacarella	12/31/19			Executive Director (or designee)
6	M	3	16.	Seattle Aquarium Society	Robert W. Davidson	12/31/19			Chief Executive Officer (or designee)
6	M	4	17.	Downtown Seattle Association/MID	Jon Scholes	12/31/19			Chief Executive Officer (or designee)

6	M	NA	18.	Seattle Historic Pier Association	Bob C. Donegan	12/31/19			Executive Director (or designee)
6	F	2	19.	Alliance for Pioneer Square	Lisa Dixon Howard	12/31/19			Executive Director (or designee)
	F		20.	Port of Seattle	Geri Poor	1/1/2024			Executive Director (or designee)

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	3	0								3			
Council	1	2					1			2			
Other	3	3								5			
Total	7	5					1			10			

**Key**

**\*D** List the corresponding *Diversity Chart* number (1 through 9)

**\*\*G** List *gender*, **M**= Male, **F**= Female, **T**= Transgender, **NB**= Non-Binary, **O**= Other, **U**= Unknown

**RD** Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 03058, **Version:** 1

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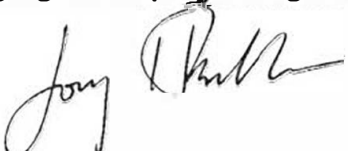
Reappointment of Emily Hooper George as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.

The Appointment Packet is provided as an attachment.





## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> Emily Hooper George		
<b>Board/Commission Name:</b> Central Waterfront Oversight Committee		<b>Position Title:</b> Owner of a Condominium Property
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		<b>Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input checked="" type="checkbox"/> Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: Fill in appointing authority	<b>Date Appointed:</b> 12/11/24	<b>Term of Position: *</b> 1/1/2024 to 12/31/2025  <input type="checkbox"/> Serving remaining term of a vacant position
<b>Residential Neighborhood:</b> West Edge	<b>Zip Code:</b> 98101	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b>  Emily has served on the Central Waterfront Oversight Committee since January 2020. She provides a valuable lens to the committee work, as a mother, resident, and volunteer in the downtown community. She also works in the neighborhood as a Principal and structural engineer at KPFF Consulting Engineers. She is passionate about making downtown Seattle and the Central Waterfront a place welcoming for people of all ages.		
<b>Authorizing Signature (original signature):</b> 		<b>Appointing Signatory:</b> Joy Hollingsworth Seattle City Councilmember

\*Term begin and end date is fixed and tied to the position and not the appointment date.

## Emily Hooper George, PE, SE, LEED AP

Principal, Structural Engineer  
Downtown Resident and Parent

Emily has 21 years of experience working as a structural engineer for public and private clients. Her experience includes the design of steel, concrete, and timber structures, including seismic design.

Since moving to downtown Seattle in 2008, she has been actively involved in her community and worked to promote her neighborhood as a place where everyone belongs.



### Junior League of Seattle, 2008 - present

Emily has served in various roles for the Junior League, including Treasurer, Board Member, and on the Nominating Committee. She developed many of her skills for volunteer positions through her time with this organization.

### Parents for a Better Downtown, 2013 – present

Emily and her husband, Michael, have represented the voice of families living in the urban center of our city for a decade. This group has been on the forefront of conversations around the need for a downtown public K-8 school, more play spaces, more daycare capacity, increased family-sized housing, and much more. They are passionate about building a city center that works for families with children.

### DSA Downtown Residents Council, 2015 – 2022

Emily served on the Council to share the needs of families living in the neighborhood. The group was involved in many initiatives with the DSA and the City of Seattle. The committee was disbanded in 2022.

### Central Waterfront Oversight Committee, 2020 - present

Emily was appointed by Seattle City Council to represent condominium owners, per the agreement in the Local Improvement District. She is honored to be a part of a project that is shaping the future of the city. In her time on the committee, performance criteria have been set, the city has entered into an agreement with the Seattle Center for operations, and she has completed her first round of the park evaluation. She is eager to continue serving on the committee.

### Other Committees and Appointments

DSA Parks Committee  
SDOT Pike Pine Corridor Sounding Board  
Seattle Chamber West Seattle Ballard Link Extension Stakeholders  
Epiphany School Board of Trustees

### Education

- MS Structural Engineering, University of Illinois, 2002
- BS Civil Engineering, University of New Hampshire, 2001

### Registration

- PE: Washington (#43663), 2007  
Oregon (#099744PE), 2022
- SE: Washington (#43663), 2011
- LEED Accredited Professional

## Central Waterfront Oversight Committee

20 Members: Pursuant to Ordinance 125761 and Section 5 amended by by Ordinance 126983, 14 members subject to City Council confirmation, all positions shall be 2-years except positions 15 through 20 which shall be permanent.

- 7 Mayor- appointed
- 7 City Council- appointed
- 6 Other Appointing Authority: Chief Executive Officer, Executive Director or designee

### Roster:

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			1.	At-Large (Environmental)	Donny Stevenson	1/1/2024	12/31/25	2	Mayor
			2.	At-Large (Labor)	Katie Garrow	1/1/2024	12/31/25	2	Council
6	M	7	3.	At-Large	Gerry Johnson	1/1/2024	12/31/25	2	Mayor
			4.	At-Large	Pamela Quadros	1/1/2024	12/31/25	1	Council
			5.	At-Large	Eric R. Howard	1/1/2024	12/31/25	1	Mayor
3	F	2	6.	At-Large	Michelle A. Rusk	1/1/2024	12/31/25	1	Council
			7.	LID Residential Tenant	Leslie Volez	1/1/2024	12/31/25	1	Mayor
6	M	6	8.	LID Commercial Tenant	Jim Rowe	1/1/2024	12/31/25	2	Council
6	M	3	9.	LID Hotel Property Owner	Craig Schafer	1/1/2024	12/31/25	2	Mayor
6	F	7	10.	LID Condominium Owner	Emily Hooper George	1/1/2024	12/31/25	2	Council
6	M	7	11.	LID Residential Apartment Property Owner	Edward M. Leigh	1/1/2024	12/31/25	2	Mayor
			12.	LID Office Property Owner	Ryan Smith	1/1/2024	12/31/25	1	Council
			13.	LID property on or within one block of Pike/Pine St. owner	Shawn Jackson	1/1/2024	12/31/25	2	Mayor
			14.	LID Commercial/Retail Property Owner		1/1/2024	12/31/25		Council
6	F	3	15.	Pike Place Market PDA	Mary Bacarella	12/31/19			Executive Director (or designee)
6	M	3	16.	Seattle Aquarium Society	Robert W. Davidson	12/31/19			Chief Executive Officer (or designee)
6	M	4	17.	Downtown Seattle Association/MID	Jon Scholes	12/31/19			Chief Executive Officer (or designee)

6	M	NA	18.	Seattle Historic Pier Association	Bob C. Donegan	12/31/19			Executive Director (or designee)
6	F	2	19.	Alliance for Pioneer Square	Lisa Dixon Howard	12/31/19			Executive Director (or designee)
	F		20.	Port of Seattle	Geri Poor	1/1/2024			Executive Director (or designee)

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	3	0								3			
Council	1	2					1			2			
Other	3	3								5			
Total	7	5					1			10			

Key

**\*D** List the corresponding *Diversity Chart* number (1 through 9)

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**RD** Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 03059, **Version:** 1


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Reappointment of Shawn Jackson as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> Shawn Jackson		
<b>Board/Commission Name:</b> Central Waterfront Oversight Committee		<b>Position Title:</b> Owner of a property on or within one block of Pike Street or Pine Street
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		<b>Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: Fill in appointing authority	<b>Date Appointed:</b>	<b>Term of Position: *</b> 1/1/2024 to 12/31/2025  <input type="checkbox"/> Serving remaining term of a vacant position
<b>Residential Neighborhood:</b> Bainbridge Island	<b>Zip Code:</b> 98110	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> As Managing Director at URG, Shawn Jackson oversees the Operating and Leasing platform for URG which includes over 9M Square Feet of commercial office space for the Seattle and Bellevue markets. Shawn's responsibilities include building relationships with public officials, partners and owners to provide guidance for significant capital projects, operations and leasing. .  Shawn holds a Bachelor of Science degree from the University of Idaho, as well as a Real Property Administrator's (RPA) designation from the Building Owners Management Association (BOMA) International. He is currently a member of the Downtown Seattle Association (DSA) Board and a past member of the BOMA Board. Shawn also serves on the Policy Committee of the Downtown Seattle Association . He has served on the Central Waterfront Oversight Committee since 2020.		
<b>Authorizing Signature (original signature):</b>  <b>Date Signed:</b> December 11, 2024		<b>Appointing Signatory:</b> Bruce A. Harrell Mayor of Seattle

\*Term begin and end date is fixed and tied to the position and not the appointment date.





*"Delivering extraordinary results for owners and partners is a cornerstone of our culture at Urban Renaissance Group. While we celebrate our successes, we never lose sight of this endeavor and approach every investment, project, tenant meeting and lease negotiation with this goal in mind."*



Seattle, Washington

As Vice President, Regional General Manager at URG, Shawn Jackson oversees the operations and leasing teams for the Puget Sound and Denver markets. Shawn's responsibilities include building relationships with partners and owners and providing guidance for significant capital projects, operations and leasing and has been involved in \$100 million of capital and tenant improvement work throughout the portfolio.

With more than 30 years of commercial real estate experience, Shawn has held significant positions at some of the most prominent real estate firms in Seattle. Formerly serving as Director at the Hanover Company, he was charged with the acquisition of strategic development opportunities throughout the Northwest, including the Seattle and Portland markets. Prior to that, Shawn was a Senior Director at Equity Office Properties Trust (EOP), which was the largest owner of commercial office buildings in the United States at the time. During his tenure at EOP, he completed hundreds of real estate transactions valued at more than \$100 million, including participating in the largest transaction of 2006 in Seattle, which ultimately won the NAIOP's 2006 Deal of the Year Award. While at URG, Shawn participated in the significant renovation and repositioning of 1600 Seventh which also won the NAIOP Deal of the Year award in 2012.

Shawn holds a Bachelor of Science in Business Marketing from the University of Idaho, as well as a Real Property Administrator's (RPA) designation from the Building Owners Management Association (BOMA) International. He is currently a member of the Seattle Sports Commission Board and a past member of the BOMA Board. Shawn also serves on the Policy Committee of the Downtown Seattle Association (DSA).



## Central Waterfront Oversight Committee

20 Members: Pursuant to Ordinance 125761 and Section 5 amended by by Ordinance 126983, 14 members subject to City Council confirmation, all positions shall be 2-years except positions 15 through 20 which shall be permanent.

- 7 Mayor- appointed
- 7 City Council- appointed
- 6 Other Appointing Authority: Chief Executive Officer, Executive Director or designee

### Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
			1.	At-Large (Environmental)	Donny Stevenson	1/1/2024	12/31/25	2	Mayor
			2.	At-Large (Labor)	Katie Garrow	1/1/2024	12/31/25	2	Council
6	M	7	3.	At-Large	Gerry Johnson	1/1/2024	12/31/25	2	Mayor
			4.	At-Large	Pamela Quadros	1/1/2024	12/31/25	1	Council
			5.	At-Large	Eric R. Howard	1/1/2024	12/31/25	1	Mayor
3	F	2	6.	At-Large	Michelle A. Rusk	1/1/2024	12/31/25	1	Council
			7.	LID Residential Tenant	Leslie Volez	1/1/2024	12/31/25	1	Mayor
6	M	6	8.	LID Commercial Tenant	Jim Rowe	1/1/2024	12/31/25	2	Council
6	M	3	9.	LID Hotel Property Owner	Craig Schafer	1/1/2024	12/31/25	2	Mayor
6	F	7	10.	LID Condominium Owner	Emily Hooper George	1/1/2024	12/31/25	2	Council
6	M	7	11.	LID Residential Apartment Property Owner	Edward M. Leigh	1/1/2024	12/31/25	2	Mayor
			12.	LID Office Property Owner	Ryan Smith	1/1/2024	12/31/25	1	Council
			13.	LID property on or within one block of Pike/Pine St. owner	Shawn Jackson	1/1/2024	12/31/25	2	Mayor
			14.	LID Commercial/Retail Property Owner		1/1/2024	12/31/25		Council
6	F	3	15.	Pike Place Market PDA	Mary Bacarella	12/31/19			Executive Director (or designee)
6	M	3	16.	Seattle Aquarium Society	Robert W. Davidson	12/31/19			Chief Executive Officer (or designee)
6	M	4	17.	Downtown Seattle Association/MID	Jon Scholes	12/31/19			Chief Executive Officer (or designee)

6	M	NA	18.	Seattle Historic Pier Association	Bob C. Donegan	12/31/19			Executive Director (or designee)
6	F	2	19.	Alliance for Pioneer Square	Lisa Dixon Howard	12/31/19			Executive Director (or designee)
	F		20.	Port of Seattle	Geri Poor	1/1/2024			Executive Director (or designee)

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	3	0								3			
Council	1	2					1			2			
Other	3	3								5			
Total	7	5					1			10			

**Key**

**\*D** List the corresponding *Diversity Chart* number (1 through 9)

**\*\*G** List *gender*, **M**= Male, **F**= Female, **T**= Transgender, **NB**= Non-Binary, **O**= Other, **U**= Unknown

**RD** Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 03060, **Version:** 1


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Reappointment of Gerry Johnson as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> Gerry Johnson		
<b>Board/Commission Name:</b> Central Waterfront Oversight Committee		<b>Position Title:</b> At- Large
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		<b>Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: Fill in appointing authority	<b>Date Appointed:</b>	<b>Term of Position: *</b> 1/1/2024 to 12/31/2025  <input type="checkbox"/> Serving remaining term of a vacant position
<b>Residential Neighborhood:</b> Queen Anne	<b>Zip Code:</b> 98119	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> Gerry Johnson's law practice focuses on major community building projects, particularly those involving the participation of both the public and private sectors. Gerry has been counsel to projects ranging from initial development and expansion of the Seattle Art Museum; the recovery of the downtown Seattle retail core anchored by the Nordstrom flagship store and Pacific Place; T-Mobile Park and CenturyLink Field; the Museum of Flight; the Pike Place Market, including the recently completed MarketFront addition; and the transfer of the Washington State Convention Center from state control to a county public facilities district and its substantial expansion currently under construction.  He has been instrumental as the chair of the Central Waterfront Oversight Committee since its inception in 2019. Throughout the last year years, he has led the development of the Waterfront Performance Standard, and was instrumental in the public safety model for the Waterfront, along with the delegating of operations to the Seattle Center.		
<b>Authorizing Signature (original signature):</b>  <b>Date Signed:</b> December 11th, 2024		<b>Appointing Signatory:</b> Bruce A. Harrell Mayor of Seattle

\*Term begin and end date is fixed and tied to the position and not the appointment date.



## **Gerry Johnson**

**PARTNER**

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### **PRACTICE AREAS**

Public Policy and Political Matters  
Real Estate

Municipal Law  
Non Profits

**Pronouns:**  
he, him, his

Gerry Johnson's law practice focuses on major community-building projects, particularly those involving the participation of both the public and private sectors. Gerry has been counsel to projects ranging from initial development and expansion of the downtown Seattle Art Museum; the construction and operation of T-Mobile Park and Lumen Field; facilities for the Museum of Flight and the Pike Place Market, including the recently completed MarketFront addition; and the transfer of the Washington State Convention Center from state control to a county public facilities district and its recent and widely acclaimed Summit addition.

He counseled the Museum of History & Industry (MOHAI) with respect to all aspects of its move to its iconic new home in Lake Union Park; Seattle Opera on its new facility at the Seattle Center; and the Seattle Art Museum on the complete renovation of its Seattle Asian Art Museum at Volunteer Park. Gerry also works with smaller communities throughout Washington, including the City of Vancouver on a substantial downtown development project and the City of Everett on a minor league professional baseball stadium project. He represented the Washington State Major League Baseball Stadium Public Facilities District in its T-Mobile Park lease renewal negotiations with the Seattle Mariners and the Arboretum Foundation in securing WSDOT's commitment to restore and return to Arboretum use land committed to the SR520 project. Gerry is currently supporting the City of Seattle in a cooperative effort with Seattle Public Schools to replace its Memorial Stadium and a Downtown Seattle Association affiliate on the recently announced Elliott Bay Connections Project.

