



Legislation Details (With Text)

**File #:** CB 120120    **Version:** 1    **Name:** CB 120120  
**Type:** Ordinance (Ord)    **Status:** Passed  
**In control:** City Clerk

**On agenda:** 7/19/2021  
**Final Action:** 7/30/2021    **Ord. No.** Ord 126394

**Title:** AN ORDINANCE relating to City employment of public records officers; returning positions to the civil service system; and amending Section 4.13.010 of the Seattle Municipal Code.

**Sponsors:** M. Lorena González

**Indexes:**

**Attachments:** 1. Summary and Fiscal Note, 2. Central Staff Memo, 3. Signed Ordinance 126394, 4. Affidavit of Publication

Date	Ver.	Action By	Action	Result
7/30/2021	1	City Clerk	attested by City Clerk	
7/30/2021	1	Mayor	returned	
7/30/2021	1	Mayor	Signed	
7/23/2021	1	City Clerk	submitted for Mayor's signature	
7/19/2021	1	City Council	passed	Pass
7/13/2021	1	Governance and Education Committee	pass	Pass
7/6/2021	1	City Council	referred	
7/2/2021	1	Council President's Office	sent for review	
7/2/2021	1	City Clerk	sent for review	

CITY OF SEATTLE

ORDINANCE \_\_\_\_\_

COUNCIL BILL \_\_\_\_\_

AN ORDINANCE relating to City employment of public records officers; returning positions to the civil service system; and amending Section 4.13.010 of the Seattle Municipal Code.

WHEREAS, The City of Seattle is required under the Washington State Public Records Act (PRA), chapter 42.56 RCW, to timely respond to requests for public records from members of the public; and

WHEREAS, consistent with the PRA, the City identifies Public Disclosure Officers (PDOs) to respond to public disclosure requests; and

WHEREAS, the role of PDO is nonpolitical and falls outside of the group of employees who transition with the

electoral cycle; and

WHEREAS, continuity is important to the performance of the PRA compliance function; and

WHEREAS, the three departments with elected officials as the appointing authority - the Office of the Mayor, the Legislative Department, and the City Attorney's Office - have less continuity in senior management than other departments; and

WHEREAS, the City strives to provide all employees with continuity in expectations and standards, and the Civil Service Commission will be able to provide the continuity to PDOs in those departments that frequently transition through elections; and

WHEREAS, it is appropriate to grant civil service protections to these PDO roles; NOW, THEREFORE,

**BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. Returning five positions from exempt to non-exempt Civil Service status. The following positions are returned to Civil Service:

- 1 filled position (10005310) in the Office of the Mayor; Strategic Advisor 2, Exempt designated to Strategic Advisor 2, General Government
- 1 vacant position (10005310) in the Office of the Mayor; Strategic Advisor 2, Exempt designated to Strategic Advisor 2, General Government
- 1 filled position (10005302) in the Law Department; Strategic Advisor 2, Exempt designated to Strategic Advisor 2, General Government
- 1 filled position (10003762) in the Legislative Department; Strategic Advisor-Legislative
- 1 filled position (10005304) in the Legislative Department, Paralegal

Section 2. Section 4.13.010 of the Seattle Municipal Code, last amended by Ordinance 126337, is amended as follows:

**4.13.010 Exemptions from the Civil Service and Public Safety Civil Service Systems**

\* \* \*

Employment Unit	Titles of Exempt Positions
* * *	
8.	Executive
	Administrative Staff Assistant (CPC) (Pos
	Planning and Development Specialist, Sen
	All directors of offices in the Executive De
	All positions in the Office of the Mayor, ex <u>10005310</u> )
	Executive Assistant (OED) (PosNo. 00025
	Planning & Development Specialist, Senio
* * *	
13.	Law
	All positions in the Law Department, excep Administrative Support and Accounting Su (PosNo. 10005302)
14.	Legislative
	All positions in the Legislative Departmen Administrative Support and Accounting Su Legislative (PosNo. 1003762), and Paraleg
* * *	

Section 4. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the \_\_\_\_\_ day of \_\_\_\_\_, 2021, and signed by me in open session in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Approved / returned unsigned / vetoed this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

---

Jenny A. Durkan, Mayor

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

---

Monica Martinez Simmons, City Clerk

(Seal)