Gerry is a past board chair of the (Pike Place) Market Foundation and Forterra (formerly Cascade Land Conservancy), both of which he helped to form. For years, Gerry has been prominent within regional leadership of numerous initiatives to preserve open space and natural areas and create and support public parks. He also is past chair of the Woodland Park Zoological Society board, and was instrumental in the transition of the management of the Zoo from the Seattle Parks Department to the Society and recently represented the Zoo Society in renewing its Operating Agreement with the City. Gerry served 12 years as a trustee and Board Chair of the Bullitt Foundation, a substantial regional foundation focused on the environment. He currently serves on the boards of the Seattle Parks Foundation and the Downtown Seattle Association. After many years of providing citizen leadership on the evolution of the City of Seattle's central waterfront project that will transform the relationship of the Seattle CBD with its historic waterfront in the wake of the removal of the Alaskan Way Viaduct, Gerry now serves as chair of City's Oversight Committee advising the Mayor and City Council on project implementation.

Gerry was the founding Managing Partner of Pacifica Law Group and served in that capacity through 2022. Established in 2011, the now 40+ lawyer firm received Seattle Metropolitan Area, Tier One rankings in the 2021 and 2022 Editions of

U.S. News – Best Lawyers “Best Law Firms” in the areas of Appellate Practice, Commercial Litigation (2022), Education Law, Litigation – Construction (2022), Municipal Law, Public Finance Law and Real Estate Law, and Tier Two for Construction Law. Pacifica Law Group also received National Tier 2 rankings for Appellate Practice, Litigation - Construction and Public Finance Law.

Gerry completed a five-year term as managing partner of Preston Gates & Ellis, a predecessor firm to K&L Gates, at the end of 2004. He also co-founded and served as board chair of Attenex, a successful Seattle-based legal services software developer that was acquired by FTI in 2008. Earlier, he was a legislative assistant to the Seattle City Council, and legislative assistant and administrative assistant/chief-of-staff to former U.S. Senator Warren G. Magnuson.

**Bar Admissions:**

- Washington
- District of Columbia (inactive)

**Education:**

- Dartmouth College, A.B., *summa cum laude*; Phi Beta Kappa; Senior Fellow
- Georgetown University Law Center J.D., *cum laude*

**Honors:**

- Selected for *Washington Super Lawyers*, 2006-2019, 2022-2023
- Selected for inclusion in *The Best Lawyers in America* in the fields of Municipal Law, 2007-2024, and Real Estate Law, 2008-2024, and as Lawyer of the Year in Municipal Law in Seattle for 2016, 2020, and 2024
- Selected for *Chambers & Partners, USA*, in Real Estate in Washington, 2022-2023
- Recipient of the Municipal League of King County’s James R. Ellis Regional Leadership Award in 2005 and its Doug Mason Memorial Award for Outstanding Contributions to the Community in 1981

## Central Waterfront Oversight Committee

20 Members: Pursuant to Ordinance 125761 and Section 5 amended by by Ordinance 126983, 14 members subject to City Council confirmation, all positions shall be 2-years except positions 15 through 20 which shall be permanent.

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			12.	LID Office Property Owner	Ryan Smith	1/1/2024	12/31/25	1	Council
			13.	LID property on or within one block of Pike/Pine St. owner	Shawn Jackson	1/1/2024	12/31/25	2	Mayor
			14.	LID Commercial/Retail Property Owner		1/1/2024	12/31/25		Council
6	F	3	15.	Pike Place Market PDA	Mary Bacarella	12/31/19			Executive Director (or designee)
6	M	3	16.	Seattle Aquarium Society	Robert W. Davidson	12/31/19			Chief Executive Officer (or designee)
6	M	4	17.	Downtown Seattle Association/MID	Jon Scholes	12/31/19			Chief Executive Officer (or designee)



6	M	NA	18.	Seattle Historic Pier Association	Bob C. Donegan	12/31/19			Executive Director (or designee)
6	F	2	19.	Alliance for Pioneer Square	Lisa Dixon Howard	12/31/19			Executive Director (or designee)
	F		20.	Port of Seattle	Geri Poor	1/1/2024			Executive Director (or designee)

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	3	0								3			
Council	1	2					1			2			
Other	3	3								5			
Total	7	5					1			10			

**Key**

**\*D** List the corresponding *Diversity Chart* number (1 through 9)

**\*\*G** List *gender*, **M**= Male, **F**= Female, **T**= Transgender, **NB**= Non-Binary, **O**= Other, **U**= Unknown

**RD** Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 03061, **Version:** 1


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Reappointment of Edward M. Leigh as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Edward M. Leigh</i>		
<b>Board/Commission Name:</b> <i>Central Waterfront Oversight Committee</i>		<b>Position Title:</b> <i>Owner of a Residential Apartment Property</i>
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		<b>Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	<b>Date Appointed:</b>	<b>Term of Position: *</b> <i>1/1/2024</i> <b>to</b> <i>12/31/2025</i>  <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> <i>Downtown</i>	<b>Zip Code:</b> <i>98101</i>	<b>Contact Phone No.:</b> <div style="background-color: black; width: 100px; height: 1.2em;"></div>
<b>Background:</b> <i>Ed is the VP of Investments for Equity Residential, an owner and operator multi-family real estate that owns over 5,000 apartment units in the City of Seattle. Four of Equity Residential's buildings are in the Waterfront LID boundary, including 2300 Elliott and Moda Apartments on 3<sup>rd</sup> Ave. Ed has worked for Equity Residential for 17 years, in Chicago and Seattle, and has a bachelor's degree in engineering from the University of Illinois and an MBA from the University of Pennsylvania.</i>  <i>Ed has participated on the CWOC since 2019 and continues to engage with community on the Waterfront Park progress.</i>		
<b>Authorizing Signature (original signature):</b>  <b>Date Signed:</b> December 11th, 2024		<b>Appointing Signatory:</b> <i>Bruce A. Harrell</i> <i>Mayor of Seattle</i>

\*Term begin and end date is fixed and tied to the position and not the appointment date.

## Edward M. Leigh



Ed Leigh is the VP of Investments for Equity Residential the Seattle area. Ed moved to Washington State in 2018, relocating from the company's headquarters in Chicago. He is responsible for asset management and acquisitions for Equity's 9,000-unit regional portfolio of multi-family properties.

Ed has a B.S. in Engineering from the University of Illinois, a M.S in Engineering from Texas A&M, and an M.B.A. from the University of Pennsylvania's Wharton School. He started his career as an environmental engineer, then spent several years in strategy consulting with Bain & Company. He joined Equity Residential's Property Operations group in 2006 where he worked on national programs for property technology, maintenance, and energy, and utilities.

Ed is a member of the Downtown Seattle Association where he sits on the Advisory Board for the Metropolitan Improvement District (MID). He is also on the Board of Directors for the Washington Multi Family Housing Association, and serves as Chairman of the Government Affairs Committee.

Ed lives in downtown Seattle only two blocks from the Seattle Waterfront with his wife Christine and 9-year-old son Isaac. They are frequently ferry riders, and spend their weekends exploring the Puget Sound region. Ed has traveled extensively in Latin America and has joined two international trips for Habitat for Humanity, visiting Paraguay and Ghana.

## Central Waterfront Oversight Committee

20 Members: Pursuant to Ordinance 125761 and Section 5 amended by by Ordinance 126983, 14 members subject to City Council confirmation, all positions shall be 2-years except positions 15 through 20 which shall be permanent.

- 7 Mayor- appointed
- 7 City Council- appointed
- 6 Other Appointing Authority: Chief Executive Officer, Executive Director or designee

### Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
			1.	At-Large (Environmental)	Donny Stevenson	1/1/2024	12/31/25	2	Mayor
			2.	At-Large (Labor)	Katie Garrow	1/1/2024	12/31/25	2	Council
6	M	7	3.	At-Large	Gerry Johnson	1/1/2024	12/31/25	2	Mayor
			4.	At-Large	Pamela Quadros	1/1/2024	12/31/25	1	Council
			5.	At-Large	Eric R. Howard	1/1/2024	12/31/25	1	Mayor
3	F	2	6.	At-Large	Michelle A. Rusk	1/1/2024	12/31/25	1	Council
			7.	LID Residential Tenant	Leslie Volez	1/1/2024	12/31/25	1	Mayor
6	M	6	8.	LID Commercial Tenant	Jim Rowe	1/1/2024	12/31/25	2	Council
6	M	3	9.	LID Hotel Property Owner	Craig Schafer	1/1/2024	12/31/25	2	Mayor
6	F	7	10.	LID Condominium Owner	Emily Hooper George	1/1/2024	12/31/25	2	Council
6	M	7	11.	LID Residential Apartment Property Owner	Edward M. Leigh	1/1/2024	12/31/25	2	Mayor
			12.	LID Office Property Owner	Ryan Smith	1/1/2024	12/31/25	1	Council
			13.	LID property on or within one block of Pike/Pine St. owner	Shawn Jackson	1/1/2024	12/31/25	2	Mayor
			14.	LID Commercial/Retail Property Owner		1/1/2024	12/31/25		Council
6	F	3	15.	Pike Place Market PDA	Mary Bacarella	12/31/19			Executive Director (or designee)
6	M	3	16.	Seattle Aquarium Society	Robert W. Davidson	12/31/19			Chief Executive Officer (or designee)
6	M	4	17.	Downtown Seattle Association/MID	Jon Scholes	12/31/19			Chief Executive Officer (or designee)

6	M	NA	18.	Seattle Historic Pier Association	Bob C. Donegan	12/31/19			Executive Director (or designee)
6	F	2	19.	Alliance for Pioneer Square	Lisa Dixon Howard	12/31/19			Executive Director (or designee)
	F		20.	Port of Seattle	Geri Poor	1/1/2024			Executive Director (or designee)

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	3	0								3			
Council	1	2					1			2			
Other	3	3								5			
Total	7	5					1			10			

**Key**

**\*D** List the corresponding *Diversity Chart* number (1 through 9)

**\*\*G** List *gender*, **M**= Male, **F**= Female, **T**= Transgender, **NB**= Non-Binary, **O**= Other, **U**= Unknown

**RD** Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 03062, **Version:** 1

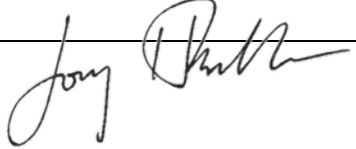
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Reappointment of Jim Rowe as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Jim Rowe</i>		
<b>Board/Commission Name:</b> <i>Central Waterfront Oversight Committee</i>		<b>Position Title:</b> <i>Commercial Tenant</i>
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		<b>Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input checked="" type="checkbox"/> Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	<b>Date Appointed:</b> <i>12/11/24</i>	<b>Term of Position: *</b> <i>1/1/2024</i> <b>to</b> <i>12/31/2025</i>  <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> <i>Downtown Seattle</i>	<b>Zip Code:</b> <i>98101</i>	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> <i>Jim Rowe is a leader in the Seattle restaurant industry and currently serves as Owner/President/CEO of E3 Co. LP (E3 Restaurant Group), the holding company for the premier destination restaurant group in the Pacific Northwest and operator of some of the city's best-known landmark restaurants.</i> <i>Prior to his current role, Rowe served as the company's chief financial officer for more than eight years. Before entering the restaurant business, he spent 13 years at Holland America Cruise Lines and four years in public accounting with Tremper &amp; Co., LLP.</i> <i>Jim has served on the Central Waterfront Oversight Committee since January 2020.</i>		
<b>Authorizing Signature (original signature):</b>  		<b>Appointing Signatory:</b>

\*Term begin and end date is fixed and tied to the position and not the appointment date.



## **Jim Rowe Owner/CEO**

Jim Rowe is a leader in the Seattle restaurant industry and currently serves as President & CEO of E3 Co. LLC (E3 Co.), the holding company for the premier destination restaurant group in the Pacific Northwest and operator of some of the city's best-known landmark restaurants.

As Owner & CEO of E3 Co., Rowe manages day-to-day business operations, as well as the strategic direction of the company and its brands, which include The Metropolitan Grill, Elliott's Oyster House, Lobster Shop, and Wing Dome Restaurants. This group of restaurants was formerly owned by Consolidated Restaurants, Inc. (CRI) until January 1, 2018, when Rowe completed a deal to purchase the restaurants in which he became majority owner along with several minority owners.

While at E3 Co., Rowe has overseen several restaurants openings/remodels several strategic partnership negotiations including deals with the University of Washington, as well as the growth of the company's team and restaurants, in particular the expansion of the fast casual brands with the addition of Wing Dome.

Prior to his current role, Rowe served as the company's chief financial officer for several years. Before entering the restaurant business, he spent 13 years in the hospitality industry at Holland America Cruise Lines and four years in public accounting.

Rowe is an active member of the Washington Hospitality Association, and served on the board of directors for 9 years including the Chairman role for 3 of those. In his community, Rowe has served as president of the St. John's school board and helped raise \$1.5 M as chair of the parish capital campaign. He is active at the Washington Athletic Club and has served on the board of the 101 Club. In his free time, he play golf and enjoys time with his two daughters and grandson.

Rowe hails from Missoula, Montana, where he attended the University of Montana and graduated with a bachelor's degree in business with an emphasis in finance/accounting.

## Central Waterfront Oversight Committee

20 Members: Pursuant to Ordinance 125761 and Section 5 amended by by Ordinance 126983, 14 members subject to City Council confirmation, all positions shall be 2-years except positions 15 through 20 which shall be permanent.

- 7 Mayor- appointed
- 7 City Council- appointed
- 6 Other Appointing Authority: Chief Executive Officer, Executive Director or designee

### Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
			1.	At-Large (Environmental)	Donny Stevenson	1/1/2024	12/31/25	2	Mayor
			2.	At-Large (Labor)	Katie Garrow	1/1/2024	12/31/25	2	Council
6	M	7	3.	At-Large	Gerry Johnson	1/1/2024	12/31/25	2	Mayor
			4.	At-Large	Pamela Quadros	1/1/2024	12/31/25	1	Council
			5.	At-Large	Eric R. Howard	1/1/2024	12/31/25	1	Mayor
3	F	2	6.	At-Large	Michelle A. Rusk	1/1/2024	12/31/25	1	Council
			7.	LID Residential Tenant	Leslie Volez	1/1/2024	12/31/25	1	Mayor
6	M	6	8.	LID Commercial Tenant	Jim Rowe	1/1/2024	12/31/25	2	Council
6	M	3	9.	LID Hotel Property Owner	Craig Schafer	1/1/2024	12/31/25	2	Mayor
6	F	7	10.	LID Condominium Owner	Emily Hooper George	1/1/2024	12/31/25	2	Council
6	M	7	11.	LID Residential Apartment Property Owner	Edward M. Leigh	1/1/2024	12/31/25	2	Mayor
			12.	LID Office Property Owner	Ryan Smith	1/1/2024	12/31/25	1	Council
			13.	LID property on or within one block of Pike/Pine St. owner	Shawn Jackson	1/1/2024	12/31/25	2	Mayor
			14.	LID Commercial/Retail Property Owner		1/1/2024	12/31/25		Council
6	F	3	15.	Pike Place Market PDA	Mary Bacarella	12/31/19			Executive Director (or designee)
6	M	3	16.	Seattle Aquarium Society	Robert W. Davidson	12/31/19			Chief Executive Officer (or designee)
6	M	4	17.	Downtown Seattle Association/MID	Jon Scholes	12/31/19			Chief Executive Officer (or designee)

6	M	NA	18.	Seattle Historic Pier Association	Bob C. Donegan	12/31/19			Executive Director (or designee)
6	F	2	19.	Alliance for Pioneer Square	Lisa Dixon Howard	12/31/19			Executive Director (or designee)
	F		20.	Port of Seattle	Geri Poor	1/1/2024			Executive Director (or designee)

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	3	0								3			
Council	1	2					1			2			
Other	3	3								5			
Total	7	5					1			10			

Key

**\*D** List the corresponding *Diversity Chart* number (1 through 9)

**\*\*G** List *gender*, **M**= Male, **F**= Female, **T**= Transgender, **NB**= Non-Binary, **O**= Other, **U**= Unknown

**RD** Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



## Legislation Text

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**File #:** Appt 03063, **Version:** 1

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Reappointment of Craig Schafer as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Craig Schafer</i>		
<b>Board/Commission Name:</b> <i>Central Waterfront Oversight Committee</i>		<b>Position Title:</b> <i>Owner of a Hotel Property</i>
<input type="checkbox"/> Appointment <b>OR</b> <input checked="" type="checkbox"/> Reappointment		<b>Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	<b>Date Appointed:</b>	<b>Term of Position: *</b> <i>1/1/2024</i> <b>to</b> <i>12/31/2025</i>  <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> <i>South Lake Union</i>	<b>Zip Code:</b> <i>98109</i>	<b>Contact Phone No.:</b> <i>[REDACTED]</i>
<b>Background:</b> <i>Craig Schafer is the owner of the Hotel Andra and the Inn at the Market in Seattle and the Hotel Eastlund in Portland, Oregon. He is an Executive Committee member and a Past Chair of the Board of Visit Seattle, a Board Member of the Downtown Seattle Association, and a Board Member of the Washington State Convention Center. Additionally, Schafer is past President of Tourism Alliance of King County.</i>  <i>Craig has served on the Central Waterfront Oversight Committee since January 2020 and provided additional input into the maintenance performance standard for the CWOC.</i>		
<b>Authorizing Signature (original signature):</b>  <i>Bruce A. Harrell</i> Date: December 11, 2024		<b>Appointing Signatory:</b>  Bruce A. Harrell Mayor of Seattle

\*Term begin and end date is fixed and tied to the position and not the appointment date.

## **Craig Schafer Biography**

Craig Schafer began his career with Westin Hotels and Resorts in 1976, and currently is the owner of the Hotel Andra and the Inn at the Market in Seattle and the Hotel Eastlund in Portland, Oregon. He served as founder and President of Colliers International Hotel Realty, establishing the first of its kind hotel brokerage company throughout the U.S. and Canada. Prior to entering the hotel brokerage business, Schafer was a manager of Leisure Times Industry consulting for the firm of Laventhol and Horwath CPA's in Seattle. He is an Executive Committee member and a Past Chair of the Board of Visit Seattle, is a Board Member of the Downtown Seattle Association, and is a Board Member of the Washington State Convention Center. Additionally, Schafer is past President of Tourism Alliance of King County. He has a bachelor's degree in Hotel and Restaurant Administration from Washington State University and an MBA from University of Puget Sound.

## Central Waterfront Oversight Committee

20 Members: Pursuant to Ordinance 125761 and Section 5 amended by by Ordinance 126983, 14 members subject to City Council confirmation, all positions shall be 2-years except positions 15 through 20 which shall be permanent.

- 7 Mayor- appointed
- 7 City Council- appointed
- 6 Other Appointing Authority: Chief Executive Officer, Executive Director or designee

### Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
			1.	At-Large (Environmental)	Donny Stevenson	1/1/2024	12/31/25	2	Mayor
			2.	At-Large (Labor)	Katie Garrow	1/1/2024	12/31/25	2	Council
6	M	7	3.	At-Large	Gerry Johnson	1/1/2024	12/31/25	2	Mayor
			4.	At-Large	Pamela Quadros	1/1/2024	12/31/25	1	Council
			5.	At-Large	Eric R. Howard	1/1/2024	12/31/25	1	Mayor
3	F	2	6.	At-Large	Michelle A. Rusk	1/1/2024	12/31/25	1	Council
			7.	LID Residential Tenant	Leslie Volez	1/1/2024	12/31/25	1	Mayor
6	M	6	8.	LID Commercial Tenant	Jim Rowe	1/1/2024	12/31/25	2	Council
6	M	3	9.	LID Hotel Property Owner	Craig Schafer	1/1/2024	12/31/25	2	Mayor
6	F	7	10.	LID Condominium Owner	Emily Hooper George	1/1/2024	12/31/25	2	Council
6	M	7	11.	LID Residential Apartment Property Owner	Edward M. Leigh	1/1/2024	12/31/25	2	Mayor
			12.	LID Office Property Owner	Ryan Smith	1/1/2024	12/31/25	1	Council
			13.	LID property on or within one block of Pike/Pine St. owner	Shawn Jackson	1/1/2024	12/31/25	2	Mayor
			14.	LID Commercial/Retail Property Owner		1/1/2024	12/31/25		Council
6	F	3	15.	Pike Place Market PDA	Mary Bacarella	12/31/19			Executive Director (or designee)
6	M	3	16.	Seattle Aquarium Society	Robert W. Davidson	12/31/19			Chief Executive Officer (or designee)
6	M	4	17.	Downtown Seattle Association/MID	Jon Scholes	12/31/19			Chief Executive Officer (or designee)

6	M	NA	18.	Seattle Historic Pier Association	Bob C. Donegan	12/31/19			Executive Director (or designee)
6	F	2	19.	Alliance for Pioneer Square	Lisa Dixon Howard	12/31/19			Executive Director (or designee)
	F		20.	Port of Seattle	Geri Poor	1/1/2024			Executive Director (or designee)

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	3	0								3			
Council	1	2					1			2			
Other	3	3								5			
Total	7	5					1			10			

Key

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**\*\*G** List *gender*, **M**= Male, **F**= Female, **T**= Transgender, **NB**= Non-Binary, **O**= Other, **U**= Unknown

**RD** Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*





## Legislation Text

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**File #:** Appt 03064, **Version:** 1

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Reappointment of Donny Stevenson as member, Central Waterfront Oversight Committee, for a term to December 31, 2025.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

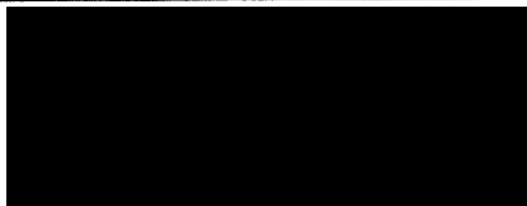
<b>Appointee Name:</b> Donny Stevenson		
<b>Board/Commission Name:</b> Central Waterfront Oversight Committee		<b>Position Title:</b> At- Large (Environmental)
<b>Appointment OR <input checked="" type="checkbox"/> Reappointment</b>		<b>Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: Fill in appointing authority	<b>Date Appointed:</b>	<b>Term of Position: *</b> 1/1/2024 to 12/31/2025  <input type="checkbox"/> Serving remaining term of a vacant position
<b>Residential Neighborhood:</b> Auburn	<b>Zip Code:</b> 98092	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> Mr. Stevenson is a dedicated and knowledgeable Tribal Governance professional with a strong background in Executive Management and Human Resources who has dedicated his career and professional development to help further the success and sovereignty of Tribal communities and service people. In 2017, he was elected as a top-level leader of the Muckleshoot Indian Tribe as a Tribal Council Member and Vice Chairman.		
<b>Authorizing Signature (original signature):</b> 		<b>Appointing Signatory:</b> Bruce A. Harrell Mayor of Seattle

Date: December 11th, 2024

\*Term begin and end date is fixed and tied to the position and not the appointment date.

## Donny Stevenson

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### Summary Statement

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I am a dedicated and knowledgeable Tribal Governance professional with a strong background in Executive Management and Human Resources who has dedicated my career and professional development to help further the success and sovereignty of Tribal communities and serving people. I have had the unique opportunity to develop from entry level of employment beginning 23 years ago, through recruited Executive Management/ Director-level experience within Tribal Government and Tribal Gaming. Most recently in 2017, I have also been fortunate enough to have received the overwhelming support of my Tribal community and been elected as a top-level leader of the Muckleshoot Indian Tribe as a Tribal Council Member and Vice Chairman. The sum of this experience, along with my education and professional certifications, combine to provide me a unique ability and insight regarding the successful navigation of issues, programs and personnel in Indian Country, Tribal Government and organizational development in general which is extremely valuable. I am passionate about the continued growth and development of opportunity within Indian Country and Tribes. It is truly a transitional period in the history of Native American people; as a professional, I believe I have the ability to make a positive difference and impact in this setting daily and to watch those positive influences play out both immediately and for the Seventh Generation and beyond.

### Professional Achievements

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Vice-Chairman, Muckleshoot Indian Tribe, Auburn WA: 4/2019-present

Tribal Council Member, Muckleshoot Indian Tribe, Auburn WA: 1/2018-4/2019

Human Resources Director, Muckleshoot Indian Tribe, Auburn WA: 01/2015-1/2018

Employment Services Manager, Muckleshoot Indian Tribe, Auburn WA: 10/2010-12/2013

Employee Relations Specialist, Muckleshoot Indian Tribe, Auburn WA: 9/2005-10/2010

Assistant Director of Security, Muckleshoot Indian Casino, Auburn WA: 10/2003-06/2005

Security Shift Manager, Muckleshoot Indian Casino, Auburn WA: 10/2000-10/2003

Assistant Security Shift Manager, Muckleshoot Indian Casino, Auburn WA: 10/1999-10-2000

Security Supervisor, Muckleshoot Indian Casino, Auburn WA: 9/1998-10-1999

Security Officer, Muckleshoot Indian Casino, Auburn WA: 9/1997-9/1998

#### Human Resources Professional Certifications

- SHRM Senior Professional In Human Resources: 5/2010-present
- NNAHRA Tribal Human Resources Professional: 7/2011-present
- Society For Human Resources Management Member: 11/2006-present

#### Training and Organizational Development

- Certified Facilitator Franklin Covey; 6/2009-present
- Certified Instructor American Heart Association: 1/2003-present
- Certified Instructor American Red Cross: 10/2006-present
- Certified Instructor Native Wellness Institute: 09/2006-present

#### Workplace Investigations

- Advanced Certification in the Reid Technique of Interview and Interrogation: 01/2003-present
- Brinkman and Chersky Investigating Harassment Complaints Certification: 02/2007-present
- TSPS Background Investigation and Adjudication Certification: 02/2015-present

#### HRIS / HRMS

- ADP ReportSmith I Certification: 11/2008-current
- iCIMS Applicant Certification 1/2010-current

#### Education

- Bachelor of Liberal Arts / Native American Studies, The Evergreen State College, Olympia WA: 06/2006

### **References**

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References are available upon request.

## Central Waterfront Oversight Committee

20 Members: Pursuant to Ordinance 125761 and Section 5 amended by by Ordinance 126983, 14 members subject to City Council confirmation, all positions shall be 2-years except positions 15 through 20 which shall be permanent.

- 7 Mayor- appointed
- 7 City Council- appointed
- 6 Other Appointing Authority: Chief Executive Officer, Executive Director or designee

### Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
			1.	At-Large (Environmental)	Donny Stevenson	1/1/2024	12/31/25	2	Mayor
			2.	At-Large (Labor)	Katie Garrow	1/1/2024	12/31/25	2	Council
6	M	7	3.	At-Large	Gerry Johnson	1/1/2024	12/31/25	2	Mayor
			4.	At-Large	Pamela Quadros	1/1/2024	12/31/25	1	Council
			5.	At-Large	Eric R. Howard	1/1/2024	12/31/25	1	Mayor
3	F	2	6.	At-Large	Michelle A. Rusk	1/1/2024	12/31/25	1	Council
			7.	LID Residential Tenant	Leslie Volez	1/1/2024	12/31/25	1	Mayor
6	M	6	8.	LID Commercial Tenant	Jim Rowe	1/1/2024	12/31/25	2	Council
6	M	3	9.	LID Hotel Property Owner	Craig Schafer	1/1/2024	12/31/25	2	Mayor
6	F	7	10.	LID Condominium Owner	Emily Hooper George	1/1/2024	12/31/25	2	Council
6	M	7	11.	LID Residential Apartment Property Owner	Edward M. Leigh	1/1/2024	12/31/25	2	Mayor
			12.	LID Office Property Owner	Ryan Smith	1/1/2024	12/31/25	1	Council
			13.	LID property on or within one block of Pike/Pine St. owner	Shawn Jackson	1/1/2024	12/31/25	2	Mayor
			14.	LID Commercial/Retail Property Owner		1/1/2024	12/31/25		Council
6	F	3	15.	Pike Place Market PDA	Mary Bacarella	12/31/19			Executive Director (or designee)
6	M	3	16.	Seattle Aquarium Society	Robert W. Davidson	12/31/19			Chief Executive Officer (or designee)
6	M	4	17.	Downtown Seattle Association/MID	Jon Scholes	12/31/19			Chief Executive Officer (or designee)

6	M	NA	18.	Seattle Historic Pier Association	Bob C. Donegan	12/31/19			Executive Director (or designee)
6	F	2	19.	Alliance for Pioneer Square	Lisa Dixon Howard	12/31/19			Executive Director (or designee)
	F		20.	Port of Seattle	Geri Poor	1/1/2024			Executive Director (or designee)

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	3	0								3			
Council	1	2					1			2			
Other	3	3								5			
Total	7	5					1			10			

**Key**

**\*D** List the corresponding *Diversity Chart* number (1 through 9)

**\*\*G** List *gender*, **M**= Male, **F**= Female, **T**= Transgender, **NB**= Non-Binary, **O**= Other, **U**= Unknown

**RD** Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



Legislation Text

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**File #:** CB 120939, **Version:** 1

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**CITY OF SEATTLE**

**ORDINANCE \_\_\_\_\_**

**COUNCIL BILL \_\_\_\_\_**

AN ORDINANCE relating to the Seattle Center Department; authorizing execution of a license agreement with Theatre Puget Sound to manage and operate space in the Seattle Center Armory for use by non-profit arts organizations and individual artists.

WHEREAS, The City of Seattle and Theatre Puget Sound have operated under license agreements for the purposes of managing and operating space in the Seattle Center Armory for use by non-profit arts organizations and individual artists since 2000; and

WHEREAS, the most recent license agreement expired and was extended temporarily while a new license agreement was negotiated; and

WHEREAS, the license agreements have been beneficial to both The City of Seattle and Theatre Puget Sound by fostering cultural enrichment and supporting arts in the community, and both parties have mutually agreed on the terms of a new license agreement; NOW, THEREFORE,

**BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. As requested by the Seattle Center Director and recommended by the Mayor, the Seattle Center Director or designee is authorized to execute, for and on behalf of The City of Seattle, an agreement with Theatre Puget Sound substantially in the form of Attachment 1 to this ordinance, under which Theatre Puget Sound will operate and manage certain spaces in the Seattle Center Armory for use by non-profit arts organizations and individual artists, for a term of five years with an option for one five-year extension.

Section 2. This ordinance shall take effect as provided by Seattle Municipal Code Sections 1.04.020 and 1.04.070.



Passed by the City Council the \_\_\_\_\_ day of \_\_\_\_\_, 2025, and signed by  
me in open session in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_

President \_\_\_\_\_ of the City Council

Approved /    returned unsigned /    vetoed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_

Bruce A. Harrell, Mayor

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_

Scheereen Dedman, City Clerk

(Seal)

Attachments:

Attachment 1 - License Agreement Between Seattle Center and Theatre Puget Sound

**LICENSE AGREEMENT  
BETWEEN  
SEATTLE CENTER AND THEATRE PUGET SOUND**

## **I. PARTIES**

This License Agreement ("Agreement") is entered into by **The City of Seattle** (the "City"), a First-Class City of the State of Washington, acting by and through the Seattle Center Department ("Seattle Center"), and **Theatre Puget Sound**, a Washington nonprofit corporation ("Licensee"). This Agreement shall be effective as of January 1, 2025.

## **II. LICENSE, TERM, PURPOSE, AND PREMISES DESCRIPTION**

- A. License. Seattle Center hereby grants to Licensee a license to manage and operate certain Seattle Center Armory fourth floor rooms, including the multi-purpose room commonly known as "Theatre 4," and the first floor Center Theatre complex, including the Black Box, dressing rooms and lobby area (as may be subsequently modified pursuant to this Agreement and as further described below, the "Premises").
- B. Term.
- 1.) Initial Term. The initial term of this Agreement is January 1, 2025 through December 31, 2029 (the "Initial Term").
  - 2.) Option to Extend. Licensee shall have one (1) option to extend this Agreement for an additional term of five (5) years on the same terms and conditions set forth herein (the "Extended Term"). The Initial Term and the Extended Term are referred to in this Agreement as the "Term".
  - 3.) Notification of Option. Licensee must notify Seattle Center in writing of Licensee's desire for an Extended Term at least one hundred eighty (180) days prior to the expiration of the Initial Term.
- C. Purpose. Licensee shall sublicense all or portions of the Premises as affordable rental space for rehearsal, performance, storage, meeting, shop, or marketing purposes for use by non-profit organizations, individual artists, theatrical production organizations, educational organizations, music and artistic groups, including, without limitation, Resident Companies, Seattle Center events and festivals, and any other third parties (the foregoing are collectively referred to as "Clients"). As used in this Agreement, "Resident Companies" means those resident performing arts organizations that have contracted with Licensee to regularly utilize a portion of the Premises and receive other benefits from Licensee as further described in their contract with Licensee.
- Licensee may request to use the Premises other than as described above. To do so, Licensee must submit a written request to Seattle Center. Seattle Center shall either approve or deny the request in writing within ten (10) business days after the Licensee submits its request.
- D. Premises. The Premises are located on the first and fourth floors of the Seattle Center building commonly known as the "Seattle Center Armory." They are depicted on the Floor Plans attached hereto as **Exhibit A** and are identified as follows:

- 1.) Armory Fourth Floor. Studios A, B, C, D, E, F, G and I, Theatre 4 (Studio H), the Mini-Studio (located between Studios D and E), Studio K, and certain storage areas indicated on Exhibit A.
- 2.) Armory First Floor. Center Theatre complex, including the Entry, Lobby, Theatre, Conference Room, Black Box, Vestibule and storage areas indicated on Exhibit A.
- 3.) Inclusion of Additional Space During Term. Should additional spaces of the Center Theatre complex known as the Offices, Box Office, Costume Storage and Costume, Scene and Paint Shop, or other spaces currently leased by the Seattle Shakespeare Company become available during the Term, Seattle Center will, by written notice to Licensee, include all or a portion of such additional space to be managed and operated by Licensee under the terms of this Agreement. Any such additional space added during the Term shall constitute part of the "Premises" under this Agreement.
- 4.) Seattle Center Alteration or Reconfiguration of Premises. Seattle Center reserves the right to otherwise alter or reconfigure the Premises in any way, including removing any portion of the Premises from the purview of this Agreement, upon six (6) months' notice to Licensee.
- 5.) Licensee Improvements to Premises. Seattle Center acknowledges that Licensee may raise funds, including by applying for and receiving grant funding, with the intent to make improvements to the Premises. Licensee shall not apply for grants, solicit charitable donations, or otherwise raise funds for any particular improvement to the Premises without the prior approval from Seattle Center. Licensee shall not make any alterations, additions, or improvements in or to the Premises without first submitting to Seattle Center professionally prepared plans and specifications for the work and obtaining the consent of Seattle Center prior to undertaking any work. All alterations, additions or improvements to the Premises made by Licensee shall become the property of the City upon the expiration or termination of this Agreement and shall not be removed, excluding furniture, fixtures or equipment installed at the expense of Licensee and which are movable without defacing or damaging the Premises, unless the City requests their removal. Seattle Center shall have the right to approve or disapprove Licensee's plans, or to condition approval of the plans in Seattle Center's sole discretion. Any expenditure in connection with any alteration, addition, improvement, or equipment installation commenced by Licensee prior to the approval of Seattle Center shall be at the sole risk and expense of Licensee. In carrying out any alterations, additions, or improvements to the Premises, Licensee shall comply with Seattle Center's standard requirements applicable to tenants or licensees undertaking construction.

### **III. LICENSE FEE AND REPORTING**

#### **A. Requirement to Charge; Fee Schedule.**

- 1.) Requirement to Charge. Licensee shall charge Clients, in advance, a reasonable fee for the use of the Premises, subject to Section V of this

Agreement. Rental rates shall not exceed an amount equal to 90% of Seattle's then-current prevailing market rate for rental of rehearsal, performance, short-term studio or non-profit business space. Licensee may establish dynamic pricing, setting different rates for designated peak and non-peak times. Pricing may be established for 30-minute, hourly, daily, weekly, or monthly increments.

- 2.) Fee Schedule. Upon execution of this Agreement, Licensee shall prepare an initial fee schedule and provide a copy to Seattle Center for Seattle Center's review and approval. The fee schedule shall at a minimum include: (i) the fees Licensee proposes to charge Clients; (ii) if Licensee proposes dynamic pricing, the peak and non-peak times and the proposed rates for such times; (iii) if applicable, the proposed reduced rates and a summary of other use benefits provided to Resident Companies or other Clients; and (iv) proposed Maintenance Fund and Capacity Fund fees as described in Section III.D.2 of this Agreement. All fees charged by Licensee must be consistent with the rates identified in the fee schedule approved by Seattle Center.
- B. Modifications to Fee Schedule; Free or Discounted Rates; Facility Surcharges.
- 1.) Modifications. Licensee may modify the fee schedule from time to time, provided, however, that the schedule may not be modified more than two (2) times annually. Licensee shall provide at least thirty (30) days' written notice to Seattle Center prior to the proposed effective date of any modifications to the fee schedule. Within twenty (20) days of Seattle Center's receipt of Licensee's written notice, Seattle Center shall notify Licensee of its approval or disapproval of the proposed modifications. If Seattle Center does not approve of the proposed modifications, Licensee shall submit a revised proposal acceptable to Seattle Center in its reasonable discretion. In the event Seattle Center does not notify the Licensee of disapproval within twenty (20) days, Licensee may assume approval and implement changes on the proposed effective date. Where Licensee proposes to increase rental rates, Licensee must provide such documentation to Seattle Center as Seattle Center may reasonably request to support the basis for the increase, including market rate research.
  - 2.) Free or Discounted Rates. Licensee will not permit or allow any use of the Premises by Clients or any other third party for free or at discounted rates, except as indicated in Section V, without prior written approval from Seattle Center.
  - 3.) Facility Surcharges. Licensee agrees that facility surcharges Licensee charges shall be consistent with the Seattle Center Fee Range Schedule described in SMC 17.16.015, as adopted from time to time by ordinance.
- C. Definition of "Gross Receipts". As used in this Agreement, "Gross Receipts" means the total revenue realized by Licensee from the sublicense of the Premises to Clients, except that "Gross Receipts" shall not include: (i) the amount of money refunded to and not merely credited to the account of Clients (including deposits); (ii) Washington State sales tax and any other tax imposed by any government agency directly on sales; (iii) admission taxes collected by

Licensee; (iv) any fees Licensee receives from Clients for theater technical support or services; (v) Capacity Fund and Maintenance Fund collections; (vi) receipts from vending concessions; and (vii) fees or revenue Licensee anticipates receiving but has not yet received. For the avoidance of doubt, business and occupation taxes are not taxes imposed directly on sales and shall not be deducted from the amount of "Gross Receipts" reported to the City.

D. Revenue Sharing Terms and Other Financial Obligations to the City.

1.) License Fee.

During the Term, Licensee shall pay to the City on a semiannual basis an amount equal to fifty percent (50%) of Gross Receipts for the preceding six-month use period, minus an amount equal to the lesser of: (i) Licensee's Operational Costs for the same six-month use period, OR (ii) the applicable Maximum Operational Cost identified in the table below (such amount is the "License Fee"). As used in this Agreement, "Operational Costs" means the following necessary costs and expenses incurred by Licensee in the course of operating, maintaining, and administering the rental of all or a portion of the Premises to Clients pursuant to this Agreement: (a) regular wages, salaries, benefits, and taxes of personnel and Licensee's accounting contractor whose time is dedicated to the rental program; (b) certain other administrative costs directly related to administering the rental program at Seattle Center, including costs of maintaining Licensee's website, insurance, licenses and permits, phones and internet, software and equipment, and merchant fees and (c) costs for improvements made to the premises that are agreed upon by Seattle Center. Operational Costs may not exceed the amounts set forth below (the "Maximum Operational Costs"). The License Fee shall be paid according to the schedule in Section IV.

Maximum Operational Costs (per six-month period):  
Initial Term:

2025 – \$95,000  
2026 – \$100,000  
2027 – \$105,000  
2028 – \$110,500  
2029 – \$114,000

Extended Term:

The Maximum Operational Costs during the Extended Term shall be increased annually, effective each January of the Extended Term, in an amount equal to the lesser of (x) three percent (3%), or (y) the positive (but not negative) percentage change of the United States Department of Labor, Bureau of Labor Statistics Consumer Price Index for all Urban Consumers (Seattle-Tacoma-Bremerton Local Area) for the preceding calendar year.

2.) Maintenance Fund and Capacity Fund.



- a) Maintenance Fund. Licensee shall collect a reasonable fee from all Clients for each performance rental. Licensee shall deposit these funds in a separate interest-bearing account at a depository approved by Seattle Center in writing (such account is the "Maintenance Fund"). Funds in the Maintenance Fund shall accrue and be used solely to maintain, repair, and replace theatrical equipment, for expendable Premises goods, for new equipment or equipment upgrades, and to generally maintain and make improvements to the Premises. Proposed uses of the funds in the Maintenance Fund shall be approved by the Resident Company Operating Board in advance. Licensee's proposed Maintenance Fund fee shall be included in the fee schedule described in Section III.A.
  - b) Capacity Fund. In addition to the Maintenance Fund, Licensee shall collect an amount equal to two percent (2%) of the ticket price for each ticket sold by Clients for every performance rental. Licensee shall deposit these funds in a separate interest-bearing account at a depository approved by Seattle Center in writing (such account is the "Capacity Fund"). Use of funds in the Capacity Fund must be approved by the Resident Company Operating Board in advance.
  - c) Minimum Balance Requirement. In no event shall the balance of the Maintenance Fund fall below \$10,000.00 or the balance of the Capacity Fund fall below \$5,000.00 without the prior written approval of Seattle Center. If the balance of either Fund falls below the minimum amounts specified in this paragraph, further spending of these accounts will be suspended until funds are replenished by collection of fees as described above.
  - d) Expenditures from Funds. Seattle Center and Licensee's designated representatives shall meet from time to time, but no less frequently than once per year, to discuss and mutually agree upon the expenses that will be paid for from the Maintenance Fund and the Capacity Fund. No expenditure from the Maintenance Fund over \$1,000 shall be made without the approval of Seattle Center, which approval shall not be unreasonably withheld. Licensee shall remit the balance of the Maintenance Fund and the Capacity Fund to Seattle Center on or before the expiration or termination of this Agreement. All theatrical equipment located or installed in the Premises and purchased with Maintenance Fund dollars during the term of this Agreement shall become the property of the City upon installation.
- E. Record-Keeping. Licensee shall maintain, for at least three (3) years after the expiration or earlier termination of this Agreement, all books, records, and other information necessary to document Licensee's businesses activities hereunder, including all records of Gross Receipts, Operational Costs, individual space rentals, space usage, and equipment and other purchases. Licensee shall also maintain all written quotes, bids, estimates, or proposals submitted to Licensee by all businesses seeking to participate as contractors or suppliers under this Agreement.

- F. Semi-Annual and Annual Reporting. On or before July 31st of each calendar year during the Term, Licensee shall provide to Seattle Center a mid-year report containing: 1) a financial accounting of all Gross Receipts earned between January 1 to June 30 of the same calendar year, and 2) a financial accounting of actual Operational Costs between January 1 and June 30, as well as an estimate of projected Operational Costs for the subsequent six-month use period. On or before January 31st of every calendar year, Licensee shall provide an annual report to Seattle Center. The annual report shall contain a five-year revenue history and a summary describing the previous year's rental statistics. The summary of the previous year's rental statistics must include: 1) the number of people/Clients served, 2) the activity type and discipline performed, 3) a list of all organizations and individuals who rented space in the previous calendar year, 4) a financial accounting of all Gross Receipts for the preceding calendar year, 5) a financial accounting of all Operational Costs incurred for the preceding calendar year, and 6) an accounting of the total value of Licensee's use of the Premises permitted by Section V.C.
- G. Reconciliation of License Fee. If the financial accounting contained in any semi-annual or annual report shows that the actual amount of Gross Receipts or Operational Costs for a particular use period differs from the amounts on which Licensee based its License Fee calculation for that same use period, then: (i) if the difference resulted in an underpayment to the City, Licensee shall promptly pay to the City an amount equal to the amount of the underpayment, or (ii) if the difference resulted in an overpayment to the City, the City shall promptly, at its option, refund or issue as a credit against a future License Fee payable by Licensee an amount equal to the amount of the overpayment. If requested by the City, Licensee shall promptly provide any documentation that Licensee used in preparing its financial accounting.
- H. Audit Rights. Licensee shall permit the City, from time to time as Seattle Center deems necessary, to inspect and audit in King County, Washington, at any and all times, all pertinent books and records of Licensee to verify the accuracy of accounting records; and shall supply the City with, or shall permit the City to make, a copy of any books and records and any portion thereof, upon Seattle Center's request. Licensee shall ensure that the City's rights under this Section III.H, including inspection, audit, and copying, is a condition of any agreement between Licensee and Clients.
- I. Executive Director Vacancy. Licensee acknowledges and agrees that any vacancy in its executive director position may adversely impact the administration of the sublicense program described in this Agreement. Accordingly, Licensee shall promptly notify Seattle Center of any vacancy in its executive director position and shall use its best efforts to fill such vacancy within 180 days.

#### IV. TIME AND PLACE OF PAYMENT

- A. Due Date. Licensee shall pay the City the License Fee semiannually according to the following schedule:

<u>Use Period</u>	<u>Due Date</u>
January 1st - June 30th	July 15th

July 1st - December 31st      January 15th

If the due date falls on a weekend or holiday, then Licensee shall pay the License Fee to the City on the next business day after the weekend or Holiday.

- B. Place of Payment. All payments shall be delivered to The City of Seattle, Seattle Center Accounting Office, 305 Harrison Street, Seattle, Washington, 98109, or to such other address as Seattle Center shall specify by written notice to Licensee.
- C. Delinquencies. All sums due and owing to the City shall be delinquent if not paid on or before the fifth (5th) day after the date due. In the event of any delinquency, Licensee shall pay the City an invoicing service charge of Fifty Dollars (\$50.00) plus interest on such delinquent sum at the rate of one and one-half percent (1½%) per month, or such larger percentage as may be established by ordinance, from the date due to the date of payment.

## V. USE OF PREMISES

Notwithstanding any provision of this Agreement to the contrary, the City and Licensee shall have the right to use and to allow others to use the following portions of the Premises at the times and for the purposes indicated, without any fee being assessed:

### A. Seattle Center Festivals.

- 1.) Armory First Floor. Each year the dates for the festivals ("Festivals") set forth below shall be scheduled at least nine (9) months in advance, to the extent that they are known, and prior to any Client's dates being scheduled. In addition to the estimated Festival dates set forth below, each Festival's operator shall be entitled to use the Armory first floor on two (2) consecutive days prior to each Festival for "load-in," and one (1) day immediately following the Festival for "load-out." Set-up and restoration of the Armory first floor will be the responsibility of each Festival.
  - a) Northwest Folklife, May 23 - May 26, 2025
  - b) Bumbershoot, August 30 - August 31, 2025
  - c) 2026-2029 comparable dates, each year
- 2.) Armory Fourth Floor. Each year the dates for the Festival set forth below shall be scheduled at least nine (9) months in advance, to the extent that they are known, and prior to any Client's dates being scheduled. In addition to the estimated Festival dates set forth below, the Festival's operator shall be entitled to use one large room on the Armory's fourth floor on three (3) consecutive days prior to each Festival for "load-in," and two (2) days immediately following the Festival for "load-out." Set-up and restoration of room for all listed activities shall be the responsibility of Seattle Center personnel.
  - a) Northwest Folklife, May 23 - May 26, 2025
  - b) 2026-2029 comparable dates, each year

B. Seattle Center.

- 1.) Miscellaneous Use. The City shall have the right to schedule in advance with at least forty-eight (48) hours' notice, and use for its own purposes, without a fee being assessed, any room in the Premises not already rented to a third party ("Miscellaneous Use"). The value of the total use by the City in a calendar year shall not exceed \$4,000, calculated pursuant to the fee schedule then in effect. Set-up and restoration of the Premises are the responsibility of Seattle Center personnel.
- 2.) 48 Hours' Notice. In addition to the Miscellaneous Use, throughout the Term of this Agreement and upon not more than forty-eight (48) hours' notice, Seattle Center shall have the right to schedule and use for its own purposes, without a fee being assessed, any room in the Premises not already rented to a third party. Set-up and restoration of the Premises are the responsibility of Seattle Center personnel.
- 3.) Use of Event Space. The City agrees to provide Licensee one (1) day of "Banquet Package" rental of one mutually agreed upon Armory Loft room, based on availability, for the Unified Auditions Auditor's luncheon. The date shall be determined three (3) months in advance. The permitted use described in this subsection is not transferrable to another event. Any additional labor, materials or equipment not included in the "Banquet Package" rental will be billed to Licensee at the current rental rates.

C. Licensee.

- 1.) Miscellaneous Use. Licensee shall have the right to schedule in advance with at least forty-eight (48) hours' advance notice, and use for its own purposes, without a fee being assessed, any room in the Premises not already rented to a third party. The value of the total use by Licensee in a calendar year shall not exceed \$10,000, calculated pursuant to the fee schedule then in effect. Set-up and restoration of the Premises are the responsibility of the Licensee.
- 2.) 48 Hours' Notice. In addition to the Miscellaneous Use, throughout the Term of this Agreement and upon not more than forty-eight (48) hours' notice, the Licensee shall have the right to schedule and use for its own purposes, without a fee being assessed, any room in the Premises not already rented to a third party. Set-up and restoration of the Premises are the responsibility of the Licensee.

D. Other Allowed Uses at Discounted Rates. Licensee may offer a reasonable discount for the use of rooms within the Premises to Clients who:

- 1.) clean or provide other agreed-upon maintenance services to the Premises in connection with such use. The total discounts offered in any calendar year may not exceed six thousand dollars (\$6,000).

- 2.) provide other volunteer services as agreed to by Seattle Center. Total Discounts in any calendar year may not exceed seven thousand dollars (\$7,000).

## VI. **SPECIAL CONDITIONS**

- A. **Program and Novelties.** Licensee is authorized to sell and to permit Clients to sell programs, novelty items, or other merchandise during occupancy of the Premises by such Clients.
- B. **Food and Beverage Concessions.** Licensee is authorized to serve and/or sell, and to permit Clients of the Premises to serve and/or sell, concession food or beverages, including alcohol, provided the Licensee or Clients meet all insurance requirements contained herein and have all necessary permits.
- C. **Utilities, Custodial and Maintenance Services.**

### 1.) **Armory First Floor.**

- a) **Utilities.** The City shall provide electricity, heating, and plumbing, to the first floor Premises, and carpentry services necessary to provide safe access to the first floor Premises.
- b) **Custodial.** The City shall provide recycling, food waste, and trash receptacles for Center Theatre complex and shall pick-up and remove recycling, food waste and trash from lobby area receptacles on a daily basis. Licensee shall be responsible for collecting, sorting and separating waste materials pursuant to Section XII.E and for removing recycling, food waste and trash from auditorium, backstage areas, dressing rooms, costume shop, and any other back of house spaces. Licensee will make its best efforts to maximize recycling and food waste composting in support of Seattle Center's goal to divert as much waste from going to the landfill as possible. The City shall also provide janitorial services for the Center Theatre lobby, auditorium and dressing rooms on not more than 12 occurrences annually in each location, as determined by mutual agreement with Licensee and Seattle Center staff and usually associated with a Client's opening night.
- c) **Maintenance.** The City shall maintain windows, doors, walls, flooring, ceilings, and non-theatrical lighting in the Center Theatre complex.

### 2.) **Armory Fourth Floor.**

- a) **Utilities.** The City shall provide electricity, heating, and plumbing to the fourth floor Premises, and carpentry services necessary to provide safe access to the fourth floor Premises. Costs for all other services, such as telephones and internet, beyond those provided by the City are to be paid by Licensee.
- b) **Custodial.** The City shall provide and service recycling, food waste, and waste receptacles in the fourth floor facilities. Licensee shall be

responsible for collecting, sorting, and separating waste materials pursuant to Section XII.E. Licensee will make its best efforts to maximize recycling and food waste composting in support of Seattle Center's goal to divert as much waste from going to the landfill as possible. Licensee shall be responsible for day-to-day cleaning of fourth floor facilities which shall include but not be limited to sweeping, dust mopping, wet mopping or scrubbing of floors, and cleaning soft goods, mirrors and furnishings. The City may elect, but shall not be obligated, to provide additional custodial services for the Premises. Costs for all other beyond those provided by the City are to be paid by Licensee.

- c) Maintenance. The City shall maintain windows, doors, walls, ceilings, non-theatrical lighting, electrical service and heat devices in the fourth-floor rooms. The licensee shall maintain and replace, as needed, dance floors and other installed furnishings and fixtures which shall include, but not be limited to, mirrors and soft goods. The City may elect, but shall not be obligated, to provide additional custodial services for the Premises.
- D. Parking. The City shall provide Licensee at no charge with one (1) Seattle Center parking pass for Seattle Center parking facilities; however, possession of a parking pass does not guarantee a parking space will be available on any given day.
- E. Hours of Operation. No members of the general public shall be permitted on the Premises outside the official hours of operation for the Seattle Center Armory except in accordance with procedures approved by Seattle Center in advance. It is not feasible for the Licensee to provide the Seattle Center Emergency Service Unit with a roster of those who will be in the building after hours. It is understood that fourth floor Clients will be exiting the building after hours and are to be instructed to use the far-right north doors to do so. First floor employees, artists, and technicians are to use the back door under the Monorail Bridge for after-hours access and egress. The general public leaving performances after hours are to be directed to exit via the east doors. The general public is to be restricted from entering all other areas of the Armory through the use of signage and rope barriers. Armory 1st floor east public restrooms shall remain open and accessible to audience members through the end of the performances in Center Theatre and BlackBox and other 1st floor renters until the end of their rentals with a 15 minute grace period to allow for use of the restrooms.

## **VII. INDEMNIFICATION**

The Licensee shall indemnify and hold the City harmless from any and all losses, claims, actions, or damages suffered by any person or entity by reason of or resulting from any act or omission of Licensee or any of its agents, employees, patrons or Clients in connection with their use or occupancy of the Premises, including trademark, patent, and copyright infringement; and in the event any suit or action is brought against the City, the Licensee, upon notice of the commencement thereof, shall defend the same, at no cost and expense to the City, and promptly satisfy any final judgment adverse to the City or to the City and the Licensee jointly. Nothing contained in this section shall be

construed as requiring the Licensee to indemnify the City against liability for damages arising out of bodily injury to persons or damage to property caused by or resulting from the negligence of the City or its officers, employees or agents. For purposes of this Agreement and for the benefit of the City only, Licensee hereby waives its immunity under Title 51 RCW or other employee benefit act. Licensee's indemnification obligations under this Section shall survive the expiration or earlier termination of this Agreement. The City and the Licensee acknowledge that they specifically negotiated and agreed upon this indemnification provision.

## **VIII. INSURANCE**

- A. **COVERAGES AND LIMITS.** Licensee shall obtain and thereafter maintain continuously throughout the term of this Agreement, at no expense to the City, minimum coverages and limits of insurance as described below:
- 1.) **COMMERCIAL GENERAL LIABILITY (CGL)** insurance including:
- Premises/Operations
  - Products/Completed Operations
  - Personal/Advertising Injury
  - Host Liquor Liability
  - Tenant/Fire Legal
  - Contractual
  - Independent Contractors
  - Stop Gap/Employers Liability
- Such insurance must provide a minimum limit of liability of \$2,000,000 Aggregate (renewing/resetting annually) and \$2,000,000 each Occurrence Combined Single Limit (CSL) Bodily Injury and Property Damage except:
- \$1,000,000.00 each Offense Personal and Advertising Injury
  - \$ 100,000.00 each Occurrence Tenant/Fire Legal Liability
  - \$1,000,000.00 each Accident/Disease Stop Gap/Employers Liability
- 2.) **AUTOMOBILE LIABILITY** insurance for owned, non-owned, leased or hired vehicles with a minimum limit of liability of \$1,000,000 each Occurrence CSL Bodily Injury and Property Damage. Automobile liability insurance requirement is not applicable to a Licensee that does not operate motor vehicles upon or in the vicinity of Seattle Center for purposes of loading or unloading occupants or property in connection with the terms of the License.
- 3.) **WORKER'S COMPENSATION** insurance as respects the State of Washington securing liability for industrial injury to employees in accordance with the provisions of Title 51 of the Revised Code of Washington (RCW). If Licensee is qualified as a self-insurer in accordance with Chapter 51.14 of the Revised Code of Washington, it shall so certify to the City by submitting a letter signed by a corporate officer, indicating that it is a qualified self-insurer, and setting forth the limits of any policy of excess insurance covering its employees; or any similar coverage required.
- 4.) If alcoholic beverages are sold by other than a non-profit entity possessing a valid license from the Washington State Liquor Control Board, then that entity

shall obtain and maintain LIQUOR LIABILITY insurance with a minimum limit of liability of \$2,000,000 each Common Cause. Certification of Liquor Liability insurance may be provided by the bar caterer provided that such insurance meets all the relevant requirements herein.

- 5.) If pyrotechnics are used for an Event, PYROTECHNIC LIABILITY insurance shall be provided under a CGL insurance with a minimum limit of liability of \$2,000,000 each Occurrence. A permit is required from the Seattle Fire Marshall. Certification of Pyrotechnic Liability insurance may be provided by a pyrotechnic operator provided that such insurance meets all the relevant requirements herein.

#### B. TERMS AND CONDITIONS.

- 1.) The insurance policy or policies, endorsements thereto, and subsequent renewals shall be subject to approval by the City as to company, form, and coverage. The insurer shall be:
  - a) Licensed to do business in the State of Washington and Rated A- VII or higher in the A.M. Best's Key Rating Guide, or;
  - b) Procured under chapter 48.15 RCW by a Washington State licensed surplus line broker.
- 2.) Such insurance as is provided under Section VIII.A items 1, 2, 4, and 5 above shall include the City of Seattle and its officers, officials, employees, agents and volunteers, as an additional insured for primary and noncontributory limits of liability subject to a "separation of insured's" clause. The limits of liability are minimum limits of liability only and shall not limit the liability of Licensee or any of its insurers; the City shall be an additional insured for all available limits of liability available to Licensee, whether primary, excess, contingent or otherwise.
- 3.) Coverage shall not be cancelled without thirty (30) days prior written notice to the City, except ten (10) days' notice with respect to cancellation for nonpayment of premium.
- 4.) Self-insured retentions in excess of \$25,000 shall be disclosed in writing and are subject to the approval of the City's Risk Management Division. Approved self-insurance may be partially or wholly substituted for required commercial liability insurance coverages.
- 5.) Failure of Licensee to fully comply with these insurance requirements shall constitute a material breach of this Agreement.

#### C. EVIDENCE OF INSURANCE.

- 1.) Licensee's insurance broker shall issue a certificate of insurance that meets the minimum coverages and limits requirements herein and Licensee shall issue self-insurance certification.



- 2.) THE CERTIFICATION SHALL HAVE ATTACHED A COPY OF THE ADDITIONAL INSURED ENDORSEMENT OR BLANKET ADDITIONAL INSURED POLICY WORDING THAT DOCUMENTS THAT THE CITY IS AN ADDITIONAL INSURED UNDER THE CGL INSURANCE.
- 3.) If the CGL insurance is partly or wholly self-insured, Licensee shall state in writing that it will protect the City as an additional insured under the self-insured retention as if a commercial CGL insurance policy were in force.
- 4.) Insurance and/or self-insurance certification shall be delivered to the following:

ORIGINAL TO:  
Seattle Center  
Attn: Armory Management  
305 Harrison Street  
Seattle, WA 98109  
Email: [ellen.norton@seattle.gov](mailto:ellen.norton@seattle.gov)

#### **IX. SIGNAGE, ADVERTISING & PUBLICITY**

- A. Prohibited Promotion & Other Material. Licensee agrees not to display, post or distribute any material (including posters) on any part of the Seattle Center, excluding the interior Premises that are not visible from the exterior, without Seattle Center's prior written approval therefore, which approval may be given, conditioned or withheld in Seattle Center's reasonable discretion. On or before the expiration or termination of this Agreement, whichever is earlier, or, in the case of unauthorized material, on or before the date specified in Seattle Center's notice to remove the same, Licensee shall remove, at no expense to the City, all materials it has so posted and correct any unsightly condition and repair any damage or injury to City property caused by such material and its removal. If any unauthorized material is not removed from City property by the date required, such material will be subject to removal. All signs and display materials that Licensee is authorized to post or display shall comply with applicable laws and regulations.
- B. Signs. Licensee may install temporary signs in the hallways and rooms of the Premises containing other information related to Licensee or Clients including, without limitation, program information, fundraising information, special announcements, and wayfinding. Temporary signs shall not be affixed to painted surfaces with tape. The design, installation, and location of permanent signs shall be subject to Seattle Center's prior written approval.

#### **X. INSTALLATION OR INTEGRATION OF ANY WORK OF VISUAL ART ON PREMISES**

- A. Reservation of Rights by City; Prohibition Against Installation or Integration of Any Work of Visual Art on the Premises Without City's Consent.

The City reserves to and for itself the right to approve or disapprove of the installation or integration on or in the Premises of any "work of visual art," as that

term is defined in the Visual Artists Rights Act of 1990, as now existing or as later amended, and to approve or disapprove of each and every agreement regarding any such installation or integration. The Licensee shall not install on or integrate into, or permit any other person or entity to install on or integrate into, the Premises any such work of visual art without the prior, express, written consent of Seattle Center. Seattle Center's consent to the installation of any such art work may be granted, granted upon one or more conditions, or withheld in Seattle Center's discretion; Provided, however, that Seattle Center's consent to the installation by or for the Licensee of any such art work shall not be required under the following three (3) circumstances:

- 1.) If such art work
  - a) weighs less than fifty (50) pounds; and
  - b) is of a size and has such dimensions and material composition that makes its passage through an open 32" x 78" or larger doorway a simple and easy maneuver; and
  - c) is to be installed on the floor, a piece of furniture, or similar surface without further anchoring of any kind or nature, or on a wall using no more than two (2) simple picture hooks and wire; all so that the easy removability from the Premises of such art work without its destruction, distortion, mutilation or other modification by reason of such removal is undeniable; or
- 2.) If the Licensee delivers to Seattle Center a waiver appropriately executed by the art work creator, for the benefit of the City and its successors and assigns as the owner of the Premises, of the creator's right of integrity regarding such art work, in a form of waiver that satisfies both Seattle Center and the requirements of 17 U.S.C. §106A (e), as the same now exists or is hereafter modified; or
- 3.) If Seattle Center executes with the creator of a work of visual art to be installed in the Premises a consent agreement of the type contemplated by 17 U.S.C. §113(d)(1), as the same now exists or is hereafter amended, and in the form and manner specified by Seattle Center.

In the event the creator of any work of visual art installed in the Premises by or for the Licensee has not executed a waiver, or such creator and the City have not executed a consent agreement, each as described herein, the Licensee shall ensure that, prior to removing or allowing the removal from the Premises of any such art work, such creator is given both notice, as contemplated in 17 U.S.C. §113(d)(2), of the intended removal of such art work, and the time required by that statutory provision to respond to such notice, and that the Licensee takes whatever other action(s) may be required by such legislation to ensure that no claim, action or suit alleging a violation of the Visual Artists Rights Act of 1990, as now existing or hereafter amended, and arising out of any act or omission of or for the Licensee or any of its officers, employees, or agents, is filed or lodged against the City in its capacity as the Premises owner.

B. Licensee's Indemnification of City Against Liability under Visual Artists Rights Act of 1990.

The Licensee shall protect, defend, and hold the City harmless from and against any and all claims, suits, actions or causes of action, damages, and expenses (including attorneys' fees and costs) arising as a consequence of

- 1.) the installation or integration of any work of visual art on or into the Premises;
- 2.) the destruction, distortion, mutilation or other modification of the art work that results by reason of its removal; or
- 3.) any breach of Subsection X.A. of this Agreement; or
- 4.) any violation of the Visual Artists Rights Act of 1990, as now existing or hereafter amended; by the Licensee or any of its officers, employees or agents. This indemnification obligation shall exist regardless of whether Seattle Center or any other person employed by the City has knowledge of such installation, integration or removal or has consented to any such action or is not required to give prior consent to any such action. The indemnification obligation of this subsection shall survive the expiration or earlier termination of this Agreement.

**XI. CITY ACCESS TO, INSPECTION & MAINTENANCE OF PREMISES**

- A. Access to Premises. Licensee shall provide the City and its agents with access to the Premises at all reasonable times to inspect the same and to make any inspection, repair, or improvement Seattle Center deems necessary, but this right of access shall not impose on the City any obligation to make any repair, alteration, addition or improvement except as specifically provided herein.
- B. Access to Electrical and Mechanical Rooms. The City reserves for itself, and Licensee shall ensure that it has, unrestricted access to and use of the City Electrical and Mechanical Rooms adjacent the Premises at all times throughout the Term.
- C. City's Use of Key to Premises. Licensee shall not change locks or keys or otherwise block Seattle Center from access through any door in, upon, and about the Premises, excluding Licensee's vaults, safes, and files. In cases of emergency, the City may use any and all means that Seattle Center deems proper to open said doors in order to gain entry into the Premises, without liability to Licensee. The City's entry into the Premises pursuant to this section shall not be construed or deemed to be an eviction of Licensee or a forcible or unlawful entry into, or a detainer of, the Premises or any portion thereof.
- D. Inspection for Maintenance Purposes. Seattle Center shall inspect the Premises at least once each year, at the City's expense, and shall provide a written report to Licensee containing findings and recommendations regarding necessary or advisable maintenance and repair. Within such time periods as Seattle Center may reasonably specify, Licensee shall perform such recommended repair and maintenance work as is its responsibility under this Agreement. Seattle Center's inspection shall not relieve Licensee of any responsibility to inspect the Premises

and perform such repair and maintenance work as it is otherwise obligated to perform under this Agreement.

## **XII. COMPLIANCE WITH LAWS AND REGULATIONS**

- A. General Requirements. Licensee, at no cost to City, shall perform and comply with all applicable laws of the United States; the State of Washington; the Charter and Municipal Code of the City of Seattle; and rules, regulations, orders, and directives of administrative agencies and their officers implementing the same. Licensee shall use its best efforts to ensure that every person it admits to the Premises similarly performs and complies with the same. Whenever Licensee or its authorized representative is informed of any violation of any law, ordinance, rule, regulation, license, permit, or authorization committed by it or any person admitted to the Premises, Licensee shall immediately desist from and/or prevent or correct such violation. Licensee, their representatives and clients, shall conduct their events on campus in alignment with Seattle Center Campus Rules.
- B. Licenses & Other Authorizations. Licensee, at no cost to the City, shall obtain and maintain all required licenses, permits, and similar legal authorizations, and comply with all requirements thereof, throughout the Term of this License.
- C. Taxes. Licensee shall pay, before delinquency, all taxes, levies, and assessments arising from its activities on or occupancy of the Premises, including but not limited to taxes arising out of the activity or business conducted on the Premises; taxes levied on its property, equipment, and improvements on the Premises; and taxes on Licensee's interest in this Agreement and any leasehold interest deemed to have been created thereby under RCW Ch. 82.29A; and if the State of Washington makes any demand upon the City for payment of leasehold excise taxes resulting from Licensee's occupancy of the Premises or withholds funds due to the City to enforce collections of leasehold excise taxes, Licensee shall remit the taxes demanded together with any interest and penalties associated therewith or, at no expense to the City, contest such collection action and indemnify the City for all sums expended by, or withheld by the State of Washington from the City in connection with such taxation. If Licensee is exempt from any tax, a document from the taxing authority demonstrating the organization's exemption must be provided to the Seattle Center Fiscal Services Department.
- D. Nondiscrimination. Licensee will comply with all applicable equal employment opportunity and nondiscrimination laws of the United States, the State of Washington, and the City of Seattle, including but not limited to Chapters 14.04, 14.10, 14.16, 14.17, and 20.42 of the Seattle Municipal Code (SMC), as they may be amended; and rules, regulations, orders, and directives of the associated administrative agencies and their officers.
- E. Recycling of Waste Materials. Licensee, at no cost to the City, shall collect, sort, and separate into such categories as may be legally required or required by Seattle Center rule, regulation or policy, all solid waste products on the Premises, and recycle all such products that are locally accepted for recycling. Each separately sorted category of waste products shall be placed in separate receptacles reasonably approved by the City, which receptacles shall be dumped

or removed from the Seattle Center at such minimum frequency as Seattle Center may specify, at the City's cost. The City reserves the right to refuse to collect or accept from Licensee any waste product that is not sorted and separated as required by law, ordinance, rule or regulation, and to require Licensee to arrange for the collection of the same at Licensee's sole cost and expense using a contractor satisfactory to the City. Licensee shall pay all costs, fines, penalties, and damages that may be imposed on the City or Licensee as a consequence of Licensee's failure to comply with the provisions of this subsection.

### **XIII. ENVIRONMENTAL STANDARDS**

Licensee shall not, without the City's prior written consent, keep on or about the Premises any substance designated as, or containing any component now or hereafter designated as hazardous, dangerous, toxic or harmful and/or subject to regulation under any federal, state or local law, regulation or ordinance ("Hazardous Substances"), except customary office and janitorial supplies in normal quantities handled in compliance with applicable laws. With respect to any Hazardous Substances stored with the City's consent, Licensee shall: promptly, timely, and completely comply with all governmental requirements for reporting and record keeping; submit to the City true and correct copies of all reports, manifests, and identification numbers at the same time as they are required to be and/or are submitted to the appropriate governmental authorities; within five (5) days after the City's request therefore, provide evidence satisfactory to the City of Licensee's compliance with all applicable governmental rules, regulations, and requirements; and comply with all governmental rules, regulations, and requirements regarding the proper and lawful use, sale, transportation, generation, treatment, and disposal of Hazardous Substances. Licensee shall provide Seattle Center with Licensee's USEPA Waste Generator Number (if any), and with a copy of every Material Safety Data Sheet (MSDS), Generator Annual Dangerous Waste Report, environmentally related regulatory permit or approval (including every revision or renewal thereof), and any correspondence Licensee receives from, or provides to, any governmental unit or agency concerning Licensee's handling of Hazardous Substances or the presence, or possible presence, of any Hazardous Substance on or about the Premises.

If Licensee violates any of the terms of this section concerning the presence or use of Hazardous Substances or the handling or storing of hazardous wastes, Licensee shall promptly take such action as is necessary to mitigate and correct the violation. If Licensee does not act in a prudent and prompt manner, the City reserves the right, but not the obligation, to act in place of Licensee (for which purpose Licensee hereby appoints the City as its agent), to come onto the Premises, and to take such action as the City deems necessary to ensure compliance or to mitigate the violation. If Seattle Center has a reasonable belief that Licensee is in violation of any law or regulation, or that any action or inaction of Licensee presents a threat of violation or a threat of damage to the Premises, the City reserves the right to enter onto the Premises and take such corrective or mitigating action as Seattle Center deems necessary. All costs and expenses incurred by the City in connection with any such action shall become immediately due and payable by Licensee upon presentation of an invoice therefore.

Any and all costs and expenses the City incurs in connection with the City's inspections of the Premises and the City's monitoring of Licensee's compliance with this Section XIII, including the City's attorneys' fees and costs, shall be due and payable to the City within ten (10) days after the City's demand therefore. Licensee shall be fully and completely liable to the City for any and all cleanup costs and expenses and any and all other charges, expenses, fees, fines, penalties (both, civil and criminal), and costs imposed with respect to Licensee's use, disposal, transportation, generation and/or sale of Hazardous Substances in or about the

Premises. In addition to all other indemnity provisions of this Agreement, Licensee shall indemnify, defend, and hold the City harmless from any and all costs, fees, penalties, charges, expenses, claims, suits, and liabilities assessed against, or imposed upon the City, including without limitation cleanup or other remedial costs (and including attorneys' fees, costs, and all other reasonable litigation expenses when incurred and whether incurred in defense of actual litigation or in reasonable anticipation of litigation) as a result of Licensee's use, storage, disposal, transportation, generation and/or sale of Hazardous Substances. This indemnity shall survive termination or expiration of this Agreement.

#### **XIV. ASSIGNMENT AND SUBCONTRACTING**

Except as expressly permitted herein with respect to Clients, Licensee shall not assign, transfer, convey or encumber this Agreement or its rights hereunder or sublicense any interest herein without Seattle Center's prior written consent.

#### **XV. TERMINATION**

Either party shall have the right to terminate this License agreement for convenience and without recourse to the other party at any time upon ninety (90) days' prior written notice to the other party. In the event of termination, Seattle Center will make good faith efforts to honor Licensee's existing contracts with Resident Companies for use of the Premises; provided, however, that Seattle Center shall have no obligation to honor such contracts with Resident Companies beyond the end of the performing arts season during which termination occurs.

#### **XVI. AMENDMENTS**

No alteration or modification of the terms hereof shall be valid unless made in writing and signed by an authorized representative of each party hereto.

#### **XVII. DISPUTES**

Any disputes arising under this Agreement that are not disposed of by agreement between the Licensee and the City shall be referred to Seattle Center and the Licensee's designated representatives for resolution. If such persons do not agree upon a decision within a reasonable period of time, the parties may pursue other legal means to resolve such disputes.

#### **XVIII. EFFECTUATION OF AGREEMENT**

Notwithstanding the date of signature below, this Agreement shall become effective as of the date specified above when signed by the authorized representatives of each party.

#### **XIX. ACKNOWLEDGMENT OF NEGOTIATED LICENSE AGREEMENT**

The parties to this Agreement acknowledge that it is a negotiated agreement, that they have had the opportunity to have this Agreement reviewed by their respective legal counsel, and that the terms and conditions of this Agreement are not to be construed against any party on the basis of such party's draftsmanship thereof.

[signature page follows]

**IN WITNESS WHEREOF**, the parties hereto have executed this License Agreement by having their authorized representatives sign their name in the spaces below:

**THEATRE PUGET SOUND**

**THE CITY OF SEATTLE**

\_\_\_\_\_  
Dr. M. Crystal Yingling  
Executive Director

\_\_\_\_\_  
Marshall Foster  
Seattle Center Director

Date:\_\_\_\_\_

Date:\_\_\_\_\_

**BUSINESS ADDRESSES FOR NOTICES:**

**LICENSEE:**

Theatre Puget Sound  
305 Harrison St.  
Seattle, WA 98109

**CITY:**

Seattle Center Armory  
305 Harrison St.  
Seattle, WA 98109

**ACKNOWLEDGMENTS**

STATE OF WASHINGTON)

COUNTY OF KING )ss (Licensee's Acknowledgment)  
)

On this \_\_\_\_\_ day of \_\_\_\_\_ personally appeared before me, Dr. M. Crystal Yingling, known to be the Executive Director of Theatre Puget Sound, a Washington nonprofit corporation, who executed the foregoing agreement, and acknowledged the said agreement to be free and voluntary act and deed for uses and purposes therein mentioned and, under oath, stated that they were authorized to execute said agreement.

GIVEN UNDER MY HAND AND OFFICIAL SEAL affixed the day and year in this certificate above written.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*(Print or Type Name)*

NOTARY PUBLIC in and for the State of Washington,  
Residing in county \_\_\_\_\_  
My appointment expires: \_\_\_\_\_

STATE OF WASHINGTON)

COUNTY OF KING ) ss (Acknowledgment for The City of Seattle)  
)

On this \_\_\_\_\_ day of \_\_\_\_\_ personally appeared before me Marshall Foster, known to be the Director of Seattle Center of the City of Seattle, a Washington municipal corporation, who executed the foregoing agreement, and acknowledged the said agreement to be free and voluntary act and deed for uses and purposes therein mentioned and, under oath, stated that they were authorized to execute said agreement.

GIVEN UNDER MY HAND AND OFFICIAL SEAL affixed the day and year in this certificate above written.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*(Print or Type Name)*

NOTARY PUBLIC in and for the State of Washington,  
Residing in county \_\_\_\_\_  
My appointment expires: \_\_\_\_\_

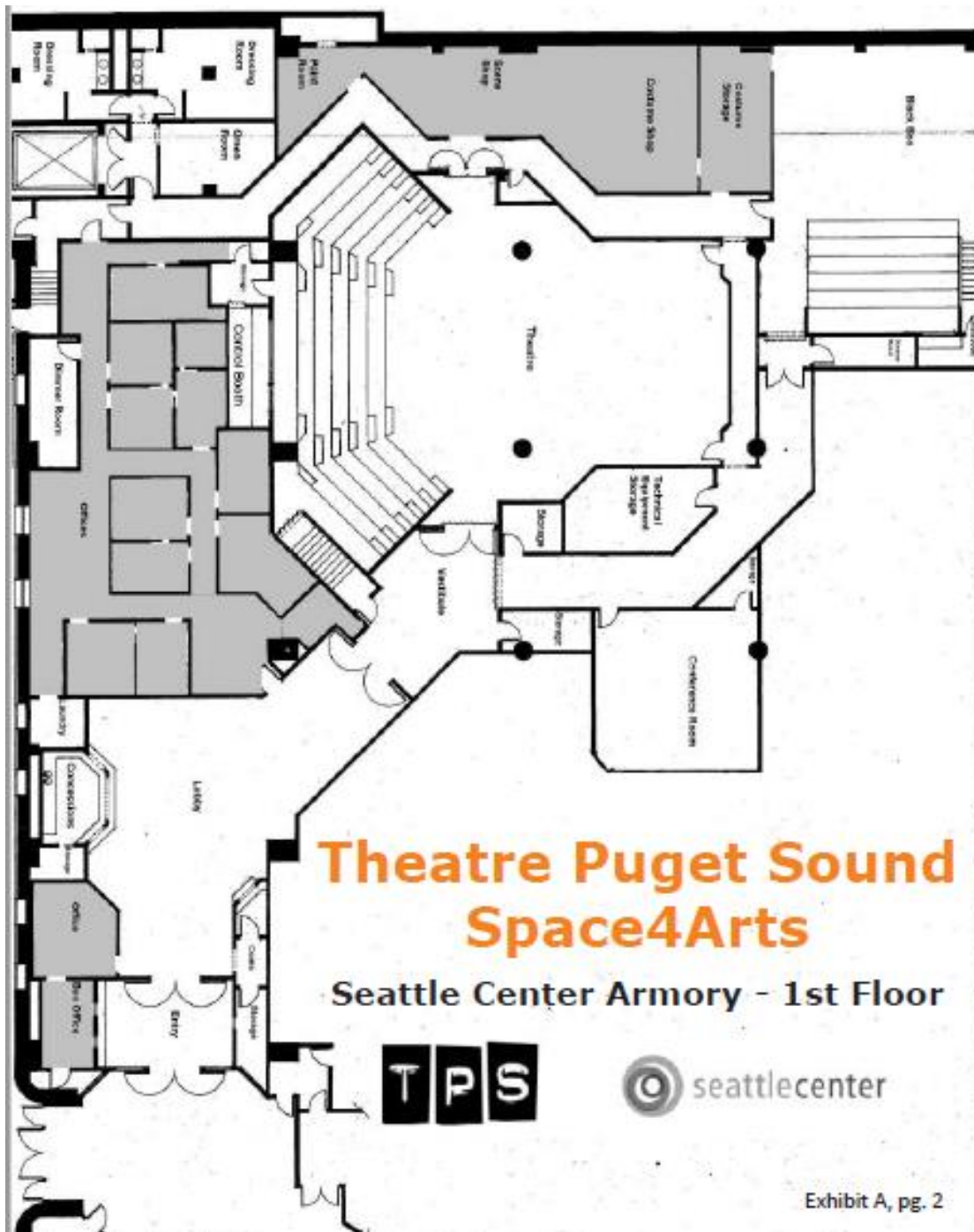


**EXHIBIT A**

**FLOOR PLANS**



Exhibit A, pg. 1



## **SUMMARY and FISCAL NOTE**

<b>Department:</b>	<b>Dept. Contact:</b>	<b>CBO Contact:</b>
Seattle Center	Ellen Norton	Alan Lee

### **1. BILL SUMMARY**

**Legislation Title:** AN ORDINANCE relating to the Seattle Center Department; authorizing execution of a license agreement with Theater Puget Sound to manage and operate space in the Seattle Center Armory for use by non-profit arts organizations and individual artists.

**Summary and Background of the Legislation:** This legislation authorizes the Seattle Center Director to execute a License Agreement (“Agreement”) between the City of Seattle and Theatre Puget Sound (“TPS”) for TPS to operate and manage the affordable rental of space within the Seattle Center Armory for use by non-profit theatrical arts organizations and individual artists for rehearsal, performance, storage, meeting, shop, and marketing purposes. The Agreement provides a continuation of a program and relationship with TPS that has existed since 1998.

Previous agreements, in which TPS and Seattle Center shared revenue earned in a 50/50 split, became unsustainable for TPS as costs associated with staffing and operations have risen over time. TPS was in danger of closing its doors permanently. This agreement includes terms that will create more financial sustainability for TPS and maintain the existence of the Space4Arts program.

- TPS may deduct operational costs directly associated with the management of the Space4Arts program from the earned revenue prior to calculating Seattle Center’s 50% share. Operational costs are capped so as not to exceed an annual threshold and must be reported to Seattle Center in detail semiannually and approved by the Director. Revenue projections for Space4Arts show that this change will result in Seattle Center’s share of revenue falling below budgeted projections in year one and two of the agreement but will exceed projections by year three and potentially achieve twice the amount projected by year five.
- The agreement allows TPS to raise funds and apply for grants for the purpose of making improvements to the premises which will result in increased revenue. TPS has been awarded a \$230,000.00 grant from 4Culture for improvements to Center Theatre and plans to make these improvements in year one of the License Agreement.

- TPS may modify fee schedules up to two times per year to maximize revenue. Fees must always remain under at least 90% of market rates. Fee schedules must be approved by Seattle Center.
- The agreement allows for additional space to be added to the Space4Arts program should it become available which would increase revenue via this program to TPS and Seattle Center.
- This agreement also has a five-year term with one option for an additional five years, allowing for longer-term planning and job security for experienced staff who operate the facilities and the rental program.

## 2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project? ☐ Yes ☒ No

## 3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation have financial impacts to the City? ☒ Yes ☐ No

Expenditure Change (\$); General Fund	2025	2026 est.	2027 est.	2028 est.	2029 est.
Expenditure Change (\$); Other Funds	2025	2026 est.	2027 est.	2028 est.	2029 est.

Revenue Change (\$); General Fund	2025	2026 est.	2027 est.	2028 est.	2029 est.
Revenue Change (\$); Other Funds	2025	2026 est.	2027 est.	2028 est.	2029 est.
	-40,000	-20,000	40,000	80,000	100,000

Number of Positions	2025	2026 est.	2027 est.	2028 est.	2029 est.
Total FTE Change	2025	2026 est.	2027 est.	2028 est.	2029 est.

### 3.a. Appropriations

☐ This legislation adds, changes, or deletes appropriations.

### 3.b. Revenues/Reimbursements

☒ This legislation adds, changes, or deletes revenues or reimbursements.

**Anticipated Revenue/Reimbursement Resulting from This Legislation:**

<b>Fund Name and Number</b>	<b>Dept</b>	<b>Revenue Source</b>	<b>2025 Revenue</b>	<b>2026 Estimated Revenue</b>
11410 - Seattle Center Fund	SC	External Revenue	-40,000	-20,000
11410 - Seattle Center Fund	SC	Fund Balance	40,000	20,000
<b>TOTAL</b>			<b>\$0</b>	<b>\$0</b>

**Revenue/Reimbursement Notes:**

**3.c. Positions**

☐ This legislation adds, changes, or deletes positions.

**3.d. Other Impacts**

**Does the legislation have other financial impacts to The City of Seattle, including direct or indirect, one-time or ongoing costs, that are not included in Sections 3.a through 3.c? If so, please describe these financial impacts.**

Theatre Puget Sound has been awarded a \$230,000.00 Facilities Grant by 4Culture to make improvements to the Center Theatre complex located in the Armory. These improvements will allow both the main theatre and the smaller black box theatre to operate at the same time. This will increase revenue from Center Theatre for both TPS and Seattle Center. This new agreement will ensure that these funds can be spent on this upgrade to Center Theatre,

**If the legislation has costs, but they can be absorbed within existing operations, please describe how those costs can be absorbed. The description should clearly describe if the absorbed costs are achievable because the department had excess resources within their existing budget or if by absorbing these costs the department is deprioritizing other work that would have used these resources.**

**Please describe any financial costs or other impacts of *not* implementing the legislation.**

-Theatre Puget Sound would not be able to accept the 4Culture grant funds for improvements to Center Theatre.

-Seattle Center would have to either suspend the Spac4Arts program or assign Seattle Center staff to keep it operating without interruption. We currently do not have budget, infrastructure or staff to run this program so additional staff positions and systems would have to be added.

#### 4. OTHER IMPLICATIONS

- a. Please describe how this legislation may affect any departments besides the originating department.**

No impacts are anticipated.

- b. Does this legislation affect a piece of property? If yes, please attach a map and explain any impacts on the property. Please attach any Environmental Impact Statements, Determinations of Non-Significance, or other reports generated for this property.**

The legislation includes properties already included in an existing agreement.

- c. Please describe any perceived implication for the principles of the Race and Social Justice Initiative.**

- i. How does this legislation impact vulnerable or historically disadvantaged communities? How did you arrive at this conclusion? In your response please consider impacts within City government (employees, internal programs) as well as in the broader community.**

This legislation will allow for the continuation of a program that directly impacts small non-profit arts organizations that includes a diverse and inclusive community.

- ii. Please attach any Racial Equity Toolkits or other racial equity analyses in the development and/or assessment of the legislation.**

- iii. What is the Language Access Plan for any communications to the public?**

- d. Climate Change Implications**

- i. Emissions: How is this legislation likely to increase or decrease carbon emissions in a material way? Please attach any studies or other materials that were used to inform this response.**

This legislation is not expected to have an impact on carbon emissions.

- ii. Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle's resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.**

This legislation is not expected to impact climate change resiliency.

- e. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s)? What mechanisms will be used to measure progress towards meeting those goals?**

## 5. CHECKLIST

- ☐ Is a public hearing required?
- ☐ Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required?
- ☐ If this legislation changes spending and/or revenues for a fund, have you reviewed the relevant fund policies and determined that this legislation complies?
- ☐ Does this legislation create a non-utility CIP project that involves a shared financial commitment with a non-City partner agency or organization?

## 6. ATTACHMENTS

**Summary Attachments:** None.

February 6, 2025

## MEMORANDUM

**To:** Parks, Public Utilities, and Technology Committee  
**From:** Eric McConaghy, Analyst  
**Subject:** CB 120939: License Agreement Between Seattle Center and Theatre Puget Sound

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On February 12, 2025, the Parks, Public Utilities, and Technology Committee (Committee) will receive a briefing, discuss, and possibly vote on [Council Bill \(CB\) 120939](#) that would authorize the Seattle Center Director to execute a new license agreement with Theatre Puget Sound (TPS).

The license agreement would allow TPS to operate and manage spaces on the first and fourth floors, including the Center Theatre, in the Seattle Center Armory building for use by non-profit arts organizations and individual artists. This memorandum provides a brief background and highlights key aspects of the proposed license.

### Background

Seattle Center has licensed TPS under several agreements since 2000. The City last authorized the execution of a license agreement with TPS in 2014 via [Ordinance 124483](#). TPS and Seattle Center executed that agreement with a term through the end of 2018. Since then, Seattle Center has licensed TPS under an extension of the previous agreement.

The severe effects of the pandemic on attendance to live performances and events forced TPS and Seattle Center to endure an extended period of uncertainty. Now, Seattle Center and TPS have collaborated on a revised license agreement that incorporates mutually acceptable updates.

### Highlights

Seattle Center proposes a new license agreement with TPS that includes the purpose, term, fee schedules, premises, concessions, and insurance, etc. This memo highlights the following key aspects of the new license agreement:

- Maintains continuity of the Space4Arts Program;
- Provides for Resident Companies, and reserves space for annual festivals;
- Lists all rooms and spaces included in the premises, and anticipates possible additions;
- Requires fee schedule with affordable rates;
- Requires Maintenance and Capacity Funds;
- Accounts for operational costs in license fee; and
- Allows fundraising (grants)



### Space4Arts

The license agreement would have a term of five years, with the option for an extension of an additional five years. Under the proposed agreement, TPS would operate and manage “affordable rental space for rehearsal, performance, storage, meeting, shop, or marketing purposes for use by non-profit organizations, individual artists, theatrical production organizations, educational organizations, music and artistic groups, including, without limitation, Resident Companies, Seattle Center events and festivals, and any other third parties...” Seattle Center and TPS refer to this activity as the [Space4Arts program](#).

### Resident Companies and Festivals

“Resident Companies” refers to those resident performing arts organizations that have contracted with TPS to regularly utilize a portion of the premises and receive other benefits from TPS. Currently, TPS profiles five Resident Companies on its [website](#).

Note that the license agreement would reserve rooms and spaces on the first and fourth floors for the activities of the Northwest Folklife and Bumbershoot Festivals each year.

### Premises

The proposed license agreement covers the premises made up of rooms and spaces on the first and fourth floors of the Seattle Center Armory Building (Armory) in continuance of the current license agreement.

On the fourth floor of the Armory the premises include Studios A, B, C, D, E, F, G and I, Theatre 4 (Studio H), the Mini-Studio (located between Studios D and E), Studio K, and storage areas. On the first floor of the Armory the premises include the Center Theatre complex, including the Entry, Lobby, Theatre, Conference Room, Black Box, Vestibule, and storage areas.

The proposed license agreement provides for the potential of adding spaces of the Center Theatre complex currently leased by Seattle Shakespeare Company to the premises as they become available.

### Fee schedule

Under the proposed license agreement, TPS would be restricted to charge rental rates not exceeding an amount equal to 90 percent of Seattle’s prevailing market rate for rental of rehearsal, performance, short-term studio, or non-profit business space. TPS would be allowed to establish dynamic pricing, setting different rates for designated peak and nonpeak times.

TPS would be required to provide a copy of the fee schedule to Seattle Center for review and approval including: fees; peak and nonpeak time and rates, if any; proposed reduced rates and other use benefits provided for Resident Companies or other clients, if applicable; and proposed Maintenance Fund and Capacity Fund fees.

TPS's rates would be required to be consistent with the fee schedule approved by Seattle Center and consistent with the facility surcharges (per ticket or per admission charges) in the Seattle Center Fee Range Schedule adopted by ordinance ([Seattle Municipal Code 17.16.015](#)).

TPS would be allowed to modify the fee schedule with Seattle Center's approval no more than two times annually. Increases would require documentation to support the basis for the increase, including market research. With exceptions, such as Northwest Folklife and Bumbershoot and limited use by the City or TPS, the license agreement would not allow use of the premises at free or discounted rates without Seattle Center's prior written approval.

#### Maintenance and Capacity Fund

TPS would collect a fee from all clients for each performance rental and deposit the proceeds in the Maintenance Fund. The Maintenance Fund may only be used to maintain, repair, and replace theatrical equipment, to purchase expendable goods, new equipment, or cover equipment upgrades, or to generally maintain and make improvements to the premises. Similarly, TPS would collect an amount equal to two percent of the ticket price for each ticket sold by clients for every performance rental in the Capacity Fund. The Capacity Fund provides flexibility to TPS for contingencies.

Seattle Center and TPS would mutually agree on expenses paid from the Funds. An expenditure from the Maintenance Fund over \$1,000 would require Seattle Center approval. And TPS would be required to secure approval of the Resident Company Operating Board for all proposed uses of the Maintenance Fund and the Capacity Fund.

The Maintenance Fund and Capacity Fund would each have minimum, required balances: \$10,000 and \$5,000 respectively. Spending would be suspended from either Fund if the balance falls below the minimum balance without Seattle Center's prior written approval. Equipment purchased with Maintenance Fund dollars would become the property of the City.

#### License Fee

TPS would pay a license fee equal 50 percent of TPS's previous six months' gross receipts minus TPS's operational costs. The operational costs would be the lesser of TPS's actual operational costs for the period or the applicable maximum operational cost identified per year in the proposed license agreement. The maximum operational costs would start at \$95,000 for 2025 and increase stepwise to \$114,000 for 2029.

TPS and Seattle Center negotiated this license fee as a change from the 50/50 percent split of revenue in the previous agreements because the costs for staffing and operations have risen faster over time than TPS's share of the revenues.

The Executive estimates that the proposed license fee would result in lower revenues to Seattle Center in 2025 and 2026 and increased revenues to Seattle Center in 2027 through 2029 compared to the revenues under current budget projections.

*Table 1. Seattle Center Projected Revenue Changes under Proposed License Agreement*

<b>Fund</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>
Seattle Center Fund	(\$40,000)	(\$20,000)	\$40,000	\$80,000	\$100,000

### Fundraising

The proposed license agreement would allow TPS to raise funds, such as grant funding, to make improvements to the premises with prior approval from Seattle Center. TPS would be required to obtain Seattle Center's consent before making any alterations, additions, or improvements in or to the premises. King County 4Culture has awarded a \$230,000 grant to TPS for improvements to the Center Theatre. TPS is committed to spending the grant to make improvements in the first year of the new, proposed license agreement after execution.

### **Next Steps**

If the Committee votes to recommend approval of CB 120939 on February 12, then Council could take final action on the legislation as soon as February 18, 2025.

cc: Ben Noble, Director  
Yolanda Ho, Deputy Director  
Calvin Chow, Supervising Analyst

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**CENTER**

# License Agreement between Seattle Center and Theatre Puget Sound





# Summary

A new License Agreement between the City of Seattle and Theatre Puget Sound will allow TPS to continue to operate and manage affordable rental space for use by non-profit arts organizations and individual artists inside the Seattle Center Armory via the Space4Arts Program.

Seattle Center and TPS have been partners in managing this program since 1998.

This agreement, with modified revenue share terms, will create a sustainable model for TPS and Space4Arts to continue and thrive.



# TPS and Space4Arts

## TPS

TPS is an organization which seeks to promote theater as a profession for all individuals, increasing access to the art form. TPS provides support for institutions seeking to become anti-racist and for those who wish to support healthy and inclusive practices in all their creative endeavors.

## The Space4Arts Program

Space4Arts supports members of the regional theatre community by making space available for use as low-cost rehearsal, performance, storage, meeting, shop and marketing spaces.



# Space4Arts Spaces

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Black Box Theatre



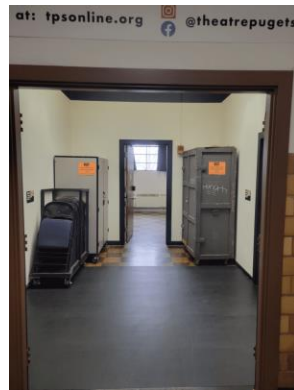
Center Theatre



Theatre4



Conference Room



Mini Studio



Studio A



Studio B



# Space4Arts Spaces cont.

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CENTER



Studio C



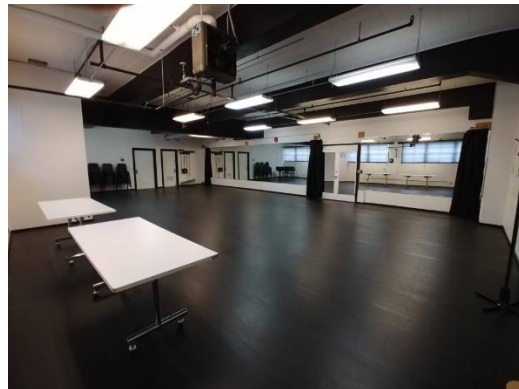
Studio D



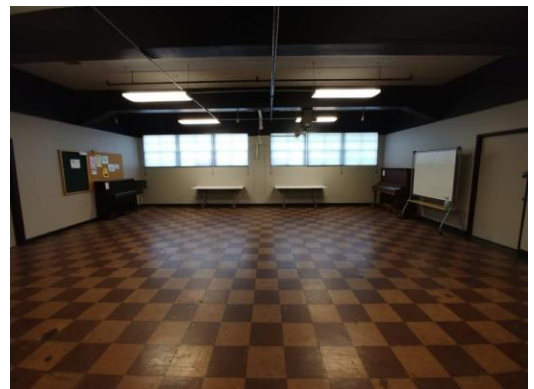
Studio E



Studio F



Studio G

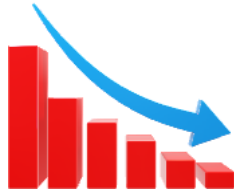


Studio I



# Shared Revenue

The Space4Arts program provides revenue to both TPS and Seattle Center through shared revenue.



In 2023, operating under an extended 2014 agreement, TPS was experiencing financial struggles caused by rising operational costs of the Space4Arts program. The 50/50 revenue share arrangement was no longer sustainable. TPS and the Space4Arts program were in jeopardy.



A new License Agreement with a new revenue share model, a new online booking system, updated fee schedules, expanded resident company program and improvements to Center Theatre complex will save TPS and Space4Arts while increasing revenue to both Seattle Center and TPS.

# Changes for Sustainability



TPS may deduct operational costs directly associated with the management of the Space4Arts program from the earned revenue prior to calculating Seattle Center's 50% share.



TPS may increase rental rates two times per year, implement dynamic pricing and a rental "points program" designed to increase rental revenue.

Rental rates will remain affordable and will not exceed 90% of market rates and must be approved by Seattle Center



Additional space inside Center Theatre will be added to the Space4Arts program should they become available.

# Financial Highlights



Historically, Seattle Center would project \$500k in revenue from Space4Arts over a 5-year term.

Projections under this new agreement predict \$660K in revenue over the same period.

Without the agreement, revenue from Space4Arts could disappear entirely.



TPS will spend \$230K on improvements to Center Theatre which will add rental capacity and revenue opportunity.

This project is made possible by TPS' successful Facilities Grant application to 4Culture.

# Conclusion / Questions

This agreement supports an equitable arts community by providing affordable spaces for creation and engagement in the arts. Though the financial impact is modest, the cultural and community benefits are significant, making this a meaningful investment supporting Theatre Puget Sound and our creative community.





## Legislation Text

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**File #:** Inf 2625, **Version:** 1

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Seattle Parks and Recreation State Recreation and Conservation Office 2025 Grant Applications



# Seattle Parks and Recreation State Recreation and Conservation Office (RCO) 2025 Grant Applications

City Council Parks, Public Utilities and Technology Committee

February 12, 2025

Seattle Parks and Recreation



City of Seattle

# Washington State Recreation & Conservation Office (RCO) Overview



- Established in 1964 as the Interagency Committee for Outdoor Recreation, later RCO
- Supports outdoor recreation, habitat conservation, and public access in Washington State.
- RCO administers a competitive grant process
- Typical awards are between \$350,000 & \$2M.

# 2024 RCO Applications

		RCO Funding Board	
Project	Grant Program	Recommendation	Amount
Dr. Jose Rizal	Land Water Conservation Fund*	Not Recommended	\$ 1,873,546
Dr. Jose Rizal	Washington Wildlife and Recreation Program	Not Recommended	\$ 500,000
First Tee at Bill Wright Golf Complex	Community Outdoor Athletic Facilities	Recommended	\$ 1,200,000
Hutchinson Playground	Land Water Conservation Fund*	Recommended	\$ 2,000,000
Hutchinson Playground	Community Outdoor Athletic Facilities	Recommended	\$ 1,200,000
Hutchinson Playground	Washington Wildlife and Recreation Program	Recommended	\$ 500,000
Hutchinson Playground	Youth Athletic Facilities	Recommended	\$ 968,215
Lake City Flood Plain	Washington Wildlife and Recreation Program	Recommended	\$ 500,000
Lake City Flood Plain	Land Water Conservation Fund*	Recommended	\$ 1,100,000
Smith Cove Playfield	Youth Athletic Facilities	Not Recommended	\$ 634,081
Walt Hundley Playfield	Youth Athletic Facilities	Recommended	\$ 1,400,448
		<b>Total Recommended</b>	<b>\$ 8,868,663</b>

\*National Parks Service Funding



# Recent Grant Awards

Location of recent and active awards (2019-2025)

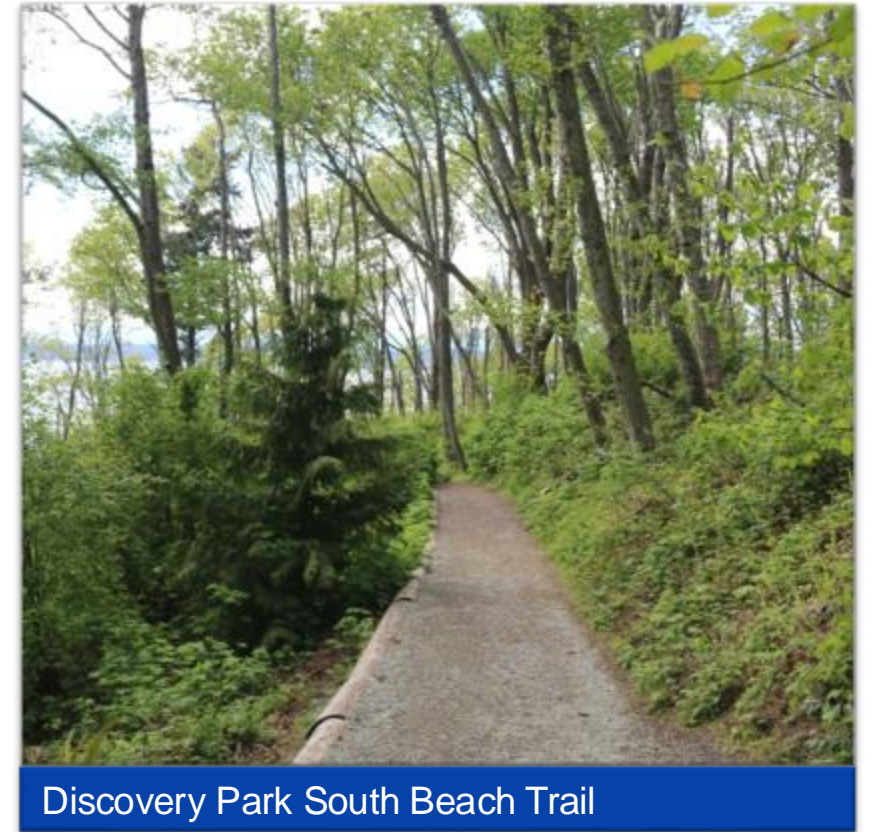
Primary Funders:

- RCO – State Funds
- RCO – Federally Administered Funds
- King County Levy
- WA Department of Commerce



# Resolution Summary

- RCO requires applicants to submit an adopted resolution authorizing the agency to apply
- The adopted resolution must be submitted to RCO by March 14, 2025 for SPR's projects to remain eligible for funding
- RCO requires the City to provide match funding
- Projects must be operated and maintained in perpetuity for the purposes for which funding is sought



# 2025 RCO Grant Applications



Evans (Green Lake) Pool Redevelopment

SPR would like to apply for \$24,000,000 in funding for 7 projects through RCO grant programs:

- 5 – Outdoor Recreation Legacy Partnership program (ORLP)
- 1 – Recreational Trails Program (RTP)
- 1 – Community Outdoor Recreation Facilities (COAF)



# Outdoor Recreation Legacy Partnership

ORLP is a grant program from the National Parks Service

- Focus on low-income, diverse urban areas, with limited parks and park resources
- Applications compete nation-wide
- Funds requests between \$300,000 - \$15,000,000
- Requires a 1-to-1 match of non-federal dollars
- Focus on outdoor recreation but funds indoor pools in mild climates
- Grants are administered by RCO



# Project Selection Process



SPR staff selected projects with the greatest gaps in funding and that best align with scoring criteria making them competitive for funding:

- Need-Local Priorities
- Project Scope
- Project Engagement
- Sustainability
- Cost Efficiencies
- Need-Statewide Priorities

# 2025 Project Summaries

## First Tee's Application at Bill Wright Golf Complex

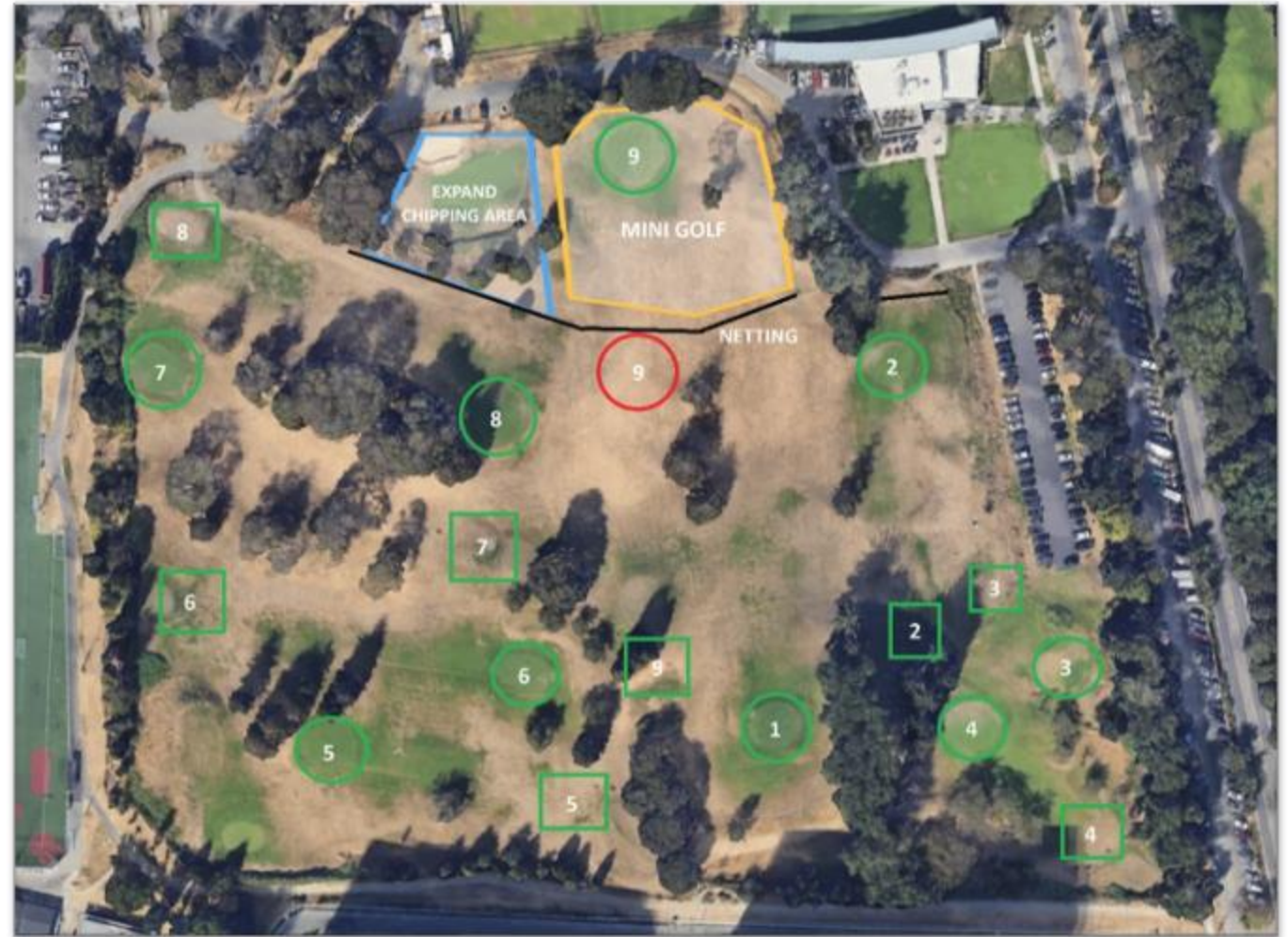
4101 Beacon Ave S, Seattle, WA 98108

- Safety netting for 9-hole course
- Safety lighting
- General Improvements
- First Tee is the primary applicant
- 2024 Application Recommended for Funding
- Legislation is required for eligibility purposes

**COAF Grant Request:** \$1,200,000

**Total Project Budget:** \$1,200,000

**Project Timeline:** 2026





# Discovery Park South Beach Trail

Discovery Park Blvd., Seattle

- Re-routes South Beach Trail
- Improves accessibility
- Habitat restoration
- Installs viewpoints

**RTP Grant Request:** \$150,000

**Total Project Budget:** \$420,111

**Project Timeline:** 2026



# Stan Sayres Memorial Boat Launch

3808 Lake Washington Blvd. S, Seattle

- Adds boarding floats to piers
- Rebuilds launch apron
- ADA accessibility improvements
- Removal of creosote-contaminated timbers from lake

**ORLP Grant Request:** \$1,250,000

**Total Project Budget:** \$3,300,000

**Project Timeline:** 2025-2026





# Dr. Jose Rizal Park

1007 12th Ave S, Seattle, WA 98144

- New play area
- ADA accessibility improvements
- Public restroom renovation
- Site furnishings

**ORLP Request:** \$1,250,000

**Total Project Budget:** \$2,500,000

**Project Timeline:** 2026



# Judkins Park Inclusive Playground and Spray Park

2150 S Norman St., Seattle, WA 98144

## Project Partners:

Inclusion Matters & No More Under

- New Inclusive Play Area
- Renovated Spray Park
- Renovations to Public Restrooms
- ADA Improvements

**ORLP Grant Request:** \$3,250,000

**Total Project Budget:** \$7,000,000

**Project Timeline:** 2026-2027





# Evans (Green Lake) Swimming Pool

7201 East Green Lake Dr N, Seattle, WA 98115

- New Indoor Lap Pool
- New Indoor Recreation Pool
- Public Restrooms

**ORLP Grant Request:** \$15,000,000

**Total Project Budget:** \$40,000,000

**Project Timeline:** 2026-2028



# NW Native Canoe Center

900 Westlake Ave N, Seattle, WA 9809

- Partnership with United Indians of All Tribes
- New Canoe Carving Facility
- Will apply only if needed

**ORLP Grant Request:** \$1,900,000

**Total Project Budget:** \$4,000,000

**Project Timeline:** 2026-2028



# Summary of SPR 2025 RCO Grant Projects

Project Name	Grant Request	Local Match
Discovery Park South Beach Trail	\$150,000	\$270,111
First Tee at Bill Wright Golf Complex	\$1,200,000	No match required
Upper Dr. Jose Rizal	\$1,250,000	\$625,000
Evans Pool	\$15,000,000	\$15,000,000
Judkins Park	\$3,250,000	\$1,625,000
Stan Sayres Boat Launch Renovation	\$1,250,000	\$625,000
Northwest Native Canoe Center	\$1,900,000	\$1,900,000
<b>TOTALS</b>	<b>\$24,000,000</b>	<b>\$20,045,111</b>

# RCO Grant and Funding Timeline

Description	Date
Council consideration	February 12, 2025
Legislation due to RCO	March 14, 2025
Applications Due to RCO	April 30, 2025
State Submittal to National Park Service	May 1, 2025
Pre-Award Notifications	Summer 2025
Contracts issued for execution	Summer 2026





# Questions?

